INDEPENDENT SCHOOL DISTRICT #624

SCHOOL BOARD AGENDA

June 13, 2011

Independent School District No. 624

MISSION STATEMENT

THE MISSION OF THE WHITE BEAR LAKE AREA SCHOOL DISTRICT IS TO PROVIDE A HIGH-QUALITY EDUCATIONAL EXPERIENCE FOR ALL LEARNERS.

To accomplish our mission we believe that a high-quality educational Experience must:

- **be in partnership with the community;**
- **take place in a safe, supportive, and challenging environment;**
- **develop lifelong learners;**
- **allow each learner to reach full potential;**
- **encourage each learner to be a contributing member of a global society.**

Approved by White Bear Lake Area School Board on July 7, 1994

The White Bear Lake Area School District leading…
minds to learning,
hearts to compassion,
lives to community service.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: June 6, 2011

A Student Recognition will be held on Monday, June 13, 2011, at 6:15 p.m. in the Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, June 13, 2011** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approve Agenda

5. Consent Agenda
   a) Approval of Minutes
   b) Payment of Invoices
   c) Correspondence
   d) Acceptance of Gifts
   e) Approve Field Trips
   f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person making the complaint.

6. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

1. Update on Partnership with MacPhail

2. Superintendent's Report

D. DISCUSSION ITEMS

1. Overview of Strategic Plan and Action Plans for 2011-12

2. Presentation on Budget for 2011-12

3. Presentation on Need for Operating Levy Renewal

E. OPERATIONAL ITEMS

1. Second Reading of Policy 602, Organization of School Calendar and School Day

2. Second Reading of Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds

3. Second Reading of Policy 701, Establishment and Adoption of School District Budget

4. Second Reading of Policy 701.1, Modification of School District Budget

5. Second Reading of Policy 714, Fund Balances

6. Action on Partnership With MacPhail for 2011-12

7. Action on Strategic Plan and Action Plans for 2011-12

8. Meal Price Increase for Food Service Fund

9. Action on School District's Insurance Package for July 1, 2011 to June 30, 2012

10. Action on Award for Workers Compensation Insurance for July 1, 2011 to June 30, 2012

11. Action on Proposed Budget for 2011-12

12. Action on Resolution for Operating Levy Renewal

13. Approval of Ten Year Plan for the Alternative Facilities Program

14. Action on Restructuring of Early Childhood Leadership and Support

15. Rejection of Bids for Hugo Elementary School HVAC Project

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

Consent Agenda Item A-5
June 13, 2011
School Board Meeting

AGENDA ITEM: **Consent Agenda**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Procedural Items**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

a) Approval of Minutes

b) Payment of Invoices

c) Correspondence

d) Acceptance of Gifts

e) Field Trip Request(s)

f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

Consent Agenda Item A-5(a)
June 13, 2011
School Board Meeting

AGENDA ITEM:	**School Board Minutes**
MEETING DATE:	**June 13, 2011**
SUGGESTED DISPOSITION:	**Consent Agenda**
CONTACT PERSON(S):	**Cathy Storey, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, May 9, 2011 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEM

1 Chair Swanson called the meeting to order at 7:07 p.m.

2. Roll Call- Present: ***Storey, Swanson, Chapman, Hiniker, Kimball, Newberg***
Absent: ***Shevik***
Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Law, Picha, Vette. Willcoxon

3. Pledge of Allegiance

4. Hiniker moved, Newberg seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***

5. Storey moved, Newberg seconded to approve the consent agenda consisting of:
- approval of minutes (corrected copy) of regular meeting on April 11 and work-study session on April 25;
- payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
- passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- approve field trips;
- passage of resolution to approve personnel issues to include:
  - ➢ Retirements – Classified Staff
    - Nancy Kelly – Health Assistant, Birch Lake Elementary, effective date: 06/14/2011
    - Lenore McGee – Production Clerk, South Campus, effective date: 06/09/2011
  - ➢ Resignation – Classified Staff
    - Susan Eddy – Pupil Support Assistant, Sunrise Middle School, effective date: 06/09/2011
    - Paula Larson – Pupil Support Assistant, Matoska International, effective date: 06/09/2011
  - ➢ Change in Continuing Contract – Certified
    - Marina Borowy – Spanish Teacher, Central Middle School/North Campus from 1.00 f.t.e. to a .90 f.t.e., effective date: 2011 - 2012 School Year
    - Anne Ellsworth – FACS Teacher, Sunrise Middle School/North Campus from 1.00 f.t.e. to a .75 f.t.e., effective date: 2011 - 2012 School Year
    - Theresa Filarsky – Science Teacher, North Campus, from .80 f.t.e. to a 1.0 .t.e., effective date: 2011 - 2012 School Year
    - Heather Grebe – Science Teacher, ALC/South Campus, from .50 f.t.e. to a.90 f.t.e., effective date: 2011 - 2012 School Year
    - Sadie Johnson – FACS Teacher, North Campus/South Campus, from 1.00 f.t.e. to a .90 f.t.e., effective date: 2011 - 2012 School Year
    - Margaret Nelson – Art Teacher, Sunrise Middle School/North Campus from 1.00 f.t.e. to a .90 f.t.e., effective Date: 2011 – 2012 School year

- Daniel Peace – Science Teacher, Sunrise Middle School, from .80 f.t.e. to a 1.00 f.t.e., effective Date: 2011 – 2012 School Year
- Brian Perry – Art Teacher, Central Middle School/North Campus, from 1.00 f.t.e. to a .90 f.t.e., effective Date: 2011 – 2012 School Year
- Jody Randall – Elementary Teacher, Matoska International, from .70 f.t.e. to a 1.00 f.t.e., effective Date: 2011 – 2012 School Year

➢ Leave of Absence – Classified Staff
- Joanne Johnson – Bus Aide, Bus Garage, employed by District 624 since 08/29/2002, effective Dates: 12/17/2010 through 04/01/2011
- Catherine Leaf – Pupil Support Assistant, North Campus, employed by District 624 since 09/14/1992, effective Dates: 02/24/2011 through 04/21/2011
- Mary Murphy – M.S. Head Cook Manager, Sunrise Middle School employed by District 624 since 04/24/1992, effective dates: 01/03/2011 through 06/09/2011
- Dana Turner – Bus Driver, Bus Garage, employed by District 624 since 01/17/2006, effective dates: 02/24/2011 through 03/29/2011

➢ Leaves of Absence – Certified Staff
- Nancy Brown – Mathematics Teacher, Sunrise Middle School, Employed by District 624 since 08/24/1998, effective dates: 12/30/2010 through 05/02/2011
- Staci Docken – School Psychologist, Vadnais Heights Elementary, Employed by District 624 since 08/24/2006, effective dates: 02/01/2011 through 04/05/2011
- Jennifer Hansen – Kindergarten Teacher, Lincoln Elementary, Employed by District 624 since 08/27/2009, effective dates: 04/19/2011 through 06/10/2011
- Jennifer Kasten – Social Studies Teacher, Central Middle School Employed by District 624 since 08/24/1998, effective dates: 04/11/2011 through 06/10/2011
- Ronald Miles – Special Education Teacher, Central Middle School, Employed by District 624 since 08/21/2003, effective dates: 02/24/2011 through 06/10/2011
- Katie Nohr – Language Arts Teacher, Central Middle School, Employed by District 624 since 08/21/2008, effective dates: 04/29/2011 through 06/10/2011
- Andrea Shoup – Guidance Counselor, Central Middle School, Employed by District 624 since 08/23/2007, effective dates: 04/11/2011 through 06/10/2011
- Kari Thalhuber – Health Teacher, North Campus, Employed by District 624 since 08/22/2002, effective dates: 01/19/2011 through 04/18/2011

➢ Part-Time Leave Request, 2011-12 Certified Staff
- Amanda Jeske – Language Arts Teacher, Secondary, .20 Leave (.80 position), effective date: 2011 – 2012 School Year

➢ Full-Time Leave Request, 2011-12 Certified Staff
- Roger Seeling – Special Education Teacher, Secondary, First Year General Leave Request for 2011-12 School Year

➢ New Personnel – Classified Staff
- Kelly Erickson – Part-Time Cook, Matoska International, $12.83/hr., 3.75 hrs/day 45 days $2,165.06, effective date: 04/08/2011

- Barbarajo Gangl – Part-Time Cook, Transition Plus, $12.83/hr. 3.00 hrs/day 45 days $1,732.05, effective date: 04/08/2011

➢ New Personnel – Certified Staff
- Kathryn Anderson – Elementary Teacher, Birch Lake Elementary MA, Step 4 $43,704.00, effective date: 2011-2012 School Year
- Jennifer Engman – Special Education Teacher, Sunrise Middle School BA, Step 4 $38,624.00, effective date: 2011-2012 School Year
- Benjamin Kirkham – .8 Language Arts Teacher, North Campus BA+60, Step 2 $32,056.00, effective date: 2011-2012 School Year
- Shawna Traver – Media Specialist, Hugo Elementary/Lincoln Elementary, BA+60, Step 6 $45,923.00, effective date: 2011-2012 School Year

  Michele Wolf – Special Education Teacher, North Campus, MA, Step 1 $39,548.00, effective 2011-2012 School Year

➢ New Personnel – Extra Curricular Only
- Rachel Kovala – Head Girls' Volleyball Coach, Step 2 $4,980.00

➢ Long Term Substitutes – Certified Staff
- Alexandra Chapman – Communications Teacher, South Campus BA, Step 1 $27,445.38 (152 days), effective date: 11/01/2010 through 06/10/2011
- Julee Ellefsen – Social Studies Teacher, Central Middle School BA, Step 2 $7,441.20 (40 days), effective date: 04/18/2011 through 06/10/2011
- Jenna Marty – Elementary Teacher, Lincoln Elementary BA, Step 1 $7,034.04 (39 days), effective date: 04/19/2011 through 06/10/2011
- Susan Nelson – Language Arts Teacher, Central Middle School BA+15, Step 12 $8,009.22 (29 days), effective date: 05/02/2011 through 06/09/2011
- Sean Padden – .055 Business Education Teacher, Central Middle School BA+15, Step 2 $2,055.13 (45 days), effective Date: 04/11/2011 through 06/10/2011
- Lisa Schenk – Grade 6 Science Teacher, Central Middle School MA+15, Step 9 $54,189.00, effective Date: 08/24/2011 through 06/8/2012

➢ Long Term Substitutes Change in Assignment – Certified Staff
- Leena Jacob – Guidance Counselor, Central Middle School MA+15, Step 1 $9,273.15, effective date: 04/11/2011 through 06/10/2011

Roll call vote: ayes- Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; Motion carried.

B. PUBLIC FORUM – Mr. Keith Warner, community member from Vadnais Heights, and Ms. Allie Wilde and Ms. Jenny Kubant, fourth grade student teachers at Vadnais Heights Elementary School, updated the Board and invited all to attend the Mini-Relay for Life being held at Vadnais Elementary on May 11 at 2:00 p.m.

C. INFORMATION ITEMS

1. Presentation of Minnesota School Boards Association Scholarship - Bob Meeks, Kevin Donovan and Bruce Lombard representing the Minnesota School Boards Association presented Maraki Ketema with a $3,000 scholarship from the Minnesota School Boards

Association. Maraki Ketema is one of only two students in the state to receive this scholarship. The scholarship is a way to reward and encourage students to become involved in governance of their school and highlight the importance of having locally elected school board members.

2. Recognize Student Liaison to the School Board - All Board members commended and thanked Maraki Ketema for her outstanding role as the 2010-2011 Student Representative to the School Board.

3. Update on Partnership with The University of Minnesota – Max DeRaad, principal at Otter Lake Elementary School, Sally Parsons and Lee McGrath, teachers at Otter Lake Elementary School, provided an overview of their involvement in a partnership with the University of Minnesota for teacher preparation and development.

4. Superintendent's Report – Dr. Lovett reported on the following:
   - Early Childhood and Kindergarten Gatherings were recently held. Those who missed out may still register children for next year's sessions at our District Center Enrollment Office or at any of our school buildings.
   - End of the school year brings instruction, evaluation and testing along with celebrations, most notably those involving transitions to new schools. We encourage families to watch for details in school and District newsletters and websites so as to not miss out on the festivities.
   - Tonight was a busy evening as the North and South Campus Ambassadors hosted a service fair showcasing their service projects which were completed this year. Board members also met with and thanked community members involved in the recent Strategic Planning process. Prior to tonight's meeting the Board recognized several student groups and their mentors/coaches including State and National History Day participants, Speech team members who compete at State, students who will represent the District in the Health Occupations Students of America (HOSA) national competition and lastly members of the White Bear Lake Area High School South Campus Student Council recently recognized as one of five "outstanding student councils" in the state. Congratulations and thanks to all!

   Maraki Ketema, Student Board Representative, reported on the following:
   - The South Campus Student Council recently oversaw fundraising in support of the White Bear Lake Area Educational Foundation's Angel Fund and raised approximately $3000.
   - The South Campus Student Council also organized a fundraiser for victims of the Tsunami in Japan by holding a Mr. Bear Pageant. Approximately $1300 was raised.

   Thanks to all who organized and participated in both fundraisers.
   Additional information may be found on the District website: www.whitebear.k12.mn.us.

D. DISCUSSION ITEMS

1. First Reading of Policy 532, Use of Peace Officers and Crisis Teams to Remove Students With IEPs from School Grounds - The Board had an opportunity to review Policy 532, Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds, and ask questions. The School Board Policy Committee has reviewed all changes. The changes made to this policy are consistent with those recommended by the Minnesota School Boards Association (MSBA) and includes new mandated statute language related to restrictive procedures that takes effect on August 1, 2011. This policy will be placed on the June 13, 2011 or subsequent meeting agenda as an operational item for action.

2. First Reading of Policy 602, Organization of School Calendar and School Day – The Board had an opportunity to review Policy 602, Organization of School Calendar and School Day, and ask questions. The School Board Policy Committee has reviewed all changes. The changes made to this policy are consistent with those recommended by MSBA. This policy will be placed on the June 13, 2011 or subsequent meeting agenda as an operational item for action.

3. First Reading of Policy 701, Establishment and Adoption of School District Budget - The Board had an opportunity to review Policy 701, Establishment and Adoption of School District Budget, and ask questions. The School Board Policy Committee has reviewed all changes. The changes made to this policy are consistent with those recommended by MSBA. This policy will be placed on the June 13, 2011 or subsequent meeting agenda as an operational item for action.

4. First Reading of Policy 701.1, Modification of School District Budget - The Board had an opportunity to review Policy 701.1, Modification of School District Budget, and ask questions. The School Board Policy Committee has reviewed all changes. The changes made to this policy are consistent with those recommended by MSBA. This policy will be placed on the June 13, 2011 or subsequent meeting agenda as an operational item for action.

5. First Reading of Policy 714, Fund Balances - The Board had an opportunity to review Policy 714, Fund Balances, and ask questions. The School Board Policy Committee has reviewed all changes. The changes made to this policy are consistent with those recommended by MSBA. This policy will be placed on the June 13, 2011 or subsequent meeting agenda as an operational item for action.

E. OPERATIONAL ITEMS

1. Hiniker motioned and Chapman second to approve Policy 498, Respectful Workplace, as recommended. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

2. Hiniker motioned and Chapman seconded to approve Policy 514, Bullying Prohibition Policy, as recommended by the administration. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

3. Hiniker motioned and Chapman seconded to approve Policy 524, Electronic Technologies Acceptable Use Policy as recommended by the administration. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

4. Storey motioned and Kimball seconded to approve the continued partnership with the White Bear Center for the Arts with three watercolor and two drawing lessons for each student in grade kindergarten through five. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

5. Chapman motioned and Hiniker seconded to authorize the superintendent to approve the attached Professional Development School Scope of Work Agreement with the University of Minnesota, and authorize the acceptance of $20,000 per year from the University in FY 2011 and FY 2012. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

6. Newberg motioned and Storey seconded to approve the proposed 2011-12 Equity and Integration Revenue Plan for submission to the State Department of Education. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

7. Hiniker motioned and Chapman seconded to approve the fund transfer to Community Service Fund. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

8. Kimball motioned and Storey seconded to award the contract to CM Construction, per the architect recommendations. The contract with CM Construction, the lowest bidder, would be in the amount of $627,900 for the South Campus Auditorium Phase II project. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

9. Newberg motioned and Hiniker seconded to approve the 2011-2012 paper bid to Anchor Paper Company. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

10. Chapman motioned and Newberg to approve the contract with the city of White Bear Lake to reimburse the City's Chore Program for Waivered Chore Services. ***Roll call vote: ayes – Storey, Swanson, Chapman, Hiniker, Kimball, Newberg; nays – none; motion carried.***

F. BOARD FORUM – Kimball and Swanson both acknowledged and thanked Sima Bazooband, our alternate Student Board Representative, for her service to the Board this past school year.

G. ADJOURNMENT

Newberg motioned and Kimball seconded to adjourn the meeting at 8:00 p.m. ***Voice vote: all ayes. Motioned carried.***

Cathy Storey, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work-study session of the White Bear Lake Area School Board was held on Monday, May 23, 2011 at 5:30 p.m. in Room 201 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call To Order – Swanson called the meeting to order at 5:36 p.m.

Roll Call – Present: Shevik, Storey, Swanson, Chapman, Hiniker, Kimball, Newberg

Ex-Officio: Lovett
Cabinet: Present – Daniels, Guenther, Law, Vette, Willcoxon

B. DISCUSSION ITEMS

1. Update on School Board/Superintendent Objectives

   a. Goal 3 – Ongoing Financial Stewardship on Investments and Budget Management, including review of proposed budget for 2011-12 which will be on June School Board agenda - Dr. Lovett and Pete Willcoxon, Executive Director of Business Services, provided additional information on our preliminary financial forecast.

   b. Goal 4b – Develop strategies which would permit the district and community to be prepared for a referendum levy campaign should one be scheduled for the fall of 2011, including review of proposed item for June School Board agenda - Willcoxon and Marisa Vette, Director of Communications and Community Relations, discussed information related to a possible levy campaign.

2. Review of Recommendations from Strategic Planning Process, as proposed for June School Board meeting – Dr. Lovett and Board members reviewed and discussed Strategic Plan action items.

3. Other School Board/Superintendent Objectives

   a. Goal 1e – Prepare a comprehensive program review of District gifted and talented programs (prek-12) - Ann Malwitz, Professional Learning and Development Coordinator, presented an update on the progress of the Gifted and Talented Review Committee.

   b. Goal 6e – Design and implement a program review of White Bear Lake Area Schools preschool programming, including early childhood and family education, special education and pre-school programs - Kathleen Daniels, Director of Special Services and Dave Guenther, Director of Community Services, presented the results of their early childhood, family education, special education and pre-school program review.

c. Goal 1b – Review teacher and administrative appraisal protocols, and use student progress and achievement as one measure of evaluation performance – A written update was provided. Discussion will occur at a future meeting.

d. Goal 6f – Prepare a program review of the District's food service program, including reviewing the most current research and findings for child nutrition, auditing our current practices and menus, and make recommendations for improvement – A written update was provided. Discussion will occur at a future meeting.

C. ADJOURNMENT - Newberg motioned; Chapman seconded to adjourn the meeting at 8:32 p.m. **Voice vote:** ***All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

Consent Agenda Item A-5(b)
June 13, 2011
School Board Meeting

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Pete Willcoxon Sr., Executive Director of Business Services**
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools
Electronic Transfers - May

	5/13/2011	5/31/2011
Direct Deposit 298250-299635	1,485,321.98	
U.S. Treasury (FICA, Medicare, withholding)	496,188.90	
MN State Income Tax	87,556.73	
PERA	88,676.52	
TRA	182,173.08	
ING	4,059.76	
White Bear Lake Teacher's Association	27,537.13	
Direct Deposit 299636-301030		1,511,772.69
U.S. Treasury (FICA, Medicare, withholding)		500,787.65
MN State Income Tax		88,519.25
PERA		88,349.86
TRA		183,145.94
ING		4,059.76
White Bear Lake Teacher's Association		27,537.13

Check Nbr	Vendor Name	Check Date	Check Amount
18792	BECK, LINDA	05/05/2011	510.00
18793	BERLIN, KATHERINE L	05/05/2011	22.34
18794	CDW GOVERNMENT INC	05/05/2011	95.76
18795	FERN VALLEY HOTEL & CONF CTR	05/05/2011	4,533.84
18796	FERN VALLEY STRIKE & SPARE	05/05/2011	1,375.00
18797	HARMONY WILDFLOWERS	05/05/2011	10.00
18798	HODD, ROY	05/05/2011	170.30
18799	HOGERTON, PETE	05/05/2011	90.00
18800	INTL READING ASSOC	05/05/2011	129.00
18801	JOHNSON PH D, VIVIAN	05/05/2011	750.00
18802	KELVIN LP	05/05/2011	155.38
18803	KITTS, HARRY	05/05/2011	284.75
18804	LAZER BLAZE	05/05/2011	1,143.00
18805	LEE, CHARLOTTE LOUIS	05/05/2011	452.00
18806	MIDAMERICA ADMIN & RETIREMENT	05/05/2011	4,550.00
18807	MN OCCUPATIONAL HEALTH	05/05/2011	69.00
18808	MOORE, CYNTHIA	05/05/2011	891.50
18809	O'MALLEY, SHANNON	05/05/2011	56.00
18810	OFFICE SYSTEMS AND DESIGN INC	05/05/2011	1,428.75
18811	ORIX PUBLIC FINANCE LLC	05/05/2011	55,831.80
18812	PC MALLGOV	05/05/2011	61.86
18813	POSTMASTER	05/05/2011	44.00
18814	SAM'S CLUB/GEMB	05/05/2011	1,631.86
18815	SAM'S CLUB/GEMB	05/05/2011	160.59
18816	STAPLES ADVANTAGE	05/05/2011	2,816.96
18817	TSCHIDA, PAM	05/05/2011	45.00

26 Computer Check(s) For a Total of 77,308.69

Check Nbr	Vendor Name	Check Date	Check Amount
10461	KLATT, TARA M	05/05/2011	22.40
10519	PLYS, THOMAS	05/05/2011	100.00
11614	WISCONSIN NATURALS INC	05/05/2011	44.62
11810	HARMONY WILDFLOWERS	05/05/2011	10.00
11863	KIBBLE, SHAMARIA	05/05/2011	23.35
13443	RUTTGERS BAY LAKE LODGE	05/05/2011	224.44
18439	HANSON, JENNIFER	05/05/2011	323.00
18535	ST PIUS X HOLY FAMILY SCHOOL	05/05/2011	750.00
18711	O'MALLEY, CAMDEN THOMAS	05/05/2011	66.00

9 Void Check(s) For a Total of 1,563.81

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	26	Computer	Checks For a Total of	77,308.69
Total For	26	Manual, Wire Tran, ACH & Computer Checks		77,308.69
Less	9	Voided	Checks For a Total of	1,563.81
			Net Amount	75,744.88

Payroll

Check Nbr	Vendor Name	Check Date	Check Amount
18818	AIG	05/09/2011	5,748.82
18819	AMERICAN FUNDS	05/09/2011	69,130.60
18820	AMERICAN UNITED LIFE	05/09/2011	44,650.89
18821	AMERICAN UNITED LIFE	05/09/2011	1,500.00
18822	AMERIPRISE FINANCIAL SERVICES	05/09/2011	10,476.83
18823	AXA EQUITABLE	05/09/2011	15,858.68
18824	CIVIL COLLECTIONS UNIT	05/09/2011	30.00
18825	ECMC	05/09/2011	169.13
18826	EDUCATION MN ESI BILLING TRUST	05/09/2011	17,790.49
18827	GE MONEY BANK	05/09/2011	57.90
18828	GREATER TWIN CITIES UNITED WAY	05/09/2011	248.50
18829	GURSTEL CHARGO ATTORNEYS AT LA	05/09/2011	35.00
18830	IUOE #70	05/09/2011	2,163.34
18831	LAW OFFICE OF JOE PEZZUTO LLC	05/09/2011	526.00
18832	MESSERLI & KRAMER PA	05/09/2011	525.54
18833	METROPOLITAN LIFE	05/09/2011	3,943.10
18834	MN CHILD SUPPORT	05/09/2011	2,481.00
18835	MN DEPT OF REVENUE	05/09/2011	423.00
18836	MN ENVIRONMENTAL FUND	05/09/2011	56.00
18837	RAMSEY COUNTY SHERIFF	05/09/2011	94.75
18838	SCHOOL SERVICE EMPLOYEES	05/09/2011	5,612.79
18839	US DEPT OF EDUCATION	05/09/2011	339.00
18840	VANGUARD SMALL BUSINESS SERVIC	05/09/2011	19,829.99
18841	WBLA EDUCATIONAL FOUNDATION	05/09/2011	782.00

