

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, March 2, 2020** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Chapman, Mullin, Newmaster, Thompson, Arcand.
Absent: Ellison and Beloyed
Ex-Officio: Dr. Wayne Kazmierczak
Cabinet: Maurer, Ouren, Paul, Vette, Wald
School Board Student Representative: Carroll
3. Pledge of Allegiance
4. Chapman moved and Thompson seconded to approve the agenda as presented. ***Voice vote: All ayes. Motion carried.***
5. Thompson moved and Arcand seconded to approve the consent agenda consisting of:
 - Approval of minutes for regular Board meeting of February 10;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approval of field trips; and
 - Passage of resolution to approve personnel issues to include:
 - **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**
Steven Henry– Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 11/04/2019
Effective Date: 03/04/2020
Mark Plaster– Custodian, Area Learning Center
Employed by District 624 since 08/23/1988
Effective Date: 02/27/2020
Katherine Raleigh– Pupil Support Assistant, TEC at Gillette Children’s Hospital
Employed by District 624 since 02/17/2015
Effective Date: 01/16/2020
 - **RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED**
Kathryn Andersen– Early Childhood coordinator, Normandy Park Education Center
Employed by District 624 since 07/18/2016
Effective Date: 03/20/2020
 - **RETIREMENT– CLASSIFIED STAFF**
Rhonda Ayd– Behavior Management Para, Birch Lake Elementary
Employed by District 624 since 09/01/1999
Effective Date: 06/05/2020
Christine Broecker– Nurse Para, WBLAHS – South Campus
Employed by District 624 since 03/14/2006
Effective Date: 06/05/2020
Mary Kass– Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/06/2011
Effective Date: 06/05/2020
John Lohmann– Head Custodial Engineer, WBLAHS – South Campus
Employed by District 624 since 02/11/2002
Effective Date: 05/31/2020

Linda St. Martin– Paraeducator, Central Middle School

Employed by District 624 since 01/02/2002

Effective Date: 06/05/2020

Maryclare Thill– Paraeducator, Hugo Elementary

Employed by District 624 since 09/07/2000

Effective Date: 05/29/2020

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

Jaclyn Erhardt – From Student Supervisor, WBLAHS – North Campus

To Admin. Assistant Associate Principal and Attendance

\$19.45 per hr., 40 hrs. per week, \$12,914.79

Effective Date: 02/03/2020

Jennifer Griser – From Pupil Support Assistant, 32.5 hrs. per week, WBLAHS – North Campus

To Student Supervisor, 40.0 hrs. per week

Effective Date: 02/11/2020

Michael Nagle – From Part-Time Bus Driver, 28.75 hrs. per week, Bus Garage

To Full-Time Bus Driver, 31.0 hrs. per week

Effective Date: 01/06/2020

Laura Poore – Assistant Program Leader, Lakeaires Elementary & Sunrise Park Middle School

From 28.75 hrs. per week to 37.0 hrs. per week

Effective Date: 02/06/2020

Kelly Rivers – From Admin. Assist. Attend./Assoc. Principal, WBLAHS – North Campus

