

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 10, 2022** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Acting Chair Ellison called the meeting to order at 5:30 p.m.
2. Oath of Office of Elected Officials - Dr. Wayne Kazmierczak, Superintendent, gave the oath of office to the newly elected Board members Beloyed, Daniels, Ellison and Streiff-Oji.
3. Roll Call - Present: Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Absent: none.  
Ex-Officio: Dr. Wayne Kazmierczak
4. Pledge of Allegiance
5. Beloyed moved and Arcand seconded to approve the agenda as presented. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
6. Reorganization of the School Board
  - Newmaster nominated Ellison as Chair.
  - Newmaster nominated Arcand as Vice-Chair.
  - Newmaster nominated Thompson as Clerk.
  - Newmaster nominated Beloyed as Treasurer.Beloyed moved and Daniels seconded to approve the nominations for Chair - Ellison, Vice-Chair - Arcand, Clerk - Thompson, and Treasurer - Beloyed. ***Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
7. Thompson moved and Beloyed seconded to approve the consent agenda consisting of:
  - a) Minutes for regular Board meeting on December 13, 2021;
  - b) Invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
  - c) Correspondence
  - d) Resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - e) Field trips;
  - f) Resolution regarding personnel items to include:
    - **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED**

**STAFF**

MARSHA JACOBSON-SCHMIDT – Bus Aide - Bus Garage

Employed by District 624 since 11/19/2012

Effective Date: 11/22/2021

RYAN KEHOE – Custodian - Central Middle School

Employed by District 624 since 03/02/2009

Effective Date: 12/10/2021

JANE LANGE – Nutrition Services - Sunrise Park Middle School

Employed by District 624 since 12/08/2021

Effective Date: 12/14/2021

JESSICA MOLIN – Nutrition Services - Central Middle School

Employed by District 624 since 09/08/2021

Effective Date: 12/11/2021

ANTHONY REED – Custodian - Lakeaires and Matoska Elementary

Employed by District 624 since 08/01/2019

Effective Date: 12/13/2021

ARISTOTLE TRINITY – Custodian - WBLAHS-South Campus & Vadnais Heights Elementary

Employed by District 624 since 11/01/2021

Effective Date: 11/30/2021

SENG VANG – Paraeducator - WBLAHS - South Campus

Employed by District 624 since 09/02/2019

Effective Date: 12/10/2021

➤ **RETIREMENT – CLASSIFIED STAFF**

CHERYL BIERMAN – Paraeducator - TEC

Employed by District 624 since 08/28/2003

Effective Date: 12/31/2021

MARY CLARK – Health Assistant - Oneka Elementary

Employed by District 624 since 08/23/2001

Effective Date: 12/10/2021

➤ **RETIREMENT – NON-AFFILIATED**

MARGARET ANDERSON – Out of School Time Site Supervisor - Oneka Elementary

Employed by District 624 since 09/01/1987

Effective Date: 12/10/2021

➤ **CHANGE IN ASSIGNMENT – NON-AFFILIATED**

CARRIE TROSKE – From Out of School Site Supervisor - District Center  
To Out of School Specialist - District Center

From \$62,006 To \$68,000 (prorated \$40,015.38)

