

**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, February 12, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

**A. PROCEDURAL ITEMS**

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed,  
Ex-Officio: Kazmierczak  
Cabinet: Cooper, Daniels, Garrison, Maurer, Paul, Vette,  
Student School Board Representative: Rensted
3. Pledge of Allegiance
4. Wilson motioned and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Beloyed motioned and Fahey seconded to approve the consent agenda consisting of:
  - Approval of minutes of regular meeting of January 9 and special meeting of January 29;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Approve field trips; and
  - Passage of resolution to approve personnel issues to include:
    - **Resignation/Termination – Classified**  
Lynn Amon – Outreach Worker, Senior Center  
Employed by District 624 since 07/18/2005  
Effective Date: 02/28/2018  
Julie Blom – Regular Part Time Cook, WBLAHS – North Campus  
Employed by District 624 since 09/01/2005  
Effective Date: 02/16/2018  
Larry Hanson – Part Time Cook, Sunrise Middle School  
Employed by District 624 since 12/14/2017  
Effective Date: 12/31/2018  
Chia Yang – Instructional Assistant, Matoska Elementary  
Employed by District 624 since 12/19/2016  
Effective Date: 02/02/2018
    - **Resignation/Termination – Certified Staff**  
Scott Kolman-Keen – Orchestra Teacher, Willow Elementary  
Employed by District 624 since 08/24/2006  
Effective Date: 06/30/2018  
Katherine Moore – School Psychologist, Willow Elementary  
Employed by District 624 since 08/24/2006  
Effective Date: 06/08/2018
    - **Retirement – Certified**  
Charlene Cady – Special Education Teacher, Central Middle School  
Employed by District 624 since 08/23/1984  
Effective Date: 02/01/2018  
Celeste Ruebl – Speech-Language Pathologist, Lakeaires Elementary  
Employed by District 624 since 08/27/1990  
Effective Date: 06/08/2018

➤ **Retirement – Professional**

Kathleen Daniels – Director of Student Support Services, District Center  
Employed by District 624 since 01/13/1992

Effective Date: 06/29/2018

Brian Leonard – Associate Principal, WBLAHS – South Campus

Employed by District 624 since 08/21/1986

Effective Date: 06/29/2018

➤ **Full Time Leave Request – Certified Staff**

Anne Kronebusch – Grade 4 Teacher, Oneka Elementary

Employed by District 624 since 08/26/2010

Effective Date: 2018-2019 School Year

➤ **Part Time Leave Request – Certified Staff**

Traci Bowermaster – Special Education Teacher, Area Learning Center

Position .7 (Leave .3)

Effective Date: 2018-2019 School Year

Courtney Johnson – .3 Intervention Teacher, Otter Lake Elementary

Employed by District 624 since 08/22/2012

Effective Date: 11/17/2017 through 02/26/2018

Amy Oian – School Social Worker, TEC

Position .5 (Leave .3)

Effective Date: 2018-2019 School Year

➤ **Change In Assignment – Classified Staff**

Tara Pankratz – From Program Assist. Leader, Willow Elementary

To Instructional Assistant, Lakeaires

\$17.58 per hr., 4.5 hrs. per day, 98 days

Effective Date: 01/10/2018

➤ **Extra Assignment – Certified Staff**

Joanna Trudgeon – .2 Mathematics Teacher, WBLAHS – North Campus

MA+60, Step 12, \$7,436.44

Effective Date: 01/29/2018 through 06/08/2018

➤ **New Personnel – Classified Staff**

Ka Bao Jennrich – Instructional Assistant, Vadnais Elementary

\$17.58/hr., 3.0 hrs. per day/ 92 days, \$4,852.08

Effective Date: 01/18/2018

Valentine Johnson – Assistant Head Custodial Engineer, WBLAHS – South Campus

\$21.18/hr. + .25 SD, 8.0 hrs. per day/100 days, \$17,143.99

Effective Date: 02/12/2018

Mary Jane Link – Pupil Support Assistant, Birch Lake Elementary

\$18.00/hr., 6.5 hrs. per day/ 100 days, \$11,700.00

Effective Date: 01/08/2018

➤ **New Personnel – Classified Staff**

April Livers – Administrative Assistant Student Support Services, District Center

\$17.99/hr., 8.0 hrs. per day/ 105 days, \$15,111.60

Effective Date: 02/05/2018

Aaron Turner – Campus Security, WBLAHS – South Campus

\$16.00/hr., 5.5 hrs. per day/ 87 days, \$7,656.00

Effective Date: 01/29/2018

➤ **New Personnel – Certified Staff**

Andrea Ruane – .8 FTE Elective Teacher, Area Learning Center  
MA, Step 2, \$38,747.20  
Effective Date: 2017-2018 School Year

➤ **LONG TERM SUBSTITUTE - CERTIFIED STAFF**

Mikayla Hensch – .8 FTE Language Arts Teacher, WBLAHS – South Campus  
BA, Step 1, \$5,620.65  
Effective Date: 01/29/2018 through 03/09/2018

*Roll call vote: ayes: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson,  
Beloyed; nays, none. Motion carried.*

