

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

February 13, 2017

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

Student Recognition will include: School Musical –
Mary Poppins

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: February 1, 2017

A student recognition reception will be held at **6:45 p.m.** in the Community Room on Monday, **February 13, 2017**. The recognition ceremony will take place during the Board meeting.

A meeting of the White Bear Lake Area School Board will be held on **Monday, February 13, 2017** at **7:00 p.m.** in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.

8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Recognition of cast, crew, and orchestra of “*Mary Poppins*”
2. Superintendent’s Report

D. DISCUSSION ITEMS

1. Proposed School Year Calendars for 2017-18 and 2018-19

E. OPERATIONAL ITEMS

1. Action on Selection of Candidates for First Round Interviews for Position of Superintendent
2. Action on Revised FY17 Budget
3. Action on Indian Resolution Concurrence
4. Second Reading of School Board Policies:
 - a. Policy 203.2, Order of the Regular School Board Meeting
 - b. Policy 203.6, Consent Agenda
 - c. Policy 204, School Board Minutes

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDATION: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work study session of the White Bear Lake Area School Board was held on **Monday, January 9, 2017** at 5:30 p.m. in Room 206 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order: Newberg called the meeting to order at 5:36 p.m.

Roll Call - Present: Chapman, Fahey, Kimball (5:46 p.m.), Mullin (6:21 p.m.), Newberg, Newmaster, Wilson

Cabinet: Daniels, Garrison, Maurer, Paul, Vette

B. DISCUSSION ITEM - Superintendent Search Process

Consultant and Search Facilitator Kenneth LaCroix led the discussion on the superintendent search process which included a review of the step-by-step process and **proposed** dates February 22, 23, 24 for the first round of interviews, March 1, 2, 3 for the second round of interviews, and approval of the contract at the April 10, 2017 Board meeting. The process for selecting the first round of candidates was finalized with the names being made public at the February 13, 2017 Board meeting. School Board members were advised as to “what to do and what not to do” in this process.

C. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 6:44 p.m.

Submitted by: Ellen Fahey, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, January 9, 2017** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson
Ex-Officio: Michael Lovett
Cabinet: Daniels, Kazmierczak, Paul, Vette, Garrison, Maurer
Student School Board Representative: Bryana Sherrick
3. Pledge of Allegiance
4. Mullin motioned and Wilson seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Reorganization of School Board: Fahey nominated Newberg as Chair. ***Voice Vote: all ayes. Motion carried.*** Wilson nominated Mullin as Vice Chair. ***Voice Vote: all ayes. Motion carried.*** Fahey nominated Chapman as Treasurer. ***Voice Vote: all ayes. Motioned carried.*** Newberg nominated Fahey as Clerk. ***Voice vote: all ayes. Motion carried.***
6. Chapman motioned and Newmaster seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting of December 13, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Stephen Maciejny – Assistant Head Custodian, Matoska International & Lakeaires Elementary
Employed by District 624 since 10/08/2016
Effective Date: 11/17/2016
 - **Resignations/Termination – Non-Affiliated Staff**
Travis Rosauer – Theater Technician, District Wide
Employed by District 624 since 11/07/2016
Effective Date: 01/02/2017
Jill Westlund – Nutrition Services Menu Specialist, District Center
Employed by District 624 since 07/01/2016
Effective Date: 12/28/2016
 - **Retirement – Classified Staff**
Jeanne Johnson – Human Resources Representative, District Center
Employed by District 624 since 11/16/1987
Effective Date: 04/28/2017
Zelegech Maregne – Custodian, WBLAHS – South Campus
Employed by District 624 since 01/29/2001. Effective Date: 10/01/2016

- **Retirement – Certified Staff**
Wendy Fitzsimmons – ECFE Teacher, Normandy Park Education Center
 Employed by District 624 since 08/22/1985
 Effective Date: 06/09/2017
- **Full Time Leave Request – Classified Staff**
Michael Bickel – Student Supervisor, Sunrise Park Middle School
 Employed by District 624 since 09/15/2015
 Effective Date: 01/03/2017 through 03/10/2017
Jodi Lorenz – Part-Time Cook, Matoska International
 Employed by District 624 since 10/16/2006
 Effective Date: 12/26/2016 through 06/08/2017
- **Change In Contract – Classified Staff**
Cindy Kehoe – Extended Day Unit
 From Program Assistant Leader, 5.0 hrs. per day, Matoska International
 to Program Assistant Leader, 3.0 hrs. per day, Matoska and 3.75 hrs. per
 day, Lakeaires. Effective: 12/12/2016
Nicole Kendall – Clerical Unit
 From Tier I Field Technician, 8 hrs., per day, District Wide
 To Administrative Assistant to a Principal, 8 hrs., per day, Lincoln
 Elementary. Effective: 01/03/2017
Elizabeth Lind – Extended Day Unit
 From Program Assistant Leader, 5.5 hrs. per day, Oneka
 To Program Assistant Leader, 6.0 hrs. per day, Birch Lake
 Effective: 01/03/2017
- **New Personnel – Classified Staff**
GARY CURRIER – Bus Driver, Bus Garage
 \$17.85/hr., 6.33 hrs. / 118 days \$13,339.90
 Effective Date: 12/12/2016
Julianna Gamboni – Assistant Program Leader, Oneka Elementary
 \$13.44/hr., 5.25 hrs. / 129 days \$9,102.24
 Effective Date: 01/03/2017
Marcos Rodriguez – Assistant Program Leader, Matoska International
 \$13.44/hr., 5.0 hrs. / 144 days \$9,676.80
 Effective Date: 12/12/2016
Chia Yang – Instructional Assistant, Matoska International
 \$17.58/hr., 3.0 hrs. / 110 days \$5,801.40
 Effective Date: 12/12/2016
- **New Personnel – Non-Affiliated Staff**
Corinne Steffens – Theater Technician, District Wide
 \$20,000.00 (Pro-rated in \$41,600.00)
 Effective Date: 01/09/2017
- **Long Term Substitute - Certified Staff**
Michael Bickel – Social Studies Teacher, Central Middle School
 BA, Step 1, \$10,676.54
 Effective Date: 01/03/17 through 03/10/17

Leigh Mills – Kindergarten Teacher, Hugo Elementary
BA, Step 13, \$18,014.40

Effective Date: 01/03/17 through 03/31/17

Aurora Remer – 3rd Grade Teacher, Otter Lake Elementary
MA, Step 1, \$26,044.48

Effective Date: 01/03/17 through 06/09/17

Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays, none. Motion carried.

B. PUBLIC FORUM - There were no speakers

C. INFORMATION ITEMS

1. Overview of Welcome to White Bear Week and Update on Registration Information for 2017-18 – Director of Communications and Community Relations Marisa Vette, Principals Don Bosch, Sara Svir, Christina Pierre, and ECFE Supervisor Kate Andersen highlighted program offerings and upcoming open houses at all district sites. Complete information on program offerings and open house dates are available on the district website.
2. Superintendent's Report – Monday January 16 will be a no school day and District Offices will be closed to honor Martin Luther King, Jr. Day. Paraprofessional Recognition Week is Jan. 23-27. If schools close because of severe weather, families will be alerted by phone message and email, District Facebook and Twitter, and on the homepage of district website. Student School Board Representative - February 28 all Juniors will be taking the ACT, or Accuplacer, or ASVAB and Seniors will not be at school that day. High School Student Council is planning a February dance, a shoe drive, the spring showdown, the last chance day for Seniors, and the Mr. Bear Pageant. The White Bear Lake Cheerleaders will be attending the National High School Cheerleading Championship in Dallas, Texas. The team will be giving a performance on Jan. 12th at 7 pm in the District Auditorium.

D. DISCUSSION ITEMS

1. First Reading of Policies:
 - a) Policy 203.2, Order of the Regular School Board Meeting
 - b) Policy 203.6, Consent Agenda
 - c) Policy 204, School Board MinutesThese policies will be on the February 13, 2017 school board agenda for action.

E. OPERATIONAL ITEMS

1. Mullin moved and Chapman seconded to approve the 2017 School Board Operating Procedures. ***Voice vote: all ayes. Motion carried.***

2. Chapman moved and Kimball seconded to approve the School Board members' compensation remain at the same compensation levels in place in 2016. **Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays, none. Motion carried.**
3. Wilson moved and Mullin seconded to approve the Regular and Work Study Meeting schedule for 2017. **Voice vote: all ayes. Motion carried.**
4. Newmaster moved and Fahey seconded to approve the official depositories for the school district funds and authorized bank accounts and signatures for 2017. **Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays, none. Motion carried.**
5. Mullin moved and Wilson seconded to approve the White Bear Press as the official publication for the school district for 2017. **Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays: none. Motion carried.**
6. Newmaster moved and Kimball seconded to approve the appointment of Linda Goers, Director of Human Resources, as the District Human Rights Officer, and Sara Paul, Assistant Superintendent for Teaching and Learning, as the Title IX Coordinator, and Kathleen Daniels, Director of Student Support Services, as the District ADA/504 Coordinator in conformance with School Board policies. **Voice vote: all ayes. Motioned carried.**
7. Chapman moved and Wilson seconded to authorize Dr. Michael Lovett, and Wayne Kazmierczak, Assistant Superintendent for Finance and Operations, and Sara Paul, Assistant Superintendent for Teaching and Learning, as the Local Education Agency (LEA) representative for the purpose of reviewing and approving documents required for compliance to federal programs included in the Elementary and Secondary Education Act (ESEA) for 2017. **Voice vote: all ayes. Motion carried.**
8. Wilson moved and Newmaster seconded to approve the legal counsel for 2017, as follows: Knutson, Flynn and Deans; Ratwik, Roszak and Maloney; Rupp, Anderson, Squires and Waldsperger, P.A., and others, as needed. **Voice vote: all ayes. Motion carried.**

Chapman moved and Wilson seconded to approve an amendment to the above item (Operational Item #8) to include school board vice-chair in the list of and others, as needed. This will now read as: Authorized personnel to contact legal counsel includes: school board chair, ***school board vice-chair***, superintendent, assistant superintendent for teaching and learning, assistant superintendent for finance and operations, director of human resources, director of special services, director of community services, director of communications and community

relations, and director of technology and innovation. ***Voice vote: all ayes. Motion carried.***

9. Kimball moved and Mullin seconded to approve the write off of uncollectible, non-sufficient funds checks in the amount of \$2,482.07. ***Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays: none. Motioned carried.***

10. Kimball moved and Mullin seconded to approve a contract with CAREI (Center for Applied Research & Education Improvements) to provide an evaluation of the IB programs at a cost not to exceed \$62,517. ***Roll call vote: ayes: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson; nays, none. Motion carried.***

F. BOARD FORUM - Fahey reminded board members of the opportunity to participate in a professional development opportunity on Jan 30 organized by Equity Alliance MN. Wilson welcomed the students in the audience and gave a brief description of the board's role. Kimball thanked retiring staff for their service. Newmaster invited all to attend the 16th Annual Lunar New Year celebration at North Campus on Jan. 28th.

G. ADJOURNMENT – Wilson motioned and Newberg seconded to adjourn the meeting at 8:13 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by: Ellen Fahey, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work study session of the White Bear Lake Area School Board was held on **Monday, January 23, 2017** at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order - Newberg called the meeting to order at 5:30 p.m.
Roll Call - Present : Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson
Student Representative: H. Martins
Ex-officio: Lovett
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Maurer, Paul, Vette

B. DISCUSSION ITEMS

1. Update on School Board/Superintendent Goals
 - a. Goal 1 Action Step 1.1: *All students will achieve grade level in reading, writing and math by grade 3 and maintain grade level proficiency throughout their tenure in White Bear Lake Area Public Schools.*
Update of School and District Initiatives for Student Success - School board members met with their liaison school leaders.
 - b. Board discussion and reflections - Each board member gave a brief summary of their discussion with their school liaison leaders.
 - c. Goal 1 Action Step 1.1:
Update on Elementary Literacy Initiative - Assistant Superintendent for Teaching and Learning Sara Paul, Teaching and Learning Coordinator Ann Malwitz, Principals Teresa Dahlem and Dan Schmidt, and Literacy Coach Lori Schouvieller presented information on the connection between grade 3 reading proficiency and World's Best Workforce benchmarks and the range of strategies needed to read proficiently at grade 3 and beyond. The complete presentation is on the district's website.
- D. Goal II: Ongoing Financial Stewardship and Budget Management
Overview of FY17 Revised Budget and Overview of Potential Local Operating Levy Renewal - Assistant Superintendent for Finance & Operations Wayne Kazmierczak and Controller Mary Vaske

presented the revised 2016-2017 budget and projected budgets for 2017-2018, 2018-2019, and 2019-2020. An overview of the potential local operating levy was presented. The complete presentation is on the district's website.

RECESS - Chair Newberg called the meeting into recess at 8:20 p.m.

2. **Negotiations Study Session** - Chair Newberg reconvened the meeting at 8:28 p.m. This portion of the meeting was closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25. Board members present: Chapman, Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson
Administrators present: Lovett, Goers, Kazmierczak, Maurer

C. ADJOURNMENT - Newberg adjourned the closed session at 8:52 p.m.

Submitted by: Ellen Fahey, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent of**
Finance and Operations
Mary Vaske, Controller

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDATION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools

Electronic Transfers - January

| | 1/13/2017 | 1/27/2017 | 1/31/2017 |
|---|--------------|--------------|--------------|
| Direct Deposit 472771-474233 | 1,724,084.08 | | |
| U.S. Treasury (FICA, Medicare, withholding) | 676,716.57 | | |
| MN State Income Tax | 105,660.95 | | |
| PERA | 110,558.82 | | |
| TRA | 316,015.22 | | |
| MSRS | 6,116.68 | | |
| American Funds | 81,890.31 | | |
| American United Life | 74,438.71 | | |
| AIG | 6,383.90 | | |
| ESI | 28,684.25 | | |
| AXA | 32,134.02 | | |
| State of MN Levies | 2,066.40 | | |
| State of MN - Unemployment Insurance | | 20,524.65 | |
| Wells Fargo - Bond Payments | | 9,251,164.38 | |
| Direct Deposit 474234-475693 | | | 1,724,636.00 |
| U.S. Treasury (FICA, Medicare, withholding) | | | 676,283.88 |
| MN State Income Tax | | | 105,168.66 |
| PERA | | | 108,097.05 |
| TRA | | | 319,206.68 |
| MSRS | | | 6,116.68 |
| American Funds | | | 81,845.34 |
| American United Life | | | 955,984.02 |
| AIG | | | 6,383.90 |
| ESI | | | 28,713.43 |
| AXA | | | 32,335.12 |
| State of MN Levies | | | 2,066.40 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------|------------|--------------|
| 161700553 | BABCOCK, ARIANA K | 01/03/2017 | 96.01 |
| 161700554 | BARKVE, KELLY B | 01/03/2017 | 71.01 |
| 161700555 | BATENHORST, LYNSEY K | 01/03/2017 | 262.98 |
| 161700556 | BERNIER, CARYN S | 01/03/2017 | 152.82 |
| 161700557 | BOSCH, DONALD | 01/03/2017 | 487.92 |
| 161700558 | DEEN, DENISE T | 01/03/2017 | 395.28 |
| 161700559 | DORNER, JULIE A | 01/03/2017 | 27.00 |
| 161700560 | ECKTON, DANA MP | 01/03/2017 | 100.10 |
| 161700561 | EDGELL, JANE E | 01/03/2017 | 147.96 |
| 161700562 | EGEMO, PATRICIA ANN | 01/03/2017 | 31.59 |
| 161700563 | ENGSTRAN, PAUL A | 01/03/2017 | 40.00 |
| 161700564 | ESBOLDT, LISA A | 01/03/2017 | 115.56 |
| 161700565 | FINK, AVIS A | 01/03/2017 | 306.53 |
| 161700566 | FROST, LORI J | 01/03/2017 | 100.50 |
| 161700567 | HARRIMAN, GRETCHEN E | 01/03/2017 | 390.00 |
| 161700568 | HERMANN, TIMOTHY J | 01/03/2017 | 390.00 |
| 161700569 | HOERNEMANN, WENDY S | 01/03/2017 | 130.04 |
| 161700570 | HOLLY, TRACY L | 01/03/2017 | 68.04 |
| 161700571 | JEBENS-SINGH, TARA L | 01/03/2017 | 310.00 |
| 161700572 | JOHNSON, SADIE R | 01/03/2017 | 39.69 |
| 161700573 | JORGENSEN, AMY L | 01/03/2017 | 149.70 |
| 161700574 | KAZMIERCZAK, WAYNE A | 01/03/2017 | 975.86 |
| 161700575 | KELLY, ANGELIQUE C | 01/03/2017 | 109.00 |
| 161700576 | KENTFIELD, KELLY S | 01/03/2017 | 42.39 |
| 161700577 | KNOPS, ROXANNE | 01/03/2017 | 84.10 |
| 161700578 | LODERMEIER, EILEEN F | 01/03/2017 | 427.87 |
| 161700579 | LOVETT, MICHAEL J | 01/03/2017 | 65.00 |
| 161700580 | MATTSON, CARLA RUTH | 01/03/2017 | 66.00 |
| 161700581 | MAURER, TIMOTHY J | 01/03/2017 | 421.67 |
| 161700582 | MCGARTHWAITE, MICHAEL R | 01/03/2017 | 41.58 |
| 161700583 | MILES, MARY T | 01/03/2017 | 604.38 |
| 161700584 | NELSON, ANGELA A | 01/03/2017 | 541.69 |
| 161700585 | NICKELS, JOLEEN A | 01/03/2017 | 49.18 |
| 161700586 | NIKKEL, DIANE L | 01/03/2017 | 54.27 |
| 161700587 | OSTENDORF, JESSICA R | 01/03/2017 | 222.60 |
| 161700588 | POKORNY, MARY J | 01/03/2017 | 126.02 |
| 161700589 | RIEBOW, MATTHEW R | 01/03/2017 | 77.76 |
| 161700590 | RITTENHOUSE, PAULA M | 01/03/2017 | 29.36 |
| 161700591 | SCHOCHENMAIER, TIMOTHY R | 01/03/2017 | 1,481.10 |
| 161700592 | SCHWEIZER, JENNIFER M | 01/03/2017 | 256.71 |
| 161700593 | STANIUS, TAMARA L | 01/03/2017 | 373.09 |
| 161700594 | SUKO, PATRICK J | 01/03/2017 | 780.00 |
| 161700595 | SWENSON, EVELYN J | 01/03/2017 | 164.04 |
| 161700596 | THEISSEN, ALLISON MARIE | 01/03/2017 | 616.76 |
| 161700597 | VETTE, MARISA AA | 01/03/2017 | 130.00 |
| 161700598 | WEDELL, THERESA K | 01/03/2017 | 87.48 |

