

# **INDEPENDENT SCHOOL DISTRICT #624**



## **SCHOOL BOARD AGENDA**

July 14, 2008

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett  
Superintendent of Schools

Date: July 9, 2008

A meeting of the White Bear Lake Area School Board will be held on **Monday, July 14, 2008** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda – page 1
  - a) Approval of Minutes – pages 2 - 5
  - b) Payment of Invoices – pages 6 - 44
  - c) Correspondence
  - d) Acceptance of Gifts – pages 45 - 48
  - e) Approve Field Trips – pages 49 - 53
  - f) Terminations – Retirements – Resignations – pages 54 - 56
  - g) Leaves of Absence – page 56
  - h) New Personnel – pages 57 - 63

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

**C. INFORMATION ITEMS**

1. Superintendent's Report – page 64

**D. DISCUSSION ITEMS**

1. GASB 45 and GASB 16 Actuarial Report – pages 65 - 67
2. School Board Liaison Assignments for the 2008-09 and 2009-10 School Years – pages 68 - 69

**E. OPERATIONAL ITEMS**

1. Annual Report on Curriculum, Instruction and Student Achievement – pages 70 - 75
2. Resolution Approving “Attachment 99” for the Health & Safety Program – pages 76 - 93
3. Resolution Establishing Electronic Version of Timesheets as Official Record – pages 94 - 97
4. Resolution Approving Northeast Metro Intermediate School District #916's Health & Safety Program Budget and Authorizing the Inclusion of a Proportionate Share of Those Projects in the District's Application for Health & Safety Revenue – pages – 98 - 102
5. Acceptance of GASB 45 and GASB 16 Actuarial Report – page 103

**F. BOARD FORUM**

**G. ADJOURNMENT**

AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **July 14, 2008**  
SUGGESTED DISPOSITION: **Procedural Items**  
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

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Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Terminations – Retirements – Resignations
- g) Leaves of Absence
- h) New Personnel

**RECOMMENDATION:**

Approve the items listed on the Consent Agenda.

**UNAPPROVED**  
**INDEPENDENT SCHOOL DISTRICT NO. 624**  
**WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, June 9, 2008 at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**A. PROCEDURAL ITEMS**

- 1 Larson called the meeting to order at 7:00 p.m.

Roll Call- Present: Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons  
Ex-Officio: Blaesing  
Cabinet: Present – Daniels, Moore, Pope, Thelen, Willcoxon

2. Pledge of Allegiance
3. Motion by Parsons and seconded by Hiniker to approve the amended agenda as presented. *Voice vote: all ayes. Motion carried.*
4. Motion by Newberg and seconded by Kimball to approve the consent agenda consisting of:
- Approval of minutes of regular meeting, 5/12/08;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Field trips approved;
  - Passage of resolution to approve personnel issues to include:
    - Accept terminations of the following Classified Staff:  
Diane Jans – ELL Assistant, Oneka Elementary – 3/24/08 – 6/3/08  
Maruta Kancans – ELL Assistant, Birch Lake Elementary – 3/24/08 – 6/3/08  
Kenneth Severson – ELL Assistant, Otter Lake Elementary – 11/26/07 – 6/03/08  
Jodi Stumpner – ELL Assistant, Lakeaires Elementary – 1/11/07 – 5/30/08
    - Accept resignations of the following Classified Staff:  
Karen Filipek – Part-Time Cook, Parkview Elementary – 2/20/07 – 5/30/08  
Cathy Meyer – Pupil Support Assistant, Normandy Park – 9/3/01 – 5/30/08  
Mary Nadeau – Regular Part-Time Cook, North Campus – 11/05/07 – 5/3008
    - Accept resignations of the following Certified Staff:  
Roger Brown, Jr. – Physical Education Teamer, Central/Sunrise – 8/25/05 – 6/11/08  
Susan Donovan – Elementary Principal, Lakeaires/Parkview Elementary – 7/01/1996 – 6/11/08  
Lindsey McDougall – Speech Clinician, Normandy Park – 7/01-07 – 6/30/08
    - Accept Unpaid Leaves (2007-08) for Certified Staff:  
Brooke Reeves – Kindergarten Teacher, Lincoln Elementary – 4/07/08 – 5/23/08  
Amy Jorgenson – Mathematics Teacher, Central Middle School – 6/04/08 – 6/06/08
    - Accept Full-Time Leave Request of the following Certified Staff:  
Elizabeth Ulmer – Kindergarten Teacher, Willow Lane Elementary – 2008-09 School Year
    - Approve New Personnel – Classified Staff  
Alison Boeke – Attendance Clerk, Central Middle School – effective date: 8/13/08

Julie Pitcher – Part-Time Cook, North Campus – effective date: 5/12/08

➤ **Approve New Personnel – Certified Staff**

Jennifer Davis – English Language Arts Teacher, South Campus – effective date: 2008-09 School Year

John Forestell – English Language Arts Teacher, North Campus – effective date: 2008-09 School Year

Nathan Hunstiger – English Language Arts Teacher, North Campus – effective date: 2008-09 School Year

Connor Luby – English Language Arts Teacher, South Campus – effective date: 2008-09 School Year

Jeffrey Nowak – Guidance Counselor, South Campus – effective date: 2008-09 School Year

Sara Orthaus – Special Education Teacher (EBD), North Campus – effective date: 2008-09 School Year

Sadie Peters – FACS Teacher, North/South Campus – effective date: 2008-09 School Year

Katherine Scherping – Special Education Teacher (ASD), Central Middle School – effective date: 2008-09 School Year

Lynn Seeley - Special Education Teacher (LD/ASD), North Campus – effective date: 2008-09 School Year

***Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.***

**B. PUBLIC FORUM** – No one spoke at the Public Forum.

**C. INFORMATION ITEMS**

1. 2008 Bus Safety Poster Contest Winners – The School Board congratulated and recognized the following students for their outstanding achievements in the 2008 Minnesota Bus Safety Poster Contest: Aubrey Arnt, Hannah Schulz, Anna White, Kaitlin Stender, Grace Erickson, and Sydney MacDonald.
2. Students Qualify for National History Day Competition – The School Board congratulated and recognized the following Sunrise Park Middle School students who qualified for the National History Day competition, to be held in June at the University of Maryland: Sophia Schmidt, Kathryn Ross, Jane Storey, Alexandria McConkey and Emily Weber. The students shared their winning documentaries.
3. Superintendent's Report – Dr. Blaesing congratulated Central Middle School students Ashtyn Bongard and Kayla Reiter for their honorable mention recognitions in the "It's How You Move Your Feet" essay contest. Graduation was held on June 5 for 41 Area Learning Center and INSIGHT students and on June 6 for 681 South Campus students. Preliminary test results for the MCA-II reading tests for our 10<sup>th</sup> grade students showed they scored above state averages and show marked improvement from last year. Newly embedded in the MCA=II test is the GRAD test now required for graduation, starting with the class of 2010. Again, preliminary results indicate White Bear students scored better than the state average on the GRAD Reading assessment.

Dr. Blaesing also reported on the following events: Marketfest begins on June 19. The School District will again have a booth. Dr. Michael Lovett will participate Thursdays in July. Community Services and Recreation Department has numerous programs running

throughout the summer for PreK-High School, adults and seniors. Contact the Community Services Department for more information. First day of school next fall is Tuesday, September 2. Dr. Blaesing also briefly overviewed his goals for 2007-2008. With the exception of goals that were tabled for further discussion, all goals were met. Dr. Blaesing's exceptional efforts and results were recognized by the Board.

#### **D. DISCUSSION ITEMS**

1. Legacy Costs and Funding Opportunities – Pete Willcoxon, Executive Director of Business Services, presented an explanation of legacy costs and legislation which will provide additional funding opportunities for the District. The liability dates back to the 1980's when districts offered benefits to encourage staff to retire early. Benefits that were once considered inexpensive have now grown excessively in cost and the program was sunsetted in the early 1990's. The liability to those who participated in the program remains. Legislation allows for the District to sell taxable bonds and invest the proceeds in interest bearing accounts with certain restrictions. By exercising this option our District could remove annual costs that are paid out of the general fund and avoid much of the expenditure reductions that our current forecast shows will be necessary in the latter part of the five-year forecast. It is believed this will be achieved with little or no increase in the District's tax levy. More information will be available at the July Board meeting.
2. Process to Name Room 112 – Board Room – Board member, Dr. Rolf Parsons, explained his request to provide Room 112 with a name that is more community-friendly. It was suggested that a task group be formed to include parents, community members, alumni and/or staff to determine a process to use and to select a name.

#### **E. OPERATIONAL ITEMS**

1. Storey motioned and Hiniker seconded to approve the recommendation by the Weighted Grade/Class Rank Study. *Voice vote: all ayes. Motioned carried.*
2. Newberg motioned and Swanson seconded to approve the adoption of 2008-2009 Budget. *Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.*
3. Hiniker motioned and Parsons seconded to approve the award of the 2008-2009 Paper Bid. *Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.*
4. Kimball motioned and Storey seconded to approve the award of the School District Insurance Package for July 1, 2008 to June 30, 2009. *Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.*
5. Swanson motioned and Newberg seconded to approve the award of Workers Compensation Insurance. *Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.*
6. Hiniker motioned and Parsons seconded to approve the Resolution Stating the Intention of the School Board to Issue General Obligation Bonds (\$11,970,000) to Finance Projects Included in the District's Approved Ten-Year Facilities Plan. *Roll call vote: Ayes –*

***Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.***

7. Newberg motioned and Swanson seconded to approve the Lincoln Elementary Playground Loan. ***Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.***
8. Storey motioned and Hiniker seconded to approve the Application for Dissolution of Cooperative Sponsorship for Adapted Soccer CI. ***Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.***
9. Swanson motioned and Kimball seconded to approve the Contract for Services Between Northwest Youth & Family Services and White Bear Lake School District and ISD #621 and ISD #916. ***Roll call vote: Ayes – Storey, Swanson, Hiniker, Kimball, Larson, Newberg, Parsons. Nays none. Motion carried.***

- F. BOARD FORUM** – Swanson invited the community to attend the House K-12 Finance Committee hearing being held on June 10 at 7:00 p.m. at the District Center, Room 112. This hearing will introduce a newly proposed framework for financing our public schools.
- G. ADJOURNMENT** – Parsons motioned and Larson seconded to adjourn the meeting at 8:25 p.m. ***Voice vote: All ayes. Motion carried.***

Submitted by: Cathy Storey, Clerk

Consent Agenda Item A-5(b)  
July 14, 2008  
School Board Meeting

AGENDA ITEM: Monthly Check Registers  
MEETING DATE: July 14, 2008  
SUGGESTED DISPOSITION: Consent Agenda  
CONTACT PERSON(S): Pete Willcoxon Sr., Executive Director of Business Services  
Mary Vaske, Accountant

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**Background:**

Enclosed in this packet are the monthly check registers for the previous period.

**Recommendation:**

Administration recommends that the Board approve the payments itemized in the check registers.

# **White Bear Lake Area Schools** **Electronic Transfers - June**

	<u>6/3/2008</u>	<u>6/9/2008</u>	<u>6/30/2008</u>
Investment - MNTrust	3,000,000.00		
Direct Deposit 215532-216813		4,802,473.51	
U.S. Treasury (FICA, Medicare, withholding)		1,807,860.53	
MN State Income Tax		284,782.17	
WI State Income Tax		10,122.02	
PERA		127,165.40	
Direct Deposit 216814-217467			384,690.91
U.S. Treasury (FICA, Medicare, withholding)			137,382.78
MN State Income Tax			20,480.77
WI State Income Tax			519.74
PERA			39,382.73
Extended Day Association			580.75

Check Nbr	Vendor Name	Check Date	Check Amount
340953	ADVANCED GRAPHIC SYSTEMS INC	06/30/2008	69.00
340954	ANDRAJACK, JAKE	06/30/2008	92.25
340955	AUTO GLASS EXPRESS	06/30/2008	70.00
340956	BURKE ERIN	06/30/2008	48.29
340957	CDW GOVERNMENT INC	06/30/2008	218.66
340958	CHALKLINE, AUTUMN	06/30/2008	52.28
340959	COPY IMAGES INC	06/30/2008	102.15
340960	COPY IMAGES INC	06/30/2008	135.00
340961	CUB FOODS OF WOODBURY	06/30/2008	471.39
340962	DAHLEM TERESA	06/30/2008	687.56
340963	DALBEC, WILLIAM	06/30/2008	129.15
340964	DALLY, DEREK	06/30/2008	147.60
340965	DARTS	06/30/2008	22.50
340966	DELL MARKETING LP	06/30/2008	2,691.00
340967	DISNEY EDUCATIONAL PRODUCTIONS	06/30/2008	99.90
340968	EDUCATION TO GO	06/30/2008	171.75
340969	FASTENAL COMPANY	06/30/2008	291.56
340970	FITCH, KATHLEEN K	06/30/2008	851.85
340971	GENERAL PARTS INC	06/30/2008	309.29
340972	GREAT POTENTIAL PRESS INC	06/30/2008	219.89
340973	GREEN, AMANADA	06/30/2008	110.70
340974	GUENTHER DAVID A	06/30/2008	402.45
340975	HARRIMAN GRETCHEN	06/30/2008	338.36
340976	HEALTHPARTNERS	06/30/2008	1,080,960.69
340977	HERZOG, DEBRA	06/30/2008	65.00
340978	HILDI INC	06/30/2008	7,465.00
340979	JAGUAR EDUCATIONAL	06/30/2008	172.68
340980	KINNE, ALEX	06/30/2008	147.60
340981	LEIGH ANNETTA K	06/30/2008	286.34
340982	LERNER PUBLISHING GROUP	06/30/2008	560.56
340983	MARCROFT PATRICIA L	06/30/2008	56.56
340984	MARSHALL CAVENDISH CORP	06/30/2008	123.29
340985	MCCALL MAUREEN E	06/30/2008	198.97
340986	MCDOUGALL, LINDSEY A	06/30/2008	176.14
340987	MN MOBILE TELEPHONE CO INC	06/30/2008	90.00
340988	MOORE, DANIEL	06/30/2008	147.60
340989	NATIONAL DAIRY COUNCIL	06/30/2008	101.01
340990	NORTHEAST METRO INTERMEDIATE D	06/30/2008	18,268.87
340991	PETERSON SCOTT	06/30/2008	224.75
340992	PITNEY BOWES PURCHASE POWER	06/30/2008	41.00
340993	RAMSEY COUNTY PARKS/REC DEPT	06/30/2008	14,678.40
340994	ROSENTHAL BROS INC	06/30/2008	382,559.05
340995	ROUSAR, HANNAH	06/30/2008	55.35
340996	SCHMITT MUSIC COMPANY	06/30/2008	1,175.00
340997	SCHRANKLER, DUSTIN	06/30/2008	147.60
340998	SHAWBOLD DEAN	06/30/2008	124.23
340999	STONE KATHY	06/30/2008	169.86
341000	TIERNEY BROTHERS INC	06/30/2008	6,682.00
341001	VACATION SPORTS	06/30/2008	382.50
341002	VALENTO, STEVEN	06/30/2008	147.60

Check Nbr	Vendor Name	Check Date	Check Amount
341003	WALKER DEBBIE	06/30/2008	600.00
341004	WILCOX ELIZABETH	06/30/2008	60.00
341005	WILLIAMS, LAURA L	06/30/2008	615.60
341006	WILMES BETH	06/30/2008	96.20
341007	WODICKA, JULIE A	06/30/2008	163.24
55	Computer	Check(s) For a Total of	1,524,475.27

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	55	Computer	Checks For a Total of	1,524,475.27
Total For	55	Manual, Wire Transfer & Computer	Checks	1,524,475.27
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,524,475.27

Check Nbr	Vendor Name	Check Date	Check Amount
340733	AARP DRIVER SAFETY PROGRAM	06/26/2008	300.00
340734	AARP DRIVER SAFETY PROGRAM	06/26/2008	350.00
340735	ACKERKNECHT CATHY	06/26/2008	84.68
340736	ACTIVE.COM	06/26/2008	50.00
340737	AMAZON	06/26/2008	512.03
340738	AMERICAN RED CROSS	06/26/2008	60.00
340739	AMERICAN OCCUPATIONAL THERAPY	06/26/2008	225.00
340740	AMPCO SYSTEM PARKING	06/26/2008	17.00
340741	AMSTERDAM PRINTING & LITHO	06/26/2008	433.77
340742	ANDERSON EDWARD	06/26/2008	315.73
340743	ANDERSON, SHANNON A M	06/26/2008	81.86
340744	APPLE COMPUTER INC	06/26/2008	5,995.00
340745	APPLIED ENVIRONMENTAL SCI INC	06/26/2008	2,644.56
340746	ASTLEFORD INTERNATIONAL TRUCKS	06/26/2008	560.00
340747	BARNES & NOBLE	06/26/2008	1,528.63
340748	BATTERIES PLUS	06/26/2008	149.00
340749	BEACON ATHLETICS	06/26/2008	1,021.20
340750	BEAR PATCH QUILTING CO	06/26/2008	458.19
340751	BOWERMASTER TRACI	06/26/2008	134.88
340752	BRANSON ELECTRONICS	06/26/2008	539.95
340753	SCHOOL SPECIALTY INC/BRODHEAD	06/26/2008	531.36
340754	BUCHOLZ BILL	06/26/2008	112.00
340755	BUCKBEE, JANETTE	06/26/2008	25.00
340756	CARLSON JOANNE	06/26/2008	10.86
340757	CDW GOVERNMENT INC	06/26/2008	17,517.72
340758	CHADA, CATHY	06/26/2008	14.00
340759	CHARPENTIER, DEBORAH A	06/26/2008	190.00
340760	CITI-CARGO & STORAGE CO INC	06/26/2008	75.00
340761	CLINICARE CORP	06/26/2008	1,413.75
340762	CODY, SHANE T	06/26/2008	49.00
340763	COMMERCIAL PRINTING	06/26/2008	1,143.00
340764	CONSTRUCTION MANAGEMENT BUILDI	06/26/2008	24,426.00
340765	CONTINENTAL CLAY CO	06/26/2008	134.00
340766	COPY IMAGES INC	06/26/2008	4,064.77
340767	Vendor Continued Check	06/26/2008	0.00
340768	COPY IMAGES INC	06/26/2008	302.83
340769	DAHLE BOB	06/26/2008	30.00
340770	DAHLEM TERESA	06/26/2008	230.28
340771	Vendor Continued Check	06/26/2008	0.00
340772	Vendor Continued Check	06/26/2008	0.00
340773	Vendor Continued Check	06/26/2008	0.00
340774	DALCO CORPORATION	06/26/2008	10,212.66
340775	DEROSIER, JANET	06/26/2008	149.96
340776	DESIGNER SIGN SYSTEMS INC	06/26/2008	111.38
340777	DICK BLICK	06/26/2008	756.99
340778	DISCOUNT SCHOOL SUPPLY	06/26/2008	429.14
340779	DONOVAN SUSAN	06/26/2008	277.22
340780	ESTHERVILLE LINCOLN CENTRAL	06/26/2008	2,625.51
340781	EVENT SOUND & LIGHTING	06/26/2008	1,000.00
340782	FARGO PUBLIC SCHOOLS	06/26/2008	415.31

