

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

November 9, 2015

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: November 9, 2015

6:15 p.m. Recognition for Students

- High School Cheer Team
- Middle School Cheer Team
- Boys' and Girls' Cross Country Teams

A students' recognition will be held at **6:15 p.m.** in the Community Room on Monday, **November 9, 2015**. The recognition will end prior to the start of the 7:00 p.m. Board meeting.

A meeting of the White Bear Lake Area School Board will be held on **Monday, November 9, 2015** at **7:00 p.m.** in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items
 - g) Action on Recommendation to Designate Identified Officials with Authority as Required by the Minnesota Department

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.

7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Update on 1:1 Initiative
2. Superintendent's Report

D. DISCUSSION ITEMS

1. Presentation on 2014-15 Audit Report
2. Presentation on World's Best Workforce Plan

E. OPERATIONAL ITEMS

1. Action on Resolution to Canvass the November 3, 2015 General Election of School Board Members
2. Action on Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform other Election Related Duties
3. Action on Secondary Course Program Proposals for 2016-17
4. Action on Audit Report for 2014-15
5. Action on Health Insurance Rates Effective January 1, 2016
6. Action on School District Population Adjustment
7. Second Reading of School Board Policies
 - a) Policy 406, Public and Private Personnel Data
 - b) Policy 415, Mandated Reporting of Maltreatment Of Vulnerable Adults
 - c) Policy 649, Early Admission into Kindergarten

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **November 9, 2015**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **November 9, 2015**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Lori Swanson, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, October 12, 2015 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Hiniker, Kimball, Mullin, Newberg, Storey, Swanson Absent: Chapman.
Ex-Officio: Michael J. Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul, Vette, Wehrkamp
Student School Board Representative: Hannah Schulz
3. Pledge of Allegiance
4. Hiniker motioned and Mullin seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Storey motioned and Swanson seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting of September 14, 2015, and special session and work study session of September 28, 2015;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of field trip requests;
 - Passage of resolution to approve personnel issues to include:
 - **Resignation/Termination – Classified Staff**
Erin Day – Pupil Support Assistant, High School – North Campus
Employed by District 624 since 09/02/2014
Effective Date: 10/06/2015
Jill Dimitri – Pupil Support Assistant, Birch Lake Elementary
Employed by District 624 since 09/18/2015
Effective Date: 10/02/2015
Denae Krause – Program Assistant Leader, Matoska International
Employed by District 624 since 09/01/2014
Effective Date: 09/25/2015
Jennifer Oster – Program Assistant Leader, Vadnais Heights Elementary
Employed by District 624 since 09/03/2013
Effective Date: 10/09/2015
Harry Simpkins – Bus Driver, Bus Garage
Employed by District 624 since 08/28/2006
Effective Date: 09/24/2015
Vong Thao – EL Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/01/2014
Effective Date: 09/23/2015

Debra Villafania – Human Resources Specialist, District Center
Employed by District 624 since 08/12/2013
Effective Date: 10/22/2015

➤ **Resignation/Termination – Certified Staff**

Monica Doherty – Preschool Teacher, Normandy Park
Employed by District 624 since 08/21/2013
Effective Date: 06/30/2015

➤ **Full – Time Leave Request – Certified Staff**

Katherine Mann – .85 FACS Teacher, Sunrise Park Middle School
Employed by District 624 since 08/21/2013
Effective Date: September 2, 2015 through December 4, 2015

➤ **New Personnel – Classified Staff**

Kris Andrea – Part Time Cook, Sunrise Park Middle School
\$13.94 / hr., 3.5 hrs. / 161 days \$7,855.19
Effective Date: 10/05/2015

Alison Baker – Program Assistant Leader, Otter Lake Elementary
\$12.92 / hr., 4.5 hrs. / 203 days \$11,802.42
Effective Date: 09/14/2015

Michael Bickel – Student Supervisor, Sunrise Park Middle School
\$17.30 / hr., 7.0 hrs. / 174 days \$19,566.30
Effective Date: 09/15/2015

Emily Clark – Program Assistant Leader, Oneka Elementary
\$12.92 / hr., 4.75 hrs. / 202 days \$12,396.74
Effective Date: 09/15/2015

Sara Cobb – Program Assistant Leader, Vadnais Heights Elementary
\$12.92 / hr., 2.5 hrs. / 201 days \$6,492.30
Effective Date: 09/16/2015

Jill Dimitri – Pupil Support Assistant, Birch Lake Elementary
\$17.30 / hr., 6.5 hrs. / 171 days \$19,228.95
Effective Date: 09/18/2015

Sifon Efiong – Pupil Support Assistant, High School – North Campus
\$17.30 / hr., 6.5 hrs. / 170 days \$19,116.50
Effective Date: 09/21/2015

Maria Eterno – Program Assistant Leader, Matoska International
\$12.92 / hr., 20.5 hrs. per week \$10,486.73
Effective Date: 09/21/2015

Thomas Frazer – Bus Driver, Bus Garage
\$17.16 / hr., 5.75 hrs. / 173 days \$17,069.91
Effective Date: 09/02/2015

Zachary Harding – Program Assistant Leader, Oneka Elementary
\$12.92 / hr., Varied hrs. / 198 days \$10,639.61
Effective Date: 09/21/2015

Cory Hazard – Pupil Support Assistant, Sunrise Park Middle School
\$17.30 / hr., 6.5 hrs. / 162 days \$18,216.90
Effective Date: 10/01/2015

Sharon Hillestad – Program Assistant Leader, District Wide
 \$12.92 / hr., 2.5 hrs. / 202 days \$6,524.60
 Effective Date: 09/15/2015
Jean Jensen – Bus Aide, Bus Garage
 \$16.12 / hr., 5.5 hrs. / 172 days \$15,249.52
 Effective Date: 09/07/2015
Linda Jodl – Part Time Cook, Willow Lane Elementary
 \$13.94 / hr., 3.0 hrs. / 161 days \$6,733.02
 Effective Date: 10/05/2015
Laurie Johnson – Program Assistant Leader, Matoska International
 \$12.92 / hr., 2.5 hrs. / 202 days \$6,524.60
 Effective Date: 09/15/2015
Amy Lindemer – Program Assistant Leader, Oneka Elementary
 \$12.92 / hr., 5.0 hrs. / 202 days \$13,049.20
 Effective Date: 09/15/2015
Mary Lowry – Program Assistant Leader, Otter Lake Elementary
 \$12.92 / hr., 4.25 hrs. / 198 days \$10,872.18
 Effective Date: 09/21/2015
Katie Maslowski – Program Assistant Leader, Matoska International
 \$13.44 / hr., 3.0 hrs. / 202 days \$7,445.75
 Effective Date: 09/15/2015
Katherine Mckeever-Nash – Part Time Cook, High School – North
 Campus, \$13.94 / hr., 3.5 hrs. / 174 days \$8,489.46
 Effective Date: 09/16/2015
Ronald Newbauer – Bus Driver, Bus Garage
 \$17.16 / hr., 5.833 hrs. / 173 days \$17,317.30
 Effective Date: 09/02/2015
Samantha Oestreich – Bus Driver, Bus Garage
 \$17.16 / hr., 5.166 hrs. / 173 days \$15,338.18
 Effective Date: 09/02/2015
Joseph Palumbo – Assistant Head Engineer B Bldg, Willow Lane
 Elementary, \$20.31 / hr. + .25 SD, 8.0 hrs. / 208 days \$34,211.83
 Effective Date: 09/14/2015
Suzanne Peirce – Pupil Support Assistant, Normandy Park
 \$17.30 / hr., 6.5 hrs (T-F) & 3.0 hrs. (M) / 163 days \$17,152.66
 Effective Date: 09/21/2015
John See – Bus Driver, Bus Garage
 \$17.16 / hr., 6.083 hrs. / 184 days \$19,207.76
 Effective Date: 09/02/2015
Renee Semonick – Pupil Support Assistant, Birch Lake Elementary
 \$17.30 / hr., 6.5 hrs. / 160 days \$17,992.00
 Effective Date: 10/05/2015
Bridget Tapp – Bus Aide, Bus Garage
 \$16.12 / hr., 5.833 hrs. / 172 days \$16,173.73
 Effective Date: 09/07/2015

Mark Triplett – Bus Driver, Bus Garage
\$17.16 / hr., 5.666 hrs. / 173 days \$16,822.52
Effective Date: 09/02/2015

- New Long Term Substitute – Certified Staff
Lindsey Holz – Grade 2 Teacher, Oneka Elementary
BA, Step 2 \$38,071.16 (Pro-rated on \$40,118.00)
Effective Date: September 14, 2015 – June 9, 2016
Leigh Mills – Grade 5 Teacher, Willow Lane Elementary
BA, Step 13 \$11,421.60 (Pro-rated on \$56,096.00)
Effective Date: September 28, 2015 – November 20, 2015

B. PUBLIC FORUM – There were no speakers during public forum.

C. INFORMATION ITEMS

1. Preview of Otter Lake Prairie Restoration Project – Otter Lake Elementary Teacher, Thom Green, Principal, Tim Schochenmeier, and Otter Lake Elementary Students made a presentation on Otter Lake Elementary School's prairie restoration project. The prairie restoration will cover two acres of land and was made possible through grant funding from the White Bear Lake Area Educational Foundation and Pheasants Forever. The space will become an educational space that will teach pollination and wildlife habitats.
2. Presentation on Manufacturing Pathway Event – Assistant Superintendent for Teaching and Learning, Sara Paul, led a presentation on the Manufacturing Pathway event that took place at South Campus in September. Presenters included Jim Stephan of DuFresne Manufacturing Company, Ling Becker of the Vadnais Heights Economic Development Corporation, Andrea Ferstan of the Greater Twin Cities United Way, and Delroy Nyren and Tim Wald from South Campus with regard to the opportunities for students and the connections with the many manufacturing businesses that have partnered with White Bear Lake Area Schools.
3. Superintendent's Report
 - Prior to tonight's school board meeting, the school board recognized 100 students who received honors in the AP Scholars and National Merit Scholarship programs. The board also recognized staff members who completed a Technology Cohort through Hamline University.
 - Fall Musical Tickets for "Nice Work If You Can Get It" are now available
 - Reminder of emergency school closing notifications
 - Student representative, Hannah Schulz, provided a Homecoming Week wrap-up

D. INFORMATION ITEMS

1. First Reading of Policies
 - a. Policy 406, Public and Private Personnel Data
 - b. Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults
 - c. Policy 649, Early Admission into KindergartenThese policies will be on the November 9, 2015 school board agenda for action

2. Evaluation of Superintendent – Chair Newberg provided public comment and an overview of the superintendent evaluation process and results, as permitted by law.