46 ACH Check(s) For a Total of 11,640.64

ACH

| | | | | |
|-----------|----|--|-----------------------|-----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 46 | ACH | Checks For a Total of | 11,640.64 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 46 | Manual, Wire Tran, ACH & Computer Checks | | 11,640.64 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | | 11,640.64 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 82408 | AFFINITY HEARING LLC | 01/05/2017 | 335.00 |
| 82409 | AMAZON | 01/05/2017 | 438.50 |
| 82410 | AMAZON | 01/05/2017 | 189.07 |
| 82411 | AMAZON | 01/05/2017 | 41.81 |
| 82412 | AMAZON | 01/05/2017 | 310.49 |
| 82413 | AMERICAN TIME & SIGNAL CO | 01/05/2017 | 237.02 |
| 82414 | AMI IMAGING SYSTEMS INC | 01/05/2017 | 693.88 |
| 82415 | ANDERSON, JENNIFER | 01/05/2017 | 48.45 |
| 82416 | ANGELLIS, DEEDRA K | 01/05/2017 | 1,100.00 |
| 82417 | APPLE COMPUTER INC | 01/05/2017 | 500.00 |
| 82418 | APPLIED ENVIRONMENTAL SCI INC | 01/05/2017 | 3,842.20 |
| 82419 | BATTERIES PLUS BULBS | 01/05/2017 | 125.49 |
| 82420 | BERRY BLENDZ - EDEN PRAIRIE | 01/05/2017 | 675.00 |
| 82421 | BINSFIELD, JEANNE OR NEAL | 01/05/2017 | 1,505.00 |
| 82422 | BLUE TARP FINANCIAL INC | 01/05/2017 | 152.05 |
| 82423 | BOLTON, DANA MARIE | 01/05/2017 | 52.54 |
| 82424 | BOXMAN | 01/05/2017 | 1,237.70 |
| 82425 | CAPOCASA, JOSEPH M | 01/05/2017 | 124.00 |
| 82426 | CARDWELL, EMILY | 01/05/2017 | 330.00 |
| 82427 | CHARLES, PARNELL L | 01/05/2017 | 82.00 |
| 82428 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82429 | CONNEY SAFETY | 01/05/2017 | 1,917.81 |
| 82430 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82431 | CONTINENTAL RESEARCH CORP | 01/05/2017 | 3,153.99 |
| 82432 | CROWE, ROBERT | 01/05/2017 | 76.00 |
| 82433 | CUB FOODS OF WHITE BEAR TWSHP | 01/05/2017 | 785.21 |
| 82434 | CUMMINS NPOWER LLC | 01/05/2017 | 12,536.73 |
| 82435 | DACUS, DONALD | 01/05/2017 | 32.94 |
| 82436 | DEBZ SHIRTZ | 01/05/2017 | 263.50 |
| 82437 | DECKER INC | 01/05/2017 | 693.00 |
| 82438 | DEISTING, RANDY | 01/05/2017 | 76.00 |
| 82439 | DETTMER, BOB | 01/05/2017 | 161.00 |
| 82440 | DEY DISTRIBUTING | 01/05/2017 | 12.44 |
| 82441 | DISCOVERY EDUCATION | 01/05/2017 | 1,600.00 |
| 82442 | DONATELLI'S | 01/05/2017 | 192.70 |
| 82443 | EDUCATIONAL DEVELOPMENT CORP | 01/05/2017 | 63.94 |
| 82444 | EQUITY ALLIANCE MN | 01/05/2017 | 225.00 |
| 82445 | F&N OPERATIONS LLC | 01/05/2017 | 1,299.91 |
| 82446 | FAFINSKI MARK & JOHNSON PA | 01/05/2017 | 14,037.80 |
| 82447 | FASTENAL COMPANY | 01/05/2017 | 51.84 |
| 82448 | FAULKEN, KEITH | 01/05/2017 | 76.00 |
| 82449 | FESTIVAL FOODS-KNOWLAN'S | 01/05/2017 | 952.51 |
| 82450 | FIKE, GAIL | 01/05/2017 | 91.21 |
| 82451 | FIRST STUDENT INC | 01/05/2017 | 234,120.63 |
| 82452 | FLOORS BY BECKER | 01/05/2017 | 1,619.00 |
| 82453 | FRONTRUNNER SCREEN PRINTING | 01/05/2017 | 178.25 |
| 82454 | GALLAGHERS NORTHWESTERN TIRE C | 01/05/2017 | 1,130.63 |
| 82455 | GALLAGHER, MATTHEW | 01/05/2017 | 76.00 |
| 82456 | GENERAL PARTS LLC | 01/05/2017 | 132.37 |
| 82457 | GEPHART TRUCKING | 01/05/2017 | 4,900.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82458 | GLUR, DARREN | 01/05/2017 | 62.00 |
| 82459 | GLYNN, KYLE J | 01/05/2017 | 161.00 |
| 82460 | GMS INDUSTRIAL SUPPLIES INC | 01/05/2017 | 176.52 |
| 82461 | GOETSCH, WIL | 01/05/2017 | 143.00 |
| 82462 | GOPHER BEARING CO | 01/05/2017 | 447.48 |
| 82463 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82464 | GRAINGER | 01/05/2017 | 1,439.67 |
| 82465 | GRANDMA'S BAKERY INC | 01/05/2017 | 126.96 |
| 82466 | HAGEN, BRIAN K | 01/05/2017 | 872.55 |
| 82467 | HARRIS, JOSEPH W | 01/05/2017 | 81.00 |
| 82468 | HAYES, DUSTIN T | 01/05/2017 | 139.00 |
| 82469 | HEARTLAND SCHOOL SOLUTIONS | 01/05/2017 | 355.00 |
| 82470 | HERITAGE FOOD SERVICE GROUP | 01/05/2017 | 115.65 |
| 82471 | HILLYARD INC MINNEAPOLIS | 01/05/2017 | 1,282.77 |
| 82472 | HOANG, CONG | 01/05/2017 | 480.00 |
| 82473 | INSTITUTE OF CULTURAL AFFAIRS | 01/05/2017 | 605.00 |
| 82474 | INTEGRA TELECOM | 01/05/2017 | 619.02 |
| 82475 | INTEGRA | 01/05/2017 | 3,184.18 |
| 82476 | INTELLIGERE INC | 01/05/2017 | 35.00 |
| 82477 | J.P. COOKE COMPANY | 01/05/2017 | 81.00 |
| 82478 | JAYTECH INC | 01/05/2017 | 740.58 |
| 82479 | KAEHLER, MICHAEL | 01/05/2017 | 124.00 |
| 82480 | KARLSBURGER FOODS INC | 01/05/2017 | 238.20 |
| 82481 | KARNAS, MIKE | 01/05/2017 | 76.00 |
| 82482 | KEYSTONE INTERPRETING SOLUTION | 01/05/2017 | 2,609.65 |
| 82483 | KINECT ENERGY GROUP | 01/05/2017 | 44,750.29 |
| 82484 | KOVARIK, DAN | 01/05/2017 | 81.00 |
| 82485 | KRAFT CONTRACTING & MECHANICAL | 01/05/2017 | 12,164.69 |
| 82486 | KUBES, TOM | 01/05/2017 | 81.00 |
| 82487 | KULLY SUPPLY COMPANY | 01/05/2017 | 500.72 |
| 82488 | KVITRUD, JIM | 01/05/2017 | 19.10 |
| 82489 | LEE, NIKKI | 01/05/2017 | 93.00 |
| 82490 | THE LEUKEMIA & LYMPHOMA SOCIET | 01/05/2017 | 506.82 |
| 82491 | LIVEWIRE-MN | 01/05/2017 | 2,966.00 |
| 82492 | LONG LAKE CONSERVATION CENTER | 01/05/2017 | 17,694.90 |
| 82493 | L T G POWER EQUIPMENT | 01/05/2017 | 28.13 |
| 82494 | MACSWAIN, JIM | 01/05/2017 | 114.00 |
| 82495 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82496 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82497 | Vendor Continued Check | 01/05/2017 | 0.00 |
| 82498 | MADISON NATIONAL LIFE | 01/05/2017 | 45,941.89 |
| 82499 | MALLOY/MONTAGUE/KARNOWSKI & CO | 01/05/2017 | 19,560.00 |
| 82500 | CITY OF MAPLEWOOD | 01/05/2017 | 925.00 |
| 82501 | MENTH, MICHAEL | 01/05/2017 | 82.00 |
| 82502 | MID CITY SERVICES - INDUSTRIAL | 01/05/2017 | 2,140.75 |
| 82503 | MN DEPT OF AGRICULTURE | 01/05/2017 | 10.00 |
| 82504 | MN ELEVATOR INC | 01/05/2017 | 307.75 |
| 82505 | MN ICE ARENA MANAGERS ASSOC | 01/05/2017 | 175.00 |
| 82506 | MOORE, CYNTHIA A | 01/05/2017 | 678.00 |
| 82507 | MN REC & PARK ASSN (MRPA) | 01/05/2017 | 170.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82508 | MUEDEKING, TANYA | 01/05/2017 | 72.35 |
| 82509 | NAC MECHANICAL & ELECTRICAL SE | 01/05/2017 | 655.00 |
| 82510 | NAPA AUTO PARTS | 01/05/2017 | 159.99 |
| 82511 | NASSEFF MECH CONTRACTORS | 01/05/2017 | 460.32 |
| 82512 | NCPERS MINNESOTA | 01/05/2017 | 176.00 |
| 82513 | NCVA | 01/05/2017 | 430.00 |
| 82514 | NICCU, DARRICK | 01/05/2017 | 124.75 |
| 82515 | NIENHUIS MONTESSORI USA INC | 01/05/2017 | 199.47 |
| 82516 | NORCENTRONIX DISTRIBUTING | 01/05/2017 | 264.00 |
| 82517 | NORTHEAST METRO INTERMEDIATE D | 01/05/2017 | 46,123.46 |
| 82518 | NORTHERN LIGHTS SPORTS INC | 01/05/2017 | 150.00 |
| 82519 | PELCO CONSTRUCTION LLC | 01/05/2017 | 1,675.00 |
| 82520 | PERKINS, JASON P | 01/05/2017 | 76.00 |
| 82521 | PICTURE THAT! | 01/05/2017 | 120.00 |
| 82522 | PINE TREE APPLE ORCHARD | 01/05/2017 | 2,880.00 |
| 82523 | PITNEY BOWES PURCHASE POWER | 01/05/2017 | 108.99 |
| 82524 | QUISTAD, CHARLES | 01/05/2017 | 68.00 |
| 82525 | R & R SPECIALTIES INC | 01/05/2017 | 34.50 |
| 82526 | RATWIK ROSZAK & MALONEY PA | 01/05/2017 | 3,116.97 |
| 82527 | REHBEIN TRANSIT CO INC | 01/05/2017 | 12,160.00 |
| 82528 | RESOURCES FOR READING INC | 01/05/2017 | 138.11 |
| 82529 | THE RETROFIT COMPANIES INC | 01/05/2017 | 2,567.72 |
| 82530 | SAINTS NORTH MAPLEWOOD | 01/05/2017 | 528.00 |
| 82531 | SAM'S CLUB/SYNCHRONY BANK | 01/05/2017 | 422.98 |
| 82532 | SENTRY SYSTEMS INC | 01/05/2017 | 135.00 |
| 82533 | SHOMION, RICK | 01/05/2017 | 143.00 |
| 82534 | SHRED-IT USA - MINNEAPOLIS | 01/05/2017 | 833.60 |
| 82535 | SIDDONS, LISA | 01/05/2017 | 534.00 |
| 82536 | SPECIAL PAY TRUST AUL | 01/05/2017 | 44,254.04 |
| 82537 | STAND2LEARN | 01/05/2017 | 583.90 |
| 82538 | STATE SUPPLY CO | 01/05/2017 | 328.40 |
| 82539 | STUDENT SUPPLY | 01/05/2017 | 348.63 |
| 82540 | STURM, JASON | 01/05/2017 | 81.00 |
| 82541 | SUMMIT COMPANIES | 01/05/2017 | 660.75 |
| 82542 | SUPER 8 DULUTH | 01/05/2017 | 327.16 |
| 82543 | TEACHERS DISCOVERY | 01/05/2017 | 41.15 |
| 82544 | TEACHSTONE TRAINING LLC | 01/05/2017 | 124.96 |
| 82545 | THINKING MAPS | 01/05/2017 | 998.00 |
| 82546 | THYSSENKRUPP ELEVATOR CORP | 01/05/2017 | 744.89 |
| 82547 | TILTON, SEAN | 01/05/2017 | 143.00 |
| 82548 | TRADE PRESS INC | 01/05/2017 | 1,096.00 |
| 82549 | TRANS-MISSISSIPPI BIO SUPPLY | 01/05/2017 | 41.79 |
| 82550 | TREASURED TRANSPORTATION | 01/05/2017 | 42,558.92 |
| 82551 | TRI TECH DISPENSING | 01/05/2017 | 150.00 |
| 82552 | TRI-STATE BOBCAT | 01/05/2017 | 52.64 |
| 82553 | TRUCK UTILITIES MFG CO | 01/05/2017 | 12.00 |
| 82554 | TRUSTED EMPLOYEES | 01/05/2017 | 1,535.00 |
| 82555 | TRANSPORTATION SUPPLIES INC | 01/05/2017 | 329.86 |
| 82556 | TWIN CITY HARDWARE | 01/05/2017 | 883.68 |
| 82557 | UNIVERSITY OF WI STOUT | 01/05/2017 | 100.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|-------------------------|--------------|
| 82558 | US FOODS CULINARY EQUIP & SUPP | 01/05/2017 | 195.68 |
| 82559 | WARNERS' STELLIAN | 01/05/2017 | 948.98 |
| 82560 | WHITE BEAR LOCKSMITH INC | 01/05/2017 | 68.50 |
| 82561 | WHITE BEAR LAKE (CITY OF) | 01/05/2017 | 3,712.15 |
| 82562 | WBL PIZZA MAN | 01/05/2017 | 38.35 |
| 82563 | WILLIAMS, ANTHONY C | 01/05/2017 | 82.00 |
| 82564 | WOODCOCK, DENISE | 01/05/2017 | 83.72 |
| 82565 | YANG, IA | 01/05/2017 | 98.70 |
| 82566 | ZARAMBO, MARIA L | 01/05/2017 | 68.00 |
| 159 | Computer | Check(s) For a Total of | 630,710.94 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-------------|-------------------------|--------------|
| 80838 | GRAINGER | 01/05/2017 | 0.00 |
| 1 | Manual | Check(s) For a Total of | 0.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-------------|-------------------------|--------------|
| 82116 | LIVEWIRE-MN | 01/05/2017 | 2,966.00 |
| 1 | Void | Check(s) For a Total of | 2,966.00 |

| | | | | |
|-----------|-----|-----------------------------------|-----------------------|------------|
| | 1 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 159 | Computer | Checks For a Total of | 630,710.94 |
| Total For | 160 | Manual, Wire Tran, ACH & Computer | Checks | 630,710.94 |
| Less | 1 | Voided | Checks For a Total of | 2,966.00 |
| | | | Net Amount | 627,744.94 |

