

**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, August 12, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**A. PROCEDURAL ITEMS**

1. Vice Chair Chapman called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Newmaster, Wilson, Chapman, Ellison, Fahey. Absent: Beloyed and Mullin.  
Ex-officio: Kazmierczak  
Cabinet: Asper, Maurer, Mons, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. moved and seconded to approve the agenda as presented. ***Voice vote: all ayes.***  
***Motion carried.***
5. moved and seconded to approve the Consent Agenda consisting of:
  - Approval of minutes for regular meeting of July 15;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution for acceptance of gifts with thank you letters directed to the donors – ***Resolution:*** WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages, and WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the white Bear Lake Area Schools; and THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the gifts;
  - Passage of resolution to approve Human Resources items to include:
    - **Resignation/Termination/Non-Renewal– Classified Staff**  
Janelle Anderson– Instructional Assistant, Vadnais Heights Elementary  
Employed by District 624 since 09/04/2019  
Effective Date: 08/01/2019  
Catherine Carlson– Pupil Support Assistant, WBLAHS – South Campus  
Employed by District 624 since 09/03/2013  
Effective Date: 08/01/2019  
Tanesha Flipp– Part Time Cook, Sunrise Park Middle School  
Employed by District 624 since 12/13/2017  
Effective Date: 07/25/2019  
Jay Hughes– Custodian, Area Learning Center  
Employed by District 624 since 01/12/2016  
Effective Date: 07/23/2019  
Rebecca Hunt– Regular Part Time Cook, Sunrise Park Middle School  
Employed by District 624 since 10/09/2017  
Effective Date: 07/25/2019  
Cindy Kehoe– Program Assistant Leader, Lakeaires Elementary  
Employed by District 624 since 10/24/2016  
Effective Date: 08/01/2019  
Chabtekk Knauss– Part Time Cook, Sunrise Park Middle School  
Employed by District 624 since 10/09/2017  
Effective Date: 07/30/2019

Kimberly Miller– Bus Driver, Bus Garage

Employed by District 624 since 10/11/2018

Effective Date: 07/29/2019

Nicholas Sauer– Pupil Support Assistant, WBLAHS – North Campus

Employed by District 624 since 09/03/2018

Effective Date: 07/24/2019

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

Jiamei Zhang– Chinese Teacher, Sunrise Park Middle School

Employed by District 624 since 08/24/2015

Effective Date: 06/30/2019

➤ **RETIREMENT – CLASSIFIED STAFF**

Donna Rekucki – Student Supervisor, WBLAHS – South Campus

Employed by District 624 since 08/30/1996

Effective Date: 09/01/2019

James Shelhorn – Custodian, Birch Lake Elementary

Employed by District 624 since 08/29/2008

Effective Date: 07/31/2019

➤ **CHANGE IN ASSIGNMENT - CLASSIFIED**

Molly Miller – Production Clerk, From South Campus to North Campus

\$19.26 per hr., 40 hours per week, \$28,504.80

Effective Date: 08/23/2019

Lynn Quarfoth – From PT Cook To HS Asst. Head Cook

\$18.87 per hr. plus Long. 15, \$.75 per hr. & Cert 2, \$.70 per hr., 35.0 hrs. per week

Effective Date: 09/02/2019

Priscila Rockwood – From Building Assistant, Matoska Elementary

To Student Information System Registrar, District Center

\$19.80 per hr., 40 hours per week, 38,332.80

Effective Date: 07/25/2019

Natalie Sagdalen – From Asst. Head Cook To Head Cook Manager

\$20.78 per hr., Long. 20, \$1.10 per hr., Cert 3, \$.95 per hr., Satellite, \$1.00, 40.0 hrs. per week

Effective Date: 09/02/2019

➤ **CHANGE IN ASSIGNMENT - CERTIFIED**

Tracy Presseller – Special Education Teacher, Otter Lake Elementary

From .9 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

Shannon Treichel – Instructional Coach, WBLAHS - North Campus

From .8 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CERTIFIED STAFF**

Sara Mcgrath-Daly– Occupational Therapist, Birch Hugo and Normandy Park

From .8 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

➤ **PART TIME TEACHER PROGRAM– CERTIFIED STAFF**

Denise Deen– Early Childhood Special Education Teacher, Normandy Park

Employed by District 624 since 12/03/2001

Effective Date: 2019-2020 School Year

➤ **THREE YEAR EXTENDED LEAVE REQUEST – CERTIFIED STAFF**

Lisa Brichacek – Health Teacher, Sunrise Park Middle School

Employed by District 624 since 08/21/2001

Effective Date: 2019-2020 School Year through 2021-2022 School Year

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

Karla Hernandez – Human Resources Specialist, District Center

\$55,007.30 (Pro-rated on annual salary of \$63,564.00)