Check Nbr	Vendor Name	Check Date	Check Amount
340783	FRASER	06/26/2008	140.00
340784	FRENCH, ROGER F	06/26/2008	238.00
340785	FRICK, CARLA	06/26/2008	50.00
340786	Vendor Continued Check	06/26/2008	0.00
340787	G&K SERVICES	06/26/2008	356.65
340788	Vendor Continued Check	06/26/2008	0.00
340789	GALLAGHERS NORTHWESTERN TIRE C	06/26/2008	1,993.00
340790	GARCEAU HARDWARE	06/26/2008	114.12
340791	GESE SANDRA	06/26/2008	74.23
340792	GILLUND ENTERPRISES	06/26/2008	638.64
340793	Vendor Continued Check	06/26/2008	0.00
340794	Vendor Continued Check	06/26/2008	0.00
340795	GRAINGER	06/26/2008	4,798.16
340796	GROCHOWSKI RICHARD A	06/26/2008	41.63
340797	GROUP HEALTH INC - WORKSITE	06/26/2008	75.00
340798	GRUNDSTROM JOHN	06/26/2008	120.00
340799	HARRIMAN, DION D	06/26/2008	129.97
340800	HARRIMAN GRETCHEN	06/26/2008	5.99
340801	HEATHER SUE	06/26/2008	100.00
340802	HEDBERG AGGREGATES	06/26/2008	140.85
340803	HEINEMANN RAINTREE	06/26/2008	251.50
340804	HILLYARD INC MINNEAPOLIS	06/26/2008	9,422.34
340805	Vendor Continued Check	06/26/2008	0.00
340806	Vendor Continued Check	06/26/2008	0.00
340807	HOGLUND BUS COMPANY	06/26/2008	11,186.08
340808	HSBC BUSINESS SOLUTIONS	06/26/2008	23.97
340809	HSBC BUSINESS SOLUTIONS	06/26/2008	233.56
340810	HUGO MILL OUTDOOR POWER	06/26/2008	157.14
340811	HUMPHREY KELLY	06/26/2008	261.50
340812	HURRY DENISE	06/26/2008	16.93
340813	HYDROLOGIC	06/26/2008	138.44
340814	INTEGRA TELECOM	06/26/2008	412.50
340815	INTL READING ASSN	06/26/2008	299.70
340816	ISD #8492 NEW DOMINION SCHOOL	06/26/2008	2,113.86
340817	ISON, WILLIAM R	06/26/2008	316.95
340818	JC ENVIRONMENTAL & DEMOLITION	06/26/2008	78,202.00
340819	JILEK JULIA	06/26/2008	275.00
340820	JOHN DEERE LANDSCAPES	06/26/2008	4,273.59
340821	JOSTENS INC	06/26/2008	2,553.19
340822	JOSTENS/AMIOT SCHOLASTIC RECOG	06/26/2008	381.60
340823	KASS DONA	06/26/2008	200.00
340824	KASTEN, JENNIFER M	06/26/2008	49.00
340825	KATH COMPANIES	06/26/2008	370.38
340826	KIM TONG TRANSLATION SERV INC	06/26/2008	120.00
340827	KIMBALL MIDWEST	06/26/2008	173.55
340828	KINDSVATER, JAMES E	06/26/2008	95.00
340829	KOLEGAS, KATIE	06/26/2008	695.00
340830	KOWALSKI'S MARKET	06/26/2008	108.58
340831	KRAUSE KELLY	06/26/2008	130.00
340832	LEARNING OPPORTUNITIES INC	06/26/2008	1,728.24

Check Nbr	Vendor Name	Check Date	Check Amount
340833	LEONARD BRIAN	06/26/2008	820.75
340834	LHB INC	06/26/2008	1,933.92
340835	LIBRARY VIDEO COMPANY	06/26/2008	2,063.33
340836	MADSEN, BECKY	06/26/2008	50.00
340837	MAPLEWOOD BOWL	06/26/2008	265.48
340838	MARES, NORMAN HARRY	06/26/2008	420.10
340839	MARK'S SPECIALTY WELDING INC	06/26/2008	35.00
340840	MASTER TEACHER INC	06/26/2008	83.90
340841	MCCALL MAUREEN E	06/26/2008	36.85
340842	MCCORMICK JUDY	06/26/2008	22.22
340843	MCGRAW TIM	06/26/2008	415.00
340844	MEDIA INC	06/26/2008	104.00
340845	MICHEL, ROCHELLE N	06/26/2008	387.38
340846	Vendor Continued Check	06/26/2008	0.00
340847	MIDWEST BUS PARTS INC	06/26/2008	2,412.20
340848	MIELKE SUE	06/26/2008	1,630.70
340849	MINN ASSN FOR PUPIL TRANSPORT	06/26/2008	50.00
340850	MINN ASSN OF SECRETARIES TO	06/26/2008	165.00
340851	MINNESOTA CAREER INFO SYSTEM	06/26/2008	500.00
340852	MINN CHILDREN'S MUSEUM	06/26/2008	270.00
340853	MINNESOTA ELEVATOR INC	06/26/2008	246.87
340854	MINNESOTA LYNX	06/26/2008	500.00
340855	MINVALCO INC	06/26/2008	161.01
340856	MNSACA	06/26/2008	300.00
340857	MOORE CYNTHIA	06/26/2008	202.32
340858	MUSIC CONNECTION INC	06/26/2008	3,916.00
340859	MVP & ASSOC	06/26/2008	8,400.00
340860	NATL ASSN FOR MUSIC EDUCATION	06/26/2008	142.00
340861	NEOPOST LEASING	06/26/2008	159.99
340862	NEWMASER MARGARET	06/26/2008	74.23
340863	NORTH CENTRAL TRUCK EQUIPMENT	06/26/2008	467.07
340864	NORTHWESTERN COLLEGE	06/26/2008	5,664.00
340865	NORTHEAST METRO INTERMEDIATE D	06/26/2008	204.00
340866	OFFICE DEPOT	06/26/2008	254.86
340867	OLSON DAVID	06/26/2008	344.86
340868	Vendor Continued Check	06/26/2008	0.00
340869	ON SITE SANITATION INC	06/26/2008	495.43
340870	ORANGE TREE EMPLOYMENT SCREENI	06/26/2008	624.50
340871	OXYGEN SERVICE CO INC	06/26/2008	17.67
340872	PEARSON	06/26/2008	2,826.45
340873	Vendor Continued Check	06/26/2008	0.00
340874	PEARSON MECHANICAL SERVICES IN	06/26/2008	16,663.65
340875	PETTY CASH	06/26/2008	296.51
340876	PHOENIX ALTERNATIVES INC	06/26/2008	382.50
340877	PITNEY BOWES PURCHASE POWER	06/26/2008	1,518.99
340878	POLAR CHEVROLET MAZDA	06/26/2008	1,336.33
340879	POWER SYSTEMS FITNESS INC	06/26/2008	407.10
340880	PRESS PUBLICATIONS	06/26/2008	924.80
340881	QUINN CHRIS	06/26/2008	70.00
340882	RAMSEY COUNTY COMMUNITY HUMAN	06/26/2008	24,309.00

Check Nbr	Vendor Name	Check Date	Check Amount
340883	RATWIK ROSZAK & MALONEY PA	06/26/2008	60.00
340884	RIEBAU PATRICIA ANN	06/26/2008	274.98
340885	ROSSBACH PATRICIA	06/26/2008	30.00
340886	ROUSH ROBIN	06/26/2008	288.85
340887	RUDIE, ANN	06/26/2008	170.00
340888	SAINTS NORTH MAPLEWOOD	06/26/2008	666.00
340889	SAM'S CLUB	06/26/2008	120.50
340890	SAM'S CLUB	06/26/2008	47.79
340891	SARGENT-WELCH LLC	06/26/2008	480.12
340892	SCANTRON SERVICE GROUP	06/26/2008	252.32
340893	SCHINTZ KATHLEEN M	06/26/2008	55.05
340894	SCHMIDT, DANIEL Q	06/26/2008	1,375.45
340895	SCHMITZ, KAREN M	06/26/2008	10.00
340896	SCHMIDT NOEL	06/26/2008	480.00
340897	SCHMITT MUSIC COMPANY	06/26/2008	3,459.00
340898	SCHOOL PROJECT	06/26/2008	2,492.40
340899	SCHUMANN, SHIEBA	06/26/2008	330.30
340900	SCIENCE MUSEUM OF MINNESOTA	06/26/2008	1,497.00
340901	SECURITAS SEC SVCS USA INC	06/26/2008	1,019.32
340902	SENTRY SYSTEMS INC	06/26/2008	130.00
340903	SIVER LORRAINE	06/26/2008	1,626.53
340904	SKYWARD INC	06/26/2008	1,165.52
340905	SMITH, JUDY ANN	06/26/2008	10.00
340906	SNAP ON TOOLS	06/26/2008	126.68
340907	SOUTH CAMPUS	06/26/2008	593.78
340908	SPECIAL PAY TRUST	06/26/2008	180,000.00
340909	SPORT SUPPLY GROUP INC	06/26/2008	187.72
340910	SPORTIME	06/26/2008	195.86
340911	ST MARY OF THE LAKE SCHOOL	06/26/2008	1,800.00
340912	STARFALL PUBLICATIONS	06/26/2008	82.41
340913	STEADLAND KEITH	06/26/2008	30.00
340914	STEICHENS SPORTING GOODS	06/26/2008	241.50
340915	STENGLEIN SHARON	06/26/2008	900.00
340916	SUNBURST VISUAL MEDIA	06/26/2008	428.90
340917	SUPERIOR TRANSIT SALES LLC	06/26/2008	413.32
340918	SYKES, CAROL J	06/26/2008	210.00
340919	TAHER INC	06/26/2008	1,702.21
340920	TDS METROCOM - MN	06/26/2008	5,952.92
340921	TEAM SPORTING GOODS INC	06/26/2008	236.10
340922	TEN THOUSAND VILLAGES	06/26/2008	314.44
340923	TESSIER JANELLE	06/26/2008	70.00
340924	TESSIER, LISA B	06/26/2008	280.00
340925	TEXTBOOK WAREHOUSE INC	06/26/2008	435.00
340926	THELEN JILL ANNE	06/26/2008	534.69
340927	TIERNEY BROTHERS INC	06/26/2008	608.00
340928	TREETOP PUBLISHING	06/26/2008	51.50
340929	TURFWERKS INC	06/26/2008	210.31
340930	U.S. ENERGY SERVICES INC	06/26/2008	24,078.56
340931	UCARE MINNESOTA	06/26/2008	241.00
340932	URBANSKI WILLIAM	06/26/2008	136.80

Check Nbr	Vendor Name	Check Date	Check Amount
340933	VADNAIS HEIGHTS ELEMENTARY PTO	06/26/2008	272.00
340934	VIKING ELECTRIC SUPPLY	06/26/2008	3,870.02
340935	WACHLAROWICZ JOHN	06/26/2008	493.61
340936	WALD TIM	06/26/2008	1,238.77
340937	WATTERS LAURA J	06/26/2008	212.88
340938	WHITE BEAR DODGE	06/26/2008	83.20
340939	WHITE BEAR GLASS INC	06/26/2008	509.84
340940	WHITE BEAR MONTESSORI	06/26/2008	902.70
340941	WHITE BEAR LAKE CITY	06/26/2008	11,869.10
340942	WHITE BEAR LAKE UMPIRES ASSN	06/26/2008	5,635.00
340943	WBL GYMNASTICS	06/26/2008	261.56
340944	WEST MUSIC COMPANY	06/26/2008	387.99
340945	WILDER, KATHLEEN A	06/26/2008	60.00
340946	WILHELMY, ANDREW J	06/26/2008	50.00
340947	WORLD BOOK INC	06/26/2008	579.10
340948	Vendor Continued Check	06/26/2008	0.00
340949	XCEL ENERGY	06/26/2008	66,202.93
340950	XIONG, XUE	06/26/2008	60.00
340951	YOGADEVOTION LLC	06/26/2008	425.00
340952	ZEP MANUFACTURING COMPANY	06/26/2008	235.04
220	Computer	Check(s) For a Total of	616,942.60

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	220	Computer	Checks For a Total of	616,942.60
Total For	220	Manual, Wire Transfer & Computer	Checks	616,942.60
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		616,942.60

Check Nbr	Vendor Name	Check Date	Check Amount
340731	SAM'S CLUB	06/26/2008	480.00
340732	SAM'S CLUB	06/26/2008	1,020.00
2	Computer	Check(s) For a Total of	1,500.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	1,500.00
Total For	2	Manual, Wire Transfer & Computer	Checks	1,500.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		1,500.00

Check Nbr	Vendor Name	Check Date	Check Amount
340706	AIG	06/23/2008	422.91
340707	AMERICAN UNITED LIFE	06/23/2008	788.22
340708	AMERICAN FUNDS	06/23/2008	12,453.33
340709	AMERIPRISE	06/23/2008	1,987.47
340710	AM FUNDS CAPITAL BANK & TRUST	06/23/2008	511.95
340711	AXA EQUITABLE	06/23/2008	370.00
340712	EDUCATION MINNESOTA ESI BILLIN	06/23/2008	3,790.64
340713	EQUITABLE LIFE ASSURANCE	06/23/2008	750.00
340714	FIDELITY INVESTMENTS	06/23/2008	1,474.62
340715	FORTIS FINANCIAL	06/23/2008	510.99
340716	FRANKLIN LIFE INSURANCE	06/23/2008	100.00
340717	GRC - AWG	06/23/2008	152.28
340718	ING LIFE INSURANCE & ANNUITY C	06/23/2008	758.99
340719	IUOE #70	06/23/2008	1,147.04
340720	MET LIFE OF CONNECTICUT	06/23/2008	350.00
340721	METROPOLITAN LIFE	06/23/2008	489.99
340722	MINNESOTA CHILD SUPPORT	06/23/2008	1,534.55
340723	MINN MUTUAL LIFE CENTER	06/23/2008	491.66
340724	MINN STATE TEACHERS RETIREMENT	06/23/2008	21,809.52
340725	MINNESOTA DEPT OF REVENUE	06/23/2008	90.20
340726	NEW ENGLAND FINANCIAL	06/23/2008	40.00
340727	ORCHARD TRUST COMPANY	06/23/2008	2,514.34
340728	SCHOOL SERVICE EMPLOYEES	06/23/2008	814.67
340729	THRIVENT FINANCIAL FOR LUTHER	06/23/2008	491.66
340730	VANGUARD SECURITIES FUND	06/23/2008	187.50
25	Computer	Check(s) For a Total of	54,032.53

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	25	Computer	Checks For a Total of	54,032.53
Total For	25	Manual, Wire Transfer & Computer	Checks	54,032.53
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		54,032.53

Check Nbr	Vendor Name	Check Date	Check Amount
340489	ACCENTUATE COMMUNICATION LLC	06/19/2008	2,160.00
340490	ACE PHOTO AND DIGITAL	06/19/2008	14.50
340491	ADAMSSON, KATHRYN	06/19/2008	74.98
340492	ADAMS LINDA	06/19/2008	160.00
340493	ADAMSKI, MARGARET	06/19/2008	58.00
340494	ADVANCED FILING CONCEPTS INC	06/19/2008	478.50
340495	ADVANCED WIRELESS COMMUNICATIO	06/19/2008	95.26
340496	AHRENHOLZ, MARK	06/19/2008	37.20
340497	AMAZON	06/19/2008	112.53
340498	ANDERSON MARGARET M	06/19/2008	70.00
340499	ANFANG SALLY G	06/19/2008	25.75
340500	ANOKA COUNTY PARKS & RECREATIO	06/19/2008	360.00
340501	APPLE COMPUTER INC	06/19/2008	79.85
340502	ARCADE ASPHALT CO	06/19/2008	10,300.00
340503	ARMSTRONG LINDA L	06/19/2008	157.56
340504	ASTLEFORD INTERNATIONAL TRUCKS	06/19/2008	362.28
340505	AUTO GLASS EXPRESS	06/19/2008	70.00
340506	BAILEY LUANN	06/19/2008	154.48
340507	BARNES & NOBLE	06/19/2008	664.03
340508	BEIER, ANITA R	06/19/2008	10.40
340509	BENGTSON DUANE	06/19/2008	25.25
340510	BERKAS, REBECCA J	06/19/2008	280.00
340511	BLAESING THEODORE S	06/19/2008	1,232.34
340512	BLAISER, KRISTINA	06/19/2008	200.00
340513	BLODGETT TRACY	06/19/2008	2,106.37
340514	BROWN, NANCY M	06/19/2008	225.00
340515	BURKE ELIZABETH	06/19/2008	50.00
340516	CALCULATORS INC	06/19/2008	1,601.25
340517	CARLSON, REBECCA C	06/19/2008	40.00
340518	CHRISTENSEN JOE	06/19/2008	150.00
340519	CHRISTIANSEN, REBECCA L	06/19/2008	50.00
340520	CITI-CARGO & STORAGE CO INC	06/19/2008	125.00
340521	CLARK, SCOTT K	06/19/2008	20.00
340522	CLASSROOMDIRECT	06/19/2008	349.99
340523	COLEMAN MARY JO	06/19/2008	100.00
340524	COOPER DEREK	06/19/2008	143.86
340525	COPY IMAGES INC	06/19/2008	13,754.44
340526	COPY IMAGES INC	06/19/2008	427.92
340527	COUSIN'S VIDEO	06/19/2008	396.18
340528	CRYSTAL CAVE	06/19/2008	624.00
340529	CUB FOODS OF WHITE BEAR TWSHP	06/19/2008	490.21
340530	CULLEN CRAIG	06/19/2008	270.00
340531	CUSTOMGUIDE, INC	06/19/2008	371.25
340532	DAHL CHRISTINE	06/19/2008	65.89
340533	Vendor Continued Check	06/19/2008	0.00
340534	DALCO CORPORATION	06/19/2008	5,750.32
340535	DANIELS KATHLEEN	06/19/2008	575.76
340536	DART PORTABLE STORAGE INC	06/19/2008	540.00
340537	DART TRANSIT COMPANY	06/19/2008	1,080.00
340538	DEEP ROCK WATER CO	06/19/2008	113.70

Check Nbr	Vendor Name	Check Date	Check Amount
340539	DELTA	06/19/2008	1,204.50
340540	DELTA DENTAL	06/19/2008	58,786.60
340541	DEMCO INC	06/19/2008	102.82
340542	Vendor Continued Check	06/19/2008	0.00
340543	Vendor Continued Check	06/19/2008	0.00
340544	Vendor Continued Check	06/19/2008	0.00
340545	DENNESON AUTO PARTS & MACHINE	06/19/2008	1,002.65
340546	DERAAD MAX D	06/19/2008	240.38
340547	DESTACHE DAN	06/19/2008	320.93
340548	DICK BLICK	06/19/2008	200.11
340549	DISCOUNT SCHOOL SUPPLY	06/19/2008	265.09
340550	DRAEGER DEB	06/19/2008	91.91
340551	EAGAN,CITY OF	06/19/2008	270.00
340552	EAGAN,CITY OF	06/19/2008	450.00
340553	ECKROTH MUSIC	06/19/2008	3,705.00
340554	EDGEELL JANE	06/19/2008	42.42
340555	EISENBARTH JEANNE A	06/19/2008	500.00
340556	ESSON ANN	06/19/2008	20.00
340557	FARINELLA CAMILLE	06/19/2008	60.00
340558	FEDEX	06/19/2008	36.74
340559	FENNER, JAMES R	06/19/2008	500.00
340560	FERRERI LOU	06/19/2008	74.21
340561	FESTIVAL FOODS-KNOWLAN'S	06/19/2008	340.16
340562	FISCHER KAREN	06/19/2008	16.81
340563	FISHER SCIENTIFIC	06/19/2008	73.70
340564	FRATTALONES HARDWARE STORES	06/19/2008	520.88
340565	FRESVIK SHARON	06/19/2008	140.00
340566	GOODRICH GOLF DOME	06/19/2008	1,176.00
340567	GOPHER SPORT	06/19/2008	50.95
340568	GRADY LORI J	06/19/2008	140.39
340569	GRAINGER	06/19/2008	48.38
340570	GREEN, BARBARA J	06/19/2008	513.81
340571	GROTH MUSIC CO	06/19/2008	6,361.00
340572	GUENTHER DAVID A	06/19/2008	1,085.40
340573	GUMDROP BOOKS	06/19/2008	945.50
340574	HALLAND, SHAUN T	06/19/2008	81.00
340575	HALLBERG ENGINEERING	06/19/2008	380.00
340576	HANDY HITCH & WELDING CO INC	06/19/2008	62.30
340577	HANNIGAN ROBERT	06/19/2008	19.99
340578	HARGESHEIMER TRACY	06/19/2008	12.12
340579	HARRIMAN GRETCHEN	06/19/2008	85.20
340580	HEISE CHERI	06/19/2008	608.78
340581	HINES, PAUL T	06/19/2008	95.00
340582	HINZ BARBARA C	06/19/2008	119.49
340583	HULTMAN CAROL LINDA	06/19/2008	331.15
340584	Vendor Continued Check	06/19/2008	0.00
340585	HYDROLOGIC	06/19/2008	1,676.67
340586	INNOVATIVE OFFICE SOLUTIONS	06/19/2008	4,991.77
340587	ISD#625 ST PAUL PUBLIC SCHOOLS	06/19/2008	1,950.00
340588	JACKSON ROBERT	06/19/2008	719.57