24 Computer Check(s) For a Total of 202,473.35

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	202,473.35
Total For	24	Manual, Wire Tran, ACH & Computer Checks		202,473.35
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	202,473.35

Check Nbr	Vendor Name	Check Date	Check Amount
18842	NATL ARCHERY IN THE SCHOOLS PR	05/11/2011	1,150.00

1 Computer Check(s) For a Total of 1,150.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,150.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,150.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,150.00

Check Nbr	Vendor Name	Check Date	Check Amount
18843	AARP DRIVER SAFETY PROGRAM	05/12/2011	414.00
18844	AARP DRIVER SAFETY PROGRAM	05/12/2011	358.00
18845	ABBA TROPHY	05/12/2011	136.95
18846	ABBOTT PAINT & CARPET INC	05/12/2011	134.66
18847	AC SUPPLY CO	05/12/2011	2,725.47
18848	ACCESS COMMUNICATIONS INC	05/12/2011	120.00
18849	ACOUSTICS ASSOCIATES	05/12/2011	3,300.00
18850	ADAMS, LINDA	05/12/2011	47.98
18851	ADVANCED WIRELESS COMMUNICATIO	05/12/2011	265.46
18852	AGROPUR INC	05/12/2011	28,317.10
18853	ALTIER, DAVE	05/12/2011	72.00
18854	AMERICAN MESSAGING	05/12/2011	113.51
18855	AMERICAN TIME & SIGNAL CO	05/12/2011	243.00
18856	AMERIPRIDE SERVICES	05/12/2011	705.91
18857	ANDERSON, AMY C	05/12/2011	200.00
18858	ANDERSON, BARCLAY H	05/12/2011	18.70
18859	ANDERSON, PETER MICHAEL	05/12/2011	54.00
18860	ANKER, SUSAN K	05/12/2011	39.00
18861	ANOKA COUNTY PARKS & RECREATIO	05/12/2011	453.00
18862	APPLIED ENVIRONMENTAL SCI INC	05/12/2011	3,769.01
18863	ARNDT, ERICA	05/12/2011	40.00
18864	ASTLEFORD INTERNATIONAL TRUCKS	05/12/2011	26.73
18865	AUTO TECH SPECIALISTS INC	05/12/2011	195.06
18866	AWARD EMBLEM MFG CO INC	05/12/2011	97.81
18867	BARNETT WB CHRYSLER JEEP DODGE	05/12/2011	305.36
18868	BARR, YVONNE	05/12/2011	19.00
18869	BARTCZAK, ANDREW	05/12/2011	116.00
18870	BASNIGHT, BRYAN	05/12/2011	43.00
18871	BATTERIES PLUS	05/12/2011	575.70
18872	BEAR PATCH QUILTING CO	05/12/2011	70.15
18873	BERNIER, CARYN S	05/12/2011	330.90
18874	BETHKE, RENEE M	05/12/2011	195.58
18875	BIX PRODUCE COMPANY INC	05/12/2011	21,326.86
18876	BLICK ART MATERIALS	05/12/2011	6.71
18877	BLUEBIRD SCREEN PRINT	05/12/2011	300.50
18878	BOLDT, MARY	05/12/2011	70.00
18879	BOND, JENNIFER A	05/12/2011	75.80
18880	BONINE, ROBERT	05/12/2011	120.00
18881	BOYER TRUCKS	05/12/2011	16.51
18882	BREDENBECK, KAREN M	05/12/2011	16.64
18883	BREMER BANK	05/12/2011	1,000.00
18884	BREMER BANK	05/12/2011	2,785.28
18885	BROADNAX, NICHOLAS	05/12/2011	64.00
18886	BROCKWAY, TOM	05/12/2011	64.00
18887	BROOKSHAW, SUE	05/12/2011	86.85
18888	BROSS, LARRY	05/12/2011	64.00
18889	BROWN, JIM P	05/12/2011	40.00
18890	BROWN, RYAN	05/12/2011	234.07
18891	BRUSKI, JERRILYN	05/12/2011	190.00
18892	BRYAN, LONNIE	05/12/2011	72.00

Check Nbr	Vendor Name	Check Date	Check Amount
18893	BUCHTA, JESSICA S	05/12/2011	80.00
18894	BUESING, EMILIE C	05/12/2011	161.34
18895	BURMEISTER, JANE M	05/12/2011	175.00
18896	CAIRL, JASON M	05/12/2011	24.95
18897	CAMP ST CROIX	05/12/2011	750.00
18898	CARLSON, REBECCA C	05/12/2011	78.03
18899	CARTRIDGE CARE	05/12/2011	648.00
18900	CARTRIDGES DIRECT	05/12/2011	222.98
18901	CASHMAN ENTERPRISES	05/12/2011	1,483.02
18902	CDW GOVERNMENT INC	05/12/2011	1,564.89
18903	CERTIFIED LABORATORIES	05/12/2011	143.31
18904	CHAPPELL CENTRAL INC	05/12/2011	23,388.62
18905	THE CHILDREN'S THEATRE COMPANY	05/12/2011	19.00
18906	CHMIELESKI, LIZ	05/12/2011	80.00
18907	CHURCH, CAROLYN	05/12/2011	25.00
18908	CIRCUIT ELECTRONICS / NOW MICR	05/12/2011	60.00
18909	COCA-COLA BOTTLING MIDWEST CO	05/12/2011	2,186.40
18910	COLEMAN, MARGARET	05/12/2011	41.31
18911	COMCAST	05/12/2011	5.26
18912	COMMUNICATION MAILING SERVICES	05/12/2011	600.16
18913	COMMUNITY PRODUCTS LLC	05/12/2011	338.00
18914	COMP USA INC	05/12/2011	39.00
18915	COMPUSA RETAIL INC	05/12/2011	54.28
18916	CONERY, STEVEN	05/12/2011	116.00
18917	CONTINENTAL RESEARCH CORP	05/12/2011	271.74
18918	COOPS SPORTSWEAR	05/12/2011	555.00
18919	Vendor Continued Check	05/12/2011	0.00
18920	COPY IMAGES INC	05/12/2011	19,129.14
18921	Vendor Continued Check	05/12/2011	0.00
18922	Vendor Continued Check	05/12/2011	0.00
18923	COPY IMAGES INC	05/12/2011	2,174.25
18924	COURAGE CENTER ST CROIX	05/12/2011	30.00
18925	COURTNEY, MARK	05/12/2011	64.00
18926	CTB INC	05/12/2011	12,919.48
18927	CUB FOODS OF WOODBURY	05/12/2011	604.60
18928	CUMMINS NPOWER LLC	05/12/2011	182.85
18929	Vendor Continued Check	05/12/2011	0.00
18930	Vendor Continued Check	05/12/2011	0.00
18931	Vendor Continued Check	05/12/2011	0.00
18932	Vendor Continued Check	05/12/2011	0.00
18933	Vendor Continued Check	05/12/2011	0.00
18934	DALCO CORPORATION	05/12/2011	42,766.39
18935	DARTS VMS INC	05/12/2011	168.03
18936	DAVID, TINA	05/12/2011	4.70
18937	DAVY, MARY	05/12/2011	15.30
18938	DEEP ROCK WATER CO	05/12/2011	113.70
18939	DEGARDNER, RICK	05/12/2011	91.00
18940	DEJARLAIS, MARILYN	05/12/2011	25.07
18941	DELTA EDUCATION	05/12/2011	257.80
18942	DEMCO INC	05/12/2011	257.11

Check Nbr	Vendor Name	Check Date	Check Amount
18943	DEPT OF LABOR & INDUSTRY	05/12/2011	20.00
18944	DETAILS PRIVATE CHEF SERVICES	05/12/2011	478.50
18945	DIAMOND VOGEL	05/12/2011	458.61
18946	DILLON, JOHN	05/12/2011	160.00
18947	DIMEGLIO, JOE	05/12/2011	108.03
18948	DISCOUNT SCHOOL SUPPLY	05/12/2011	72.90
18949	DIVERSIFIED SNACK DISTRIBUTION	05/12/2011	9,351.18
18950	DODOR, ERIN K	05/12/2011	24.60
18951	DOFFING, SHARON	05/12/2011	75.00
18952	DOMINOS PIZZA	05/12/2011	237.19
18953	DOOR SERVICE COMPANY	05/12/2011	200.00
18954	DRIELING, CAROL	05/12/2011	19.95
18955	DYMIT, MARIE	05/12/2011	73.44
18956	EARLY ADVANTAGE SCHOOL SERVICE	05/12/2011	467.45
18957	EAST METRO INTEGRATION DIST 60	05/12/2011	49,962.70
18958	ECOLAB	05/12/2011	2,812.14
18959	EDUCATION TO GO	05/12/2011	435.75
18960	EDWARD DON & COMPANY	05/12/2011	614.78
18961	EIBS, GRETCHEN	05/12/2011	69.72
18962	ENCHANTED LEARNING LLC	05/12/2011	125.00
18963	ENGSTRAN, PAUL	05/12/2011	40.00
18964	EPA AUDIO VISUAL INC	05/12/2011	1,487.84
18965	EPS/SCHOOL SPEC INTERVENTION	05/12/2011	131.95
18966	ERBERT & GERBERTS SUBS & CLUBS	05/12/2011	278.61
18967	ERICKSON, CAMILLE	05/12/2011	258.11
18968	ESCO INC	05/12/2011	54.00
18969	ESKOW, LYNN	05/12/2011	272.44
18970	ESSON, ANN	05/12/2011	175.00
18971	EVERT, ELIZABETH	05/12/2011	203.79
18972	FAHEY, ELLEN	05/12/2011	33.52
18973	FAIR OAKS SUPPLY CO	05/12/2011	1,323.00
18974	FASTENAL COMPANY	05/12/2011	252.79
18975	FEDEX	05/12/2011	92.37
18976	FERRERI, LOU	05/12/2011	233.70
18977	FESTIVAL FOODS-KNOWLAN'S	05/12/2011	222.63
18978	FINNEGAN, BRENT	05/12/2011	63.00
18979	FIRST STUDENT INC	05/12/2011	142,869.99
18980	FOLLETT EDUCATIONAL SERVICES	05/12/2011	99.76
18981	FOLLETT LIBRARY RESOURCES	05/12/2011	300.88
18982	FREDRICKSEN, ELLIE	05/12/2011	11.05
18983	FROGNER, JANINE	05/12/2011	89.99
18984	FROST, LORI J	05/12/2011	58.49
18985	G&K SERVICES INC	05/12/2011	2,944.58
18986	G&K SERVICES INC	05/12/2011	158.70
18987	GALLAGHERS NORTHWESTERN TIRE C	05/12/2011	777.43
18988	GAMBONI, RICHARD A	05/12/2011	75.00
18989	GARDNER-RANSOM, FRANK S	05/12/2011	775.00
18990	GARZA, WILLIE	05/12/2011	72.00
18991	GCS SERVICE INC	05/12/2011	163.08
18992	GENERAL ASP	05/12/2011	2,325.00

Check Nbr	Vendor Name	Check Date	Check Amount
18993	GERTENS	05/12/2011	703.20
18994	GILLUND ENTERPRISES	05/12/2011	186.94
18995	GOLDCOM INC	05/12/2011	263.58
18996	GOODHEART-WILCOX PUBLISHER	05/12/2011	1,989.10
18997	GOODWILL/EASTER SEALS	05/12/2011	6,000.00
18998	GRADY, LORI J	05/12/2011	61.71
18999	Vendor Continued Check	05/12/2011	0.00
19000	Vendor Continued Check	05/12/2011	0.00
19001	GRAINGER	05/12/2011	5,396.01
19002	GREAT AMER OPPORTUNITIES INC	05/12/2011	1,056.00
19003	GREATAMERICA LEASING CORP	05/12/2011	1,506.16
19004	GREEN, BARBARA J	05/12/2011	179.47
19005	Vendor Continued Check	05/12/2011	0.00
19006	GROTH MUSIC CO	05/12/2011	421.26
19007	GROTHE, DAVID D	05/12/2011	89.00
19008	THE GUIDANCE GROUP INC	05/12/2011	94.55
19009	GUITAR WORLD MAGAZINE	05/12/2011	14.95
19010	HAGER, SUE	05/12/2011	90.00
19011	HAINEY KATHLEEN M	05/12/2011	88.02
19012	HALLBERG ENGINEERING INC	05/12/2011	7,220.43
19013	HANSEN, JOLEYN	05/12/2011	55.00
19014	HANSON, DONNA	05/12/2011	48.45
19015	HARRIMAN, GRETCHEN	05/12/2011	198.39
19016	HAWLEY, JOHN	05/12/2011	116.00
19017	HENKE, MICHAEL	05/12/2011	40.00
19018	HIGGINS, SHEILA	05/12/2011	128.01
19019	HILL, DEB	05/12/2011	110.00
19020	Vendor Continued Check	05/12/2011	0.00
19021	HILLYARD INC MINNEAPOLIS	05/12/2011	4,701.12
19022	HISDAHL INC	05/12/2011	192.00
19023	HISTORICAL PERSPECTIVES FOR CH	05/12/2011	375.00
19024	Vendor Continued Check	05/12/2011	0.00
19025	HOGLUND BUS AND TRUCK CO	05/12/2011	3,163.39
19026	HOISINGTON, ROBERT	05/12/2011	60.00
19027	HOLEMAN, GREGORY	05/12/2011	72.00
19028	HOLMIN, CLEO	05/12/2011	10.20
19029	HOME DEPOT CREDIT SERVICES	05/12/2011	477.19
19030	HOUGHTON MIFFLIN HARCOURT	05/12/2011	3,257.80
19031	HOULE, EUGENE	05/12/2011	40.00
19032	HOWARD, JOAN	05/12/2011	17.00
19033	HOYER, MARCUS C	05/12/2011	40.00
19034	HUGO ANIMAL FARM	05/12/2011	364.00
19035	HUMAN SERVICES INC	05/12/2011	897.00
19036	HUTCHINSON, JOANNE R	05/12/2011	35.06
19037	H W WILSON CO	05/12/2011	364.00
19038	IN FISHERMAN	05/12/2011	18.00
19039	INDUSTRIAL ARTS SUPPLY	05/12/2011	155.41
19040	INDUSTRIAL LOUVERS INC	05/12/2011	200.25
19041	INTEGRA TELECOM	05/12/2011	313.20
19042	INTERCULTURAL DEVMT INVENTORY	05/12/2011	1,500.00

Check Nbr	Vendor Name	Check Date	Check Amount
19043	ISS FACILITY SERVICES-MPLS	05/12/2011	983.50
19044	J & R SCHOOL SUPPLIES	05/12/2011	47.00
19045	JOHNSON, JERRY	05/12/2011	64.00
19046	JOHNSON, JUDITH E	05/12/2011	1,766.88
19047	JOHNSON, KEITH	05/12/2011	64.00
19048	JOHNSON, MICHAEL M	05/12/2011	54.00
19049	JOHNSON CONTROLS INC	05/12/2011	682.00
19050	JOINING HANDS CHILD & FAMILY	05/12/2011	1,666.67
19051	JOSTENS INC	05/12/2011	2,463.83
19052	Vendor Continued Check	05/12/2011	0.00
19053	JW PEPPER & SON INC	05/12/2011	743.79
19054	K PEARSON MECHANICAL LLC	05/12/2011	11,560.50
19055	K12 TRANSPORTATION MGMT SERVIC	05/12/2011	4,127.99
19056	KANE MIKE	05/12/2011	28.56
19057	KATH FUEL OIL SERVICE CO	05/12/2011	31,699.57
19058	KEARN, BARBARA	05/12/2011	1,347.21
19059	KENNEDY & GRAVEN SCHOOL LAW SE	05/12/2011	255.00
19060	KIMBALL MIDWEST	05/12/2011	224.62
19061	KING, JEFF	05/12/2011	106.00
19062	KIRSCH-HIGGS, NANCY	05/12/2011	73.50
19063	KITTELSON, LOU ANN	05/12/2011	36.81
19064	KOREAN QUARTERLY	05/12/2011	20.00
19065	KOWITZ, MARY J	05/12/2011	278.70
19066	KRINKE, STEPHANIE C	05/12/2011	32.07
19067	KROCAK, NANCY J	05/12/2011	289.98
19068	KRUSCHWITZ, RON	05/12/2011	135.00
19069	KULENKAMP, DAVID	05/12/2011	549.30
19070	KUPFERSCHMIDT, ROBERT	05/12/2011	120.00
19071	LAKESHORE LEARNING STORE	05/12/2011	282.52
19072	LANDS BEST FOODS	05/12/2011	10,306.95
19073	LANGUAGE LINE SERVICES	05/12/2011	54.84
19074	LARSON, KAY	05/12/2011	145.00
19075	LEARNING OPPORTUNITIES INC	05/12/2011	697.41
19076	LIBRARY STORE INC	05/12/2011	384.65
19077	LIBRARY VIDEO COMPANY	05/12/2011	469.73
19078	LIDS TEAM SPORTS	05/12/2011	303.92
19079	LOFFLER COMPANIES INC	05/12/2011	356.50
19080	LOUISIANA CRAWFISH CO	05/12/2011	64.95
19081	LOUNSBERRY, CAROLYN R	05/12/2011	98.28
19082	MACGILLIS, JIM	05/12/2011	116.00
19083	MACKIN EDUCATIONAL RESOURCES	05/12/2011	5,131.69
19084	MACPHAIL CENTER FOR MUSIC	05/12/2011	1,540.00
19085	MAD SCIENCE OF MINNESOTA	05/12/2011	7,454.70
19086	MALWITZ, ANN	05/12/2011	2,273.48
19087	MANKE, KATHLEEN	05/12/2011	65.04
19088	MANOFF, KATHY	05/12/2011	24.30
19089	MARTIN-MCALLISTER	05/12/2011	1,450.00
19090	MASA	05/12/2011	810.00
19091	MASE	05/12/2011	1,465.00
19092	MATTSFIELD, PEGGIE L	05/12/2011	130.00

Check Nbr	Vendor Name	Check Date	Check Amount
19093	MCDONALD, MARIE	05/12/2011	37.40
19094	MCDONOUGH'S WATERJETTING AND	05/12/2011	1,982.00
19095	MCGRANE, MARY E	05/12/2011	1,435.48
19096	MCKEE FOODS CORPORATION	05/12/2011	610.08
19097	MENDEZ, ANDREW M	05/12/2011	42.07
19098	MENGEL, MARY H	05/12/2011	60.00
19099	MERSCH, LENORE A	05/12/2011	67.89
19100	MERSCH, NICOLE A	05/12/2011	39.13
19101	MERZER MALP, SHEILA	05/12/2011	250.00
19102	METRO ECSU	05/12/2011	870.00
19103	METRO ECSU	05/12/2011	440.00
19104	METROPOLITAN PRINCIPALS ACADEM	05/12/2011	1,800.00
19105	MIDWEST BUS PARTS INC	05/12/2011	502.68
19106	MIDWEST TECHNOLOGY PRODUCTS	05/12/2011	105.30
19107	MILES, MARY T	05/12/2011	120.00
19108	MILLIGAN, THERESA J	05/12/2011	10.20
19109	MINVALCO INC	05/12/2011	579.98
19110	MN ASSOC OF SECONDARY SCHOOL P	05/12/2011	350.00
19111	MN CONSERVATION FEDERATION	05/12/2011	20.00
19112	MN CONSERVATION VOLUNTEER	05/12/2011	25.00
19113	MN ELEVATOR INC	05/12/2011	290.77
19114	MN HISTORICAL SOCIETY PRESS	05/12/2011	20.00
19115	MN LANGUAGE CONNECTION	05/12/2011	70.00
19116	MN SAFETY COUNCIL INC	05/12/2011	236.85
19117	MN SWORD PLAY	05/12/2011	720.00
19118	MOBILE RADIO ENGINEERING INC	05/12/2011	494.75
19119	MUMBLEAU, RICHARD THOMAS	05/12/2011	145.00
19120	NASSP CONVENTION	05/12/2011	33.00
19121	NATL EDUC SERVICES	05/12/2011	214.50
19122	NATL GEOGRAPHIC SCHOOL PUBLISH	05/12/2011	312.40
19123	NCS PEARSON INC	05/12/2011	765.24
19124	NEWMAN, JACOB	05/12/2011	10.00
19125	NITTI, LAURA	05/12/2011	20.00
19126	NORTH CAMPUS STUDENT ACTIVITY	05/12/2011	100.00
19127	Vendor Continued Check	05/12/2011	0.00
19128	NORTH CENTRAL TRUCK EQUIPMENT	05/12/2011	2,688.84
19129	NORTHERN VOICES	05/12/2011	7,435.56
19130	NORTHWEST CAMERA & VIDEO	05/12/2011	50.00
19131	O'DOHERTY, NED	05/12/2011	40.00
19132	O'GRADY, CATHY	05/12/2011	553.91
19133	O'NEIL, LOIS	05/12/2011	28.25
19134	OFFICE DEPOT	05/12/2011	202.40
19135	OLD DUTCH FOODS INC	05/12/2011	1,875.48
19136	OLSON, JEANINE	05/12/2011	198.30
19137	OLSON, MARK	05/12/2011	76.23
19138	ON SITE SANITATION INC	05/12/2011	2.29
19139	OPATZ, AMY	05/12/2011	70.13
19140	OPEN ARMS OF MN	05/12/2011	6,662.82
19141	ORIENTAL TRADING	05/12/2011	54.97
19142	OTTER LAKE PTA	05/12/2011	200.00

Check Nbr	Vendor Name	Check Date	Check Amount
19143	OXYGEN SERVICE CO INC	05/12/2011	18.90
19144	PACER CENTER INC	05/12/2011	25.00
19145	PALACIO, ANTHONY J	05/12/2011	72.00
19146	PAMS LUNCHROOM LLC	05/12/2011	5,903.87
19147	PAN-O-GOLD	05/12/2011	3,797.82
19148	PARTSMASTER	05/12/2011	119.51
19149	PASQUALINI, LISA M	05/12/2011	174.93
19150	PAULSON, JOHN	05/12/2011	116.00
19151	PAULSON, MARK	05/12/2011	40.00
19152	PAYPAL INC-VPS	05/12/2011	54.10
19153	P B B S EQUIPMENT CORP	05/12/2011	141.11
19154	PBS DISTRIBUTION LLC	05/12/2011	36.23
19155	PEARSON EDUCATION INC	05/12/2011	439.94
19156	PEARSON EDUCATION	05/12/2011	443.76
19157	PERRON, MEGAN M	05/12/2011	34.11
19158	PETERSON, BETSY J	05/12/2011	333.75
19159	PETERSON BROS ROOFING & CONST	05/12/2011	1,356.71
19160	PETERSON, WILLIAM C	05/12/2011	64.00
19161	PHETTEPLACE, WANDA	05/12/2011	68.85
19162	PICHA, CHRISTINA K	05/12/2011	588.67
19163	PIERRE FOODS INC	05/12/2011	4,273.73
19164	PIONEER PRESS	05/12/2011	1,150.00
19165	PITNEY BOWES PURCHASE POWER	05/12/2011	220.95
19166	PLANTE, CHERYL L	05/12/2011	29.58
19167	POCKET NURSE ENTERPRISE INC	05/12/2011	94.75
19168	PODRATZ, DIANE J	05/12/2011	40.00
19169	PODRATZ, JIM C	05/12/2011	40.00
19170	POLAR CHEVROLET MAZDA	05/12/2011	1,464.88
19171	POSSEHL, KIRK K	05/12/2011	210.00
19172	POSTMASTER	05/12/2011	50.80
19173	POSTMASTER	05/12/2011	88.00
19174	PRAXAIR DISTRIBUTION INC	05/12/2011	103.58
19175	PREMIER LIGHTING INC	05/12/2011	2,497.94
19176	PRESS PUBLICATIONS	05/12/2011	970.50
19177	PROJECTUS	05/12/2011	1,680.00
19178	PROVOCRAFT	05/12/2011	419.97
19179	PSAT/NMSQT	05/12/2011	50.00
19180	PUSH PEDAL PULL	05/12/2011	145.00
19181	RA PEARSON & ASSOCIATES LLC	05/12/2011	6,617.00
19182	RAMSEY COUNTY COMM HUMAN SVCS	05/12/2011	23,908.00
19183	RAMSEY COUNTY HISTORICAL SOC	05/12/2011	45.00
19184	RATLIFF, GERALD	05/12/2011	104.04
19185	RED BALLOON BOOKSHOP	05/12/2011	192.40
19186	REINHART FOODSERVICE	05/12/2011	3,259.50
19187	REVOIR, CARROLL	05/12/2011	40.00
19188	RICOH AMERICAS CORP	05/12/2011	415.59
19189	RITTENHOUSE, PAULA	05/12/2011	156.70
19190	ROCKFORD, KRISTY	05/12/2011	1,300.00
19191	RUIZ JR, TONY	05/12/2011	64.00
19192	RUNDQUIST PHD, ANDY	05/12/2011	30.00

