

General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education

The General Statewide Enrollment Options Application for K-12 and Early Childhood Special Education is the required application for all Minnesota school districts. Please use this application for inter-district K-12 open enrollment and inter-district enrollment in Early Childhood Special Education (ECSE). Please use the Statewide Enrollment Options Application for State-funded Voluntary Pre-Kindergarten and School Readiness Plus for voluntary pre-kindergarten or school readiness plus open enrollment.

IMPORTANT NOTE: Do not disclose other information to the non-resident district until a seat is offered in writing. At that point, the district will request information such as special needs, birth date, race, ethnicity, academic and other records.

Section 1: To be Completed by One or Both of the Student's Parents or Guardians

Student Information

Student Last Name:
First:
Full Middle:
Will the student be at least age 5 and under age 21 by September 1 of the enrollment year or be applying for ECSE?
□Yes □No*
*If No, please read information in the <u>Statewide Enrollment Options Instructions</u> before proceeding.
Student's current grade level (If applying for ECSE, write EC):
Grade Level Desired:

Student Resident District Information
Resident District Name:
District Number:
City:
District of Choice (non-resident school district)
District of Choice Name:
District Number:
City:
Identify the reason for the request to enroll in a nonresident district:
Site or Program Preferences
If the non-resident school district has multiple sites/programs that serve your child's needs, you may rank sites/programs in order of preference (add more preferences if desired).
1
2
3
Enrollment Timeline
When are you seeking to enroll your child?
☐ Immediately
$\hfill \square$ Not immediately, but sometime during the current school year
☐ Next school year.
Special Situations
Please check all that apply. □ Sibling preference: student has a sibling currently open-enrolled in this non-resident district.

☐ Employee child preference: Student has parent or legal guardian who is a Minnesota resident who is

an employee of the non-resident district.

☐ Family move: The student's resident district changed after December 1 prior to the school year	
requested, waiving deadlines.	
\square Student is a resident of City of Edina but the resident school district for the student's Edina home is not Edina Public Schools.	S
☐ Student is requesting a move into and/or a move out of a district that receives Achievement and	
ntegration Revenue, waiving deadlines. You can check here if you do not know the answer to this:	
\square Student is currently expelled under Minnesota Statutes, section 121A.45 for a reason listed in	
Minnesota Statutes, section 124D.03, Subdivision 1, which allows but does not require the non-resident	ent
district to deny the application.	
Parent/Legal Guardian Information	
The student must live with at least one parent/guardian who lives in Minnesota.	
Minnesota Parent/Guardian 1	
_ast Name:	
First Name:	
MI:	
Home Phone:	
Work Phone:	
Cell Phone:	
E-mail:	
Street Address:	
City:	
State:	
ZIP:	
Parent/Guardian 2:	
ast Name:	
First Name:	
MI:	
Home Phone:	
Work Phone:	
Cell Phone:	

Street Address.
City:
State:
ZIP:
Physical Signature of at Least One Parent/Guardian is Required
I hereby verify that the above information is true and correct to the best of my knowledge.
Signature of parent/legal guardian 1:
Date:
Signature of parent/legal guardian 2 (optional):
Deter

Submission Information

Ctroot Addross

For priority consideration, please complete this application and send it to the Superintendent's Office in the <u>non-resident District</u> by **January 15** before the first fall enrollment. Please do not send this application to the Minnesota Department of Education. Use one application per student per requested district.

Applications received by the non-resident district after the January 15 deadline may qualify for exceptions to deadline or, if not, districts may voluntarily agree to allow enrollment through a voluntary <u>School District Non-resident Agreement for Inter-district Enrollment</u>.

Section 2: To be Completed by the Non-resident District

Non-resident District: Notify parents/guardians of application approval or disapproval in writing by **February 15 or no more than 90 days after receiving applications** that come later through an Achievement and Integration School Choice Program If rejected, you must let families know legal reason for denial. Reminder: ECSE open enrollment applications cannot be denied solely due to lack of capacity to provide special education services. (See Minn. Stat. § 124D.03, subd. 6).