Check Nbr	Vendor Name	Check Date	Check Amount
340589	JIMMY'S CONFERENCE & BANQUET C	06/19/2008	4,070.43
340590	JOHNSON AMY	06/19/2008	94.94
340591	KALLAS, MELISSA LEE	06/19/2008	49.20
340592	KASS DONA	06/19/2008	182.81
340593	KEARN BARBARA	06/19/2008	269.67
340594	KIMBALL, KAREN	06/19/2008	50.00
340595	KNOPS ROXANNE	06/19/2008	47.53
340596	KOECKERITZ JEANNE	06/19/2008	20.00
340597	KOEHLER & DRAMM WHOLESALE FLOR	06/19/2008	163.95
340598	KOWALSKI'S MARKET	06/19/2008	189.49
340599	KRAUS ANDERSON CONSTRUCTION CO	06/19/2008	22,660.94
340600	KUBITZ EDUCATIONAL SERVICES	06/19/2008	210.60
340601	KUFUS, MADDIE	06/19/2008	400.00
340602	L'ALLIER CONCRETE INC	06/19/2008	1,500.00
340603	LACASSE KIM S	06/19/2008	185.17
340604	LAKE COUNTRY REPLICAS INC	06/19/2008	6,375.00
340605	LAW, DAVID W	06/19/2008	916.74
340606	LEARNING OPPORTUNITIES INC	06/19/2008	884.35
340607	LEFEVRE SHIRLEY	06/19/2008	58.00
340608	LIBERTY MUTUAL INS GROUP	06/19/2008	259,940.00
340609	L T G POWER EQUIPMENT	06/19/2008	1,199.80
340610	MACKIN BOOK CO	06/19/2008	760.00
340611	MALWITZ ANN	06/19/2008	322.53
340612	MARCROFT PATRICIA L	06/19/2008	125.24
340613	MARKETFEST	06/19/2008	210.00
340614	MARUDAS, JILLAIN	06/19/2008	15.00
340615	MASA/MASE	06/19/2008	410.00
340616	MCCALL MAUREEN E	06/19/2008	414.55
340617	MCDUGALL, LINDSEY A	06/19/2008	159.88
340618	MCGRAW TIM	06/19/2008	1,002.14
340619	MCKENZIE MICHAEL	06/19/2008	716.00
340620	MCTAHON MARGARET	06/19/2008	424.66
340621	MENGEL, MARY H	06/19/2008	25.75
340622	MERRITT ANN	06/19/2008	180.00
340623	MEYER DENISE K	06/19/2008	100.00
340624	MILES, MARY T	06/19/2008	629.64
340625	MILES, RONALD S	06/19/2008	98.27
340626	MILL CITY MUSEUM	06/19/2008	650.00
340627	MILLIGAN THERESA J	06/19/2008	41.41
340628	MINNESOTA ZOO	06/19/2008	495.50
340629	MINNESOTA DEPART OF HEALTH	06/19/2008	455.00
340630	MINNESOTA HISTORICAL SOCIETY	06/19/2008	318.00
340631	MOORHOUSE, JAMES	06/19/2008	500.00
340632	MUCKALA NANCY	06/19/2008	14.94
340633	N I MAGNUSON CHRISTIAN SCHOOL	06/19/2008	318.00
340634	NATIONAL COUNCIL OF TEACHERS O	06/19/2008	81.85
340635	NATIONAL STAFF DEVELOPMENT COU	06/19/2008	203.78
340636	NEW VISION PRINTING	06/19/2008	1,020.00
340637	NORCENTRONIX DISTRIBUTING	06/19/2008	250.00
340638	NORTON MARTHA C	06/19/2008	293.47

Check Nbr	Vendor Name	Check Date	Check Amount
340639	NYREN DELROY	06/19/2008	453.31
340640	O'GRADY CATHY	06/19/2008	362.99
340641	OLSON LISA	06/19/2008	19.91
340642	ON SITE SANITATION INC	06/19/2008	60.00
340643	ONE SOURCE FITNESS LLC	06/19/2008	1,875.00
340644	ORTHODONTIC CARE SPECIALISTS L	06/19/2008	94.35
340645	OUTDOOR ALUMINUM	06/19/2008	8,565.00
340646	PEARSON EDUCATION	06/19/2008	1,239.27
340647	PEPER, ALLISON L	06/19/2008	64.64
340648	PERFECTION LEARNING CORP	06/19/2008	98.94
340649	PETERSON DONNA	06/19/2008	225.00
340650	PETERSEN JILL	06/19/2008	360.00
340651	PETTY CASH	06/19/2008	160.00
340652	PIERSON, CATHERINE A	06/19/2008	39.35
340653	PITNEY BOWES INC	06/19/2008	199.00
340654	PITNEY BOWES	06/19/2008	250.00
340655	PRESS PUBLICATIONS	06/19/2008	81.60
340656	QUELLO LORI E	06/19/2008	245.36
340657	RAMSEY COUNTY PARKS/REC DEPT	06/19/2008	110.00
340658	RANTANEN ROBERT HENRY	06/19/2008	157.56
340659	REBER JODY ANN	06/19/2008	143.74
340660	RED BRICK LEARNING	06/19/2008	237.79
340661	REGION 4AA	06/19/2008	99.00
340662	RELIABLE OFFICE SUPPLIES	06/19/2008	300.48
340663	RITTENHOUSE PAULA	06/19/2008	426.81
340664	RIVARD, GABRIELLE	06/19/2008	500.00
340665	ROSS JUDITH A	06/19/2008	119.80
340666	RUBINCHIK, IRINA	06/19/2008	85.00
340667	RUDDY, JACQUELINE M	06/19/2008	19.82
340668	RULLI CYNTHIA JO	06/19/2008	38.38
340669	S & T OFFICE PRODUCTS INC	06/19/2008	63.59
340670	SAFEGWAY DRIVING SCHOOL	06/19/2008	10,850.00
340671	SAINTS NORTH MAPLEWOOD	06/19/2008	198.00
340672	SCAN AIR FILTER INC	06/19/2008	520.01
340673	SCHMITT MUSIC COMPANY	06/19/2008	1,598.00
340674	SCHOELLER, JOSEPH SCOTT	06/19/2008	1,339.09
340675	SCHOLASTIC INC	06/19/2008	377.91
340676	SCHOOL SPECIALTY SUPPLY	06/19/2008	71.28
340677	SCHUH, WENDY	06/19/2008	300.00
340678	SECURITAS SEC SVCS USA INC	06/19/2008	959.36
340679	SENTRY SYSTEMS INC	06/19/2008	165.00
340680	SEVERSON SARAH	06/19/2008	33.31
340681	SHEVIK, ROBERT	06/19/2008	57.60
340682	SIEMENS BUILDING TECHNOLOGIES	06/19/2008	249.39
340683	SILKWORTH CYNTHIA K	06/19/2008	52.52
340684	SIMSHAUSER, KIMBERLY P	06/19/2008	313.61
340685	SMITH, TIFFNEY	06/19/2008	400.00
340686	SOLTYS, WILLIAM T	06/19/2008	119.18
340687	SOUTH CAMPUS	06/19/2008	500.00
340688	SOUTH CAMPUS	06/19/2008	2,000.00

Check Nbr	Vendor Name	Check Date	Check Amount
340689	SOUTHWEST PREFERRED FINISHING	06/19/2008	351.42
340690	ST AMANT, BERNADETTE	06/19/2008	141.75
340691	STAR TRIBUNE	06/19/2008	136.00
340692	STATE OF FUN	06/19/2008	1,950.00
340693	STIRLING CONNIE	06/19/2008	312.23
340694	TACHENY, DEBRA A	06/19/2008	19.19
340695	TAHER INC	06/19/2008	1,383.88
340696	TITLER, JILL A	06/19/2008	128.85
340697	TWIN CITY JANITOR SUPPLY CO	06/19/2008	325.00
340698	TWIN CITY NURSERY INC	06/19/2008	370.82
340699	TWIN PINES IMPRINTING	06/19/2008	165.96
340700	VENBURG TIRE CO	06/19/2008	204.25
340701	WIERSGALLA, MARCIA	06/19/2008	30.45
340702	WILD MOUNTAIN	06/19/2008	470.00
340703	WILDMAN HILAL, ANDREA L	06/19/2008	128.88
340704	WINKLER PAM	06/19/2008	61.20
340705	YORK-BARR, JENNIFER	06/19/2008	1,500.00
217	Computer	Check(s) For a Total of	491,207.49

Check Nbr	Vendor Name	Check Date	Check Amount
339591	INSTRUMENTALIST COMPANY (THE)	06/26/2008	318.70
340423	THINK SOCIAL PUBLISHING INC	06/26/2008	143.86
2	Void	Check(s) For a Total of	462.56

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	217	Computer	Checks For a Total of	491,207.49
Total For	217	Manual, Wire Transfer & Computer	Checks	491,207.49
Less	2	Voided	Checks For a Total of	462.56
		Net Amount		490,744.93

Check Nbr	Vendor Name	Check Date	Check Amount
340487	AARP DRIVER SAFETY PROGRAM	06/17/2008	140.00
340488	METROPOLITAN SPORTS FACILITIES	06/17/2008	50.00
2	Computer	Check(s) For a Total of	190.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	190.00
Total For	2	Manual, Wire Transfer & Computer	Checks	190.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		190.00

Check Nbr	Vendor Name	Check Date	Check Amount
339887	A STEP AHEAD CUSTOM EMBROIDERY	06/12/2008	382.50
339888	AARP DRIVER SAFETY PROGRAM	06/12/2008	160.00
339889	ABBOTT PAINT & CARPET CO	06/12/2008	72.33
339890	ABILITATIONS	06/12/2008	43.09
339891	ABLENET INC	06/12/2008	458.00
339892	ABRAHAMSON, ORICE M	06/12/2008	190.00
339893	ABRAKADOODLE	06/12/2008	1,980.00
339894	ACTIVE.COM	06/12/2008	114.00
339895	ADVANCED GRAPHIC SYSTEMS INC	06/12/2008	69.00
339896	AMERICAN MESSAGING	06/12/2008	331.64
339897	AMERICAN RED CROSS	06/12/2008	353.28
339898	Vendor Continued Check	06/12/2008	0.00
339899	AMERIPRIDE	06/12/2008	843.85
339900	ANDERSON, JULIE C	06/12/2008	150.00
339901	ANDERSON MARGARET M	06/12/2008	248.97
339902	ANDERSON, SHANNON A M	06/12/2008	106.05
339903	ANDERSON'S	06/12/2008	291.00
339904	ANDREWS ROBERT D	06/12/2008	928.63
339905	ANFANG SALLY G	06/12/2008	300.00
339906	APPLIED ENVIRONMENTAL SCI INC	06/12/2008	10,583.76
339907	ARCAND VIRGINIA	06/12/2008	18.70
339908	ASTLEFORD EQUIPMENT CO	06/12/2008	25.36
339909	ASTLEFORD INTERNATIONAL TRUCKS	06/12/2008	788.27
339910	AT & T MOBILITY	06/12/2008	1,206.65
339911	AUTO TECH SPECIALISTS	06/12/2008	169.93
339912	BADGER SHELLY	06/12/2008	56.80
339913	BAILLET, KARI LYNN S	06/12/2008	373.02
339914	BAKER-EUBANKS LLC	06/12/2008	750.00
339915	BAKKEN DENISE	06/12/2008	33.12
339916	BAMBENEK, BRIAN J	06/12/2008	10.84
339917	BARBE, JEREMY	06/12/2008	50.00
339918	Vendor Continued Check	06/12/2008	0.00
339919	BARNES & NOBLE	06/12/2008	568.64
339920	BARRIER GROUP LLC	06/12/2008	4,000.00
339921	BARRY, CLANCEY	06/12/2008	20.00
339922	BARTHOLD	06/12/2008	576.00
339923	BATTERIES PLUS	06/12/2008	541.66
339924	BAUDVILLE	06/12/2008	92.84
339925	BEGE JEFF	06/12/2008	897.75
339926	BELEN-BLANK CENTER	06/12/2008	24.00
339927	BENJAMIN-BECK KAREN	06/12/2008	121.73
339928	BENJAMIN, SHARON M	06/12/2008	150.00
339929	BERGESON KARI	06/12/2008	458.98
339930	BERNSTEIN NANCY	06/12/2008	42.99
339931	HSBC BUSINESS SOLUTIONS	06/12/2008	1,060.55
339932	BEST ACCESS SYSTEMS	06/12/2008	632.54
339933	BIX PRODUCE COMPANY INC	06/12/2008	11,753.75
339934	BLADE, JULIE M MAKER	06/12/2008	150.00
339935	BLISS, LINDA E	06/12/2008	120.00
339936	BOLEEN ELIZABETH	06/12/2008	10.00

Check Nbr	Vendor Name	Check Date	Check Amount
339937	BONA MARG	06/12/2008	224.94
339938	BOWERMASTER TRACI	06/12/2008	100.25
339939	BRADLEY LYDIA	06/12/2008	110.09
339940	BRAKE & EQUIPMENT WAREHOUSE, I	06/12/2008	60.35
339941	BRENK BARBARA ANN	06/12/2008	370.94
339942	BREWER ROBERT G	06/12/2008	987.12
339943	BRICHACEK LISA	06/12/2008	86.37
339944	BRODT, STACY ANN	06/12/2008	100.00
339945	BROWN, PAMELA S	06/12/2008	54.24
339946	BRYAN ROCK PRODUCTS	06/12/2008	1,115.56
339947	BSN/PASSON'S/GSC SPORTS	06/12/2008	50.96
339948	BUG COMPANY (THE)	06/12/2008	16.00
339949	BURAN, CAROLINE	06/12/2008	50.00
339950	BURKE ERIN	06/12/2008	102.82
339951	BUTTERS CRYSTAL	06/12/2008	319.87
339952	BUTTERS DEBORAH	06/12/2008	57.57
339953	CADY CHARLENE	06/12/2008	25.48
339954	CALLOWAY HOUSE	06/12/2008	104.90
339955	CAMP ST CROIX	06/12/2008	5,049.00
339956	CAMPBELL, MARY DENUCCI	06/12/2008	12.33
339957	CAPAN NANCY	06/12/2008	130.00
339958	CARLSON, REBECCA C	06/12/2008	52.07
339959	CAROLINA BIOLOGICAL SUPPLY	06/12/2008	2,304.50
339960	CAROLL, STEVEN	06/12/2008	20.00
339961	CARPENTER RONALD	06/12/2008	14.14
339962	CDW GOVERNMENT INC	06/12/2008	195.09
339963	CENTERPOINT ELEMENTARY	06/12/2008	300.00
339964	CERTIFIED LABORATORIES	06/12/2008	808.78
339965	CHAPMAN, GAIL A	06/12/2008	11.61
339966	CHAPMAN GAYLE	06/12/2008	175.00
339967	CHARLEY WYSER MUSICAL SERVICES	06/12/2008	66.50
339968	CHARPENTIER DEB	06/12/2008	126.93
339969	CHLEBECEK, ROGER J	06/12/2008	165.75
339970	CINTAS FIRST AID & SAFETY	06/12/2008	38.55
339971	CITI-CARGO & STORAGE CO INC	06/12/2008	85.00
339972	CLINE, CHRIS	06/12/2008	20.00
339973	CLYNE KRIS	06/12/2008	73.22
339974	CM CONSTRUCTION COMPANY INC	06/12/2008	24,022.25
339975	COCA-COLA BOTTLING MIDWEST CO	06/12/2008	5,603.32
339976	COLEMAN MARGARET	06/12/2008	80.80
339977	COMCAST	06/12/2008	5.26
339978	COMO PLANETARIUM	06/12/2008	448.00
339979	CONTINENTAL CLAY CO	06/12/2008	611.35
339980	COOPER DEREK	06/12/2008	137.38
339981	COPY IMAGES INC	06/12/2008	3,470.77
339982	Vendor Continued Check	06/12/2008	0.00
339983	Vendor Continued Check	06/12/2008	0.00
339984	COPY IMAGES INC	06/12/2008	3,197.61
339985	CORPORATE EXPRESS	06/12/2008	3,580.83
339986	CSN DAYCARE FURNITURE	06/12/2008	225.00

Check Nbr	Vendor Name	Check Date	Check Amount
339987	CUB FOODS OF WOODBURY	06/12/2008	568.19
339988	CULLEN CRAIG	06/12/2008	192.91
339989	CUMMINS NPOWER LLC	06/12/2008	711.24
339990	DAHLBERG, THERESA	06/12/2008	50.00
339991	DAHLE BOB	06/12/2008	290.00
339992	DAHLINE, KEVIN F	06/12/2008	10.00
339993	Vendor Continued Check	06/12/2008	0.00
339994	DALCO CORPORATION	06/12/2008	4,274.40
339995	DALLY PENNY	06/12/2008	150.00
339996	DARTS VMS INC	06/12/2008	141.70
339997	DAVIS, TONI M	06/12/2008	110.00
339998	DEGGINGER, SARA	06/12/2008	20.00
339999	DELLWO COLLEEN F	06/12/2008	317.05
340000	DELTA	06/12/2008	43.73
340001	DEMCO INC	06/12/2008	652.82
340002	DERAAD MAX D	06/12/2008	75.00
340003	DESTACHE DAN	06/12/2008	369.13
340004	DESTINY CONSULTING, INC.	06/12/2008	217.00
340005	DEY DISTRIBUTING	06/12/2008	94.89
340006	DICK BLICK	06/12/2008	249.06
340007	DILTS, AMBER	06/12/2008	20.00
340008	DIMEGLIO JOE	06/12/2008	130.00
340009	DONOVAN SUSAN	06/12/2008	83.85
340010	D S D INC	06/12/2008	11,603.39
340011	DYE, KAREN J	06/12/2008	81.81
340012	DYMIT MARIE	06/12/2008	74.00
340013	DYNAMIC LEARNER CONSULTING INC	06/12/2008	4,500.00
340014	E-FILLIATE INCORPORATED	06/12/2008	119.21
340015	E.L. REINHARDT COMPANY INC	06/12/2008	483.00
340016	EASY ENGLISH NEWS	06/12/2008	202.50
340017	ECOLAB	06/12/2008	1,112.88
340018	EFFERTZ, CAROL R	06/12/2008	110.00
340019	EHRLICH JANET	06/12/2008	173.28
340020	EIBS GRETCHEN	06/12/2008	65.48
340021	EIBS, TED	06/12/2008	7.50
340022	ELECTRIC RESOURCE CONTRACTORS	06/12/2008	11,533.00
340023	ELIZANDO, DENISE	06/12/2008	20.00
340024	ELLIS PAMELA ANN	06/12/2008	40.00
340025	ENCORE PRODUCTIONS	06/12/2008	270.00
340026	ENGEBRETSON, JULIE	06/12/2008	19.33
340027	ENGEN BRAD	06/12/2008	347.81
340028	ENGSTROM LIZ	06/12/2008	50.00
340029	ENGSTRAN PAUL	06/12/2008	40.00
340030	ENRIGHT, JEFF	06/12/2008	3.99
340031	ERHARDT, JACLYN A	06/12/2008	13.13
340032	EVERGREEN PRESS	06/12/2008	35.50
340033	EVERLAST CLIMBING INDUSTRIES	06/12/2008	500.00
340034	FAHEY ELLEN	06/12/2008	101.30
340035	FASTENAL COMPANY	06/12/2008	209.03
340036	FERRON ELAINE	06/12/2008	28.91

Check Nbr	Vendor Name	Check Date	Check Amount
340037	FESTIVAL FOODS-KNOWLAN'S	06/12/2008	148.39
340038	FINK AVIS	06/12/2008	230.25
340039	FIRSTGROUP AMERICA	06/12/2008	47,005.51
340040	FISHER SCIENTIFIC	06/12/2008	165.30
340041	FLETCHER, VICKI MARIE	06/12/2008	36.36
340042	FOLLETT SOFTWARE COMPANY	06/12/2008	83.56
340043	FOLLETT LIBRARY RESOURCES	06/12/2008	595.09
340044	FOODSAFE LLC	06/12/2008	50.00
340045	FOSTER GRANDPARENT PROGRAM	06/12/2008	200.00
340046	FRASER	06/12/2008	841.50
340047	FREBURG, BETH R	06/12/2008	150.00
340048	FRENCH, ROGER F	06/12/2008	78.06
340049	FUHRMAN SARAH	06/12/2008	37.39
340050	FUJIFILM GRAPHIC SYSTEMS USA	06/12/2008	92.73
340051	G&K SERVICES	06/12/2008	1,996.72
340052	GALLATIN, EMILY K	06/12/2008	41.41
340053	GE MONEY BANK	06/12/2008	41.40
340054	GE MONEY BANK	06/12/2008	512.26
340055	GETZ-HOFFMAN MARI	06/12/2008	80.00
340056	GILLEN CONNIE	06/12/2008	29.97
340057	GILLUND ENTERPRISES	06/12/2008	315.12
340058	GION, MARTI L	06/12/2008	78.48
340059	GOODREID, HEIDI	06/12/2008	4.99
340060	GOPHER SPORT	06/12/2008	1,940.05
340061	GOPHER STAGE LIGHTING	06/12/2008	565.00
340062	GRAINGER	06/12/2008	1,314.08
340063	GRAMBUSH DALE	06/12/2008	15.99
340064	Vendor Continued Check	06/12/2008	0.00
340065	GRANDMA'S BAKERY INC	06/12/2008	462.62
340066	GRATZ MICHELLE C	06/12/2008	223.74
340067	GREATAMERICA LEASING CORP	06/12/2008	202.17
340068	GREEN, BARBARA J	06/12/2008	366.25
340069	GREENE, KATHY	06/12/2008	20.00
340070	GRITZMACHER SHAWN	06/12/2008	20.15
340071	GROCHOWSKI RICHARD A	06/12/2008	251.59
340072	GROPPOLI, KADI L	06/12/2008	61.10
340073	GROTH MUSIC CO	06/12/2008	979.45
340074	GROUP HEALTH INC - WORKSITE	06/12/2008	75.00
340075	H & B SPECIALIZED PRODUCTS	06/12/2008	2,292.50
340076	HAFNER LORI	06/12/2008	15.00
340077	HALL, PETER	06/12/2008	50.00
340078	HALLBERG ENGINEERING	06/12/2008	2,480.13
340079	HALLEY DIANE	06/12/2008	34.88
340080	HALLQUIST, ROBERT	06/12/2008	1,260.00
340081	HALVERSON DOREEN AVON	06/12/2008	41.23
340082	HAMLIN, LORI	06/12/2008	8.00
340083	HAMMEKEN, GRACIELA E	06/12/2008	607.59
340084	HANSON MARILYN	06/12/2008	140.00
340085	HARDING, KARLA J	06/12/2008	28.11
340086	HARDWARE DISTRIBUTORS LTD	06/12/2008	208.66