Check Nbr	Vendor Name	Check Date	Check Amount
19193	S & T OFFICE PRODUCTS INC	05/12/2011	266.11
19194	SAFEWAY DRIVING SCHOOL	05/12/2011	4,030.00
19195	SAM'S CLUB/GEMB	05/12/2011	32.92
19196	SAM'S CLUB/GEMB	05/12/2011	998.39
19197	SAM'S CLUB/GEMB	05/12/2011	102.18
19198	SAM'S CLUB/GEMB	05/12/2011	462.58
19199	SANDEN, BILL	05/12/2011	90.00
19200	SCAN AIR FILTER INC	05/12/2011	1,791.52
19201	SCANTRON CORPORATION	05/12/2011	401.00
19202	SCHERPING, JIM	05/12/2011	1,074.42
19203	SCHERR, MARY B	05/12/2011	36.72
19204	SCHMIDT, DEB	05/12/2011	295.00
19205	SCHMITZ, KAREN M	05/12/2011	36.25
19206	SCHMIEG, RACHAEL D	05/12/2011	36.25
19207	Vendor Continued Check	05/12/2011	0.00
19208	Vendor Continued Check	05/12/2011	0.00
19209	Vendor Continued Check	05/12/2011	0.00
19210	Vendor Continued Check	05/12/2011	0.00
19211	Vendor Continued Check	05/12/2011	0.00
19212	Vendor Continued Check	05/12/2011	0.00
19213	SCHOLASTIC INC	05/12/2011	943.28
19214	SCHOOL HEALTH CORP	05/12/2011	47.40
19215	SCHOOL OUTFITTERS.COM	05/12/2011	409.30
19216	SCHOOL SPECIALTY	05/12/2011	25.45
19217	SCHOOLDUDE.COM INC	05/12/2011	4,895.00
19218	SCHUBERT LORI	05/12/2011	130.00
19219	SECOND HARVEST FARM CENTRAL	05/12/2011	643.50
19220	SECURITAS SEC SVCS USA INC	05/12/2011	2,403.20
19221	SEHR, DEBRA	05/12/2011	122.38
19222	SENTRY SYSTEMS INC	05/12/2011	578.00
19223	SERGENT JR, ERNEST	05/12/2011	64.00
19224	SEW EASY DESIGNS	05/12/2011	896.00
19225	SHAWBOLD, DEAN	05/12/2011	403.02
19226	SHIFFLER EQUIPMENT SALES INC	05/12/2011	382.54
19227	SHRED-IT	05/12/2011	340.00
19228	SICARD, HEIDI M	05/12/2011	65.02
19229	SIDE BY SIDE ASSOC	05/12/2011	1,650.00
19230	SIEBENALER, KEVIN R	05/12/2011	48.45
19231	SIMSHAUSER, KIMBERLY P	05/12/2011	196.35
19232	SNAP ON TOOLS	05/12/2011	191.95
19233	SOLBERG, BEV	05/12/2011	675.00
19234	SOLER, DON	05/12/2011	46.75
19235	SORENSON, MATT	05/12/2011	72.00
19236	SPARK	05/12/2011	39.58
19237	SPEARS, SHANE	05/12/2011	100.00
19238	SPSI INC	05/12/2011	152.06
19239	STAR TRIBUNE	05/12/2011	980.00
19240	Vendor Continued Check	05/12/2011	0.00
19241	STATE SUPPLY CO	05/12/2011	1,130.64
19242	STEWART, SCOTT	05/12/2011	54.06

Check Nbr	Vendor Name	Check Date	Check Amount
19243	STIRLING, CONNIE	05/12/2011	71.60
19244	STOLTZ, STEVE	05/12/2011	40.00
19245	STOTTLEMYER, JEFF	05/12/2011	39.96
19246	STREAMLINE DESIGN INC	05/12/2011	238.00
19247	STUDENT SUPPLY	05/12/2011	103.16
19248	SUPER DUPER PUBLICATIONS	05/12/2011	28.38
19249	SURPLUS SERVICES	05/12/2011	375.50
19250	TAMARACK NATURE CENTER	05/12/2011	9,923.85
19251	TEICHROEW, WILLIAM	05/12/2011	72.00
19252	TELIN TRANSPORTATION GROUP LLC	05/12/2011	22.95
19253	TEXTBOOK WAREHOUSE INC	05/12/2011	5,701.08
19254	THEISSEN, MARK	05/12/2011	83.50
19255	THIBAULT, DEB	05/12/2011	136.70
19256	THOREN, DAN	05/12/2011	225.00
19257	TIERNEY BROTHERS INC	05/12/2011	4,587.99
19258	TOLONEN, CLAY	05/12/2011	326.64
19259	TOUSSAINT, JANEL PHYLLIS	05/12/2011	43.61
19260	TRADE PRESS INC	05/12/2011	637.00
19261	TRAVEL LEADERS	05/12/2011	2,562.40
19262	TRAVER, SHAWNA J	05/12/2011	52.39
19263	TREETOP PUBLISHING INC	05/12/2011	207.50
19264	TRIO SUPPLY COMPANY	05/12/2011	9,344.86
19265	TRUSTED EMPLOYEES	05/12/2011	1,195.00
19266	TUMBLE FUN BUS LLC	05/12/2011	350.00
19267	TURFWERKS INC	05/12/2011	611.80
19268	TWH CONSULTING	05/12/2011	800.00
19269	TWIN CITY JANITOR SUPPLY CO	05/12/2011	284.00
19270	U.S. ENERGY SERVICES INC	05/12/2011	90,803.05
19271	UNIV DINING SERVICES	05/12/2011	216.00
19272	UPPER LAKES FOODS INC	05/12/2011	113,064.63
19273	VADNAIS, MOLLY A	05/12/2011	34.93
19274	VAIL, ANNE B	05/12/2011	72.69
19275	VANCE, COLLEEN ANN	05/12/2011	55.00
19276	VAVRICKA, ROCHELLE	05/12/2011	389.86
19277	VERIZON WIRELESS	05/12/2011	578.24
19278	VETTE, MARISA AA	05/12/2011	20.42
19279	VIKING INDUSTRIAL CENTER	05/12/2011	100.68
19280	VIRCO INC	05/12/2011	4,833.45
19281	VISIONS INC	05/12/2011	388.15
19282	VISSER, RAY	05/12/2011	125.00
19283	VOGT, FARAH	05/12/2011	64.00
19284	WALBERT, FLORENCE	05/12/2011	13.51
19285	WALD, TERESA M	05/12/2011	20.00
19286	WALD, TIM	05/12/2011	63.37
19287	Vendor Continued Check	05/12/2011	0.00
19288	WASTE MANAGEMENT OF WI-MN	05/12/2011	13,038.34
19289	WHITE BEAR CENTER FOR THE ARTS	05/12/2011	3,300.00
19290	WHITE BEAR GLASS INC	05/12/2011	873.00
19291	WHITE BEAR LOCKSMITH INC	05/12/2011	72.86
19292	WHITE BEAR RENTAL EQUIPMENT	05/12/2011	194.40

Check Nbr	Vendor Name	Check Date	Check Amount
19293	Vendor Continued Check	05/12/2011	0.00
19294	WHITE BEAR LAKE (CITY OF)	05/12/2011	8,258.74
19295	WHITE BEAR LAKE CITY	05/12/2011	100.00
19296	WHITE BEAR LAKE CITY	05/12/2011	300.00
19297	WHITE BEAR LAKE CITY	05/12/2011	100.00
19298	WHITE BEAR LAKE CITY	05/12/2011	35.00
19299	WEBER, MARK	05/12/2011	116.00
19300	WESTERN PSYCHOLOGICAL SERVICES	05/12/2011	30.00
19301	WHITE, DOUG	05/12/2011	145.00
19302	WHITSON, CLIFF	05/12/2011	64.00
19303	WILLIAMS JR LEE E	05/12/2011	39.43
19304	WINDSTREAM	05/12/2011	2,603.18
19305	WISE, PATRICIA G	05/12/2011	136.68
19306	XEROX CORPORATION	05/12/2011	791.13
19307	YOGA DEVOTION LLC	05/12/2011	1,970.00
19308	YOUTH SERVICES INTERNATIONAL	05/12/2011	696.00

466 Computer Check(s) For a Total of 944,435.85

Check Nbr	Vendor Name	Check Date	Check Amount
13641	KIRSCH-HIGGS, NANCY	05/12/2011	73.50

1 Void Check(s) For a Total of 73.50

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	466	Computer	Checks For a Total of	944,435.85
Total For	466	Manual, Wire Tran, ACH & Computer Checks		944,435.85
Less	1	Voided	Checks For a Total of	73.50
			Net Amount	944,362.35

Check Nbr	Vendor Name	Check Date	Check Amount
19309	BRENNAN INDUSTRIES	05/23/2011	5,642.00
19310	HSBC BUSINESS SOLUTIONS	05/23/2011	299.99
19311	INTL BACCALAUREATE ORGANIZATIO	05/23/2011	4,192.00
19312	PITNEY BOWES PURCHASE POWER	05/23/2011	1,519.99
19313	PITNEY BOWES INC	05/23/2011	148.25

5 Computer Check(s) For a Total of 11,802.23

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	5	Computer	Checks For a Total of	11,802.23
Total For	5	Manual, Wire Tran, ACH & Computer Checks		11,802.23
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	11,802.23

Payroll

Check Nbr	Vendor Name	Check Date	Check Amount
19314	AIG	05/24/2011	5,748.82
19315	AMERICAN FUNDS	05/24/2011	69,103.10
19316	AMERICAN UNITED LIFE	05/24/2011	44,650.89
19317	AMERICAN UNITED LIFE	05/24/2011	5,625.00
19318	AMERIPRISE FINANCIAL SERVICES	05/24/2011	10,476.83
19319	AXA EQUITABLE	05/24/2011	16,557.68
19320	CIVIL COLLECTIONS UNIT	05/24/2011	30.00
19321	ECMC	05/24/2011	169.13
19322	EDUCATION MN ESI BILLING TRUST	05/24/2011	17,790.49
19323	GREATER TWIN CITIES UNITED WAY	05/24/2011	248.50
19324	GURSTEL CHARGO ATTORNEYS AT LA	05/24/2011	35.00
19325	IUOE #70	05/24/2011	2,146.86
19326	MESSERLI & KRAMER PA	05/24/2011	525.54
19327	METROPOLITAN LIFE	05/24/2011	3,943.10
19328	MN CHILD SUPPORT	05/24/2011	2,481.00
19329	MN DEPT OF REVENUE	05/24/2011	423.00
19330	MN ENVIRONMENTAL FUND	05/24/2011	56.00
19331	RAMSEY COUNTY SHERIFF	05/24/2011	94.75
19332	SCHOOL SERVICE EMPLOYEES	05/24/2011	5,597.38
19333	US DEPT OF EDUCATION	05/24/2011	339.00
19334	VANGUARD SMALL BUSINESS SERVIC	05/24/2011	19,829.99
19335	WBLA EDUCATIONAL FOUNDATION	05/24/2011	782.00

22 Computer Check(s) For a Total of 206,654.06

Check Nbr	Vendor Name	Check Date	Check Amount
18577	LAW OFFICE OF JOE PEZZUTO LLC	05/24/2011	526.00
18831	LAW OFFICE OF JOE PEZZUTO LLC	05/24/2011	526.00

2 Void Check(s) For a Total of 1,052.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	22	Computer	Checks For a Total of	206,654.06
Total For	22	Manual, Wire Tran, ACH & Computer Checks		206,654.06
Less	2	Voided	Checks For a Total of	1,052.00
			Net Amount	205,602.06

Check Nbr	Vendor Name	Check Date	Check Amount
19336	AUTISM ASPERGER PUBLISHING CO	05/26/2011	60.00
19337	AARP DRIVER SAFETY PROGRAM	05/26/2011	422.00
19338	AARP DRIVER SAFETY PROGRAM	05/26/2011	200.00
19339	ABDO SPOTLIGHT MAGIC WAGON	05/26/2011	207.35
19340	ACCESS COMMUNICATIONS INC	05/26/2011	787.92
19341	ACHIEVEMENT PRODUCTS	05/26/2011	40.18
19342	ACP DIRECT	05/26/2011	279.95
19343	ADVANCED WIRELESS COMMUNICATIO	05/26/2011	152.94
19344	ADVANCED MANUFACTURING TECHNIQ	05/26/2011	3,655.00
19345	AREA LEARNING CENTER (ALC)	05/26/2011	750.00
19346	AMAZON	05/26/2011	638.07
19347	AMAZON	05/26/2011	502.38
19348	AMAZON	05/26/2011	623.04
19349	AMAZON	05/26/2011	51.18
19350	AMAZON	05/26/2011	325.56
19351	AMERICAN RED CROSS MN	05/26/2011	144.00
19352	ANCHOR PAPER CO	05/26/2011	31.72
19353	ANDERSON, ERIK	05/26/2011	72.00
19354	ANDERSON, SHANNON A M	05/26/2011	72.49
19355	ANDERSON, TONY J	05/26/2011	72.00
19356	ANFANG, SALLY G	05/26/2011	152.22
19357	APPLE COMPUTER INC	05/26/2011	5,356.40
19358	ARMSTRONG TORSETH SKOLD & RYDE	05/26/2011	32,795.27
19359	ARNDT, ERICA	05/26/2011	50.00
19360	ASHLAND PRODUCTIONS INC	05/26/2011	5,400.00
19361	ASKIN, BRIANNA	05/26/2011	45.00
19362	AT & T MOBILITY	05/26/2011	1,369.96
19363	AUDIO ENHANCEMENT	05/26/2011	95.20
19364	AUTO TECH SPECIALISTS INC	05/26/2011	38.00
19365	AVID CENTER	05/26/2011	7,139.00
19366	AWARDSONE.COM	05/26/2011	2,473.01
19367	BAL TECH INC	05/26/2011	200.00
19368	BALTZER, KEN	05/26/2011	248.00
19369	BARNES & NOBLE	05/26/2011	890.38
19370	BARRIER GROUP LLC	05/26/2011	6,250.00
19371	BARTH, CARRIE M	05/26/2011	23.28
19372	BASNIGHT, BRYAN	05/26/2011	21.50
19373	BATENHORST, LYNSEY K	05/26/2011	663.00
19374	BATTERIES PLUS	05/26/2011	56.97
19375	BAUDVILLE	05/26/2011	17.45
19376	BEAR, DELORES ANN	05/26/2011	55.00
19377	BEILKE, RICK	05/26/2011	64.00
19378	BERGER, BRIAN	05/26/2011	63.00
19379	BERRY BLENDZ - EDEN PRAIRIE	05/26/2011	1,200.00
19380	BEST BUY BUSINESS ADVANTAGE AC	05/26/2011	660.10
19381	BICKFORD, SUZANNE E	05/26/2011	25.00
19382	BILL WEIGEL SIGNS	05/26/2011	1,060.00
19383	BLICK ART MATERIALS	05/26/2011	226.79
19384	BLOCK, VALERIE	05/26/2011	129.32
19385	BLOEMERS, MARK	05/26/2011	217.00

Check Nbr	Vendor Name	Check Date	Check Amount
19386	BOLDT, ANDREW	05/26/2011	50.00
19387	BOLDT, MARY	05/26/2011	35.00
19388	BONINE, ROBERT	05/26/2011	110.00
19389	BOUCHER, NANCY I	05/26/2011	271.09
19390	BOYD, PATRICK	05/26/2011	63.00
19391	BRABENEC, KAREN E	05/26/2011	100.00
19392	BRANSON ELECTRONICS	05/26/2011	493.95
19393	BROMELAND, SARA A H	05/26/2011	16.83
19394	BROWN, CANDACE LEE	05/26/2011	39.00
19395	BUDION, MICHAEL	05/26/2011	72.00
19396	BURKE, ERIN	05/26/2011	62.63
19397	BURNS, AMANDA K	05/26/2011	78.01
19398	CAPSTONE PRESS INC	05/26/2011	966.15
19399	CARLSON, DESIRAE	05/26/2011	4.40
19400	CARLSON, LINDA R	05/26/2011	450.00
19401	CARLSON WAGONLIT TRAVEL	05/26/2011	175.00
19402	CARTER, MICHAEL D	05/26/2011	116.00
19403	CDW GOVERNMENT INC	05/26/2011	346.37
19404	CENGAGE LEARNING	05/26/2011	3,119.12
19405	CENTRUM SOUND SYSTEMS	05/26/2011	1,130.50
19406	CHAKOLIS, RICHARD A	05/26/2011	63.50
19407	CHURCH, CAROLYN	05/26/2011	33.92
19408	CITI-CARGO & STORAGE CO INC	05/26/2011	210.00
19409	CLASSROOM PRODUCTS WAREHOUSE	05/26/2011	186.31
19410	CLEAR IMAGE INC	05/26/2011	159.86
19411	COMCAST	05/26/2011	63.95
19412	COMCAST	05/26/2011	63.95
19413	COMO PARK ZOO AND CONSERVATORY	05/26/2011	250.00
19414	COMO PARK ZOO AND CONSERVATORY	05/26/2011	250.00
19415	CONERY, STEVEN	05/26/2011	116.00
19416	CONTINENTAL RESEARCH CORP	05/26/2011	216.76
19417	COOL AIR MECHANICAL	05/26/2011	2,106.18
19418	COOPER, GARY	05/26/2011	135.00
19419	COOPS SPORTSWEAR	05/26/2011	488.25
19420	Vendor Continued Check	05/26/2011	0.00
19421	COPY IMAGES INC	05/26/2011	15,335.14
19422	Vendor Continued Check	05/26/2011	0.00
19423	COPY IMAGES INC	05/26/2011	5,414.56
19424	CUB FOODS OF WHITE BEAR TWSHP	05/26/2011	1,750.00
19425	CUB FOODS OF WHITE BEAR TWSHP	05/26/2011	444.51
19426	CUERDEN, ROBERT	05/26/2011	66.75
19427	CULLIGAN BOTTLED WATER	05/26/2011	107.85
19428	CUNFU, LIN	05/26/2011	800.00
19429	DAHL, CHRISTINE	05/26/2011	73.39
19430	DAHLE, ANALISA F	05/26/2011	210.00
19431	DAHLEM, TERESA	05/26/2011	1,049.14
19432	Vendor Continued Check	05/26/2011	0.00
19433	Vendor Continued Check	05/26/2011	0.00
19434	DALCO CORPORATION	05/26/2011	8,423.96
19435	DANAMI	05/26/2011	300.00

Check Nbr	Vendor Name	Check Date	Check Amount
19436	DELL MARKETING LP	05/26/2011	810.35
19437	Vendor Continued Check	05/26/2011	0.00
19438	DELTA DENTAL PLAN OF MN	05/26/2011	64,426.20
19439	DEMCO INC	05/26/2011	45.11
19440	DENUCCI, KRISTINA E	05/26/2011	717.15
19441	DETAILS PRIVATE CHEF SERVICES	05/26/2011	220.00
19442	DEVETTER DESIGN GROUP	05/26/2011	975.00
19443	DEFENSE FINANCE & ACCT SERVICE	05/26/2011	1,303.98
19444	DISCOUNT SCHOOL SUPPLY	05/26/2011	101.88
19445	DISNEY EDUCATIONAL PRODUCTIONS	05/26/2011	179.91
19446	DOFFING, SHARON	05/26/2011	50.00
19447	DOLAN, JEFF	05/26/2011	84.50
19448	DOMINOS PIZZA	05/26/2011	71.75
19449	DORNFELD, MATT	05/26/2011	72.00
19450	DOTTE, BRENDA L	05/26/2011	180.00
19451	DULLUM, CHERYL	05/26/2011	19.93
19452	DURACO EXPRESS CHICAGO	05/26/2011	13.82
19453	DYNAMIC LEARNER CONSULTING INC	05/26/2011	900.00
19454	E.L. REINHARDT COMPANY INC	05/26/2011	67.01
19455	EAGLE BROOK CHURCH	05/26/2011	124.75
19456	ECOLAB	05/26/2011	822.31
19457	EDU-SAFE LLC	05/26/2011	679.00
19458	EDWARD DON & COMPANY	05/26/2011	1,127.47
19459	EIBS, GRETCHEN	05/26/2011	48.76
19460	EIGENFELD, CAROLYN	05/26/2011	861.90
19461	EMC/PARADIGM PUBLISHING	05/26/2011	361.35
19462	ENGEN, BRAD	05/26/2011	66.50
19463	FASTENAL COMPANY	05/26/2011	254.88
19464	FEDEX	05/26/2011	29.58
19465	FERGUSON WATERWORKS	05/26/2011	43.16
19466	FESTIVAL FOODS-KNOWLAN'S	05/26/2011	825.36
19467	FINK, AVIS	05/26/2011	104.36
19468	FIORAVANTI, MARC	05/26/2011	144.00
19469	FISCHER, THOMAS	05/26/2011	75.00
19470	FITCH, KATHLEEN K	05/26/2011	189.99
19471	FLETCHER, VICKI MARIE	05/26/2011	28.56
19472	FLINN SCIENTIFIC INC	05/26/2011	1,266.97
19473	FOLLETT SOFTWARE COMPANY	05/26/2011	46.75
19474	FOOD SERVICE	05/26/2011	50.06
19475	FORDYCE, ISAAC	05/26/2011	50.00
19476	FOREIGN CANDY COMPANY INC	05/26/2011	452.31
19477	FORSYTHE, JOANNE M	05/26/2011	15.00
19478	FRATTALONES HARDWARE STORES	05/26/2011	977.60
19479	FRONTLINE PLACEMENT TECHNOLOGI	05/26/2011	795.00
19480	G&K SERVICES INC	05/26/2011	539.80
19481	GALLAGHERS NORTHWESTERN TIRE C	05/26/2011	746.35
19482	GAMES PEOPLE PLAY INC	05/26/2011	113.42
19483	GAST, JULIE	05/26/2011	18.00
19484	GEBEKE, KATHLEEN M	05/26/2011	350.00
19485	GEFRE, DEB	05/26/2011	101.01

Check Nbr	Vendor Name	Check Date	Check Amount
19486	GERGER, KAY	05/26/2011	10.71
19487	GERIS, SANDRA	05/26/2011	9.00
19488	GOLOB, CARL	05/26/2011	54.00
19489	GOPHER	05/26/2011	874.75
19490	GRAFFIC TRAFFIC LLC	05/26/2011	200.00
19491	Vendor Continued Check	05/26/2011	0.00
19492	GRAINGER	05/26/2011	2,525.54
19493	GRANDMA'S BAKERY INC	05/26/2011	427.85
19494	GREAT AMER OPPORTUNITIES INC	05/26/2011	3,088.80
19495	GROCHOWSKI, RICHARD A	05/26/2011	162.69
19496	GROPPOLI, KADI L	05/26/2011	59.00
19497	GROTH MUSIC CO	05/26/2011	132.39
19498	GROUP HEALTH INC - WORKSITE	05/26/2011	181.50
19499	GTM SPORTSWEAR	05/26/2011	665.00
19500	GOVERNMENT TRAINING SERVICES	05/26/2011	350.00
19501	GUENTHER, DAVID A	05/26/2011	645.00
19502	HALLBERG ENGINEERING INC	05/26/2011	900.00
19503	HAMMEKEN, GRACIELA E	05/26/2011	112.10
19504	HANSEN, RICK THOMAS	05/26/2011	1,865.50
19505	HARDWARE DISTRIBUTORS LTD	05/26/2011	50.95
19506	HARGESHEIMER TRACY	05/26/2011	62.21
19507	HARVARD EDUCATION LETTER	05/26/2011	51.19
19508	HAWKINSON, STEVEN A	05/26/2011	108.52
19509	Vendor Continued Check	05/26/2011	0.00
19510	Vendor Continued Check	05/26/2011	0.00
19511	Vendor Continued Check	05/26/2011	0.00
19512	HEALTHPARTNERS	05/26/2011	1,134,714.30
19513	HEANEY, MONROE	05/26/2011	1,000.00
19514	HIGHSMITH	05/26/2011	265.74
19515	HISDAHL INC	05/26/2011	214.00
19516	HODD, ROY	05/26/2011	170.30
19517	HOGLUND BUS AND TRUCK CO	05/26/2011	1,467.73
19518	HOISINGTON, ROBERT	05/26/2011	75.00
19519	HORDYK, MATT	05/26/2011	72.00
19520	HOUGHTON MIFFLIN HARCOURT	05/26/2011	1,161.81
19521	HOULE, EUGENE	05/26/2011	50.00
19522	HOYER, MARCUS C	05/26/2011	110.00
19523	HUBBS, KRIS	05/26/2011	14.00
19524	HUBER, GARY A	05/26/2011	521.38
19525	HUGO ANIMAL FARM	05/26/2011	497.00
19526	HUGO FEED MILL & HARDWARE	05/26/2011	18.53
19527	HUGO MILL	05/26/2011	173.97
19528	IMAGE BUILDERS	05/26/2011	346.38
19529	INFOBASE PUBLISHING	05/26/2011	488.40
19530	INNOVATIVE OFFICE SOLUTIONS	05/26/2011	4,955.28
19531	INTEGRITY INTERPRETING LLC	05/26/2011	212.00
19532	ISD #625 ST PAUL PUBLIC SCHOOL	05/26/2011	286.23
19533	ISD #833 SOUTH WASHINGTON CO	05/26/2011	220.00
19534	JAYTECH INC	05/26/2011	106.75
19535	JEANNIE BURLOWSKI CONSULTING	05/26/2011	282.00