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WHITE BEAR LAKE MN ISD #624
Check Summary

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01/10/17

PAGE: 1

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-------------------|-------------------------|--------------|
| 70617 | WHITCOMBS ARCHERY | 01/10/2017 | 153.00 |
| 1 | Void | Check(s) For a Total of | 153.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|-------------|-------------------------|--------------|
| 1 | BMO | 01/10/2017 | 17,153.74 |
| 1 | Manual | Check(s) For a Total of | 17,153.74 |

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|-----------|---|--------------------------|-----------------------|-----------|
| | 1 | Manual | Checks For a Total of | 17,153.74 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 1 | Manual, Wire Tran, ACH & | Computer Checks | 17,153.74 |
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| | | | Net Amount | 17,000.74 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82567 | AMAZON | 01/11/2017 | 373.53 |
| 82568 | AMAZON | 01/11/2017 | 200.70 |
| 82569 | AMAZON | 01/11/2017 | 228.58 |
| 82570 | AMAZON | 01/11/2017 | 25.00 |
| 82571 | AMERIPRISE FINANCIAL SERVICES | 01/11/2017 | 12,854.93 |
| 82572 | GREAT LAKES HIGHER EDUC | 01/11/2017 | 153.20 |
| 82573 | GREATER TWIN CITIES UNITED WAY | 01/11/2017 | 325.00 |
| 82574 | HOME DEPOT CREDIT SERVICES | 01/11/2017 | 7.59 |
| 82575 | IUOE LOCAL 70 | 01/11/2017 | 2,278.51 |
| 82576 | MESSERLI & KRAMER PA | 01/11/2017 | 256.00 |
| 82577 | METROPOLITAN LIFE | 01/11/2017 | 2,255.83 |
| 82578 | SAM'S CLUB/SYNCHRONY BANK | 01/11/2017 | 1,845.51 |
| 82579 | SAM'S CLUB/SYNCHRONY BANK | 01/11/2017 | 531.12 |
| 82580 | Vendor Continued Check | 01/11/2017 | 0.00 |
| 82581 | SCHOOL SERVICE EMPLOYEES | 01/11/2017 | 6,358.16 |
| 82582 | SYNCHRONY BANK | 01/11/2017 | 121.90 |
| 82583 | US DEPT OF EDUCATION | 01/11/2017 | 488.09 |
| 82584 | VANGUARD SMALL BUSINESS SERVIC | 01/11/2017 | 27,665.96 |
| 82585 | WBLA EDUCATIONAL FOUNDATION | 01/11/2017 | 4,103.50 |
| 82586 | ZHOU, TINGTING | 01/11/2017 | 645.31 |
| 20 | Computer | Check(s) For a Total of | 60,718.42 |

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|-----------|----|--------------------------|-----------------------|-----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 20 | Computer | Checks For a Total of | 60,718.42 |
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| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 161700599 | ACCIARI, NICOLE E | 01/17/2017 | 162.24 |
| 161700600 | ALBIN, BRETT E | 01/17/2017 | 213.84 |
| 161700601 | ANDERSON, MELISSA KAY | 01/17/2017 | 142.83 |
| 161700602 | BARKLEY, DANIELLE M | 01/17/2017 | 391.67 |
| 161700603 | BATENHORST, LYNSEY K | 01/17/2017 | 178.77 |
| 161700604 | BRADLEY, LYDIA | 01/17/2017 | 24.30 |
| 161700605 | BREMER, JACLYN ANN | 01/17/2017 | 82.00 |
| 161700606 | CAPAN, NANCY A | 01/17/2017 | 47.25 |
| 161700607 | CARLSON-CASA DE CALVO, JANET L | 01/17/2017 | 260.82 |
| 161700608 | CASE, ABIGAIL H | 01/17/2017 | 101.65 |
| 161700609 | DANIELS, KATHLEEN S | 01/17/2017 | 822.53 |
| 161700610 | DERBY, SARA A | 01/17/2017 | 132.50 |
| 161700611 | DIMEGLIO, JOSEPH V | 01/17/2017 | 126.77 |
| 161700612 | FINK, AVIS A | 01/17/2017 | 550.95 |
| 161700613 | FOSS, TERESA M | 01/17/2017 | 49.95 |
| 161700614 | FOX, FRANCINE H | 01/17/2017 | 75.60 |
| 161700615 | GIESE, TANYA ROSE MARIE | 01/17/2017 | 60.66 |
| 161700616 | GORDEN, DEAN C | 01/17/2017 | 46.98 |
| 161700617 | GRAY, DONALD E | 01/17/2017 | 172.26 |
| 161700618 | HARDING, ZACHARY DANIEL | 01/17/2017 | 63.18 |
| 161700619 | HARRIMAN, DION D | 01/17/2017 | 540.72 |
| 161700620 | HARRIMAN, GRETCHEN E | 01/17/2017 | 131.22 |
| 161700621 | HUTSON, BRIETTA M | 01/17/2017 | 2,472.25 |
| 161700622 | JACOBS, HEATHER A | 01/17/2017 | 724.14 |
| 161700623 | JEBENS-SINGH, TARA L | 01/17/2017 | 412.62 |
| 161700624 | JENDERNY, JILL MP | 01/17/2017 | 154.44 |
| 161700625 | JESKE-WALFOORT, KIMBERLY A | 01/17/2017 | 463.31 |
| 161700626 | JOHNSON, SADIE R | 01/17/2017 | 113.90 |
| 161700627 | KALLAS, MELISSA LEE | 01/17/2017 | 14.58 |
| 161700628 | KASS, DONA MARIE | 01/17/2017 | 100.71 |
| 161700629 | KEESE, MATTHEW D | 01/17/2017 | 406.86 |
| 161700630 | KENDALL, NICOLE M | 01/17/2017 | 195.00 |
| 161700631 | KENT, SHEILA B | 01/17/2017 | 29.86 |
| 161700632 | KENTFIELD, KELLY S | 01/17/2017 | 31.31 |
| 161700633 | KNUTSON, CASSANDRA M | 01/17/2017 | 355.03 |
| 161700634 | KRUEGER, LAURA J | 01/17/2017 | 203.85 |
| 161700635 | KRUSEMARK, CARY L | 01/17/2017 | 444.00 |
| 161700636 | KUBOW, MONICA A | 01/17/2017 | 16.74 |
| 161700637 | LANIGAN, CHERYL D | 01/17/2017 | 260.00 |
| 161700638 | LASHOMB, JACKIE LEAH | 01/17/2017 | 58.32 |
| 161700639 | LAVALLEY, NICOLE R | 01/17/2017 | 223.15 |
| 161700640 | LEMIEUX, TAMARA M | 01/17/2017 | 283.23 |
| 161700641 | LOHMANN, JOHN H | 01/17/2017 | 19.00 |
| 161700642 | MALONEY, JESSE E | 01/17/2017 | 29.19 |
| 161700643 | MALWITZ, REBECCA ANN | 01/17/2017 | 936.70 |
| 161700644 | MANLEY, KATHLEEN M | 01/17/2017 | 31.05 |
| 161700645 | MARKUSON, RACHAEL J | 01/17/2017 | 50.00 |
| 161700646 | MARSH, KATHERINE M | 01/17/2017 | 31.97 |
| 161700647 | MASSA, JAYMI E | 01/17/2017 | 32.67 |
| 161700648 | MAURER, TIMOTHY J | 01/17/2017 | 290.00 |

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| 161700649 | MENIER, MATTHEW M | 01/17/2017 | 193.76 |
| 161700650 | MILES, MARY T | 01/17/2017 | 40.00 |
| 161700651 | MULLALY, REBECCA L | 01/17/2017 | 1,110.90 |
| 161700652 | NASVIK, CRAIG S | 01/17/2017 | 40.01 |
| 161700653 | NELSEN, AIMEE H | 01/17/2017 | 45.00 |
| 161700654 | NORTON, EMILY L | 01/17/2017 | 124.52 |
| 161700655 | OKLOBZIJA, LUANNE P | 01/17/2017 | 308.07 |
| 161700656 | OLSON, ANNA C | 01/17/2017 | 32.77 |
| 161700657 | OUREN, LISA M | 01/17/2017 | 130.00 |
| 161700658 | PAUL, SARA T | 01/17/2017 | 694.43 |
| 161700659 | PETERSON, SCOTT JON | 01/17/2017 | 19.00 |
| 161700660 | POKORNY, MARY J | 01/17/2017 | 820.13 |
| 161700661 | POLLARD, AIMIE N | 01/17/2017 | 41.04 |
| 161700662 | PRESSELLER, TRACY A | 01/17/2017 | 359.10 |
| 161700663 | PUJOLS, JUAN | 01/17/2017 | 260.00 |
| 161700664 | RATLIFF, GERALD | 01/17/2017 | 37.26 |
| 161700665 | RIEBOW, MATTHEW R | 01/17/2017 | 38.92 |
| 161700666 | ROUSH, ROBIN L | 01/17/2017 | 32.67 |
| 161700667 | SALENGER, SETH A | 01/17/2017 | 1,233.86 |
| 161700668 | SCHNURPEL-EDSTROM, NICHOLE L | 01/17/2017 | 50.00 |
| 161700669 | SCHULTE, VANESSA L | 01/17/2017 | 26.89 |
| 161700670 | SIEBENALER, KEVIN R | 01/17/2017 | 191.70 |
| 161700671 | STREIFF, CHRISTINA D | 01/17/2017 | 1,500.00 |
| 161700672 | SVIR, SARA A | 01/17/2017 | 697.76 |
| 161700673 | TATE, JO E | 01/17/2017 | 405.00 |
| 161700674 | TROSKE, CARRIE L | 01/17/2017 | 357.00 |
| 161700675 | TULBERG, AMY C | 01/17/2017 | 24.30 |
| 161700676 | VAIL, ANNE B | 01/17/2017 | 195.00 |
| 161700677 | WEDELL, THERESA K | 01/17/2017 | 19.44 |
| 161700678 | ZHANG, JIAMEI | 01/17/2017 | 30.10 |
| 80 | ACH | Check(s) For a Total of | 21,821.20 |

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| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 80 | ACH | Checks For a Total of | 21,821.20 |
| | 0 | Computer | Checks For a Total of | 0.00 |
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| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82587 | AARP DRIVER SAFETY PROGRAM | 01/19/2017 | 500.00 |
| 82588 | ABBOTT PAINT & CARPET INC | 01/19/2017 | 174.28 |
| 82589 | ACCLAIM SERVICES INC | 01/19/2017 | 1,083.00 |
| 82590 | ACME TOOLS | 01/19/2017 | 216.60 |
| 82591 | ASSOC FOR FACILITIES ENGINEERI | 01/19/2017 | 350.00 |
| 82592 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82593 | AGROPUR INC | 01/19/2017 | 18,437.77 |
| 82594 | ALL AROUND FUN | 01/19/2017 | 159.00 |
| 82595 | AMAZON | 01/19/2017 | 715.85 |
| 82596 | AMAZON | 01/19/2017 | 100.99 |
| 82597 | AMDI | 01/19/2017 | 66.28 |
| 82598 | AMERICAN MESSAGING | 01/19/2017 | 112.00 |
| 82599 | AMER RED CROSS | 01/19/2017 | 1,161.00 |
| 82600 | AMERICAN TIME & SIGNAL CO | 01/19/2017 | 311.20 |
| 82601 | AMERIPRIDE SERVICES | 01/19/2017 | 116.25 |
| 82602 | ANDERSON, LONNIE A | 01/19/2017 | 76.00 |
| 82603 | ANGELLIS, DEEDRA K | 01/19/2017 | 550.00 |
| 82604 | ANIMAL HUMANE SOCIETY | 01/19/2017 | 55.00 |
| 82605 | APPLE COMPUTER INC | 01/19/2017 | 3,411.00 |
| 82606 | APPLIED ENVIRONMENTAL SCI INC | 01/19/2017 | 5,126.65 |
| 82607 | ARCH LANGUAGE NETWORK | 01/19/2017 | 1,987.50 |
| 82608 | ASHLAND PRODUCTIONS INC | 01/19/2017 | 184.00 |
| 82609 | ASTLEFORD INTERNATIONAL TRUCKS | 01/19/2017 | 70.67 |
| 82610 | ATTAINMENT CO INC | 01/19/2017 | 709.80 |
| 82611 | AVON BUSINESS FORMS & PROMOTIO | 01/19/2017 | 621.97 |
| 82612 | BARNETT WB CHRYSLER JEEP DODGE | 01/19/2017 | 888.40 |
| 82613 | BARTHOLD | 01/19/2017 | 2,067.01 |
| 82614 | BERTHIAUME, DAVID | 01/19/2017 | 124.00 |
| 82615 | BEST BUY BUSINESS ADVANTAGE AC | 01/19/2017 | 23,639.40 |
| 82616 | BETMAR LANGUAGES | 01/19/2017 | 250.00 |
| 82617 | BUSINESS IMPACT GROUP | 01/19/2017 | 713.69 |
| 82618 | BILL WEIGEL SIGNS | 01/19/2017 | 30.00 |
| 82619 | BINNS, GARY L | 01/19/2017 | 76.00 |
| 82620 | BLB CONSULTING LLC | 01/19/2017 | 260.00 |
| 82621 | BLICK ART MATERIALS | 01/19/2017 | 715.10 |
| 82622 | BLOOM, JENNIFER M | 01/19/2017 | 58.00 |
| 82623 | BLUE TARP FINANCIAL INC | 01/19/2017 | 194.93 |
| 82624 | BRIGGS, AMY | 01/19/2017 | 76.00 |
| 82625 | BROAD REACH | 01/19/2017 | 651.84 |
| 82626 | BROWN, RAYMOND | 01/19/2017 | 116.00 |
| 82627 | BRUESEHOFF, LAUREL | 01/19/2017 | 550.00 |
| 82628 | CDW GOVERNMENT INC | 01/19/2017 | 1,302.20 |
| 82629 | CENTRAL MIDDLE SCHOOL | 01/19/2017 | 20.00 |
| 82630 | CHAMPIONSHIP PRODUCTS UNLTD | 01/19/2017 | 180.00 |
| 82631 | CINTAS CORP #470 | 01/19/2017 | 290.40 |
| 82632 | CITI-CARGO & STORAGE CO INC | 01/19/2017 | 85.00 |
| 82633 | CLASS CREATOR | 01/19/2017 | 285.00 |
| 82634 | CLEAN IMAGE | 01/19/2017 | 402.50 |
| 82635 | CLINICARE CORP | 01/19/2017 | 1,950.72 |
| 82636 | CMRS-FP | 01/19/2017 | 6,000.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82637 | COBORNS DELIVERS | 01/19/2017 | 87.08 |
| 82638 | COLYER, KERRY | 01/19/2017 | 143.00 |
| 82639 | COMCAST | 01/19/2017 | 280.92 |
| 82640 | COMMANDING EDGE | 01/19/2017 | 760.00 |
| 82641 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82642 | CONNEY SAFETY | 01/19/2017 | 488.35 |
| 82643 | CONTINENTAL RESEARCH CORP | 01/19/2017 | 1,335.31 |
| 82644 | COON RAPIDS MAT BANDITS | 01/19/2017 | 150.00 |
| 82645 | COOPER, KENNETH | 01/19/2017 | 58.00 |
| 82646 | CRAGUNS LODGE AND CONF CTR | 01/19/2017 | 1,319.25 |
| 82647 | CROWN GLOBAL CONSULTING LLC | 01/19/2017 | 250.00 |
| 82648 | CATHOLIC SCHOOLS CENTER OF | 01/19/2017 | 2,646.00 |
| 82649 | CUB FOODS OF WHITE BEAR TWSHP | 01/19/2017 | 949.24 |
| 82650 | CULLIGAN BOTTLED WATER | 01/19/2017 | 26.00 |
| 82651 | CUMMINS NPOWER LLC | 01/19/2017 | 73.88 |
| 82652 | DAKOTA TRUCK UNDERWRITERS | 01/19/2017 | 58,568.00 |
| 82653 | DALCO CORPORATION | 01/19/2017 | 23,041.62 |
| 82654 | DELTA EDUCATION | 01/19/2017 | 62.83 |
| 82655 | DEMCO INC | 01/19/2017 | 24.67 |
| 82656 | DENNY, ROGER A | 01/19/2017 | 82.00 |
| 82657 | DESIGNER SIGN SYSTEMS INC | 01/19/2017 | 104.60 |
| 82658 | DISCOUNT SCHOOL SUPPLY | 01/19/2017 | 124.81 |
| 82659 | DIVERSIFIED SNACK DISTRIBUTION | 01/19/2017 | 1,701.30 |
| 82660 | DLR GROUP | 01/19/2017 | 3,588.69 |
| 82661 | DOMINOS PIZZA | 01/19/2017 | 78.48 |
| 82662 | DOMINOS PIZZA | 01/19/2017 | 156.74 |
| 82663 | DONATELLI'S | 01/19/2017 | 1,272.48 |
| 82664 | DOYLE, MELISSA | 01/19/2017 | 124.00 |
| 82665 | DEFINITIVE TECHNOLOGY SOLUTION | 01/19/2017 | 12,637.45 |
| 82666 | DVS RENEWAL | 01/19/2017 | 37.00 |
| 82667 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82668 | ECKROTH MUSIC | 01/19/2017 | 4,952.78 |
| 82669 | ED'S TROPHIES INC | 01/19/2017 | 16.00 |
| 82670 | EDEN PRAIRIE HIGH SCHOOL | 01/19/2017 | 250.00 |
| 82671 | EHLERS | 01/19/2017 | 1,250.00 |
| 82672 | ELECTRIC MOTOR REPAIR | 01/19/2017 | 580.35 |
| 82673 | ENABLING DEVICES | 01/19/2017 | 100.95 |
| 82674 | EQUITY ALLIANCE MN | 01/19/2017 | 790.00 |
| 82675 | EVOLLVE | 01/19/2017 | 1,305.00 |
| 82676 | FASTENAL COMPANY | 01/19/2017 | 36.73 |
| 82677 | FASTENATION INC | 01/19/2017 | 142.22 |
| 82678 | FEDEX | 01/19/2017 | 44.57 |
| 82679 | FESTIVAL FOODS-KNOWLAN'S | 01/19/2017 | 317.21 |
| 82680 | FIRKUS, DAVID | 01/19/2017 | 76.00 |
| 82681 | FITNESS DISTRIBUTING INC | 01/19/2017 | 432.00 |
| 82682 | FLINN SCIENTIFIC INC | 01/19/2017 | 60.80 |
| 82683 | FOLLETT SCHOOL SOLUTIONS INC | 01/19/2017 | 44.99 |
| 82684 | FRATTALONES HARDWARE STORES | 01/19/2017 | 600.93 |
| 82685 | FREY SCIENTIFIC | 01/19/2017 | 87.06 |
| 82686 | GALE | 01/19/2017 | 2,247.28 |