Check Nbr	Vendor Name	Check Date	Check Amount
340087	HAROLD W MCMILLEN CENTER	06/12/2008	250.00
340088	HARRIMAN, DION D	06/12/2008	480.00
340089	HARTHAN SANDRA L	06/12/2008	132.08
340090	HAWKINSON, STEVEN A	06/12/2008	90.27
340091	HAWLEY, ELIZABETH	06/12/2008	180.00
340092	HD SUPPLY WATERWORKS LTD	06/12/2008	31.69
340093	HEALY JASON	06/12/2008	30.76
340094	HEANEY CYNTHIA	06/12/2008	150.00
340095	HEISE CHERI	06/12/2008	130.00
340096	HENDRICKSON, SALLY A	06/12/2008	150.00
340097	HERRON, JANET B	06/12/2008	32.58
340098	HIGGINS SHEILA	06/12/2008	60.00
340099	HISDAHL INC	06/12/2008	172.50
340100	HISTORY EDUCATION	06/12/2008	17.92
340101	HODD ROY	06/12/2008	576.37
340102	Vendor Continued Check	06/12/2008	0.00
340103	HOGLUND BUS COMPANY	06/12/2008	2,214.91
340104	HOLLMAN, ZANDRA	06/12/2008	19.95
340105	HOLTUM LAMA PAMELA	06/12/2008	197.50
340106	HORAZDOVSKY LEILA	06/12/2008	237.68
340107	HOWELL, LISA	06/12/2008	6.99
340108	HUBERT COMPANY	06/12/2008	2,556.82
340109	HUEBSCH	06/12/2008	212.00
340110	HULTMAN CAROL LINDA	06/12/2008	1,231.73
340111	HUMPHREY KELLY	06/12/2008	29.95
340112	HURRY DENISE	06/12/2008	64.52
340113	HYLEN JENNIFER	06/12/2008	29.74
340114	INDUSTRIAL ARTS SUPPLY IASCO/T	06/12/2008	545.04
340115	INDUSTRIAL DOOR CO INC	06/12/2008	311.81
340116	INGLES, PEGGY	06/12/2008	150.00
340117	ISD #624	06/12/2008	30.00
340118	ISS FACILITY SERVICES	06/12/2008	5,188.50
340119	JDL HORIZONS LLC	06/12/2008	643.00
340120	JILEK JULIA	06/12/2008	300.00
340121	JOHANNECK, PATRICIA C	06/12/2008	7.89
340122	JOHN DEERE LANDSCAPES	06/12/2008	260.90
340123	JOHN MERGES LICSW	06/12/2008	78.75
340124	JOHNSON COLLEEN	06/12/2008	972.80
340125	JOHNSON, JOANNE M	06/12/2008	100.00
340126	JOHNSON SHARON ANNE	06/12/2008	347.95
340127	JONES SCHOOL SUPPLY CO INC	06/12/2008	288.75
340128	JORGENSEN, DIANE L	06/12/2008	72.66
340129	JUNIOR LIBRARY GUILD	06/12/2008	159.00
340130	Vendor Continued Check	06/12/2008	0.00
340131	Vendor Continued Check	06/12/2008	0.00
340132	Vendor Continued Check	06/12/2008	0.00
340133	JW PEPPER & SON INC	06/12/2008	126.92
340134	KALENOWSKI, JENNIFER R	06/12/2008	34.37
340135	KATH COMPANIES	06/12/2008	30,473.06
340136	KEARN BARBARA	06/12/2008	499.20

Check Nbr	Vendor Name	Check Date	Check Amount
340137	KELLEY DEBRA	06/12/2008	65.70
340138	KELLY, LYNNDA L	06/12/2008	200.00
340139	KING TRINA	06/12/2008	68.17
340140	KING, WILLIAM	06/12/2008	20.00
340141	KLAMM MECHANICAL CONTRACTORS I	06/12/2008	5,415.00
340142	KNOWLES, CONSTANCE L	06/12/2008	88.88
340143	KNUTSON, BOB	06/12/2008	300.00
340144	KNUTSON FLYNN DEANS & OLSEN	06/12/2008	1,063.00
340145	KNUTSON, SANDRA J	06/12/2008	58.09
340146	KOHLER, PATRICIA A	06/12/2008	50.00
340147	KOTILINEK FAY	06/12/2008	23.90
340148	KRAMER, BOBBI	06/12/2008	50.00
340149	KRIZ-HERBERT SANDY	06/12/2008	178.57
340150	KROCAK NANCY J	06/12/2008	1,675.80
340151	KRUSE, TIM	06/12/2008	20.00
340152	KUEMMEL JANEEN	06/12/2008	31.90
340153	KULLY SUPPLY COMPANY	06/12/2008	351.02
340154	KUSILEK, JACOB J	06/12/2008	20.42
340155	KWAPICK, LINDA M	06/12/2008	150.00
340156	L&N HARDWARE HANK	06/12/2008	51.68
340157	LAB SAFETY SUPPLY CO INC	06/12/2008	327.02
340158	LACASSE, ROBYN	06/12/2008	15.75
340159	LAIDLAW EDUCATION SERVICES	06/12/2008	125,875.51
340160	LAKESHORE LEARNING MATERIALS	06/12/2008	86.25
340161	Vendor Continued Check	06/12/2008	0.00
340162	LAMWERS, LINDSAY M	06/12/2008	565.88
340163	LANGER'S TREE SERVICE	06/12/2008	2,444.18
340164	LANGUAGE LINE SERVICES	06/12/2008	183.21
340165	LANIGAN CHERYL	06/12/2008	50.00
340166	LARSON ENGINEERING INC	06/12/2008	1,789.90
340167	LAWSON PRODUCTS INC	06/12/2008	1,256.03
340168	LEARNING PORT	06/12/2008	208.06
340169	LEARNING OPPORTUNITIES INC	06/12/2008	2,845.87
340170	LECLAIRE, CONNIE J	06/12/2008	150.00
340171	LEIFGREN, MARILYN L	06/12/2008	209.07
340172	LENDWAY, THERESA	06/12/2008	28.24
340173	LEONARD BRIAN	06/12/2008	240.00
340174	LHB INC	06/12/2008	3,290.01
340175	LIBRARY VIDEO COMPANY	06/12/2008	236.61
340176	LIFETOUCH PUBLISHING INC	06/12/2008	990.12
340177	LINCOLN ELEMENTARY	06/12/2008	50.00
340178	LINCOLN ELEMENTARY PTA	06/12/2008	500.00
340179	LINDEMER BARBARA	06/12/2008	150.00
340180	LITTLE LEANNE	06/12/2008	90.00
340181	LONG NATHAN	06/12/2008	204.02
340182	LORENZ CORPORATION	06/12/2008	254.00
340183	LOUNSBERRY, CAROLYN R	06/12/2008	1,162.42
340184	L T G POWER EQUIPMENT	06/12/2008	32.95
340185	LUCIO, KIM	06/12/2008	25.00
340186	LYONS, JODY L	06/12/2008	28.28

Check Nbr	Vendor Name	Check Date	Check Amount
340187	MACDONALD RUBY M	06/12/2008	155.12
340188	MACK, JEANNE MARGARET CURRAN	06/12/2008	174.58
340189	MACKIN BOOK CO	06/12/2008	123.99
340190	MADERICH, PATRICIA J	06/12/2008	110.00
340191	MAHONEY SUSAN	06/12/2008	451.75
340192	MALEITZKE, LINDA	06/12/2008	29.72
340193	MALWITZ ANN	06/12/2008	82.85
340194	MARCROFT PATRICIA L	06/12/2008	75.00
340195	MAROLT, PRISCILLA	06/12/2008	19.20
340196	MASA/MASE	06/12/2008	1,178.00
340197	MINNESOTA ASSOCIATION OF SCHOO	06/12/2008	50.00
340198	MASTER TEACHER INC	06/12/2008	98.85
340199	MATANOWSKI PAM	06/12/2008	7.30
340200	MATTSON CYNTHIA	06/12/2008	88.40
340201	MBDA	06/12/2008	100.00
340202	MCCALL MAUREEN E	06/12/2008	146.93
340203	MCCORMICK, REBEKKA ANNE	06/12/2008	17.58
340204	MC DONOUGH'S WATERJETTING AND	06/12/2008	1,418.75
340205	MCGRAW, ANN R	06/12/2008	57.52
340206	MCGRAW TIM	06/12/2008	193.52
340207	MCGRAW HILL COMPANIES	06/12/2008	4,798.63
340208	MCKEE FOODS CORPORATION	06/12/2008	214.08
340209	MCKENZIE MICHAEL	06/12/2008	45.00
340210	MCNEELY, ROBERT J	06/12/2008	145.00
340211	MENARDS-MAPLEWOOD	06/12/2008	154.44
340212	MERRITT ANN	06/12/2008	19.96
340213	METRO ECSU	06/12/2008	45.00
340214	METROPOLITAN SPORTS FACILITIES	06/12/2008	25.00
340215	MEUWISSEN DAVID	06/12/2008	19.12
340216	MEUWISSEN PAUL	06/12/2008	130.31
340217	MICHEL, ROCHELLE N	06/12/2008	63.10
340218	Vendor Continued Check	06/12/2008	0.00
340219	MIDWEST BUS PARTS INC	06/12/2008	1,235.05
340220	MILES, RONALD S	06/12/2008	249.00
340221	MILL CITY MUSEUM	06/12/2008	300.00
340222	MILLER, DIANE C	06/12/2008	150.00
340223	MINITEX	06/12/2008	1,795.00
340224	MINN ASSN OF SCH BUSINESS OFFI	06/12/2008	195.00
340225	MINNESOTA BOARD OF SCHOOL ADMI	06/12/2008	75.00
340226	MINN DEPART OF HEALTH	06/12/2008	90.00
340227	MINNESOTA MUSIC EDUCATORS ASSN	06/12/2008	345.00
340228	MINN REC & PARK ASSN (MRPA)	06/12/2008	510.00
340229	MINNESOTA DEPART OF HEALTH	06/12/2008	28.00
340230	MINNESOTA HISTORICAL SOCIETY	06/12/2008	1,919.00
340231	MINNESOTA OCCUPATIONAL HEALTH	06/12/2008	110.00
340232	MINNESOTA DNR	06/12/2008	72.00
340233	MINNESOTA TWINS	06/12/2008	197.00
340234	MISGEN MARK	06/12/2008	1,377.37
340235	MITTELBRUN LAURA	06/12/2008	111.09
340236	MOBILE RADIO ENGINEERING INC	06/12/2008	126.00

Check Nbr	Vendor Name	Check Date	Check Amount
340237	MODERN FENCE & CONST INC	06/12/2008	736.40
340238	MOORE CYNTHIA	06/12/2008	419.40
340239	MORITZ, CLAIRE S	06/12/2008	110.00
340240	MUCKALA NANCY	06/12/2008	12.68
340241	MULLALY BECKY	06/12/2008	545.64
340242	MURPHY, BRIAN	06/12/2008	75.72
340243	MUSIC TREASURES CO	06/12/2008	46.90
340244	NADEAU PEGGY	06/12/2008	281.00
340245	NARDINI FIRE EQUIPMENT CO INC	06/12/2008	123.17
340246	NASVIK CRAIG S	06/12/2008	253.76
340247	NATIONAL CAMERA EXCHANGE	06/12/2008	79.99
340248	NATIONAL AV SUPPLY	06/12/2008	336.95
340249	NATIONAL SCHOOL PRODUCTS	06/12/2008	441.11
340250	NATL COUNCIL OF TEACHERS OF MA	06/12/2008	181.60
340251	NAVIANCE	06/12/2008	2,970.00
340252	NCS ASSESSMENTS	06/12/2008	125.00
340253	NELSON, GLEN	06/12/2008	50.00
340254	NELSON KATHY	06/12/2008	99.60
340255	NESS ELECTRONICS INC	06/12/2008	200.32
340256	NEW DAY FILMS	06/12/2008	84.00
340257	NEXTEL COMMUNICATIONS	06/12/2008	909.55
340258	NGUYEN HUY	06/12/2008	83.99
340259	NITTI, LAURA	06/12/2008	27.79
340260	NIXON, CATHERINE AYANO	06/12/2008	400.00
340261	NORDENSTROM, CARLA L	06/12/2008	56.56
340262	NORDNESS, JEFF	06/12/2008	98.35
340263	NORMAN FAWNDA	06/12/2008	200.00
340264	NORRIS, DARSHON	06/12/2008	20.00
340265	Vendor Continued Check	06/12/2008	0.00
340266	NORTH CENTRAL TRUCK EQUIPMENT	06/12/2008	1,270.33
340267	NORTHEAST METRO EDUCATORS INST	06/12/2008	160.00
340268	NORTHLAND MECHANICAL CONTRACTO	06/12/2008	16,862.50
340269	NORTHSTAR ACCESS	06/12/2008	1,438.09
340270	NORTHWEST GRAPHIC SUPPLY CO	06/12/2008	255.65
340271	NORTHEAST YMCA	06/12/2008	4,265.00
340272	NORTHEAST YMCA	06/12/2008	2,948.00
340273	NTD DISTRIBUTORS INC	06/12/2008	67.63
340274	NANCY A NUTTING	06/12/2008	900.00
340275	O'BRIEN, HEATHER	06/12/2008	30.00
340276	O'GRADY CATHY	06/12/2008	150.00
340277	O'ROURKE JULIE	06/12/2008	16.16
340278	OFFICE DEPOT	06/12/2008	401.22
340279	OLD DUTCH FOODS INC	06/12/2008	1,660.50
340280	OLSON, KARLA	06/12/2008	20.00
340281	OLSON LISA	06/12/2008	39.97
340282	OMAN, VERONICA	06/12/2008	14.00
340283	Vendor Continued Check	06/12/2008	0.00
340284	ON SITE SANITATION INC	06/12/2008	625.56
340285	OPATZ AMY	06/12/2008	34.50
340286	ORANGE TREE EMPLOYMENT SCREENI	06/12/2008	51.80

Check Nbr	Vendor Name	Check Date	Check Amount
340287	ORIENTAL TRADING CO INC	06/12/2008	44.65
340288	ORLOSKE JULIA	06/12/2008	150.00
340289	OTTESON, AMY L	06/12/2008	76.09
340290	OXYGEN SERVICE CO INC	06/12/2008	11.78
340291	PALMER, KRISTEN M	06/12/2008	50.00
340292	PAMS LUNCHROOM LLC	06/12/2008	2,107.72
340293	PAN-O-GOLD	06/12/2008	3,167.96
340294	PARKER CATHI	06/12/2008	19.99
340295	PAYSON, JIM	06/12/2008	20.00
340296	Vendor Continued Check	06/12/2008	0.00
340297	PEARSON MECHANICAL SERVICES IN	06/12/2008	92,912.44
340298	PELTIER NANCY	06/12/2008	36.36
340299	PERMA BOUND	06/12/2008	2,985.00
340300	PETERSON, BETSY J	06/12/2008	114.89
340301	PETERSON BROS ROOFING & CONST	06/12/2008	315.95
340302	PETERSON DORENE K	06/12/2008	30.88
340303	PETERSEN JILL	06/12/2008	340.00
340304	PETERSON WAYNE	06/12/2008	93.93
340305	PETTY CASH	06/12/2008	140.68
340306	PETTY CASH	06/12/2008	300.78
340307	PETTY CASH	06/12/2008	8.82
340308	PHETTEPLACE WANDA	06/12/2008	31.31
340309	PIERRE CHRISTINA	06/12/2008	691.86
340310	PINNOW PAIGE	06/12/2008	301.99
340311	PITNEY BOWES PURCHASE POWER	06/12/2008	133.47
340312	PITNEY BOWES INC	06/12/2008	17.95
340313	PITSCO INC	06/12/2008	509.71
340314	PLAISTED COMPANIES INC	06/12/2008	6,365.46
340315	PLASTER MARK A	06/12/2008	90.14
340316	POETSCH, RACHEL	06/12/2008	3.99
340317	POKORNY MARY	06/12/2008	94.48
340318	PONTIOUS JODY	06/12/2008	672.94
340319	POSTMASTER	06/12/2008	704.15
340320	POSTMASTER	06/12/2008	550.00
340321	PREMENTINE ROSALIA T	06/12/2008	37.88
340322	PRESS PUBLICATIONS	06/12/2008	405.00
340323	PRISSEL, JESSIE L	06/12/2008	247.75
340324	PROFESSIONAL TURF RENOVATION	06/12/2008	9,520.00
340325	PRZYBYLSKI, NANCY S	06/12/2008	170.00
340326	PTACEK, JAMES	06/12/2008	20.00
340327	RASCHICK, KAREN	06/12/2008	5.99
340328	RATLIFF GERALD	06/12/2008	186.85
340329	RATWIK ROSZAK & MALONEY PA	06/12/2008	600.00
340330	RED BALLON BOOKSHOP	06/12/2008	783.36
340331	REEVES BROOKE	06/12/2008	110.00
340332	REINHART FOOD SERVICE	06/12/2008	1,643.64
340333	RELIABLE OFFICE SUPPLIES	06/12/2008	56.01
340334	RESERVE ACCOUNT	06/12/2008	5,000.00
340335	RETROFIT RECYCLING INC	06/12/2008	809.59
340336	RIEBAU PATRICIA ANN	06/12/2008	584.14

Check Nbr	Vendor Name	Check Date	Check Amount
340337	RIEDESEL, TALYN	06/12/2008	110.20
340338	RITTENHOUSE PAULA	06/12/2008	75.99
340339	ROSENTHAL BROS INC	06/12/2008	500.00
340340	ROSS JUDITH A	06/12/2008	52.29
340341	ROSSBACH PATRICIA	06/12/2008	80.00
340342	ROSSINI, PATRICIA D	06/12/2008	150.00
340343	ROUST, JEFF	06/12/2008	50.00
340344	ROW-LOFF PRODUCTIONS	06/12/2008	97.00
340345	ROY C, INC	06/12/2008	634.66
340346	RUDIE, ANN	06/12/2008	67.98
340347	RUEBL CELESTE	06/12/2008	125.52
340348	RUPAR ROBERT T	06/12/2008	120.00
340349	RYAN, MITCHELL	06/12/2008	110.77
340350	S & T OFFICE PRODUCTS INC	06/12/2008	192.19
340351	SAM'S CLUB	06/12/2008	1,053.99
340352	SAM'S CLUB	06/12/2008	94.42
340353	SAM'S CLUB	06/12/2008	119.85
340354	SAM'S CLUB	06/12/2008	275.04
340355	SAM'S CLUB	06/12/2008	753.04
340356	SARGENT-WELCH LLC	06/12/2008	336.26
340357	SCAN AIR FILTER INC	06/12/2008	752.83
340358	SCANTRON CORPORATION	06/12/2008	521.38
340359	SCHERMAN, CATHERINE M	06/12/2008	60.00
340360	SCHINDLER ELEVATOR CORP	06/12/2008	534.93
340361	SCHMIDT, SUSAN J	06/12/2008	150.00
340362	SCHMITT MUSIC COMPANY	06/12/2008	512.00
340363	SCHOLASTIC LIBRARY PUBLISHING	06/12/2008	1,588.00
340364	SCHOLASTIC BOOK CLUBS	06/12/2008	141.91
340365	SCHOLASTIC INC	06/12/2008	276.71
340366	SCHOMMER, ELIZABETH THERESA	06/12/2008	36.79
340367	SCHOSTAG JR, FREDERICK DAVID	06/12/2008	200.00
340368	SCHROEDER IRIS D	06/12/2008	167.79
340369	SCHROEDER MILK CO INC	06/12/2008	23,426.35
340370	SCHULTZ, ALAN J	06/12/2008	38.22
340371	SCHUTTE, JOYE C	06/12/2008	170.00
340372	SECOND HARVEST FARM CENTRAL	06/12/2008	562.50
340373	SECURITAS SEC SVCS USA INC	06/12/2008	4,657.44
340374	SEEVER GRAY	06/12/2008	120.00
340375	SENGER CONNIE	06/12/2008	612.05
340376	SENIOR SERVICES CONSORTIUM	06/12/2008	1,312.50
340377	SERVATIUS LISA	06/12/2008	23.32
340378	SHAFFER TERESA	06/12/2008	77.77
340379	SHANEY, RACHELL	06/12/2008	50.00
340380	SHAWBOLD DEAN	06/12/2008	244.28
340381	SHELP MICHELLE	06/12/2008	30.00
340382	SHELSTAD, JACQUALINE A	06/12/2008	150.00
340383	SHERMAN, SHARON	06/12/2008	20.00
340384	SHIFFLER EQUIPMENT SALES INC	06/12/2008	1,652.75
340385	SHOUP, ANDREA J	06/12/2008	1,201.88
340386	SHROYER MARY	06/12/2008	176.86