Check Nbr	Vendor Name	Check Date	Check Amount
19536	JIMMY'S CONFERENCE & BANQUET C	05/26/2011	500.00
19537	JIMMY'S CONFERENCE & BANQUET C	05/26/2011	150.00
19538	JOHNSON, JEANNE	05/26/2011	54.06
19539	JOHNSON, JERRY	05/26/2011	219.00
19540	JOHNSON CONTROLS INC	05/26/2011	1,300.00
19541	JONES KARIE	05/26/2011	15.00
19542	JUNDT, JOHN	05/26/2011	72.00
19543	JW PEPPER & SON INC	05/26/2011	42.00
19544	K PEARSON MECHANICAL LLC	05/26/2011	1,798.48
19545	K12 TRANSPORTATION MGMT SERVIC	05/26/2011	18,528.89
19546	KANE JR, MICHAEL P	05/26/2011	28.56
19547	KARSTEN, JOEL	05/26/2011	350.00
19548	KATH FUEL OIL SERVICE CO	05/26/2011	24,446.39
19549	KATZUNG, JILL	05/26/2011	242.28
19550	KEESE, JENNIFER R	05/26/2011	84.46
19551	KELVIN LP	05/26/2011	217.80
19552	KIESLING, JENNIFER J	05/26/2011	125.00
19553	KIESLING, SUSAN A	05/26/2011	180.00
19554	KIMBALL, GEORGE	05/26/2011	842.47
19555	KIMBALL MIDWEST	05/26/2011	452.88
19556	KING, JEFF	05/26/2011	212.00
19557	KIRSCHLING, JULIENNE R	05/26/2011	184.40
19558	KITTS, HARRY	05/26/2011	284.75
19559	KNOPS, ROXANNE	05/26/2011	15.50
19560	KNUTSON, CASSANDRA M	05/26/2011	54.13
19561	KOLLER, JAKE	05/26/2011	63.00
19562	KOWALSKIS MARKET	05/26/2011	47.34
19563	KROGMAN, WILLIAM	05/26/2011	72.00
19564	KRUSCHWITZ, RON	05/26/2011	85.00
19565	KULLY SUPPLY COMPANY	05/26/2011	1,607.15
19566	L'ALLIER CONCRETE INC	05/26/2011	550.00
19567	LAB SAFETY SUPPLY CO INC	05/26/2011	48.23
19568	LAKESHORE LEARNING MATERIALS	05/26/2011	418.99
19569	LANE, MARGARET	05/26/2011	143.26
19570	LANGER'S TREE SERVICE	05/26/2011	5,775.00
19571	LARSON, KAY	05/26/2011	85.00
19572	LEARNING OPPORTUNITIES INC	05/26/2011	367.84
19573	LEARNING FORWARD	05/26/2011	182.00
19574	LEE, CHARLOTTE LOUIS	05/26/2011	226.00
19575	LEIGH, ANNETTA K	05/26/2011	95.00
19576	LEONARD, ABBY	05/26/2011	48.59
19577	LERNER PUBLISHING GROUP	05/26/2011	490.80
19578	LIDS TEAM SPORTS	05/26/2011	632.70
19579	LILLIE, KRISTEN	05/26/2011	86.99
19580	LINCOLN ELEMENTARY SCHOOL	05/26/2011	337.50
19581	LINGUISYSTEMS INC	05/26/2011	229.55
19582	LORENZ CORPORATION	05/26/2011	253.00
19583	LOVETT, MICHAEL J	05/26/2011	241.80
19584	M P HANSON ASSOC INC	05/26/2011	3,000.00
19585	Vendor Continued Check	05/26/2011	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
19586	Vendor Continued Check	05/26/2011	0.00
19587	Vendor Continued Check	05/26/2011	0.00
19588	Vendor Continued Check	05/26/2011	0.00
19589	MADISON NATIONAL LIFE INS CO I	05/26/2011	55,660.23
19590	MALWITZ, ANN	05/26/2011	97.33
19591	MANKE, ANNE	05/26/2011	20.00
19592	MARSHALL CAVENDISH CORP	05/26/2011	502.35
19593	MASE	05/26/2011	597.00
19594	THE MASTER TEACHER	05/26/2011	94.23
19595	MASTERGRAPHICS, INC	05/26/2011	410.00
19596	MAYER, ANTHONY G	05/26/2011	612.04
19597	MCCLELLAN JAMIE	05/26/2011	45.00
19598	MCDONOUGH'S WATERJETTING AND	05/26/2011	649.25
19599	MCDOWELL, ROBERT C	05/26/2011	63.86
19600	MCGLYNN ANN	05/26/2011	15.00
19601	MCGOUGH, BARBARA A	05/26/2011	174.69
19602	MCGRAW-HILL COMPANIES	05/26/2011	3,686.82
19603	MCMAHON, MARGARET	05/26/2011	200.00
19604	MN DISTANCE RUNNING ASSOC	05/26/2011	1,106.50
19605	MEACHAM, ANNIE	05/26/2011	9.00
19606	MERZER MALP, SHEILA	05/26/2011	400.00
19607	MN ELEMENTARY SCH PRIN ASSOC	05/26/2011	2,400.00
19608	MEUWISSEN, PAUL	05/26/2011	59.78
19609	MICHEL, ROCHELLE N	05/26/2011	97.65
19610	MIDWEST BUS PARTS INC	05/26/2011	204.46
19611	MIDWEST TECHNOLOGY PRODUCTS	05/26/2011	21.20
19612	MIEURE, MARY ELLEN	05/26/2011	38.40
19613	MINITEX	05/26/2011	820.00
19614	MLA	05/26/2011	7,310.00
19615	MN DEPT OF HEALTH	05/26/2011	525.00
19616	MN MONTHLY MAGAZINE	05/26/2011	14.95
19617	MN REC & PARK ASSN (MRPA)	05/26/2011	1,722.00
19618	MOBILE RADIO ENGINEERING INC	05/26/2011	3,799.14
19619	MODERN FENCE & CONST INC	05/26/2011	4,216.00
19620	MOHN, MONICA	05/26/2011	357.00
19621	MONITA, MIKE	05/26/2011	72.00
19622	MONTGOMERY, JACOB	05/26/2011	244.28
19623	MOORE, CYNTHIA	05/26/2011	891.50
19624	MOULTON DAVID, PIANO TECHNICIA	05/26/2011	105.00
19625	MPLS ST PAUL MAGAZINE	05/26/2011	33.95
19626	MSNA	05/26/2011	1,050.00
19627	MUELLER, PHILIP	05/26/2011	118.00
19628	MUMBLEAU, RICHARD THOMAS	05/26/2011	120.00
19629	MUSIC CONNECTION INC	05/26/2011	2,488.00
19630	MUTSCHLER, DUANE	05/26/2011	64.00
19631	MYRLIE, MARIE M	05/26/2011	970.40
19632	NATL PEN COMPANY	05/26/2011	132.40
19633	NELSON, MARGARET R	05/26/2011	277.25
19634	NELSON, RICK	05/26/2011	116.00
19635	NEWMASTER, MARGARET	05/26/2011	46.31

Check Nbr	Vendor Name	Check Date	Check Amount
19636	NGUYEN, HUONG	05/26/2011	105.00
19637	Vendor Continued Check	05/26/2011	0.00
19638	NORTH CENTRAL TRUCK EQUIPMENT	05/26/2011	1,923.08
19639	NORTHEAST METRO INTERMEDIATE D	05/26/2011	534.00
19640	NORTHEAST METRO HOSA	05/26/2011	400.00
19641	NORTHERN FOREST PRODUCTS LLC	05/26/2011	1,636.11
19642	NORTHLAND APPLIANCE SERVICE	05/26/2011	133.95
19643	NORTHWEST YOUTH & FAMILY SERV	05/26/2011	64,602.00
19644	O'DOHERTY, NED	05/26/2011	50.00
19645	O'REILLY AUTOMOTIVE INC	05/26/2011	2,388.97
19646	OFFICE DEPOT	05/26/2011	240.94
19647	OLSON, DAVID J	05/26/2011	929.62
19648	OUSDIGIAN, DAVID	05/26/2011	174.00
19649	PAPPAS, ANNA	05/26/2011	10.00
19650	PAR CODE SYMBOLOGY INC	05/26/2011	165.00
19651	PARTS ASSOC INC	05/26/2011	108.42
19652	PAUL VADNAIS PLUMBING & WELL	05/26/2011	1,347.00
19653	P B B S EQUIPMENT CORP	05/26/2011	451.76
19654	PROMOTIONAL CONCEPTS	05/26/2011	279.00
19655	PETERSON BROS ROOFING & CONST	05/26/2011	1,298.42
19656	PETERSON, DONALD	05/26/2011	63.00
19657	PETERSON, REBECCA	05/26/2011	90.48
19658	PETERSEN, TIM W	05/26/2011	128.00
19659	PETERSON, WILLIAM C	05/26/2011	128.00
19660	PROF HMONG WOMEN ASSOC	05/26/2011	35.00
19661	PHYSIO-CONTROL INC	05/26/2011	98.50
19662	PICHA, CHRISTINA K	05/26/2011	126.48
19663	PITSCO INC	05/26/2011	124.20
19664	PLANA, CHRISTINE M	05/26/2011	150.00
19665	PODRATZ, DIANE J	05/26/2011	50.00
19666	PODRATZ, JIM C	05/26/2011	50.00
19667	POKELA, KEITH	05/26/2011	169.00
19668	POLAR CHEVROLET MAZDA	05/26/2011	87.07
19669	POSSEHL, KIRK K	05/26/2011	175.00
19670	PRESS PUBLICATIONS	05/26/2011	962.20
19671	PRESSELLER, TRACY	05/26/2011	41.78
19672	PROFESSIONAL INTERPRETING	05/26/2011	164.00
19673	PROJECT LEAD THE WAY	05/26/2011	4,543.04
19674	PROVIDENCE MINISTRIES	05/26/2011	25.00
19675	QUARFOTH, LYNN MARIE	05/26/2011	180.00
19676	QWEST	05/26/2011	260.42
19677	RADEBAUGH, JEDIDIAH M	05/26/2011	15.00
19678	RAMSEY COUNTY PARKS/REC DEPT	05/26/2011	17,668.56
19679	RATLIFF, GERALD	05/26/2011	205.53
19680	RATWIK ROSZAK & MALONEY PA	05/26/2011	7,980.75
19681	REASON	05/26/2011	60.48
19682	REED, DUANE	05/26/2011	144.00
19683	RESERVE ACCOUNT	05/26/2011	5,000.00
19684	ROCKFORD, KRISTY	05/26/2011	240.00
19685	ROGER VADNAIS PLUMBING	05/26/2011	214.00

Check Nbr	Vendor Name	Check Date	Check Amount
19686	ROSEVILLE AREA MIDDLE SCHOOL	05/26/2011	220.00
19687	RUDDYS PARTY TOWN INC	05/26/2011	66.80
19688	RUSTAND, AMBER J	05/26/2011	75.00
19689	S & T OFFICE PRODUCTS INC	05/26/2011	221.09
19690	SAFETY-KLEEN CORP	05/26/2011	248.19
19691	SAFEWAY DRIVING SCHOOL	05/26/2011	7,130.00
19692	SAGER, KAREN	05/26/2011	100.00
19693	SALZMAN, SHARI	05/26/2011	90.00
19694	SAMACO SUPPLY	05/26/2011	2,502.00
19695	SAMUELSON, EVAN	05/26/2011	35.00
19696	SANCHEZ, BRIDGET	05/26/2011	55.00
19697	SARPONG, FRIEDA	05/26/2011	17.99
19698	SCHERR, MARY B	05/26/2011	87.22
19699	SCHIFSKY, JEFFREY	05/26/2011	287.30
19700	SCHMEICHEL, RUSS	05/26/2011	50.00
19701	SCHMIDT, DEB	05/26/2011	100.55
19702	SCHMITT MUSIC COMPANY	05/26/2011	58.30
19703	SCHOLASTIC INC	05/26/2011	24.73
19704	SCHOLASTIC BOOK CLUBS	05/26/2011	207.00
19705	SCHOOL SPECIALTY	05/26/2011	144.83
19706	SCHOOLOGY INC	05/26/2011	5,600.00
19707	SCHOSTAG JR, FREDERICK DAVID	05/26/2011	54.00
19708	SCHULTE, PETER	05/26/2011	72.00
19709	SEARS COMMERCIAL ONE	05/26/2011	99.00
19710	SECURITAS SEC SVCS USA INC	05/26/2011	3,236.81
19711	SEEVER, GRAY	05/26/2011	165.00
19712	SEHR, DEBRA	05/26/2011	27.99
19713	Vendor Continued Check	05/26/2011	0.00
19714	SENTRY SYSTEMS INC	05/26/2011	1,675.00
19715	SEW EASY DESIGNS	05/26/2011	214.00
19716	SHIFFLER EQUIPMENT SALES INC	05/26/2011	51.94
19717	SIMMONS, CARRIE J	05/26/2011	180.00
19718	SNELL, MICHAEL M	05/26/2011	47.42
19719	SOCIAL STUDIES SCHOOL SERVICE	05/26/2011	613.24
19720	SOMORA, LORI	05/26/2011	190.00
19721	SOUTH CAMPUS STUDENT ACTIVITY	05/26/2011	80.00
19722	SOUZA, HOLLY	05/26/2011	116.00
19723	SPARK	05/26/2011	403.27
19724	ST CLOUD STATE UNIVERSITY	05/26/2011	4,200.00
19725	ST PIUS X HOLY FAMILY SCHOOL	05/26/2011	330.00
19726	STAPLES ADVANTAGE	05/26/2011	2,905.70
19727	STATE SUPPLY CO	05/26/2011	1,306.18
19728	STOLTZ, STEVE	05/26/2011	50.00
19729	STONEHOUSE, JULIA L	05/26/2011	155.27
19730	STRUM, BARBARA	05/26/2011	9.00
19731	SUPERIOR AUTOMOTIVE	05/26/2011	2,000.00
19732	SVIR, SARA A	05/26/2011	289.68
19733	SWANSON, MARIE A	05/26/2011	180.00
19734	THE T-SHIRT PEOPLE	05/26/2011	82.80
19735	TARGET BANK	05/26/2011	16.10

Check Nbr	Vendor Name	Check Date	Check Amount
19736	TATGE, DAVID A	05/26/2011	158.11
19737	TDS METROCOM - MN	05/26/2011	3,623.82
19738	TESKEY, SUSAN	05/26/2011	130.00
19739	TEXTBOOK WAREHOUSE INC	05/26/2011	194.40
19740	THIBAULT, DEB	05/26/2011	316.85
19741	THOMPSON PUBLISHING GROUP	05/26/2011	399.94
19742	THUNDER COMMUNICATIONS DESIGN	05/26/2011	297.50
19743	TIERNEY BROTHERS INC	05/26/2011	2,936.00
19744	TILLETT, JENNIFER	05/26/2011	45.00
19745	TILSNER CARTON CO	05/26/2011	356.00
19746	TIME FOR KIDS	05/26/2011	8.10
19747	TOUSSAINT, JANEL PHYLLIS	05/26/2011	43.61
19748	TRANS-MISSISSIPPI BIO SUPPLY	05/26/2011	583.17
19749	TRAVEL LEADERS	05/26/2011	688.80
19750	TRI STATE BOBCAT	05/26/2011	419.71
19751	TRIGGS, CARLA	05/26/2011	304.59
19752	TURFWERKS INC	05/26/2011	884.86
19753	TWIN CITY JANITOR SUPPLY CO	05/26/2011	575.40
19754	UNIVERSITY OF MINNESOTA ATHLET	05/26/2011	200.00
19755	UNIVERSITY OF OREGON	05/26/2011	250.00
19756	VAIL, ANNE B	05/26/2011	97.16
19757	VALLEYFAIR GROUP SALES	05/26/2011	821.00
19758	VALLEYFAIR GROUP SALES	05/26/2011	1,414.50
19759	VANDERBILT UNIVERSITY	05/26/2011	124.00
19760	VAUGHN, DEBRA	05/26/2011	91.48
19761	VIKING INDUSTRIAL CENTER	05/26/2011	204.36
19762	VINCENT, JASON L	05/26/2011	420.94
19763	VOGT, NANCY L	05/26/2011	33.98
19764	WALD, TIM	05/26/2011	30.00
19765	WALLRICH, KAREN	05/26/2011	46.62
19766	WATCH ME DRAW! LLC	05/26/2011	2,016.00
19767	WHITE BEAR CENTER FOR THE ARTS	05/26/2011	80.00
19768	WHITE BEAR DODGE	05/26/2011	231.20
19769	WHITE BEAR RENTAL EQUIPMENT	05/26/2011	194.40
19770	WHITE BEAR LAKE CITY	05/26/2011	14.50
19771	WHITE BEAR LAKE CITY	05/26/2011	23.50
19772	WHITE BEAR LAKE UMPIRES ASSN	05/26/2011	5,750.00
19773	WELLS FARGO SECURITIES LLC	05/26/2011	47,542.29
19774	WHITE, DOUG	05/26/2011	120.00
19775	WHITSON, CLIFF	05/26/2011	64.00
19776	WILDMAN HILAL, ANDREA L	05/26/2011	801.23
19777	WILES, DAVE	05/26/2011	72.00
19778	WOLF RIDGE ENVIRONMENTAL	05/26/2011	923.40
19779	WOLTERS, MERRILY J	05/26/2011	37.27
19780	WOODARD, WHITNEY L	05/26/2011	83.80
19781	WORLD BOOK INC	05/26/2011	599.00
19782	XCEL ENERGY	05/26/2011	77,029.15
19783	ZEGLEN, GREG	05/26/2011	11.00
19784	ZIBELL, LES	05/26/2011	72.00

Check Nbr	Vendor Name	Check Date	Check Amount
449	Computer	Check(s) For a Total of	1,825,135.51

Check Nbr	Vendor Name	Check Date	Check Amount
13516	VANDERBILT UNIVERSITY	05/26/2011	124.00
15307	TUBBS, TAMARA L	05/26/2011	7.00
15667	SALZMAN, SHARI	05/26/2011	90.00
15995	JOHNSON, TIMOTHY	05/26/2011	6.00
16374	DAHLE, ANALISA F	05/26/2011	140.00
16447	HARRISON, LOREE	05/26/2011	30.00
16612	SHANEY, DYLAN	05/26/2011	30.00
16739	AT & T MOBILITY	05/26/2011	1,369.96
16770	CHANG, MAI	05/26/2011	14.00
16874	JOHNSON, CHERYL	05/26/2011	14.00
17201	DAHLE, ANALISA F	05/26/2011	70.00
17484	UNIVERSITY OF MINNESOTA ATHLET	05/26/2011	200.00
17845	SWANSON, DOREEN	05/26/2011	100.00
18795	FERN VALLEY HOTEL & CONF CTR	05/26/2011	4,533.84
19056	KANE, MIKE	05/26/2011	28.56
19071	LAKESHORE LEARNING STORE	05/26/2011	282.52

16 Void Check(s) For a Total of 7,039.88

Check Nbr	Vendor Name	Check Date	Check Amount
19785	JOINING HANDS CHILD & FAMILY	05/31/2011	1,666.67
19786	TAMARACK NATURE CENTER	05/31/2011	5,493.00
19787	VALLEYFAIR GROUP SALES	05/31/2011	498.68
19788	VIKING ELECTRIC SUPPLY	05/31/2011	12,694.72
19789	WASHINGTON CO PUBLIC HEALTH	05/31/2011	704.00

5 Computer Check(s) For a Total of 21,057.07

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
5	Computer	Checks For a Total of	21,057.07
Total For 5	Manual, Wire Tran, ACH & Computer Checks		21,057.07
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	21,057.07

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	449	Computer	Checks For a Total of	1,825,135.51
Total For	449	Manual, Wire Tran, ACH & Computer Checks		1,825,135.51
Less	16	Voided	Checks For a Total of	7,039.88
			Net Amount	1,818,095.63

Consent Agenda Item A-5(d)
June 13, 2011
School Board Meeting

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Sr.**
Executive Director of Business Services

Donation	Donor	Recipient
$50 Rainbow Gift Card	Lana Wigart	White Bear High School North Campus
$180	Cub Foods White Bear Lake	White Bear Lake Area Schools
$700	Securian Foundation	Vadnais Heights Elementary School
$700	Ted Nistler	Vadnais Heights Elementary School
$700	Ted Nistler	Sunrise Park Middle School
$700	Securian Foundation	Sunrise Park Middle School
$3,000 for Boys' Varsity Basketball	White Bear Lake Basketball Association	White Bear Lake Area High School
$100	RBC Wealth Management	Sunrise Park Middle School
$100	Paul Cavanor	Sunrise Park Middle School
$300 for National Honor Society	Vadnais Heights Lions Club	White Bear Lake Area High School
$150 for National Honor Society	The City of Vadnais Heights	White Bear Lake Area High School
$52	Northeast Metro 916	Willow Lane Elementary School
$884.52 for 2nd grade Science books	Willow Lane Elementary PTO	Willow Lane Elementary School
$100.98	Community Shares of Minnesota	White Bear Lake Area High School South Campus
$300 for National Honor Society	White Bear Lake Lions Club	White Bear Lake Area High School
$300 for Adventure Crew	White Bear Lake Lions Club	White Bear Lake Area High School

$25 for National Honor Society	White Bear Lake American Legion Auxiliary 168	White Bear Lake Area High School
$2,000 for Girls' Varsity Basketball	White Bear Lake Basketball Association	White Bear Lake Area High School
$17.40	Four Crown Inc.	Lakeaires Elementary School
$8	American Express Charitable Fund	White Bear Lake Area High School North Campus
$500 for Outdoors/Archery Club	Pheasants Forever, Inc	White Bear Lake Area High School
$500 for Outdoors/Archery Club	Pheasants Forever, Inc.	White Bear Lake Area High School
$100	Christopher and Nancy Erickson	White Bear Lake Area High School South Campus
$100	Gregg Buchanan	White Bear Lake Area High School North Campus
$100	Lisa and Jared Wilbanks	Lakeaires Elementary School
$325 for Excellence Event	The White Bear Lake Rotary Foundation	White Bear Lake Area High School
$325 for Excellence Event	Dale Duthoy and Janet Newberg	White Bear Lake Area High School
$325 for Excellence Event	Michael and Sylvia Lovett	White Bear Lake Area High School
$325 for Excellence Event	Gregg and Jayne Larson	White Bear Lake Area High School
$325 for Excellence Event	White Bear Lake Teachers' Association	White Bear Lake Area High School
$1,000 for Excellence Event	White Bear Lake Lions Club	White Bear Lake Area High School
$325 for Excellence Event	White Bear Lake Principals Association	White Bear Lake Area High School
$650 for Excellence Event	White Bear Glass, Inc.	White Bear Lake Area High School
$650 for Excellence Event	Dudley Ryan	White Bear Lake Area High School
$1,000 for Excellence Event	Michael and Karen Roe	White Bear Lake Area High School
$650 for Excellence Event	Hallberg Engineering, Inc.	White Bear Lake Area High School
$650 for Excellence Event	Richard and Kathryn Cochrane	White Bear Lake Area High School
$325 for Excellence Event	Rotary Club of Vadnais Heights	White Bear Lake Area High School
$54.25 for Angel Fund	Coca-Cola	White Bear Lake Area Schools
$28.93	Coca-Cola	Willow Lane Elementary School

$72.15 for Angel Fund	Coca-Cola	White Bear Lake Area Schools
$98.88	Coca-Cola	Hugo Elementary School
$100.89 for Angel Fund	Coca-Cola	White Bear Lake Area Schools
$78.71	Coca-Cola	Lincoln Elementary School
$31.24	Coca-Cola	Vadnais Heights Elementary School
$54.35	Coca-Cola	Birch Lake Elementary School

RECOMMENDATION: Accept donations.