E. OPERATIONAL ITEMS

1. Action on Approving the School Board/Superintendent Goals and Strategic Plan Priorities for 2015-16. Kimball motioned and Hiniker seconded to approve. ***Roll call vote: ayes, Hiniker, Kimball, Mullin, Newberg, Storey, Swanson. Nays, none. Motion carried.***
2. Action on Self-Insured Dental Benefit Plan – Hiniker motioned and Storey seconded to approve. ***Roll call vote: ayes, Hiniker, Kimball, Mullin, Newberg, Storey, Swanson. Nays, none. Motion carried.***
3. Action to approve School Board Policy 427, Workload Limits for Certain Special Education Teachers, and School Board Policy 807, Health and Safety. Swanson motioned and Mullin seconded to approve. ***Voice vote: all ayes. Motion carried.***

F. BOARD FORUM – Mullin thanked staff for all they do for our students. Hiniker reminded the school board and community of the White Bear Lake Area Educational Foundation gala that will be held on October 23, 2015. Kimball wished staff well and welcomed new staff to the district. Newberg reminded the community of the November elections.

G. ADJOURNMENT – Hiniker motioned and Newberg seconded to adjourn the meeting at 8:05 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by: Lori Swanson, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work-study session of the White Bear Lake Area School Board was held on Monday, October 26, 2015 at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call To Order – Newberg called the meeting to order at 5:30 p.m.

Roll Call – Present: Chapman, Hiniker, Kimball, Mullin, Newberg, Storey, Swanson

Student Representative: Renner

Ex-Officio: Lovett

Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul, Vette, Wehrkamp

B. DISCUSSION ITEMS

1. World's Best Work Force Requirements and Review – Sara Paul, Jill Pierson, Brian Miller and Ann Malwitz presented an update on the district's progress and process of required reporting to the state by December 1, 2015. The presentation included state requirements, the school district's plan as to student readiness for Kindergarten, third-grade literacy, middle school readiness, and college and career readiness by graduation. The presentation also included an overview of the work being done by the World's Best Work Force Advisory Committee. The complete presentation is on the district's website.
2. Preliminary Review of Secondary Course Program Proposals for 2016-17 – Sara Paul and Jill Pierson presented information on secondary-level course changes and programming for 2016-17. Included in the presentation was status of courses that were implemented for the current year. The complete presentation is on the district's website.
3. Health Insurance Rates Effective January 1, 2016 – Pierre Guilfoile from National Insurance Services, Inc., and Dr. Wayne Kazmierczak reviewed the district's health insurance claims data, and provided information on health insurance rates effective January 1, 2016. The district's insurance committee, representing all employee groups, is involved in the process. The complete presentation is on the district's website.

4. School Board/Superintendent Goals
 - a. Goals approved by the School Board for 2015-16. The complete presentation is on the district's website.
 - b. Goal 4d – Review of District Programs and Services Supporting Students with Mental Health and Chemical Dependency Needs – Kathleen Daniels and Avis Fink provided information on the district's review, which will begin in the fall of 2015 and include examination of current programs, practices, strategies, and analysis of areas in which current internal and external supports are meeting the standards, and where there may be gaps between current level of services and the standards. An update to the board is tentatively set for spring 2016. The complete presentation is on the district's website.
 - c. Comprehensive Facilities Review – Wayne Kazmierczak led a discussion on the district's increased enrollment, including preschool enrollment, housing trends within the school district, and school funding. An updated report will be presented to the school board at the November work study session.

RECESS – Chair Newberg called the meeting into recess at 7:44 p.m.

5. Closed Session Pertaining to a Personnel Matter – Chair Newberg convened the closed session at 7:51 p.m. This portion of the meeting was closed pursuant to Minn. Stat. Section 13d.05 Subd. 2(b) for preliminary consideration of allegations against an individual subject to board authority. Board members present: Hiniker, Kimball, Mullin, Newberg, Storey, Swanson. Absent: Chapman. Administrators present: Lovett, Goers and Paul. Legal counsel present: Margaret Skelton.
6. Negotiations Study Session – This portion of the meeting was closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25. Board members present: Hiniker, Kimball, Mullin, Newberg, Storey, Swanson. Administrators present: Lovett, Goers, Kazmierczak and Paul.

C. ADJOURNMENT – Hiniker motioned and Newberg seconded to adjourn the meeting at 9:00 p.m.

Submitted by: Lori Swanson, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent of**
Finance and Operations
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - October

	10/15/2015	10/28/2015	10/30/2015
Direct Deposit 424553-425928	1,599,180.95		
U.S. Treasury (FICA, Medicare, withholding)	606,649.41		
MN State Income Tax	92,475.86		
PERA	101,146.32		
TRA	290,667.76		
White Bear Lake Teacher's Association	37,192.65		
Empower	4,169.01		
American Funds	75,128.47		
AIG	6,543.75		
ESI	23,835.78		
State of MN Levies	2,410.54		
State of MN - Unemployment Insurance		21,152.50	
Direct Deposit 425929-427336			1,606,389.95
U.S. Treasury (FICA, Medicare, withholding)			609,787.76
MN State Income Tax			92,948.87
PERA			101,554.13
TRA			291,814.02
White Bear Lake Teacher's Association			37,592.29
Empower			4,169.01
American Funds			75,178.47
AIG			6,563.75
ESI			24,235.78
State of MN Levies			2,010.72
Extended Day Dues			300.75

Check Nbr	Vendor Name	Check Date	Check Amount
65138	215 WABASHA PROPERTIES	10/01/2015	150.00
65139	A-1 HYDRAULIC SALES & SERVICE	10/01/2015	553.20
65140	AARP DRIVER SAFETY PROGRAM	10/01/2015	465.00
65141	AARP DRIVER SAFETY PROGRAM	10/01/2015	605.00
65142	AARP DRIVER SAFETY PROGRAM	10/01/2015	390.00
65143	ACME TOOLS	10/01/2015	2,389.00
65144	ACP DIRECT	10/01/2015	1,263.58
65145	ADLER, GREGG	10/01/2015	125.00
65146	ADVANCED FIRST AID	10/01/2015	237.00
65147	AGUILERA, TERRY	10/01/2015	64.00
65148	AMAZON	10/01/2015	203.84
65149	AMAZON	10/01/2015	7,045.75
65150	AMEY, JENNA MARIE	10/01/2015	50.00
65151	APPLE COMPUTER INC	10/01/2015	849.00
65152	APPLIED ENVIRONMENTAL SCI INC	10/01/2015	4,327.65
65153	AQUA ENGINEERING INC	10/01/2015	238.00
65154	ARROWWOOD RESORT & CONF CTR	10/01/2015	1,670.97
65155	ARROWWOOD RESORT & CONF CTR	10/01/2015	266.28
65156	ART START	10/01/2015	300.00
65157	ASTLEFORD INTERNATIONAL TRUCKS	10/01/2015	57.22
65158	AT & T MOBILITY	10/01/2015	904.12
65159	BARNES & NOBLE	10/01/2015	79.90
65160	BARNETT WB CHRYSLER JEEP DODGE	10/01/2015	596.40
65161	BEHLOW, DAVID	10/01/2015	204.22
65162	BENDER, CARMEN	10/01/2015	160.00
65163	BENNETT, BARBARA J	10/01/2015	50.00
65164	BILL WEIGEL SIGNS	10/01/2015	1,486.00
65165	BIO-RAD LABORATORIES	10/01/2015	237.82
65166	BLAINE RAY WORKSHOPS INC	10/01/2015	289.00
65167	BLICK ART MATERIALS	10/01/2015	706.78
65168	BLUE BELL ENTERPRISES INC	10/01/2015	5,588.30
65169	BLUFFSCAPE AMISH TOURS	10/01/2015	194.00
65170	BODEKEN, RANDY	10/01/2015	64.00
65171	BOETTCHER, NICHOLAS L	10/01/2015	65.00
65172	BONNIES FITWARE	10/01/2015	592.04
65173	THE BOOKSOURCE	10/01/2015	663.30
65174	BRAINPOP LLC	10/01/2015	1,695.00
65175	BRAMSCHER, JUDEE	10/01/2015	18.70
65176	BRAUN INTERTEC CORPORATION	10/01/2015	1,160.00
65177	BREEMS, EDWARD	10/01/2015	28.70
65178	BUILDING RESTORATION CORPORATI	10/01/2015	26,181.60
65179	CAMBIUM LEARNING INC	10/01/2015	536.86
65180	CAMP ST CROIX	10/01/2015	427.50
65181	CANTY, CHARITA	10/01/2015	30.00
65182	CARLEX INC	10/01/2015	75.85
65183	CARROLL, CARRIE	10/01/2015	100.00
65184	CARROT-TOP INDUSTRIES INC	10/01/2015	94.73
65185	CARTRIDGES DIRECT	10/01/2015	423.47
65186	CDW GOVERNMENT INC	10/01/2015	88.81
65187	CHEER MUSIC ADDICTION LLC	10/01/2015	700.00

Check Nbr	Vendor Name	Check Date	Check Amount
65188	CONSTRUCTION MANAGEMENT BUILDI	10/01/2015	100,554.00
65189	COBORNS DELIVERS	10/01/2015	124.50
65190	COMCAST	10/01/2015	10.43
65191	CONNEY SAFETY	10/01/2015	2,455.04
65192	CONTINENTAL CLAY CO	10/01/2015	365.57
65193	CONTINENTAL RESEARCH CORP	10/01/2015	273.41
65194	COON RAPIDS HIGH SCHOOL	10/01/2015	200.00
65195	COOPS SPORTSWEAR	10/01/2015	676.00
65196	COUNTRY VIDEO BARN	10/01/2015	3,612.53
65197	CRISIS PREVENTION INSTITUTE IN	10/01/2015	354.50
65198	CUMMINS NPOWER LLC	10/01/2015	384.33
65199	CURRICULUM ASSOCIATES LLC	10/01/2015	80.95
65200	CUSTOM INK LLC	10/01/2015	1,077.30
65201	DEGARDNER, RICK	10/01/2015	128.00
65202	DEISTING, RANDY	10/01/2015	85.00
65203	DEJARLAIS, MARILYN	10/01/2015	10.84
65204	DELFORGE, SARAH ANN	10/01/2015	4.00
65205	DELTA EDUCATION	10/01/2015	760.69
65206	DEMCO INC	10/01/2015	350.45
65207	DILLNER, NAOMI BETH	10/01/2015	649.82
65208	DISCOUNT SCHOOL SUPPLY	10/01/2015	1,615.07
65209	DISNEY EDUCATIONAL PRODUCTIONS	10/01/2015	34.97
65210	DOMINOS PIZZA	10/01/2015	91.90
65211	DOOR SERVICE COMPANY	10/01/2015	4,574.00
65212	DORIAN BUSINESS SYSTEMS INC	10/01/2015	365.00
65213	DORNFELD, MARK	10/01/2015	64.00
65214	DOW, BRIAN	10/01/2015	64.00
65215	DOCUMENT TECH SOLUTIONS INC	10/01/2015	1,937.28
65216	ECKROTH MUSIC	10/01/2015	14,417.80
65217	EDUC DESIGN LLC	10/01/2015	69.00
65218	EDUCATION TO GO	10/01/2015	67.25
65219	FAGER, STEVE	10/01/2015	64.00
65220	FIRST STUDENT INC	10/01/2015	155,091.04
65221	FIRST-SHRED	10/01/2015	94.80
65222	FISHER SCIENTIFIC	10/01/2015	23.45
65223	FLAHERTY'S ARDEN BOWL	10/01/2015	2,838.16
65224	FLOCABULARY	10/01/2015	96.00
65225	THE FLORAL TRUNK	10/01/2015	94.57
65226	FOLLETT SCHOOL SOLUTIONS INC	10/01/2015	200.64
65227	FOSS, BRADY JOHN	10/01/2015	13.00
65228	FRANZWA, BRIAN	10/01/2015	64.00
65229	FREDRICK, TRACEY	10/01/2015	44.00
65230	FRONTRUNNER EVENTS	10/01/2015	66.00
65231	FULTON PRODUCTIONS	10/01/2015	600.00
65232	GALLAGHERS NORTHWESTERN TIRE C	10/01/2015	793.18
65233	GALLOWAY, MEGAN	10/01/2015	50.00
65234	GARDELLA, CHRIS LUTTER	10/01/2015	53.93
65235	GARDEN & ASSOCIATES INC	10/01/2015	150.00
65236	GARVEY, PATRICIA	10/01/2015	18.11
65237	GENERATIVE LEARNING	10/01/2015	3,700.00