To Admin. Assist. Assist. Principal/Scheduling

Effective Date: 01/13/2020

➤ **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**

Heidi Lilla– Grade 5 Teacher, Matoska Elementary

Employed by District 624 since 08/24/2015

Effective Date: 02/18/2020 through 05/08/2020

Brittany Morell– Special Education Teacher, Willow Lane Elementary

Employed by District 624 since 08/19/2019

Effective Date: 01/06/2020 through 02/28/2020

Sarah Treanor– Grade 5 Teacher, Matoska Elementary

Employed by District 624 since 08/23/2007

Effective Date: 02/03/2020 through 04/22/2020

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

Cody Braeger– Pupil Support Assistant, Sunrise Park Middle School

\$19.15 per hr., 32.5 hrs., per week, \$8,588.77

Effective Date: 02/24/2020

Ian Carr– Pupil Support Assistant, WBLAHS – North Campus

\$19.15 per hr., 32.5 hrs., per week, \$7,966.40

Effective Date: 03/02/2020

Nancy Christenson– Nutrition Services Assistant, Central Middle School

\$15.39 per hr., 18.75 hrs. per week, \$4,790.13

Effective Date: 02/03/2020

John Dougan – Pupil Support Assistant, WBLAHS – North Campus

\$19.15 per hr., 32.5 hrs. per week, \$7,966.40

Effective Date: 03/02/2020

Freddie Perteet-Becker – Pupil Support Assistant, Willow Lane Elementary

\$19.15 per hr., 32.5 hrs. per week, \$8,837.72

Effective Date: 02/20/2020

Lauren Peters – Program Assistant Leader, Lincoln Elementary

\$13.98 per hr., 16.25 hrs. per week, \$5,315.89

Effective Date: 01/21/2020

Kailee Snyder – Program Assistant Leader & BEAR Fundamentals Assistant,
Hugo, Lincoln, & Vadnais Heights Elementary

\$13.98 per hr., 26.5 hrs. per week, \$7,113.05

Effective Date: 02/18/2020

Terry Toskey– Nutrition Services Assistant, District Wide Float

\$15.39 per hr., 15.0 hrs. per week, \$4,339.98

Effective Date: 01/13/2020

➤ **NEW PERSONNEL – NON-AFFILIATED**

Kristen Johnson – Assist. Director of Student Support Services, District Center

\$43,593.67 (Prorated on \$119,309.00)

Effective Date: 02/19/2020

➤ **LONG TERM SUBSTITUTE – CLASSIFIED STAFF**

Ian Carr– Pupil Support Assistant, WBLAHS – North Campus

\$19.15 per hr., 32.5 hrs., per week, \$2,116.07

Effective Date: 02/06/2020 through 03/02/2020

Jazmin Gonzalez– Instructional Assistant, Willow Lane Elementary

\$18.70 per hr., 32.5 hrs., per week, \$7,779.20

Effective Date: 02/26/2020 through 05/31/2020

Kathleen Haapala– Nutrition Services Assistant, Matoska Elementary

\$15.39 per hr., 18.75 hrs., per week, \$3,982.16

Effective Date: 02/24/2020 through 06/05/2020

Jesse Reynolds– Student Supervisor, WBLAHS – North Campus

\$19.15 per hr., 22.5 hrs., per week, \$6,985.92

Effective Date: 02/12/2020 through 06/05/2020

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Jaysa Dermody – .5 FTE Intervention Teacher, Otter Lake Elementary

MA, Step 1, \$7,668.99

Effective Date: 01/28/2020 through 04/24/2020

Karen Poppa – Grade 5 Teacher, Matoska Elementary

MA, Step 1, \$14,074.29

Effective Date: 02/18/2020 through 005/08/2020

Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.

- B. PUBLIC FORUM** – Tiffany Dittrich, president of the White Bear Lake Teachers' Association, presented her thoughts on why it is important for ISD624 to have a Project Labor Agreement in place for the bond referendum building projects.

C. INFORMATION ITEMS

1. Introduction of International Exchange Students – Tim Wald, Assistant Superintendent for Finance and Operations, informed the School Board that we have eleven exchange students attending our high school during the 2019-20 school year. Five of the exchange students were present at the meeting to talk about their experiences attending our high school. The exchange students who attended the meeting are:

Name	Grade	Country
Smilla Clausen	12 th grade	Germany
Beatrice Colleoni	12 th grade	Italy
Marta Stefanoni	12 th grade	Italy
Mathias Goldmann	12 th grade	Norway

Eleonora Baghino	12 th grade	Italy
------------------	------------------------	-------

Mr. Wald also introduced Aislin Hammel, a WBLAS10th grade student, who will be an outbound exchange student studying in Australia for the 2020-21 school year.