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| 82687 | GALLAGHERS NORTHWESTERN TIRE C | 01/19/2017 | 279.80 |
| 82688 | GALLAGHER, MATTHEW | 01/19/2017 | 76.00 |
| 82689 | GOPHER | 01/19/2017 | 118.42 |
| 82690 | GOPHER STAGE LIGHTING | 01/19/2017 | 1,201.00 |
| 82691 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82692 | GRAINGER | 01/19/2017 | 3,022.67 |
| 82693 | GRANDMA'S BAKERY INC | 01/19/2017 | 115.32 |
| 82694 | GREAT LAKES COCA COLA DIST LLC | 01/19/2017 | 893.04 |
| 82695 | GREAT RIVER OFFICE PRODUCTS | 01/19/2017 | 1,251.84 |
| 82696 | GREATAMERICA FINANCIAL SERVICE | 01/19/2017 | 1,264.01 |
| 82697 | GROTH MUSIC CO | 01/19/2017 | 777.99 |
| 82698 | HANSON, EUGENE | 01/19/2017 | 58.00 |
| 82699 | HEALTHPARTNERS | 01/19/2017 | 225,942.65 |
| 82700 | HEALTHPARTNERS MEDICAL GROUP | 01/19/2017 | 500.00 |
| 82701 | HEATHER, BRODIN | 01/19/2017 | 90.00 |
| 82702 | HEINEMANN | 01/19/2017 | 956.67 |
| 82703 | HERMES, MARK W | 01/19/2017 | 58.00 |
| 82704 | HIAWATHA HOMECARE | 01/19/2017 | 364.50 |
| 82705 | HISDAHL INC | 01/19/2017 | 175.00 |
| 82706 | HOGLUND BUS AND TRUCK CO | 01/19/2017 | 14,704.66 |
| 82707 | HOUGHTON MIFFLIN HARCOURT | 01/19/2017 | 575.52 |
| 82708 | HOUSE OF PRINT | 01/19/2017 | 7,960.43 |
| 82709 | HUERTH, MICHAEL | 01/19/2017 | 3,691.20 |
| 82710 | ID WHOLESALE | 01/19/2017 | 1,795.00 |
| 82711 | Vendor Continued Check | 01/19/2017 | 0.00 |
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| 82716 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82717 | IFD | 01/19/2017 | 143,574.43 |
| 82718 | IMAGE BUILDERS | 01/19/2017 | 4,639.22 |
| 82719 | INGLES, PEGGY | 01/19/2017 | 170.00 |
| 82720 | INSIDE TRACK CLUB | 01/19/2017 | 500.00 |
| 82721 | INTELLIGERE INC | 01/19/2017 | 657.50 |
| 82722 | ION INC | 01/19/2017 | 202.94 |
| 82723 | ISD #622 NO ST PAUL/MAPLEWOOD | 01/19/2017 | 2,000.00 |
| 82724 | ISD #938 MAWSECO | 01/19/2017 | 756.00 |
| 82725 | JAYTECH INC | 01/19/2017 | 634.80 |
| 82726 | JENS VENDING | 01/19/2017 | 271.00 |
| 82727 | JIMMY JOHNS #869 | 01/19/2017 | 103.61 |
| 82728 | JL TAITT & ASSOC | 01/19/2017 | 1,206.00 |
| 82729 | JOHNSON, PETER G | 01/19/2017 | 82.00 |
| 82730 | JOHNSON, ZACHARY | 01/19/2017 | 76.00 |
| 82731 | JONES SCHOOL SUPPLY CO INC | 01/19/2017 | 103.65 |
| 82732 | JUNIOR LIBRARY GUILD | 01/19/2017 | 3,521.70 |
| 82733 | JW PEPPER & SON INC | 01/19/2017 | 115.24 |
| 82734 | KABES, APRIL | 01/19/2017 | 76.00 |
| 82735 | KARLSBURGER FOODS INC | 01/19/2017 | 1,118.64 |
| 82736 | KATH FUEL OIL SERVICE CO | 01/19/2017 | 1,360.44 |

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| 82737 | KATKE, CHRISTINA | 01/19/2017 | 76.00 |
| 82738 | KATZMARK, WILLIAM | 01/19/2017 | 58.00 |
| 82739 | KLINGSPORN, TODD | 01/19/2017 | 76.00 |
| 82740 | KNUTSON FLYNN & DEANS PA | 01/19/2017 | 100.00 |
| 82741 | KONICA MINOLTA PREMIER FINANCE | 01/19/2017 | 11,027.08 |
| 82742 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82743 | KRAFT CONTRACTING & MECHANICAL | 01/19/2017 | 18,608.42 |
| 82744 | LAKESHORE LEARNING MATERIALS | 01/19/2017 | 722.58 |
| 82745 | LAMINATING AND BINDING SOLUTIO | 01/19/2017 | 115.76 |
| 82746 | LANGUAGE LINE SERVICES | 01/19/2017 | 146.46 |
| 82747 | LARSON ENGINEERING INC | 01/19/2017 | 185.50 |
| 82748 | LICK, DANIEL J | 01/19/2017 | 81.00 |
| 82749 | LIGHTING PLASTICS OF MN INC | 01/19/2017 | 99.95 |
| 82750 | LOVEGREEN MACHINE SAFETY | 01/19/2017 | 161.00 |
| 82751 | L T G POWER EQUIPMENT | 01/19/2017 | 1,315.04 |
| 82752 | LUND, MOLLY A | 01/19/2017 | 50.00 |
| 82753 | LYLE, TOM | 01/19/2017 | 82.00 |
| 82754 | MN ASSOC OF COLLEGE | 01/19/2017 | 70.00 |
| 82755 | MACKIN EDUCATIONAL RESOURCES | 01/19/2017 | 2,072.28 |
| 82756 | MARCO, INC | 01/19/2017 | 1,299.93 |
| 82757 | MARIAN UNIVERSITY | 01/19/2017 | 680.00 |
| 82758 | MARKETFEST | 01/19/2017 | 420.00 |
| 82759 | MARTIN, DUSTIN | 01/19/2017 | 81.00 |
| 82760 | MAYER-JOHNSON LLC | 01/19/2017 | 1,150.00 |
| 82761 | MCKINNEY, KAREN | 01/19/2017 | 500.00 |
| 82762 | MEDICARE PREMIUM COLLECTION CT | 01/19/2017 | 200.80 |
| 82763 | METRO DEAF SCHOOL | 01/19/2017 | 7,014.80 |
| 82764 | METRO SOUND AND LIGHTING | 01/19/2017 | 560.00 |
| 82765 | MIDAMERICA ADMIN & RETIREMENT | 01/19/2017 | 5,334.00 |
| 82766 | MIDWEST BUS PARTS INC | 01/19/2017 | 118.30 |
| 82767 | MIDWEST TECHNOLOGY PRODUCTS | 01/19/2017 | 239.36 |
| 82768 | MINVALCO INC | 01/19/2017 | 99.18 |
| 82769 | MLA | 01/19/2017 | 2,216.00 |
| 82770 | MN CLAY | 01/19/2017 | 559.70 |
| 82771 | MN COACHES INC | 01/19/2017 | 1,249.56 |
| 82772 | MN HISTORICAL SOCIETY | 01/19/2017 | 1,920.00 |
| 82773 | MN MOBILE TELEPHONE CO INC | 01/19/2017 | 99.00 |
| 82774 | MN READING ASSOC | 01/19/2017 | 396.00 |
| 82775 | MOBILE RADIO ENGINEERING INC | 01/19/2017 | 250.00 |
| 82776 | MOJOWATER | 01/19/2017 | 548.95 |
| 82777 | MOTTINGER, HUNTER | 01/19/2017 | 124.00 |
| 82778 | MN SCHOOL BOARDS ASSN | 01/19/2017 | 152.00 |
| 82779 | MUELLER, MICHAEL | 01/19/2017 | 124.00 |
| 82780 | MVP & ASSOC | 01/19/2017 | 4,500.00 |
| 82781 | NAC MECHANICAL & ELECTRICAL SE | 01/19/2017 | 253.31 |
| 82782 | NATL ASSOC FOR GIFTED CHILDREN | 01/19/2017 | 119.00 |
| 82783 | NARDINI FIRE EQUIPMENT CO INC | 01/19/2017 | 373.00 |
| 82784 | NASCO | 01/19/2017 | 598.95 |
| 82785 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82786 | NASSEFF MECH CONTRACTORS | 01/19/2017 | 7,324.82 |

