

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 14, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin
Ex-officio: Kazmierczak
Student Liaison: Pratt
Cabinet: Garrison, Maurer, Mons, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. Chapman moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Reorganization of the School Board: Chapman nominated Mullin as Chair. ***Voice vote: all ayes.*** Wilson nominated Chapman as Vice Chair. ***Voice vote: all ayes.*** Newmaster nominated Fahey as Clerk. ***Voice vote: all ayes.*** Chapman nominated Wilson as Treasurer. ***Voice vote: all ayes.***
6. Fahey moved and Wilson seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of December 10;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination – Classified Staff**
Kirsten Jenkins – Health Assistant, Willow Lane Elementary
Employed by District 624 since 08/24/2018
Effective Date: 12/21/2018
Camela Raeburn – Admin. Assistant - Principal, Willow Lane Elementary
Employed by District 624 since 09/30/2013
Effective Date: 11/23/2018
 - **Resignation/Termination – Certified Staff**
Cha Yang – Grade 3 Teacher, Willow Lane Elementary
Employed by District 624 since 08/25/2005
Effective Date: 01/04/2019
 - **Resignation/Termination – Non-Affiliated**
Carolyn Youngbauer – Writing Center Coordinator, WBLAHS – South Campus
Employed by District 624 since 12/03/2012
Effective Date: 12/31/2018
 - **Change In Assignment – Classified Staff**
Breanna Frame – From Program Assistant Leader, Matoska and Birch Lake Elementary to Activity Leader, Matoska Elementary
From \$13.98 per hr., 4.5 hrs. per day, To \$15.56 per hr., 8.0 hrs. per day
Effective Date: 12/03/2018
Rebecca Hunt – From Part-Time Cook, Birch Lake Elementary
To Regular Part-Time Cook, Sunrise Park Middle School
Effective Date: 12/17/2018
Aminata Kone – From Part-Time Cook to Full Time Cook, WBLAHS – South Campus from \$16.18 per hr., 3.75 hrs. per day, To \$18.01 per hr., 7.0 hrs. per day
Effective Date: 01/02/2019

Rachel Rancour – From Part-Time Cook, Sunrise Park Middle School
To Satellite Manager, Matoska Elementary
From \$17.13 per hr., 5.75 hrs. per day, To \$19.82 per hr., 5.75 hrs. per day
Effective Date: 12/17/2018

Nancy Skupa – From Full Time Cook to HS Asst. Head Cook, WBLAHS – South Campus
From \$20.60 per hr. To \$21.46 per hr.
Effective Date: 01/14/2019

➤ **Full-Time Leave Of Absence – Classified Staff**

Jennifer Rinta – Pupil Support Assistant, Lakeaires Elementary
Employed by District since 01/24/2005
Effective Date: 01/02/2019 through 03/22/2019

➤ **Full-Time Leave Of Absence – Certified Staff**

Aimee Eriksen – Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/20/2018
Effective Date: 01/25/2019 through 02/08/2019

Joseph Christensen – Social Studies Teacher, WBLAHS – North Campus
Employed by District 624 since 09/04/2018
Effective Date: 09/04/2018 through 06/10/2019

➤ **New Personnel – Classified Staff**

Holli Braasch – Part Time Cook, Sunrise Middle School
\$15.09/hr., 17.5 hrs. per week, \$5,915.28
Effective Date: 12/14/2018

Kathryn Bonsell – Admin. Assistant – Elementary Principal, Willow Lane Elementary
\$19.26/hr., 40.0 hrs. per week, \$18,797.76
Effective Date: 12/12/2018

Chelsey Dabill – Pupil Support Assistant, WBLAHS – North Campus
\$18.77/hr., 32.5 hrs. per week, \$21,716.89
Date: 09/03/2018

Jodi Fangel – Pupil Support Assistant, Central Middle School
\$18.77/hr., 32.5 hrs. per week, \$21,716.89
Effective Date: 09/03/2018

Cyndi Kelsey – Part Time Cook, WBLAHS – South Campus
\$15.09/hr., 15.0 hrs. per week, \$5,749.29
Effective Date: 11/26/2018

Madeline Lamwers – Program Aide, Matoska Elementary
\$13.04/hr., 13.75 hrs. per week, \$4,590.08
Effective Date: 01/02/2019

Yuu Yuu Maung – Program Assistant Leader, Vadnais Elementary
\$13.98/hr., 27.0 hrs. per week, \$9,841.92
Effective Date: 01/02/2019

Rachel MartiN – Instructional Assistant, Birch Lake Elementary
\$18.33/hr., 32.5 hrs. per week, \$12,391.08
Effective Date: 01/02/2019