2. Spring and Summer Youth Enrichment Opportunities – Tim Maurer, Director of Community Services and Recreation, shared an overview of the new Youth Summer Catalog as well as the upcoming Spring/Summer Adult Catalog to highlight where students, parents, and community can find classes, activities, camps, and events that meet their interests. The catalogs are available in print and on the district website.
3. Superintendent’s Report – Superintendent Kazmierczak talked about the following topics:
 - 1) Congratulations to the students recognized prior to the Board meeting with state-level honors in Nordic ski, wrestling, and gymnastics; 2) Students on stage – Middle School musical of “Matilda” is planned for April 23-25; Mental Well-Being Series – March 19 session will focus on grief and loss at District Center, room 112 from 7 – 8:30 p.m.; Sunrise Art Crawl – downtown business will display student artwork in their business’ windows from March 18 to March 27; Coronavirus Update – The emphasis right now is on routine illness prevention frequent hand washing, covering coughs/sneezes, and staying home when ill. March Recognitions - National Nutrition Month, Music In Our Schools Month and Women's History Month, March 2-6 - National School Breakfast Week, March 2 - Read Across America Day, March 6 - Employee Appreciation Day. Student Liaison Carroll talked about the following topics: Spring Break! I know I’m definitely excited for some time off. Lots of things have been happening lately. Winter sports are coming to an end and spring sports will be starting soon. Keep an eye out for tryout dates and more information on the district website and in the school announcements. The spring play, *The Dining Room*, is also coming up with auditions taking place on March 16th and 17th starting after school at 3:15 at North Campus. Callbacks will be Thursday the 19th starting at 3:30 also at North. Audition forms can be filled out before the audition and will be on the district page. Head over there for more information. The speech team just won their speech meet this past weekend at St. Anthony Village with many of our White Bear Participants placing in their individual categories. The South Campus coffee shop will be up and running very soon, and the students that have put this together have worked very hard to make this project a success. This week they will be piloting drinks and a grand opening is hoping to happen towards the end of March or the beginning of April. The logo contest is going on right now and students in a variety of classes have contributed logo ideas. Congratulations to all who have been a part of this amazing opportunity. The Black Excellence Showcase happened last Thursday, February 27th and was a huge success. The Environmental Club met last Friday with climate change activist, Will Steger. The weather has been very nice lately so make sure, students, to take some time and get outside in the fresh air next week after the long winter.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:
 - a. Policy 101, Legal Status of the School District
 - b. Policy 101.1, Name of the School District
 - c. Policy 102, Equal Educational Opportunity
 - d. Policy 103, Complaints – Students, Employees, Parents, Other Persons
 - e. Policy 524, Electronics Technologies Acceptable Use Policy
 - f. Policy 713, Student Activity Accounting
 - g. Policy 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources

h. Policy 802, Disposition of Obsolete Equipment and Material
The policies will be on the April 13th meeting agenda for action.

E. OPERATIONAL ITEMS

1. Chapman motioned and Thompson seconded to approve the 2020-23 Achievement and Integration Plan and FY 21 budget as recommended by administration. ***Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
2. Thompson motioned and Arcand seconded to accept the resolution vote of concurrence as recommended by the American Indian Parent Advisory Committee. ***Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
3. Newmaster motioned and Arcand seconded to accept the bids for the 2020 Window Replacement Projects at White Bear Lake Area High School-North Campus submitted by *Capital City Glass, Inc.* in the amount of \$195,500, and the bid submitted by *Murphy Window and Door* for the 2020 Window Replacement Project at Birch Lake Elementary in the amount of \$214,139. ***Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
4. Thompson moved and Arcand seconded to approve TD Ameritrade as an official depository for school district funds and approve the following as official signers on the account: Dr. Wayne Kazmierczak, Superintendent, Tim Wald, Assistant Superintendent for Finance and Operations, and Tom Wieczorek, Director of Finance. ***Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***
5. Thompson moved and Chapman seconded to approve Ehlers as our approved investment managers of bond proceeds. ***RESOLVED that the School Board of White Bear Lake Area School No. 624 hereby names Ehlers Investment Partners as the District's investment manager and TD Ameritrade Institutional as an official depository for the 2020A bond proceed funds belonging to the District. Roll call vote: ayes, Chapman, Mullin, Newmaster, Thompson, Arcand. Nays, none. Motion carried.***

F. BOARD FORUM - Newmaster congratulated the students and staff involved in the Black Excellence Showcase. Talented students shared a musical mix, prose, poems and a skit offering pride, humor and reality through their "lens." Student Liaison Carroll thanked all of the female staff and teachers for all their work and support in honor of Women's History Month.

G. ADJOURNMENT - Arcand moved and Mullin seconded to adjourn the meeting at 7:51 p.m. ***Voice vote: all ayes. Nays, none. Motion carried.***

Submitted by: Marge Newmaster, acting clerk