Check Nbr	Vendor Name	Check Date	Check Amount
65238	GEPHART TRUCKING	10/01/2015	7,325.00
65239	GERBER, NANCY	10/01/2015	400.00
65240	GMS INDUSTRIAL SUPPLIES INC	10/01/2015	57.11
65241	GOPHER	10/01/2015	402.64
65242	GRAFFIC TRAFFIC LLC	10/01/2015	1,471.00
65243	Vendor Continued Check	10/01/2015	0.00
65244	GRAINGER	10/01/2015	2,644.23
65245	THE GREAT COURSES	10/01/2015	338.75
65246	GREAT RIVER OFFICE PRODUCTS	10/01/2015	399.99
65247	GREATAMERICA FINANCIAL SERVICE	10/01/2015	368.80
65248	GROTH MUSIC CO	10/01/2015	346.13
65249	HAAG, LOIS	10/01/2015	17.00
65250	HABCHANE, SAID	10/01/2015	48.00
65251	HADDAD, KHALID EL	10/01/2015	56.00
65252	HANSON, DONNA	10/01/2015	13.60
65253	HEALY AWARDS INC	10/01/2015	1,023.81
65254	HERC-U-LIFT	10/01/2015	140.00
65255	HISDAHL INC	10/01/2015	52.50
65256	HISTORY THEATRE	10/01/2015	416.00
65257	HOERNING, CODY	10/01/2015	64.00
65258	HOFFBECK, DENNIS	10/01/2015	125.00
65259	HOME DEPOT CREDIT SERVICES	10/01/2015	1,945.90
65260	HOUGHTON MIFFLIN HARCOURT	10/01/2015	3,264.11
65261	HOUSE OF PRINT	10/01/2015	1,010.90
65262	HUDSON, SCOTT	10/01/2015	67.00
65263	IDC AUTOMATIC	10/01/2015	226.50
65264	INFRARED CONSULTING SERVICES,	10/01/2015	2,000.00
65265	INNOVATIVE OFFICE SOLUTIONS	10/01/2015	565.14
65266	INTERMEDIATE DISTRICT 287	10/01/2015	28,752.02
65267	INFORMATION & TECH EDUC OF MN	10/01/2015	290.00
65268	IXL LEARNING	10/01/2015	249.00
65269	JAYTECH INC	10/01/2015	241.41
65270	JL TAITT & ASSOC	10/01/2015	9,120.00
65271	JOHN DEERE LANDSCAPES	10/01/2015	172.64
65272	KACHELMEIER, LINDA	10/01/2015	60.00
65273	KASSAUNDRA ZIMMER LEE INTERPRE	10/01/2015	120.00
65274	KATH FUEL OIL SERVICE CO	10/01/2015	16,130.73
65275	KELVIN LP	10/01/2015	487.17
65276	KNUTSON FLYNN & DEANS PA	10/01/2015	100.00
65277	KOLNIK, JOHN	10/01/2015	64.00
65278	KONICA MINOLTA PREMIER FINANCE	10/01/2015	4,629.14
65279	KOWALSKIS MARKET	10/01/2015	64.17
65280	Vendor Continued Check	10/01/2015	0.00
65281	KRAFT CONTRACTING & MECHANICAL	10/01/2015	18,100.00
65282	LAKESHORE LEARNING MATERIALS	10/01/2015	2,010.93
65283	LANG, JEAN	10/01/2015	20.40
65284	LASHOMB, BRIAN ALAN	10/01/2015	149.00
65285	LEARNING A-Z	10/01/2015	1,138.55
65286	LEBENS FLORAL	10/01/2015	120.00
65287	LETTERTECH INC	10/01/2015	299.20

Check Nbr	Vendor Name	Check Date	Check Amount
65288	LEUTHOLD, TANJA	10/01/2015	132.50
65289	LOFFLER	10/01/2015	129.00
65290	LUNDQUIST DAVID A	10/01/2015	64.00
65291	M-F ATHLETIC CO INC	10/01/2015	765.90
65292	MN ADAPTED ATHLETICS ASSOC	10/01/2015	270.00
65293	MADDIO, MIKE	10/01/2015	85.00
65294	MADSEN, BRANDY	10/01/2015	19.99
65295	MAGEE, RICHARD	10/01/2015	5.00
65296	MAGNATAG VISIBLE SYSTEMS	10/01/2015	70.30
65297	MALLOY/MONTAGUE/KARNOWSKI & CO	10/01/2015	15,500.00
65298	MAPLEWOOD PARKS & REC DEPT	10/01/2015	5,136.00
65299	MARCO, INC	10/01/2015	989.78
65300	MARRCH	10/01/2015	290.00
65301	MN ASSOC OF SECONDARY SCHOOL P	10/01/2015	150.00
65302	MAXI AIDS	10/01/2015	103.77
65303	MN CHEERLEADING COACHES ASSOC	10/01/2015	1,005.00
65304	METRO ECSU	10/01/2015	5,760.00
65305	METRO SOUND AND LIGHTING	10/01/2015	1,172.00
65306	MIDWEST BUS PARTS INC	10/01/2015	1,512.08
65307	MILLER, MICHAEL	10/01/2015	154.00
65308	MILLIGAN, THERESA J	10/01/2015	34.00
65309	MINVALCO INC	10/01/2015	477.60
65310	MN ASSOC OF IB WORLD SCHOOLS	10/01/2015	380.00
65311	MN COACHES INC	10/01/2015	1,560.00
65312	MN EQUIPMENT	10/01/2015	25.00
65313	MN HISTORICAL SOCIETY	10/01/2015	176.00
65314	MN HISTORICAL SOCIETY	10/01/2015	144.00
65315	MN JUNIOR HIGH SCHOOL	10/01/2015	250.00
65316	MN NAME	10/01/2015	50.00
65317	MN SWORD PLAY	10/01/2015	240.00
65318	MN WANNER COMPANY	10/01/2015	72.66
65319	MN NONPUBLIC SCHOOL ACCREDITIN	10/01/2015	125.00
65320	MOHN, MONICA	10/01/2015	110.00
65321	MOORE, JAMES	10/01/2015	125.00
65322	MOREN, THOMAS	10/01/2015	42.50
65323	MROZ, GORDON S	10/01/2015	64.00
65324	NATL COUNCIL OF TEACHERS OF MA	10/01/2015	1,631.00
65325	NATURE EXPLORE	10/01/2015	356.14
65326	NCPERS MINNESOTA	10/01/2015	240.00
65327	NATL CAREER PATHWAYS NETWORK	10/01/2015	540.00
65328	NCS PEARSON INC	10/01/2015	1,129.80
65329	NORCENTRONIX DISTRIBUTING	10/01/2015	420.00
65330	NORTH MEMORIAL URGENT CARE	10/01/2015	274.00
65331	NORTHERN LANDSCAPE & IRRIGATIO	10/01/2015	14,480.00
65332	NOW MICRO INC	10/01/2015	8,000.00
65333	OFFICE DEPOT	10/01/2015	570.45
65334	ON SITE SANITATION INC	10/01/2015	20.00
65335	ORBELL, RAY	10/01/2015	168.00
65336	OXYGEN SERVICE CO INC	10/01/2015	87.48
65337	PAVEMENT RESOURCES	10/01/2015	4,850.00

Check Nbr	Vendor Name	Check Date	Check Amount
65338	P B B S EQUIPMENT CORP	10/01/2015	127.26
65339	PBS DISTRIBUTION LLC	10/01/2015	162.22
65340	PICCO, JEFF	10/01/2015	100.00
65341	PIERPONT, JONATHAN	10/01/2015	104.00
65342	POLAR CHEVROLET MAZDA	10/01/2015	943.59
65343	POSTMASTER	10/01/2015	71.00
65344	POWELLS.COM	10/01/2015	18.88
65345	PRESS PUBLICATIONS	10/01/2015	222.75
65346	PRESTWICK HOUSE INC	10/01/2015	3,682.80
65347	QUALITY PRODUCTS INC	10/01/2015	57.48
65348	QUISTAD, IDA	10/01/2015	14.01
65349	RAMSEY COUNTY PARKS/REC DEPT	10/01/2015	32,472.50
65350	REALLY GOOD STUFF INC	10/01/2015	27.35
65351	RED BALLOON BOOKSHOP	10/01/2015	196.88
65352	RICHARDSON, EUGENE	10/01/2015	88.00
65353	RICKERT, DENNIS	10/01/2015	190.00
65354	RICOH AMERICAS CORP	10/01/2015	450.96
65355	ROSEVILLE AREA HIGH SCHOOL	10/01/2015	480.00
65356	SAFETY-KLEEN CORP	10/01/2015	353.42
65357	SAILER, JAMES	10/01/2015	85.00
65358	SAM'S CLUB/SYNCHRONY BANK	10/01/2015	743.92
65359	SAUERS, TODD	10/01/2015	130.00
65360	SCANTRON CORPORATION	10/01/2015	814.23
65361	SCHMECKPEPER, ELLIE	10/01/2015	17.00
65362	SCHMIDT, ROB	10/01/2015	65.00
65363	SCHNEIDER, STEVEN	10/01/2015	128.00
65364	SCHOLASTIC INC	10/01/2015	98.89
65365	Vendor Continued Check	10/01/2015	0.00
65366	SCHOOL HEALTH CORPORATION	10/01/2015	1,233.91
65367	SCHOOL SPECIALTY	10/01/2015	1,071.86
65368	SENTRY SYSTEMS INC	10/01/2015	195.00
65369	SI KIDS	10/01/2015	76.86
65370	SKRYPEK, SHERRY	10/01/2015	5.00
65371	SKY ZONE INDOOR TRAMPOLINE PAR	10/01/2015	684.00
65372	SLATOR, KEVIN T	10/01/2015	168.00
65373	SMILEMAKERS INC	10/01/2015	29.97
65374	SOCIAL SKILL BUILDER INC	10/01/2015	98.99
65375	SOCIAL THINKING PUBLISHING	10/01/2015	495.20
65376	SOLUTION TREE	10/01/2015	6,921.70
65377	SOUTHEASTERN PERFORMANCE APPAR	10/01/2015	674.30
65378	SPENCER, DOROTHY	10/01/2015	12.75
65379	SPIEGL MUSIC PUBLICATIONS	10/01/2015	199.98
65380	ST CATHERINE UNIVERSITY	10/01/2015	1,000.00
65381	Vendor Continued Check	10/01/2015	0.00
65382	STATE SUPPLY CO	10/01/2015	10,343.11
65383	STAY TUNED PIANO SERVICES	10/01/2015	310.00
65384	STEVE WEISS MUSIC	10/01/2015	28.60
65385	STILLWATER TROLLEY	10/01/2015	361.50
65386	STOFSHOLT, ANGEL JANE	10/01/2015	14.45
65387	STONE MILL HOTEL & SUITES	10/01/2015	1,258.43