Check Nbr	Vendor Name	Check Date	Check Amount
340387	SIEGLE KATHRYN	06/12/2008	150.00
340388	SIMANSKI, KIMBERLY K	06/12/2008	15.00
340389	SISTERMAN, BENJAMIN A	06/12/2008	52.52
340390	SKAALRUD, JANET E	06/12/2008	116.15
340391	SKIPON, CHRIS	06/12/2008	20.00
340392	SKYWARD INC	06/12/2008	550.00
340393	SNAP ON TOOLS	06/12/2008	282.60
340394	SNELL MICHAEL M	06/12/2008	107.73
340395	SOCIAL STUDIES SCHOOL SERVICE	06/12/2008	66.58
340396	SOLEM JACK	06/12/2008	586.33
340397	SOLHEIM, KARI L	06/12/2008	40.00
340398	SOLTYS, WILLIAM T	06/12/2008	50.16
340399	SOMMERS, MICHON LEE	06/12/2008	78.01
340400	SORENSEN, KATHLEEN M	06/12/2008	15.00
340401	SOUTH CAMPUS	06/12/2008	6,400.00
340402	SPORTIME	06/12/2008	78.95
340403	STANIUS, TAMARA L	06/12/2008	75.00
340404	STATE SUPPLY CO	06/12/2008	341.54
340405	STEADLAND KEITH	06/12/2008	115.67
340406	STONE KATHY	06/12/2008	10.00
340407	STORKAMP ROGER LAWRENCE	06/12/2008	1,300.08
340408	SUNDANCE PUBLISHING	06/12/2008	4,400.93
340409	SUNDEEN, SUSAN M	06/12/2008	150.00
340410	SWENSON, CYNTHIA L	06/12/2008	38.38
340411	SWITZER, LISA MARIE	06/12/2008	11.97
340412	TAHER INC	06/12/2008	6,781.54
340413	TAHO SPORTSWEAR	06/12/2008	914.55
340414	TEACHER CREATED RESOURCES	06/12/2008	64.95
340415	TEAM SPORTING GOODS INC	06/12/2008	315.15
340416	TENNANT MELISA	06/12/2008	31.91
340417	TEXTBOOK WAREHOUSE INC	06/12/2008	1,235.85
340418	THAO, KAYLA	06/12/2008	20.00
340419	THE MEDI-KID CO	06/12/2008	74.03
340420	THELEN JILL ANNE	06/12/2008	190.00
340421	THEROUX CALVIN A	06/12/2008	37.50
340422	THIMJON KARI	06/12/2008	40.00
340423	THINK SOCIAL PUBLISHING INC	06/12/2008	143.86
340424	THOLKES, FAITH	06/12/2008	19.95
340425	THOMAS, DANIELLE	06/12/2008	10.00
340426	THOMPSON JEAN	06/12/2008	251.73
340427	THOMPSON, SCOTT	06/12/2008	10.00
340428	THUNDER COMMUNICATIONS DESIGN	06/12/2008	581.25
340429	Vendor Continued Check	06/12/2008	0.00
340430	THYSSENKRUPP ELEVATOR CORP	06/12/2008	3,570.70
340431	TILSNER CARTON CO	06/12/2008	465.00
340432	TIME FOR KIDS	06/12/2008	167.96
340433	TOFTE, BRENDA	06/12/2008	50.00
340434	TOLONEN CLAY	06/12/2008	39.28
340435	TOSHIBA FINANCIAL SERVICES	06/12/2008	111.00
340436	TRANS-MISSISSIPPI BIO SUPPLY	06/12/2008	56.30

Check Nbr	Vendor Name	Check Date	Check Amount
340437	TRIO SUPPLY COMPANY	06/12/2008	6,209.31
340438	TSCHIDA CAROLE	06/12/2008	150.00
340439	TURFWERKS INC	06/12/2008	614.06
340440	TWIN CITIES TRANSPORT & RECOVE	06/12/2008	300.00
340441	U.S. ENERGY SERVICES INC	06/12/2008	730.00
340442	UECKER-FLINK, DIANE T	06/12/2008	6,528.90
340443	UPPER MIDWEST ATHLETIC CONSTRU	06/12/2008	21,000.00
340444	UPPER LAKES FOODS INC	06/12/2008	73,596.45
340445	URBAN GREENHOUSES	06/12/2008	2,173.75
340446	VADNAIS HEIGHTS ELEMENTARY PTO	06/12/2008	500.00
340447	VAUGHN DEBRA	06/12/2008	15.00
340448	VENBURG TIRE CO	06/12/2008	149.54
340449	VENDEL, STACY	06/12/2008	38.80
340450	VERIZON WIRELESS	06/12/2008	26.31
340451	VIKING ELECTRIC SUPPLY	06/12/2008	5,961.09
340452	VIKING AUTOMATIC SPRINKLER	06/12/2008	2,950.00
340453	VIKING INDUSTRIAL CENTER	06/12/2008	187.71
340454	WACHLAROWICZ JOHN	06/12/2008	580.80
340455	WALD TERESA M	06/12/2008	65.00
340456	WALES ROBIN R	06/12/2008	120.00
340457	WALKER DEBBIE	06/12/2008	150.00
340458	WALTERS REBUILDERS	06/12/2008	1,009.85
340459	WANGEN, JOHN	06/12/2008	5.00
340460	Vendor Continued Check	06/12/2008	0.00
340461	WASTE MANAGEMENT BLAINE	06/12/2008	11,376.44
340462	WATERPOWER LLC	06/12/2008	2,112.00
340463	WHITE BEAR AREA CHAMBER OF COM	06/12/2008	50.00
340464	WHITE BEAR BOWL	06/12/2008	1,127.25
340465	WHITE BEAR FLORAL SHOP	06/12/2008	3,420.00
340466	WHITE BEAR RENTAL EQUIPMENT	06/12/2008	70.20
340467	WHITE BEAR TOWNSHIP	06/12/2008	702.91
340468	WHITE BEAR LAKE (CITY OF)	06/12/2008	11,068.49
340469	WEISSMAN, EVAN J	06/12/2008	50.00
340470	WELTON, SUE	06/12/2008	42.52
340471	WHELAN KATE	06/12/2008	204.57
340472	WHITE BEAR SHOPPING CTR INC	06/12/2008	3,235.00
340473	WHITE, PATRICK M	06/12/2008	22.00
340474	WILLEY, JEFFERY S	06/12/2008	125.00
340475	WILLETTE KATHLEEN M	06/12/2008	108.33
340476	WILLIAMS, LAURA L	06/12/2008	75.00
340477	WINKLER PAM	06/12/2008	145.93
340478	WISE, PATRICIA G	06/12/2008	28.28
340479	WOODCOCK, DENISE	06/12/2008	90.82
340480	WORLD'S FINEST CHOCOLATE	06/12/2008	236.38
340481	WRIGHT, JILL M	06/12/2008	150.00
340482	XEROX CORPORATION	06/12/2008	389.49
340483	XIONG, XUE	06/12/2008	85.96
340484	YANG-XIONG MALIA	06/12/2008	610.90
340485	YOUNGBLOOD LUMBER COMPANY	06/12/2008	365.06
340486	ZAPPA'S SPORTING GOODS	06/12/2008	116.00

Check Nbr	Vendor Name	Check Date	Check Amount
600	Computer	Check(s) For a Total of	833,671.44

Check Nbr	Vendor Name	Check Date	Check Amount
338439	WHITE BEAR LAKE CITY	06/12/2008	25.00
339399	A-1 HYDRAULIC SALES & SERVICE	06/12/2008	128.80
339520	LEARNING OPPORTUNITIES INC	06/12/2008	1,849.00
339614	KUEMMEL JANEEN	06/12/2008	31.90
339709	POKORNY, JOE	06/12/2008	94.48
339721	RATWIK ROSZAK & MALONEY PA	06/12/2008	3,791.82
339726	RIEDESEL RAINA	06/12/2008	110.20
339770	SOLTYS, WILLIAM T	06/12/2008	40.16
339815	URBAN COMPANIES	06/12/2008	2,173.75
339818	VANG, JOESPHINE	06/12/2008	250.00
339819	VANG, MINTSHIS	06/12/2008	250.00
11	Void	Check(s) For a Total of	8,745.11

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	600	Computer	Checks For a Total of	833,671.44
Total For	600	Manual, Wire Transfer & Computer	Checks	833,671.44
Less	11	Voided	Checks For a Total of	8,745.11
		Net Amount		824,926.33

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: Acceptance of Gifts

MEETING DATE: July 14, 2008

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Dr. Michael J. Lovett, Superintendent

<b>Donation</b>	<b>Donor</b>	<b>Recipient</b>
\$3,000 for baseball scoreboard located at South Campus	Corporate Commission of the Mille Lacs Band of Ojibwe Indians	White Bear High School – South Campus Athletic Department
\$2,000 for baseball scoreboard located at South Campus	Cossack Foundation	White Bear High School – South Campus Athletic Department
\$2,000 for baseball scoreboard located at South Campus	Tousley Motorsports/Glassman Family Foundation	White Bear High School – South Campus Athletic Department
\$2,000 for baseball scoreboard located at South Campus	Priority Courier Experts/VANEX	White Bear High School – South Campus Athletic Department
\$2,300 for baseball scoreboard located at South Campus	White Bear Baseball Association	White Bear High School – South Campus Athletic Department
\$2,000 for baseball scoreboard located at South Campus	White Bear Lions Club	White Bear High School – South Campus Athletic Department
\$125 for baseball scoreboard located at South Campus	Advantage Signs and Graphics Inc.	White Bear High School – South Campus Athletic Department
\$100 for baseball scoreboard located at South Campus	Beulke Insurance	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	Caldecott & Forro, PLC	White Bear High School – South Campus Athletic Department
\$25 for baseball scoreboard located at South Campus	Cub Foods	White Bear High School – South Campus Athletic Department
\$250 for baseball scoreboard located at South Campus	Festival Foods	White Bear High School – South Campus Athletic Department
\$100 for baseball scoreboard located at South Campus	Hallberg Engineering	White Bear High School – South Campus Athletic Department

<b>Donation</b>	<b>Donor</b>	<b>Recipient</b>
\$250 for baseball scoreboard located at South Campus	Hugo Lions Club	White Bear High School – South Campus Athletic Department
\$100 for baseball scoreboard located at South Campus	Lakeshore Family Dentistry	White Bear High School – South Campus Athletic Department
Labor to do electrical work on the baseball scoreboard	Millennium Electric	White Bear High School – South Campus Athletic Department
\$250 for baseball scoreboard located at South Campus	Nexstar Inc.	White Bear High School – South Campus Athletic Department
\$100 for baseball scoreboard located at South Campus	OSI Physical Therapy	White Bear High School – South Campus Athletic Department
\$100 for baseball scoreboard located at South Campus	Pulstar Distributing	White Bear High School – South Campus Athletic Department
\$25 for baseball scoreboard located at South Campus	Sam's Club	White Bear High School – South Campus Athletic Department
\$1,000 for baseball scoreboard located at South Campus	SEH Engineering	White Bear High School – South Campus Athletic Department
\$250 for baseball scoreboard located at South Campus	T. A. Schifsky & Sons	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	Urban's Farm and Greenhouse	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	Vadnais Heights Area Community Fund	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	Vadnais Heights Lions	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	Vadnais Heights Rotary Club	White Bear High School – South Campus Athletic Department
\$500 for baseball scoreboard located at South Campus	White Bear Merchants Association/White Bear Shopping Center	White Bear High School – South Campus Athletic Department
Rental of trench digger to lay electrical wires	White Bear Rental and Sales	White Bear High School – South Campus Athletic Department
\$2,060 for baseball scoreboard located at South Campus	2008 White Bear High School baseball team, friends and families	White Bear High School – South Campus Athletic Department
\$1,100 for baseball scoreboard located at South Campus	2008 White Bear High School baseball team, friends and families	White Bear High School – South Campus Athletic Department
\$1,000 for Dr. Blaesing's celebration	Building Restoration Corporation	White Bear Lake Area School District

<b>Donation</b>	<b>Donor</b>	<b>Recipient</b>
\$1,000 for Dr. Blaesing's celebration	Roff Spec., Inc.	White Bear Lake Area School District
\$1,000 for Dr. Blaesing's celebration	Door Service Company	White Bear Lake Area School District
\$1,000 for Dr. Blaesing's celebration	Peterson Bros. Roofing and Construction, Inc.	White Bear Lake Area School District
\$500 for Dr. Blaesing's celebration	White Bear Lake Area Education Foundation	White Bear Lake Area School District
\$100 for office supplies	Halleland Lewis Nilan & Johnson PA	Oneka Elementary School
\$1,091	Wells Fargo Foundation Educational Matching Gift Program	White Bear High School – North Campus

**RECOMMENDATION:** Accept donations.

AGENDA ITEM: Field Trip Requests

MEETING DATE: July 14, 2008

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Cindy Moore, Director of Curriculum and Assessment  
Jill Thelen, Director of Schools

**Background:**

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip.

The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Teacher/Coach	Grade/Team	Number of Schools Days Missed	Number of Students and Parents Attending	Means of Transportation	Purpose of Field Trip
8/11-15/08 Whitewater State Park, Elba, MN	Dan Kovacich	WBLHS Boys Cross Country	0	Students: 10- 20 Adults: 8	Parent vehicles	Team bonding and training
8/15-16/08 Duluth	John Sanny	WBLHS Girls Tennis	0	Students: 30 Adults: 3 or more	School Bus	Varsity, JV and C teams will be playing Duluth Central, Duluth East, and Hastings
9/19-20/08 Milaca, MN	Dan Kovacich	WBLHS Boys Cross Country	0	Students: 20 Adults: 16	Coaches/Parents	Milaca Mega Meet
10/4-5/08 Alexandria, MN	Patti Percival	WBLHS Girls Cross Country	0	Students: 50 – 60 Adults: 2	Charter Bus	Competing at the Alexandria Invitational

**Recommendation:**

Administration recommends that the School Board approve the field trips.

Overnight

Rec'd 6/13/08

Independent School District #624  
White Bear Lake, MN 55110  
Request for Athletic Field Trip

Date Submitted 6/4/08 School White Bear  
Sponsoring Team White Bear Lake Boys EE  
Head Coach Dan Kovacich  
Destination Whitewater State Park Elba, MN  
Date of Field Trip 8/11/08 - 8/15/08  
Number of class days athletes will miss 0  
Number of athletes of team not going on trip 10-20  
Number of adults going on trip 8  
Means of transportation Parent Vehicles

Goal or purpose of trip (How it ties in with educational program) \_\_\_\_\_

We go on this trip every year for the purpose of team bonding & training. We stay in cabins at Whitewater State Park & train during the week w/ Mountain View & Roseville High School.  
How is trip to be financed? \_\_\_\_\_

Parents & EE - Student Activity Account

Cost to athlete \$65.00

Recommended by Athletic Director Robert Jensen 6/10/08

Recommended by Principal [Signature]

Recommended by Director of Curriculum and Assessment 6-13-08

School Board \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date \_\_\_\_\_

Independent School District #624  
White Bear Lake, MN 55110  
Request for Athletic Field Trip

REC'D 6/13/08

*Receipt*

Date Submitted 6/4/08 School White Bear Senior #.  
Sponsoring Team WBLHS Girls Tennis  
Head Coach John Sanny  
Destination Duluth  
Date of Field Trip Aug 15 + 16, 2008  
Number of class days athletes will miss NONE  
Number of athletes going on trip 30 Number not going ?  
Number of adults going on trip 3 or more (3 coaches + Parents who volunteer)  
Means of transportation School Bus  
Hotel - Edgewater Resort + Waterpark - 2400 London Rd., Duluth.  
Goal or purpose of trip (How it ties in with educational program) \_\_\_\_\_  
The Varsity, JV + C Teams will be playing Duluth Central,  
Duluth East, Hastings on Sat., Aug 16. (9 AM)  
How is trip to be financed? we will be doing fundraisers at  
Cub Foods + Applebees Rest. - Dates are being  
Formulated.  
Cost to athlete approx. \$45 - No more than \$50 -

Recommended by Athletic Director Robert Juehl 6/10/08  
Recommended by Principal [Signature]  
Recommended by Director of Curriculum and Assessment 6-13-08  
School Board \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date \_\_\_\_\_

Overnight

Rec'd 6/13/08

Independent School District #624  
White Bear Lake, MN 55110  
Request for Athletic Field Trip

Date Submitted 6/4/08 School White Bear Lake  
Sponsoring Team Milaca High School  
Head Coach Don Karcich  
Destination Milaca, MN "Milaca Mega Meet"  
Date of Field Trip 9/19/08 - 9/20/08  
Number of class days athletes will miss 0  
Number of athletes of team not going on trip 20  
Number of adults going on trip 16  
Means of transportation Coaches/Parents

Goal or purpose of trip (How it ties in with educational program) This is  
one of the biggest ~~cc~~ meets in the state. The purpose of this  
meet is for our athletes to compete against top schools & teams  
we normally do not compete against.  
How is trip to be financed? Parents & ~~cc~~ fund

Cost to athlete \$25.00

Recommended by Athletic Director Robert Juehl 6/10/08

Recommended by Principal [Signature] 6-13-08

Recommended by Director of Curriculum and Assessment \_\_\_\_\_

School Board \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved Date \_\_\_\_\_

overnight

Independent School District #624  
White Bear Lake, MN 55110  
Request for Athletic Field Trip

Rec'd 6/13/08

Date Submitted 6-9-08 School White Bear Lake - H.S.

Sponsoring Team Girls Cross Country

Head Coach Patti Percival

Destination Alexandria, MN (Arrowwood Resort)

Date of Field Trip Oct. 4 - Oct. 5

Number of class days athletes will miss zero

Number of athletes going on trip 50-60 Number not going ?

Number of adults going on trip 2

Means of transportation Charter Bus

Goal or purpose of trip (How it ties in with educational program) \_\_\_\_\_

Competing at the Alexandria Invitational

How is trip to be financed? Cross country budget,

fundraising and athlete contribution

Cost to athlete estimating about \$40 per athlete  
(fundraising in August will determine final cost)

Recommended by Athletic Director \_\_\_\_\_

Recommended by Principal [Signature]

Recommended by Director of Curriculum and Assessment [Signature]

School Board \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Date \_\_\_\_\_

Consent Agenda Items A-5(f) to A-5(h)  
July 14, 2008  
School Board Meeting

**RESOLUTION FOR PERSONNEL ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the personnel items that are reflected upon the following pages; and

WHEREAS, that personnel items, A-5(f) to A-5(h), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the personnel item listed in Consent Agenda Items A-5(f) to A-5(h).