Please expedite any requests for open enrollment into Early Childhood Special Education Services.

Families must accept or decline the offer by March 1 or 45 days after notification that their application has been approved. After receiving the commitment to attend, the non-resident district must notify the resident district by March 15 (or 30 days after initial receipt if form filed after January 15) of the student's intent to enroll. Districts must report all counts of rejected applications and reasons to the Minnesota Department of Education by July 15 or each year.

Date Application Received:	
District Name:	
District Number:	
District Contact Name:	
Title:	
Phone:	
Email Address:	
Does the January 15 deadline apply?	
 Yes, the deadline applies and it was met. Yes, but it was not met. If this is the case, contact the superintendent's office immediately regarding Section 3 of this form to determine whether the resident district will agree to a Non-resident Agreement to serve the student prior to operavailable. No, one or both districts receive Achievement and Integration funding from M No, family moved to resident district on December 1 or later. 	district and your n enrollment becoming
\square No, the commissioner of education and commissioner of human rights have dedistrict's policies, procedures or practices are in violation of Title IV of the Civil Rig §124D.03, subd.7).	
Will the student have priority in a lottery? ☐ No ☐ Yes, based on: ☐ Sibling of currently open-enrolled student in this district. ☐ MDE-approved Achievement and Integration with specific school choice plan in ☐ Child of Minnesota resident who is a district employee. ☐ City of Edina resident whose resident school district is not Edina Public Schools district.	-
Approval/Disapproval of Open Enrollment Application	
□ APPROVED □ APPROVED BUT WITH A NON-RESIDENT AGREEMENT for upcoming year that a upon by both districts. Enrollment will continue in subsequent years as open enrolled the student's grade level in the first fall enrollment or the been closed by board action. Students will be entered into lottery if one is held. keep documentation of the agreement. Districts may document agreement using format of their choosing.)	ollment provided that a e grade level has not (Non-resident district:

STUDENT ASSIGNMENT SITE/PROGRAM: On the basis of information provided in the above

application, and with respect to district policies and procedures, the above student will be assigned to:

5

School Building Name:
Starting Date:
Grade Level:
□ NOT APPROVED
The non-resident district has denied the request for open enrollment because of the following reason(s) allowed in Minnesota Statutes, section 124D.03. Reminder: ECSE open enrollment applications cannot be denied based on special education program capacity. Check all that apply:
\Box The January 15 deadline applies and was not met; situations that would have waived the deadline are not present. See Statewide Enrollment Options Instructions or Minnesota Statutes, section 124D.03, subdivision 3.
□ Statutory enrollment cap has been reached for open enrollment. (Minn. Stat. § 124D.03, subd.2) □ Grade is closed district-wide by board action. (Minn. Stat. § 124D.03, subd. 2 and subd.6) □ District has denied the application because of specific expulsion reasons allowed in law. (Minn. Stat. § 124D.03, subd.1)
NOTIFICATION TO RESIDENT DISTRICT
Non-resident district must notify resident district or last district of attendance by March 15 or 30 days later of the pupil's intent to enroll in the non-resident district. The same procedures apply to a pupil who applies to transfer from one participating non-resident district to another participating non-resident district.
Name of Superintendent/Responsible Authority:
Signature:
Date:

Please Note: districts may not modify this form, add data fields or create alternative formats.



