

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, December 13, 2021** at 5:30 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN. This meeting was open to the public and a recording is posted on the website.

AGENDA

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call - Present: Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand.
Absent: Beloyed.
Ex-Officio: Dr. Wayne Kazmierczak
3. Pledge of Allegiance
4. Thompson moved and Newmaster seconded to approve the agenda as presented.
Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.
5. Chapman moved and Arcand seconded to approve the consent agenda consisting of:
 - a) Approval of minutes for regular Board meeting on November 8, 2021, and November 22, 2021;
 - b) Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the School Board;
 - c) Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - d) Approval of field trips;
 - e) Passage of resolution to approve personnel items to include:

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CLASSIFIED
STAFF**

MOLLY ABERG – ELL Assistant - WBLAHS - South Campus
Employed by District 624 since 10/25/2004
Effective Date: 11/08/2021

SHELLEY BOROWSKE – Pupil Support Assistant - Hugo Elementary
Employed by District 624 since 11/01/1998
Effective Date: 12/21/2021

STEVEN KOBILKA – Custodian - Central Middle School, TEC & DC
Employed by District 624 since 05/22/2017
Effective Date: 11/09/2021

HAILEY LACHINSKI – Student Supervisor - Central Middle School
Employed by District 624 since 10/26/2021
Effective Date: 11/09/2021

ERIK OLSON – NS Assistant - WLAHS - South Campus
Employed by District 624 since 10/07/2021
Effective Date: 11/04/2021

ANDREW SCHMIDT – Behavior Management Assistant - Matoska Elementary
Employed by District 624 since 09/04/2020

Effective Date: 01/06/2022

JENNIFER SULLIVAN – NS Head Cook - WBLAHS - South Campus

Employed by District 624 since 09/01/2014

Effective Date: 11/03/2021

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

EMILY PELKE – Language Arts Teacher - Sunrise Park Middle School

Employed by District 624 since 08/30/2021

Effective Date: 12/03/2021

➤ **RETIREMENT – CLASSIFIED STAFF**

ROBERT ARNSDORFF – Custodial Engineer - Central Middle School

Employed by District 624 since 09/23/1986

Effective Date: 09/23/2021

➤ **EXTRA ASSIGNMENT– CERTIFIED STAFF**

SARAH BRUEMMER – .2 Math Teacher - WBLAHS - North Campus

MA + 60, Step 13 \$5,518.69

Effective Date: 09/27/2021 - 12/17/2021

MARK MISGEN – .2 Physical Education - Willow Elementary

MA + 60, Step 13 \$11,322.83

Effective Date: 11/29/2021 - 05/25/2022

➤ **CHANGE IN ASSIGNMENT – NON-AFFILIATED**

ANGELA LUNDBLAD – From Early Childhood Specialist - Normandy Park

To Human Resources Specialist - District Center

\$70,000 (Prorated for the 21-22 SY \$38,500)

Effective Date: 12/13/2021

XAI THAO – Out of School Time Program Assistant Leader - Vadnais Heights Elementary

To Activity Leader - Lincoln Elementary

\$26,669.68

Effective Date: 11/01/2021

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

BRENDA BEDELL – NS Assistant - Sunrise Park Middle School

NS Assistant Manager- Sunrise Park Middle School

Increase in hours, from 21 hrs to 28.45 hrs week

Effective Date: 11/29/2021

JOANNE FORSYTHE – ELL Assistant - Central Middle School

Increase in hours, from 24 hrs to 28 hrs week

Effective Date: 11/22/2021

TERA KUNZE-MOORE– Pupil Support Assistant - Matoska Elementary

Behavior Management Assistant - Matoska Elementary

Effective Date: 01/06/2022

HEIDI SCHUSTER – NS Manager - Vadnais Heights Elementary

NS Assistant - Otter Lake Elementary

Decrease in hours, from 31.25 hrs to 25 hrs week

Effective Date: 11/15/2021

GABRIELLE SCHLOSSER – NS Assistant - Central Middle School

Decrease in hours, from 25 hrs to 18.75 hrs week

Effective Date: 11/22/2021

PANG VANG – From NS Assistant - Sunrise Park Middle School

To NS Production Lead - Sunrise Park Middle School

\$18.17 per hr., 28.75 hrs. per wk., \$14,208.94

Effective Date: 11/15/2021

➤ **NEW PERSONNEL – NON-AFFILIATED**

MOLLY KIEGER– OST Site Supervisor - Oneka Elementary

\$52,996 (Prorated on start date \$26,294.16)