April Monigold – Part Time Cook, Central Middle School
\$15.09/hr., 18.75 hrs. per week, \$5,885.10
Effective Date: 01/02/2019

Heather Oswald – Pupil Support Assistant, Lakeaires Elementary
\$18.77/hr., 32.5 hrs. per week, \$14,152.58
Effective Date: 12/10/2018

Derek Price – Program Assistant Leader, Lincoln Elementary

\$13.98/hr., 27.0 hrs. per week, \$9,841.92

Effective Date: 01/02/2019

Ladrena Rakowski – Program Assistant Leader, Vadnais and Lakeaires Elementary

\$13.98/hr., 18.0 hrs. per week, \$6,894.92

Effective Date: 12/20/2018

Alexander Rick – Pupil Support Assistant, Sunrise Park Middle School

\$18.77/hr., 32.5 hrs. per week, \$18,300.75

Effective Date: 10/15/2018

Priscila Rockwood – Building Assistant, Matoska Elementary

\$17.63/hr., 20.0 hrs. per week, \$7,334.08

Effective Date: 01/02/2019

Heidi Siebenaler – Part Time Cook, Birch Lake Elementary

\$15.09/hr., 18.75 hrs. per week, \$5,885.10

Effective Date: 01/02/2019

➤ **New Personnel – Certified Staff**

Abigale Eikenbary – 1.0 Spanish Teacher, Matoska Elementary

MA, Step 13, \$43,266.30

Effective Date: 01/02/2019

Hannah Kaefer – .8 FTE Social Worker, Lakeaires and Matoska Elementary

BA, Step 1, \$19,645.76

Effective Date: 01/02/2019

➤ **New Personnel – Non-Affiliated**

Nicole Kruse – Campus Security, WBLAHS – North Campus

\$15.56 per hr., 15.0 hrs. per week, \$7,375.44

Effective Date: 10/02/2018

John Weum – Maintenance Electrician, District Wide

\$27.50 per hr., 24.0 hrs. per week, \$18,216.00

Effective Date: 12/19/2018

➤ **Long Term Substitute – Certified Staff**

Sadie Hauer – 1.0 FTE Special Education Teacher, Otter Lake Elementary

BA+15, Step 9, \$7,859.34

Effective Date: 01/02/2019 through 02/08/2019

Roll call vote: ayes, Newmater, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin.

Nays: none. Motion carried.

B. PUBLIC FORUM – No speakers.

C. INFORMATION ITEMS

1. Overview of Welcome to White Bear Week and Update on Registration Information - Director of Communications and Community Relations Marisa Vette presented on the early childhood, elementary, middle school and high school Welcome activities. If you missed an event please contact the school for a tour. The presentation is available on the district website.
2. Update on Engagement Efforts - Superintendent Kazmierczak presented an update on district wide engagement efforts including strategic plan process, facilities planning, the Big Sleuth, Advisory Committees, Adult Education Program, Career Pathways, Student Advisory Committees, and student participation in the Legislative Breakfast. The presentation is available on the district website.

3. Superintendent's Report - Before tonight's meeting, we recognized students who participated in the award-winning "Mamma Mia!" fall musical. They received group and individual accolades, including Outstanding Overall Production, Overall Performance, Ensemble Performance and Movement/Dance Performance by an Ensemble, from the Hennepin Theatre Trust Spotlight program. The students will perform on the Hennepin Theatre Trust State Theatre stage in June for the Spotlight Showcase. **Coffee with Dr. K** - 7:30-8:30 a.m. January 15 at the Downtown White Bear Lake Caribou Coffee. The fourth Staff and Community Well-Being Series session, "Using Mindfulness to Increase Well-Being and Effectiveness in the Classroom and at Home" will take place at 7 pm Jan. 15 in the North Campus Theater. The Facilities Planning Committee is wrapping up the first phase of it's work. Ninety community and staff members have been working on three committees related to learning spaces, community spaces, and physical conditions. The committee will bring the results of their work to the next School Board Work-Study meeting on January 28. It is important to remember to dress warmly on these cold winter days. The White Bear Lake Area Educational Foundation, through "The Closet," has an ample supply of jackets, mittens, hats and scarves. Should you know any families who could benefit from the generosity of our community, please contact "The Closet" at closetwblaef@gmail.com. Members of our Foundation and other volunteers will then contact the family and make confidential arrangements to help those who do not already have warm clothes. Student Liaison Update - The boy's basketball team has a winning score of 11-2 and Boys hockey also has a winning score of 12-1. Student Council's annual Winter Dance will be at South on Saturday, January 26th at 7 PM. This is a great opportunity to be with friends and dress up in everyone's favorite theme... Hawaiian. Also a big thanks to all who donated at the blood drive. With your donations, we were able to collect 136 units of blood, which makes this the largest blood drive our school has had with Memorial Blood Center! If you didn't get a chance to donate there is another opportunity in April for NHS's second blood drive of the year.
4. Recognition of National Board Certified Teachers - Congratulations to elementary teachers Katie Anderson, Jane Briggs, and Evan Weissman for achieving National Board Certification.