Email

White Bear Lake Area Schools

District #624

ENROLLMENT FORM 2020-2021 Grades 11-12

Last Name (Legal)		First Name (Legal)	Middle Na	ame (Legal)	Date of Birth (MM/DD/Y
Grade Enrolling Into	Gende	er aleFemale	Home Lan	guage	Previously AYesSchool Nam	
ECENT SCHOOLS - List					ol first cation for Kinderga	rten Students
School Name		City & State		Grades	Type of School	
					MN Public Non Public	Out of State Public Charter
					MN Public	Out of State Public Charter
	t Addres	S		ip Code	_	Apartment #
City		441 141500444710		ip code		
AMILY 1: PARENT / C		Parent/Guardian #1	IN .		Parent/Guardian #2)
Name (First, MI, Last)	1	arcing dual diam #1			Tarenty Guardian #2	
Relationship to Student Mom, Step-Dad, Aunt etc.						
Legal Guardian	□ Ye:	s 🗆 No			□ Yes □ l	No
Street Address If different than student						
Home Telephone				\Box		
Cell Phone						
Work Phone						

OFFICE USE
ONLY

Date Completed: Enrollment Year: 2020-2021 Interpreter Needed: YES NO

Last Name	First Name	Middle Name	Gender	Birth Date (mm/dd/yyyy)	Grade	School
			Male Female	, , , , , , , , , , , , , , , , , , , ,		
			Male Female			
			Male Female			
			Male Female			
			Male Female			
FAMILY 2: PARENT / G	I I A POLA NI INIEO PMA	TION				
AWILT Z. PARENT / G	Parent/Guardian			Pare	ent/Guardiar	n #2
Name (First, MI, Last)						
Relationship to Student						
Legal Guardian	□ Yes □ No		□ Yes	□ No		
Street Address						
Home Telephone						
Cell Phone						
Work Phone						
Email						
USTODIAL INFORMAT	I ON -Please provide tl	ne information reaue	sted below:			
Are there any restrictions				mation about or	dealing wit	h, the student
named on this form?		ion castoaiai parent	3 rigites to illion	nation about, or	acaning wit	ii, tiic staaciit
	If YES, a copy of the d	lecree needs to he or	file at the schoo	ol. Please send it	to the princ	inal.
	1, 120, a cop, o, and a					
MERGENCY CONTACT	S					
	(Contact 1		(Contact 2	
Name (First, Last)						
Relationship to Student						
Home Telephone						
Cell Phone						
Work Phone						
SPECIAL EDUCATION - 1.	_	•				
Autism Spectrum Disor		_ Emotional / Behavior		Speech /	Language In	npairments
Development Cognitive Developmental Delay	ב	_ Other Health Disabili _ Physically Impaired	ues	Traumat	ic Brain Injur	-
Deaf / Hard of Hearing		_ Specific Learning Disa	abilities	Visually I	mpaired	
		_ ,				
GENERAL INFORMATION	ON					
Does the student have a 5	04 accommodation plan?		Yes No			
Is the student currently en	rolled in a Gifted & Talente	ed Program?	Yes No			
Has the student ever recei	ved help learning English?		Yes No			
Does the family need an ir	nterpreter present at schoo	l conferences?	Yes No I	f Yes indicate Lang	uage	
Has the student ever been	expelled from a previous s	school?	Yes No			
have been given the D	District Discipline Po	licy Yes	No			
Signature of Parent / Gua	 rdian	- ————— Relationshi	p to Student		Date	

Minnesota Language Survey

Minnesota is home to speakers of more than 100 different languages. The ability to speak and understand multiple languages is valued. The information you provide will be used by the school district to see if your student is multilingual. In Minnesota, students who are multilingual may qualify for a Multilingual Seal upon further assessment. Additionally, the information you provide will determine if your student should take an English proficiency test. Based upon the results of the test, your student may be entitled to English language development instruction. Access to instruction is required by federal and state law. As a parent or guardian, you have the right to decline English Learner instruction at any time. Every enrolling student must be provided with the Minnesota Language Survey during enrollment. Information requested on this form is important to us to be able to serve your student. Your assistance in completing the Minnesota Language Survey is greatly appreciated.