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| 82787 | NATL JUNIOR HONOR SOCIETY | 01/19/2017 | 385.00 |
| 82788 | NATL MAH JONGG LEAGUE INC | 01/19/2017 | 24.00 |
| 82789 | NELSON, RICK | 01/19/2017 | 143.00 |
| 82790 | NEOFUNDS BY NEOPOST | 01/19/2017 | 500.00 |
| 82791 | NESS ELECTRONICS INC | 01/19/2017 | 969.96 |
| 82792 | NORTH CENTRAL TRUCK EQUIPMENT | 01/19/2017 | 5,937.27 |
| 82793 | NORTH STAR BANK | 01/19/2017 | 7,650.00 |
| 82794 | NORTH SUBURBAN TOWING | 01/19/2017 | 275.00 |
| 82795 | NORTHBOUND CREATIVE | 01/19/2017 | 578.00 |
| 82796 | NORTHEAST METRO 916 | 01/19/2017 | 300.00 |
| 82797 | NORTHEAST METRO INTERMEDIATE D | 01/19/2017 | 190,082.47 |
| 82798 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82799 | NORTHERN LANDSCAPE & IRRIGATIO | 01/19/2017 | 2,220.00 |
| 82800 | NYSTROM PUBLISHING CO INC | 01/19/2017 | 1,617.88 |
| 82801 | O'REILLY AUTOMOTIVE INC | 01/19/2017 | 1,926.76 |
| 82802 | OLYMPIC COMMUNICATIONS, INC. | 01/19/2017 | 237.50 |
| 82803 | ON SITE SANITATION INC | 01/19/2017 | 236.00 |
| 82804 | ONENECK IT SOLUTIONS LLC | 01/19/2017 | 525.00 |
| 82805 | ONLY 1 AUTO GLASS | 01/19/2017 | 85.00 |
| 82806 | OXYGEN SERVICE CO INC | 01/19/2017 | 276.21 |
| 82807 | PAR INC | 01/19/2017 | 1,312.20 |
| 82808 | PATTERSON, JAMES | 01/19/2017 | 76.00 |
| 82809 | PAUL VADNAIS PLUMBING & WELL | 01/19/2017 | 300.00 |
| 82810 | PEARSON EDUCATION INC | 01/19/2017 | 58.79 |
| 82811 | PETERSON BROS ROOFING & CONST | 01/19/2017 | 1,112.04 |
| 82812 | PHOENIX ALTERNATIVES INC | 01/19/2017 | 380.00 |
| 82813 | PINE TREE APPLE ORCHARD | 01/19/2017 | 1,680.00 |
| 82814 | PIONEER PRESS | 01/19/2017 | 42.40 |
| 82815 | PITNEY BOWES PURCHASE POWER | 01/19/2017 | 2,562.97 |
| 82816 | PIZZA MAN | 01/19/2017 | 41.56 |
| 82817 | PLAYBILL INC | 01/19/2017 | 1,200.00 |
| 82818 | PLAZA CLEANERS | 01/19/2017 | 727.93 |
| 82819 | POLAR CHEVROLET MAZDA | 01/19/2017 | 342.20 |
| 82820 | PRAXAIR DISTRIBUTION INC | 01/19/2017 | 141.85 |
| 82821 | PRESS PUBLICATIONS | 01/19/2017 | 5,333.48 |
| 82822 | PRO-ED INC | 01/19/2017 | 302.50 |
| 82823 | RAMSEY COUNTY PARKS/REC DEPT | 01/19/2017 | 4,452.00 |
| 82824 | RATWIK ROSZAK & MALONEY PA | 01/19/2017 | 4,202.50 |
| 82825 | READING & MATH INC | 01/19/2017 | 1,000.00 |
| 82826 | REGENTS OF THE UNIV OF MN | 01/19/2017 | 11,171.44 |
| 82827 | REITELBACH, ADAM | 01/19/2017 | 82.00 |
| 82828 | REPUBLIC SERVICES #899 | 01/19/2017 | 8,591.54 |
| 82829 | RESEARCH FOR BETTER TEACHING | 01/19/2017 | 1,625.35 |
| 82830 | RESOURCES FOR READING | 01/19/2017 | 412.17 |
| 82831 | ROSETTA STONE | 01/19/2017 | 159.00 |
| 82832 | ROW-LOFF PRODUCTIONS | 01/19/2017 | 97.00 |
| 82833 | SAFETY-KLEEN CORP | 01/19/2017 | 360.84 |
| 82834 | SAM'S CLUB/SYNCHRONY BANK | 01/19/2017 | 242.57 |
| 82835 | SAM'S CLUB/SYNCHRONY BANK | 01/19/2017 | 735.20 |
| 82836 | SCALZO, JOEL | 01/19/2017 | 114.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82837 | SCANTRON CORPORATION | 01/19/2017 | 148.18 |
| 82838 | SCHMIDT, ALEXANDRA | 01/19/2017 | 90.00 |
| 82839 | SCHMITT MUSIC COMPANY | 01/19/2017 | 6,912.75 |
| 82840 | SCHOOL CHECK IN | 01/19/2017 | 90.00 |
| 82841 | SCHOOL HEALTH CORPORATION | 01/19/2017 | 115.68 |
| 82842 | SCHOOL LIBRARY JOURNAL | 01/19/2017 | 119.99 |
| 82843 | SCHOOL SPECIALTY | 01/19/2017 | 1,738.18 |
| 82844 | SCHROEHER, JANE | 01/19/2017 | 157.50 |
| 82845 | SEATING AND ATHLETIC FACILITY | 01/19/2017 | 10,728.70 |
| 82846 | SEEVER, GRAY | 01/19/2017 | 160.00 |
| 82847 | SERENDIPITY ART AND DESIGN SER | 01/19/2017 | 2,200.00 |
| 82848 | SEVERSON, LAUREL | 01/19/2017 | 200.00 |
| 82849 | SHIE, JEFFREY R | 01/19/2017 | 143.00 |
| 82850 | SHOREVIEW COMMUNITY CENTER | 01/19/2017 | 100.00 |
| 82851 | SMITH, JENNIFER | 01/19/2017 | 90.00 |
| 82852 | SCHOOL NUTRITION ASSOC (SNA) | 01/19/2017 | 33.00 |
| 82853 | SOUTHWEST BINDING & LAMINATING | 01/19/2017 | 335.90 |
| 82854 | SPENCER, DOROTHY | 01/19/2017 | 60.34 |
| 82855 | ST PAUL PIONEER PRESS | 01/19/2017 | 49.52 |
| 82856 | Vendor Continued Check | 01/19/2017 | 0.00 |
| 82857 | STAPLES ADVANTAGE | 01/19/2017 | 3,038.64 |
| 82858 | STATE SUPPLY CO | 01/19/2017 | 643.45 |
| 82859 | STAY TUNED PIANO SERVICES | 01/19/2017 | 588.00 |
| 82860 | STEVE WEISS MUSIC | 01/19/2017 | 514.82 |
| 82861 | STILLWATER HIGH SCHOOL | 01/19/2017 | 105.00 |
| 82862 | SUMMIT COMPANIES | 01/19/2017 | 1,119.94 |
| 82863 | SVL SERVICE CORPORATION | 01/19/2017 | 799.75 |
| 82864 | SVMS BANDS | 01/19/2017 | 100.00 |
| 82865 | TALK IT ROCK IT | 01/19/2017 | 749.85 |
| 82866 | TEACHER SYNERGY LLC | 01/19/2017 | 127.99 |
| 82867 | TEAMWORKS INTERNATIONAL INC | 01/19/2017 | 500.00 |
| 82868 | TECHTRON ENGINEERING | 01/19/2017 | 662.50 |
| 82869 | THOMPSON, MARUTA A | 01/19/2017 | 68.75 |
| 82870 | TIERNEY BROTHERS INC | 01/19/2017 | 1,006.46 |
| 82871 | TRADE PRESS INC | 01/19/2017 | 6,548.50 |
| 82872 | TRANS-MISSISSIPPI BIO SUPPLY | 01/19/2017 | 130.20 |
| 82873 | TRIO SUPPLY COMPANY | 01/19/2017 | 8,586.86 |
| 82874 | TROLLHAUGEN | 01/19/2017 | 1,584.00 |
| 82875 | TRANSPORTATION SUPPLIES INC | 01/19/2017 | 73.67 |
| 82876 | TWIN CITY JANITOR SUPPLY CO | 01/19/2017 | 74.00 |
| 82877 | TWIN CITY TRANSPORTATION INC | 01/19/2017 | 63,538.11 |
| 82878 | UECKER-FLINK, DIANE T | 01/19/2017 | 299.10 |
| 82879 | UNIVERSITY OF WI STOUT | 01/19/2017 | 300.00 |
| 82880 | UNIVERSITY OF WI STOUT | 01/19/2017 | 325.00 |
| 82881 | UNIVERSAL ATHLETIC | 01/19/2017 | 703.00 |
| 82882 | US FOODS CULINARY EQUIP & SUPP | 01/19/2017 | 773.81 |
| 82883 | CITY OF VADNAIS HEIGHTS | 01/19/2017 | 2,240.41 |
| 82884 | VAIL, STEVEN D | 01/19/2017 | 58.00 |
| 82885 | VERIZON WIRELESS | 01/19/2017 | 1,451.09 |
| 82886 | VERIZON WIRELESS | 01/19/2017 | 35.33 |

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| 82887 | VERPLAETSE, MARK J | 01/19/2017 | 143.00 |
| 82888 | VEX ROBOTICS INC | 01/19/2017 | 5,441.54 |
| 82889 | VIRCO INC | 01/19/2017 | 68.59 |
| 82890 | WALSWORTH PUBLISHING CO | 01/19/2017 | 4,657.50 |
| 82891 | WALTERS REBUILDERS | 01/19/2017 | 359.95 |
| 82892 | WARNER, GENE | 01/19/2017 | 58.00 |
| 82893 | WHITE BEAR GLASS INC | 01/19/2017 | 487.00 |
| 82894 | WHITE BEAR LAKE ROTARY CLUB | 01/19/2017 | 241.50 |
| 82895 | WE CHARITY | 01/19/2017 | 2,434.10 |
| 82896 | WHISLER, ERIC | 01/19/2017 | 224.00 |
| 82897 | WILLIAMS, ANTHONY C | 01/19/2017 | 58.00 |
| 82898 | WILLOW LANE ELEM PTO | 01/19/2017 | 282.31 |
| 82899 | WILSON, SCOTT | 01/19/2017 | 58.00 |
| 82900 | WINDSTREAM | 01/19/2017 | 5,078.18 |
| 82901 | WINNICK SUPPLY | 01/19/2017 | 64.62 |
| 82902 | WL HALL COMPANY | 01/19/2017 | 1,271.60 |
| 82903 | WOODWARD ACADEMY | 01/19/2017 | 816.14 |
| 82904 | WORTHINGTON DIRECT INC | 01/19/2017 | 2,080.81 |
| 82905 | YMCA CAMP ICAGHOWAN | 01/19/2017 | 3,854.00 |
| 82906 | ZARAMBO, MARIA L | 01/19/2017 | 76.00 |
| 82907 | ZHOU, TINGTING | 01/19/2017 | 645.31 |

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| 321 | Computer | Check(s) For a Total of | 1,112,770.89 |
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| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 81148 | EQUITY ALLIANCE MN | 01/19/2017 | 0.00 |
| 81489 | MOBYMAX | 01/19/2017 | 0.00 |
| 82040 | WOODBURY HIGH SCHOOL | 01/19/2017 | 0.00 |
| 3 | Manual | Check(s) For a Total of | 0.00 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
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| 82281 | HOPKINS HIGH SCHOOL | 01/19/2017 | 225.00 |
| 82416 | ANGELLIS, DEEDRA K | 01/19/2017 | 1,100.00 |
| 2 | Void | Check(s) For a Total of | 1,325.00 |

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|-----------|-----|-----------------------------------|-----------------------|--------------|
| | 3 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 321 | Computer | Checks For a Total of | 1,112,770.89 |
| Total For | 324 | Manual, Wire Tran, ACH & Computer | Checks | 1,112,770.89 |
| Less | 2 | Voided | Checks For a Total of | 1,325.00 |
| | | | Net Amount | 1,111,445.89 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------------|------------|--------------|
| 82908 | AMERIPRISE FINANCIAL SERVICES | 01/26/2017 | 12,854.93 |
| 82909 | GREATER TWIN CITIES UNITED WAY | 01/26/2017 | 145.00 |
| 82910 | GROTH MUSIC CO | 01/26/2017 | 1,337.88 |
| 82911 | HISDAHL INC | 01/26/2017 | 1,181.34 |
| 82912 | IUOE LOCAL 70 | 01/26/2017 | 2,233.88 |
| 82913 | MESSERLI & KRAMER PA | 01/26/2017 | 253.00 |
| 82914 | METROPOLITAN LIFE | 01/26/2017 | 2,089.17 |
| 82915 | RAUSCH, STURM, ISRAEL, | 01/26/2017 | 46.00 |
| 82916 | SCHOOL SERVICE EMPLOYEES | 01/26/2017 | 6,477.22 |
| 82917 | THE UPS STORE #3299 | 01/26/2017 | 47.99 |
| 82918 | US DEPT OF EDUCATION | 01/26/2017 | 488.09 |
| 82919 | VALLEY BOOKSELLER | 01/26/2017 | 101.90 |
| 82920 | VANGUARD SMALL BUSINESS SERVIC | 01/26/2017 | 27,665.96 |
| 82921 | WBLA EDUCATIONAL FOUNDATION | 01/26/2017 | 743.50 |
| 82922 | XCEL ENERGY | 01/26/2017 | 92,952.70 |
| 82923 | XCEL ENERGY | 01/26/2017 | 94,908.63 |

| | | | |
|----|----------|-------------------------|------------|
| 16 | Computer | Check(s) For a Total of | 243,527.19 |
|----|----------|-------------------------|------------|

| | | | | |
|-----------|----|--|-----------------------|------------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 0 | ACH | Checks For a Total of | 0.00 |
| | 16 | Computer | Checks For a Total of | 243,527.19 |
| Total For | 16 | Manual, Wire Tran, ACH & Computer Checks | | 243,527.19 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | | 243,527.19 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-------------|--------------------------------|-------------------------|--------------|
| 82924-82926 | | 01/27/2017 | VOID |
| 82927 | ANYTIME FITNESS | 01/27/2017 | 1,400.00 |
| 82928 | BREMER BANK | 01/27/2017 | 711.11 |
| 82929 | WELLS FARGO - COMML OPERATIONS | 01/27/2017 | 534,864.04 |
| 3 | Computer | Check(s) For a Total of | 536,975.15 |

| | | | |
|-------------|--------------------------|-----------------------|------------|
| 0 | Manual | Checks For a Total of | 0.00 |
| 0 | Wire Transfer | Checks For a Total of | 0.00 |
| 0 | ACH | Checks For a Total of | 0.00 |
| 3 | Computer | Checks For a Total of | 536,975.15 |
| Total For 3 | Manual, Wire Tran, ACH & | Computer Checks | 536,975.15 |
| Less 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | 536,975.15 |

| Check Nbr | Vendor Name | Check Date | Check Amount |
|-----------|--------------------------|------------|--------------|
| 161700679 | ANDERSON, JON C | 01/31/2017 | 381.51 |
| 161700680 | BARTH, CARRIE M | 01/31/2017 | 420.09 |
| 161700681 | BOOTH, KARLA J | 01/31/2017 | 172.53 |
| 161700682 | BREMER, JACLYN ANN | 01/31/2017 | 230.75 |
| 161700683 | BROWN, BROOKE L | 01/31/2017 | 32.22 |
| 161700684 | CRAIGAN, JENNIFER M | 01/31/2017 | 367.52 |
| 161700685 | DANIELSON, MATTHEW C | 01/31/2017 | 210.00 |
| 161700686 | DYMIT, MARIE S | 01/31/2017 | 68.04 |
| 161700687 | ENGSTRAN, PAUL A | 01/31/2017 | 59.00 |
| 161700688 | FERNANDEZ, KEVIN M | 01/31/2017 | 731.70 |
| 161700689 | GRABAU, TRENT A | 01/31/2017 | 45.55 |
| 161700690 | GRANT, SHANNON | 01/31/2017 | 105.75 |
| 161700691 | HOEG, SCOTT A | 01/31/2017 | 32.57 |
| 161700692 | HOPKINS, JULIE C | 01/31/2017 | 45.49 |
| 161700693 | HOROWICKI, LISA M | 01/31/2017 | 121.50 |
| 161700694 | HUBBARD, MICHELLE K | 01/31/2017 | 44.13 |
| 161700695 | HUTSON, BRIETTA M | 01/31/2017 | 79.96 |
| 161700696 | JORGENSEN, AMY L | 01/31/2017 | 304.65 |
| 161700697 | KELLEY, DEBRA K | 01/31/2017 | 193.72 |
| 161700698 | KNUTSON, CASSANDRA M | 01/31/2017 | 97.20 |
| 161700699 | KOSTER, PATRICIA L | 01/31/2017 | 62.64 |
| 161700700 | LAMWERS, LINDSAY M | 01/31/2017 | 59.00 |
| 161700701 | LARSON, BRITA A | 01/31/2017 | 30.65 |
| 161700702 | LARSON, TIMOTHY J | 01/31/2017 | 58.51 |
| 161700703 | LEONARD, BRIAN J | 01/31/2017 | 390.00 |
| 161700704 | LITTLE, LEANNE M | 01/31/2017 | 29.15 |
| 161700705 | MCMACKINS, SARA B | 01/31/2017 | 723.06 |
| 161700706 | MEUWISSEN, PAUL WILLIAM | 01/31/2017 | 51.45 |
| 161700707 | MILES, STACY LYNN | 01/31/2017 | 49.14 |
| 161700708 | MUCKALA, NANCY A | 01/31/2017 | 30.70 |
| 161700709 | MUNSON, KARI LYNN | 01/31/2017 | 32.40 |
| 161700710 | NAKAGAKI, BENJAMIN P | 01/31/2017 | 105.03 |
| 161700711 | OLSON, ANNA C | 01/31/2017 | 34.34 |
| 161700712 | PUODZIUNAS, DIANE M | 01/31/2017 | 78.43 |
| 161700713 | SALENGER, SETH A | 01/31/2017 | 48.56 |
| 161700714 | SAMUELSON, RICHARD T | 01/31/2017 | 161.96 |
| 161700715 | TOUSSAINT, JANEL PHYLLIS | 01/31/2017 | 60.75 |
| 161700716 | VAIL, ANNE B | 01/31/2017 | 73.44 |
| 161700717 | VAVRICKA, ROCHELLE L | 01/31/2017 | 121.50 |
| 161700718 | VETTE, MARISA AA | 01/31/2017 | 93.49 |
| 161700719 | WALD, TIMOTHY A | 01/31/2017 | 507.72 |
| 161700720 | WOLTERS, MERRILY J | 01/31/2017 | 116.79 |
| 161700721 | XU, HUI | 01/31/2017 | 333.72 |

| | | | |
|----|-----|-------------------------|----------|
| 43 | ACH | Check(s) For a Total of | 6,996.31 |
|----|-----|-------------------------|----------|

Check Summary

ACH

| | | | | |
|-----------|----|--|-----------------------|----------|
| | 0 | Manual | Checks For a Total of | 0.00 |
| | 0 | Wire Transfer | Checks For a Total of | 0.00 |
| | 43 | ACH | Checks For a Total of | 6,996.31 |
| | 0 | Computer | Checks For a Total of | 0.00 |
| Total For | 43 | Manual, Wire Tran, ACH & Computer Checks | | 6,996.31 |
| Less | 0 | Voided | Checks For a Total of | 0.00 |
| | | Net Amount | | 6,996.31 |

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **February 13, 2017**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

| Donation | Donor | Recipient |
|---|--|---|
| \$476 | Kwit Trip, Inc | White Bear Lake Area High School Athletic Fund |
| \$20,000 for Drum Line/Band to purchase drums, harnesses, stands, and marching mallets needed and for enrichment opportunities. | White Bear Lake Area Educational Foundation on behalf of Dale Kammerlohr | White Bear Lake Area High School Drum Line/Band |
| \$500 | Rotary EClub One | White Bear Lake Area High School South Campus Ambassadors |
| \$25 | Scott and Kristy Jetvig | White Bear Lake Area High School Wrestling Program |
| \$300 for Exploration Program | White Bear Lake Lions Club | Lincoln Elementary |
| Ravensburger New York City Jigsaw Puzzle (Value: \$256.27) | Terry Hayes | White Bear Lake Area School District |
| \$250 | Hugo Lions Club | White Bear Lake Area High School National Honor Society |

RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Requests

MEETING DATE: February 13, 2017

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent for Teaching and Learning

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

| Date of Trip and Destination | Requesting Staff Member | Grade/Team | Number of School Days Missed | Number of Students Attending | Total Cost per Student and Source of Revenue | Means of Transportation | Purpose of Field Trip |
|------------------------------------|--------------------------------------|---------------------------|------------------------------|------------------------------|---|-------------------------|---|
| April 21-22, 2017 UW Eau Claire | Jeremy Rockford and Shannon Anderson | High School Jazz Ensemble | 0 | 80 | Total Cost per Student: \$170.00 Source of Revenue: Fundraising and student donations | Charter Bus | Participation in the Eau Claire Jazz Festival will give students the opportunity to perform for professional Jazz musicians and receive constructive feedback. Students will also observe and evaluate other high school and college performances as well as attend clinics on various Jazz topics. |
| June 10-29, 2017 Germany | Karla Booth | South Campus Students | 0 | 14 | Total Cost per Student: \$2,600.00 Source of Revenue: Student fees and a small grant from GAPP to help sponsor teachers' airfare | Airplane | Our school has a long-standing partnership with our sister school in Leipzig, Germany through the GAPP (German-American Partnership Program). |

Recommendation: The administration recommends the School Board approve these field trips.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

| |
|--|
| RESIGNATIONS/TERMINATION – CLASSIFIED STAFF |
|--|

KARRI ENGSTRAN – Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/07/2015
Effective Date: 01/18/2017

MARIA ETERNO – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 09/21/2015
Effective Date: 01/20/2017

ZACKARY HARDING – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 09/21/2015
Effective Date: 01/05/2017

NICOLE KRINKE – Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 10/17/2016
Effective Date: 02/03/2017

JULIE ROTHE – Satellite Manager, Matoska International
Employed by District 624 since 03/28/2007
Effective Date: 01/20/2017

| |
|--|
| RESIGNATIONS/TERMINATION – NON-AFFILIATED STAFF |
|--|

TIFFANY LEE – Bear Fundamentals Lead, Lakeaires Elementary
Employed by District 624 since 08/29/2016
Effective Date: 01/26/2017

| |
|---|
| CHANGE IN CONTRACT – CERTIFIED STAFF |
|---|

MICHAEL HAMERNICK – Language Arts Teacher, Area Learning Center
From 2016-2017 Full Time Leave to Resignation
Effective: 06/09/2017

ANDREW MARTINSON – Mathematics Teacher, WBLAHS – North Campus
From 2016-2017 Full Time Leave to Resignation
Effective: 06/09/2017

BELINDA POON – Grade 1 Teacher, Otter Lake Elementary
From 2016-2017 Full Time Leave to Resignation
Effective: 06/09/2017

| |
|---|
| TEMPORARY CHANGE IN CONTRACT – CERTIFIED STAFF |
|---|

RACHEL ZITZOW – EL Teacher, Lakeaires Elementary

From .6 fte to .7 fte

Effective: 01/19/2017 through 06/09/2017

| |
|---|
| NEW PERSONNEL – CLASSIFIED STAFF |
|---|

CEPEDA BENNETT – Custodian, Sunrise Park & Normandy Park

\$17.46/hr. + \$.25 SD, 8.0 hrs. / 120 days \$16,859.90

Effective Date: 01/17/2017

BENJAMIN LAFRINIER – Field Technician Tier I, Lincoln Elementary and Central Middle School

\$20.79/hr., 8.0 hrs. / 94 days, \$15,634.08

Effective Date: 01/18/2017

YUU YUU MAUNG – Program Aide, Willow Lake Elementary

\$12.53/hr., 2.75 hrs. / 125 days \$4,307.18

Effective Date: 01/09/2017

ROBERT PETERSON – Custodial Engineer, Sunrise Park Middle School

\$20.37/hr. + \$.25 SD, 8.0 hrs. / 120 days \$19,795.19

Effective Date: 01/17/2017

JILL STUCYNSKI – Program Assistant Leader, Oneka Elementary

\$13.98/hr., 2.75 hrs. / 129 days \$4,959.40

Effective Date: 01/03/2017

| |
|--|
| NEW PERSONNEL – CERTIFIED STAFF |
|--|

CANDACE RYAN – Special Education Teacher, White Bear Lake High School – North & South

BA, Step 4, \$21,330.07

Effective Date: 01/26/2017

| |
|---|
| LONG TERM SUBSTITUTE - CERTIFIED STAFF |
|---|

JOSEPH GEISELMAN – .8 fte Science Teacher, White Bear Lake High School – North Campus

BA, Step 1, \$170.82 per day

Effective Date: 01/20/2017 through TBD

JOHN WILLIAMS – Language Arts Teacher, Sunrise Park Middle School

BA, Step 1, \$19,858.37

Effective Date: 01/26/2017 through 06/09/2017

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Recognition of Cast, Crew, and Orchestra of “Mary Poppins”**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

We are proud to congratulate the cast, crew, orchestra from the fall play “Mary Poppins.”

They received the following awards from the Spotlight Education, a program of Hennepin Theatre Trust:

Achievement in Musical Theatre – Outstanding

Overall Performance – Outstanding

Overall Production – Outstanding

Ensemble Performance – Outstanding

Movement/Dance Performance by an Ensemble – Outstanding

Costume Crew – Outstanding

Vocal Performance by an Ensemble – Honorable Mention

Student Orchestra – Outstanding

AV Board Operators – Outstanding

Acting Performance by an Ensemble – Outstanding

Overall Technical Team – Outstanding

Individual Awards

Outstanding Performance in a Leading Role:

Patrick Timmons as Bert

Camryn Peirce as Jane Banks

Technical Leadership Nomination:

Maxwell Nelson

Honorable Mention for Performance in a Leading Role:

Bre Churchill as Mary Poppins

Julito Cabrera as George Banks

Ryan Krall as Michael Banks

Evaluator Shout-Out:

Per Swenson

Brenna Reiland

Marina Konold

Sisloob Lo

Outstanding Performance in a Supporting Role:

Emma Jones as Winifred Banks

A complete list of all students and directors being recognized is attached.

Mary Poppins

| First Name | Last Name | Cast, Crew, Ensemble, Orchestra | Individual Awards |
|------------|-------------|-----------------------------------|---|
| Meredith | Bowermaster | Cast - Fannie | |
| Julito | Cabrera | Cast - George Banks | Honorable Mention for Performance in a Leading Role |
| Bre | Churchill | Cast- Mary Poppins | Honorable Mention for Performance in a Leading Role |
| Krister | Copeland | Cast - John Northbrook | |
| Joey | Dennis | Cast - Robertson Ay | |
| Beth | Einck | Cast - Mrs. Brill | |
| Emma | Jones | Cast - Winifred Banks | Outstanding Performance in a Supporting Role |
| Marina | Konold | Cast - Mrs. Corry | Evaluator Shout-Out |
| Ryan | Krall | Cast - Michael Banks | Honorable Mention for Performance in a Leading Role |
| James | Krzoska | Cast - Von Hussler | |
| Sisloobo | Lo | Cast - Admiral Boom | Evaluator Shout-Out |
| Emy | Marier | Cast - Annie | |
| Camryn | Peirce | Cast - Jane Banks | Outstanding Performance in a Leading Role |
| Joey | Perreira | Cast - Bank Chairman | |
| Josh | Powell | Cast - The Park Keeper | |
| Brenna | Reiland | Cast - The Bird Woman | Evaluator Shout-Out |
| Sydney | Saiko | Cast - Miss Lark | |
| Per | Swenson | Cast - Neleus | Evaluator Shout-Out |
| Patrick | Timmons | Cast - Bert | Outstanding Performance in a Leading Role |
| Maren | Viker | Cast - Katie Nanna/Lillian Atwood | |
| Vanee | Yang | Cast - Miss Andrew | |
| Clay | Ansley | Ensemble- Whitman | |
| Jack | Barett | Ensemble - Alfred Barott | |
| Jack | Braasch | Ensemble - Percy Williams | |
| Phoenix | Bradley | Ensemble - Talullah Mae Jameson | |
| Allea | Eichler | Ensemble - Eleanor Rigby | |
| Claudia | Johnson | Ensemble - Claud Winston | |
| Sam | Larson | Ensemble - Josephine Danko | |
| Issac | Letourneau | Ensemble - John Elisabeth | |
| Nambi | Mwassa | Ensemble - Annabel Smith | |
| Laura | Osterlund | Ensemble - Queen Victoria | |
| Tom | Perreira | Ensemble - Henry Adams | |
| Chloe | Schwieger | Ensemble - Lucille Vatenger | |
| Megan | Scobba | Ensemble - Margaret Bond | |
| Ian | Shepler | Ensemble - Aldous Huxley | |
| Abby | Zavadil | Ensemble - Ida Flora | |

Mary Poppins

| | | | |
|----------|------------|---|---------------------------------|
| Elsa | Ballata | Pit Orchestra - French Horn | |
| Zachary | Beauclaire | Pit Orchestra - Trumpet | |
| Jared | Cilley | Pit Orchestra - Bb Clairinet, Eb Clarinet, Bb Bass Clarinet | |
| Zach | Duncanson | Pit Orchestra - Trombone | |
| Alexndra | Esser | Pit Orchestra - Oboe/English Horn | |
| Anthony | Eterno | Bass | |
| Roger | Grupp | Pit Orchestra - Adult - Trumpet | |
| Connie | Hamilton | Pit Orchestra - Adult - Keyboard | |
| Emma | Larsen | Pit Orchestra - Flute, Piccolo, and Recorder | |
| Katie | Miller | Pit Orchestra - Percussion | |
| Tejas | Nivarty | Pit Orchestra - Trombone | |
| Signey | Oslund | Pit Orchestra - Percussion | |
| Aaron | Purdham | Pit Orchestra - Trumpet | |
| Matthew | Springer | Pit Orchestra - Bassoon | |
| Ray | White | Pit Orchestra - Drum Set | |
| Greta | Whitebird | Pit Orchestra - French Horn | |
| David | Zhan | Pit Orchestra - Piano | |
| Maddie | Shelton | Crew- Backstage Managaer | |
| Kiara | Hohn | Crew - Backstage Manager | |
| Maxwell | Nelson | Crew - Student Tech Manager | Technical Leadership Nomination |
| Lydia | Anderson | Crew - backstage crew | |
| Claire | Terry | Crew - backstage crew | |
| Bethany | Bogenholm | Crew - backstage crew | |
| Mason | Witt | Crew - backstage crew | |
| Lexie | Leick | Crew - backstage crew | |
| Mac | Pope | Crew - backstage crew | |
| Maxwell | Soika | Crew- backstage crew | |
| Tyler | Haines | Crew - backstage crew | |
| Kameron | Hicks | Crew - backstage crew | |
| Landon | Witt | Crew - backstage crew | |
| Hannah | Falk | Crew - Moving lights | |
| Bayler | Smith | Crew - light board | |
| Lucy | Gunelson | Crew - light board | |
| Polly | Covert | Crew - spotlight | |
| Brianna | Pothen | crew - video 1 | |
| Aidan | Lyons | Crew - video 2 | |
| Veronica | Waalk | Crew- Sound Board | |
| Juli | Hunt | Crew - Sound Board | |
| Alyssa | Erickson | Crew - Mic Handler | |
| Sean | Sieleni | Crew - Tech Setup | |
| Zoe | Welnetz | Crew - Costumes | |
| Paula | Vazquez | Crew- Student Assistant | |

Mary Poppins

| | | | |
|-------|----------------------|---------------------------|--|
| Wendy | Suoja | Director/Producer | |
| Kayla | Schiltgen Elefson | Choreographer | |
| Scott | Kolman-Keen | Music Conductor | |
| Jeff | Willey | Technical Director | |
| Katie | Althof | Assistant Music Conductor | |

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **Proposed School Year Calendars for 2017-18
and 2018-19**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Linda Goers, Director of Human Resources
Sara Paul, Assistant Superintendent for
Teaching and Learning**

BACKGROUND:

Assistant Superintendent Sara Paul and Director of Human Resources Linda Goers will present the 2017-18 and 2018-19 calendars. We will review the calendars in detail at our February work study session and presenting the final calendars at our March 6, 2017 Board meeting for approval.

2017-18 **CALENDAR**

White Bear Lake Area Schools

August 21-22New Teacher Orientation

August 28.....Convocation

August 28-31Teacher Work and Staff Development

September 4No School - Labor Day

September 5First Day of School (Grades 6-12)

September 6.....First Day of School (Grades 1-5)

September 6-7Kindergarten Orientation

September 8First Day of School (K & K+)

September 11.....First Day Early Childhood Programs

October 2.....Non Student Day*

October 19-20.....No School - Education Minnesota
Conference

November 3End of First Quarter

November 6Non Student Day*

November 20.....Non Student Day—Parent
Conferences PM (PreK-12+)*

November 21Non Student Day—Parent
Conferences PM (PreK-12+)*

November 22-24No School - Thanksgiving Break

December 22-29No School - Winter Break

January 1No School - Winter Break

January 15.....No School - MLK, Jr. Day

January 24End of Second Quarter
End of First Semester

January 25-26.....Non Student Days*

February 19No School - Presidents Day

February 20Parent Conferences PM (6-12+)

February 22Parent Conferences PM (6-12+)

March 12-16.....No School - Spring Break

March 30.....Non Student Day*

April 5.....End of Third Quarter

April 6.....Non Student Day*

April 9.....Non Student Day-Parent
Conferences PM (PreK-5)

April 12.....Conferences PM (PreK-5)

May 28.....No School - Memorial Day

June 7Last Day of School (All Students)
End of Fourth Quarter
End of Second Semester

June 8.....Graduation

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | | | |

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |



| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |



| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |


| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

 First/Last Day of School
 End of Quarter/Semester

 No School for Students
 District Center Closed

 Parent/Teacher
Conference/Communication

2018-19 **CALENDAR**

White Bear Lake Area Schools

September 3No School - Labor Day

September 4First Day of School

October 18-19.....No School - Education Minnesota
Conference

December 24-31No School - Winter Break

January 1No School - Winter Break

March 11-15.....No School - Spring Break

May 27No School - Memorial Day

June 6Last Day of School (All Students)
End of Fourth Quarter
End of Second Semester

June 7Graduation

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| JANUARY | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| FEBRUARY | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |



| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |



| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |


| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |

 First/Last Day of School
 End of Quarter/Semester

 No School for Students
 District Center Closed

 Parent/Teacher
Conference/Communication

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Selection of Candidates for First Round Interviews for Position of Superintendent**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Janet Newberg, School Board Chair**

BACKGROUND:

The School Board and its consultant Ken LaCroix will select and identify candidates for the superintendency who will move forward to first interviews with the Board.

Until the announcement of these names at the meeting, this information is private data.

RECOMMENDED ACTION:

Move to approve the names selected for first round interviews to be held on February 22 and 23, 2017.

AGENDA ITEM: **Action on Revised Fiscal Year 2017 Budget**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Attached please find a summary of the revised fiscal year 2017 budget. This revised budget was presented to the School Board for discussion at the January 23, 2017 work-study session. At the February 13, 2017 School Board meeting, the revised budget will be proposed for approval. In addition, projected budgets for fiscal years 2017-2018 and 2018-2019 were discussed at the January work-study meeting.

Recommended Action: Move to approve the revised budget for Fiscal Year 2017.