INDEPENDENT SCHOOL DISTRICT NO.624  
Department of Human Resources

RESIGNATIONS/TERMINATIONS - CLASSIFIED STAFF

LORETTA M. COLE - Bus Aide, Bus Garage

Employed by District 624 since 11/01/2007

Effective Date: 06/06/2008

RECOMMEND APPROVAL

MARIANA L. MAJIL - Pupil Support Assistant, Sunrise Park Middle School

Employed by District 624 since 04/21/2003

Effective Date: 06/06/2008

RECOMMEND APPROVAL

MARY A. MARSHALL - Pupil Support Assistant, On Leave

Employed by District 624 since 09/05/2005

Effective Date: 06/06/2008

RECOMMEND APPROVAL

LAURA A. MITTELBRUN - Computer Assistant, Oneka Elementary

Employed by District 624 since 08/26/2004

Effective Date: 06/06/2008

RECOMMEND APPROVAL

RETIREMENTS - CLASSIFIED STAFF

CAROL E. GLOVER - Pupil Support Assistant, Lincoln Elementary

Employed by District 624 since 06/08/1992

Effective Date: 06/06/2008

RECOMMEND APPROVAL

PATRICIA L. MUELLER - AP Secretary/Scheduler, South Campus

Employed by District 624 since 08/27/1984

Effective Date: 06/13/2008

RECOMMEND APPROVAL

RESIGNATIONS - CERTIFIED STAFF

BECKY J. BERKAS - Elementary Principal, Birch Lake/Vadnais Elementary

Employed by District 624 since 07/01/2005

Effective Date: 06/30/2008

RECOMMEND APPROVAL

SUSAN K. BROTT - Communications Coordinator, District Center

Employed by District 624 since 09/01/1995

Effective Date: 06/30/2008

RECOMMEND APPROVAL

ELIZABETH A. HERMANSON - Vocal Music Teacher, Central Middle School

Employed by District 624 since 08/24/2006

Effective Date: 06/11/2008

RECOMMEND APPROVAL

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**RETIREMENTS - CERTIFIED STAFF**

THEODORE S. BLAESING - Superintendent of Schools, District Center  
Employed by District 624 since 03/01/1993  
Effective Date: 06/30/2008

**RECOMMEND APPROVAL**

ROBERT H. RANTANEN - Music Teacher, South Campus  
Employed by District 624 since 04/01/1975  
Effective Date: 06/11/2008

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**FULL-TIME LEAVE REQUEST (2008-2009) - CERTIFIED STAFF**

SARA N. SAHLBERG - GRADE 4/5 Teacher, Birch Lake Elementary  
Employed by District 624 since 08/26/2004  
Effective Date: 2008-2009 School Year

**RECOMMEND APPROVAL**

**PART-TIME LEAVE REQUEST (2008-2009) - CERTIFIED STAFF**

JANET E. SKAALRUD - School Nurse, Lakeaires/Otter/Parkview/Trans.Plus  
.20 Leave (.80 Position)  
Effective Date: 2008-2009 School Year

**RECOMMEND APPROVAL**

**CHANGE IN LEAVE REQUEST (2008-2009) - CERTIFIED STAFF**

CYNTHIA MATTSON - Special Education Teacher, ALC  
From a .33 Leave Request to a .60 Leave (.40 position)  
Effective Date: 2008-2009 School Year

**RECOMMEND APPROVAL**

INDEPENDENT SCHOOL DISTRICT NO.624  
Department of Human Resources

NEW PERSONNEL - CLASSIFIED STAFF

BRENDA L. DOTTE - Part-Time Cook, Oneka Elementary

New Position

\$12.68/hr., 3.00 hrs./day, 181 days \$6,885.24

Budget Number: 02-005-770-000-701-170

Effective Date: 09-02-2008

RECOMMEND APPROVAL

MARC A. REYNOLDS - Pupil Support Assistant, Oneka Elementary

Replacing K. Bundy-Pittman who resigned

\$15.55/hr., 6.50 hrs./day, 180 days \$18,193.50

Budget Number: 01-118-408-000-740-141

Effective Date: 09-02-2008

RECOMMEND APPROVAL

JANINE A. SCHOELLER - Part-Time Cook, Central Middle School

New Position

\$12.68/hr., 3.50 hrs./day, 181 days \$8,032.78

Budget Number: 02-005-770-000-701-170

Effective Date: 09-02-2008

RECOMMEND APPROVAL

NEW PERSONNEL - CULTURAL LIAISON

RASHAD A. TURNER - Cultural Liaison, District Center

The proposed contract for Rashad has an effective date of  
August 21, 2008. The position is for an annual salary of \$40,000.

RECOMMEND APPROVAL

REHIRE FROM TERMINATION - CERTIFIED STAFF

SARAH J. WAGONER - Grade 5 Teacher, Parkview Elementary

(Terminated on April 14, 2008)

Effective Date: 2008-2009 School Year

RECOMMEND APPROVAL

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF**

CHARLOTTE M. ASCHEMAN - Spanish Teacher, Central M.S.

Effective Date: 2008-2009 School Year

MA/Step 6 \$47,053.00

Attended: St. Mary's University of Minnesota, St. Paul, MN  
Master of Arts in Education MA

University of Minnesota - Duluth, Duluth, MN  
Secondary Spanish Education BA

Experience: Long-Term Substitute Spanish Teacher  
White Bear Lake Area Schools, White Bear Lake, MN  
Spanish Teacher  
Chaska High School, Chaska, MN  
Orono High School, Orono, MN

**RECOMMEND APPROVAL**

HOLLY E. BREITENBACH - Grade 1 Teacher, Oneka Elementary

Effective Date: 2008-2009 School Year

MA+45/Step 10 \$58,802.00

Attended: University of Illinois-Urbana, Champaign, IL  
Elementary/Early Childhood Curriculum/Inst. MA

Educational Organization and Leadership  
Illinois State University, Normal, IL  
Elementary Education BS

Experience: Elementary Teacher  
South Side Elementary School, Champaign, IL

**RECOMMEND APPROVAL**

DAVID A. CARDENAS - Kindergarten Teacher, Lakeaires Elementary

Effective Date: 2008-2009 School Year

BA/Step 2 \$36,101.00

Attended: Western Governor's University, Salt Lake City, UT  
Interdisciplinary Studies BA

Experience: Kindergarten Teacher and 1<sup>st</sup>-Grade Teacher  
Valley Crossing Community School, Woodbury, MN

**RECOMMEND APPROVAL**

BRETT E. CARLSON - Social Studies Teacher, North Campus

Effective Date: 2008-2009 School Year

MA+30/Step 8 \$53,159.00

Attended: University St. Thomas, St. Paul, MN  
Master's Athletic/Activities Admin. (Pending) MA

St. Mary's University of Minnesota - Winona, MN  
Master's Teaching & Learning MA

University Wisconsin-River Falls, River Falls, WI  
Secondary Education BS

Experience: Social Studies Teacher  
Champlin Park High School, Champlin, MN  
Apple Valley High School, Apple Valley, MN

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF (continued, page 2)**

RACHAEL A. CONNER - Kindergarten Plus Teacher, Lakeaires Elementary

Effective Date: 2008-2009 School Year

BA/Step 4 \$38,242.00

Attended: Northwestern College, St. Paul, MN  
Elementary Education BA

Experience: Kindergarten Teacher  
Partnership Academy, Richfield, MN  
Summer School Teacher  
Farnsworth Elementary, St. Paul, MN  
J.J. Hill, St. Paul, MN

**RECOMMEND APPROVAL**

KRISTINA E. DENUCCI - ELL Teacher, Birch Lake Elementary

Effective Date: 2008-2009 School Year

BA+60/Step 6 \$45,468.00

Attended: University of St. Thomas, Minneapolis, MN  
K-12 ESL BA  
University of Wisconsin, Madison, WI BA  
International Relations

Experience: ELL Teacher  
St. Paul Public Schools, St. Paul, MN  
International Academic Assistance Program, Mexico

**RECOMMEND APPROVAL**

ABIGAIL FEHR - GRADE 1 Teacher, Otter Lake Elementary

Effective Date: 2008-2009 School Year

BA/Step 1 \$35,000.00

Attended: Northwestern College, St. Paul, MN  
Early Childhood Education BA

Experience: Summer School Teacher  
Otter Lake Elementary, White Bear Lake, MN

**RECOMMEND APPROVAL**

ODELIS M. GARCIA - .8 Music Teacher, Lakeaires Elementary

Effective Date: 2008-2009 School Year

BA/Step 1 \$28,000.00

Attended: Luther College, Decorah, IA  
Music Education BA

Experience: Student Teacher  
Cottage Grove Jr. High, Cottage Grove, MN  
Hillside Elementary, Cottage Grove, MN

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF (continued, page 3)**

DEBRA A. HIBBARD - Grade 2 Teacher, Willow Lane Elementary

Effective Date: 2008-2009 School Year

MA/Step 3

\$41,981.00

Attended: University of St. Thomas, St. Paul, MN  
Education

MA

University of Texas-Austin, Austin, TX  
Sociology

BS

Experience: Substitute Teacher

American School in Japan, Tokyo, Japan  
Elementary Teacher

Four Seasons A+ Elementary, St. Paul, MN

**RECOMMEND APPROVAL**

GREGORY M. HJELM - Grade 4/5 Teacher, Birch Lake Elementary

Effective Date: 2008-2009 School Year

BA+45/Step 1

\$37,500.00

Attended: University of Minnesota, Minneapolis, MN  
Master of Education, Elementary (Pending)  
Foundations of Education

MA

BA

Experience: Long-Term Substitute Teacher

Summer School Teacher

White Bear Lake Area Schools, White Bear Lake, MN

**RECOMMEND APPROVAL**

JENNIFER J. KIESLING - Grade 2 Teacher, Lakeaires Elementary

Effective Date: 2008-2009 School Year

BA/Step 1.5

\$35,550.00

Attended: St. Cloud State University, St. Cloud, MN  
Elementary Education

BA

Experience: Long-Term Substitute Teacher

Lakeaires Elementary, White Bear Lake, MN

**RECOMMEND APPROVAL**

KATHRYN J. KOLEGAS - ELL Teacher, Central M.S./South Campus

Effective Date: 2008-2009 School Year

MA/Step 4

\$43,704.00

Attended: University of Minnesota, Minneapolis, MN  
Second Languages and Cultures  
Outdoor Education

MA

BA

Experience: ESL Teacher

Achieve Language Academy, St. Paul, MN  
AEON-AMITY Corporation, Takaoka, Japan

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF (continued, page 4)**

MEGAN M. KRASKY - .5 Kindergarten Teacher, Willow Lane Elementary

Effective Date: 2008-2009 School Year

BA/Step 1 \$17,500.00

Attended: Winona State University, Winona, MN  
Elementary Education BS

Experience: Substitute Teacher  
White Bear Lake Area Schools, White Bear Lake, MN  
Student Teacher  
Four Seasons A+ Elementary/St. Paul, MN

**RECOMMEND APPROVAL**

KARA S. MARTINSON - .8 French Teacher, Central M.S./Sunrise Park M.S.

Effective Date: 2008-2009 School Year

MA+60/Step 12 \$55,200.00

Attended: University of Minnesota, Minneapolis, MN  
Second Languages & Culture MA

University of Wisconsin - Madison, WI  
Secondary French Education BS

University of Wisconsin, Madison, WI  
Journalism BA

Experience: French Teacher  
Hopkins West Jr. High/High School, Minnetonka, MN  
North Campus, White Bear Lake, MN  
Sunrise Middle School, White Bear Lake, MN

**RECOMMEND APPROVAL**

ANTHONY G. MAYER - Special Education Coordinator, District Center

Effective Date: 2008-2009 School Year

MA+60/Step 12 \$69,000.00

Attended: University of Minnesota, Minneapolis, MN  
K-12 Administration  
University of Wisconsin, Eau Claire, WI  
School Psychology MSE

University of Wisconsin, Eau Claire, WI  
Philosophy BA

Experience: School Psychologist/Special Ed. Coordinator  
Stillwater School District, Stillwater, MN  
Forest Lake School District, Forest Lake, MN  
Anoka-Hennepin School District, Anoka, MN

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF (continued, page 5)**

NANCY J. MCGINLEY MYERS - Spanish Teacher, Central M.S./Sunrise Park

Effective Date: 2008-2009 School Year

MA/Step 6 \$42,348.00

Attended: University of Minnesota, Minneapolis, MN  
Master of Arts in Education MA  
College of St. Catherine - St. Paul, MN  
Theology BA

Experience: Spanish Teacher  
St. Bernard's School, St. Paul, MN  
St. Paul Academy & Summit School, St. Paul, MN

**RECOMMEND APPROVAL**

KATIE J. NOHR - Language Arts/Reading Teacher, Central M.S.

Effective Date: 2008-2009 School Year

MA/Step 6 \$47,053.00

Attended: St. Mary's University of Minnesota, Winona, MN  
Master of Arts in Teaching MA  
University of Wisconsin - Eau Claire, WI  
English Education BA

Experience: Language Arts Teacher  
Westwood Middle School, Blaine, MN

**RECOMMEND APPROVAL**

JACOB M. NORBY - Physical Education/Health Teacher, Sunrise Park M.S.

Effective Date: 2008-2009 School Year

BA/Step 4 \$38,242.00

Attended: University Wisconsin River Falls, River Falls, WI  
Physical Education/Health Education BS

Experience: Physical Education Teacher  
Chippewa Middle School, Shoreview, MN  
Cary High School, Cary, NC

**RECOMMEND APPROVAL**

NICOLE M. RYDEL - Social Studies Teacher, South Campus/Sunrise Park

Effective Date: 2008-2009 School Year

BA+15/Step 1 \$35,833.00

Attended: Hamline University, St. Paul, MN  
Master of Arts in Education (pending) MA  
Hamline University, St. Paul, MN  
Social Studies BA

Experience: Substitute Teacher  
St. Paul Academy/Summit School, St. Paul, MN  
Minneapolis Public Schools, Minneapolis, MN

**RECOMMEND APPROVAL**

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**NEW PERSONNEL - CERTIFIED STAFF (continued, page 6)**

LYNSEY K. TAUTGES - Speech Clinician, Normandy Park

Effective Date: 2008-2009 School Year

MA/Step 1 \$39,548.00

Attended: University of Wisconsin, River Falls, WI  
Communication Disorders MS

University of Madison, Madison, WI  
Communication Disorders BS

Experience: Student Teacher  
Beaver Lake Education Center, Maplewood, MN

**RECOMMEND APPROVAL**

LEAH T. USSELMAN - .6 DAPE Teacher, Birch Lake/Parkview/North Campus

Effective Date: 2008-2009 School Year

MA/Step 4 \$26,222.40

Attended: University of South Dakota, Vermillion, SD  
Master of Arts in PE/Exercise Science MA

Winona State University, Winona, MN  
Health/Physical Education BA

Experience: DAPE/Physical Education Teacher  
Parkview Elementary, White Bear Lake, MN  
Chicago Public Schools, Chicago, IL  
Atlanta Public Schools, Atlanta, GA

**RECOMMEND APPROVAL**

AMY E. WAYDA - .8 German/.2 Reading Teacher, Central M.S./Sunrise Park

Effective Date: 2008-2009 School Year

MA/Step 5.5 \$46,242.40

Attended: University of St. Mary's, Woodbury, MN  
Master of Arts in Teaching & Learning MA

University of Wisconsin - LaCrosse, LaCrosse, WI  
Elementary and Middle School Education BA

Experience: German Teacher  
Central Park Elementary, Roseville, MN  
Falcon Heights Elementary, Roseville, MN  
Oregon School District, Oregon, WI

**RECOMMEND APPROVAL**

# **B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open for 30 minutes (4 minutes per speaker, 10 minutes per topic, and no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of other public comments should be avoided.
3. Those wishing to address the Board should fill out a card to be turned into the Clerk.
4. Questions may be asked on any topic, excluding those on the agenda.
5. An attempt will be made to answer questions. In those cases where an answer is not available or is not possible to give that evening, a phone call from someone in the administration will be made as a follow-up.
6. A handout on the purpose of School Board meetings and the meeting process is available.
7. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
8. The Chair will attempt to reasonably honor requests to speak, but shall also exercise discretion to recognize time restraints and may limit the number of such presentations accordingly.

# **C. INFORMATION ITEMS**

Agenda Item C-1  
July 14, 2008  
School Board Meeting

AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **July 14, 2008**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent of Schools**

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**BACKGROUND:**

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

## **D. DISCUSSION ITEMS**

**AGENDA ITEM:** GASB 45 and GASB 16 Actuarial Reports

**MEETING DATE:** July 14, 2008

**SUGGESTED DISPOSITION:** Discussion Item

**CONTACT PERSON:** Pete Willcoxon Sr.  
Executive Director of Business Services

.....  
**Background:**

In 2004 the Governmental Accounting Standards Board (GASB) implemented standards that require all governmental units, including school districts, to develop a process to identify its severance and other post employment benefits and to include this information within its annual financial reports. The GASB standard requirements specify that this process is required to be completed every two years to update and revise the information. Based on our District's budget, we are required to comply with the new standards no later than June 30, 2009.

In order to comply with the requirements, the District retained the actuarial firm of Hildi Inc. to develop the required information. A special thanks needs to go out to Ms. Elsa Pope, Director of Human Resources, for her efforts, both in extensive time and attention to detail, to prepare the data that was necessary for the actuarial firm to complete its process.

Tonight we have Ms. Jill Urdahl with us to present the report to the School Board. Ms. Urdahl previously met with the District Finance Committee where she explained the report and discussed funding opportunities.

.....  
**Recommendation:**

Formal action on accepting this report is part of the Operational Items later in this meeting.

# GASB 45 and GASB 16

## Actuarial Valuation Results

White Bear Lake Public Schools and Hildi Incorporated  
July 14, 2008

# GASB 45 OPEBs for White Bear Lake Public Schools

## Post Retirement Medical, Dental, and Life

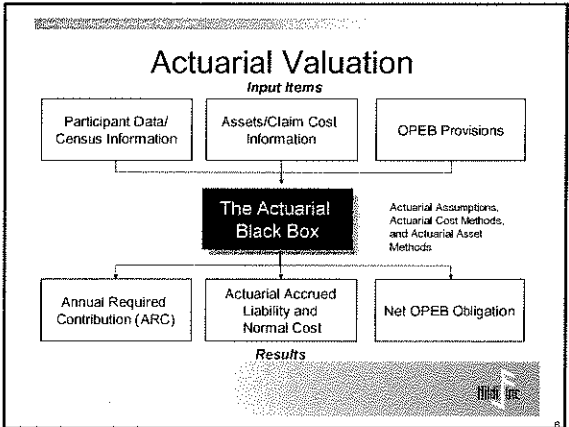
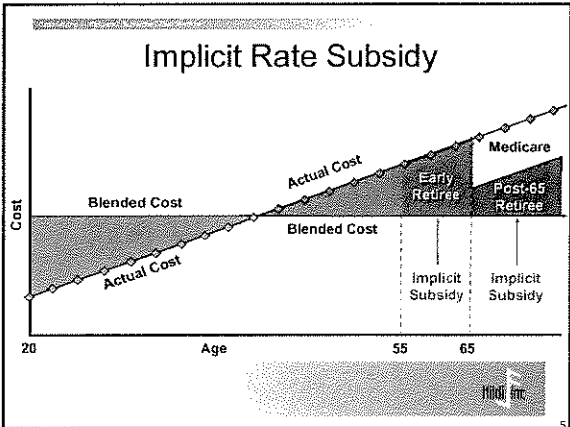
- Implicit Rate Subsidy/Access to Plan post-retirement for all employees under MN Stat. 471.61
- Subsidized medical benefits available to most Contract Groups
- Subsidized dental and life benefits available to Administrators, Directors, Principals, and Teachers (hired before July 1, 1989).

# Implicit Rate Subsidy

- Blend retiree claims with active employee claims and “average” the cost - Result is a “blended” rate
- Under GASB the **actual** cost for the retiree portion must be reflected as an implicit rate subsidy
- Creates implicit rate subsidy liability issues, even if the employer does not contribute toward the premium

# Implicit Rate Subsidy – Early Retiree Example

	=> \$450	Blended Premium Charged for the Employer Sponsored Plan
	=> \$789	Age 60 Actual Cost
	=> \$450	Retiree Premium (Single)
	=> \$339	Implicit Subsidy } Employer must recognize liability



## GASB 45 Actuarial Results

July 1, 2007 Valuation Date (in millions)  
3% Discount Rate

Present Value of Benefits = \$57.0

Actuarial Accrued Liability = \$39.5

(Approximately \$14.3 is Implicit Rate Subsidy Liability and \$25.2 is Direct Subsidized Liability)

Normal Cost = \$1.5

Supplemental Cost = \$2.0

Annual Required Contribution = \$3.5



## Legislative Update

### OPEB trusts in Minnesota

- Legislation passed to allow public entities in MN to establish trusts for Other Postemployment Benefits (OPEBs.) Points of interest on the trust legislation include:
  - For actuarial liabilities created from benefits covered under GASB 45.
  - Revocable or irrevocable trusts can be established
  - Trust administrators can be either PERA, a bank, or an insurance company
  - For trust administrators other than PERA, the investments must follow sections 118A and 35A.06 subd 7
  - Deposit to the Trust limited to the actuarially determined liabilities
  - Monies withdrawn from a revocable trust have to be used for OPEB payments other than for a few exceptions
  - Monies withdrawn from an irrevocable trust have to be used for OPEB payments unless all benefit obligations have been satisfied
  - The legislature may not divert funds within these trusts for any other purpose
- This legislation is effective July 1, 2008 or earlier under a few exceptions
- Based on SF 2935

### OPEB Obligation Bonds in Minnesota

- Under Chapter 154 signed in March of 2008, school districts have the authority to issue bonds for funding actuarial liabilities for postemployment benefits covered under GASB 45.