	Student Information	
Student's Full Name: (Last, First, Middle)		Birthdate or Student ID:
	Check the phrase that best describes your student:	Indicate the language(s) other than English in space provided:
1. My student first learned:	 language(s) other than English. English and language(s) other than English. only English. 	
2. My student speaks:	 language(s) other than English. English and language(s) other than English. only English. 	
3. My student understands:	 language(s) other than English. English and language(s) other than English. only English. 	
4. My student has consistent interaction in:	language(s) other than English English and language(s) other than English only English.	
	dentify your student as an English learner. If a l for English language proficiency.	anguage other than English is indicated,
	Parent/ Guardian Information	
Parent/Guardian Name (printe	d):	
Parent/Guardian Signature:		Date:

^{*} All data on this form is private. It will only be shared with district staff who need the information to best serve your student and for legally required reporting about home language and service eligibility to the Minnesota Department of Education. At the district and at the Minnesota Department of Education, this information will not be shared with other individuals or entities, except if they are authorized by state or federal law to access the information. Compliance with this request for information is voluntary.



20 -2 Ethnic and Racial Demographic Designation Form

Student's First Name:		
Date of Birth: District:	·····	School:
Schools are required to report ethnicity and race to the Minnesota state law, Minnesota disaggregates each of Parents or guardians are not required to answer the frederal questions (in bold), federal law requires school complete the form. State questions are labeled as "O This information helps improve teaching and learning currently underserved. The information this form coll learn more about the purpose of collecting this informidentified. The privacy notice can be found in our Free	category into detailed groups to dederal questions (in bold) for the ols to choose for you. This is a last ptional" and schools will not fill it for everyone and helps us accurated in the considered private information, how it will be used and negations.	further represent our student populations. eir children. If you choose not to answer the st resort—we prefer if parents or guardians in this information for you. rately identify and advocate for students nation. You can review the privacy notice to not used, and how the detailed groups were
Is the student Hispanic/Latino as defined by the Mexican, Puerto Rican, South or Central America		-
[You must select "yes" or "no" to this question.]		
O Yes [If yes, go to Question A.]	O No [i	If no, go to Question 1.]
Optional Question A: If yes was chosen a answered by school staff):	above, select all that apply fro	m the list below (this question will not be
□ Decline to indicate□ Guatem□ Colombian□ Mexicar□ Ecuadorian□ Puerto F	n □ Spaniard/Spa	
Go to Question 1.		
[Select "yes" to at least one of the Questions (1-6) b	elow.]	
Question 1: Does the student identify as Americ state of Minnesota definition includes persons h maintain cultural identification through tribal affectate aid/funding.]	aving origins in any of the orig	ginal peoples of North America who
O Yes [If yes, go to Question 1a.]	O No [/j	f no, go to Question 2.]
answered by school staff): ☐ Decline to indicate ☐ 0	Cherokee 🗆 Ot	om the list below (<i>this question will not be</i> ther North American Indian Tribal Affiliation nknown
Go to Question 2.		

¹Federal Register, Vol. 72, No. 202/Friday, October 19, 2007/Notices/59274

Questio	n 2. Is the student America	n Indian 1	from South o	r Central Ame	rica?		
0 '	Yes [Go to Question 3.]			0	No [Go to Questio	n 3.]	
origins ir	n 3. Is the student Asian as n any of the original peoples ia, China, India, Japan, Kore	s of the Fa	ar East, South	neast Asia, or tl	he Indian subcon	ntinent in	cluding, for example,
0 '	Yes [If yes, go to Question 3a.]	1		0	No [If no, go to Q	uestion 4.	J
	onal Question 3a. If yes was vered by school staff):	s chosen a	above, select	all that apply f	from the list belo	ow (this q	uestion will not be
[□ Decline to indicate		Chinese		Karen		Other Asian
	☐ Asian Indian		Filipino		Korean		Unknown
[☐ Burmese		Hmong		Vietnamese		
Go t	o Question 4.						
	n 4. Is the student black or persons having origins in a			•	_	nent? The	e federal definition
0 '	Yes [If yes, go to Question 4a.]	1		0	No [If no, go to Q	uestion 5.]
	onal Question 4a. If yes was vered by school staff):	s chosen a	above, select	all that apply f	from the list belo	ow (this q	uestion will not be
	□ Decline to indicate			Ethiopian-Ot	her		Somali
	☐ African-American			Liberian			Other black
	☐ Ethiopian-Oromo			Nigerian			Unknown
Go	to Question 5.						
	n 5. Is the student Native H definition includes persons I					_	
0 '	Yes [Go to Question 6.]			0	No [Go to Question	on 6.]	
	n 6. Is the student white as		-	-		finition ir	ncludes persons having
0 '	Yes			0	No		
Parent(s)/Guardian Name					Date	
Parent(s)/Guardian Signature						