Check Nbr	Vendor Name	Check Date	Check Amount
65388	STRACK, GEOFF	10/01/2015	85.00
65389	STUDENT SUPPLY	10/01/2015	31.06
65390	STUDICA	10/01/2015	235.20
65391	SUM	10/01/2015	175.00
65392	SUMMIT COMPANIES	10/01/2015	17,016.67
65393	SUNRISE MIDDLE SCHOOL	10/01/2015	111.00
65394	SUNTEX INTL INC	10/01/2015	535.50
65395	TAMARACK NATURE CENTER	10/01/2015	150.00
65396	TEACHER SYNERGY LLC	10/01/2015	199.00
65397	TEACHERS DISCOVERY	10/01/2015	26.69
65398	TEACHSTONE TRAINING LLC	10/01/2015	6,443.33
65399	THOMSON REUTERS	10/01/2015	165.00
65400	TIERNEY BROTHERS INC	10/01/2015	3,535.52
65401	TRADE PRESS INC	10/01/2015	2,518.85
65402	TRAVERS, MOLLY	10/01/2015	50.00
65403	TURFWERKS INC	10/01/2015	239.35
65404	TWIN CITY HARDWARE	10/01/2015	3,386.47
65405	TWIN CITY JANITOR SUPPLY CO	10/01/2015	700.96
65406	TYLER, MICHAEL	10/01/2015	100.00
65407	U.S. ENERGY SERVICES INC	10/01/2015	2,998.53
65408	ULINE	10/01/2015	194.73
65409	UNIVERSAL ATHLETIC	10/01/2015	139.99
65410	UPPER MIDWEST ATHLETIC CONSTRU	10/01/2015	84,870.00
65411	VARSITY SPIRIT FASHIONS	10/01/2015	16,105.69
65412	VERIZON WIRELESS	10/01/2015	37.25
65413	VIKING INDUSTRIAL CENTER	10/01/2015	21.80
65414	VISI	10/01/2015	525.00
65415	VOCABULARY SPELLING CITY.COM	10/01/2015	270.00
65416	VOLD, ELIZABETH	10/01/2015	125.00
65417	WAHOO! ADVENTURES	10/01/2015	200.00
65418	WALCRO INC	10/01/2015	447.02
65419	WARGO NATURE CENTER	10/01/2015	570.00
65420	WASTE MANAGEMENT OF WI-MN	10/01/2015	2,096.83
65421	WHITE BEAR GLASS INC	10/01/2015	868.00
65422	WHITE BEAR LAKE (CITY OF)	10/01/2015	1,803.06
65423	WBL PIZZA MAN	10/01/2015	978.92
65424	WEIGH DOWN IN THE VALLEY	10/01/2015	600.00
65425	WELCOME WAGON	10/01/2015	1,483.20
65426	WILLIAMSON, MORGAN	10/01/2015	50.00
65427	WINNICK SUPPLY	10/01/2015	936.58
65428	WOLFS DEN GUN SHOP	10/01/2015	2,700.00
65429	WOOD, BRIAN	10/01/2015	190.00
65430	XCEL ENERGY	10/01/2015	72,592.82
65431	YMCA CAMP ICAGHOWAN	10/01/2015	3,944.00

294	Computer	Check(s) For a Total of	838,751.29
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Check Nbr	Vendor Name	Check Date	Check Amount
64974	ORKIN INC	10/01/2015	6,176.56
1	Void	Check(s) For a Total of	6,176.56

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	294	Computer	Checks For a Total of	838,751.29
Total For	294	Manual, Wire Tran, ACH & Computer	Checks	838,751.29
Less	1	Voided	Checks For a Total of	6,176.56
			Net Amount	832,574.73

Check Nbr	Vendor Name	Check Date	Check Amount
65432	THE BAKKEN MUSEUM	10/07/2015	212.00
65433	TUMBLEWEED PRESS INC	10/07/2015	3,193.60
2	Computer	Check(s) For a Total of	3,405.60

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	3,405.60
Total For	2	Manual, Wire Tran, ACH & Computer Checks	3,405.60
Less	0	Voided	0.00
		Net Amount	3,405.60

Check Nbr	Vendor Name	Check Date	Check Amount
65434-65436		10/12/2015	VOID
65437	AMERICAN UNITED LIFE	10/12/2015	63,128.96
65438	AMERICAN UNITED LIFE	10/12/2015	1,750.00
65439	AMERIPRISE FINANCIAL SERVICES	10/12/2015	12,409.57
65440	AXA EQUITABLE	10/12/2015	34,076.97
65441	GREAT LAKES HIGHER EDUC GUARAN	10/12/2015	370.86
65442	GREAT LAKES HIGHER EDUC	10/12/2015	125.40
65443	GURSTEL CHARGO ATTORNEYS AT LA	10/12/2015	267.00
65444	IUOE LOCAL 70	10/12/2015	1,997.28
65445	MESSERLI & KRAMER PA	10/12/2015	323.00
65446	METROPOLITAN LIFE	10/12/2015	2,408.56
65447	RAUSCH, STURM, ISRAEL,	10/12/2015	147.00
65448	THE ROSE LAW FIRM, PLLC	10/12/2015	172.00
65449	SCHOOL SERVICE EMPLOYEES	10/12/2015	5,899.44
65450	US DEPT OF EDUCATION	10/12/2015	495.88
65451	VANGUARD SMALL BUSINESS SERVIC	10/12/2015	27,297.36
65452	WBLA EDUCATIONAL FOUNDATION	10/12/2015	50.00
16	Computer	Check(s) For a Total of	150,919.28

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	16	Computer	Checks For a Total of	150,919.28
Total For	16	Manual, Wire Tran, ACH &	Computer Checks	150,919.28
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	150,919.28

Check Nbr	Vendor Name	Check Date	Check Amount
151600163	ACCIARI, NICOLE E	10/13/2015	66.70
151600164	ADAMS, LINDA J	10/13/2015	297.00
151600165	AMON, LYNN M	10/13/2015	35.00
151600166	ANDERSON, KATHRYN ANN	10/13/2015	10.00
151600167	ANDERSON, MELISSA KAY	10/13/2015	52.90
151600168	BARKLEY, DANIELLE M	10/13/2015	195.00
151600169	BERGMAN, KATHERINE K	10/13/2015	729.00
151600170	BRAY, CHERYL RAE	10/13/2015	8.00
151600171	BRICHACEK, LISA K	10/13/2015	300.00
151600172	CANNIFF, AMY E	10/13/2015	535.04
151600173	CHAKOLIS, RICHARD A	10/13/2015	141.47
151600174	DEEN, DENISE T	10/13/2015	309.91
151600175	DERBY, SARA A	10/13/2015	128.01
151600176	DYMIT, MARIE S	10/13/2015	87.97
151600177	ECKTON, DANA MP	10/13/2015	58.00
151600178	ELLEFSEN, JULEE T	10/13/2015	46.00
151600179	ENGSTRAN, PAUL A	10/13/2015	40.00
151600180	FINK, AVIS A	10/13/2015	236.19
151600181	GALLATIN, EMILY K	10/13/2015	126.60
151600182	GARCIA ANDERSON, ODELIS M	10/13/2015	176.00
151600183	GEFRE, DEBRA L	10/13/2015	175.78
151600184	GIESE, RACHEL M	10/13/2015	60.38
151600185	GRANT, SHANNON	10/13/2015	24.99
151600186	GRATZ, MICHELLE C	10/13/2015	10.00
151600187	HALL, SUZANNE N	10/13/2015	40.25
151600188	HOEG, SCOTT A	10/13/2015	40.83
151600189	HORAZDOVSKY, LEILA JOANNE	10/13/2015	475.04
151600190	HOSMER, JESSICA ANN	10/13/2015	92.55
151600191	HUNT, STACEY ANNE	10/13/2015	66.64
151600192	JOHNSON, SEAN R	10/13/2015	510.00
151600193	KATH, ABBY J	10/13/2015	51.38
151600194	KELLEY, DEBRA K	10/13/2015	150.00
151600195	KEMPENICH, STEVEN M	10/13/2015	127.67
151600196	KNOPS, ROXANNE	10/13/2015	169.92
151600197	KOEHLER, KAYTE A	10/13/2015	62.78
151600198	KRAMLINGER, TRACEY A	10/13/2015	67.00
151600199	KRIEGLER, BRITTONI A	10/13/2015	174.80
151600200	LAFRINIER, JENNIFER A	10/13/2015	109.31
151600201	LAMWERS, LINDSAY M	10/13/2015	39.26
151600202	LATUFF, JENNIFER J	10/13/2015	49.16
151600203	LEHN, BRIDGET N	10/13/2015	360.21
151600204	LORENZ, JODI M	10/13/2015	130.38
151600205	MELQUIST, NANCY J	10/13/2015	221.16
151600206	MEYERS, PAMELA A	10/13/2015	140.00
151600207	MUSTAR, ELISABETH J	10/13/2015	99.00
151600208	NASVIK, CRAIG S	10/13/2015	69.85
151600209	NEWMASTER, MARGARET A	10/13/2015	47.69
151600210	NOHR, KATIE JO	10/13/2015	536.33
151600211	OROURKE, JULIE A	10/13/2015	23.00
151600212	OYEN, JENNIFER M	10/13/2015	29.00