## GASB 16 Severance/Early Retirement Benefits for White Bear Lake Public Schools

### Severance Benefits

- Available to Administrators, Teachers (hired before 1/1/90), Principals/Cabinet (hired before 6/30/1994), Clerical (hired before 1/1/2002), Bus Drivers, Custodians and Maintenance, Food Service, and ParaProfessionals.
- Not available to the Extended Day Program Association, 12 month professionals, At-will Employees, and Para ESL Assistants



## GASB 16 Actuarial Results

July 1, 2007 Valuation Date (in millions)  
3% Discount Rate

Present Value of Benefits = \$5.4

Actuarial Accrued Liability = \$3.6

Normal Cost = \$0.2

Expected Benefit Payments from 7/1/2007-6/30/2008 = \$0.4

Expected Actuarial Accrued Liability at 6/30/2008 = \$3.5



## Contact Information

Jill Urdahl, FSA  
President/Consulting Actuary  
Hildi Incorporated  
Specializing in Actuarial Retirement Plan Services  
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**AGENDA ITEM:** School Board Liaison Assignments

**MEETING DATE:** July 14, 2008

**SUGGESTED DISPOSITION:** Discussion Item

**CONTACT PERSON:** Gregg Larson, School Board Chair

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**Background:**

It has been the practice of the White Bear School Board to assign a School Board member to each of our elementary and secondary buildings and Early Childhood program.

Building assignments are rotated every two-years to provide the opportunity for each School Board member to become better informed with each unique building environment. Moreover, the parents have appreciated having a direct link to the School Board.

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**Recommendation:**

At the School Board meeting on August 11, 2008 approve the School Board Liaison Assignments for the 2008-09 and 2009-10 school years.

# INDEPENDENT SCHOOL DISTRICT #624

2007-08

## SCHOOL BOARD LIAISON ASSIGNMENTS

School	Hiniker	Kimball	Larson	Newberg	Parsons	Storey	Swanson
Birch Lake			X				
Oneka							X
Lakeaires					X		
Lincoln						X	
Otter Lake			X				
Parkview/ Center point	X						
Vadnais Heights		X					
Willow Lane				X			
Central	X						
Sunrise						X	
North Campus							X
South Campus					X		
ECFE				X			
ALC		X					

*Approved by the School Board on January 8, 2007*

# **E. OPERATIONAL ITEMS**

AGENDA ITEM: **Annual Report on Curriculum, Instruction and Student Achievement**

MEETING DATE: **July 14, 2008**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON: **Cindy Moore, Director of Curriculum and Assessment**

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**Background:**

Under separate cover, board members have received the information to be contained in the *2007-2008 Annual Report on Curriculum, Instruction, and Student Achievement*. Minnesota Department of Education (MDE) guidelines stipulate that this information be “approved by the district’s Board of Education by October 1.”

As prescribed by the MDE, the District 624 School Board has been involved in the process of setting goals for continuous improvement and reviewing progress of the previous year’s goals and has reviewed testing results for school year 2007-2008.

The district will publish the required information electronically on the district web site and notify via the district’s legal paper (*White Bear/Vadnais Press*) how citizens can access the report. Information contained in the state report includes:

- BST results for students in grades 11-12
- Student achievement and district improvement plan goals
- Community Curriculum Advisory Committee (CCAC) member information

In addition to the above required report, later this fall the district will publish its own annual report for the 2007-2008 school year. This report will include additional pieces of data, including student assessments (e.g. MAP, ACT/SAT, etc.) – note that MCA data will not be available from MDE until November – financial reports, district curriculum initiatives, and stories of student and community involvement.

**Recommendation:**

The administration recommends approval of the *2007-2008 Annual Report on Curriculum, Instruction, and Student Achievement* as required by the State of Minnesota.

## **2007-2008 Annual Report on Curriculum, Instruction and Student Achievement**

Minnesota Department of Education (MDE) guidelines stipulate that school districts publish their *2007-2008 Annual Report on Curriculum, Instruction and Student Achievement* by October 15. It also requires that school board approve the accountability report by October 1.

As prescribed by the MDE, the District 624 School Board has been involved in the process of setting goals for continuous improvement and reviewing progress of the previous year's goals and has reviewed testing results for school year 2007-2008. The School Board approved the data required for the *2007-2008 Annual Report on Curriculum, Instruction and Student Achievement* at their meeting on July 14, 2008.

Per allowance by state legislation, the district will publish the required information electronically on the district web site. Notice of this electronic publication will be included in the district's legal paper, the *White Bear Press*. Information contained in this state report includes:

- District Goals & Improvement Plans
- Academic Standards and Curriculum Alignment
- Community Curriculum Advisory Committee (CCAC) member information
- Purpose of Testing in District 624
- Basic Skills Test (BST) results for students (Classes of 2008 and 2009)

In addition to the above required report, the district will publish its own annual report for the 2007-2008 school year. This report will include additional pieces of data, including student assessments (e.g. MCA-II, MAP, ACT/SAT, etc.), financial reports, construction updates, district curriculum initiatives, and stories of student and community involvement. It will be mailed later this fall to all district residents.

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### **District Goals & Improvement Plans**

The school board has outlined the following focus areas establishing a concentrated focus on student achievement and excellence in education. The board continues to support these goals as guiding principles for all departments and programs in the school district.

- \* Student Achievement - *We will be a district whose students are prepared for the challenges of a complex and diverse world.*
- \* Staff Excellence - *We will be a district that recruits, retains and values exemplary staff in all areas.*
- \* Resource Management - *We will be a district committed to fiscal responsibility and efficient use of all its resources.*
- \* Leadership - *We will be a district that models excellence in governance and meaningfully involves the community in the work of the district.*

In addition to adhering to district goals, each building submits an annual Building Improvement Plan. The purpose of the plan is to provide a clear focus for the utilization of both building resources (time, staff, volunteers, funds, etc.) and district support (resource staff, framework training, staff development time, curriculum development, etc.). The plans summarize each building's strengths and areas for improvement based on data sources including, but not limited to: MCA-IIs, BSTs, MAP, MN Student

Survey, and building/classroom assessments. To view individual school improvement plans, contact the building administrator.

In planning and delivering professional development opportunities for staff, the district aligns such programs with the four goals noted above and are based on current student data and best practice educational research.

To review copies of building improvement plans, contact the Office of Teaching and Learning at (651) 407-7569.

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## **Academic Standards**

The No Child Left Behind Act (NCLB), signed into law in 2001, requires that each state, including Minnesota, create its own set of academic standards indicating what a child should know and learn at each grade level in math, science and reading/language arts. In addition the requirements set forth in NCLB, Minnesota has chosen to also develop standards in social studies.

The district continually reviews what students are taught and how they are taught. Student performance, as shown by a variety of assessment results, guides the district in deciding what needs to be done so that all students can be successful. This commitment to continuous review of curriculum and instruction has led the district to also require local standards and assessments for departments which do not have state developed standards. District-wide department meetings are often used to analyze current curriculum and determine which benchmarks and assessments are most appropriate for student learning.

District 624 believes that academic standards, when embedded into the curriculum, help ensure that students will be critical thinkers, communicators, learners, and responsible citizens. Students must know how to access, interpret and apply this information to solve the new problems an increasingly complex world will present.

### **Aligning the District 624 curriculum with Minnesota Academic Standards**

Minnesota Academic Standards in the areas of Reading and Language Arts, Mathematics, Science, Social Studies and the Arts are on a schedule of review and revision which has been determined by the Legislature. Revised standards in Mathematics were approved by the legislature in May, 2008. District 624 is working to incorporate these new academic standards into the curriculum through its regular curriculum development processes. .

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## **2008-2009 Community Curriculum Advisory Committee**

The Community Curriculum Advisory Committee (CCAC) serves to convey community beliefs and opinions as they relate to curriculum issues. The committee is composed of parents, students, teachers, administrators and community members who are interested in sharing information about the educational values and beliefs held in the White Bear Lake Area School District. Being a member of CCAC provides an opportunity to serve as a sounding board for the community, to gain knowledge about the district's curricula and its development, and to positively influence change within each curriculum area based on knowledge, research, and community needs.

CCAC meets quarterly, with membership terms extending over a three-year period. Applications will be accepted in spring 2009 for vacancies on the 2009-2010 committee. For more information about CCAC, contact the Office of Teaching and Learning at (651) 407-7569.

**2007-2008 Community Curriculum Advisory Committee**

<b>Member Name</b>	<b>Term Ends</b>	<b>Representing</b>
Jill Becker	2011	Parent
Bob Brewer	2010	Administration
Beth Brisch	2009	Parent
Barb Kearn	2011	Administration
Debbie Keller	2011	Parent
George Kimball	2009	School Board
Laura Mittelbrun	2011	Parent
Jenny Nadeau	2011	Parent
Becky Peterson	2009	Teacher
Jan Peterson-Bjostad	2010	Parent
Mary Ripka	2009	Community
Mary Rivard	2009	Parent
Nancy Roth	2009	Business
Lori Roth	2011	Parent
Dawn/Jim Segermark	2010	Parent
Kathy Solomon	2009	Parent
Cathy Storey	2009	School Board
Sheila Sullivan	2011	Parent
Lori Swanson	2009	School Board
Nancy Thom	2010	Parent
Kate Whelan	2009	Teacher/Parent
<b>District Staff</b>		
Madelyne Benson – Assessment Coordinator		
TBD – Communications Coordinator		
Gretchen Harriman – Curriculum Coordinator		
Dr. Michael Lovett - Superintendent		
Ann Malwitz – Staff Development Coordinator		
Cindy Moore – Director of Curriculum & Assessment		

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## Testing and Assessments in District 624

The primary purpose of testing in the White Bear Lake Area School District is to provide information to help improve instruction. The data from such testing helps the district analyze students and curricula, learn which programs will be most helpful for each student, and hold the district accountable for offering the best possible education for all of students. District 624 looks at standardized testing as tools for the purposes of:

### *Instructing*

- to provide an analysis of student achievement levels and skill performance;
- to identify curricular needs and strengths to facilitate curriculum review and long-range planning;
- to provide meaningful information to the parent, student and teacher so that instructional decisions can be developed based on the needs of the individual learner;
- to assist administrators and teachers in setting instructional priorities for groups or individuals within the school and/or district.

### *Reporting*

- to report to parents, teachers, students, district staff, school board, and community members the status of student learning compared to the norm of a reference group;
- to provide parents with information about the achievement levels of their students.

### *Screening*

- to screen students for special programs such as gifted and talented or special education;
- to assist in identifying students for a more in-depth assessment of needs and/or intervention programs.

In 2007-2008, District 624 assessed student achievement using the following tests:

- ***Minnesota Basic Skills Tests (BST)***
  - State test given in Reading, Math and Writing to students in grades 11-12. Students continue to take it until they pass.
  - Students are required to pass all three tests in order to receive a high school diploma in Minnesota (for graduating classes through Class of 2009)
  - Results posted later in this report
- ***Minnesota Comprehensive Assessments – Series II (MCA-II)***
  - State test used to assess school performance as required under federal No Child Left Behind legislation and used is identifying if schools are making “Adequate Yearly Progress” (AYP).
  - Test are administered in Reading, Math and Writing
    - Reading given to students in grades 3-8, 10
    - Math given to students in grades 3-8, 11
    - Writing given to students in grades 9
- ***Measures of Academic Progress (MAP)***
  - Locally administered, computer-based growth model testing instrument, given to students in the fall and spring to assess individual academic growth in a year
  - Students tested in Reading and Math
    - In 2007-2008, MAP tests were administered to all students in grades 2-8 and at the Area Learning Center
  - Results to be reported in 2007-08 Annual Report to the Community (mid-October, 2008)

## Minnesota Basic Skills Tests (BST) results for 2008

In 2008, District 624 BST results were above state averages and remain comparable to previous years' results.

	BST Exam	% Passing	Number Pass Individual	Number Exempt	Number Translated
<b>Class of 2008</b>	Reading	100%	10	6	N/A
	Math	99.7%	12	6	N/A
	Writing	100%	6	7	N/A
<b>Class of 2009</b>	Reading	99%	3	8	N/A
	Math	96%	6	9	N/A
	Writing	97%	3	8	N/A

\* Enrollment figures and test results are for White Bear Lake Area High School only and do not reflect those of the White Bear Lake Area Learning Center.

\*\* Chart indicates total percentage of the class that has passed the BST as of the year indicated.

\*\*\* Pass Individual and exempt status are based upon an IEP or 504 plan; BSTs can no longer be administered in a language other than English.

The following students were enrolled in grades 9-12 according to the October 1, 2007 state MARSS report:

- **Grade 12 (Class of 2008)** - 639 enrolled students
- **Grade 11 (Class of 2009)** - 650 enrolled students
- **Grade 10 (Class of 2010)** - 627 enrolled students
- **Grade 9 (Class of 2011)** - 685 enrolled students

**AGENDA ITEM:** Resolution approving "Attachment 99" for the Health & Safety Program

**MEETING DATE:** July 14, 2008

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON:** Pete Willcoxon Sr.  
Executive Director of Business Services

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**Background:**

Each year the School Board is required to review the "Attachment 99" performance criteria for our District Health & Safety program.

The information has been provided by Phil Fisher and Mary Kowitz and is included with this agenda item.

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**Recommendation:**

It is recommended by administration that the Board approve the attached report for submission to the Minnesota Department of Education.

**WHITE BEAR LAKE AREA SCHOOL DISTRICT #624  
BOARD OF EDUCATION**

**CERTIFICATION OF  
ATTACHMENT 99 PERFORMANCE CRITERIA**

The Board of Education certifies that the information described in the attached document, *Attachment 99 Health and Safety Performance Criteria* **will be implemented contractually** during fiscal year 2008-2009.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Attachments:**

- Attachment 99 Health and Safety Performance Criteria
- Copy of Board-Approved Minutes and Agenda (7-14-08)

## MINNESOTA DEPARTMENT of EDUCATION

### **General Requirements**

<b>Requirements/Criteria</b>	<b>Completed/ To Be Completed During 2008-09</b>
1. Attachment 4 was reviewed, and the school board certifies there is a written plan for each category of hazard found in its facilities for which it receives H&S funding.	1. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
2. The H&S written plans include policies for managing the hazard, assessing for the hazard, training, and record keeping.	2. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center. Paper files maintained for all documents. Safety Committee records also maintained electronically. Database maintained for district employee health and safety training programs.
3. There is a key district person responsible for each Health and Safety topic. This person is responsible for understanding Attachments 4 and Attachment 99 information and the information in the written plans.	3. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center. Paper files maintained for all documents.
4. The written plans are current, complete and accurate. They are concise and well organized. They do not make references to other districts or states, or persons not currently with the district.	4. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
5. The documentation of training and required reporting is accurate and complete. Training includes an adequate roster of trainees, is dated, and a syllabus of the training, giving information on what trainees can be reasonably expected to know or do.	5. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
6. The practice of re-photocopying required reports shall not be allowed. Each report shall have a fresh printout with fresh signatures and dates.	6. Completed. Documentation maintained by Environmental, Health & Safety Coordinator, Room 309 District Center.
7. The district has contracted for a Management Assistance professional.	7. Management Assistance professional is Mike Weigel.

**Part I Attachment 99 Performance Criteria – IAQ Management Plan**

<b>Requirements/Criteria</b>	<b>Completed/ To Be Completed During 2008-09</b>
<b>A. IAQ Coordinator – required in plan</b>	
1. A person meeting criteria in Attachments 3 and 7 has been appointed as the districts IAQ coordinator	1. Completed. District IAQ Coordinator Phil Fisher, Manager of Building Operations and Mary Kowitz, Health and Safety Coordinator/Custodial Supervisor
2. Communication pathway has been established to notify district staff, parents, and students, who the IAQ Coordinator is and how to contact him/her.	2. Completed.
3. IAQ coordinator's role and authority shall be clearly defined and understood by district employees, such that he/she can operate effectively.	3. Completed. Information to be transmitted by electronic and paper copies.
4. The IAQ Coordinator's name and certificate numbers are:	4. Phil Fisher, Manager of Building Operations, Certification # I 1136. 5. Mary J. Kowitz, Environmental Health and Safety Coordinator/Custodial Supervisor Certification # I 1818
<b>B. Walk-through performed (required in plan)– Walkthroughs <u>shall</u> be performed at least annually on all school buildings in the district that houses students and/or employees and <u>shall</u> evaluate the following:</b>	
1. Obvious water intrusion problems (interior and exterior)	1. Ongoing
2. Obvious ventilation failures and/or problems	2. Ongoing
3. Obvious building/structural failures and/or problems	3. Ongoing
4. Overall cleanliness of buildings and classrooms	4. Ongoing
5. Assess the need for O&M programs (e.g. ventilation, carpet, building compounds)	5. Ongoing

<b>C. Evaluation of key building systems- required in plan</b>	
1. District shall evaluate all classrooms using equivalent* to the EPA's <u>Tools for Schools</u> Teacher's Checklist at least annually.	1. Ongoing
2. District shall evaluate ventilation systems using equivalent* to the EPA's <u>Tools for Schools</u> Ventilation Checklist at least annually. <b>Activity 22 may be excluded here.</b>	2. Ongoing
3. District shall evaluate all building maintenance issues using equivalent* to the <u>EPA's Tools for Schools</u> maintenance checklist at least annually.  <b>*Equivalent means that each element of each topic is included to the depth described in TFS. If there is a significant departure, an explanation shall accompany the plan.</b>	3. Ongoing
<b>D. IAQ Management Plan (required in plan) District shall develop and implement an effective district specific IAQ management plan that shall at a minimum have the following elements:</b>	
1. Identification of IAQ Coordinator	1. Completed
2. Communication plan/policy that is specific to the district	2. Completed
3. Complaint plan/policy that is district specific	3. Completed
4. Plan/policy to address district IAQ issues observed and/or noted during the walk through or through the building systems evaluation process	4. Completed
5. Implementation schedule that prioritizes and allocates expenditures to remediate known IAQ issues such as deferred maintenance items (e.g. roof leaks)	5. Ongoing
6. Operations and maintenance plan to maintain building components and mechanical systems	6. Ongoing
7. District policies that are established that affect air quality (animals, cleaning, renovation projects, pest management, chemical use, etc.)	7. Completed

8. Annual review of district IAQ Management Plan by IAQ Coordinator and/or IAQ Committee, and school board. This includes a review of all documentation to ensure the plan is indeed district specific and current.	8. Completed
<b>E. District responses to parental concerns--required in plan</b>	
1. Parents know where to go to find answers to their IAQ questions.	1. Completed. Information published on district web site and in Voices Newsletter.
2. Parents can obtain checklists or self help information so they can properly evaluate their child's home or other out of school situation.	2. Completed
3. Parents can obtain information about school facility construction, maintenance and housekeeping practices, chemicals used, mold and HVAC related information, chemical producing academic subjects, pesticides and herbicides and the like to determine the extent to which school activities contribute to a child's symptoms.	3. Completed
4. Parents can obtain information on what a parent can do – how they can effect change – upon discovering questionable activities occurring within schools.	4. Completed
<b>F. Mechanical Ventilation improvements if funded under either H&amp;S or Alternative Facilities Bonding and Levy programs.</b>	
1. All mechanical ventilation improvements shall result in demonstrated current performance criteria as found in state law, statute or rule, to include proper amount of ventilation rate over a specified outside temperature range, proper filtration and ability to measure ventilation rate.	1. In process
2. Any commissioning resulting from mechanical ventilation improvements shall be done and validated by a Systems Inspector per M.S. 123B.72 that has adequate errors and omissions insurance.	2. In process

3. Mechanical ventilation improvement work funded under H&S shall remain under warranty by the outside party until a full range of seasons has occurred, allowing any deficiencies to become manifest and be corrected.	3. In process
<b>G. M.S. 123B.57 responsibility to "...monitor and improve the quality of indoor air..."</b>	
1. The district shall determine the mechanical ventilation rate of each occupied space and plan and implement its improvement in a timely manner where found to be inadequate. Use of outside air intake flow hood for unit ventilators or CO2 or thermal-based calculations found in ASHRAE 62-1989 with controls set to minimal outside air settings are adequate.	1. Implementing
2. The district shall determine if there is mold or water intrusion for each occupied space and plan and implement its remediation in a timely manner where found to exist. Visual inspections are adequate.	2. Program implemented
3. The district shall determine the quality of air entering the building and make improvement where needed. Use of human senses is adequate.	3. Program implemented
4. The district shall monitor the use of chemicals, cleaning materials, carpet maintenance (if applicable) pesticides and general housekeeping to ensure proper indoor air quality. Use of human senses is adequate.	4. Program implemented

