

INDEPENDENT SCHOOL DISTRICT NO. 624
White Bear Lake, MN 55110

A meeting of the White Bear Lake Area School Board was held on Monday, April 10, 2017 at 7:00 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:09 p.m.
2. Roll Call – Present: Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey
Ex-Officio: Dr. Michael Lovett
Cabinet: Daniels, Kazmierczak, Maurer, Vette.
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Chapman moved and Mullin seconded to approve the consent agenda consisting of:
 - Approval of minutes of work-study meeting of March 27, 2017, regular Board meeting of March 6, 2017;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Joseph Palumbo– Assistant Head Custodian, Willow Lane Elementary
Employed by District 624 since 09/14/2015
Effective Date: 03/24/2017
Bradley Therres– Custodian, WBLAHS – South Campus
Employed by District 624 since 10/02/2016
Effective Date: 03/17/2017
Kenneth Venzke– Bus Driver, Bus Garage
Employed by District 624 since 10/23/2000
Effective Date: 03/24/2017
 - **Resignations/Termination – Certified Staff**
Rachel Clark – Business Education Teacher, WBLAHS – South Campus
Employed by District 624 since 08/24/2011
Effective Date: 06/09/2017
Jen Engman – Special Education Teacher, Sunrise Park Middle School
Employed by District 624 since 08/24/2011
Effective Date: 06/09/2017
Amanda Jeske – Language Arts Teacher, WBLAHS - North Campus
Employed by District 624 since 08/27/2009
Effective Date: 06/09/2017
Elly Johnson – Kindergarten Teacher, Otter Lake Elementary
Employed by District 624 since 08/22/2012
Effective Date: 06/09/2017
Carolyn Loundsberry – Language Arts Teacher, Area Learning Center
Employed by District 624 since 08/23/2001
Effective Date: 06/09/2017
Emily Mitzelfeldt – Mathematics Teacher, Sunrise Park Middle School
Employed by District 624 since 08/22/2016
Effective Date: 06/09/2017

Hannah Paddock – Kindergarten Teacher, Hugo Elementary

Employed by District 624 since 08/27/2009

Effective Date: 06/09/2017

Kelly Picard – Spanish Teacher, Sunrise Park Middle School

Employed by District 624 since 08/26/1993

Effective Date: 06/09/2017

Andrea Shoup – Guidance Counselor, Central Middle School

Employed by District 624 since 08/23/2007

Effective Date: 06/09/2017

Kari Thalhuber – Health Teacher, WBLAHS – North Campus

Employed by District 624 since 08/22/2002

Effective Date: 06/09/2017

Kelly Womersley – Social Worker, Lakeaires Elementary

Employed by District 624 since 09/10/2014

Effective Date: 06/09/2017

➤ **Retirement – Classified Staff**

Jennifer Keese – Full Time Cook, WBLAHS – South Campus

Employed by District 624 since 02/06/1995

Effective Date: 01/12/2017

Susanne Reibel – Administrative Assistant, District Center

Employed by District 624 since 08/01/2012

Effective Date: 06/30/2017

Debra Schimt – Pupil Support Assistant, Central Middle School

Employed by District 624 since 05/22/1997

Effective Date: 06/08/2017

Karen Steffel – Part Time Cook, WBLAHS – South Campus

Employed by District 624 since 10/15/2007

Effective Date: 06/08/2017

Mary Woodrich – Billing Clerk Extended Day, District Center

Employed by District 624 since 09/01/1987

Effective Date: 07/31/2017

➤ **Retirement – Certified Staff**

Margaret Hooley – Special Education Teacher, Otter Lake Elementary

Employed by District 624 since 08/25/1999

Effective Date: 06/09/2017

Paulette Olson – Speech Clinician, Otter Lake Elementary

Employed by District 624 since 08/26/1991

Effective Date: 06/09/2017

A Evan Singleton – School Psychologist, WBLAHS – North Campus

Employed by District 624 since 08/26/1993

Effective Date: 08/29/2017

➤ **Retirement – Professional**

Linda Goers – Director of Human Resources, District Center

Employed by District 624 since 12/15/2014

Effective Date: 07/31/2017

➤ **Full Time Leave Request – Classified Staff**

Jennifer Keese – Full Time Cook, WBLAHS – South Campus

Employed by District 624 since 02/06/1995

Effective Date: 10/24/2016 through 01/12/2017

- **Full Time Leave Request – Certified Staff**
 - Lori Felton – Grade 5 Teacher, Matoska International
Third Year of General Leave
Effective Date: 2017/2018 School Year
 - Benjamin Nakagaki – Mathematics Teacher, WBLAHS – North Campus
Employed by District 624 since 08/25/2005
Effective Date: 2017/2018 School Year
 - Evelyn Swenson – .6 fte Social Worker, Lincoln Elementary and Central Middle School
Employed by District 624 since 09/02/2005
Effective Date: 2017/2018 School Year
- **Extension Of Three Year Extended Leave Request To Five Years – Certified Staff**
 - Carl Tarsa – Mathematics Teacher and TLES Coordinator, WBLAHS – South Campus
Employed by District 624 since 09/10/1990
Effective Date: 2014/2015 School Year through 2018/2019 School Year
- **Part Time Leave Request – Certified Staff**
 - Courtney Johnson – Intervention Teacher, Otter Lake Elementary
Leave .8 (Position .2)
Effective Date: 2017/2018 School Year
- **New Personnel – Classified Staff**
 - Eileen Mcconkie – Program Assistant Leader, Lincoln Elementary
\$13.44/hr., 3.25 hrs./ 70 days \$3,057.60
Effective Date: 03/27/2017
 - Aimee Martens – Human Resources Representative, District Center
\$12,846.23(Prorated on \$55,667.00)
Effective Date: 04/04/2017
 - Michael Nagle – Bus Driver, Bus Garage
\$17.85/hr., 4.58 hrs./ 51 days \$4,172.43
Effective Date: 03/27/2017
 - Bernadette Riveira – Program Assistant Leader, Oneka Elementary
\$13.44/hr., 2.75 hrs./ 115 days \$4,250.40
Effective Date: 01/23/2017
- **New Personnel – Certified Staff**
 - Kathleen Allen – Special Education Teacher, Transition Education Center
MA+15, Step 13, \$74,619.00 Plus Hiring Incentive \$5,000.00
Effective Date: 08/22/2017
- **Temporary Change In Contract - Professional**
 - Brian Morris – From Assessment-Accountability Coordinator, District Center
To Interim Elementary Principal, Birch Lake Elementary
Effective Date: 03/06/2017 through 06/30/2017
- **Change In Contract - Certified Staff**
 - Michael Bickel – From Student Supervisor, Sunrise Middle School
To .8 fte Social Studies Teacher, Sunrise Middle School
Effective Date: 2017/2018 School Year
 - Erin Maas – Return From Leave of Absence
To Grade 3 Teacher, Matoska Elementary
Effective Date: 2017/2018 School Year