Effective Date: 01-03/2022

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

JEFF CASBY – Custodian - WBLAHS - North Campus & ALC

\$19.09 per hr., plus \$0.30 shift differential 40 hrs. per wk., \$26,835.73

Effective Date: 11/01/2021

SHAWN CHANDLER – Paraeducator - WBLAHS - North Campus

\$19.53 per hr., 32.5 hrs. per wk., \$22,977.04

Effective Date: 11/03/2021

KATHLEEN CHINANDER – Early Childhood Assistant - Birch Lake Elementary

\$19.07 per hr., \$15,751.82

Effective Date: 11/15/2021

MEGAN HODGIN – Administrative Assistant Early Childhood - Normandy Park

\$20.81 per hr., \$35,793.20

Effective Date: 11/10/2021

JANE LANGE – NS Assistant - Sunrise Park Middle School

\$15.70 per hr., 17.5 hrs. per wk., \$9,891.00

Effective Date: 12/7/2021

CHRISTINA PEARSON – NS Head Cook - WBLAHS - South Campus

\$22.62 per hr., 40 hrs. per wk., \$20,928.16

Effective Date: 12/7/2021

WILLIAM PERRY – Paraeducator - TEC

\$19.53 per hr., 32.5 hrs. per wk., \$13,456.17

Effective Date: 01/03/2022

KAREN PETERS – OST Program Assistant - Otter Lake Elementary

\$14.92 per hr., \$8,611.51

Effective Date: 11/10/2021

CHESTER WHITMORE – Paraeducator - WBLAHS - North Campus

\$19.53 per hr., 32.5 hrs. per wk., \$20,846.28

Effective Date: 11/8/2021

➤ **TEMPORARY – CLASSIFIED STAFF**

MARCIA JOHNSON – Full Time Reserve Teacher - WBLAHS - South Campus

\$21.88 per hr., 40 hrs. per wk., \$20,654.72

Effective Date: 12/01/2021 through 06/10/2022

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

AMANDA CLOUD – 1st Grade Teacher - Matoska Elementary

MA, Step 2, \$1,928.97

Effective Date: 11/17/2021 – 11/26/2021

AMANDA CLOUD – Kindergarten Teacher - Lakeaires Elementary

MA, Step 2, \$10,747.14

Effective Date: 11/29/2021 – 01/28/2022

AMANDA CLOUD – Kindergarten Teacher - Hugo Elementary

MA, Step 2, \$21,218.71

Effective Date: 01/31/2022 – 05/20/2022

JOHN WACHLAROWICZ – Special Education Teacher - TEC

MA, Step 7, \$12,748.81

Effective Date: 11/16/2021 – 01/19/2022

Roll call vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.

B. PUBLIC FORUM - Bill Mahre, Ryan Vernosh

C. INFORMATION ITEMS

1. Recognition of Retiring School Board Members - Dr. Kazmierczak recognized the invaluable contributions to White Bear Lake Area Schools of outgoing Board members Kim Chapman and Don Mullin.
2. Bear Care Health & Wellness Clinic Update - A representative from the Bear Care Health & Wellness Clinic gave an update on their organization.
3. Superintendent's Report - Dr. Kazmierczak spoke about the 2021 Annual Update, boundaries feedback, the Closet, emergency school closing information, and winter break. He recognized School Board member Scott Arcand, who completed the Minnesota School Board Association Workshop Series Phase I-IV.

D. DISCUSSION ITEMS

1. Presentation and Public Hearing Related to the Proposed 2021 Payable 2022 Property Tax Levy - Tim Wald, Assistant Superintendent for Finance and Operations, and Andi Johnson, Director of Finance presented the Proposed 2021 Payable 2022 Property Tax Levy. The public had an opportunity to speak. Public Comments - none.
2. FY 21 Annual Audit Report - Mr. Jim Eichten from the District's auditing firm of Malloy, Montague, Karnowski, Radosovich and Co., P.A. (MMKR), presented the fiscal year 2020-2021 audit report.
3. Dr. Alison Gillespie, Assistant Superintendent for Teaching and Learning, presented a revised version of the 2022-23 calendar and the 2023-24 calendar for discussion.
4. First Reading of School Board Policies; a) Policy 504, Student Dress and Appearance, b) Policy 524, Electronic Technologies Acceptable Use Policy, and c) Policy 730, Use of Electronic Signatures to Conduct Official Business. The policies listed above will be on the January 10, 2022 or subsequent agenda for a second reading.

E. OPERATIONAL ITEMS

1. Chapman moved and Newmaster seconded to approve the action on Certification of 2021 Payable 2022 Property Tax Levy in the amount of \$57,197,058.45. ***Roll***

call vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.

2. Ellison moved and Thompson seconded to approve the action on FY21 Annual Audit Report. ***Roll call vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
3. Chapman moved and Arcand seconded to approve the action on 2022-23 and 2023-24 School Year Calendars. ***Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
4. Thompson moved and Newmaster seconded to approve the action on the Acceptance of Brosious Grants. ***Roll call vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
5. Ellison moved and Newmaster seconded to approve the action on the Name for New Elementary School. ***Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
6. Ellison moved and Arcand seconded to approve the action on School Board Policies, a) Policy 503, Student Attendance, b) Policy 533, Wellness, c) Policy 541, Tutoring of Students, d) Policy 805, Waste Reduction and Recycling, and e) Policy 806, Crisis Management Policy. ***Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***

F. BOARD FORUM

G. NEGOTIATIONS

Thompson moved and Chapman seconded to move into closed session at 7:22 p.m.
Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.

Moved into closed session at 7:29 p.m.

Labor Negotiations - This portion of the meeting was closed pursuant to Minn. Stat. 179A.01 to 179A.25.

H. ADJOURNMENT - Chapman moved and Newmaster seconded to adjourn the meeting at 7:32 p.m. ***Voice vote: Ayes, Chapman, Ellison, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***

Submitted by: Jessica Ellison, clerk