White Bear Lake Area Schools
General, Nutritional Services, and Community Services Funds--Revenues and Expenditures Summary
Revised FY17 and Projected FY18, FY19 & FY20 Budgets

| | Actual 2015 | Actual 2016 | Preliminary 2017 | Revised 2017 | Projected 2018 | Projected 2019 | Projected 2020 |
|---|------------------|----------------|---------------------|-----------------|-------------------|-------------------|-------------------|
| 1 General Fund | | | | | | | |
| 2 Revenue | | | | | | | |
| 3 Local sources | | | | | | | |
| 4 Property taxes | \$ 23,587,670 | \$ 23,170,610 | \$ 23,656,597 | \$ 23,436,477 | \$ 23,670,842 | \$ 23,907,550 | \$ 24,146,626 |
| 5 Investment earnings | 49,506 | 75,992 | 76,000 | 100,000 | 140,000 | 150,000 | 160,000 |
| 6 Other | 1,309,465 | 3,637,559 | 1,660,682 | 3,261,178 | 3,360,000 | 3,300,000 | 3,300,000 |
| 7 State sources | 55,952,733 | 61,295,757 | 61,022,425 | 60,964,418 | 62,423,706 | 64,032,180 | 65,312,824 |
| 8 Special Education | 10,437,669 | 9,952,820 | 11,276,100 | 11,100,000 | 11,227,000 | 11,563,810 | 11,910,724 |
| 9 Federal sources | 2,725,971 | 2,544,801 | 2,784,791 | 2,817,040 | 2,831,358 | 2,781,426 | 2,781,496 |
| 10 Total revenue | 94,063,014 | 100,677,539 | 100,476,595 | 101,679,113 | 103,652,906 | 105,734,966 | 107,611,670 |
| 11 | | | | | | | |
| 12 Expenditures | | | | | | | |
| 13 Current | | | | | | | |
| 14 Administration | 4,368,076 | 4,319,876 | 4,762,993 | 4,462,374 | 4,544,874 | 4,613,169 | 4,704,408 |
| 15 District support services | 1,662,845 | 1,927,834 | 1,932,873 | 1,945,881 | 1,971,745 | 2,001,994 | 2,030,811 |
| 16 Elementary and secondary regular instruction | 41,958,720 | 46,242,132 | 46,303,343 | 47,616,298 | 48,269,047 | 49,231,764 | 50,172,794 |
| 17 Vocational education instruction | 951,749 | 880,860 | 959,050 | 923,201 | 912,474 | 924,332 | 936,449 |
| 18 Special education instruction | 18,802,623 | 19,818,791 | 20,345,243 | 20,311,108 | 20,737,645 | 21,131,811 | 21,534,457 |
| 19 Instructional support services | 7,784,273 | 8,247,943 | 7,280,347 | 7,686,047 | 7,766,396 | 7,898,295 | 8,022,254 |
| 20 Pupil support services | 3,891,907 | 4,277,020 | 4,255,797 | 4,303,920 | 4,454,255 | 4,560,637 | 4,648,767 |
| 21 Transportation | 4,987,958 | 6,212,524 | 5,506,304 | 6,206,930 | 6,107,030 | 6,240,260 | 6,364,207 |
| 22 Sites and buildings | 9,129,257 | 8,619,133 | 8,946,492 | 8,549,127 | 8,632,531 | 8,125,995 | 8,218,521 |
| 23 Fiscal and other fixed cost programs | 181,837 | 318,315 | 320,000 | 318,315 | 318,315 | 318,315 | 318,315 |
| 24 Debt service | | | | | | | |
| 25 Principal | 499,918 | 731,156 | 664,080 | 664,080 | 690,180 | 717,200 | 745,270 |
| 26 Interest and fiscal charges | 483,178 | 434,999 | 406,880 | 406,880 | 381,000 | 353,900 | 325,780 |
| 27 Total expenditures | 94,702,341 | 102,030,583 | 101,683,402 | 103,394,161 | 104,785,492 | 106,117,672 | 108,022,033 |
| 28 | | | | | | | |
| 29 Excess (deficiency) of revenue over expenditures | (639,327) | (1,353,044) | (1,206,807) | (1,715,048) | (1,132,586) | (382,706) | (410,363) |
| 30 | | | | | | | |
| 31 Other financing sources (uses) | | | | | | | |
| 36 District Reserves | | | | | | | |
| 37 Assigned for Secondary Facilities | | | 500,000 | 500,000 | 500,000 | | |
| 38 Assigned for Construction & Capital Improvements | | | 250,000 | 450,000 | 250,000 | 150,000 | 150,000 |
| 39 Assigned for Carryovers | | | 250,000 | 610,000 | 350,000 | 350,000 | 350,000 |
| 40 Assigned for Strategic Priorities | | | 250,000 | 250,000 | 50,000 | 50,000 | 50,000 |
| 41 Capital lease issued | | | | | | | |
| 44 Proceeds from sale of assets | 13,129 | 26,846 | | | | | |
| 45 Prior Period Adjustment | | | | | | | |
| 46 Transfer In | | 1,340,000 | | | | | |
| 47 Transfer to Community Service Fund | (250,000) | | | | | | |
| 48 Total other financing sources (uses) | (236,871) | 1,366,846 | 1,250,000 | 1,810,000 | 1,150,000 | 550,000 | 550,000 |
| 49 | | | | | | | |
| 50 Net change in fund balances | (876,198) | 13,802 | 43,193 | 94,952 | 17,414 | 167,294 | 139,637 |
| 51 | | | | | | | |
| 52 Fund balances | | | | | | | |
| 53 Beginning of year | 28,367,540 | 27,491,342 | 27,505,144 | 27,505,144 | 27,600,096 | 27,617,510 | 27,784,804 |
| 54 | | | | | | | |
| 55 Ending Fund Balance (Assigned and Unassigned) | \$ 27,491,342 | \$ 27,505,144 | \$ 27,548,337 | \$ 27,600,096 | \$ 27,617,510 | \$ 27,784,804 | \$ 27,924,441 |
| 56 Ending Fund Balance (Unassigned) | \$ 14,670,122 | \$ 15,779,571 | \$ 15,822,764 | \$ 15,874,523 | \$ 15,840,178 | \$ 16,007,472 | \$ 16,147,109 |
| 57 Ending Fund Balance (Unassigned as % of expenditures) | 15.5% | 15.5% | 15.6% | 15.4% | 15.1% | 15.1% | 14.9% |
| 58 | | | | | | | |
| 59 Nutritional Services | | | | | | | |
| 60 Revenues | 4,208,560 | 4,435,030 | 4,434,266 | 4,434,266 | 4,479,619 | 4,524,415 | 4,569,659 |
| 61 Expenditures | 4,245,505 | 4,347,742 | 4,425,682 | 4,425,682 | 4,553,176 | 4,684,239 | 4,817,924 |
| 62 | | | | | | | |
| 63 Excess (deficiency) of revenue over expenditures | (36,945) | 87,288 | 8,584 | 8,584 | (73,557) | (159,824) | (248,265) |
| 64 Ending Fund Balance | \$ 233,152 | \$ 320,440 | \$ 329,024 | \$ 329,024 | \$ 255,467 | \$ 95,643 | \$ (152,622) |
| 65 Ending Fund Balance (as % of expenditures) | 5.5% | 7.4% | 7.4% | 7.4% | 5.6% | 2.0% | -3.2% |
| 66 | | | | | | | |
| 67 Community Services | | | | | | | |
| 68 Revenues | 4,772,075 | 5,343,584 | 5,342,008 | 5,342,008 | 5,448,848 | 5,557,825 | 5,668,982 |
| 69 General Fund Transfer | 250,000 | | | | | | |
| 70 Expenditures | 4,515,800 | 5,250,818 | 5,342,008 | 5,342,008 | 5,448,848 | 5,557,825 | 5,668,982 |
| 71 | | | | | | | |
| 72 Excess (deficiency) of revenue over expenditures | 506,275 | 92,766 | — | — | — | — | — |
| 73 Ending Fund Balance | \$ 1,377,965 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 |
| 74 Ending Fund Balance (as % of expenditures) | 30.5% | 28.0% | 27.5% | 27.5% | 27.0% | 26.5% | 25.9% |

ISD624.ORG

Revised Fiscal Year 2017, Projected Fiscal Years 2018, 2019 & 2020 Budgets

School Board Meeting
February 13, 2017

WHITE BEAR LAKE AREA SCHOOLS



General Fund Budget (Fund 1, 3, 5)

FY17

- Revenue: \$103.49 million total (\$101.68 million General Education revenue plus \$1.81 million Other Sources)
- Revenue compared to preliminary budget
 - Special education state aid adjustment
 - Adjusted for actual enrollment

2



General Fund Budget (Fund 1, 3, 5)

FY17

- Expenses: \$103.39 million total
 - Adjustments made based on data from payroll and human resources
 - Transportation adjusted to include the purchase of vehicles
- Overall: Revenue projected to exceed expenses by approximately \$95,000

3



General Fund Budget (Fund 1, 3, 5)

FY18

- Revenue: \$104.80 million total (\$103.65 million General Education revenue plus \$1.15 million Other Sources)
- Expenses: \$104.79 million total
- Revenues projected to exceed expenses by approximately \$17,000

FY19

- Revenue: \$106.28 million total (\$105.73 million General Education revenue plus \$.55 million Other Sources)
- Expenses: \$106.12 million total
- Expenses projected to exceed revenue by approximately \$167,000

4

| <div> <div>WB 624</div> <div> <div>White Bear Lake Area Schools</div> <div>General, Nutritional Services, and Community Services Funds-Revenues and Expenditures Summary</div> <div>Revised FY17 and Projected FY18, FY19 & FY20 Budgets</div> </div> </div> | | | | | | | | | |
|--|----------------|----------------|---------------------|-----------------|-------------------|-------------------|-------------------|--|--|
| | Actual 2015 | Actual 2016 | Preliminary 2017 | Revised 2017 | Projected 2018 | Projected 2019 | Projected 2020 | | |
| 1 General Fund | | | | | | | | | |
| 2 Revenue | | | | | | | | | |
| 3 Local sources | | | | | | | | | |
| 4 Property taxes | \$ 23,587,670 | \$ 23,170,610 | \$ 23,656,597 | \$ 23,476,477 | \$ 23,670,842 | \$ 23,907,550 | \$ 24,146,626 | | |
| 5 Investment earnings | 49,506 | 75,992 | 76,000 | 100,000 | 140,000 | 150,000 | 160,000 | | |
| 6 Other | 1,399,485 | 3,677,559 | 1,669,682 | 2,261,178 | 3,360,000 | 3,900,000 | 3,900,000 | | |
| 7 State sources | 55,952,733 | 61,285,757 | 61,022,425 | 60,964,418 | 62,423,706 | 64,032,180 | 65,312,824 | | |
| 8 Special Education | 19,477,489 | 9,952,420 | 11,276,108 | 11,100,000 | 11,277,000 | 11,563,810 | 11,910,724 | | |
| 9 Federal sources | 2,725,971 | 2,544,801 | 2,784,791 | 3,817,040 | 2,831,458 | 2,781,426 | 2,781,496 | | |
| 10 Total revenue | 94,863,814 | 100,677,539 | 100,476,593 | 101,679,113 | 103,462,956 | 105,734,966 | 107,611,670 | | General education revenue increase due to inflationary adjustment and anticipated enrollment growth. |
| 11 Expenditures | | | | | | | | | |
| 12 Current | | | | | | | | | |
| 13 Administration | 4,368,076 | 4,319,876 | 4,762,993 | 4,462,374 | 4,344,874 | 4,613,169 | 4,704,408 | | |
| 14 District support services | 1,662,845 | 1,927,834 | 1,917,873 | 1,943,881 | 1,971,745 | 2,001,994 | 2,030,811 | | |
| 15 Elementary and secondary regular instruction | 41,558,720 | 46,242,132 | 46,303,343 | 47,614,298 | 48,269,047 | 49,231,764 | 50,172,794 | | |
| 17 Vocational education instruction | 551,749 | 800,360 | 959,050 | 923,201 | 912,414 | 924,132 | 936,449 | | |
| 18 Special education instruction | 18,802,623 | 19,818,791 | 20,345,243 | 20,311,108 | 20,737,645 | 21,131,811 | 21,514,457 | | |
| 19 Instructional support services | 7,764,273 | 8,241,743 | 7,280,347 | 7,686,647 | 7,766,996 | 7,808,265 | 8,022,254 | | |
| 20 Pupil support services | 3,891,897 | 4,277,020 | 4,253,797 | 4,303,920 | 4,454,255 | 4,560,437 | 4,648,767 | | |
| 21 Transportation | 4,087,958 | 6,212,524 | 5,506,304 | 4,206,910 | 4,107,800 | 4,246,260 | 4,364,207 | | |
| 22 Sites and buildings | 9,129,237 | 8,619,133 | 8,946,492 | 8,549,127 | 8,632,331 | 8,125,995 | 8,214,521 | | |
| 23 Fiscal and other fixed cost programs | 181,837 | 318,315 | 320,000 | 318,315 | 318,315 | 318,315 | 318,315 | | |
| 24 Debt service | | | | | | | | | |
| 25 Principal | 499,918 | 731,156 | 664,080 | 664,080 | 690,180 | 717,200 | 745,270 | | |
| 26 Interest and fiscal charges | 483,178 | 434,999 | 404,880 | 404,880 | 381,600 | 353,900 | 355,786 | | |
| 27 Total expenditures | 94,702,541 | 102,030,583 | 101,483,402 | 103,394,161 | 104,785,492 | 106,117,672 | 108,022,031 | | |
| 28 Excess (deficiency) of revenue over expenditures | (639,327) | (1,353,044) | (1,206,807) | (1,715,048) | (1,322,536) | (382,706) | (410,363) | | |
| 29 Other financing sources (uses) | | | | | | | | | |
| 30 District Reserves | | | 500,000 | 500,000 | 500,000 | | | | |
| 31 Assigned for Secondary Facilities | | | 250,000 | 450,000 | 250,000 | 150,000 | 150,000 | | |
| 32 Assigned for Construction & Capital Improvements | | | 250,000 | 450,000 | 250,000 | 150,000 | 150,000 | | |
| 33 Assigned for Campuses | | | 250,000 | 450,000 | 250,000 | 150,000 | 150,000 | | |
| 34 Assigned for Strategic Priorities | | | 250,000 | 250,000 | 50,000 | 50,000 | 50,000 | | |
| 35 Capital Item Fund | | | | | | | | | |
| 36 Proceeds from sale of assets | 13,129 | 26,846 | | | | | | | |
| 37 Prior Period Adjustment | | | | | | | | | |
| 38 Transfer In | | 1,340,000 | | | | | | | |
| 39 Transfer to Community Service Fund | (250,000) | | | | | | | | |
| 40 Total other financing sources (uses) | (250,000) | 1,366,846 | 1,250,000 | 1,410,000 | 1,150,000 | 150,000 | 150,000 | | |
| 41 Ending Fund Balance | (976,198) | 13,802 | 43,993 | 94,852 | 17,414 | 167,294 | 179,637 | | Balanced budget projected for FY17-FY20. |
| 42 Net change in fund balances | | | | | | | | | |
| 43 Fund balances | | | | | | | | | |
| 44 Beginning of year | 28,367,540 | 27,491,342 | 27,505,144 | 27,505,144 | 27,600,096 | 27,617,510 | 27,784,804 | | |
| 45 Ending Fund Balance (Assigned and Unassigned) | \$ 27,491,342 | \$ 27,505,144 | \$ 27,548,337 | \$ 27,600,096 | \$ 27,617,510 | \$ 27,784,804 | \$ 27,954,441 | | |
| 46 Ending Fund Balance (Unassigned) | \$ 14,470,120 | \$ 15,770,078 | \$ 15,630,766 | \$ 15,676,032 | \$ 15,680,796 | \$ 16,007,270 | \$ 16,107,000 | | |
| 47 Ending Fund Balance (Unassigned as % of expenditures) | 15.5% | 15.5% | 15.4% | 15.4% | 15.3% | 15.1% | 14.9% | | Board adopted fund balance policy of 12.5-16.7%. |
| 48 Nutritional Services | | | | | | | | | |
| 49 Revenues | 4,208,560 | 4,415,030 | 4,434,266 | 4,434,266 | 4,479,619 | 4,524,415 | 4,569,659 | | |
| 50 Expenditures | 4,245,985 | 4,267,752 | 4,423,482 | 4,423,482 | 4,533,176 | 4,684,239 | 4,817,924 | | |
| 51 Excess (deficiency) of revenue over expenditures | (36,425) | 147,278 | 10,784 | 10,784 | (53,557) | (159,824) | (248,265) | | |
| 52 Ending Fund Balance | \$ 133,133 | \$ 320,440 | \$ 329,024 | \$ 329,024 | \$ 255,467 | \$ 95,643 | \$ (132,626) | | |
| 53 Ending Fund Balance (as % of expenditures) | 3.3% | 7.4% | 7.4% | 7.4% | 5.6% | 2.0% | -3.2% | | |
| 54 Community Services | | | | | | | | | |
| 55 Revenues | 4,772,075 | 5,343,584 | 5,342,008 | 5,342,008 | 5,448,848 | 5,557,825 | 5,668,982 | | |
| 56 General Fund Transfer | 250,000 | | | | | | | | |
| 57 Expenditures | 4,513,860 | 5,250,818 | 5,342,008 | 5,342,008 | 5,448,848 | 5,557,825 | 5,668,982 | | |
| 58 Excess (deficiency) of revenue over expenditures | 258,215 | 92,766 | | | | | | | |
| 59 Ending Fund Balance | \$ 1,377,968 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | \$ 1,470,731 | | |
| 60 Ending Fund Balance (as % of expenditures) | 30.3% | 28.0% | 27.5% | 27.5% | 27.0% | 26.5% | 25.9% | | |

| <div> <div>WB 624</div> <div>Budget Planning</div> </div> | |
|---|---|
| January 23 | Revised FY17, Projected FY18-FY20 budgets reviewed by School Board |
| February 13 | Revised FY17 budget presented for School Board action |
| January-April | Staffing plan and enrollment projections refined |
| February-May | Budget planning with stakeholders, budget refinement |
| May | Preliminary FY18 budget reviewed with School Board |
| May | Recommendations for budget adjustments that have staffing ramifications |
| June 12 | Preliminary FY18 budget presented for School Board action |

AGENDA ITEM: **Action on Indian Resolution Concurrence**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Kathleen Daniels, Director of Student Support Services**

BACKGROUND:

School Districts that enroll ten or more American Indian students are required by Minnesota law to establish a Parent Advisory Committee to ensure that American Indian parents and community members have a voice in the education of their children.