Check Nbr	Vendor Name	Check Date	Check Amount
151600213	PLASTER, MARK ANTHONY	10/13/2015	29.95
151600214	QIN, YUEFIN	10/13/2015	800.00
151600215	ROESER, DANIEL WILLIAM	10/13/2015	232.61
151600216	SCHEEL, ROCHELLE G	10/13/2015	50.00
151600217	SCHMIDT, DANIEL Q	10/13/2015	96.54
151600218	SCHMIDT, HEATHER RAE	10/13/2015	428.20
151600219	SCHOCHENMAIER, TIMOTHY R	10/13/2015	393.66
151600220	SKUPA, NANCY A	10/13/2015	101.96
151600221	STEADLAND, KEITH DAVID	10/13/2015	196.73
151600222	STEIG, HANNAH M	10/13/2015	41.40
151600223	STIRLING, CONNIE B	10/13/2015	32.49
151600224	STREIFF, CHRISTINA D	10/13/2015	58.80
151600225	SULLIVAN, JENNIFER S	10/13/2015	135.95
151600226	SWENSON, CYNTHIA L	10/13/2015	67.27
151600227	TATE, JO E	10/13/2015	294.98
151600228	TOUSSAINT, JANEL PHYLLIS	10/13/2015	139.75
151600229	TROSKE, CARRIE L	10/13/2015	109.25
151600230	VAIL, ANNE B	10/13/2015	143.46
151600231	WEHRKAMP, KRISTINE J	10/13/2015	65.00
69	ACH	Check(s) For a Total of	11,151.15

ACH

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	69	ACH	Checks For a Total of	11,151.15
	0	Computer	Checks For a Total of	0.00
Total For	69	Manual, Wire Tran, ACH & Computer Checks		11,151.15
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		11,151.15

Check Nbr	Vendor Name	Check Date	Check Amount
65453	1000 PETALS	10/15/2015	1,025.00
65454	AARP DRIVER SAFETY PROGRAM	10/15/2015	325.00
65455	ACCLAIM SERVICES INC	10/15/2015	169.00
65456	ACCURATE LABEL DESIGNS	10/15/2015	219.95
65457	ADRENALINE FUNDRAISING	10/15/2015	2,568.00
65458	AG PARTS LTD	10/15/2015	244.90
65459	AGROPUR INC	10/15/2015	17,847.90
65460	AMAZON	10/15/2015	35.55
65461	AMAZON	10/15/2015	376.90
65462	AMERICAN MESSAGING	10/15/2015	90.23
65463	AMIDON, TODD	10/15/2015	85.00
65464	ANDERSON'S	10/15/2015	362.76
65465	ANOKA HIGH SCHOOL	10/15/2015	250.00
65466	APPLIED ENVIRONMENTAL SCI INC	10/15/2015	11,275.35
65467	ARMSTRONG HIGH SCHOOL	10/15/2015	220.00
65468	ASCD	10/15/2015	79.00
65469	ASCHEMAN, MOLLY MARIE	10/15/2015	145.37
65470	ASTLEFORD INTERNATIONAL TRUCKS	10/15/2015	26.85
65471	AVID CENTER	10/15/2015	16,376.00
65472	AVON BUSINESS FORMS & PROMOTIO	10/15/2015	248.61
65473	BALD EAGLE SPORTSMENS ASSOC	10/15/2015	2,496.00
65474	BARNES & NOBLE	10/15/2015	239.44
65475	BARNETT WB CHRYSLER JEEP DODGE	10/15/2015	865.48
65476	BASNIGHT, BRYAN	10/15/2015	84.00
65477	BEARTOWN AUTO BODY INC	10/15/2015	1,622.60
65478	BERRY BLENDZ - EDEN PRAIRIE	10/15/2015	900.00
65479	BEST BUY BUSINESS ADVANTAGE AC	10/15/2015	447.00
65480	BLAINE RAY WORKSHOPS INC	10/15/2015	867.00
65481	BLICK ART MATERIALS	10/15/2015	788.31
65482	BOOKS FOR BOYS INC	10/15/2015	52.80
65483	THE BOOKSOURCE	10/15/2015	14.24
65484	BOWMAN, DON	10/15/2015	84.00
65485	BREAKDOWN SPORTS USA	10/15/2015	125.00
65486	BRINKWORTH, HEIDI	10/15/2015	25.30
65487	BROCKWAY, TOM	10/15/2015	58.00
65488	THE BUG COMPANY	10/15/2015	17.50
65489	BUREAU OF EDUCATION & RESEARCH	10/15/2015	717.00
65490	BYSTROM, ART & SHARON	10/15/2015	28.00
65491	CAMBIUM LEARNING INC	10/15/2015	755.15
65492	CAREY, MARK	10/15/2015	64.00
65493	CARTER, MICHAEL D	10/15/2015	56.00
65494	CCP INDUSTRIES INC	10/15/2015	539.81
65495	CDW GOVERNMENT INC	10/15/2015	476.31
65496	CENTENNIAL HIGH SCHOOL ISD #12	10/15/2015	6,274.57
65497	CENTURY SPORTS	10/15/2015	386.01
65498	CHANDRA, MARTA	10/15/2015	70.00
65499	CHANAY ELECTRONICS INC	10/15/2015	898.00
65500	CINTAS CORP #470	10/15/2015	399.55
65501	Vendor Continued Check	10/15/2015	0.00
65502	CJ DUFFY PAPER CO	10/15/2015	24,942.85

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65503	COCA-COLA BOTTLING MIDWEST CO	10/15/2015	407.28
65504	COMCAST	10/15/2015	66.90
65505	COMCAST	10/15/2015	5.26
65506	COMCAST	10/15/2015	10.43
65507	COMMERICAL KITCHEN SERVICES	10/15/2015	4,457.00
65508	CONNEY SAFETY	10/15/2015	290.26
65509	CONNOR, JOSEPH	10/15/2015	50.00
65510	CONTINENTAL CLAY CO	10/15/2015	602.26
65511	CONTINENTAL RESEARCH CORP	10/15/2015	586.45
65512	COON RAPIDS HIGH SCHOOL	10/15/2015	200.00
65513	COOPS SPORTSWEAR	10/15/2015	2,160.00
65514	COUNTRY VIDEO BARN	10/15/2015	1,838.49
65515	COUNTRY SUN FARM	10/15/2015	270.00
65516	CUMMINS NPOWER LLC	10/15/2015	262.97
65517	CUSTOM EDUCATION SOLUTIONS INC	10/15/2015	53,038.22
65518	DALCO CORPORATION	10/15/2015	17,742.98
65519	DEEP PORTAGE	10/15/2015	20,475.00
65520	DEGARDNER, RICK	10/15/2015	64.00
65521	DEMCO INC	10/15/2015	182.91
65522	DESIGNER SIGN SYSTEMS INC	10/15/2015	129.43
65523	DISCOUNT SCHOOL SUPPLY	10/15/2015	65.56
65524	DIVERSIFIED SNACK DISTRIBUTION	10/15/2015	6,448.28
65525	DONATELLI'S	10/15/2015	1,632.59
65526	DOOR SERVICE COMPANY	10/15/2015	280.00
65527	DOWN SYNDROME ASSOCIATION OF M	10/15/2015	180.00
65528	DOCUMENT TECH SOLUTIONS INC	10/15/2015	200.47
65529	EAST METRO INTEGRATION DIST 60	10/15/2015	1,060.00
65530	Vendor Continued Check	10/15/2015	0.00
65531	ECKROTH MUSIC	10/15/2015	27,764.92
65532	ED'S TROPHIES INC	10/15/2015	259.65
65533	ELECTRIC MOTOR REPAIR	10/15/2015	838.13
65534	ELECTRONIC CENTER	10/15/2015	26.84
65535	ENGSTRAN, STEVE	10/15/2015	140.00
65536	ENGSTRAN, TOM	10/15/2015	180.00
65537	ERHARDT, GARY	10/15/2015	140.00
65538	ERHARDT, SCOTT D	10/15/2015	140.00
65539	F&N OPERATIONS LLC	10/15/2015	2,037.48
65540	FAISON, JOHN	10/15/2015	85.00
65541	FASTBRIDGE LEARNING	10/15/2015	1,200.00
65542	FASTENAL COMPANY	10/15/2015	309.93
65543	FAUSONE-HARTJEN, TRACY JOY	10/15/2015	30.00
65544	FEDEX	10/15/2015	37.10
65545	FERGUSON, DORIS	10/15/2015	50.00
65546	FESTIVAL FOODS-KNOWLAN'S	10/15/2015	223.62
65547	FIRST STUDENT INC	10/15/2015	809.76
65548	FOLLETT SCHOOL SOLUTIONS INC	10/15/2015	237.73
65549	FOREIGN CANDY COMPANY INC	10/15/2015	807.13
65550	FRANZWA, BRIAN	10/15/2015	64.00
65551	FRATTALONES HARDWARE STORES	10/15/2015	1,353.99
65552	FAIRVIEW SPORTS & ORTHOPEDIC C	10/15/2015	870.00

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65553	Vendor Continued Check	10/15/2015	0.00
65554	GENERAL PARTS LLC	10/15/2015	321.33
65555	GILLUND ENTERPRISES	10/15/2015	419.64
65556	GLOBAL EQUIPMENT COMPANY INC	10/15/2015	1,479.20
65557	GOPHER	10/15/2015	490.62
65558	GRAFFIC TRAFFIC LLC	10/15/2015	972.00
65559	Vendor Continued Check	10/15/2015	0.00
65560	GRAINGER	10/15/2015	3,070.30
65561	GRAND RESTAURANT EQUIP	10/15/2015	12,012.00
65562	GRANDMA'S BAKERY INC	10/15/2015	176.88
65563	GRAYLINE	10/15/2015	451.25
65564	GREAT LAKES HIGHER EDUC	10/15/2015	101.91
65565	Vendor Continued Check	10/15/2015	0.00
65566	GREAT RIVER OFFICE PRODUCTS	10/15/2015	1,904.46
65567	Vendor Continued Check	10/15/2015	0.00
65568	Vendor Continued Check	10/15/2015	0.00
65569	GREATAMERICA FINANCIAL SERVICE	10/15/2015	15,187.97
65570	GROTH MUSIC CO	10/15/2015	286.28
65571	GROUP TRAVEL PLANNERS	10/15/2015	4,320.00
65572	Vendor Continued Check	10/15/2015	0.00
65573	HALLBERG ENGINEERING INC	10/15/2015	17,349.90
65574	HANSON, GORDON	10/15/2015	64.00
65575	HARSTAD, RACHEL	10/15/2015	125.00
65576	HEALTHPARTNERS MEDICAL GROUP	10/15/2015	3,290.00
65577	HEINEN, PAMELA JEAN	10/15/2015	5.70
65578	HELLO DIRECT INC	10/15/2015	259.24
65579	HERITAGE FOOD SERVICE GROUP	10/15/2015	190.64
65580	HIGH NOON BOOKS	10/15/2015	142.83
65581	HILDI INC	10/15/2015	1,150.00
65582	HOFFBECK, DENNIS	10/15/2015	125.00
65583	HOGLUND BUS AND TRUCK CO	10/15/2015	9,482.90
65584	HOPKINS HIGH SCHOOL	10/15/2015	200.00
65585	HOUGHTON MIFFLIN HARCOURT	10/15/2015	2,800.00
65586	HOUGHTON MIFFLIN HARCOURT	10/15/2015	3,802.50
65587	HOYER, MARCUS C	10/15/2015	60.00
65588	HUDL	10/15/2015	800.00
65589	I KNOW MY WAY LLC	10/15/2015	90.00
65590	IDENTITYSTORES	10/15/2015	101.96
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65594	Vendor Continued Check	10/15/2015	0.00
65595	Vendor Continued Check	10/15/2015	0.00
65596	IFD	10/15/2015	173,365.93
65597	INDUSTRIAL WEBBING CORP	10/15/2015	66.85
65598	INNOVATIVE OFFICE SOLUTIONS	10/15/2015	76.42
65599	INTEGRA TELECOM	10/15/2015	469.02
65600	INTEGRA	10/15/2015	67.70
65601	INTL BACCALAUREATE ORGANIZATIO	10/15/2015	18,912.00
65602	IRONDALE HIGH SCHOOL	10/15/2015	100.00

