

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, May 11, 2020** at 5:30 p.m. via teleconference under Minnesota Statute 13D.021.

**A. PROCEDURAL ITEMS**

1. Chair Mullin called the meeting to order at 5:30 p.m.
2. Roll Call – Present: Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin.  
Ex-Officio: Dr. Wayne Kazmierczak  
School Board Student Representative: Carroll
3. Pledge of Allegiance
4. Newmaster moved and Chapman seconded to approve the agenda as presented.  
***Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***
5. Beloyed moved and Arcand seconded to approve the consent agenda consisting of:
  - Approval of minutes for regular Board meeting of April 13; special meeting on April 20, and work session on April 27;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Passage of resolution to approve personnel issues to include:
    - ❑ **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**  
Mary Voss –Program Assistant Leader, Birch Lake Elementary  
Employed by District 624 since 09/08/2015  
Effective Date: 02/28/2020
    - **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**  
Kelly Counihan–Grade 2 Teacher, Oneka Elementary  
Employed by District 624 since 08/19/2019  
Effective Date: 06/08/2020  
Tiana Deforest–Spanish Teacher, Central and Sunrise Park Middle School  
Employed by District 624 since 08/19/2019  
Effective Date: 06/08/2020  
Danielle Frissora–Grade 3 Teacher, Vadnais Heights Elementary  
Employed by District 624 since 08/20/2014  
Effective Date: 06/08/2020  
Alexandra Harding–Kindergarten Teacher, Lakeaires Elementary  
Employed by District 624 since 08/19/2019  
Effective Date: 06/08/2020  
Margaret Landby–.3 FTE German Teacher, Sunrise Park Middle School  
Employed by District 624 since 08/19/2019  
Effective Date: 01/27/2020  
Kari McClure–Grade 2 Teacher, Matoska Elementary  
Employed by District 624 since 08/26/2004  
Effective Date: 06/08/2020  
Wallace Pope–Social Studies Teacher, WBLAHS – South Campus  
Employed by District 624 since 08/19/2019  
Effective Date: 06/08/2020

Emma Robinson–Grade 3-5 Explorations Teacher, Lincoln Elementary

Employed by District 624 since 08/19/2019

Effective Date: 06/08/2020

La'sonya Taylor–FACS Teacher, Central Middle School

Employed by District 624 since 08/19/2019

Effective Date: 06/08/2020

Amamda Zais–.8 FTE Mathematics Teacher, WBLAHS – South Campus

Employed by District 624 since 08/19/2019

Effective Date: 06/08/2020

➤ **RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED**

Kristen Tatro–Health Assistant, Community Services

Employed by District 624 since 11/14/2012

Effective Date: 05/01/2020

Stephanie Vang–Marketing Specialist, Community Services

Employed by District 624 since 05/13/2019

Effective Date: 05/01/2020

➤ **RETIREMENT– CLASSIFIED STAFF**

Michael Cherrier– Bus Driver, Bus Garage

Employed by District 624 since 09/02/2014

Effective Date: 06/05/2020

Bonnie Evert– Pupil Support Assistant, Central Middle School

Employed by District 624 since 09/01/2005

Effective Date: 06/05/2020

Karla Tessier– Pupil Support Assistant, Otter Lake Elementary

Employed by District 624 since 09/03/2001

Effective Date: 05/04/2020

➤ **RETIREMENT– CERTIFIED STAFF**

Jane Burmeister– Music Teacher, Lincoln Elementary

Employed by District 624 since 11/15/2004

Effective Date: 06/08/2020

Evelyn Swenson– .6 FTE School Social Worker, Lincoln & Central Middle School

Employed by District 624 since 09/02/2005

Effective Date: 06/08/2020

➤ **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**

Eloise Nettleton – From Administrative Assistant Registrar/Records-HS,

WBLAHS – South Campus to Admin. Asst. Technology and Innovation

\$21.30 per hr., 40 hrs. per week, 5,452.80

Effective Date: 05/18/2020

➤ **CHANGE IN ASSIGNMENT – CERTIFIED STAFF**

Heather Berry – From .7 FTE Intervention Teacher, Lakeaires Elementary to 1.0 FTE Grade 4 Teacher

Effective Date: 2020-2021 School Year

Joseph Held – From Social Studies Teacher, WBLAHS – North Campus to Dean of Students, WBLAHS – North Campus

\$93,736.00

Effective Date: 2020-2021 School Year

Pamela Johnstone – From Teacher on Leave, Lincoln Elementary to Mathematics Teacher, Central Middle School