AGENDA ITEM: **Field Trip Request**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **David Law, Assistant Superintendent**

Background:
School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Cost and Source of Revenue	Means of Transportation	Purpose of Field Trip
Sunday, 6/19/11 - Wednesday, 6/22/11 South Dakota State University in Brookings, South Dakota	Coach Bob Jackson	Varsity Football	0	56	Cost to student: $100	Charter bus	Team building; practice session;
Tuesday, 6/28/11 - Friday, 7/1/11 Audubon Center of the North Woods in Sandstone, Minnesota	Mike Hamernick & Laura Watters	ALC Science and Language Arts	0	25	Cost to student: $40	District bus	To give students a chance to learn about the natural world and form a connection and commitment to the environment through experiential learning. This program is also designed to engage students in experiences that challenge them to recognize individual abilities and appreciate their importance in team activities to foster leadership skills.

Recommendation: Administration recommends the School Board approve the field trip.

Consent Agenda Item A-5(f)
June 13, 2011
School Board Meeting

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624

Department of Human Resources

RETIREMENT - CLASSIFIED STAFF

JEANINE WAHL – Bus Driver, Bus Garage
Employed by District 624 since 06/15/1976
Effective Date: 06/09/2011

RESIGNATIONS/TERMINATIONS - CLASSIFIED STAFF

DANIELLE BRADSHAW – Program Assistant Leader, Willow Lane Elementary
Employed by District 624 since 01/26/2009
Effective Date: 06/08/2011

NAOMI DAVIDSON – Custodian, Otter Lake Elementary
Employed by District 624 since 08/23/2006
Effective Date: 05/19/2011

ANDREW KNE – Custodian, North Campus
Employed by District 624 since 01/17/2005
Effective Date: 05/06/2011

ZACHARY MILLER – Bus Driver, Bus Garage
Employed by District 624 since 08/17/2010
Effective Date: 06/09/2011

ANDREA SMITH – Program Assistant Leader, Willow Lane Elementary
Employed by District 624 since 01/18/2010
Effective Date: 05/25/2011

ANDREW WILHELMY – Custodian, Lincoln Elementary
Employed by District 624 since 05/16/2005
Effective Date: 05/31/2011

RETIREMENT - CERTIFIED STAFF

JUDITH ROSS – Kindergarten Teacher, Matoska International
Employed by District 624 since 09/16/1991
Effective Date: 06/10/2011

RESIGNATIONS - CERTIFIED STAFF

SARAH COHEN – Vocal Music Teacher, Central Middle School
Employed by District 624 since 08/21/2008
Effective Date: 06/10/2011

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS - CERTIFIED STAFF

THERESA GULSVIG (FILARSKY) – Science Teacher, North Campus
Employed by District 624 since 08/26/2010
Effective Date: 06/10/2011

JAMES SCHERPING – Business Education Teacher, South Campus
Employed by District 624 since 08/21/1997
Effective Date: 06/10/2011

ELIMINATION OF POSITION – AT-WILL STAFF

LAUREL SMITH – Instructional Tutor, Hugo Elementary
Employed by District 624 since 09/04/2007
Effective Date: 2011-2012 School Year

CHANGE IN CONTIUNING CONTRACT - CERTIFIED STAFF

JANEL VAN ARRAGON – Elementary/Intervention Teacher, Matoska International
From .90 f.t.e. to a 1.00 f.t.e.
Effective Date: 2011 – 2012 School Year

LEAVES OF ABSENCE - CLASSIFIED STAFF

DEBORAH FOLLMER – Pupil Support Assistant, Lakeaires Elementary
Employed by District 624 since 09/22/1998
Effective Dates: 05/14/2011 through 06/09/2011

REBECCA GRAHAM – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/01/1999
Effective Date: 2011-2012 School Year

TIMOTHY LAFRANCE – Custodian, North Campus
Employed by District 624 since 07/24/2000
Effective Dates: 01/15/2011 Up To One Year

MELISSA MCDONALD – Pupil Support Assistant, Matoska International
Employed by District 624 since 09/01/2005
Effective Dates: 04/15/2011 through 06/09/2011

SAMANTHA TERRY – Bus Aide, Bus Garage
Employed by District 624 since 09/02/2008
Effective Dates: 05/09/2011 through 6/9/2011

SUSAN VICKERMAN – Part-Time Cook, North Campus
Employed by District 624 since 11/01/1993
Effective Dates: 05/09/2011 through 06/09/2011

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

LEAVES OF ABSENCE - CLASSIFIED STAFF

SONYA WRONA – Program Assistant Leader, Lakeaires Elementary
Employed by District 624 since 09/07/2010
Effective Dates: 04/06/2011 through 05/24/2011

LEAVES OF ABSENCE - CERTIFIED STAFF

KARI BERGESON – Elementary Teacher, Birch Lake Elementary
Employed by District 624 since 12/16/2002
Effective Dates: 03/24/2011 through 05/23/2011

SCOTT MANNI – Mathematics Teacher, ALC-Golfview
Employed by District 624 since 08/22/1996
Effective Date: 2011- 2012 School Year

DENISE RYAN – Elementary Teacher, Birch Lake Elementary
Employed by District 624 since 08/23/1999
Effective Dates: 05/18/11 through 06/10/2011

HEATHER JACOBS – Special Education Teacher, North Campus
Employed by District 624 since 08/23/2001
Effective Dates: 05/26/2011 through 06/10/2011

NEW PERSONNEL - CLASSIFIED STAFF

DOUGLAS MARTIN – Health Assistant, Bldg. To Be Determined
Effective Dates: 08/31/2011 through 06/12/2012

REHIRE FROM NON-RENEWAL - CERTIFIED STAFF

WHITNEY WOODARD – .65 Mathematics Teacher, Central Middle School
Effective Dates: 08/29/2011 through 06/08/2012

NEW PERSONNEL - CERTIFIED STAFF

CARA BAUER – School Psychologist Intern, Hugo Elementary
$25.00 per hour
Effective Dates: 08/24/2011 through 06/08/2012

INDEPENDENT SCHOOL DISTRICT NO.624

Department of Human Resources

NEW PERSONNEL - CERTIFIED STAFF

JENNIFER GERE – .8 Instrumental Music Teacher, Central/Sunrise Middle Schools
MA, Step 6 $37,642.40
Effective Date: 2011-2012 School Year

KRISTINA KUEHN – Instrumental Band Teacher, Central Middle School
BA, Step 4 $38,624.00
Effective Date: 2011-2012 School Year

ARIEL LIESCH– .4 Social Studies Teacher, Central/Sunrise Middle Schools
BA, Step 1 $14,140.00
Effective Date: 2011-2012 School Year

CHRISTOPHER LYONS– .6 Industrial Technology Teacher, Sunrise/North
BA, Step 1 $21,210.00
Effective Date: 2011-2012 School Year

DAVID NATHANSON – American Sign Language Teacher, South/North Campuses
MA+45, Step 10 $59,390.00
Effective Date: 2011-2012 School Year

MELISSA WENCK – Social Studies Teacher, North Campus
MA, Step 1 $39,548.00
Effective Date: 2011-2012 School Year

RACHEL ZITZOW – ELL Teacher, Lakeaires Elementary
BA, Step 2 $36,462.00
Effective Date: 2011-2012 School Year

LONG TERM SUBSTITUTE - CERTIFIED STAFF

STEPHANIE KERBAGE – .7 Social Studies Teacher, North/South Campuses
MA+45, Step 1 $29,450.00
Effective Date: 2011-2012 School Year

NEW PERSONNEL - ADMINISTRATION

TAMERA VAN OVERBEKE – Elementary Principal, Birch Lake Elementary
Annual salary is $110,502.00 based on Step 5 of the Principal Compensation Schedule-Elementary Principal for a 12 month contract per the White Bear Lake Principal's Association Master Agreement.
Effective Date: July 1, 2011

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the new procedures for the six month (December, 2011 through May, 2011) Public Forum pilot.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (3 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule. Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person making the complaint.
6. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

C. INFORMATION ITEMS

AGENDA ITEM:	Update on Partnership with MacPhail
MEETING DATE:	June 13, 2011
SUGGESTED DISPOSITION:	Information Item
CONTACT PERSON:	Michael J. Lovett, Superintendent

Background:

Mr. Paul Babcock, the Chief Operating Officer of MacPhail, will provide comments on the importance of the partnership. We have video footage that will highlight the music program at MacPhail including piano and our new strings program.

Agenda Item C-2
June 13, 2011
School Board Meeting

AGENDA ITEM: **Superintendent's Report**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent of Schools**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM:	Overview of Strategic Plan and Action Plan for 2011-12
MEETING DATE:	June 13, 2011
SUGGESTED DISPOSITION:	Discussion Item
CONTACT PERSON:	Michael J. Lovett, Superintendent

Background:

The administration will provide a presentation highlighting the strategic plan and action plans recommended for 2011-12.

Recommendation:

Action on this item is on the agenda as E-7.

AGENDA ITEM: **Presentation of 2011-2012 Budget Information**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON: **Pete Willcoxon, Sr.**
Executive Director of Business Services

Background:

The school board and administration have been working on the development of the 2011-2012 budget since late last fall. State statute requires that a budget be adopted by the School Board no later than June 30th for the following fiscal year.

While the Legislature has adjourned for this session, it has not completed its work for the development of the state's 2011-2013 biennial budget. This will ultimately be approved at a later date, during a special session.

The budget has been built on a series of assumptions, which include anticipating no additional money from the state for the 2011-2012 or 2012-2013 budget years.

The Finance Committee discussed the budget and its implications at its April meeting. The School Board received and discussed the preliminary budget at both its April and May work study session.

Administration will walk through a presentation explaining the various budgets and their components at this meeting.

An operational item will follow on the agenda for Board action on adopting the 2011-2012 budget.

Recommendation:

Action on this item is on the agenda as E-11.

Financial Planning for 2011-2012

Updated 5/19/11

2011-2012 Categories for analysis	2011-2012 Potential Changes in Revenue	2011-2012 Potential Increases in Expenditures	Changes for 2011-2012	Strategic Planning	2011-2012 Projected Budget Reductions
1. General Fund	1. Expect continuation of current funding level. 2.Continued state Hold back of 30% of revenue earned. 3. Potential change in funding for all day kindergarten. (Governor's proposal) 4. Potential increase in rental and lease revenue at Birch **$23,000** 5. Improve efficiency in funding model for after school support (Targeted Services) **$30,000**	1.Increase in support for elementary art classes **$19,000** 2. Administrative adjustments at Birch and Hugo **$32,000**	1. Work to increase efficiency in staffing while maintaining class size. 2. Following audit of job descriptions, improve efficiency and support and training for all positions. 3. Increase use of technology for work efficiency and effectiveness. 4. Monitor reductions in energy use as result of participation in SEE program.	Create Innovation Fund as placeholder for strategic plan recommendations **$100,000.**	1. 2.2 clerical reduction **($77,000)** 2. Reduction in budgeted expenditures for tuition and home based instruction as a result of the AWARE program. **($50,000)** 3. 3.0 Reduction in paraprofessional staff allocations (2 special education and 1 regular education) **($85,000)** 4. 1.0 Instructional Tutor in Special Education **($35,000)** 5. 1.0 reduction in elementary learning skills and intervention staffing. **($65,000)**
SUBTOTAL	**$53,000 increase in revenue**	**$51,000 increase in expenditures**	**Potential decrease in expenditures**	**$100,000 increase in expenditures**	**($312,000) decrease in expenditures**
2.Capital Fund					

2011-2012 Categories for analysis	2011-2012 Potential Changes in Revenue	2011-2012 Potential Increases in Expenditures	Changes for 2011-2012	Strategic Planning	2011-2012 Projected Budget Reductions
3.Technology Levy					
4.Alt. Facilities					
5.EMID	Creation of innovation fund consistent with EMID strategic plan.	Potential source of revenue for district priorities consistent with EMID strategic plan.	The administration will prepare a budget for 2011-12 based on current law.	EMID innovation funds are a potential source of support for district goals consistent with EMID plan.	Our operating assumptions for 2011-12 are that we can continue with staffing allocations under current law.
6.OPEB	Consistent with finance advisory committee and board direction				
7.SRFC (Suburban Ramsey Family Collaborative)	1 .Reduction of .75 FTE in community cultural liaison funding. 2. Currently we have 3.25 FTE, with 2.0 FTE funded by EMID, and 1.25 FTE from SRFC funds. 3. Reduction of .25 FTE in ATOD (chemical health) funding.		We are currently reviewing options for 2011-12.		
8.Federal	1. Elimination of stimulus funding for	1. Shifting of some benefit costs back to	1. Some costs will be shifted back to the general		

2011-2012 Categories for analysis	2011-2012 Potential Changes in Revenue	2011-2012 Potential Increases in Expenditures	Changes for 2011-2012	Strategic Planning	2011-2012 Projected Budget Reductions
8. Federal (cont.)	Special Education benefits in 2009-10 and 2010-11. **($500,000).** 2. Elimination of federal jobs bill. **($1,200,000).**	the general fund; amount to be determined. 2. Some staffing positions revert to state funding; amount to be determined.	fund, consistent with practice before 2009-10. 2. May need to be more conservative in adding additional sections once staffing targets are reached.		
9. University of Minnesota Funds	1. University of Minnesota TERI program ($40,000) for teacher new teacher development and ongoing teacher support.	1. Allocation of $40,000 TERI funding towards related initiatives.	We will develop a multi-year plan for FY 11, 12, and 13, reflecting revenue from the University of Minnesota of $20,000 per year.		
10. ADSIS	Alternative delivery of Specialized Instructional Services. The application is under review by MDE for 2011-2012 school year. The formula for special education is used to fund general education staff to provide interventions and specific materials for identified students with a focus on Oneka	The ADSIS funding formula supports a portion of general education licensed teacher and non-licensed staff (paras) in both Oneka and Lincoln. This is the third year we have applied. Due the fact that both of our mid-year and end-year results for the past two years have			

2011-2012 Categories for analysis	2011-2012 Potential Changes in Revenue	2011-2012 Potential Increases in Expenditures	Changes for 2011-2012	Strategic Planning	2011-2012 Projected Budget Reductions
	and Lincoln for 2011. This funding has been used to support what is generally known as RtI (Response to Intervention).	shown student gains, it is anticipated that our application will be accepted for the 2011-12 school year. If ADSIS were not renewed we would either have to cut 2.7 FTE teaching staff and 3 paraprofessional staff or transfer to general fund.			
11.Third Party Billing	Third Party Billing generates between $140,000-$180,000 per year. All funds are tied to therapeutic services provided to students on IEP's.	T.P.B. funds must be used to directly benefit students in Special Education. For example T-Plus expansion and remodel, technology, curriculum, conferences, large motor equipment, and more. **For 2011-2012 $48,000 of these funds will be used to support the ECSE admin changes.**			
12.Community Education Fund	Anticipated increase in revenue related to	Placeholder for staffing increase			1. Reduction of summer clerical hourly help.

2011-2012 Categories for analysis	2011-2012 Potential Changes in Revenue	2011-2012 Potential Increases in Expenditures	Changes for 2011-2012	Strategic Planning	2011-2012 Projected Budget Reductions
	more comprehensive reporting of children age 0-4. **$90,000**	(leadership & clerical) to provide better coordination, and support for ECFE program. **$50,000**			**($4,000)** 2. Reduction of hourly help during the year. **($10,000)**
13. Community Services Senior Programs	1. Loss of Federal Title III Funding for Meals on Wheels. Decrease in revenue of approximately **$60,000** 2. Increase fundraising from the local and metro Meals on Wheels **$15,000.** 3. Increase minimum meal price for Meals on Wheels **$5,000**. 4. Establish fee system for Outreach services **$5,000.** 5. Increased support from Ramsey County **$20,000**				1. Reduction in Outreach staff; not replacing retiring Outreach staff **($15,000)**
SUBTOTAL for 12 and 13	**$75,000 increase in revenue.**	**$50,000 increase in expenditures.**			**($29,000) decrease in expenditures**

AGENDA ITEM: **Presentation on Need for Operating Levy Renewal**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON: **Pete Willcoxon, Sr.**
Executive Director of Business Services

Background:

Mr. Willcoxon will provide an overview on the need for the operating levy renewal.

Recommendation:

Action on this item is on the agenda as E-12.

E. OPERATIONAL ITEMS

AGENDA ITEM: **Second Reading of Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Kathleen Daniels, Director of Special Services**

Background:

School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, has been reviewed by the School Board Policy Committee and had a first reading at the May 9 School Board meeting. The changes recommended are consistent with those recommended by MSBA and new mandated statute language related to restrictive procedures that take effect on August 1, 2011.

Recommendation:

Approve Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, as recommended.

Adopted: May 9, 2005
Revised: November 8, 2007

White Bear Lake Area School
District Policy 532

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS ~~WITH IEPs~~ FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, ~~if necessary~~, a student, including a student with an individualized education plan (IEP), from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. ~~It further believes that students are the first priority and that they should be reasonably protected~~ Reasonable precautions should be taken to protect students from physical or emotional harm at ~~all~~ school and school sponsored events and activities. ~~locations and during all school activities.~~

All students, including those with IEPs, are subject to the terms of the school district's discipline policy, unless the IEP team determines that the discipline policy should not apply. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment that is conducive to learning. ~~within which learning can occur~~. Corrective action to discipline a student and/or modify a student's behavior will be taken ~~by staff~~ when a student's behavior violates the school district's discipline policy.

If any student, including a student with an IEP, engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, another student~~s~~, staff ~~members~~, or school property, ~~that~~ the student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

A. "Crisis team" means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved ~~with~~ in resolving crises. The building administrator or designee shall serve as the leader of the crisis team.

B. "Emergency" means a situation in which immediate intervention is necessary to protect a student or other individual from physical injury, emotional abuse due to verbal and nonverbal gestures, or to prevent ~~severe~~ serious property damage.

C. "Peace officer" means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term "peace officer" includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper. A "peace officer" is not an agent or an employee of the District.

D. "Police liaison officer" is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students. A "police liaison officer" is not an agent or employee of the District.

E. ~~The phrase~~ "Remove the student from school grounds" is the act of securing the person of a student, which may include a student with an IEP, and escorting that student from the school building or school sponsored event or activity ~~at which the student with an IEP is located~~.

F. "Student with an IEP" ~~or "the student"~~ means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS ~~WITH IEPs~~ FROM SCHOOL GROUNDS

A. Removal By Crisis Team

~~If the behavior of a student with an IEP escalates to the point where the student's behavior endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, the school building's crisis team may be summoned.~~ A staff member may summon the building's crisis team whenever the staff member believes the team's intervention is necessary or reasonably appropriate to address student behavior that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties; or to address student behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property. The crisis team may attempt to ~~de-escalate~~ address the student's behavior. If the student has an IEP, the crisis team may attempt to address the student's behavior by means including, but not limited to, those described in the student's IEP and/or behavior intervention plan. ~~When such measures fail, or~~

~~when~~ If the crisis team or the building principal or associate principal determines that the student's behavior continues to significantly disrupt the rights of others to an education, or the ability of school personnel to perform their duties, or continues to endanger or threatens to endanger the student, other students, surrounding persons, personal property, or district property, ~~endanger or may endanger the health, safety, or property of the student, other students, staff members, or school property,~~ the crisis team or the building principal, associate principal, or administrative designee may remove the student from school grounds, and may request assistance from any district employee.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the police liaison officer or a peace officer.

B. Removal By Police Liaison Officer or Peace Officer

~~If a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property,~~ The school building's crisis team, building principal, associate principal, or designee ~~or the building administrator's designee,~~ may request that ~~the~~ a police liaison officer or a peace officer remove ~~the~~ a student, including a student with an IEP, from school grounds if the student engages in criminal activity or any behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property.

~~If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during a school day, twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.~~

~~Whether or not a student with an IEP engages in conduct which endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property,~~ School district personnel may report a crime ~~allegedly~~ committed by any student, including a student with an IEP, to appropriate authorities. ~~If the school district reports a crime allegedly committed by a student with an IEP, school personnel shall~~ The district must provide ~~transmit copies~~ a copy of ~~the~~ a special education student's special education and disciplinary records to law enforcement if the school district reports a crime committed by a student with an IEP and (1) the parent has provided written consent for such records to be disclosed to law enforcement or (2) the disclosure is explicitly authorized under the ~~of the student for consideration by appropriate authorities to whom it reports the crime, to the extent that the transmission is permitted by the~~ Family Education Rights and Privacy Act (FERPA) and the Minnesota Government Data Practices Act. ~~and school district's policy, Protection and Privacy of Pupil Records (WBLASB Policy 515).~~

The fact that a student ~~with~~ has an IEP and is covered by special education law does not prevent ~~state law enforcement and judicial authorities~~ a peace officer or police liaison officer from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

C. Reasonable Force Permitted

In removing a student from school grounds, including a student with an IEP, ~~from school grounds,~~ a ~~building~~ school administrator, ~~other~~ crisis team member~~s~~, teacher, or other member of the instructional, support, or supervisory staff of the school ~~or the police liaison officer or other agents of the school district, whether or not members of a crisis team~~, may use reasonable force upon the student or toward the student when it is necessary under the circumstances to restrain the student from self-injury or to prevent injury to another person or property. ~~correct or restrain a student or prevent bodily harm or death to another~~.

In removing a student ~~with an IEP~~ from school grounds, ~~police liaison officers and~~ school district personnel ~~are restricted from engaging in prohibited procedures as outlined in Minn. Stat. §121A.67~~ may not:

1. Hit or spank the student with or without an object;

2. Use unreasonable force that causes bodily harm or substantial emotional harm;

3. Require the student to assume and maintain a specified physical position, activity, or posture that induces physical pain;

4. Restrict, totally or partially, the student's senses as punishment;

5. Present an intense sound~~s~~, light~~s~~, or other sensory stimuli using smell, taste, substance, or spray as punishment;

6. Deny or restrict the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning, except temporarily when necessary to prevent injury to the student or others or serious damage to the equipment or device, in which case the equipment or device must be returned to the student as soon as possible;

7. Interact with the student in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes section 626.556;

8. Withhold regularly scheduled meals or water;

9. Deny the student access to bathroom facilities; or

10. Use a physical hold that restricts or impairs the student's ability to breathe.

D. Parental Notification

The building administrator or designee shall ~~immediately~~ make a reasonable effort to notify the student's parent or guardian of the student's removal from school grounds ~~and a report shall be completed~~ as soon as possible following the removal.

E. Continued Removals; Review of IEP

~~Continued and repeated use of the removal process described herein must be reviewed in the development of the individual student's IEP or IIIP.~~ If a student with an IEP is repeatedly removed from school, the IEP team must meet to review and determine the appropriateness of the IEP in light of the removals.

F. Effect of Policy in an Emergency; Use of Conditional Procedures

A student with an IEP may be removed in accordance with this policy ~~and WBLASB Policy 506 (Student Discipline) for violations of the Code of Conduct~~ regardless of whether the student's conduct would create an emergency. If, during the course of removing a student with an IEP, immediate intervention is needed to protect the student or another individual from physical injury or to prevent serious property damage, a licensed special education teacher, school social worker, school psychologist, properly certified behavior analyst, person with a master's degree in behavior analysis, other licensed education professional, paraprofessional, or mental health professional may use restrictive procedures (such as physical holding) provided that the person using the restrictive procedure has completed the training required by law and provided that the restrictive procedures are used, recorded, and reviewed in compliance with the district's restrictive procedures plan and the requirements of federal and state law. The law governing restrictive procedures does not apply to actions taken by a peace officer or a policy liaison officer.

~~If the school district seeks to remove a student with an IEP from school grounds under this policy due to behaviors that constitute an emergency and the student's IEP, IIIP, or Behavior Intervention Plan authorizes the use of one or more conditional procedures, the crisis team may employ those conditional procedures, in addition to any reasonable force that may be necessary, to facilitate the student's removal from school grounds. If the crisis team initiates use of conditional procedures in an emergency, the student's IEP team shall meet as soon as possible, but no later than five (5) school days after emergency procedures have commenced.~~

Legal References: Minn. Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)

Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
~~Minn. Stat. § 121A.67 (Aversive and Deprivation Procedures)~~
Minn. Stat. §§ 125A.094, 125A.0941 & 125A.0942 (restrictive procedures)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))
34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)
~~Minn. Rule 3525.0210, Subp. 17 (Definition of "Emergency")~~
~~Minn. Rule 3525.2900, Subp. 5 (The IEP and Regulated Interventions)~~

Cross References: WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 525 (Violence Prevention)
WBLASB Policy 806 (Crisis Management Policy)

Agenda Item E-2
June 13, 2011
School Board Meeting

AGENDA ITEM:	**Second Reading of Policy 602, Organization of School Calendar and School Day**
MEETING DATE:	**June 13, 2011**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Christina Picha, Director of Human Resources**

Background:

School Board Policy 602, Organization of School Calendar and School Day, has been reviewed by the School Board Policy Committee and had a first reading at the School Board meeting on May 9. The changes recommended are consistent with those recommended by MSBA.

Recommendation:

Approve Policy 602, Organization of School Calendar and School Day, as recommended by the administration.