D. DISCUSSION ITEMS - None

E. OPERATIONAL ITEMS

1. Newmaster moved and Chapman seconded to approve the Rules of Order and Board Agenda format for 2019. ***Voice vote: all ayes. Nays none. Motion carried.***
2. Wilson moved and Fahey seconded to keep the School Board compensation level for 2019 at the same level it was in 2018, which is Chair and Clerk - \$5,450, Vice-Chair and Treasurer - \$5,250 and members \$5,050. ***Roll call vote: ayes, Newmater, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Nays: none. Motion carried.***
3. Ellison moved and Newmaster seconded to approve the School Board meeting dates for 2019 and from January 2020 through August 2020. ***Voice vote: all ayes. Nays none. Motion carried.***
4. Wilson moved and Beloyed seconded to approve the Official Depositories for the School District Funds and Authorized Bank Accounts and Signatures for 2019. ***Roll call vote: ayes, Newmater, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Nays: none. Motion carried.***

5. Chapman moved and Ellison seconded to approve the White Bear Press as our official publication for the School District for 2019. **Roll call vote: ayes, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Nays: none. Motion carried.**
6. Wilson moved and Newmaster seconded to approve the appointment of Matthew Mons, Director of Human Resources, as the District Human Rights Officer, and Sara Paul, Assistant Superintendent for Teaching and Learning, as the Title IX Coordinator, and Lisa Ouren, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies. **Voice vote: all ayes. Nays: none. Motion carried.**
7. Newmaster moved and Beloyed seconded to authorize Dr. Wayne Kazmierczak as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA) for 2019. **Voice vote: all ayes. Nays none. Motion carried.**
8. Ellison moved and Fahey seconded to approve the legal counsel for 2019, as follows: Knutson, Flynn and Deans; Ratwik, Roszak and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A., and others as needed. Authorized personnel to contact legal counsel includes: school board chair, school board vice-chair, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of student support services, director of community services, director of communications and community relations, and director of technology and innovation. **Roll call vote: ayes, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Nays: none. Motion carried.**
9. Wilson moved and Newmaster seconded to appoint Ellen Fahey as White Bear Lake Area School's representative to the Equity Alliance MN board for 2019. **Voice vote: all ayes. Nays none. Motion carried.**
10. Ellison moved and Beloyed seconded to appoint Kim Chapman as White Bear Lake Area School's representative to Intermediate School District 916 School Board for 2019. **Voice vote: all ayes. Nays none. Motion carried.**
11. Beloyed moved and Ellison seconded to approve Policy 419 Tobacco-Free Environment, Policy 421 Gifts to Employees and School Board Members, Policy 511 Student Fundraising, Policy 530 Immunization Requirements, Policy 707 Transportation of Public School Students, Policy 708 Transportation of Nonpublic School Student, Policy 721 Uniform Grant Guidance Policy Regarding Federal Revenue Sources. **Voice vote: all ayes. Nays none. Motion carried.**
12. Action on Approval of Land Purchase Agreements

Wilson moved and Newmaster seconded to go into closed session at 7:47 p.m. pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #18.031.21.43.0003 located in the City of Hugo, County of Washington, State of Minnesota. **Voice vote: All ayes, nays none. Motion carried.**

Chair Mullin reconvened the meeting at 7:55 p.m. Board members present: Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Administrators present: Superintendent Kazmierczak, Wald, Mons

Closed session adjourned at 8:10 p.m. and Chair Mullin reopened the meeting at 8:12 p.m.

Wilson moved and Newmaster seconded to approve land purchase agreement identified as PID #18.031.21.43.0003 located in the City of Hugo, County of Washington, State of Minnesota. ***Roll call vote: Ayes, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey, Mullin. Nays, none. Motion carried.***

- F. BOARD FORUM** - Newmaster invited all to attend the Korean Cultural Association's Lunar New Year Celebration at North Campus on Jan. 26. Ellison reported that a Mounds View teacher commented on an amazing opportunity for staff in this district which is the Big Sleuth. Fahey reported on the selection of a new Executive Director for Equity Alliance MN. Mullin reported that currently the boys' hockey team is number one on the 4AA ranking.
- G. ADJOURNMENT** - Wilson moved and Mullin seconded to adjourn at 8:16 p.m.

Submitted by clerk, Ellen Fahey