Effective Date: 08/19/2019

Lynnae Locke – Early Childhood Assistant, Normandy Park

\$17.63 per hr., 16.5 hrs. per week, \$9,632.00

Effective Date: 09/09/2019

Clifford Lutz – Custodian, Vadnais Heights Elementary & WBLAHS – South Campus

\$18.35 per hr. plus \$.30 shift diff., 40.0 hrs. per week, \$33,030.00

Effective Date: 08/19/2019

Rosa Mohamed – Pupil Support Assistant, Birch Lake Elementary

\$18.77 per hr., 32.5 hrs. per week, \$21,960.90

Effective Date: 09/02/2019

Anthony Reed – Asst. Head Custodial Engineer, Lakeaires and Matoska Elementary

\$22.41 per hr. plus \$.30 shift diff., 40.0 hrs. per week, \$43,058.15

Effective Date: 08/01/2019

Mary Viavattine – Building Assistant, Vadnais Heights Elementary

\$17.63 per hr., 23.75 hrs. per week, \$15,492.36

Effective Date: 08/23/2019

Kiana Williams – Instructional Assistant, Vadnais Heights Elementary

\$18.33 per hr., 27.5 hrs. per week, \$13,610.03

Effective Date: 09/03/2019

➤ **NEW PERSONNEL – NON-AFFILIATED**

Janelle Anderson – Bear FUNdamentals Instructor, Hugo Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Tami Janke – Bear FUNdamentals Instructor, Lakeaires Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Michelle Marcotte – Bear FUNdamentals Instructor, Lakeaires Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Amber Walsh – Dean of Students, Central Middle School

\$85,680 plus 10 days \$4,416.50

Effective Date: 2019-2020 School Year

Miles Webb Sr – African American Cultural Liaison, District Wide

\$54,430.76 (Pro-rated on an annual salary of \$61,000.00)

Effective Date: 08/08/2019

Chente Xiong – Hmong Cultural Liaison, Normandy Park

\$28.50 per hr., 25 hours per week, \$27,075.00

Effective Date: 2019-2020 School Year

➤ **NEW PERSONNEL – CERTIFIED STAFF**

Maureen Classen – Social Worker, Birch Lake and Otter Lake Elementary

MA, Step 1, \$48,023

Effective Date: 2019-2020 School Year

Caren Leffer Da Silva – Special Education Teacher, Birch Lake Elementary

BA, Step 1, \$43,310

Effective Date: 2019-2020 School Year

Joshua Dery – .8 FTE Industrial Technology Teacher, WBLAHS – South & North Campus

BA+45, Step 5, \$41,231.20

Effective Date: 2019-2020 School Year

Jody Ryan – .4 FTE CNA Course Teacher, WBLAHS – South Campus

MA, Step 7, \$23,237.60

Effective Date: 2019-2020 School Year

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Molly Happe – Grade 4 Teacher, Vadnais Heights Elementary

BA, Step 1, \$11,295.48

Effective Date: 08/19/2019 through 11/01/2019

Benjamin Stoddart – Science Teacher, WBLAHS – North Campus

BA, Step 1, \$8,759.76

Effective Date: 08/26/2019 through 10/16/2019

***Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.***

**B. PUBLIC FORUM**

**C. INFORMATION ITEMS**

1. Summer Learning Opportunities for Students - Director of Community Services & Recreation Tim Maurer and staff members Matt Riebow, Christina Anderson, and Kate Andersen reported on summer opportunities for students in early childhood, youth programs, recreation, and summer camp programs.

Assistant Superintendent Sara Paul and Career Navigator Jenny Moore shared information and outcomes from expanded career exploration and internship opportunities in the Manufacturing, Construction, Information Technology, Healthcare, and Automotive career pathways programs. The presentations are available on the district website.