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65603	INFORMATION & TECH EDUC OF MN	10/15/2015	210.00
65604	JACKI BRICKMAN INC	10/15/2015	4,800.00
65605	JOHNSON, JUDITH ANN	10/15/2015	274.10
65606	JONES, NANCY A	10/15/2015	7.95
65607	JUNIOR LIBRARY GUILD	10/15/2015	720.00
65608	K12 TRANSPORTATION MGMT SERVIC	10/15/2015	10,561.58
65609	KARLSBURGER FOODS INC	10/15/2015	1,296.77
65610	KATH FUEL OIL SERVICE CO	10/15/2015	4,070.37
65611	KAZMIERCZAK, CLARE C	10/15/2015	402.50
65612	KELLER, DAVID	10/15/2015	85.00
65613	KEYSTONE INTERPRETING SOLUTION	10/15/2015	2,394.00
65614	KIMBALL MIDWEST	10/15/2015	143.71
65615	KOLNIK, JOHN	10/15/2015	64.00
65616	KRAFT CONTRACTING & MECHANICAL	10/15/2015	6,695.80
65617	KULLY SUPPLY COMPANY	10/15/2015	483.82
65618	KWAPICK, LINDA M	10/15/2015	120.00
65619	LAKESHORE LEARNING MATERIALS	10/15/2015	831.86
65620	LAKEVIEW ELECTRICAL SERVICES	10/15/2015	1,225.00
65621	LANDS BEST FOODS	10/15/2015	5,559.45
65622	LANGE, JANE	10/15/2015	525.08
65623	LARSON, KAY	10/15/2015	30.00
65624	LEARNING FORWARD	10/15/2015	299.00
65625	LIBERATORE, DAMON	10/15/2015	84.00
65626	LIBRARY STORE INC	10/15/2015	83.47
65627	LONETTI, KELLY	10/15/2015	190.00
65628	LORENSEN, DEB	10/15/2015	84.00
65629	LORINSER, ANTHONY J	10/15/2015	190.00
65630	LOWERY MCDONNELL CO	10/15/2015	674.75
65631	M+ EMBROIDERY	10/15/2015	88.00
65632	MN ASSOC OF COLLEGE	10/15/2015	70.00
65633	MN ASSOC OF SECRETARIES TO THE	10/15/2015	80.00
65634	MN ASSOC SCHOOL PERSONNEL ADMI	10/15/2015	475.00
65635	MN COMMUNITY EDUC ASSOC (MCEA)	10/15/2015	1,515.00
65636	MCNULTY, ROBIN	10/15/2015	84.00
65637	MEDICARE PREMIUM COLLECTION CT	10/15/2015	159.20
65638	MEDTOX LABORATORIES	10/15/2015	37.40
65639	MENARDS-MAPLEWOOD	10/15/2015	1,054.57
65640	MHS	10/15/2015	135.00
65641	MID CITY SERVICES - INDUSTRIAL	10/15/2015	1,422.25
65642	MIDWEST BUS PARTS INC	10/15/2015	757.03
65643	MIDWEST EDUC CONSULTANTS	10/15/2015	450.00
65644	MIDWEST SPORTS TENNIS OUTLET	10/15/2015	1,538.95
65645	MILLER, JEFFREY S	10/15/2015	48.00
65646	MINDWING CONCEPTS	10/15/2015	139.95
65647	MINVALCO INC	10/15/2015	183.00
65648	MISKE, STEPHANIE	10/15/2015	180.00
65649	MN ASSOC OF IB WORLD SCHOOLS	10/15/2015	1,630.00
65650	MN DEPT OF HEALTH	10/15/2015	45.00
65651	MN ELEVATOR INC	10/15/2015	299.14
65652	MN JUNIOR HIGH SCHOOL	10/15/2015	175.00

Check Nbr	Vendor Name	Check Date	Check Amount
65653	MN MOBILE TELEPHONE CO INC	10/15/2015	99.00
65654	MN MONTHLY MAGAZINE	10/15/2015	19.95
65655	MN READING ASSOC	10/15/2015	295.00
65656	MN WANNER COMPANY	10/15/2015	72.66
65657	MN ASSOC FOR FAMILY & EARLY ED	10/15/2015	290.00
65658	MOBILE RADIO ENGINEERING INC	10/15/2015	1,207.50
65659	MONITA, MICHAEL	10/15/2015	85.00
65660	MOORE, CYNTHIA A	10/15/2015	598.00
65661	MOTT, RANDALL	10/15/2015	84.00
65662	MSHSBCA	10/15/2015	130.00
65663	MSNA	10/15/2015	315.00
65664	MN SCHOOL SOCIAL WORKERS ASSN	10/15/2015	265.00
65665	MUMBLEAU, RICHARD THOMAS	10/15/2015	110.00
65666	NARDINI FIRE EQUIPMENT CO INC	10/15/2015	111.60
65667	NASCO	10/15/2015	447.34
65668	NATURE EXPLORE	10/15/2015	178.07
65669	NCS PEARSON INC	10/15/2015	565.90
65670	NELCO	10/15/2015	721.60
65671	NEOFUNDS BY NEOPOST	10/15/2015	1,043.79
65672	NESS ELECTRONICS INC	10/15/2015	217.82
65673	NOLAN, KEITH	10/15/2015	48.00
65674	NORCENTRONIX DISTRIBUTING	10/15/2015	1,521.00
65675	NORTH CENTRAL TRUCK EQUIPMENT	10/15/2015	2,815.95
65676	NORTH CENTRAL TRUCK EQUIPMENT	10/15/2015	1,468.06
65677	NORTH MEMORIAL HEALTHCARE	10/15/2015	54.00
65678	NORTH STAR BANK	10/15/2015	7,592.00
65679	NORTH SUBURBAN TOWING	10/15/2015	750.00
65680	NORTHEAST METRO INTERMEDIATE D	10/15/2015	149,961.20
65681	O'REILLY AUTOMOTIVE INC	10/15/2015	1,258.87
65682	Vendor Continued Check	10/15/2015	0.00
65683	Vendor Continued Check	10/15/2015	0.00
65684	OFFICE DEPOT	10/15/2015	1,392.57
65685	OLYMPUS AMERICA INC	10/15/2015	44,863.34
65686	Vendor Continued Check	10/15/2015	0.00
65687	Vendor Continued Check	10/15/2015	0.00
65688	ON SITE SANITATION INC	10/15/2015	1,479.00
65689	ORBELL, RAY	10/15/2015	112.00
65690	OXYGEN SERVICE CO INC	10/15/2015	8.70
65691	PAULSON, JULIANNE	10/15/2015	210.00
65692	PEDAL PUSHER CAFE	10/15/2015	432.00
65693	PENCILS.COM	10/15/2015	198.43
65694	PERFECTION LEARNING CORP	10/15/2015	111.80
65695	PETERSON BROS ROOFING & CONST	10/15/2015	4,550.00
65696	PIERPONT, JONATHAN	10/15/2015	216.00
65697	PINE TREE APPLE ORCHARD	10/15/2015	2,100.00
65698	PITNEY BOWES INC	10/15/2015	356.75
65699	POLAR CHEVROLET MAZDA	10/15/2015	785.98
65700	POSSEHL, KIRK K	10/15/2015	825.00
65701	PRAXAIR DISTRIBUTION INC	10/15/2015	132.38
65702	PREISLER, PAM	10/15/2015	140.00

Check Nbr	Vendor Name	Check Date	Check Amount
65703	PRESS PUBLICATIONS	10/15/2015	63.36
65704	PRIOR LAKE HIGH SCHOOL	10/15/2015	150.00
65705	PRO-ED INC	10/15/2015	260.70
65706	PRODUCTIVITY INC	10/15/2015	63,900.00
65707	PROJECT LEAD THE WAY	10/15/2015	5,000.00
65708	PROMOTIONAL PENCILS	10/15/2015	333.50
65709	R & R SPECIALTIES INC	10/15/2015	511.00
65710	RATWIK ROSZAK & MALONEY PA	10/15/2015	3,469.44
65711	RAU, ANN-MARY	10/15/2015	154.52
65712	RAYMOND, JOHN	10/15/2015	64.00
65713	RED BALLOON BOOKSHOP	10/15/2015	52.78
65714	THE RETROFIT COMPANIES INC	10/15/2015	407.00
65715	RIGHTWAY GLASS INC	10/15/2015	230.00
65716	ROACH, KATIE	10/15/2015	50.00
65717	ROBERTS, STANLEY	10/15/2015	40.00
65718	Vendor Continued Check	10/15/2015	0.00
65719	ROSE CITY SIGN	10/15/2015	1,240.90
65720	ROSE, DIANA	10/15/2015	45.00
65721	ROSEMOUNT-APPLE VALLEY-EAGAN	10/15/2015	600.00
65722	ROSEVILLE AREA HIGH SCHOOL	10/15/2015	200.00
65723	RR DONNELLEY	10/15/2015	929.00
65724	RUDDYS PARTY TOWN INC	10/15/2015	45.15
65725	RUIZ JR, ANTHONY R	10/15/2015	58.00
65726	RUMBLE ON THE RED LLC	10/15/2015	475.00
65727	SAFEWAY DRIVING SCHOOL	10/15/2015	3,780.00
65728	SALAHIDDINE, OTHMONE	10/15/2015	65.00
65729	SAM'S CLUB/SYNCHRONY BANK	10/15/2015	562.02
65730	SAM'S CLUB/SYNCHRONY BANK	10/15/2015	63.36
65731	SAM'S CLUB/SYNCHRONY BANK	10/15/2015	874.07
65732	SAM'S CLUB/SYNCHRONY BANK	10/15/2015	149.79
65733	SAUERS, TODD	10/15/2015	65.00
65734	SCANTRON CORPORATION	10/15/2015	507.55
65735	SCHMID, RITA	10/15/2015	36.97
65736	SCHOLASTIC INC	10/15/2015	602.65
65737	SCHOOL HEALTH CORPORATION	10/15/2015	105.16
65738	SCHOOL SPECIALTY	10/15/2015	684.74
65739	SCSU - PLTW #210441	10/15/2015	1,220.00
65740	SEEVER, GRAY	10/15/2015	165.00
65741	SEGLEM, SCOTT	10/15/2015	125.00
65742	SERENDIPITY ART AND DESIGN SER	10/15/2015	2,000.00
65743	SERENDIPITY ART AND DESIGN SER	10/15/2015	45.25
65744	SEW EASY DESIGNS	10/15/2015	1,224.00
65745	SHERVHEIM, KAREN MARIE	10/15/2015	64.50
65746	SKY CALENDAR	10/15/2015	12.00
65747	SLATOR, KEVIN T	10/15/2015	264.00
65748	SLOWIKOWSKI, JULIANNE	10/15/2015	121.95
65749	SMITH, BEN	10/15/2015	56.00
65750	SMUSHBALLS LLC	10/15/2015	125.00
65751	SCHOOL NUTRITION ASSOC (SNA)	10/15/2015	159.00
65752	Vendor Continued Check	10/15/2015	0.00