**Attachment 99 Performance Criteria – Safety Committees**

Requirements/Criteria	Completed/ To Be Completed During 2008-09
1. Written statements shall be developed describing safety committee role, responsibilities, activities and administrative support.	1. Completed
2. Role of safety committee shall be stated, and shall include consideration of the following: <ul style="list-style-type: none"> <li>• Review high hazard areas of health and safety for adequacy of program protection.</li> <li>• Monitor the effectiveness of the safety and health program. Assist administrators, H&amp;S coordinators and supervisors on district/school H&amp;S issues. Bring committee recommendations to school board.</li> <li>• Everyone in district needs to know they should contact members of safety committee FIRST for H&amp;S issues.</li> </ul>	2. Completed
3. There shall be greater employee representation than management, with each bargain unit represented. The safety committee member list shall be posted...The safety committee members shall be made known to all district staff.	3. Completed
4. The safety committee shall meet at least <b>quarterly</b> .	4. Completed
5. An agenda shall be established prior to meeting. Attendance and minutes shall be recorded. A report of activities shall be posted where all employees have access to it.	5. Completed
6. The chair shall be elected by the committee and identified by name.	6. Committee chair: Mary Kowitz
7. Training shall be provided to safety committee members as to their roles and responsibilities.	7. Completed

<p>8. Meeting activities shall include consideration of these activities:</p> <ul style="list-style-type: none"> <li>• Establish annual safety goals and objectives for meeting those goals</li> <li>• Conduct and/or review safety inspections</li> <li>• Assist in accident investigation.</li> <li>• Review accident reports and OSHA 300 logs.</li> <li>• Accept and evaluate employee suggestions. Make reporting uncomplicated, keeping reporters at ease.</li> <li>• Review job procedures and recommend improvements</li> <li>• Monitor safety program effectiveness</li> <li>• Publicize and promote safety and health</li> </ul>	<p>9. Completed</p>
<p>9. School board shall review the program annually.</p>	<p>10. Board review scheduled for July 14, 2008.</p>

<b>Attachment 99 Performance Criteria – Confined Spaces</b>	
<b>Requirements/Criteria</b>	<b>Completed/ To Be Completed During 2008-09</b>
1. The district administration shall identify school district contact person for confined space permit and non-permit zones.	2. Completed
2. The district administration shall survey the facility at least annually to identify potential confined space physical hazards that require confined space entry procedures, using the criteria at <a href="http://www.osha-slc.gov/dts/osta/oshasoft/csa.html">http://www.osha-slc.gov/dts/osta/oshasoft/csa.html</a> .	3. Completed
3. The district shall determine the location of all confined spaces, and which are permit required confined spaces using the criteria found in attachment A of the standard.	4. Completed
4. Using the criteria found in 1910.146(c)(5), the district shall determine which permit-required spaces need to comply with paragraphs (d) through (f) and (h) through (k) of the standard.	4. Completed
5. For permit required confined spaces that need not comply with paragraphs (d) through (f) and (h) through (k) of the standard, the district shall establish and maintain monitoring and inspection data that will demonstrate that continuous forced air ventilation alone is sufficient	6. In process
7. For permit required confined spaces where the district has not established and maintained monitoring and inspection data that will demonstrate that continuous forced air alone is sufficient, the district shall implement paragraphs (d) through (f) and (h) through (k) of the standard	6. In process
8. The district shall establish a properly trained and provisioned permit required confined space rescue and emergency service, which will become activated whenever a person enters a permit required confined space.	7. In process

9. The district shall carry out practice permit required confined space rescues at least once every 12 months, as called for under paragraph (k) of the standard	8. In process
10. The district shall inform confined space entrants information called for in the standard, how they may communicate with persons outside the confined spaces and what steps they should take if they should develop a medical emergency while in the confined spaces (e.g. heat stress, electrocution, burns, heart attack, etc.)	9. In process
11. The district shall inform any outside contractor doing work in a confined space that the workplace contains permit spaces and that permit entry is allowed through compliance with a permit space program per 1910.146	10. In process

**Attachment 99 Performance Criteria – Employee Right-to-Know/  
Hazard Communication**

<b>Requirements/Criteria</b>	<b>Completed/ To Be Completed During 2008-09</b>
1. Review Written Plan as needed, and update (at least annually).	1. Completed
2. Identify Hazard communications functional areas.	2. Completed
3. Survey the facilities to identify chemical, heat, noise, radiation and infectious agents hazards.	3. Ongoing
4. Manage Material Safety Data Sheet (MSDS) acquisition, compilation and distribution. Ideally, MSDS would be available in functional area.	4. In process
5. Perform Chemical Inventory Update at least annually. Ideally, chemical inventory would be available with MSDSs in functional area.	5. In process
6. Monitor use and markings on Secondary Use Containers.	6. Ongoing
7. Ensure placement of ERTK Minnesota-approved posters.	7. Ongoing
8. Perform initial and annual functional area training.	8. Ongoing
9. Provide all record keeping activities and procedures.	9. Ongoing
10. Respond to regulatory agency correspondence, guidelines and recommendations.	10. Ongoing
11. Monitor or provide updates on regulatory changes and new developments.	11. Ongoing
12. Review program and obtain school board approval at least annually.	12. Board review scheduled for July 14, 2008

**Individual Hazards Identified In H&S Management Assistance Reports  
and State Fire Marshal Report**

<b>Location</b>	<b>Equipment/ Location</b>	<b>Brief Description of Hazard</b>	<b>Work to be accomplished</b>	<b>Date Completed/ Anticipated Completion Date</b>
<b>Birch Lake</b>	1. Custodial closet in kitchen	Machine guarding	Install guard on compressor	12/1/08
	2. Kitchen	ERTK	Update chemical inventory and MSDSs	12/1/08
	3. Custodial closet by the gym	Electrical	Install blank in electrical panel	9/1/08
	4. Boiler room	Equipment safety	Secure ladder to prevent injury or damage	9/1/08
	5. Boiler room	First Aid	Ensure emergency eyewash facilities conform with ANSI standards	12/1/08
	6. Kitchen	First Aid	Install emergency eyewash in kitchen	12/1/08
<b>Lincoln</b>	7. Staff lounge	Electrical	Remove toaster rated for "Household Use Only" from service	9/1/08
	8. Kitchen	Electrical	Extension cords are not to be used as permanent wiring	9/1/08
	9. Kitchen	ERTK	Update chemical inventory and MSDSs	12/1/08
	10. Kitchen	PPE	Provide PPE for work with corrosives	9/1/08
	11. Kitchen	Machine guarding	Install finger guard on garbage disposal	12/1/08
	12. Storage room, 2 <sup>nd</sup> floor	Electrical	Replace frayed cord on small sprayer	9/1/08
	13. Custodial office	Hazardous Waste Storage and Handling	Fluorescent bulbs must be stored in marked containers and protected from breakage	9/1/08
	14. Elevator equipment room	Fire safety	Verify monthly fire extinguisher checks are performed	9/1/08
	15. Storage room, 2 <sup>nd</sup> floor	Fire safety	Ensure adequate clearance near flammable storage cabinets	9/1/08
	16. Items were stored in the 1st floor elevator equipment room.	Fire safety	Remove items from elevator equipment room	9/1/08

Location	Equipment/ Location	Brief Description of Hazard	Work to be accomplished	Date Completed/ Anticipated Completion Date
	17. Kitchen, hall, 2 <sup>nd</sup> floor storage room	Electrical	Replace missing ground plugs on equipment	9/1/08
	18. Kitchen and gym storage	Equipment safety	Secure ladder to prevent injury or damage	9/1/08
	19. Custodial office	ERTK	Update chemical inventory and MSDSs	12/1/08
	20. Boiler room	Electrical	Extension cords are not to be used as permanent wiring	9/1/08
	21. Boiler room	Lockout/tagout	Ensure equipment is properly locked out prior to service	9/1/08
	22. Building wide	ERTK	Label all secondary chemical containers	9/1/08
	23. Boiler room	Egress	Remove items in front of stairs	9/1/08
<b>North Campus</b>	24. Room 423	First Aid	Ensure emergency eyewashes are flushed weekly	9/1/08
	25. Room 419:	Fire Safety	Conduct monthly fire extinguisher checks	9/1/08
	26. Room 419	Fire Safety	Remove items stored on the top of the flammable storage cabinet	9/1/08
	27. Room 419	PPE	Provide emergency flushing facilities where corrosive chemicals are used	12/1/08
	28. Room 419	Electrical	Replace ground plug on floor fan	9/1/08
	29. Metal Shop	Egress	Maintain exit route free of obstructions	9/1/08
	30. Kitchen	First Aid	Ensure emergency eyewash is flushed weekly meets ANSI standards	12/1/08
	31. Kitchen	ERTK	Update chemical inventory and MSDSs	12/1/08
	32. Boiler room	Fire Safety	Perform monthly fire extinguisher checks	9/1/08
	33. 100's custodial closet	Hazardous Waste Storage and Handling	Fluorescent bulbs must be stored in marked containers and protected from breakage	9/1/08
	34. 100's custodial closet	Electrical	Replace missing ground plug on backpack vacuum	9/1/08
	35. Loading dock	Electrical	Replace missing ground plug Tote Master	9/1/08
	36. Custodial Office	ERTK	Label all secondary chemical containers	9/1/08

Location	Equipment/ Location	Brief Description of Hazard	Work to be accomplished	Date Completed/ Anticipated Completion Date
<b>Parkview Elementary</b>	37. Boiler room	Electrical	Replace missing ground plugs on equipment	9/1/08
	38. Building wide	Fire safety	Ensure monthly fire extinguisher checks are performed	9/1/08
	39. Kitchen	First Aid	Install emergency eyewash for use when working with corrosives	12/1/08
	40. Boiler room	First Aid	Ensure emergency eyewash facilities comply with ANSI standards	12/1/08
	41. Boiler room	Machine Guarding	Properly adjust work rest on grinder	9/1/08
<b>Sunrise Middle School</b>	42. Boiler Room	Confined Space	Ensure all confined spaces are properly labeled	12/1/08
	43. Custodial Storage near kitchen	Fire Safety	Remove items stored on the top of the flammable storage cabinet	9/1/08
	44. Custodial Closets	ERTK	Label all secondary chemical containers	9/1/08
	45. Custodial office	ERTK	Update chemical inventory and MSDSs	12/1/08
	46. Media Center	Electrical Safety	Extension cord may not be used as permanent wiring	9/1/08

**Date:** July 14, 2008

**School District:** White Bear Lake Area Public Schools – ISD #624

**Person Affirming:** Dr. Michael Lovett

**Signature:** \_\_\_\_\_

**Telephone with ext.** 651-407-7564

**I affirm that the following is an accurate, board-approved summary of this school district's current Health and Safety program, submitted in accordance with Minn. Stat. ¶123B.57 regardless of whether or not funding is requested. A copy of the board-approval is attached (minutes, etc.).**

**Additional comments:**

**AGENDA ITEM:** Resolution Establishing Electronic Version of Timesheets  
as Official Record

**MEETING DATE:** July 14, 2008

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON:** Pete Willcoxon Sr.  
Executive Director of Business Services

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**Background:**

The District has been diligently moving into electronic storage for mandatory retention items. The Finance Department has converted the required six years of time sheets to electronic version.

Based on information received from the Minnesota Historical Society, Collections Department, State Archives, it is a requirement that the School Board officially allow the electronic version to be the District's official record.

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**Recommendation:**

It is recommended by administration that the Board approve a resolution establishing the electronic version of timesheets as the official District record.

## **MEMORANDUM**

TO: Peter Willcoxon, Executive Director of Business Services

FROM: Mary M. Vaske, Accountant

DATE: May 27, 2008

RE: Records Retention Approval

The Finance Department has followed the Records Retention Schedule by the State of Minnesota, released January, 2000. This schedule defines the retention schedule for School District Records. Currently, we keep the original paper timesheets for six years.

Technology has progressed to allow electronic storage and the necessity for paper storage has diminished. I am asking for your approval to shred the paper timesheets after electronically archiving them, using our current Docuware Imaging Software. We will follow the same retention schedule of six years and retain paper timesheets for one year.

**MARY VASKE - Fwd: RE: School Records Retention Schedule**

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**From:** MARY VASKE  
**To:** VASKE, MARY  
**Subject:** Fwd: RE: School Records Retention Schedule

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>>> "Rodgers, Charles" <[Charles.Rodgers@MNHS.ORG](mailto:Charles.Rodgers@MNHS.ORG)> 4/25/2008 8:11 AM >>>

Hi Mary: Thanks for your email. The General Records Retention Schedule for School Districts (issued 2000) has not been updated or revised since the date it was issued. The M.S. 13.43 citation only concerns the data privacy classification for timesheets, and does not pertain to a retention period. According to the schedule, the retention period for timesheets is still 6 years.

The schedule does not dictate what storage medium or format records have to be created and maintained in, so if you have timesheets in an electronic document management system, that is fine. However, be sure to have a policy stating the electronic version of the timesheets is your official record. Also, the 6 year retention period would still apply.

Please let me know if I can be of additional assistance. Thanks. Charlie Rodgers

Charles Rodgers  
Government Records Specialist  
Minnesota Historical Society  
Collections Department, State Archives  
345 Kellogg Boulevard West  
St. Paul, MN 55102-1906  
Telephone 651.259.3266  
FAX 651.296.9961  
[charles.rodgers@mnhs.org](mailto:charles.rodgers@mnhs.org)

# School District General Records Retention Schedule

Section: Payroll

Item	Title	Example and Description	Retention Period	Archival	Data Practices Classification/ Statute
PAY01300	Stop Payment Orders and Bonds		6 Years	No	Private MS 13.43
PAY01400	Tax Reports	Federal, Minnesota and Other States	6 Years	No	Public/Private MS 13.43
PAY01500	Tax Sheltered Annuity - Contracts		Permanent, 29 C.F.R. & 1627.3(b)(2)	No	Private MS 13.43
PAY01600	Tax Sheltered Annuity - Authorization	457 and 403(B) Plans	Permanent	No	Private MS 13.43
PAY01700	Time Sheets		6 Years	No	Public/Private MS 13.43
PAY01800	TRA / PERA - Retirement Remittance Report	Monthly and Annual Reports	6 Years, MS 354.52	No	Public/Private MS 13.43
PAY02000	W-2 Statements (Employer's Copy)		6 Years	No	Public/Private MS 13.43
PAY02100	W-4 Statements		Until Superseded or 6 Years after Termination	No	Public/Private MS 13.43

**AGENDA ITEM:** Resolution approving Northeast Metro Intermediate School District #916's Health & Safety Program Budget and authorizing the inclusion of a proportionate share of those projects in the District's application for Health & Safety Revenue

**MEETING DATE:** July 14, 2008

**SUGGESTED DISPOSITION:** Operational Item

**CONTACT PERSON:** Pete Willcoxon Sr.  
Executive Director of Business Services

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**Background:**

Information attached explains the rationale and need associated with the resolution for approval of #916's Health & Safety plan. This is an annual process that allows for the generation of Health & Safety revenue for 916. The impact on District #624's property tax levy will be \$8,241.89.

District #916 acted on this resolution at their July meeting. Information has been provided to us and is attached.

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**Recommendation:**

It is recommended that the attached resolution be approved.

Northeast Metro 916  
FY09 Health and Safety  
Exhibit A

District #	District Name	Weighted Average*
	12 Centennial	\$ 4,436.26
	13 Columbia Heights	\$ 7,167.57
	832 Mahtomedi	\$ 2,593.14
	621 Moundsview	\$ 8,420.97
	622 North St. Paul	\$ 13,249.02
	623 Roseville	\$ 9,233.54
	833 South Washington County	\$ 12,752.65
	16 Spring Lake Park	\$ 3,776.66
	834 Stillwater	\$ 7,287.30
	624 White Bear Lake	\$ 8,241.89
		\$ 77,159.00

Health and safety category:

347 Physical Hazard Control	\$ 10,250.00
349 Hazardous Substance	\$ 1,000.00
352 H&S Management	\$ 40,209.00
358 Asbestos	\$ 22,200.00
363 Fire and Life Safety	\$ 3,500.00
366 Indoor air quality	\$ -
	\$ 77,159.00

EXTRACT OF MINUTES OF MEETING  
OF SCHOOL BOARD OF  
INDEPENDENT SCHOOL DISTRICT #624  
(White Bear Lake)  
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a \_\_\_\_\_ meeting of School Board of Independent School District No. 624, State of Minnesota, was held on \_\_\_\_\_, 2008, at \_\_\_\_\_-o'clock \_\_m., for the purpose, in part, of approving the Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of Intermediate School District's health and safety projects in the district's application for health and safety revenue.

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**RESOLUTION APPROVING NORTHEAST METROPOLITAN  
INTERMEDIATE SCHOOL DISTRICT NO. 916'S HEALTH AND  
SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION  
OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE  
DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The school board of Northeast Metropolitan Intermediate School District No. 916 has approved a health and safety program budget for its facilities for the 2008-2009 school year in the amount of \$77,159. The various components of this program budget are attached as EXHIBIT A hereto and are incorporated herein by reference. Said budget is hereby approved.

2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.

3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by utilizing a blended rate where half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of the member school district's net tax capacity to the total net tax capacity of the intermediate school district and half of the rate is determined by multiplying the total cost of the intermediate school district health and safety program times the ratio of ADM utilization by district to the total ADM utilization. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year

2009 is hereby approved, subject to approval by the Commissioner of the Minnesota Department of Education.

4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member \_\_\_\_\_ and, upon vote being taken thereon, the following voted in favor thereof:

And the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624, State of Minnesota, hereby certify that I have carefully compared the attached and foregoing extract of minutes of a meeting of Independent School District No. 624 held on the date therein indicated, with the original of said minutes on file in my office, and the same is a full, true and complete transcript insofar as the same relates to the approval of Northeast Metropolitan Intermediate School District No. 916's health and safety program budget and authorizing the inclusion of a proportionate share of the Intermediate School District's health and safety projects in the district's application for health and safety revenue.

WITNESS MY HAND officially as such Clerk this \_\_\_\_ day of \_\_\_\_\_, 2008.

\_\_\_\_\_  
Clerk

Independent School District No. 624

Northeast Metro 916  
Operating Lease Levies  
Payable 2009

Dist #	District Name	District MADM's	Percent	WELS N	CORE	South Campus	Parkview	Total
12	Centennial	8,006.43	0.08685	\$6,456.06	\$3,718.32	\$42,495.89	\$451.75	\$53,122.03
13	Columbia Heights	3,405.88	0.03695	\$2,746.37	\$1,581.75	\$18,077.46	\$192.17	\$22,597.74
16	Spring Lake Pk	5,510.14	0.05977	\$4,443.16	\$2,559.00	\$29,246.28	\$310.90	\$36,559.34
621	Mounds View	11,433.07	0.12402	\$9,219.17	\$5,309.71	\$60,683.53	\$645.10	\$75,857.52
622	No. St. Paul	12,859.01	0.13949	\$10,368.99	\$5,971.94	\$68,252.03	\$725.56	\$85,318.52
623	Roseville	7,396.16	0.08023	\$5,963.97	\$3,434.90	\$39,256.75	\$417.32	\$49,072.94
624	White Bear Lake	10,100.61	0.10957	\$8,144.73	\$4,690.90	\$53,611.21	\$569.92	\$67,016.75
832	Mahtomedi	3,568.01	0.03870	\$2,877.10	\$1,657.04	\$18,938.00	\$201.32	\$23,673.46
833	So. Wash Cty.	19,590.07	0.21251	\$15,796.65	\$9,097.96	\$103,978.61	\$1,105.35	\$129,978.57
834	Stillwater	10,316.07	0.11191	\$8,318.47	\$4,790.96	\$54,754.81	\$582.07	\$68,446.31
Total		92,185.45	1.00000	\$74,334.66	\$42,812.50	\$489,294.56	\$5,201.46	\$611,643.18
								\$611,643.18

leases paid in FY09; billed out FY10

**AGENDA ITEM:       Acceptance of GASB 45 and GASB 16 Actuarial Report**

**MEETING DATE:     July 14, 2008**

**SUGGESTED DISPOSITION: Operational Item**

**CONTACT PERSON:   Pete Willcoxon Sr.  
                          Executive Director of Business Services**

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**Background:**

Earlier this evening Ms. Jill Urdahl, of the actuarial firm of Hildi Inc., presented the report on the School District's position relative to GASB 45 and GASB 16.

Similar to our process of accepting the annual audit report, legal counsel has recommended that the School Board officially accept this report.

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**Recommendation:**

**It is recommended that the School Board accept the actuarial report.**