Effective Date: 11/29/2021

JOHN WEUM – Electrician - District Center

Increase in hours, from 28 hrs to 40 hrs per week

Effective Date: 12/06/2021

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

PATRICIA FERRELL – From Paraeducator - WBLAHS - South Campus

To ELL Paraeducator - WBLAHS - South Campus

Decrease in hours, from 32.5 hrs to 30 hrs week

Effective Date: 12/13/2021

JOANNE FORSYTHE – ELL Assistant - Central Middle School

Increase in hours, from 28 hrs to 30 hrs week

Effective Date: 12/15/2021

PATRICIA KOSTER – ELL Assistant - Birch Lake and Otter Lake Elementary

Increase in hours, from 24 hrs to 30 hrs week

Effective Date: 12/15/2021

DIANE SMITH – OST Assistant - Willow Lane Elementary

Decrease in hours, from 30 hrs to 25 hrs week

Effective Date: 11/03/2021

DIANE SMITH – Lunchroom Playground Supervisor - Willow Lane Elementary

Increase in hours, from 10 hrs to 12.5 hrs week

Effective Date: 11/03/2021

➤ **CHANGE IN ASSIGNMENT – CERTIFIED STAFF**

MARA BORGES – ELL Teacher & Building Sub - Central Middle School

From .5 FTE ELL Teacher & .5 FTE Building Sub

To .75 FTE ELL Teacher & .25 FTE Building Sub

Effective Date: 12/10/2021

➤ **TEMPORARY CHANGE IN ASSIGNMENT - CLASSIFIED STAFF**

SUZY BAKER – NS Middle School Manager - Sunrise Park Middle School

Temporary increase in hours, from 37.5 hrs to 40 hrs week

Effective Date: 10/01/2021 - 06/10/2022

CORRIEN CORDOVA – Nutrition Service Assistant - Central Middle School

Temporary increase in hours, from 22.5 hrs to 26.25 hrs week

Effective Date: 10/01/2021 - 06/10/2022

STACY DRAKE – Nutrition Service Assistant - Central Middle School

To Nutrition Services Elementary Manager - Vadnais Heights Elementary

Temporary increase in hours, from 22.5 hrs to 35 hrs week

Effective Date: 01/03/2022 - 03/04/2022

PATRICIA GILL – Nutrition Service Assistant - Central Middle School

Temporary increase in hours, from 22.5 hrs to 26.25 hrs week

Effective Date: 10/01/2021 - 06/10/2022

TRACEY KRAMLINGER – NS Middle School Manager - Central Middle School

Temporary increase in hours, from 37.5 hrs to 40 hrs week

Effective Date: 10/01/2021 - 06/10/2022

ALICIA MAHMOOD – Nutrition Service Assistant - WBLAHS - North Campus

Temporary increase in hours, from 18.75 hrs to 22.5 hrs week

Effective Date: 10/01/2021 - 06/10/2022

NANCY MULLEN – Nutrition Service Assistant - Central Middle School

Temporary increase in hours, from 26.25 hrs to 28.75 hrs week

Effective Date: 10/01/2021 - 06/10/2022

GABRIELLE SCHLOSSER – Nutrition Service Assistant - Central Middle School

Temporary increase in hours, from 18.75 hrs to 21.25 hrs week

Effective Date: 11/29/2021 - 06/10/2022

HEIDI SIEBENALER – Nutrition Service Assistant - Central Middle School

Temporary increase in hours, from 18.75 hrs to 25 hrs week

Effective Date: 12/15/2021 - 03/04/2022

➤ **FULL TIME LEAVE OF ABSENCE - CERTIFIED STAFF**

SARAH FORESTELL – Spanish Teacher - WBLAHS - South Campus

Employed by the District 624 since 08/27/2009

Effective Date: 08/30/2021 through 10/15/2021

KENDRA JANSSEN – Math Teacher - Central Middle School

Employed by the District 624 since 08/22/2016

Effective Date: 12/06/2021 through 03/04/2022

JOSHUA LEHR – Language Arts Teacher - WBLAHS - North Campus

Employed by the District 624 since 08/27/2009

Effective Date: 09/24/2021 through 11/05/2021

SHANNON RIEBOW – PE/Health/Dape Teacher - WBLAHS - North Campus

Employed by the District 624 since 08/24/2011

Effective Date: 08/30/2021 through 10/15/2021

➤ **NEW PERSONNEL – NON-AFFILIATED**

LANE FLATEN – OST Site Supervisor - Matoska Elementary

\$52,996 (Prorated on start date \$26,294.16)

Effective Date: 01/03/2022

MOLLY KIEGER – OST Site Supervisor - Oneka Elementary

\$52,996 (Prorated on start date \$26,294.16)

Effective Date: 01/03/2022

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

DOROTHY BECK – Paraeducator - Normandy Park

\$19.53 per hr., 12 hrs. per wk., \$3,352.65

Effective Date: 01/03/2022

DONNA COLEMAN – Paraeducator - WBLAHS - South Campus

\$19.53 per hr., 32.5 hrs. per wk., \$13,456.17

Effective Date: 01/03/2022

LANNIE EDWARDS – Custodian - WBLAHS - South & Vadnais

\$19.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$19,855.34

Effective Date: 01/04/2022

BRANDEN FELT – Mechanic - Bus Garage

\$24.76 per hr., 40 hrs. per wk., \$27,335.04

Effective Date: 12/20/2021

MELISSA FRESHWATER – Health Assistant - Oneka Elementary

\$22.50 per hr., 40 hrs. per wk., \$19,080

Effective Date: 01/03/2022

BAYLEE HAMILTON – OST Program Assistant - Otter Lake Elementary

\$14.92 per hr., 20-22.49 hrs. per wk., \$9,864.70

Effective Date: 12/06/2021

SHERRY JECHOREK – NS Assistant - WBLAHS - South Campus

\$15.70 per hr., 18.75 hrs. per wk., \$5,946.37

Effective Date: 01/10/2022

HANNAH MEYER – Paraeducator - WBLAHS - South Campus

\$19.53 per hr., 32.5 hrs. per wk., \$13,456.17

Effective Date: 01/03/2022

BRYN POHLKAMP – Paraeducator - TEC

\$19.53 per hr., 30 hrs. per wk., \$12,421.08

Effective Date: 01/03/2022

HAROLD TRETTER – Custodian - WBLAHS - Central Middle School & TEC

\$19.09 per hr., plus \$0.30 shift differential 22.5 hrs. per wk., \$12,041.17

Effective Date: 12/20/2021

BREEANN VOLK – OST Program Assistant - Otter Lake Elementary  
\$14.92 per hr., 20-22.49 hrs. per wk., \$8,657.30  
Effective Date: 01/03/2022