Adopted: September 8, 1997
Revised: June 11, 2001
Revised: May 9, 2005

White Bear Lake Area
School Board Policy 602

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

~~It is~~ The school calendar and schedule are important to parents, students, employees, and the general public ~~to have~~ as means to allow advance, and ~~knowledge of the school calendar and school day to~~ effective~~ly~~ planning. ~~for of the school year~~.

III. CALENDAR RESPONSIBILITY

A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.

~~B.~~ Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before ~~September 1~~Labor Day, ~~unless beginning the school year earlier will accommodate a construction or remodeling project of $400,000 or more, which affects a district's school facility. Days devoted to teacher's workshops may be held before September 1.~~except as provided in Section III.B.1., III.B.2., or III.B.3. Teacher workshop days may be held before Labor Day.

1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of $400,000 or more affecting a school district school facility.

2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.

3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.

C. ~~The school board shall adopt the school calendar for the following school year in a timely fashion.~~ Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

IV. SCHOOL DAY RESPONSIBILITY

A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.

B. In developing the student day schedule, the superintendent shall consider the ~~installed progress~~ successful implementation of the current calendar and such factors as cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, school bus schedules, and other concerns deserving of attention.

C. ~~Proposed changes in the school day shall be subject to review and approval by the school board.~~

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § ~~126.13~~ 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment, Contracts; Termination)
Minn. Stat. § 122A.41, Subds, 4 and 4a (Teacher Tenure Act; Cities of the First Class, Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: WBLASB Policy 425 (Staff Development)

AGENDA ITEM:	**Second Reading of Policy 701, Establishment and Adoption of School District Budget**
MEETING DATE:	**June 13, 2011**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Pete Willcoxon, Sr, Executive Director of Business Services**

Background:

School Board Policy 701, Establishment and Adoption of School District Budget, has been reviewed by the School Board Policy Committee and had a first reading on May 9. The changes recommended are consistent with those recommended by MSBA.

Recommendation:

Approve Policy 701, Establishment and Adoption of School District Budget, as recommended by the administration.

Adopted: April 28, 1997
Revised: August 27, 2001
Revised: September 11, 2006
Revised: November 8, 2007

White Bear Lake Area
School Board Policy 701

701 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

~~It is~~ The policy of this school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

A. The superintendent ~~or appointed designee~~ or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary ~~for them~~ to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.

~~B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with Minn. Stat. § 123B.76.~~

~~C.~~B Prior to the adoption of the initial budget for a school year, the ~~school board~~ Superintendent or designee must inform the principal or other responsible administrative authority at each site the amount of general education and referendum revenue that will be generated by the pupils in attendance at that site. These estimates may be adjusted in accordance with law.

~~D.~~C Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.

~~E.~~ D Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the Commissioner of the Minnesota Department of Education within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. ~~These budgets, reports of revenue, expenditures, and fund balances~~ A summary of this information and the address of the school district's official website where the information can be found must be published ~~either~~ in a newspaper of general circulation in the school district. ~~or on the school district's official website.~~ ~~If published on the school district's official website, the school district must also publish an announcement in a qualified newspaper or general circulation in the school district that includes the Internet address where the information has been posted.~~ At the same time as this publication, the school district shall publish the other information required by Minn. Stat §123B.10.

~~F~~.E At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year

F. The school district must ~~also~~ post the detailed budget information ~~materials~~ specified in Paragraph III.D. ~~above~~ on the school district's official website, **and also include** ~~including~~ a link to the school district's school report card on the Minnesota Department of Education's website.

~~G. The school district must also include the budget information specified in Paragraph III.D. above in the materials provided as part of its truth-in-taxation hearing.~~

IV. IMPLEMENTATION

A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but maintains the ultimate responsibility for this function.

B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).

C. The superintendent or appointed designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.

D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the superintendent or appointed designee. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.

E. The school district shall make such reports to the Commissioner as required relating to initial allocations of revenue, reallocations of revenue and expenditures of funds.

Legal References:
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat §123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat §126C.23 (Allocation of General Education Revenue)
~~Minn. Stat. § 275.065 (Truth in Taxation; Proposed Property Taxes; Notice)~~

Cross References:
WBLASB Policy 701.1 (Modification of School District Budget)
WBLASB Policy 702 (Accounting)
MSBA Service Manual, Chapter 7, Education Funding

AGENDA ITEM: **Second Reading of Policy 701.1, Modification of School District Budget**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Pete Willcoxon, Sr**
Executive Director of Business Services

Background:

School Board Policy 701.1, Modification of School District Budget, is a new policy. The policy has been reviewed by the School Board Policy Committee and had a first reading on May 9.

This policy is newly recommended by MSBA, however the process that is contained with the policy is consistent with the practices that the district has been following for many years.

Recommendation:

Approve School Board Policy 701.1, Modification of School District Budget, as recommendation by the administration.

Adopted:
Revised:

New Policy

White Bear Lake Area
School Board Policy 701.1

701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.

B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.

C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.

D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References:	Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements) Minn. Stat. § 126C.23 (Allocation of General Education Revenue)
Cross References:	MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget) MSBA Service Manual, Chapter 7, Education Funding

AGENDA ITEM:	**Second Reading of Policy 714, Fund Balances**
MEETING DATE:	**June 13, 2011**
SUGGESTED DISPOSITION:	**Operational Item**
CONTACT PERSON(S):	**Pete Willcoxon, Sr,** **Executive Director of Business Services**

Background:

School Board Policy 714, Fund Balances, is a new policy. The policy has been reviewed by the School Board Policy Committee and had a first reading on May 9.

Discussion has occurred with the school district audit partner, Jim Eichten, to make sure that the policy conforms with the requirements of GASB #54.

The recommended fund balance target is consistent with the assumptions that are being used in the development of the district's financial forecast.

Recommendation:

Approve School Board 714, Fund Balances, as recommended by the administration.

Adopted: *White Bear School Board Policy 714*

Revised:

NEW POLICY

714 FUND BALANCES

I. PURPOSE

The purpose of this policy is to create new fund balance classifications to allow for more useful fund balance reporting and for compliance with the reporting guidelines specified in Statement No. 54 of the Governmental Accounting Standards Board (GASB).

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with GASB Statement No. 54. To the extent a specific conflict occurs between this policy and the provisions of GASB Statement No. 54, the GASB Statement shall prevail.

III. DEFINITIONS

A. "Assigned" fund balance amounts are comprised of unrestricted funds constrained by the school district's intent that they be used for specific purposes, but that do not meet the criteria to be classified as restricted or committed. In funds other than the general fund, the assigned fund balance represents the remaining amount that is not restricted or committed. The assigned fund balance category will cover the portion of a fund balance that reflects the school district's intended use of those resources. The action to assign a fund balance may be taken after the end of the fiscal year. An assigned fund balance cannot be a negative number.

B. "Committed" fund balance amounts are comprised of unrestricted funds used for specific purposes pursuant to constraints imposed by formal action of the school board and that remain binding unless removed by the school board by subsequent formal action. The formal action to commit a fund balance must occur prior to fiscal year end; however, the specific amounts actually committed can be determined in the subsequent fiscal year. A committed fund balance cannot be a negative number.

C. "Enabling legislation" means legislation that authorizes a school district to assess, levy, charge, or otherwise mandate payment of resources from external providers and includes a legally enforceable requirement that those resources be used only for the specific purposes listed in the legislation.

D. "Fund balance" means the arithmetic difference between the assets and liabilities reported in a school district fund.

E. "Nonspendable" fund balance amounts are comprised of funds that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. They include items that are inherently unspendable, such as, but not limited to, inventories, prepaid items, long-term receivables, non-financial assets held for resale, or the permanent principal of endowment funds.

F. "Restricted" fund balance amounts are comprised of funds that have legally enforceable constraints placed on their use that either are externally imposed by resource providers or creditors (such as through debt covenants), grantors, contributors, voters, or laws or regulations of other governments, or are imposed by law through constitutional provisions or enabling legislation.

G. "Unassigned" fund balance amounts are the residual amounts in the general fund not reported in any other classification. Unassigned amounts in the general fund are technically available for expenditure for any purpose. The general fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance should the total of nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

H. "Unrestricted" fund balance is the amount of fund balance left after determining both nonspendable and restricted net resources. This amount can be determined by adding the committed, assigned, and unassigned fund balances.

IV. CLASSIFICATION OF FUND BALANCES

The school district shall classify its fund balances in its various funds in one or more of the following five classifications: nonspendable, restricted, committed, assigned, and unassigned.

V. MINIMUM FUND BALANCE

The school district will strive to maintain a minimum unassigned general fund balance of Approximately five weeks of operating expenses.

VI. ORDER OF RESOURCE USE

If resources from more than one fund balance classification could be spent, the school district will strive to spend resources from fund balance classifications in the following order (first to last): restricted, committed, assigned, and unassigned.

VII. COMMITTING FUND BALANCE

A majority vote of the school board is required to commit a fund balance to a specific purpose and subsequently to remove or change any constraint so adopted by the board.

VIII. ASSIGNING FUND BALANCE

The school board, by majority vote, may assign fund balances to be used for specific purposes when appropriate. The board also delegates the power to assign fund balances to the Executive Director of Business Services. Assignments so made shall be reported to the school board on a monthly basis, either separately or as part of ongoing reporting by the assigning party if other than the school board.
An appropriation of an existing fund balance to eliminate a projected budgetary deficit in the subsequent year's budget in an amount no greater than the projected excess of expected expenditures over expected revenues satisfies the criteria to be classified as an assignment of fund balance.

IX. REVIEW

The school board will conduct an annual review of the sufficiency of the minimum unassigned general fund balance level.

Legal References: Statement No. 54 of the Governmental Accounting Standards Board

Cross References: MSBA Service Manual, Chapter 7, Education Funding

AGENDA ITEM: **Approval of Contract with MacPhail Center for Music**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon, Sr.**
Executive Director of Business Services

Background:

Over five years ago, the School Board approved the first contract which began the partnership between the MacPhail Center for Music and the District. The program is located at Birch Lake Elementary School.

This partnership provides students of Birch Lake with a significant music experience during their years of attendance at the school. It also provides the opportunity for other students of our District, as well as surrounding districts, to become involved in lessons and other programs that are offered by MacPhail after school, on weekends, and in the summer.

With the expansion of services that are being provided to our students by MacPhail, there will be a payment of $11,321 going from the District to MacPhail for the 2011-2012 school year.

The contract is reviewed annually.

Recommendation:

Administration recommends approval of the contract.

MACPHAIL CENTER FOR MUSIC- INDEPENDENT SCHOOL DISTRICT #624
LETTER OF AGREEMENT

1. **Parties.**
This agreement, entered into this 4st day of May, 2011, is between MACPHAIL CENTER FOR MUSIC (hereinafter MACPHAIL) and INDEPENDENT SCHOOL DISTRICT #624 (hereinafter WBL SCHOOLS).

2. **Term.**
The term of this agreement begins September 1, 2011 and runs through August 31, 2012, unless extended by mutual agreement of the parties or terminated pursuant to paragraph 8.

3. **Program Elements.** There are two essential programming elements to this agreement:

A. MACPHAIL Music Program for the WBL SCHOOLS School Curriculum (hereinafter SCHOOL PROGRAM).

B. Utilization of Birch Lake Elementary School facilities by MACPHAIL for the delivery of MACPHAIL registration-based offerings (hereinafter REGISTRATION-BASED PROGRAM).

4. **SCHOOL PROGRAM**
MACPHAIL will provide the following music program components for the students at Birch Lake Elementary School, to take place at Birch Lake Elementary School:
    1. Music Therapy program for DCD area: 1.5 hours per week for 34 weeks (51 hours total)
    2. Early Childhood Music instruction for 2 Kindergarten and 2 First Grade classrooms:
        a. Kindergarten: 2 classrooms, 30 minutes each for 27 weeks (27 hours total)
        b. First Grade: 2 classrooms, 45 minutes each for 27 weeks (40.5 hours total)
    3. Group Piano instruction for 2nd -5th grade students: 6.9 hours per week for 28 weeks (193.2 hours total)
    4. Group Violin instruction for 3rd-4th grade students: 2.3 hours per week for 28 weeks (64.4 hours total)

The following provisions are in consideration of the SCHOOL PROGRAM for the 2011-2012 academic year. Programming elements will be planned and determined in spring 2012 for the 2012-2013 academic year. Financial changes related to the program plans for 2012-2013 will be reflected in invoices beginning July 1, 2012.

A. SCHEDULE – The SCHOOL PROGRAM will be delivered by MACPHAIL during operating hours of Birch Lake Elementary school day and will be scheduled in cooperation with Birch Lake Elementary staff and MACPHAIL staff.

B. CURRICULUM - The curriculum for this program will be designed by MACPHAIL teaching artists to be integrated with the curriculum of WBL SCHOOLS.

C. SUPPLIES AND MATERIALS – MACPHAIL will purchase and retain as property curriculum materials in the nature of planning textbooks, CDs and related items used in developing and delivery the SCHOOL PROGRAM curriculum. WBL SCHOOLS will supply day-to-day staples such as paper, makers, staplers and similar office supplies.

D. INSTRUMENTS – WBL SCHOOLS will provide limited access to musical instruments already on site. Such instruments include pianos and classroom music instruments stored in the Birch Lake Elementary music room.

E. SPACE – WBL SCHOOLS will provide appropriate space for the delivery of the SCHOOL PROGRAM.

F. MUSICIAN-ARTIST FACULTY – MACPHAIL will provide all supervision and oversight of the musician-artist faculty assigned to deliver the SCHOOL PROGRAM. MACPHAIL will retain musician-artist faculty as employees of MACPHAIL complete with all associated benefits.

G. ABSENCES – MACPHAIL will provide substitute teaching in the case of absence on the part of the assigned faculty member. If no MACPHAIL substitute is available, WBL SCHOOLS will find substitute for the given day. In such instance, MACPHAIL will reimburse WBL SCHOOLS for the cost of the substitute.

H. FEE – The fee for the SCHOOL PROGRAM is **$36,321.00.** See section **7** for payment calculation and schedule.

5. **REGISTRATION-BASED PROGRAM.**
WBL SCHOOLS will provide MACPHAIL with space in Birch Lake Elementary School to offer MACPHAIL program offerings for which the general public may enroll.
The following provisions are in consideration of the REGISTRATION-BASED PROGRAM.

A. SPACE. WBL SCHOOLS will allow MACPHAIL access to appropriate classroom space for the delivery MACPHAIL's registration-based programs. The quantity and type of spaces mutually agreed upon between WBL SCHOOLS administration and MACPHAIL administration. Space in common area will be provided to accommodate MACPHAIL registration activities and student waiting.

B. SCHEDULE. REGISTRATION-BASED programs will be scheduled only during times when WBL SCHOOLS is not using those spaces for school purposes. A mutually agreed upon schedule will be drawn up and approved by both parties. MACPHAIL will have access to rooms 128 and 130 in Birch Lake Elementary School at all times.

C. EQUIPMENT. WBL SCHOOLS will provide access to MACPHAIL for use of the pianos on-site at Birch Lake Elementary School. MACPHAIL will provide all other musical equipment and related furniture required for delivering REGISTRATION – BASED PROGRAM. Damage related to abuse of these instruments will be the responsibility of MACPHAIL if damage occurs when instruments are being used in the REGISTRATION-BASED programming. MACPHAIL will provide computer and office equipment for MACPHAIL staff person at WBL SCHOOLS.

D. SIGNANGE. WBL SCHOOLS will allow MACPHAIL to post and MACPHAIL signage on the exterior of the building. This will be done so at MACPHAIL's expense. All signage must meet all code restrictions and be approved by WBL SCHOOLS.

E. PROMOTIONAL MATERIALS. Both parties agree to permit the other in promotional materials including use of logos, links to web-sites and contact information. Both parties have the right to approve all promotional materials prior to the printing.

F. BUILDING ACCESS. MACPHAIL is a tenant under this agreement and will not have independent access to the WBL SCHOOLS building. WBL SCHOOLS will provide services to open and close the facilities as needed according to the approved schedule. The main entrance to Birch Lake Elementary will be open for MACPHAIL faculty and student access to the building during MACPHAIL's hours of operation.

G. MACPHAIL STAFF. MACPHAIL will provide the teaching artists to deliver the registration-based program. In addition, MacPhail will provide administrative staff during after school and weekend hours. The responsibilities of this staff person will be to handle student registration, monitor all activities of the Registration-based programs and help move equipment as needed.

H. STORAGE. WBL SCHOOLS will work with MACPHAIL to determine appropriate and secure areas for storage of musical instruments and office equipment during hours when Registration –based programs are not in operation.

I. FEE. – MACPHAIL will pay an annual building **usage fee (including pro-rated facility improvements)** for utilization of WBL SCHOOL facilities of $25,000.

6. **General Provisions**.
This agreement is entered into with the intent to be mutually beneficial to both parties. The agreement will be revisited and modified as necessary to ensure the partnership is operating to meet both parties' needs.

7. **Payment.**
Based on the fee sections listed above in Section 5.I. and 4.H. WBL SCHOOLS will pay MACPHAIL **$11,321.00** (SCHOOL PROGRAM - $36,321.00 less building usage fee for REGISTRATION-BASED PROGRAM - $25,000). Payments will be made to MACPHAIL in 2 equal installments of $5,660.50 on December 1, 2011 and March 1, 2012.

8. **Impossibility of Performance.**
Both the WBL SCHOOLS and MACPHAIL shall use its best efforts to perform all of the requirements of this contract. MACPHAIL will have no liability for failure to appear or perform in the event that such failure is caused by acts or regulations of public authorities, strike, epidemic or any other cause beyond MACPHAIL's control.

9. **Termination.**
This Agreement may be terminated prior to the end of the Term by the written mutual consent of the Parties; or, in the event of a breach of this agreement, upon ten days' written notice by the non-breaching party to the breaching party, if the breach is not cured within ten days after such notice. In the event MACPHAIL is unable to perform, or this Agreement is terminated prior to the end of any course, MACPHAIL will refund to the WBL SCHOOLS all unearned amounts, if any, previously paid to MACPHAIL as set forth in Paragraph 5 herein.

10. **Insurance.**
MACPHAIL will provide to the WBL SCHOOLS a Certificate of Insurance with general liability coverage of at least $2.0 million naming the WBL SCHOOLS as an additional insured.

By signing this agreement, the parties agree to the terms herein.

MACPHAIL CENTER FOR MUSIC

By: ________________________________

Paul Babcock
President
MacPhail Center for Music
501 South Second Street
Minneapolis, MN 55401
612.767.5314

INDEPENDENT SCHOOL DISTRICT #624

By: ________________________________

Dr. Michael Lovett
Superintendent
White Bear Lake Area Schools
4855 Bloom Avenue
White Bear Lake, MN 55110
651.407.7562

p.c. Kath Sharp, Cathy Smetana

AGENDA ITEM: Action on Strategic Plan and Action Plan for 2011-12

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Michael J. Lovett, Superintendent

Background:

This evening in agenda item D-1 the administration provided an overview of the recommendations of the strategic planning process.

In addition to many public presentations since last November, information pertaining to the strategic plan has been published on our website and made available to our staff and the public for more than one month.

This evening we are asking the School Board to formally approve the following:

1. Core value, mission, objectives, parameters, and strategies as recommended by the strategic planning process and made public at the Strategic Planning "Kick-off" event in November, 2010, and presented regularly for review at public information sessions and School Board meetings since November, 2010; and

2. The 22 specific result statements identified in the Strategic Plan for implementation during the 2011-12 school year.

Recommendation:

The School Board act to approve those portions of the White Bear Lake Area Schools Strategic Plan identified above, and authorize the administration to proceed with an implementation plan within the parameters of the School District's approved budget for 2011-12 and in accord with the District's policies and protocols.

White Bear Lake Area Public Schools
Independent School District 624

Michael J. Lovett, Ph. D.
Superintendent of Schools

4855 Bloom Avenue
White Bear Lake, MN 55110-2731
(651) 407-7563 • Fax (651) 407-7566

May 12, 2011

Dear Colleagues, Students and Families, and Community Members:

This week on our website we are posting summary information on the strategic action plans under consideration by the White Bear Lake Area Schools School Board.

For those of you who have participated actively in the Strategic Planning process or even followed the process online, much of this will already be familiar. But those new to this information may need some additional background.

Below you will find key information about initiatives being considered by the School Board.

1. Core Values, Mission, Objectives, Parameters, and Strategies

This document, a product of the October strategic planning session, was presented to the public in a Strategic Planning "Kick-off" event on November 9, 2010. This document has been highlighted at meetings throughout the year, including sessions with school staff and PTO and PTAs, and through staff and community electronic newsletters.

Our 30 member planning team is broadly representative of the school community, with 15 staff members and 15 community members. The planning team affirmed the school and community core values, initially developed through a community participation process a decade ago.

The team also developed a new mission, which was broadly reviewed by staff and community and will replace the mission approved by the School Board in 1994.

The objectives, parameters, and strategies provide specific structure for the aspirations described in the mission to be carried out. For each of the six strategies, an action team was charged with the responsibility of researching and developing specific action steps, which will allow us to operationalize the strategies.

These committees were each co-chaired by a community leader and a school leader, and were open to any member of the public. The committees met from November through February, and submitted their recommendations to the strategic planning team, which evaluated the action plans during a two-day meeting in March.

The specific recommendations you will read in the following document represent the work of the action teams, with some minor clarifications and stipulations made by the planning team that were intended to improve clarity and coordinate or reconcile selected recommendations that came from different action teams.

The final document includes:

1. The recommended core values, mission, objectives, parameters, and strategies.

2. Under each strategy is a list of specific results. Of the total of 51 specific results, the Planning Team has recommended 22 as highest priority to be implemented during the 2011-12 school year. The other specific results would be set for future years beginning with 2012-13, subject to an annual review by the planning team.

   In addition to the 51 specific result statements, each has a supporting list of action steps (generally in the range of 5-10 specific actions to be taken), and a cost benefit analysis. The action steps and cost-benefit analysis are not included online, but copies can be viewed in the superintendent's office.

   Immediately in March when the recommendations were received, the administration began additional analysis and examined costs and potential benefits, giving special attention to those actions that would save the District resources or be implemented on a cost-neutral basis. Thus, as our work continues, this portion of the plan continues to be updated and revised.

Next Steps

During April and May, the administration and School Board have been carefully reviewing and analyzing the recommendations. At the School Board work-study session on April 25, the School Board discussed the specific recommendations now provided online.

The School Board will further review and consider the recommendations at their work-study session of May 23. Action on this document is scheduled for the regular School Board meeting of June 13.

Should you have any questions or comments, please contact me at 651-407-7563 or superintendent@wbl.whitebear.k12.mn.us or members of our School Board at SchoolBoard@wbl.whitebear.k12.mn.us.

Sincerely,

Michael J. Lovett, Ph.D.
Superintendent

Core Values

- Compassion
  - We will understand the circumstances and viewpoints of others.
  - We will develop the capacity to forgive others and ourselves.
  - We will celebrate the contributions of others.
  - We will promote a peaceful, caring and safe community.
- Integrity
  - We will stand up for what we believe.
  - We will be honest with ourselves and others.
  - We will demonstrate fairness in our judgments and actions.
  - We will fulfill commitments and promises.
- Respect
  - We will believe in the inherent dignity of all people.
  - We will celebrate individuality.
  - We will value and appreciate diversity.
  - We will honor self and others through words and actions.
- Responsibility
  - We will take ownership of our behavior as individuals.
  - We will have the courage to think and act independently.
  - We will demonstrate problem solving and decision-making skills.
  - We will be reliable and trustworthy.
- Service
  - We will find positive ways to contribute to the broader community.
  - We will share time and talents with others.
  - We will take an active role in service opportunities in the school and community.
  - We will celebrate involvement in service.

Mission

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

• develop a love for learning,
• excel academically,
• are inspired to realize their dreams, and
• become engaged citizens with a global understanding

by challenging each student within a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

Objectives

- All students love to learn.
- All students excel academically.
- All students feel valued.
- All students are interculturally competent.
- All students are involved in the community.
- All students understand and respect differences.
- All students are confident and prepared to pursue their goals and dreams.

Parameters

- We will always treat our students, staff, families and community members with fairness, impartiality, dignity and respect.
- We are committed to the success of every student
- We expect excellence from every staff member

Strategies

1. We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.

2. We will create and implement a plan for global experiences and relationships to further understand world connections.

3. We will ensure our facilities support our district's mission and objectives.

4. We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.

5. We will build a network of partnerships to provide personal and educational growth and service opportunities for students.