White Bear Lake Area Public Schools

Independent School District 624

Request for Student Records

The following student has enrolled at White Bear Lake Area School District 624:

Student Name:		Date of	Birth:
Grade: Aı	nticipated Enrollment Da	te:	
Previous School Info	rmation: Please co	omplete in its entirety. Thank	You.
School Name:			
School Address:			
City, State, Zip Code:			
School Phone:	School	Fax:	<u>_</u>

- Official School Records (name, address, birth date and/or copy of birth certificate, sex, grade level, attendance records, class rank, standardized test results, etc.)
- Special Education records including IEP/504 Plan or other assessments (Please fax ASAP)
- Cumulative: State Assessment Results: (e.g. MCA) and District Standardized Assessment Results: (e.g. MAP)
- MARSS number/state ID number
- Legal Documents
- Pre-school screening records
- Discipline Records including suspensions and expulsion paperwork
- Health Records including Immunizations and Sports Physical
- ELL/ESL Records including ACCESS scores and Home Language Survey

Birch Lake Elementary	Hugo Elementary	<u>Lakeaires Elementary</u>	Lincoln Elementary	Oneka Elementary 4888 Heritage Pkwy N. Hugo, MN 55038 651-288-1800 651-288-1899 - FAX
1616 Birch Lake Ave	14895 Francesca Ave.	3963 Van Dyke St.	1961 Sixth Street	
WBL, MN 55110	Hugo, MN 55038	WBL, MN 55110	WBL, MN 55110	
651-653-2776	651-653-2798	651-653-2809	651-653-2820	
651-653-2778 - FAX	651-653-2800 - FAX	651-653-2811 - FAX	651-653-2822 - FAX	
Otter Lake Elementary 1401 County Rd H2 WBL, MN 55110 651-653-2831 651-653-2833 - FAX	Matoska International 2530 Spruce Place WBL, MN 55110 651-653-2847 651-653-2849 - FAX	Vadnais Heights Elementary 3645 Centerville Rd Vadnais Heights, MN 55127 651-653-2858 651-653-2860 - FAX		Willow Lane Elementary 3375 Willow Ave. WBL, MN 55110 651-773-6170 651-773-6176 - FAX
Central Middle School	Sunrise Middle School	WBLAHS-North Campus	WBLAHS-South Campus 3551 McKnight Rd WBL, MN 55110 651-773-6200 651-773-6264 - FAX	Area Learning Center
4857 Bloom Ave.	2399 Cedar Avenue	5045 Division Ave.		2449 Orchard Lane WBL,
WBL, MN 55110	WBL, MN 55110	WBL, MN 55110		MN 55110
651-653-2888	651-653-2700	651-653-2920		651-773-6400
651-407-7632 - FAX	651-653-2716 - FAX	651-653-2630 - FAX		651-773-6402 - FAX
Hugo, MN 55038		Please forward student information to the circled school above. Thank You for your cooperation.		



White Bear Lake Area Public Schools

Independent School District 624 WBLAS Nutrition Services Bridget Lehn, MBA, RD Nutrition Services Coordinator

Dear Parent/Guardian:

White Bear Lake Area Schools provide healthy meal options each day. Breakfast is FREE for all kindergarten students and current year lunch costs only \$2.70 for elementary students and \$3.00 for secondary students. This meal includes whole grains, lean and vegetarian proteins, fruits, vegetables and milk. You can view the menu online at isd624.nutrislice.com.