Effective Date: 2020-2021 School Year

Stephanie Roloff – FACS Teacher, Sunrise Park Middle School

From 1.0 FTE to .8 FTE

Effective Date: 2020-2021 School Year

- **CHANGE IN ASSIGNMENT – PROFESSIONAL STAFF**  
Brian Morris – From Assessment/Accountability Coordinator, District Center to Elementary Principal, Hugo Elementary  
 Effective Date: 04/22/2020
- **PART TIME LEAVE REQUEST – CERTIFIED STAFF**  
Denise Deen– Birth to 2 Teacher, Normandy Park  
 Position .8 FTE (Leave .2 FTE)  
 Effective Date: 2020-2021 School Year  
Laura Krueger– Physical Therapist, Normandy Park  
 Position .7 FTE (Leave .2 FTE)  
 Effective Date: 2020-2021 School Year
- **FULL TIME LEAVE REQUEST – CERTIFIED STAFF**  
Daniel Barrett– Grade 4 Teacher, Oneka Elementary  
 Employed by District 624 since 08/22/2016  
 Effective Date: 05/01/2020 through 06/08/2020  
Mary Phillips– Grade 3 Teacher, Otter Lake Elementary  
 Employed by District 624 since 09/18/2014  
 Effective Date: 2020-2021 School Year  
Lindsay Thomas– Grade 2 Teacher, Oneka Elementary  
 Employed by District 624 since 08/26/2010  
 Effective Date: 2020-2021 School Year
- **PART-TIME TEACHER PROGRAM – CERTIFIED STAFF**  
Denise Deen– Birth to 2 Teacher, Normandy Park  
 Employed by District since 12/03/2001  
 Effective Date: 2020-2021 School Year  
Laura Krueger– Physical Therapist, Normandy Park  
 Employed by District since 08/27/1990  
 Effective Date: 2020-2021 School Year
- **NEW PERSONNEL – CLASSIFIED STAFF**  
Sonsyrae Griffus– Program Assistant Leader, Matoska Elementary  
 \$13.98 per hr., 14.45 hrs., per week, \$4,330.30  
 Effective Date: 02/05/2020  
Reid Johnson– Pupil Support Assistant, Sunrise Park Middle School  
 \$19.15 per hr., 32.5 hrs., per week, \$7,468.50  
 Effective Date: 03/16/2020  
Michael Sherwood– Pupil Support Assistant, Sunrise Park Middle School  
 \$19.15 per hr., 32.5 hrs., per week, \$7,468.50  
 Effective Date: 03/16/2020
- **NEW PERSONNEL – CERTIFIED STAFF**  
Joseph Clark– Social Studies Teacher, Sunrise Park Middle School  
 MA Step 2, \$51,626.00  
 Effective Date: 2020-2021 School Year  
Hannah Hensley– Social Studies Teacher, WBLAHS – North and South Campus  
 BA Step 1, \$45,659.00  
 Effective Date: 2020-2021 School Year  
Erik Lepisto– Social Studies Teacher, Central Middle School  
 BA Step 1, \$45,659.00  
 Effective Date: 2020-2021 School Year  
Thomas Mitchell– Guidance Counselor, Sunrise Park Middle School  
 MA+15 Step 4, \$55,786.00  
 Effective Date: 2020-2021 School Year  
Kelsey Shimshock– Language Arts Teacher, WBLAHS – North and South Campus

MA Step 3, \$52,754.00

Effective Date: 2020-2021 School Year

Gannon Youakim– Language Arts Teacher, Sunrise Park Middle School

BA Step 1, \$45,659.00

Effective Date: 2020-2021 School Year

Tessa Zalomsky– Language Arts Teacher, Sunrise Park Middle School

BA Step 2, \$46,577.00

Effective Date: 2020-2021 School Year

➤ **NEW PERSONNEL – PROFESSIONAL STAFF**

Marcellus Davis– Director of Equity and Engagement, District Center

\$133,620.00

Effective Date: 07/01/2020

Darcy Rodriguez– Early Childhood Education Supervisor, Normandy Park Education Center

\$8,999.94 (pro-rated on \$106,363.00)

Effective Date: 06/01/2020

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Molly Britt – School Psychologist, Lakeaires Elementary