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65753	SCHOOL NUTRITION ASSOC (SNA)	10/15/2015	130.00
65754	SNAP-ON	10/15/2015	58.95
65755	SCHOOL NUTRITION DIRECTORS OF	10/15/2015	100.00
65756	SOCIAL THINKING PUBLISHING	10/15/2015	63.87
65757	SOFTERWARE	10/15/2015	86.00
65758	ST MICHAEL - ALBERTVILLE HS	10/15/2015	300.00
65759	ST PAUL RIVER CENTRE	10/15/2015	2,640.00
65760	ST PAUL AREA ATHENA AWARDS	10/15/2015	100.00
65761	STAR TRIBUNE	10/15/2015	42.25
65762	STATE SUPPLY CO	10/15/2015	1,464.48
65763	STEFFEN NANCY	10/15/2015	150.00
65764	STENGLEIN, PAUL	10/15/2015	140.00
65765	STEPPINGSTONE THEATRE	10/15/2015	962.00
65766	STILLWATER HIGH SCHOOL	10/15/2015	95.00
65767	STREAMLINE DESIGN INC	10/15/2015	8,306.00
65768	SUM	10/15/2015	350.00
65769	TAMARACK NATURE CENTER	10/15/2015	825.00
65770	TARTAN HIGH SCHOOL	10/15/2015	85.00
65771	TEACHERS CURRICULUM INSTITUTE	10/15/2015	2,530.60
65772	TEACHSTONE TRAINING LLC	10/15/2015	100.00
65773	TESSIER, ASHLEY NICOLE	10/15/2015	87.50
65774	TEXT HELP SYSTEMS INC	10/15/2015	1,350.00
65775	THARALDSON, RYAN	10/15/2015	85.00
65776	THELEN HEATING & ROOFING INC	10/15/2015	126,692.50
65777	THINK SOCIAL PUBLISHING INC	10/15/2015	990.40
65778	THYSENKRUPP ELEVATOR CORP	10/15/2015	696.03
65779	TIERNEY BROTHERS INC	10/15/2015	1,551.50
65780	TIME FOR KIDS	10/15/2015	277.36
65781	TPRS PUBLISHING INC	10/15/2015	305.00
65782	Vendor Continued Check	10/15/2015	0.00
65783	TRADE PRESS INC	10/15/2015	8,619.43
65784	TRI-STATE BOBCAT	10/15/2015	398.10
65785	TRIO SUPPLY COMPANY	10/15/2015	13,801.57
65786	TROLLHAUGEN	10/15/2015	700.00
65787	TRUSTED EMPLOYEES	10/15/2015	5,283.00
65788	TSBL DISTRIBUTING	10/15/2015	64.39
65789	TURFWERKS INC	10/15/2015	1,155.69
65790	TWIN CITY HARDWARE	10/15/2015	280.20
65791	TWIN CITY TRANSPORTATION INC	10/15/2015	68,329.52
65792	U.S. ENERGY SERVICES INC	10/15/2015	689.00
65793	UHL CO INC	10/15/2015	3,605.00
65794	UNIVERSAL CHEERLEADERS ASSOC	10/15/2015	1,350.00
65795	US BANK	10/15/2015	346.00
65796	US FOODS CULINARY EQUIP & SUPP	10/15/2015	5,914.52
65797	VARSITY SPIRIT FASHIONS	10/15/2015	12,830.87
65798	VAUGHAN, CHRIS	10/15/2015	48.00
65799	VERIZON WIRELESS	10/15/2015	1,615.89
65800	VADNAIS HEIGHTS ECONOMIC DEV C	10/15/2015	65.00
65801	VIKING ELECTRIC SUPPLY	10/15/2015	12,781.89
65802	VIKING INDUSTRIAL CENTER	10/15/2015	287.66

Check Nbr	Vendor Name	Check Date	Check Amount
65803	VIRCO INC	10/15/2015	348.95
65804	VUE, TAG	10/15/2015	47.45
65805	WARNERS' STELLIAN	10/15/2015	1,608.98
65806	WASTE MANAGEMENT OF WI-MN	10/15/2015	16,793.13
65807	WHITE BEAR CENTER FOR THE ARTS	10/15/2015	5,600.00
65808	WHITE BEAR LOCKSMITH INC	10/15/2015	74.65
65809	WHITE BEAR LAKE (CITY OF)	10/15/2015	1,443.69
65810	WHITE BEAR LAKE (CITY OF)	10/15/2015	175.00
65811	WI CENTER FOR EDUC PRODUCTS &	10/15/2015	144.00
65812	WEST MUSIC COMPANY	10/15/2015	542.19
65813	WHELAN, KATHRYN	10/15/2015	175.00
65814	WINDSTREAM	10/15/2015	5,078.18
65815	WINTERROWD, NATHAN	10/15/2015	152.00
65816	WORDMASTERS	10/15/2015	339.00
65817	WORLD BOOK SCHOOL & LIBRARY	10/15/2015	575.00
65818	XEROX CORPORATION	10/15/2015	31.52
65819	XEROX FINANCIAL SERVICES	10/15/2015	330.34
367	Computer	Check(s) For a Total of	1,217,328.31

Check Nbr	Vendor Name	Check Date	Check Amount
64538	GREAT LAKES HIGHER EDUC GUARAN	10/15/2015	101.91
65196	COUNTRY VIDEO BARN	10/15/2015	3,612.53
2	Void	Check(s) For a Total of	3,714.44

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	367	Computer	Checks For a Total of	1,217,328.31
Total For	367	Manual, Wire Tran, ACH & Computer	Checks	1,217,328.31
Less	2	Voided	Checks For a Total of	3,714.44
			Net Amount	1,213,613.87

Check Nbr	Vendor Name	Check Date	Check Amount
65820	AMERICAN UNITED LIFE	10/23/2015	63,209.86
65821	AMERIPRISE FINANCIAL SERVICES	10/23/2015	12,409.57
65822	AXA EQUITABLE	10/23/2015	33,793.63
65823	BLUE TARP FINANCIAL INC	10/23/2015	488.69
65824	CAPITAL ONE COMMERCIAL	10/23/2015	1,307.46
65825	COMCAST	10/23/2015	270.55
65826	COMCAST	10/23/2015	278.77
65827	GREAT LAKES HIGHER EDUC GUARAN	10/23/2015	370.86
65828	GREAT LAKES HIGHER EDUC	10/23/2015	125.40
65829	GURSTEL CHARGO ATTORNEYS AT LA	10/23/2015	193.00
65830	IUOE LOCAL 70	10/23/2015	1,936.48
65831	MESSERLI & KRAMER PA	10/23/2015	323.00
65832	METROPOLITAN LIFE	10/23/2015	2,408.56
65833	RAUSCH, STURM, ISRAEL,	10/23/2015	204.00
65834	THE ROSE LAW FIRM, PLLC	10/23/2015	413.00
65835	SCHOOL SERVICE EMPLOYEES	10/23/2015	5,897.21
65836	SEARS COMMERCIAL ONE	10/23/2015	16.11
65837	UNIVERSITY OF MINNESOTA	10/23/2015	1,350.00
65838	US DEPT OF EDUCATION	10/23/2015	480.03
65839	VANGUARD SMALL BUSINESS SERVIC	10/23/2015	26,297.36
65840	WBLA EDUCATIONAL FOUNDATION	10/23/2015	50.00
65841	ZAYO GROUP LLC	10/23/2015	24,375.64
22	Computer	Check(s) For a Total of	176,199.18