6. We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

Strategic Planning Committee Members:
Sima Bazooband - Student
Jordan Beckers - Student
Don Bosch - Principal
Kim Chapman - School Board
Shane Cody - Teacher
Tiffany Dittrich- Teacher
Mike Ericson - Local government representative
Mike Fish - Parent
Gail Gendler - Community
Dave Guenther - Cabinet
Graciela Hammeken - Cultural Liaison
Dona Kass - Teacher
Deb Kelly - Food Service
George Kimball - School Board
David Law - Cabinet
Michael Lovett - Superintendent
John Ottaviani - Parent
Rolf Parsons - Community
Julie Perreira - Parent
Chris Picha - Cabinet
David Potts - Parent
Becky Sass - Parent
Citty Scherman - Health Assistant
Cathy Solomon - Parent
Sara Svir - Principal
Ursula Thomas - Clerical
Cha Vang - Teacher
Marisa Vette - Cabinet
Keith Warner - Community
Brianna Wittek - Student

Strategic Planning Process Timeline:

Spring 2010 – Oct. 2010	Preparation
Oct. 26 & 27, 2010	Initial Planning Session
Nov. 2010 – Feb. 2011	Active involvement of school and community
March 8 & 9, 2011	Second Planning Session
March – May 2011	Review Recommendations with School Board
June 2011	Recommend to School Board action steps for 2011-12
Summer of 2011	Begin Implementation

Strategies:

1. **We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.**
   - All students will achieve grade level in reading, writing and math by grade 4 and maintain grade level proficiency throughout their tenure in White Bear Lake Area Schools.
   - All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.
   - Authentic Intellectual Work (AIW) principles will be implemented at all grade levels. (STIPULATION - Communication with parents and community with the ability to report back to show evidence that AIW is working.)
   - Build upon the IB offering already in place at Matoska by implementing the IB Middle Years Program, Career-related program, and Diploma program at District schools. (STIPULATION - IB should not be limited from moving beyond this for other schools if there is interest)
   - Students will have the opportunity to access multiple electives each year while meeting graduation standards.
2. **We will create and implement a plan for global experiences and relationships to further understand world connections.**
   - All students will expand their global perspective through the study of world language and culture at the elementary schools. (STIPULATION - within each school, one or more options will be available to study world language and culture)
   - Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.
   - Teachers and staff will have the knowledge and skills to promote global languages and culture among students.
   - All students will expand their global perspective by participating in annual service learning opportunities at the classroom or building level. (STIPULATION - opportunities are voluntary and not required)
   - Elementary students have an opportunity to develop global understanding and competitiveness through expanded International Baccalaureate programming.

Strategy #2 Continued:
   - Middle school level students will develop global understanding and competitiveness through expanded and developed International Baccalaureate programming.
   - All students will have opportunities to have cross-cultural experiences in and out of the classroom.
   - All students will expand their global perspective through the study of world cultures and history of peoples within our diverse student body and community (Cross reference to Strategy IV - Plan 7)

3. **We will ensure our facilities support our district's mission and objectives.**
   - Inside and outside large group spaces will be comparable to conference schools.
   - At the final three elementary schools, provide a gym with a performing arts area separate from the cafeteria.
   - Storage spaces will be equitable for all district facilities.
   - Square footage to accommodate student population and program activities will be equitable for all buildings.
   - Each district facility will have a standardized operations and a maintenance procedures manual consistent with best practices.
   - Each District facility will have an HVAC system that provides optimum air quality throughout the district.
   - Each District facility will have appropriate acoustical levels for the site.
   - All schools will provide secure entrances.
   - District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.
   - Elementary class sizes will be balanced across the district.
   - Secondary facilities will be evaluated and recommendations will be made that improve programs and reduce transitions, including a cost benefit analysis of a single campus high school.
4. **We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.**
   - The WBLAS will identify strengths and weaknesses in the areas of innovation, confidence to pursue dreams, and passion for learning.

Strategy #4 Continued:

- An evaluation protocol will be implemented assessing a teacher's use of available technology to facilitate collaboration, engagement, and interaction with students.
- Faculty will have the skills to implement collaboration, critical thinking, creativity, and communication skills within their lesson plans.
- STEM integration, 21st century skills and creativity will be incorporated within the curriculum review cycle for areas undergoing current and future review.
- Self-awareness/emotional intelligence curriculum will be incorporated within the curriculum review cycle.
- Peer assisted learning activities will be utilized in every classroom.
- Teachers will have the skills to assist students as they implement individual development plans within the classroom. (STIPULATION - teachers will have the cultural competence necessary to effectively help students with their individual plans)
- Teachers will have an implementation plan to incorporate current best teaching and learning practices.
- Students will have an "individual development/graduation plan" in place that reflects their passions, interests and strengths.
- A process will be established to facilitate the collection and implementation of innovative ideas.
- Every classroom will have equitable access to a core set of effective, innovative and well supported technology.
- The district will enhance communication, interaction, and collaboration through the use of a website.
- A learning management system will be established to support the development and management of online coursework to allow for web-based learning for staff and students.
- A policy will be developed and presented for Board approval that leverages students' access to mobile technology and use of that technology in the classroom.
- Instructional technology will be available for use by students beyond the traditional school day/year.

5. **We will build a network of partnerships to provide personal and educational growth and service opportunities for students.**
   - The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.
   - A comprehensive needs assessment will be developed and administered at every District site in order to provide direction to future partnerships.
   - A process will be created that aligns a partner with a compelling need or promising vision.
   - The District will evaluate each partnership with a periodic review of the objectives and effectiveness of all parties involved.
   - The District will communicate information related to partnerships using a variety of resources.
6. **We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.**
   - The District will adopt a comprehensive bullying prevention, intervention and support program for students and staff that promotes a safe, civil and inclusive climate and is implemented in each building, program and service.
   - The District will increase the number of faculty and staff from culturally diverse communities to more closely reflect the diversity of the student population.
   - During curriculum review cycles, in all areas, we will identify best practices that promote and enhance multi-cultural understanding.
   - Programs will be adopted and implemented and resources allocated for students and families to promote a positive transition between buildings and programs.
   - We will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members and parents.
   - We will review and assess the current plan related to cultural competency.

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy I: We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.

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PRIORITIES RECOMMENDED FOR 2011-2012:

I. 1. All students will achieve grade level in reading, writing and math by grade 4 and maintain grade level proficiency throughout their tenure in White Bear Lake Schools.

I. 2. All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.

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RECOMMENDED FOR 2012-2013 AND BEYOND

I. 3. Authentic Intellectual Work (AIW) principles will be implemented at all grade levels. (STIPULATION - Communication with parents and community with the ability to report back to show evidence that AIW is working.)

I. 4. The District will build upon the International Baccalaureate (IB) offering already in place at Matoska by implementing the IB Middle Years Program, career-related program, and Diploma program at District schools. (STIPULATION - IB should not be limited from moving beyond this for other schools if there is interest)

I. 5. Students will have the opportunity to access multiple electives each year while meeting graduation standards.

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy II: We will create and implement a plan for global experiences and relationships to further understand world connections.

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PRIORITIES RECOMMENDED FOR 2011-2012:

II. 1. All students will expand their global perspective through the study of world language and culture at the elementary schools. (STIPULATION - within each school, one or more options will be available to study world language and culture)

II. 2. Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.

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RECOMMENDED FOR 2012-2013 AND BEYOND

II. 3. Teachers and staff will have the knowledge and skills to promote global languages and culture among students.

II. 4. All students will expand their global perspective by participating in annual service learning opportunities at the classroom or building level. (STIPULATION - opportunities are voluntary and not required)

II. 5. Elementary students have an opportunity to develop global understanding and competitiveness through expanded International Baccalaureate programming.

II. 6. Middle school level students will develop global understanding and competitiveness through expanded and developed International Baccalaureate programming.

II. 7. All students will have opportunities to have cross-cultural experiences in and out of the classroom.

II. 8. All students will expand their global perspective through the study of world cultures and history of peoples within our diverse student body and community (Cross reference to Strategy IV - Plan 7).

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy III: We will ensure our facilities support our district's mission and objectives.

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PRIORITIES RECOMMENDED FOR 2011-2012:

III. 4. The District will ensure that square footage to accommodate student population and program activities are equitable for all buildings.

III. 7. Each District facility will have appropriate acoustical levels for the site.

III. 9. District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.

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RECOMMENDED FOR 2012-2013 AND BEYOND

III. 1. The District will ensure that inside and outside large group spaces are comparable to conference schools.

III. 2. At an additional three elementary schools, the District will provide a gym with a performing arts area separate from the cafeteria.

III. 3. The District will ensure that storage spaces are equitable for all district facilities.

III. 5. Each district facility will have a standardized operations and a maintenance procedures manual consistent with best practices.

III. 6. Each district facility will have an HVAC system that provides optimum air quality throughout the district.

III. 8. The District will ensure that all schools provide secure entrances.

III.10. The District will ensure that elementary class sizes are balanced across the district.

III.11. Secondary facilities will be evaluated and recommendations will be made that improve programs and reduce transitions, including a cost benefit analysis of a single campus high school.

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy IV: We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.

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PRIORITIES RECOMMENDED FOR 2011-2012:

IV. 1. The WBLAS will identify strengths and weaknesses in the areas of innovation, confidence to pursue dreams, and passion for learning.

IV. 3. Faculty will have the skills to implement collaboration, critical thinking, creativity, and communication skills within their lesson plans.

IV. 5. Self-awareness and emotional intelligence curriculum will be incorporated within the curriculum review cycle.

IV.10. A process will be established to facilitate the collection and implementation of innovative ideas.

IV.12. The District will enhance communication, interaction, and collaboration through the use of a web site.

IV.13. The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.

IV.14. A policy will be developed and presented for board approval that leverages students' access to mobile technology and use of that technology in the classroom.

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RECOMMENDED FOR 2012-2013 AND BEYOND

IV. 2. An evaluation protocol will be implemented assessing a teacher's use of available technology to facilitate collaboration, engagement, and interaction with students.

IV. 4. STEM integration, 21st century skills and creativity will be incorporated within the curriculum review cycle for areas undergoing current and future review.

IV. 6. Peer assisted learning activities will be utilized in every classroom.

IV. 7. Teachers will have the skills to assist students as they implement individual development plans within the classroom. (STIPULATION - teachers will have the cultural competence necessary to effectively help students with their individual plans)

IV. 8. Teachers will have an implementation plan to incorporate current best teaching and learning practices.

IV. 9. Students will have an "individual development/graduation plan" in place that reflects their passions, interests, and strengths.

IV.11. Every classroom will have equitable access to a core set of effective, innovative, and well supported technology.

IV.15. Instructional technology will be available for use by students beyond the traditional school day/year.

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.

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PRIORITIES RECOMMENDED FOR 2011-2012:

V. 1. The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.

V. 2. A comprehensive needs assessment will be developed and administered at every WBL school in order to provide direction to future partnerships.

V. 3. The District will create a process which aligns a partner with a compelling need or promising vision.

V. 5. The District will communicate information related to partnerships using a variety of resources.

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RECOMMENDED FOR 2012-2013 AND BEYOND

V. 4. The District will evaluate each partnership with a periodic review of the objectives and effectiveness of all parties involved.

WHITE BEAR LAKE AREA SCHOOLS
STRATEGIC ACTION PLAN PRIORITIES
Recommended by the Strategic Planning Team

Updated 5/12/11

Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.

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PRIORITIES RECOMMENDED FOR 2011-2012:

VI. 1. The District will adopt a comprehensive bullying prevention, intervention, and support program for students and staff that promotes a safe, civil, and inclusive climate and is implemented in each building, program, and service.

VI. 2. The District will increase the number of faculty and staff from culturally diverse communities to more closely reflect the diversity of the student population.

VI. 5. The District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.

VI. 6. The District will review and assess the current plan related to cultural competency.

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RECOMMENDED FOR 2012-2013 AND BEYOND

VI. 3. During curriculum review cycles in all areas, the District will identify best practices that promote and enhance multi-cultural understanding.

VI. 4. Programs will be adopted and implemented and resources allocated for students and families to promote a positive transition between buildings and programs.

AGENDA ITEM: Meal Price Increase for Food Service Fund

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon Sr.
Executive Director of Business Services

Background:

Increasing costs within our Food Service Fund, including food, transportation, labor and necessary equipment upgrading, have caused administration to recommend a price increase.

The increase, as outlined in the attached document, would be $.10 per meal for all breakfast and lunch prices except the reduced lunch price which is set by the federal government. The milk price would increase $.05.

The increase would become effective with the beginning of the 2011-2012 school year.

Recommendation:

Administration recommends that the above outlined price increases be approved for the 2011-2012 school year.

PROPOSED PRICES

AGENDA ITEM: Recommendation to Increase Food Service Lunch Prices, Effective September 6, 2011

MEETING DATE:

SUGGESTED DISPOSITION: Action

CONTACT PEOPLE: Judy Johnson, Director of Food Service
Peter Willcoxon, Executive Director of Business Service

BACKGROUND:

MEALS:	CURRENT PRICES:	NEW RECOMMENDED PRICES:
Elementary Lunch	$2.35	$2.45
Secondary Lunch	$2.70	$2.80
Reduced Lunch	$ .40	$ .40 (no change)
Adult Lunch	$3.70	$3.80
Student & Adult Milk	$ .45	$ .50
Student Breakfast	$1.50	$1.60
Adult Breakfast	$1.70	$1.80

The last price increase was in September, 2009 and the increase was $ .10 for elementary and secondary lunch.

HISTORY OF WHITE BEAR LUNCH PRICE CHANGES:

	9/00	9/01	9/02	9/04	9/06	9/07	9/09
Elementary Lunch	1.85	1.95	2.00	2.10	2.25	2.25	2.35
Secondary Lunch	2.10	2.20	2.25	2.35	2.50	2.60	2.70
Reduced Lunch	.40	.40	.40	.40	.40	.40	.40
Adult Lunch	3.00	3.00	3.25	3.35	3.50	3.60	3.70
Student/Adult Milk	.35	.35	.35	.35	.40	.40	.45

RECOMMENDATION:

Administration recommends that we raise elementary and secondary lunch prices by $ .10 which is a 4% price increase. We will use this additional revenue to cover anticipated food costs due to an anticipated 4% price increase. We will also incur higher food costs in our efforts to meet the proposed healthy guidelines for school lunch.

SURROUNDING METRO SCHOOL MEAL PRICES FOR SCHOOL YEAR 2011-2012

	White Bear Proposed	No. St.Paul	Roseville
Student Breakfast	1.60	1.60	1.70/1.95
Elementary Lunch	2.45	2.45	2.45
Secondary Lunch	2.80	2.70	2.80

AGENDA ITEM: Action on Award of School District Insurance package for July 1, 2011 to June 30, 2012

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

Background:

The District's insurance package for the coming school year is in need of renewal. The total package includes coverage for property, casualty, liability, auto and school leaders' errors and omissions. The total premium cost for the current school year was $395,613.

We received proposals from our current carrier, Indiana Insurance Company, as well as WRM and Utica. Two companies, The Hartford and Selective chose not to submit proposals.

We believe these quotes to be very competitive and demonstrate the success that we, as a district, have had over the past few years in controlling our losses.

Based on the above information administration recommends that the School Board award the 2011-2012 insurance package to Indiana Insurance Company for the projected amount of $395,405.

The 2011-2012 school year premium represents a decrease of $208, even though the policy incorporates a 4% increase in property valuations. The recommendation is within the projected budget amount.

Recommendation:

It is recommended that the School Board make the award, for the period July 1, 2011 through June 30, 2012, to Indiana Insurance Company.

Premium Summary / Comparison

Premiums

Line of Business	Current Premium	Indiana Proposed
Commercial Package	$322,255.00	* $319,507.58
Crime	Included	Included
Business Auto	$ 56,424.00	$ 58,937.00
Educators Legal Liability	Included	Included
Umbrella Liability	$ 12,934.00	$ 12,960.00
Placement Fee	$ 4,000.00	$ 4,000.00
Total Premium:	$395,613.00	$395,404.68

* Property increased by inflation guard endorsement – 4%

Travelers Proposed	Utica Proposed	WRM Proposed
$442,863.00	$476,971.00	$397,423.00

Declinations:

Hartford
Selective

Indiana Insurance Company is offering a certified building appraisal conducted by American Appraisal on all buildings valued over $1,000,000. There is no charge to the District for this service. There are a few of the elementary schools that appear too high and some too low. After the appraisal is completed, the building values would be adjusted accordingly.

AGENDA ITEM: **Action on Award for Workers Compensation Insurance for the period July 1, 2011 through June 30, 2012**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon, Sr.**
Executive Director of Business Services

Background:

For the past two years the school district used SFM Companies to provide its workers compensation insurance coverage. When SFM Companies was recommended by administration the recommendation was made based on the program that this company implements.

They work very closely with districts to help districts better manage their workers compensation claims and they provide consultation and instructional help so that districts can do a better job in injury avoidance. With the help of SFM Companies, the District has experienced an improvement in its experience modification of 9 points over last year.

The District has shopped the market again this year and administration is recommending the district continue with SFM Companies for the 2011-2012 school year. SFM has put forward two options for the District to consider.

One option is the standard guaranteed cost plan. The proposed cost for this option is $331,347. The second option is a two year retention plan with an initial cost of $347,786. However, based on losses the District could reduce this cost. If the District claims total less than 48% of this premium this option becomes more cost effective.

After completing further analysis, the recommendation is to accept the standard guaranteed cost plan.

The increase in premium, even with the reduction in our experience mod, is a result of the market trends.

The 2011-2012 school year premium is within the projected budget amount.

Recommendation:

Based on the above information it is the recommendation of administration to accept the SFM proposal for the guaranteed cost plan.

COMMERCIAL INSURANCE PROPOSAL

FOR

WHITE BEAR LAKE ISD #624

WORKERS' COMPENSATION

POLICY PERIOD:
JULY 1, 2011 TO JULY 1, 2012

PRESENTED BY:

TOM GALLAGHER
Gallagher & Associates, Inc.
2407 – 109th Avenue NE, Suite 230
Blaine, MN 55449

WORKERS COMPENSATION COVERAGE

INSURED: **WHITE BEAR LAKE ISD #624**

INSURER: **SFM - Guaranteed Cost**

EFFECTIVE: **JULY 1, 2011 – JULY 1, 2012**

COVERAGE A: WORKERS COMPENSATION BENEFITS STATES:

Minnesota

COVERAGE B: EMPLOYERS LIABILITY:

Bodily Injury by Accident	$500,000 Each Accident
Bodily Injury by Disease	$500,000 Policy Limits
Bodily Injury by Disease	$500,000 Each Employee

Endorsements Include:

Other State Insurance

Classification Description	Class Code	Premium Basis	Rate	Estimated Annual Premium
College or Schools Professional	8868	46,000,000	.57	262,200
College or Schools All other	9101	3,400,000	4.07	138,380
Drivers NOC	7380	72,000	5.17	3,722
Bus Co: All Other	7382	822,000	4.31	35,428
Bus Co: Garage Employees	8385	89,000	2.91	2,590
Manual Premium				442.320
Coverage B	9807		1.017	7,519
Experience Mod	9898		1.03	13,495
Scheduled Mod	9887		.70	-139,000
Premium Discount	0063			-33,995
Expense Constant	0900			195
TRIA	9740			10,077
MN Special Comp Fund Assessment	0174			25,940
WCRA Assessment	0174			4,796
Total Estimated Cost				**$331,347**

Experience Modification factor decreased from 1.12 to 1.03

WORKERS COMPENSATION COVERAGE

INSURED: **WHITE BEAR LAKE ISD #624**

INSURER: **SFM – 2 Year Retention Program**

EFFECTIVE: **JULY 1, 2011 – JULY 1, 2012**

COVERAGE A: WORKERS COMPENSATION BENEFITS STATES:

Minnesota

COVERAGE B: EMPLOYERS LIABILITY:

Bodily Injury by Accident	$500,000 Each Accident
Bodily Injury by Disease	$500,000 Policy Limits
Bodily Injury by Disease	$500,000 Each Employee

Endorsements Include:

Other State Insurance

Classification Description	Class Code	Premium Basis	Rate	Estimated Annual Premium
College or Schools Professional	8868	46,000,000	.57	262,200
College or Schools All other	9101	3,400,000	4.07	138,380
Drivers NOC	7380	72,000	5.17	3,722
Bus Co: All Other	7382	822,000	4.31	35,428
Bus Co: Garage Employees	8385	89,000	2.91	2,590
Manual Premium				442.320
Coverage B	9807		1.017	7,519
Experience Mod	9898		1.03	13,495
Scheduled Mod	9887		.74	-120,467
Premium Discount	0063			-36,089
Expense Constant	0900			195
TRIA	9740			10,077
MN Special Comp Fund Assessment	0174			25,940
WCRA Assessment	0174			4,796
Total Estimated Cost				**$347,786**

Experience Modification factor decreased from 1.12 to 1.03

SFM Select Insurance Company
Workers' Compensation and Employers' Liability Policy

Insured: ISD 624 White Bear Lake   Effective Date: 07/01/2011

2 Year(s) Workers' Compensation Retention Plan Endorsement

First Year of a Two Year Retention Plan

SFM Select Insurance Company agrees to accept a stated percentage (Retention Factor) of the final audited 2 year discounted premiums as its fee for administering and servicing the plan. A percentage fee (Loss Conversion Factor) is also applied to all incurred losses to cover the specific expenses involved in the processing and handling of the actual incurred claims. In addition, a tax multiplier will be applied to the total of the administration fee and converted losses. The difference of this and the 2 year audited discounted premiums or maximum premiums will either be charged or returned to the Insured. Any amounts charged or returned are payable by the Insured or SFM Select Insurance Company, as the case may be, within thirty (30) days after the calculations described below are made and delivered in writing to the Insured.

Losses will be valued nine (9) months after policy expiration, and will include a loading for loss development, with the initial calculation being run as soon as practical. All subsequent calculations will be made approximately twelve (12) months after the initial calculation.

This plan is a "Losses to Completion" type plan, thus all reductions, as well as increases in reserves for the policy years, will be considered at each successive calculation. The maximum premium charged to an Insured will not exceed 100% of the combined 2 year audited discounted premiums. Any successive calculation can be considered as a "Final" calculation if it is mutually agreed upon by SFM Select Insurance Company and the Insured.

Returns are not payable under the Retention Plan if:
1. The policy is canceled for any reason other than retiring from business.
2. Proper records are not available for determination of the final audited discounted premium.
3. Final audited discounted premiums are less than $25,000.

Total Estimated "Annual" Premium: $306,973

Retention Factor: 0.33   Loss Conversion Factor: 1.150   Tax Multiplier: 1.055
Maximum Premium: 100% of the 2 Year audited discounted premiums
The retention plan applies only to Minnesota, and is based on premium before charges for Foreign Terrorism, the MN Special Compensation Fund and the Workers' Compensation Reinsurance Association of MN assessment.

Annual minimum premium is 75% of the audited discounted premium.

SFM Select Insurance Company

Two Year Retention Plan Exhibit

ISD 624 White Bear Lake

Based upon an Estimated Annual Discounted Premium of 306,973

Retention Factor 0.33 Premium	Loss Ratio	Losses	Loss Conversion Factor 1.150	Tax Multiplier 1.055	Estimated Retention Premium
101,301	0.331	101,675	116,926	218,227	230,230
	0.350	107,441	123,557	224,858	237,225
	0.400	122,789	141,207	242,508	255,846
	0.450	138,138	158,859	260,160	274,469
	0.500	153,487	176,510	277,811	293,091
	0.537	164,930	189,669	290,970	306,973
					MAXIMUM

Losses in actual retention calculation will include a loading for loss development.

The retention plan applies only to Minnesota, and is based on premium before the charge for Foreign Terrorism, the MN Special Compensation Fund assessment and Workers' Compensation Reinsurance Association of MN assessment.

AGENDA ITEM: **Action on Adoption of 2011-2012 Budget**

MEETING DATE: **June 13, 2011**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Pete Willcoxon Sr.**
Executive Director of Business Services

Background:

The School Board and administration have been working on the budgets for the 2011-2012 school year since late last year. With the recent completion of the legislative session and the lack of a successful budget bill, the general education revenue for next year is still unclear. However, the district's financial forecast, the basis for the general fund budget, has not assumed any increase in funding for either the 2011-2012 school year or for the 2012-2013 school year. This requires the District to use financial reserves to meet some of the anticipated increased costs.

The budget efficiencies, implemented during the development of the 2010-2011 budget have been continued into the next school year. Also, the budget anticipates approximately $200,000 of additional efficiencies to be implemented during 2011-2012.

Federal programs and grants are projected lower than for the current budget year due to some changes in federal revenues.

The capital portion of the general fund budget continues the computer replacement cycle of four years that was implemented last year as well as addressing about $650,000 in projects and issues that are of a one-time nature. Anticipated budget carryovers have been included in the projected expenditures.

The Food Service Fund is projected to remain self sufficient. However due to increasing food and transportation costs, there is a need to increase meal prices for next year by $.10.

The Community Service Fund budget is reflecting a continued decrease in fund balance. Over the next year or two adjustments will need to be made to bring this budget back into balance.

The budgets were reviewed by the district's Finance Committee at its May meeting and the Committee moved the budget recommendation forward.