If you think you may qualify for free or reduced-price meals, applications for the 2020-2021 school year will be available online under "Departments>Nutrition Services" at www.isd624.org by mid July 2020. Paper applications will be available at your child's school in August or you may contact the Nutrition Services office to have one mailed to you. Only one application is required for all children in the household that will be attending White Bear Lake Area Schools.

If you have any questions about Meal Services or Applications, please contact the Nutrition Services Office at 651-407-7515.

Sincerely,

Bridget Lehn

Budget Jehn

Nutrition Services Coordinator

This institution is an equal opportunity provider.



White Bear Lake Area Public Schools #624

Leading minds to learning, hearts to compassion and lives to community service.

Foster Care Verification Form Foster Care Liaison: 651-407-7559

The Every Student Succeeds Act of 2015 includes assurances that students living in foster care be enrolled in or remain at their school of origin (the school of attendance at the time they move to foster care), unless it is determined that it is not in their best interest to do so. Please complete the following form to determine if this law pertains to your current situation.

List all childr	en or youth living in the	situation above.					
First	Middle	Last	School (if known)				
Enrolling Ad	ult (check all that apply)	:□ Foster Parent □	Parent 🔲 Legal Guardia				
Name(s):							
Phone(s):	Phone(s): Email Address:						
Child Status	Information						
Have parental r	rights been terminated? Yes_	No Name of Le	egal Guardian:				
Do you have le	gal documents or a placeme	nt letter from the county?	Yes No				
County Cont	act Information						
County Worke	er:	Div	ision:	Phone:			
Address:			Email:				
Foster Home	Information						
Foster Parent(s	s) Name(s)(If different from abo	ove):					
Address:							
Phone(s):	Email:						
☐ Address is o	within District boundaries outside District boundaries outside attendance area						

Please continue to next page

If parental rights are <u>NC</u>	<u>OT</u> terminated, complete th	e follo	wing information.	
Primary Parent Informa	tion			
Name(s):				
Address:				
Phone(s):	Email:			
Secondary Parent Inform	nation			
Name(s):				
Address:				
Phone(s):	Email:			
For Enrollment Center I Documentation Provided: (P	<u> </u>		Distribution of Information: (Please	check all that annly)
· ·	rease effect all that apply)		· ·	
O County Placement Letter			O Documents sent to information Services	
O Termination of Parental Rights O Legal Guradian Documentation			O Copy Sent to Foster Care Liaison O Copy Sent to School(s)	
O Legar Garadian Documen	tation		C copy sent to senson(s)	
For Foster Care Liaison	Use Only:			
O Transportation Request S		otes:		
O Transportation Route Ass	igned			



White Bear Lake Area Schools – Transportation Department

4855 Bloom Avenue, White Bear Lake, Minnesota 55110 (651) 407-7538

White Bear Lake High School – South Campus School Bus Registration Form Grades 11 & 12

White Bear Lake High School - South Campus students entering grades 11-12 in September, who are eligible for transportation, MUST REGISTER for bus service. We can optimize school bus route planning if we know which students will actually ride. Students in grades 11-12 will NOT be listed for service unless we receive this registration form. If your student(s) will require transportation for the coming year, please complete the form using the link below. If you waive transportation services at this time, and your situation changes, you may re-establish busing at any time by contacting us. There may be a delay of 2-3 business days before transportation is available. Please contact Transportation and your child's school if any of this information changes during the school year. Postcards with bus information will be mailed in late August. If you have questions, please call Transportation at 651-407-7538.

COMPLETE TRANSPORTATION FORM BY CLICKING HERE

Or go to: http://www.isd624.org/Departments/Transportation Scroll down to forms and click on: Bus Registration Form Grades 11 & 12 link.