White Bear Lake Area Schools (WBLAS) receives \$35,036 from the state of Minnesota for American Indian education that aligns with the World's Best Workforce legislation. In addition, White Bear Lake Area Schools has applied for federal Title VII American Indian grant dollars to supplement the state funds.

This group is responsible for approving the district's commitment to providing adequate educational services to its American Indian students. The committee and their families will be presenting the Resolution of Concurrence during tonight's School Board meeting.

RECOMMENDATION:

Approve the 2017 Indian Education Committee Resolution of Concurrence.

Minnesota Department of

Education

Office of Indian Education
Transmittal of Resolution and Parent Committee Roster

| Identification Information | | |
|--------------------------------|---------------------------|--------------|
| School District Name | District Type/No. | |
| White Bear Lake Area Schools | 624 01 | |
| Name of person completing form | Title | Telephone |
| Kathleen Daniels | Director, Student Support | 651-407-7552 |

| Resolution/Parent Committee Information |
|---|
| <p>Check all applicable items and attach the requested information:</p> <p><input type="checkbox"/> This district does not have 10 or more American Indian students enrolled, therefore no Parent Committee has been established, and no resolution/recommendations are attached (sign below and return the form to the Office of Indian Education).</p> <p><input checked="" type="checkbox"/> Resolution is attached:</p> <p>Date resolution passed by Parent Committee: <u>January 30, 2017</u></p> <p>Date resolution presented to Local School Board: _____</p> <p>The attached resolution is a resolution of (check one): <input checked="" type="checkbox"/> Concurrence <input type="checkbox"/> Non-concurrence</p> <p>Recommendations are (check one): <input type="checkbox"/> Included <input type="checkbox"/> Not included</p> <p><input type="checkbox"/> Resolution is NOT attached. If not attached, explain:</p> <p><input type="checkbox"/> School Board Response is NOT attached. If not attached, explain:</p> <p><input type="checkbox"/> A Parent Committee has NOT been established. If checked, please explain why not, including discussion of any steps that have been taken to establish a parent committee:</p> <p>The district requests that the Office of Indian Education provide assistance in the following area(s):</p> <p><input type="checkbox"/> Parent Committee Training</p> <p><input type="checkbox"/> Staff Development on American Indian history and culture</p> <p><input type="checkbox"/> Other (explain):</p> |

The information provided on this form is true and accurate to the best of my belief and knowledge.

Signature – Superintendent of School District/Authorized Representative

Date signed

2016-2017 PARENT COMMITTEE RESOLUTION
(Due March 1,2017)

WHEREAS, the White Bear Lake Area Schools Independent School District/Charter School #624 provides an opportunity for all of its citizens to participate in district program communities, and

WHEREAS, the Indian Education Parent Committee of the White Bear Lake Area Schools Independent School District/Charter School #624 is the duly elected and established Parent Committee comprised of parents of children eligible to be enrolled in American Indian programs, secondary students, representatives from community groups, school administrators, and

WHEREAS, the Parent Committee's current responsibilities are addressed in adopted by-laws and apply to programs specifically designed for American Indian learners implemented through Indian Education Program, and

WHEREAS, the Parent Committees responsibilities have been expanded to include involvement in and advisement of all educational programs, programs for elementary and secondary grades, special education programs and support services, and

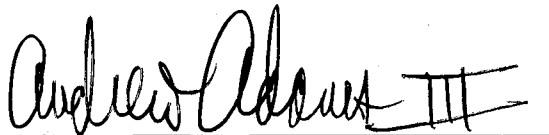
WHEREAS, the Indian Education Parent Committee of White Bear Lake Area Schools Independent School District/Charter School did meet on January 30, 2017 to review, recommend and approve this Resolution, and

WHEREAS, the Parent Committee has found most of the District's educational programs to be adequate in meeting the needs of American Indian students.

THEREFORE BE IT RESOLVED, the Parent Committee White Bear Lake Area Schools does concur that the district's programs meet American Indian student needs.

In favor of Resolution: 13

Not in favor of Resolution*: 0



Andrew Adams III

Chairperson

Indian Education Parent Committee

JANUARY 30, 2017
Date

**If the committee does not concur with the Resolution, the reasons for the non-concurrence and recommendations shall be submitted with this Resolution. By resolution, the Board must respond in writing within 60 days, to each recommendation made by the committee and state its reasons for not implementing the recommendation. (Minn. Stat. § 124D.78, Subd.1)*

Parent Committee Membership Roster

Identify the members of your district's American Indian Education Program Parent Committee below. List the chairperson first (include address of chairperson only), and provide the area of representation (parent, teacher, secondary student, counselor, etc.) for each committee member. Check to indicate whether the member is an American Indian. Attach an additional page if more space is needed.

| Name of Committee Member | Area of Representation | American Indian? | |
|--|------------------------|---|--|
| | | Yes | No |
| ANDREW ADAMS III 55127 3172 CENTERVILLE ROAD, WADNAIS HEIGHTS, MN | PARENT | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Danielle DeLong | parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Renee Butters | parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| MIKE HERNANDEZ | counselor | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Tristan Kemp | student | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Victoria Leon | parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Kari Thimjon | teacher | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Bhonda Kukuk | Parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| JOANNA Hill | | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Ray Cermak Jr. | Parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Christine Cermak | Parent | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Tasha Walsh | Parent | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| KELLY Sam | PARENT | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| | | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

AGENDA ITEM: **Policy 203.2, Order of the Regular School Board Meeting**

MEETING DATE: **February 13, 2017**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 203.2, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in January, and is being recommended for a second reading in the same format as in January.

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

RECOMMENDATION:

To approve School Board Policy 203.2 as recommended by the Policy Committee.

203.2 ORDER OF THE REGULAR SCHOOL BOARD MEETING

I. PURPOSE

The purpose of this policy is to ensure consistency in the order of business at regular school board meetings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school board to consider matters that come before it in a consistent and orderly manner.

III. ORDER

A. The school board shall conduct an orderly school board meeting. The school board will, at all regular school board meetings, follow an agenda order similar to:

1. Call to order
2. Approval of agenda
3. Consent agenda
 - a) Approval of minutes
 - b) Payment of invoices
 - c) Correspondence
 - d) Acceptance of gifts
 - e) Field trip request
 - f) Personnel Items
4. Public Forum
5. Information Items
6. Discussion Items
7. Operational Items
8. Board Forum.
9. Adjournment

- B. The school board may depart from the order of business with the consent of the majority of members present.

Legal References: Minn. Stat. § 123B.09, Subd. 7 (School Board Powers)

Cross Reference: WBLASB Policy 203 (Operation of the School Board - Governing Rules)
WBLASB Policy 203.5 (School Board Meeting Agenda)
WBLASB Policy 213 203.6 (Consent Agenda) ~~For Regular School Board Meetings)~~

AGENDA ITEM: **Policy 203.6, Consent Agenda**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 203.6, Consent Agenda, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a second reading in the same format with no changes. MSBA did not have any recommended changes for this policy.

The purpose of this policy is to allow the use of a consent agenda.

RECOMMENDATION:

To approve School Board Policy 203.6 , Consent Agenda, as recommended by the Policy Committee.

*Adopted: May 18, 1996
Revised: July 15, 2002
Revised: May 12, 2008*

*White Bear Lake Area School
District #624 Policy 203.6*

203.6 CONSENT AGENDA FOR REGULAR SCHOOL BOARD MEETINGS

I. PURPOSE

The purpose of this policy is to allow the use of a consent agenda.

II. GENERAL STATEMENT OF POLICY

In order for a more efficient administration of school board meetings, the school board may elect to use a consent agenda for the passage of non-controversial items of a similar nature.

III. PROCEDURES

- A. The superintendent, in consultation with the school board chair, may place items on the consent agenda. By using a consent agenda, the school board has consented to the consideration of certain items as a group under one motion. Should a consent agenda be used, an appropriate amount of discussion time will be allowed to review any item upon request.
- B. Consent items are those which usually do not require discussion or explanation prior to school board action, are noncontroversial and/or similar in content, or are those items which have already been discussed and/or explained and do not require further discussion or explanation. Such agenda items might include ministerial tasks such as, but not limited to, the approval of the agenda, approval of previous minutes, approval of bills, approval of reports, etc. These items might also include similar groups of decisions such as, but not limited to, approval of staff contracts, approval of maintenance details for the school district buildings and grounds or approval of various schedules.
- C. Items shall be removed from the consent agenda by a timely request by an individual school board member for independent consideration. A request is timely if made prior to the vote on the consent agenda. The request does not require a second or a vote by the school board. An item removed from the consent agenda will then be discussed and acted on separately immediately following the consideration of the consent agenda.
- D. Consent agenda items are approved in mass by one vote of the school board. The consent agenda items shall be separately recorded in the minutes.

Legal References:

Minn. Stat. 123B.09, Subd. 7 (School Board Powers)

Cross Reference:

WBLASB Policy 203.2 (Order of the Regular School Board Meeting)

WBLASB Policy 203.5 (School Board Meeting Agenda)

WBLASB Policy 204 (School Board Meeting Minutes)

AGENDA ITEM: **Policy 204, School Board Minutes**
MEETING DATE: **February 13, 2017**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 204, School Board Minutes, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in January, and is being recommended in the same format. MSBA did not have any recommended changes for this policy.

The purpose of this policy is to establish procedures relating to the maintenance of records of the school board and the publication of its official proceedings.

RECOMMENDATION:

To approve School Board Policy 204, School Board Minutes, as recommended by the Policy Committee.

Adopted: November 13, 1995
Revised: May 9, 2005
Revised: March 9, 2009

White Bear Lake Area School Board Policy 204

204 SCHOOL BOARD MEETING MINUTES

[Note: The provisions of this policy are required by statute.]

I. PURPOSE

The purpose of this policy is to establish procedures relating to the maintenance of records of the school board and the publication of its official proceedings.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to maintain its records so that they will be available for inspection by members of the general public and to provide for the publication of its official proceedings in compliance with law.

III. MAINTENANCE OF MINUTES AND RECORDS

A. The clerk shall keep and maintain permanent records of the school board, including records of the minutes of school board meetings and other required records of the school board. All votes taken at meetings required to be open to the public pursuant to the Minnesota Open Meeting Law shall be recorded in a journal kept for that purpose. Public records maintained by the school district shall be available for inspection by members of the public during the regular business hours of the school district. Minutes of meetings shall be available for inspection at the administrative offices of the school district after they have been prepared, and posted on the school district website. Minutes of a school board meeting shall be approved or modified by the school board at a subsequent meeting, which action shall be reflected in the official proceedings of that subsequent meeting.

B. Recordings of Closed Meetings

1. All closed meetings, except those closed as permitted by the attorney-client privilege, must be electronically recorded at the expense of the school district. Recordings of closed meetings shall be made separately from the recordings of an open meeting, to the extent such meetings are recorded. If a meeting is closed to discuss more than one (1) matter, each matter shall be separately recorded.
2. Recordings of closed meetings shall be preserved by the school district for the following time periods:

- a. Meetings closed to discuss labor negotiations strategy shall be preserved for two (2) years after the contract is signed.
 - b. Meetings closed to discuss security matters shall be preserved for at least four (4) years.
 - c. Meetings closed to discuss the purchase or sale of property shall be preserved for at least eight (8) years after the date of the meeting.
 - d. All other closed meetings shall be preserved by the school district for at least three (3) years after the date of the meeting.
 - e. Following the expiration of the above time periods, recordings of closed meetings shall be maintained as set forth in the school district's Records Retention Schedule.
3. Recordings of closed meetings shall be classified by the school district as protected non-public data that is not accessible by the public or any subject of the data, with the following exceptions:
- a. Recordings of labor negotiations strategy meetings shall be classified as public data and made available to the public after all labor contracts are signed by the school district for the current budget period.
 - b. Recordings of meetings related to the purchase or sale of property shall be classified as public data and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the school district has abandoned the purchase or sale.
 - c. Recordings of any other closed meetings shall be classified and/or released as required by court order.
4. Recordings of closed meetings shall be maintained separately from recordings of open meetings, to the extent recordings of open meetings are maintained by the school district, with the exception of recordings that have been classified as public data as set forth in Section III.B.3. above. Recordings of closed meetings classified as non-public data also shall be maintained in a secure location, separate from recordings classified as public data.

5. Recordings of closed meetings shall be maintained in a manner to easily identify the data classification of the recording. The recordings shall be identified with at least the following information:
 - a. The date of the closed meeting;
 - b. The basis upon which the meeting was closed (e.g., labor negotiations strategy, purchase or sale of real property, educational data); and
 - c. The classification of the data.
6. Recordings of closed meetings related to labor negotiations strategy and the purchase or sale of property shall be maintained and monitored in a manner that reclassifies the recording as public upon the occurrence of an event reclassifying that data as set forth in Section III.B.3. above.

IV. PUBLICATION OF OFFICIAL PROCEEDINGS

- A. The school board shall cause its official proceedings to be published once in the official newspaper of the school district within thirty (30) days of the meeting at which the proceedings occurred; however, if the school board conducts regular meetings not more than once every thirty (30) days, the school board need not publish the minutes until ten (10) days after they have been approved by the school board.
- B. The proceedings to be published shall be sufficiently full to fairly set forth the proceedings. They must include the substance of all official actions taken by the school board at any regular or special meeting, and at minimum must include the subject matter of a motion, the persons making and seconding the motion, a listing of how each member present voted on the motion, the character of resolutions offered including a brief description of their subject matter and whether adopted or defeated. The minutes and permanent records of the school board may include more detail than is required to be published with the official proceedings. If the proceedings have not yet been approved by the school board, the proceedings to be published may reflect that fact.
- C. The proceedings to be published may be a summary of the essential elements of the proceedings, and/or of resolutions and other official actions of the school board. Such a summary shall be written in a clear and coherent manner and shall, to the extent possible, avoid the use of technical or legal terms not generally familiar to the public. When a summary is published, the publication shall clearly indicate that the published material is only a summary and that the full text is available for public inspection at the administrative offices of the school district

and that a copy of the proceedings, other than attachments to the minutes, is available without cost at the offices of the school district or by means of standard or electronic mail..

Legal references: Minn. Stat. § 13D.01, Subd. 4-6 (Open Meeting Law)
Minn. Stat. § 123B.09, Subd. 10 (Publishing Proceedings)
Minn. Stat. § 123B.14, Subd.7 (Record of Meetings)
Minn. Stat. § 331A.01 (Definition)
Minn. Stat. § 331A.05, Subd. 8 (Notice Regarding Published Summaries)
Minn. Stat. § 331A.08, Subd. 3 (Publication of Proceedings)
Op. Atty. Gen. 161-a-20, December 17, 1970;
Ketterer v. Independent School District No. 1, 248 Minn. 212, 79 N.W. 2d 428 (1956).

Cross References: WBLASB Policy 205 (Open Meetings and Closed Meetings)
MSBA Service Manual, Chapter 1, School District Governance, Powers and Duties