2. Superintendent's Report - Individual school Supply Lists are currently available on the school and District website ([www.isd624.org](http://www.isd624.org)) Find information about the welcome back activities on the individual school websites. We are excited to welcome students back for our staggered first days: Tuesday, Sept. 3 for Grades 6-12+; Wednesday, Sept. 4 for Grades 1-5; Thursday, Sept. 5 for Kindergarten students; Week of Sept. 9 for Early Childhood Programs. District community members age 65 and older are invited to apply for our Senior Activity Pass, which allows free entry into a variety of activities. Call the Superintendent's Office at 651-407-7563 to request a FREE Activity Pass and a 2019-20 District Activities Calendar. WBLAS is currently hiring a variety of positions for the 2019-20 school year. Find employment opportunities on the district's website, and join White Bear Nation! Two district publications will be arriving in mailboxes very soon: The Community Services Fall Catalog contains information about Community Services & Recreation classes and programs. It also includes the "Bear's Bulletin" portion with district updates and information. Information about the upcoming Nov. 5 Bond Referendum is included in this edition of the seasonal publication. The 2019-20 Activities Calendar is in the mailed to families who have students in our schools. Community members who would like a copy can stop by any of our district schools in September or call 651-407-7563 to request one be mailed to their home.

**Building Our Future** The district has begun its efforts in sharing information with the community about the Bond Referendum, which if approved would accommodate: projected enrollment growth; safe, secure and healthy learning environments for **all** students; increased opportunities for students through a single, unified 9-12 high school experience; and flexibly-designed learning spaces to support student-centered instruction. The district's efforts in sharing the information with the community will continue, with the website [www.isd624.org/Bond2019](http://www.isd624.org/Bond2019) providing the most current information. Community members will soon be receiving referendum information in Bear's Bulletin (the flip-book to the Community Services Catalog), and we'll continue to share the referendum details out in various ways. One thing I would like to address, and correct, are some erroneous pieces of information that are being shared in the community: HS size - The combined high school size has been talked about as housing 5,000 students, whereas the plan created by the committee and approved by the School Board is a high school building built for up to 3,400 students (common spaces), which is the anticipated enrollment for grades 9-12 in the 2028-29 school year. Eminent domain - I'd like to reiterate that a single unified grade 9-12 high school could be built on the existing property already owned by the district. The district would consider purchasing neighboring homes from interested sellers if expansion made sense. The School Board has stated publicly that it will not use eminent domain. I invite anybody who has questions or concerns to contact me.

**D. DISCUSSION ITEMS - None**

**E. OPERATIONAL ITEMS**

1. Action on Approving Superintendent's Contract for 2020-2023 - Ellison moved and Wilson seconded to approve the three-year (July 1, 2020 – June 31, 2023) contract extension with Superintendent Dr. Wayne Kazmierczak as presented. Per Minnesota Statute 123B.143 the superintendent and School Board may enter into negotiations during the last year of the contract. **Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.**

2. ***\*Closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #17.031.21.24.0002 located in the City of Hugo, County of Washington, State of Minnesota; and PID # 17.031.21.33.0003 located in the City of Hugo, County of Washington, State of Minnesota.***

Fahey moved and Wilson seconded to go into closed session at 7:40 p.m. ***Voice vote: all ayes. Motion carried.*** Vice Chair Chapman reconvened the meeting at 7:43 p.m. Present: Board members Chapman, Ellison, Fahey Newmaster, Wilson. Administrators present: Kazmierczak, Mons, Wald. Closed session adjourned at 8:00 p.m. and Vice Chair Chapman reopened the meeting at 8:04 p.m.

2. Action on Approval of Land Purchase Agreements\* - Fahey moved and Wilson seconded to approve the purchase agreements for the properties described as PID #17.031.21.24.0002 located in the City of Hugo, County of Washington, State of Minnesota and PID #17.031.21.33.0003 located in the City of Hugo, County of Washington, State of

Minnesota as presented. ***Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.***

**F. BOARD FORUM -** - Ellison reported that teachers from Matoska and Willow Elementary Schools participated in a Teaching Tolerance workshop on Social Justice and Facilitating Critical Conversations. Fahey reported that the Strategic Planning Team met for two days and a highlight was the presentation of each site plan developed during the 2018-19 school year.

**G. NEGOTIATION STUDY SESSION -** *This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.*

Wilson moved and Ellison seconded to go into closed session at 8:08 p.m. ***Voice vote: all ayes. Motion carried.*** Vice Chair Chapman reconvened the meeting at 8:15 p.m. Present: Board members Chapman, Ellison, Fahey, Newmaster, Wilson. Administrators present: Kazmierczak, Mons, Wald.

**H. ADJOURNMENT -** The meeting was adjourned at 8:39 p.m.

Submitted by Ellen Fahey, Clerk