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

AMANDA CLOUD – Math Teacher - Central Middle School  
MA, Step 1, \$1,231.54  
Effective Date: 01/03/2022 - 03/04/2022

ANN GERDING – Physical Education/DAPE - Birch Lake Elementary  
MA, Step 1, \$5,346.62  
Effective Date: 01/03/2022 - 01/28/2022

g) Quarterly Investment Report

***Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

**B. PUBLIC FORUM**

**C. INFORMATION ITEMS**

1. Student Recognition - Participants in the 2021 MSHSL State Diving Championship, All-State Girls Soccer, All-State Boys Soccer, MMEA High School All-State Choir, and the MN ACDA 9-10 Honor Choir were recognized and congratulated by Dr. Kazmierczak.
2. Superintendent's Report - Bemnet Tessema, Student Liaison, spoke about boys and girls basketball, high school music class visits to the middle schools, the high school coffee shop and using resources from counselors and teachers to help with end of the semester stress. Dr. Kazmierczak welcomed everyone back from winter break. He spoke about MLK, Jr. Day, the last day of first semester, Welcome to White Bear Week activities, and the Mental Well-Being Series. Dr. K concluded with a COVID-19 update.

**D. DISCUSSION ITEMS**

**E. OPERATIONAL ITEMS**

1. Arcand moved and Beloyed seconded to approve the action on the School Board Operating Procedures for 2022. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
2. Beloyed moved and Streiff-Oji seconded to approve the action on School Board Members' Compensation for 2022. ***Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
3. Newmaster moved and Thompson seconded to approve the action on the Regular and Work Session Meeting Schedule for 2022. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
4. Daniels moved and Streiff-Oji seconded to approve the action on Appointment of Representative for Equity Alliance MN. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

5. Newmaster moved and Beloyed seconded to approve the action on Appointment of Representative for Intermediate School District 916. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
6. Beloyed moved and Daniels seconded to approve the action on School Board Committee and School Liaison Assignments. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
7. Thompson moved and Arcand seconded to approve the action on Official Depositories for the School District Funds and Authorized Bank Accounts and Signatures. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
8. Daniels moved and Streiff-Oji seconded to approve the action on Annual Resolution Authorizing Administration to Contract for Budgeted Items. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
9. Arcand moved and Thompson seconded to approve the action on Official Publication for the School District for 2022. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
10. Streiff-Oji moved and Beloyed seconded to approve the action on Appointment of Compliance Officers. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
11. Thompson moved and Newmaster seconded to approve the action on Local Education Agency Authorization. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
12. Daniels moved and Streiff-Oji seconded to approve the action on Designation of Legal Counsel. **Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
13. Newmaster moved and Daniels seconded to approve the action on Bids for Security Systems at North Star Elementary in the amount of \$199,935.14. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
14. Thompson moved and Streiff-Oji seconded to approve the action on Lease Resolution. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
15. Beloyed moved and Daniels seconded to approve the action on Tentative Agreement 2021-23 Contract with SEIU Local Unit #284 Secretarial and Clerical Employees. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
16. Streiff-Oji moved and Newmaster seconded to approve the action on Tentative Contract 2021-23 FY with White Bear Lake Principals' Association. **Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.**
17. Thompson moved and Arcand seconded to approve the action on Tentative Contract 2021-23 FY with Non-Affiliated and Administrative Employees. **Roll**

***call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

18. Arcand moved and Newmaster seconded to approve the action on Tentative Contract 2021-23 FY with White Bear Lake Schools' Cabinet Members. ***Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
19. Daniels moved and Thompson seconded to approve the action on Tentative Agreement 2021-23 with the Confidential Employee Group. ***Roll call vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***
20. Thompson moved and Arcand seconded to approve the action on School Board Policies, a) Policy 504, Student Dress and Appearance, b) Policy 524, Electronic Technologies Acceptable Use Policy, c) Policy 730, Use of Electronic Signatures to Conduct Official Business, d) Policy 491, Vaccination, Testing, and Face Covering Policy. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

#### **F. BOARD FORUM**

- G. ADJOURNMENT** - Daniels moved and Newmaster seconded to adjourn the meeting at 6:35 p.m. ***Voice vote: Ayes, Newmaster, Streiff-Oji, Thompson, Arcand, Beloyed, Daniels, Ellison. Nays, none. Motion carried.***

Submitted by: Angela Thompson, clerk