Recommendation:

It is recommended that the School Board adopt the attached 2011-2012 budget as presented.

White Bear Lake Area School District #624

2011-2012 Adopted Budget

FUND	Fund Balance 6/30/2010	2010-2011 Adopted Revenues	2010-2011 Adopted Expenditures	2010-2011 Adopted Fund Balance 6/30/2011	2011-2012 Adopted Revenues	2011-2012 Adopted Expenditures	2011-2012 Adopted Fund Balance 6/30/2012
General:							
general sub-fund	$14,034,169	$74,609,864	$77,285,407	$11,358,626	$74,100,000	$78,800,000	$6,658,626
grants & federal programs	$0	$5,285,636	$5,285,636	$0	$4,000,000	$4,000,000	$0
general (reserved)	$3,471,285	$0	$0	$3,471,285	$0	$0	$3,471,285
capital (reserved)	$3,120,086	$4,349,500	$4,598,957	$2,870,629	$3,600,000	$5,000,000	$1,470,629
Total General Fund	$20,625,540	$84,245,000	$87,170,000	$17,700,540	$81,700,000	$87,800,000	$11,600,540
Food Service	$469,201	$3,929,000	$4,029,000	$369,201	$4,200,000	$4,200,000	$369,201
Community Service	$729,739	$4,532,000	$4,635,000	$626,739	$4,700,000	$4,900,000	$426,739
Debt Service	$1,713,666	$10,736,000	$10,745,000	$1,704,666	$11,200,000	$11,100,000	$1,804,666
All Funds Total:	n/a	$103,442,000	$106,579,000	n/a	$101,800,000	$108,000,000	n/a

AGENDA ITEM:	Action on Resolution for Operating Levy Renewal
MEETING DATE:	June 13, 2011
SUGGESTED DISPOSITION:	Operational Item
CONTACT PERSON:	Pete Willcoxon, Sr. Executive Director of Business Services

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Background:

In November, 2007, the community approved an operating levy ballot question. On that day, over 63% of the voters cast yes ballots.

The authority granted to the School District by that vote will expire with the setting of the property tax levy this December.

A survey conducted this spring shows strong community support for the renewal of this operating levy.

The complete information necessary to develop the renewal ballot question will be available from the Minnesota Department of Education in the latter part of June.

This resolution directs administration to develop the legal information required to enter the question on the ballot in November and include the resolution in the agenda for the July, 2011 regular School Board meeting.

Recommendation:

The School Board authorizes the administration to develop an operating levy ballot renewal question to be brought to the July School Board meeting for action as follows:

Whereas, the authority granted by the voters in 2007 is due to expire after this year and,

Whereas, in November, 2007, more than 63% of the voters of the White Bear Lake Area School District cast ballots in support of its operating levy ballot request and,

Whereas, the District has demonstrated financial stewardship and prudence in allocation of this operating levy revenue,

Whereas, the District has seen dramatic improvements in test scores and increased academic achievement for all students with the community's support through this operating levy revenue,

Therefore, let it be resolved that the White Bear Lake Area School Board authorizes administration to develop an operating levy ballot renewal question to be brought to the July School Board meeting for action.

AGENDA ITEM: Approval of Ten Year Plan for the Alternative Facilities Program

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

Background:

I.S.D. #624 became eligible for participation in the Alternative Facilities bonding and levy authority program beginning with the 2003-2004 school year. The intent of the program is to prevent erosion of district owned facilities because of a lack of funding.

Pursuant to state statute, the district must periodically submit an updated ten year facilities plan to the Minnesota Department of Education. Phil Fisher meets annually with building principals to review needs that may exist within their buildings. The attached information explains the program and qualifying criteria.

Phil and I review the data as compiled and prioritize projects with available resources. Also attached are the scheduled projects through the summer of 2020. Please remember that this listing is fluid and changes can occur as emergency or unforeseen issues arise.

Once approved, this plan is submitted to the Minnesota Department of Education and is used as the basis for this department issuing a review and comment that is required prior to the next sale of alternative facilities revenue bonds.

Recommendation:

Approve the ten year facilities plan for submission to MDE as presented.

WHITE BEAR LAKE AREA PUBLIC SCHOOLS

Independent School District No. 624

PHIL FISHER
Manager of Building Operations

4855 Bloom Avenue
White Bear Lake, MN 55110-2731
(651) 407-7534 • Fax (651) 407-7539
pefish@wbl.whitebear.k12.mn.us

To: Pete Willcoxon

From: Phil Fisher

Date: May 11, 2011

Subject: Ten Year Facility Plan

Pursuant to MN Statute 123B.59 inclusion in the Alternative Facilities program requires that the school board submit a ten year facility plan to the Commissioner of Education for approval that includes a list of projects and costs.

Attached is the ten year facility plan that was developed by the White Bear Lake Area Public Schools, Building Operations Department. Key projects include the continuation of renovating our classrooms with high performing HVAC systems. To date, participation in this program has provided for improved learning environments in eight district elementary schools.

We believe that this plan continues to meet the needs of our facilities and the occupants that they serve.

Attachments:

MN Statute 123B.59
ISD #624 10 Year Facility Plan

123B.59 ALTERNATIVE FACILITIES BONDING AND LEVY PROGRAM.

Subdivision 1. **To qualify.** (a) An independent or special school district qualifies to participate in the alternative facilities bonding and levy program if the district has:

(1) more than 66 students per grade;

(2) over 1,850,000 square feet of space and the average age of building space is 15 years or older or over 1,500,000 square feet and the average age of building space is 35 years or older;

(3) insufficient funds from projected health and safety revenue and capital facilities revenue to meet the requirements for deferred maintenance, to make accessibility improvements, or to make fire, safety, or health repairs; and

(4) a ten-year facility plan approved by the commissioner according to subdivision 2.

(b) An independent or special school district not eligible to participate in the alternative facilities bonding and levy program under paragraph (a) qualifies for limited participation in the program if the district has:

(1) one or more health and safety projects with an estimated cost of $500,000 or more per site that would qualify for health and safety revenue except for the project size limitation in section 123B.57, subdivision 1, paragraph (b); and

(2) insufficient funds from capital facilities revenue to fund those projects.

(c) Notwithstanding the square footage limitation in paragraph (a), clause (2), a school district that qualified for eligibility under paragraph (a) as of July 1, 2007, remains eligible for funding under this section as long as the district continues to meet the requirements of paragraph (a), clauses (1), (3), and (4).

Subd. 2. **Facility plan.** (a) A district qualifying under subdivision 1, paragraph (a), must have a ten-year facility plan approved by the commissioner that includes an inventory of projects and costs that would be eligible for:

(1) health and safety revenue, without restriction as to project size;

(2) disabled access levy; and

(3) deferred capital expenditures and maintenance projects necessary to prevent further erosion of facilities.

(b) A district qualifying under subdivision 1, paragraph (b), must have a five-year plan that includes an inventory of projects and costs for health and safety projects with an estimated cost of $500,000 or more per site that would qualify for health and safety revenue except for the project size limitation in section 123B.57, subdivision 1, paragraph (b).

(c) The school district must:

(1) annually update the plans;

(2) biennially submit a facility maintenance plan; and

(3) indicate whether the district will issue bonds to finance the plan or levy for the costs.

Subd. 3. **Bond authorization.** (a) A school district may issue general obligation bonds under this section to finance facilities plans approved by its board and the commissioner. Chapter 475, except sections 475.58 and 475.59, must be complied with. The district may levy under subdivision 5 for the debt service revenue. The authority to issue bonds under this section is in addition to any bonding authority authorized by this chapter, or other law. The amount of bonding authority authorized under this section must be disregarded in calculating the bonding or net debt limits of this chapter, or any other law other than section 475.53, subdivision 4.

(b) At least 20 days before the earliest of solicitation of bids, the issuance of bonds, or the final certification of levies under subdivision 5, the district must publish notice of the intended projects, the amount of the bond issue, and the total amount of district indebtedness.

Subd. 3a. **Levy authorization.** (a) A school district may levy under this section to finance the portion of facilities plans approved by its board and the commissioner that are not financed through bond issues according to subdivision 3.

(b) At least 20 days before a final district certification of levies under subdivision 5, the district must publish notice of the intended projects, including the total estimated project cost.

Subd. 4. **Levy prohibited for capital projects.** A district that participates in the alternative facilities bonding and levy program is not eligible to levy and cannot receive aid under sections 123B.57 and 123B.58 for any capital projects funded under this section. A district may levy and receive aid for health and safety environmental management costs and health and safety regulatory, hazard assessment, record keeping, and maintenance programs as defined in section 123A.443, subdivision 2, and approved by the commissioner.

Subd. 5. **Levy authorized.** A district may levy for costs related to an approved facility plan as follows:

(a) if the district has indicated to the commissioner that bonds will be issued, the district may levy for the principal and interest payments on outstanding bonds issued according to subdivision 3 after reduction for any alternative facilities aid receivable under subdivision 6; or

(b) if the district has indicated to the commissioner that the plan will be funded through levy, the district may levy according to the schedule approved in the plan after reduction for any alternative facilities aid receivable under subdivision 6.

Subd. 6. **Alternative facilities aid.** A district's alternative facilities aid is the amount equal to the district's annual debt service costs, provided that the amount does not exceed the amount certified to be levied for those purposes for taxes payable in 1997, or for a district that made a levy under subdivision 5, paragraph (b), the lesser of the district's annual levy amount, or one-sixth of the amount of levy that it certified for that purpose for taxes payable in 1998.

Subd. 7. **Alternative facilities appropriation.** (a) An amount not to exceed $19,700,000 for fiscal year 2000 and $20,000,000 for fiscal year 2001 and each year thereafter is appropriated from the general fund to the commissioner of education for payment of alternative facilities aid under subdivision 6.

(b) The appropriation in paragraph (a) must be reduced by the amount of any money specifically appropriated for the same purpose in any year from any state fund.

Subd. 8. **Separate account.** A district must establish a separate account under the uniform financial accounting and reporting standards (UFARS) for this program. If the district's levy exceeds the necessary interest and principal payments and noncapital health and safety costs, the district must reserve the revenue to replace future bonding authority, prepay bonds authorized under this program, or make payments on principal and interest.

White Bear Lake Area Public Schools Ten Year Alternative Facility Deferred Maintenance Plan

FY 2011	
Door Replacement	$50,000
Flooring Replacement	$50,000
Asbestos abatement	$50,000
Painting	$75,000
Engineering	$200,000
Concrete Replacement	$50,000
Lakeaires Asphalt Replacement	$30,000
North cafeteria floor Replacement	$100,000
South & North Auditorium Renovations	$500,000
Roofing Maintenance	$50,000
Vadnais Café Tables Replacement	$25,000
Roofing Replacement	$75,000
Birch Lake HVAC Replacement	$900,000
North Restrooms Renovations	$250,000
Sunrise Landscaping Replacement	$25,000
Sunrise Tennis Courts Renovations	$60,000
Normandy Sign Replacement	$15,000
ADA Improvements	$25,000
Seal Coating Renovations	$50,000
Playground Renovations	$15,000
	$2,595,000

FY 2012		
Lincoln HVAC Phase 2		$530,000
South Auditorium Renovations		$500,000
North Auditorium Renovations		$500,000
District Center Tuck Pointing		$80,000
Asbestos abatement		$60,000
Roofing Maintenance		$50,000
HVAC Repairs		$50,000
Plumbing Repairs		$50,000
Painting		$85,000
Flooring Replacement		$75,000
Engineering		$150,000
	Sub Total	$2,130,000
Concrete Replacement		$65,000
Lakeaires Playground Replacement		$35,000
North Roofing Replacement		$200,000
Seal Coating Renovations		$100,000
Sunrise Restrooms Renovations		$200,000
Door Replacement		$65,000
Lincoln HVAC Phase 3		$600,000
	Sub Total	$1,265,000
		$3,395,000

FY 2013	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$115,000
Painting	$100,000
Engineering	$200,000
Concrete Replacement	$75,000
Lincoln Phase 4 HVAC	$600,000
Roofing Maintenance	$50,000
Roofing Replacement	$250,000
Vadnais HVAC Phase 1	$1,000,000
South Baseball Fence Replacement	$35,000
Tuck Pointing	$150,000
Central Boilers Replacement	$350,000
North Windows Replacement	$250,000
North Restrooms Renovations	$50,000
South BB Pavement Replacement	$50,000
ADA Improvements	$25,000
Seal Coating	$100,000
Birch Lake Ceiling Replacement	$80,000
	$0
	$0
	$3,655,000

FY 2014	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$100,000
Painting	$150,000
Engineering	$300,000
Concrete Replacement	$50,000
Otter HVAC Phase 1	$500,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
Vadnais HVAC Phase 2	$750,000
Tuck Pointing	$200,000
Lincoln Windows Replacement	$200,000
Vadnais Pavement Replacement	$350,000
Seal Coating	$100,000
Ceiling Rep;acement	$100,000
Sunrise HVAC Replacement	$500,000
ADA Improvements	$25,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$4,065,000

FY 2015	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$50,000
Painting	$150,000
Engineering	$300,000
Concrete Replacement	$50,000
Sunrise HVAC Phase 1	$1,100,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
Otter Lake HVAC Phase 2	$750,000
Tuck Pointing	$200,000
South HVAC Phase 1	$500,000
Seal Coating	$100,000
Ceiling Replacement	$100,000
ADA Improvements	$25,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$0
	$0
	$4,065,000

FY 2016	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$50,000
Painting	$100,000
Engineering	$300,000
Concrete Replacement	$50,000
Sunrise HVAC Phase 2	$1,100,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
Emergency Lighting Replacements	$750,000
Tuck Pointing	$200,000
South HVAC Phase 2	$1,000,000
Seal Coating	$100,000
Ceiling Replacement	$100,000
ADA Improvements	$25,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$0
	$0
	$4,515,000

FY 2017	
Door Replacement	$50,000
Flooring Replacement	$50,000
Asbestos abatement	$50,000
Painting	$75,000
Engineering	$300,000
Concrete Replacement	$50,000
South HVAC Phase 3	$1,000,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
ADA Improvements	$25,000
Seal Coating Renovations	$100,000
Playground Renovations	$15,000
Sunrise HVAC Phase 2	$1,500,000
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$3,765,000

FY 2018	
Door Replacement	$50,000
Flooring Replacement	$50,000
Asbestos abatement	$50,000
Painting	$75,000
Engineering	$300,000
Concrete Replacement	$50,000
North HVAC Phase 1	$2,000,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
ADA Improvements	$25,000
Seal Coating Renovations	$100,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$3,265,000

FY 2019	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$100,000
Painting	$150,000
Engineering	$300,000
North HVAC Phase 2	$2,000,000
Concrete Replacement	$50,000
Roofing Maintenance	$50,000
Roofing Replacement	$250,000
Tuck Pointing	$150,000
ADA Improvements	$25,000
Seal Coating	$100,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$3,365,000

FY 2020	
Door Replacement	$75,000
Flooring Replacement	$100,000
Asbestos abatement	$100,000
Painting	$150,000
Engineering	$300,000
Concrete Replacement	$50,000
Roofing Maintenance	$50,000
Roofing Replacement	$500,000
Tuck Pointing	$200,000
Seal Coating	$100,000
Ceiling Rep;acement	$100,000
ADA Improvements	$25,000
Playground Renovations	$15,000
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$0
	$1,765,000

Agenda Item E-14
June 13, 2011
School Board Meeting

AGENDA ITEM: Position Changes for Early Childhood Program

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Dave Guenther, Director of Community Services and Recreation
Kathleen Daniels, Director of Special Services
Chris Picha, Director of Human Resources

BACKGROUND:

Based on the information from the Early Childhood Program Review, presented to the School Board at the May 23 work/study session, we recommend the following staffing changes:

1. We recommend that the leadership model for Early Childhood Program be strengthened by:

    a) Increasing the Early Childhood Family Education supervisor position from .4 FTE to 1.0 FTE; and

    b) Increasing the Early Childhood Special Education supervisor position from .6 FTE to 1.0 FTE with .2 of the FTE dedicated to the Early Childhood Special Education kindergarten programing, communication, supervision and transition.

2. We recommend that the clerical staff be restructured to support year round programming.

These changes will be funded through a combination of a reduction in timesheet hours, internal shifts within the budget, and from revenue generated by our count of the children in our District ages birth through 4, as permitted by law.

Attachment A – 2010-11 Early Childhood Program Review Executive Summary

RECOMMENDATION:

Approve of the staffing recommendations as shown above.

Attachment A
Agenda Item E-14
June 13, 2011
School Board Meeting

2010-11 Early Childhood Program Review
Executive Summary

1. **Background**

In the fall of 2010 the School Board/Superintendent Goals included a review of the Early Childhood Program. This document serves as the executive summary of this review.

Just as there are many educational choices for families of school age children, there are also many choices for families with young children.

As we know from our communication and marketing plan presented to the School Board in July of 2010, it is essential to attract families with young children into our programs. We know when families participate in our high quality programs they are more likely to attend our schools beyond early childhood. We need to be competitive in this market. We need to make sure the programs we offer are priced fairly, meet the needs of families and are perceived as the highest quality available.

2. **Overview**

The main components of this program review included the following:

1. Conducting staff and parent focus groups
   Three staff focus groups were conducted in November of 2010. One parent focus group was conducted in November of 2010. One focus group with kindergarten teachers was conducted in April of 2011.

2. Gathering and comparison of information from local private providers and from surrounding school district programs

3. Analysis of the data and consideration of ramifications of findings

From this information several issues were acted upon immediately. Those include: an update of the existing website; creation of a new registration catalog; classes for the 2011-12 school year were lengthened by fifteen minutes; the calendar was adjusted to add two weeks of class to the program; and early childhood staff have attended the kindergarten staff meetings on a regular basis this school year.

3. **Findings**

Parent Focus Groups:
1. Parents view staff as caring, qualified and dedicated.
2. Marketing our programs is important.
3. Transportation is a barrier for some families.
4. Lengthened class times and calendar alignment important.
5. Fees may be barrier for some families, but qualified, trained staff a must.

Early Childhood Staff Focus Groups:

1. Market program options, locations, and services.
2. Update website and marketing materials.
3. A forum for communication with program and district staff is important.
4. Transportation for some families may prevent attendance.
5. Students benefit from early intervention and developmental curriculum.
6. Programs options and sites have expanded, with the addition of Head Start, Play and Learn Pre-School and, Tamarack partnership; however, leadership model and support model have stayed the same.
7. Being part of an elementary building viewed very positively by Hugo staff.
8. Continue emphasis on program efficiencies, design, and communication.

Kindergarten Focus Group:

1. Knowledge gap exists between kindergarten staff and early childhood programs.
2. Staff are eager for more knowledge and opportunity to visit programs.
3. Interested in increased communication and how to make transitions very positive.
4. Curriculum alignment is critical.

Comparison with Surrounding Districts and Private Programs:

1. White Bear Lake Area Schools Early Childhood offers comparable and competitive programs.
2. Both public and private programs struggle with transportation.
3. Public school leadership model in surrounding districts generally separates the early childhood and special education functions.
4. Several surrounding districts have sites in elementary buildings.
5. New birth-2 year old state criteria have increased number serviced in that age group significantly, increasing number of staff required for home visits.
6. White Bear Lake Area Schools' fee is slightly higher than surrounding districts.
7. White Bear Lake hires only early childhood licensed teachers which contributes to our higher costs.

4. Conclusions:

1. Our leadership model is not adequate for the size and scope of our program.
2. Higher fees reflect higher salary and benefit costs for our district. We need to pay close attention to the marketplace and be creative in how we hold costs down and structure classes.
3. Through our research, we determined that transportation presents a challenge in all districts.
4. We need to work internally on staff perception regarding our programs. Increased discussion and staff development will be helpful to promote positive messages regarding our district's early childhood programs.
5. As space allows, our administrative team needs to explore opportunities for site expansion in the district. A location in the south east (e.g., Vadnais) area could be considered for future day or evening classes.

5. **Recommendations:**

1. We recommend that the leadership model for early childhood programs be strengthened. Currently, the leadership model for all early childhood programming includes a 1.0 position divided into .4 for early childhood family education programming and .6 for early childhood special education programming.
   a. We recommend that the Early Childhood Family Education supervisor position be increased from .4 FTE to 1.0 FTE. The supervisory responsibilities would include early childhood family education, Play and Learn Preschool, school readiness, pre-school screening and the liaison with Head Start.
   b. We recommend that the Early Childhood Special Education supervisor position be increased from .6 FTE to 1.0 FTE with .2 of the FTE dedicated to the Early Childhood Special Education kindergarten programming, communication, supervision, and transition.
2. We recommend that the clerical staff be restructured to support year round programming. Both birth-2 services and extended school year for Early Childhood run during summer months. Currently, we have a 1.0 FTE, ten-month position with an additional 100+ hours submitted on timesheet during the summer months. We recommend that our current position be increased to a 1.0 FTE, twelve-month position. Another consideration is to create a .5 position with a specific schedule to be determined to ensure that the office at Normandy would be staffed throughout the summer months.
3. Continue to focus on the marketing of all Early Childhood programs and partnerships using updated materials, updated website, and the expertise of the communications director.

6. **Other Considerations:**

1. Consider options for expanding transportation for families. We are working on cost neutral, creative ways to provide some families with transportation, i.e. pair with elementary or with ECSE.
2. Explore need for before and after class childcare. We will monitor how the YMCA program is received to see what needs still exist in the community.
3. Analyze impact of fee differences between public and private programs.
4. Consider Saturday program options in the future. Surrounding districts have not offered Saturday options.
5. Work with kindergarten staff to ensure that curriculum is aligned using MDE guidelines and best practice for support.
6. Consider site expansion to elementary buildings.

AGENDA ITEM: Rejection of Bids – Hugo Elementary School HVAC Project

MEETING DATE: June 13, 2011

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON: Pete Willcoxon, Sr.
Executive Director of Business Services

Per the attached recommendations from Mr. Phil Fisher, administration recommends that the School Board reject the bids received for the Hugo Elementary School HVAC Project.

The project scope is being redeveloped and bids will be sought at a future date.

Recommendation:

It is recommended that the Board reject the bids as submitted.

WHITE BEAR LAKE AREA PUBLIC SCHOOLS

Independent School District No. 624

PHIL FISHER
Manager of Building Operations

4855 Bloom Avenue
White Bear Lake, MN 55110-2731
(651) 407-7534 • Fax (651) 407-7539
pefish@wbl.whitebear.k12.mn.us

To: Pete Willcoxon

From: Phil Fisher Phil

Subject: Hugo HVAC Project

Date: June 6, 2011

Bids were opened for the Hugo HVAC Project on June 2, 2011.

The bids were opened with the apparent low bid of $598,000.00 by NAC Mechanical Contractors of Minnesota. Bids were reviewed by the engineer and staff and the contractor was asked for a breakdown of costs.

After review of all bids and available budget, the engineer and staff are recommending that the board reject all bids and rebid at a future date to be determined.

Recommendations: *That the White Bear Lake Area Public School Board rejects all bids for the Hugo Elementary School HVAC Project.*

Attachments

HALLBERG
ENGINEERING

June 6, 2011

Mr. Phil Fisher
White Bear Lake Area Public Schools
4855 Bloom Avenue, Suite 300
White Bear Lake, MN 55110

Re: Hugo Elementary School Air Conditioning
Project No. R11-1069.000

Dear Phil,

As you are aware, on Thursday, June 2, 2011 we opened bids for the above referenced project. Enclosed is a copy of the bid tabulation.

There were seven contractors holding plans but we only received four bids. All of the bids were exceedingly high and exceeded our budget. For this reason, we as your engineers, recommend that you reject all bids and consider rebidding at a later date.

Sincerely,

HALLBERG ENGINEERING, INC.

Tim Rabbitts
Project Manager

Cc: Keith Weinzierl – HEI

Enc. (1)

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Mechanical/Electrical Consulting Engineers

1750 Commerce Court · White Bear Lake, MN 55110 · Phone (651) 748-1100 · Fax (651) 748-9370 · www.hallbergengineering.com

HALLBERG ENGINEERING

BID TABULATION

2011 WBL Hugo Elementary
Air Conditioning
Project No. R11-1069.000

Date: June 2, 2011
Time: 2:00 p.m.

COMPANY	Base Bid	Add #1 Received (Y/N)	Bid Bond (Y/N)
Northern Air Corporation	$598,000	Y	Y
Modern Piping Inc.	$640,000	Y	Y
C.M Construction	$692,325	Y	Y
Jansen Builders	$716,800	Y	Y
General Sheet Metal			
K. Pearson Mechanical			
Jayhawk Mechanical			

Mechanical/Electrical Consulting Engineers
1750 Commerce Court ♦ White Bear Lake, MN 55110 ♦ Phone (651) 748-1100 ♦ Fax (651) 748-9370
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