**B. PUBLIC FORUM** - There were no speakers.

**C. INFORMATION ITEMS**

1. Superintendent's Report- High School Honor, All State and Conference Band, Orchestra and Choir students were honored before the meeting. The Strategic Planning Team will discuss the work of the eight Action Teams and make final recommendations to be presented at the March work study meeting and final action will occur at the April regular board meeting. February recognitions include: Black History Month, National School Counselling Week, National PTA Founders Day, MN School Board Recognition Week. Willow Lane 5th graders are taking over Donatelli's during the lunch hour each Tuesday in February. Spring theatre elementary, middle school, and high school production schedule is on the district website [www.isd624.org](http://www.isd624.org) Middle school students Meg Elliott, Lena Viker, Marta McKane, and Michael Kimlinger received Patriot's Pen awards and Meg Elliott was present to read her essay. In MN this year 19 teachers earned National Board Certification and four are from the WBLAS district. Congratulations to Steve Bates, Rita Leonard, Keith Steadland, and Deb Thibault. Student report - North Campus student Baylee Hamilton hosted a blood drive as a service project. The Drumline played at Super Bowl live events. The Student Council Annual Winter Dance was held on Feb. 3rd at the Armory. Night of Jazz is Feb. 17th at South Campus. Feb. 27th a group of South Campus students will participate in the Fusion Advancing Sciences Event at Target Center and was one of 15 schools selected to present at the evening event. Alpine and Nordic Ski team members will participate in state meets. Go Bears!

**D. DISCUSSION ITEMS**

1. American Indian Resolution of Concurrence - Chairperson of the American Indian Parent Advisory Committee Andrew Adams, III presented information on the concurrence resolution in accordance with MN Statute, Section 124D.78.
2. Proposed School Year Calendar for 2018-19 - Assistant Superintendent Sara Paul and Director of Human Resources Mitch Cooper presented the 2018-19 calendar and the preliminary 2019-20 calendar. The 2018-19 calendar will be on the March 5, 2018 meeting for approval. The calendars are available on the website.
3. First Reading of School Board Policies:
  - a. Policy 413, Harassment and Violence
  - b. Policy 425, Staff Development
  - c. Policy 524, Electronic Technologies Acceptable Use Policy
  - d. Policy 708, Transportation of Nonpublic School Students
  - e. Policy 711, Video Recording on School BusesPolicies will be placed on the March 5 meeting agenda for action.

## **E. OPERATIONAL ITEMS**

1. Wilson moved and Chapman seconded to approve the 2018 American Indian Resolution of Concurrence. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
2. Chapman moved and Newmaster seconded to approve the 10-Year Long Term Facilities Maintenance Plan as presented. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
3. Wilson moved and Ellison seconded to approve the resolution stating the intention of the School Board to issue general obligation bonds to finance projects included in the District's approved ten-year facility plan; covenanting and obligating the District to be bound by and to use the provisions of Minnesota Statutes, Section 126C.55 to guarantee the payment of the principal and interest on the bonds as presented. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
4. Newmaster moved and Chapman seconded to approve the resolution establishing procedures for reimbursement of certain expenditures from proceeds of future bond issues or other borrowings as presented. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
5. Wilson moved and Beloyed seconded to approve the award the base bid package for re-roofing at Central Middle School for the contract amount of \$234,000 to Peterson Bros. Roofing. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
6. Wilson moved and Newmaster seconded to approve the agreement with School Service Employees SEIU Local 284 Paraprofessionals. **RESOLUTION: WHEREAS**, the parties have reached a tentative agreement on the 2017-19 Contract; **WHEREAS**, the School Service Employees SEIU Local 284 Paraprofessionals have ratified the Contract; **THEN BE IT HEREBY RESOLVED** that the School Board of Independent School District 624 approves the 2017-2019 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***
7. Ellison moved and Fahey seconded to approve the agreement with School Service Employees SEIU Local 284 Secretarial and Clerical. **RESOLUTION: WHEREAS**, the parties have reached a tentative agreement on the 2017-19 Contract; **WHEREAS**, the School Service Employees SEIU Local 284 Secretarial and Clerical have ratified the Contract; **THEN BE IT HEREBY RESOLVED** that the School Board of Independent School District 624 approves the 2017-2019 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson ayes. Abstain: Beloyed, nays none. Motion carried.***
8. Newmaster moved and Beloyed seconded to approve the agreement with Principals' Association. **RESOLUTION: WHEREAS**, the parties have reached a tentative agreement on the 2017-19 Contract; **WHEREAS**, the Principals' Association has ratified the Contract;

**THEN BE IT HEREBY RESOLVED** that the School Board of Independent School District 624 approves the 2017-2019 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***

9. Ellison moved and Fahey seconded to approve the agreement with Administrators' Association. **RESOLUTION: WHEREAS**, the parties have reached a tentative agreement on the 2017-18 Contract; **WHEREAS**, the Administrators' Association has ratified the Contract; **THEN BE IT HEREBY RESOLVED** that the School Board of Independent School District 624 approves the 2017-2018 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. ***Roll call vote: Chapman, Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed, All ayes, nays none. Motion carried.***

10. Wilson moved and Chapman seconded to approve the School Board Policies:

- a. Policy 405, Veterans Preference
- b. Policy 610, Field Trips

***Voice vote: all ayes; nays none. Motion carried.***

- F. BOARD FORUM** - Wilson thanked Director of Student Support Services Kathleen Daniels for her service and wished her well on her retirement. Newmaster reported that ECFE will hold a Pasta Dinner on Feb. 23 and it is I Love To Read month. Fahey thanked Trish and Steve of Donatelli's and their staff for working with the Willow Lane 5th graders. A community conversation will be held at Boatworks Commons on Feb 28 at 6:30pm on the book A Good Time For The Truth Race In Minnesota. Ellison reported that of the 167 MN Teacher of the Year candidates two are from WBLAS district. Congratulations to Angela Bianco and Nick Marty.
- G. ADJOURNMENT** - Wilson moved and Mullin seconded to adjourn at 8:21 p.m. ***Voice vote: all ayes; nays none. Motion carried.***

Submitted by: Ellen Fahey, clerk