BA, Step 1, \$45,659.00

Effective Date: 2020-2021 School Year

Sally Butwin – Special Education Teacher, Central Middle School

MA+60, Step 1, \$11,675.82

Effective Date: 04/08/2020 through 06/05/2020

Cassandra Gomez – Grade 4 Teacher, Oneka Elementary

MA, Step 1, \$6,823.90

Effective Date: 05/01/2020 through 06/08/2020

Hannah Hensley – Spanish Teacher, Central Middle School

BA, Step 1, \$7,145.97

Effective Date: 04/10/2020 through 05/22/2020

Lindsay Nicklason – Special Education Teacher, Otter Lake Elementary

BA, Step 1, \$2,535.67

Effective Date: 04/29/2020 through 05/13/2020

***Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***

- B. PUBLIC FORUM** – The following people sent comments and they were read at this time: Tiffany Dittrich, President of White Bear Lake Teachers Association; Jordan Fry, resident; Octavio Chung, resident; and Ryan Ponthan, President of MN State Interior Systems Local 68.

**C. INFORMATION ITEMS**

1. **Student Recognition** – During tonight's electronic meeting the School Board recognized students who represented the district at a state level in the History Day competition, middle school music, M3 Math Challenge, and MAAP Stars. Their names were read during Informational Item C-1 on the agenda. Additionally, certificates and Bear pins were mailed to the students at their homes. Congratulations, students!
2. **Recognize Student Liaisons to the School Board** - The White Bear Lake Area School Board commended and recognized Madison Carroll, 12<sup>th</sup> grade student, and Jennifer Adams, 11<sup>th</sup> grade student, for their outstanding role as the 2019-20 Student Representatives on the School Board.

3. **Race to Reduce Legislative Grant** – With the support from a legislative grant, our school district has worked with the Minnesota Department of Education to convene a statewide student summit to empower students to take action on sustainability issues. As the student leader of this initiative, School Board Liaison Madison Carroll shared how students are working with community partners for local and global impact.
4. **Superintendent's Report** – a) Dr. Kazmierczak welcomed Dr. Davis as our new Director of Equity and Engagement; b) Coffee with Dr. K; Support Hub – serves as a place for families and community members to access information on our website *isd624.org*. This support provides important information regarding crisis services, basic needs, mental health and well-being, physical health, social emotional learning and more. c) May recognitions; and d) Graduation update.

#### **D. DISCUSSION ITEMS**

1. **First Reading of School Board Policies:**
  - a. Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults
  - b. Policy 535, Service Animals on School Property
  - c. Policy 604, Instructional Curriculum
  - d. Policy 624, Online Learning Options
  - e. Policy 806, Crisis Management Policy

These policies will be on the June 8, 2020 meeting agenda for action.

#### **E. OPERATIONAL ITEMS**

1. Arcand moved and Chapman seconded to authorize the award of Prime Food Vendor to Indianhead Foodservice Distributor for the period of July 1, 2020 through June 30, 2022, at an estimated value of \$2.6 million with an option to renew for up to two additional years. **Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**
2. Newmaster moved and Chapman seconded to approve the proposed 2019-2021 Agreement with the School Service Employees SEIU Local 284 Extended Day Unit by passing the resolution. **RESOLUTION: WHEREAS, the parties have reached a tentative agreement on the 2019-21 Contract; WHEREAS, the School Service Employees SEIU Local 284 Extended Day Unit have ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019-2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board. Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**
3. Bid Specifications Considerations - Beloyed moved and Newmaster seconded to approve using prevailing wage on construction projects funded by the bond referendum. **Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.**

Newmaster moved and Arcand seconded to continue our practice of using prevailing wage on construction projects. **Roll call vote: ayes, Newmaster,**

***Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin. Nays, none. Motion carried.***

Thompson moved and Newmaster seconded to approve a public comment period prior to the meeting on June 8 to allow the community to provide input on the use of a project labor agreement. ***Roll call vote: ayes, Newmaster, Thompson. Nays, Arcand, Beloyed, Chapman, Ellison. Abstain, Mullin. Motion failed.***

Ellison moved and Beloyed seconded that the school district will not enter into a project labor agreement for bond referendum projects. ***Roll call vote: Ayes, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, Newmaster. Abstain, Mullin. Motion carried.***

- F. BOARD FORUM** – The School Board congratulated Madison Carroll on her graduation and thanked her for her two years of service as student liaison to the School Board.
- G. ADJOURNMENT** – Arcand moved and Beloyed seconded to adjourn the meeting at 8:03 p.m. ***Roll call vote: ayes, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison, Mullin.***

Submitted by Jessica Ellison, clerk