- **Long Term Substitute - Classified Staff**
Ricardo Montanez Cerda – EL Assistant, Vadnais Heights Elementary
 \$17.58/hr., 3.25 hrs. / 57 days \$3,168.79
 Effective Date: 03/20/2017 through 06/08/2017
- **Long Term Substitute - Certified Staff**
Charlotte Ascheman – Spanish Teacher, Hugo & Oneka Elementary
 MA, Step 7, \$13,060.63
 Effective Date: 02/17/17 through 05/12/2017
Erica Bratland – Intervention Teacher, Birch Lake Elementary
 BA, Step 2, \$15,469.21
 Effective Date: 02/27/2017 through 06/09/2017
Leigh Mills – Kindergarten Teacher, Lakeaires Elementary
 BA, Step 13, \$8,106.40
 Effective Date: 04/03/2017 through 05/09/2017
Michelle Zwolski – Intervention Teacher, Lakeaires Elementary
 BA, Step 1, \$12,811.85
 Effective Date: 03/20/2017 through 06/09/2017

Roll call vote: ayes: Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey; nays, none. Motion carried.

B. PUBLIC FORUM – There were no speakers.

C. INFORMATION ITEMS

1. Recognition of State-Level Staff Awards - Teacher and High School Track and Cross Country coach Patti Percival received the Breaking Barriers Award from the MN Coalition of Women in Athletic Leadership. Director of Student Activities Tim Hermann was selected as the Region 4AA Athletic Administrator of the Year and as the 2017 Pete Veldman AA Athletic Administrator of the Year. Congratulations to Patti and Tim for being excellent role models.
2. Update on Partnership with Hangzhou Foreign Language School - The current exchange teacher from Hangzhou Ting Ting Zhou described her experiences in the district elementary and high school classrooms. Two leaders from Hangzhou will visit the district on April 12-15.
3. Superintendent Report-The following student groups participating at the state/national level were honored tonight: Central Art, Moody Mega Math Challenge, Girls Basketball, Swimming, Unified Basketball, Wrestling. The 2017 Teacher of the Year will be named at the TOY event on April 20 at 4:15 pm at South Campus auditorium. The Excellence Event is on April 26 at Jimmy's Conference Center. The middle school musical, The Lion King, Jr., is on April 27, 28, 29. Tickets are available online. The Community Baby Shower was held on April 7. In March Superintendent Student Advisory Council members toured the Capitol and met with legislators.
4. Student Report - Many events take place during the final quarter. The Spring Blood Drive is on April 20. Prom is on May 6 at the St. Paul River Centre. April is Distracted Driving month.

D. DISCUSSION ITEMS

1. Update on Demography and Planning for the Referendum - Assistant Superintendent for Finance & Operations Wayne Kazmierczak presented a summary of the Enrollment Projections conducted by Hazel Reinhardt Consulting Services and an update of the operating levy timeline. Presentation is on the district website.
2. First Reading of Policies:
 - a) Policy 501, School Weapons
 - b) Policy 707, Transportation of Public School Students
 - c) Policy 709, Student Transportation Safety
 - d) Policy 710, Extracurricular Transportation
 - e) Policy 711, Videotaping on School Buses
 - f) Policy 904, Distribution of Materials on School District Property For Nonschool Persons
 - g) Policy 904, Addendum A
 - h) Policy 904, Addendum BPolicy 711 will not move to a 2nd reading until contract language with First Student is clarified as to District control of bus videotapes. Policy 501, 707, 709, 710, and 904 will be on the May 8 school board agenda for action.

E. OPERATIONAL ITEMS

1. Newmaster motioned and Chapman seconded to continue with the primary election process. ***Roll call vote: ayes: Mullin, Newmaster, Wilson, Chapman, Fahey; nays: Kimball, Newberg. Motion carried.***
2. Chapman moved and Wilson seconded to approve Policy 506, White Bear Lake Area School District Student Discipline and Policy 901 Community Education in the same format as recommended by the Policy Committee. ***Voice vote: all ayes. Motion carried.***

F. BOARD FORUM - Kimball thanked retiring employees for their service. Newberg spoke about the importance of the Excellence Event for students and the honored teachers.

G. ADJOURNMENT - Wilson moved and Newberg seconded to adjourn the meeting at 8:32 p.m. ***Voice vote: All ayes. Motion carried.***

Submitted by: Ellen Fahey, clerk