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	0	Wire Transfer	Checks For a Total of	0.00
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Less	0	Voided	Checks For a Total of	0.00
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151600233	ANDERSON, JAMES R	10/27/2015	40.00		
151600234	ANDERSON, JON C	10/27/2015	440.39		
151600235	BACIGALUPO, STACEY MM	10/27/2015	11.55		
151600236	BARKLEY, DANIELLE M	10/27/2015	157.55		
151600237	BATTAGLIA, JENNA K	10/27/2015	15.98		
151600238	BURTON, SANDRA J	10/27/2015	1,107.50		
151600239	CROCK, STEPHANIE L	10/27/2015	83.54		
151600240	EGEMO, PATRICIA ANN	10/27/2015	46.58		
151600241	FENWICK, ELIZABETH J	10/27/2015	170.00		
151600242	FORESTELL, JOHN C	10/27/2015	249.96		
151600243	FORESTELL, SARAH T	10/27/2015	150.00		
151600244	FROGNER, JANINE M	10/27/2015	35.00		
151600245	GRANGER, BARBARA J	10/27/2015	116.38		
151600246	GRANT, SHANNON	10/27/2015	41.95		
151600247	GRIEBENOW, BRIAN N	10/27/2015	53.19		
151600248	HOLMAN, DUSTIN D	10/27/2015	43.70		
151600249	HOUSE, MARILYN J	10/27/2015	221.51		
151600250	JENDE, KARL F	10/27/2015	305.00		
151600251	JORGENSEN, AMY L	10/27/2015	148.52		
151600252	KENTFIELD, KELLY S	10/27/2015	74.89		
151600253	KISSNER, TABBITHA ANN	10/27/2015	60.93		
151600254	KONE, AMINATA	10/27/2015	87.50		
151600255	KRIEGLER, BRITTNI A	10/27/2015	100.93		
151600256	LAMWERS, LINDSAY M	10/27/2015	3,343.00		
151600257	LEICK, LINDA M	10/27/2015	169.78		
151600258	LINDEMER, AMY JO	10/27/2015	51.75		
151600259	LUND, BARBARA A	10/27/2015	112.74		
151600260	MALWITZ, REBECCA ANN	10/27/2015	113.65		
151600261	MANDERS, MARY C	10/27/2015	89.55		
151600262	MCCORMICK, JUANITA H	10/27/2015	428.45		
151600263	MCGLYNN, ANN M	10/27/2015	19.55		
151600264	MELQUIST, NANCY J	10/27/2015	52.48		
151600265	MUNDELL, GERALD K	10/27/2015	742.16		
151600266	NAROW, LISA M	10/27/2015	6.00		
151600267	NASVIK, CRAIG S	10/27/2015	132.96		
151600268	NETTLETON, ELOISE E	10/27/2015	100.93		
151600269	OTTAVIANI, AMY M	10/27/2015	51.34		
151600270	QIN, YUEFIN	10/27/2015	573.80		
151600271	RASMUSSEN, JEAN H	10/27/2015	1,152.60		
151600272	RIEBOW, MATTHEW R	10/27/2015	28.45		
151600273	SAMPOANG, DESSERAY R	10/27/2015	324.12		
151600274	SICARD, HEIDI M	10/27/2015	30.00		
151600275	SIEBENALER, KEVIN R	10/27/2015	334.67		
151600276	SIMSHAUSER, KIMBERLY P	10/27/2015	209.59		
151600277	SKILLINGS, KATHERINE M	10/27/2015	78.00		
151600278	SLACK, LISA ANN	10/27/2015	68.96		
151600279	STREIFF, CHRISTINA D	10/27/2015	780.00		
151600280	SWENSON, EVELYN J	10/27/2015	189.97		
151600281	TATE, JO E	10/27/2015	511.29		

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65842	A-1 HYDRAULIC SALES & SERVICE	10/29/2015	517.81
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65844	AARP DRIVER SAFETY PROGRAM	10/29/2015	550.00
65845	AARP DRIVER SAFETY PROGRAM	10/29/2015	360.00
65846	ACE MART RESTAURANT SUPPLY	10/29/2015	23.74
65847	ADAMSKI, SHAUN	10/29/2015	89.36
65848	ADRENALINE FUNDRAISING	10/29/2015	8,460.00
65849	AMAZON	10/29/2015	19.70
65850	AMAZON	10/29/2015	351.55
65851	AMAZON	10/29/2015	1,119.24
65852	AMAZON	10/29/2015	4,061.12
65853	AMAZON	10/29/2015	987.50
65854	AMAZON	10/29/2015	680.32
65855	AMAZON	10/29/2015	282.97
65856	AMAZON	10/29/2015	167.41
65857	AMAZON	10/29/2015	511.76
65858	AMAZON	10/29/2015	345.09
65859	AMAZON	10/29/2015	1,122.62
65860	AMERICAN UNITED LIFE	10/29/2015	6,000.00
65861	ANDERSON'S	10/29/2015	284.40
65862	APPLIED ENVIRONMENTAL SCI INC	10/29/2015	14,415.80
65863	ARCADE ASPHALT CO	10/29/2015	2,100.00
65864	ARCH LANGUAGE NETWORK	10/29/2015	38.00
65865	ARROWWOOD RESORT & CONF CTR	10/29/2015	201.88
65866	ASIAN AMER DRAGON & LION	10/29/2015	195.00
65867	ASSETGENIE INC	10/29/2015	766.40
65868	BAERMAN, SCOTT	10/29/2015	70.00
65869	BATTERIES PLUS BULBS	10/29/2015	224.90
65870	BEAR PATCH QUILTING CO	10/29/2015	54.78
65871	BENCHMARK EDUCATION COMPANY	10/29/2015	4,494.00
65872	BEST WESTERN	10/29/2015	214.62
65873	BLAESING, THEODORE S	10/29/2015	2,085.00
65874	BLESKO, TED	10/29/2015	67.00
65875	BLICK ART MATERIALS	10/29/2015	2,031.47
65876	BROCKWAY, TOM	10/29/2015	58.00
65877	BUREAU OF EDUCATION & RESEARCH	10/29/2015	490.00
65878	CABLEORGANIZER.COM	10/29/2015	66.85
65879	CAMP RIPLEY BILLETING	10/29/2015	200.00
65880	CAPSTONE	10/29/2015	118.60
65881	CARLEX INC	10/29/2015	54.85
65882	CAVE, LISA	10/29/2015	352.68
65883	CDW GOVERNMENT INC	10/29/2015	3,765.92
65884	CENGAGE LEARNING	10/29/2015	1,186.90
65885	CERTIFIED LABORATORIES	10/29/2015	215.07
65886	CHAMPLIN PARK HIGH SCHOOL	10/29/2015	225.00
65887	CHILDREN'S HEALTH MARKET INC	10/29/2015	723.80
65888	THE CHILDREN'S THEATRE COMPANY	10/29/2015	464.00
65889	CITI-CARGO & STORAGE CO INC	10/29/2015	85.00
65890	COBORNS DELIVERS	10/29/2015	198.96
65891	COLORADO WHOLESALE DYE CORP	10/29/2015	38.18

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65892	COMMERICAL KITCHEN SERVICES	10/29/2015	8,626.00
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65894	COMSTOCK & SONS INC	10/29/2015	3,310.00
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65896	CONNEY SAFETY	10/29/2015	912.65
65897	CONTINENTAL CLAY CO	10/29/2015	584.55
65898	CONTINENTAL RESEARCH CORP	10/29/2015	1,262.24
65899	COONCE, PERRY	10/29/2015	50.00
65900	COUNTRY VIDEO BARN	10/29/2015	276.40
65901	CTB INC	10/29/2015	810.00
65902	CUB FOODS OF WHITE BEAR TWSHP	10/29/2015	885.73
65903	DAKOTA TRUCK UNDERWRITERS	10/29/2015	57,671.00
65904	DEGARDNER, RICK	10/29/2015	58.00
65905	DELTA EDUCATION	10/29/2015	81.49
65906	Vendor Continued Check	10/29/2015	0.00
65907	DELTA DENTAL PLAN OF MN	10/29/2015	60,807.60
65908	DEMCO INC	10/29/2015	75.86
65909	DESIGNER SIGN SYSTEMS INC	10/29/2015	318.80
65910	DISCOUNT SCHOOL SUPPLY	10/29/2015	306.86
65911	DOMINOS PIZZA	10/29/2015	127.23
65912	DOMINOS PIZZA	10/29/2015	546.79
65913	DOOR SERVICE COMPANY	10/29/2015	1,490.00
65914	DOW, BRIAN	10/29/2015	64.00
65915	DOCUMENT TECH SOLUTIONS INC	10/29/2015	1,558.82
65916	E & M CONSULTING	10/29/2015	949.00
65917	ECKERT, BARB	10/29/2015	88.17
65918	EDMENTUM	10/29/2015	360.00
65919	EPS LITERACY & INTERVENTION	10/29/2015	2,850.60
65920	FERGUSON, DORIS	10/29/2015	50.00
65921	FESTIVAL FOODS-KNOWLAN'S	10/29/2015	541.11
65922	FIRST STUDENT INC	10/29/2015	37,982.64
65923	FIRST TECHNOLOGIES INC	10/29/2015	103,319.00
65924	FIRST-SHRED	10/29/2015	31.60
65925	FLANNIGAN, SUSAN	10/29/2015	60.00
65926	FLINN SCIENTIFIC INC	10/29/2015	177.54
65927	FLOCABULARY	10/29/2015	288.00
65928	FOLLETT SCHOOL SOLUTIONS INC	10/29/2015	2,638.96
65929	FREDRICK, TRACEY	10/29/2015	88.00
65930	FREY, DANIEL J	10/29/2015	240.00
65931	FRONTRUNNER EVENTS	10/29/2015	1,913.35
65932	FULTON PRODUCTIONS	10/29/2015	600.00
65933	GALLAWAY, KENNETH	10/29/2015	4.60
65934	GARDEN & ASSOCIATES INC	10/29/2015	70.00
65935	GMS INDUSTRIAL SUPPLIES INC	10/29/2015	139.90
65936	GOODSOURCE SOLUTIONS	10/29/2015	2,183.44
65937	GRAFFIC TRAFFIC LLC	10/29/2015	110.00
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65942	GREATAMERICA FINANCIAL SERVICE	10/29/2015	1,100.90
65943	GREEN, CARIN M	10/29/2015	45.00
65944	GROTH MUSIC CO	10/29/2015	1,523.84
65945	GROUP TRAVEL PLANNERS	10/29/2015	4,500.00
65946	HAMERNICK DECORATING	10/29/2015	6,540.75
65947	HEALTHPARTNERS	10/29/2015	212,617.97
65948	HECKMANN, HEATHER A	10/29/2015	197.58
65949	HEDBERG SUPPLY	10/29/2015	230.08
65950	HENNEPIN THEATRE TRUST	10/29/2015	100.00
65951	HERTZ FURNITURE SYSTEMS CORP	10/29/2015	3,159.52
65952	HOCKENBERGS	10/29/2015	843.06
65953	HOERNING, CODY	10/29/2015	64.00
65954	HOPKINS GIRLS BASKETBALL	10/29/2015	50.00
65955	HUDSON, SCOTT	10/29/2015	67.00
65956	HUGO CITY OF	10/29/2015	3,662.58
65957	IMAGE BUILDERS	10/29/2015	1,737.94
65958	Vendor Continued Check	10/29/2015	0.00
65959	INNOVATIVE OFFICE SOLUTIONS	10/29/2015	32,802.48
65960	INTERMEDIATE DISTRICT 287	10/29/2015	422.13
65961	ION INC	10/29/2015	336.95
65962	IXL LEARNING	10/29/2015	1,238.00
65963	J.R.'S ADVANCED RECYCLERS	10/29/2015	848.00
65964	JAH SCHEDULING LLC	10/29/2015	288.00
65965	Vendor Continued Check	10/29/2015	0.00
65966	JAYTECH INC	10/29/2015	3,361.77
65967	JL TAITT & ASSOC	10/29/2015	3,360.00
65968	JOHN DEERE LANDSCAPES	10/29/2015	264.72
65969	JUREK, DOUGLAS	10/29/2015	84.00
65970	K JOHNSON CONSTRUCTION	10/29/2015	40,273.50
65971	KARLSBURGER FOODS INC	10/29/2015	691.72
65972	KASSETH, NANCY	10/29/2015	88.17
65973	KATH FUEL OIL SERVICE CO	10/29/2015	15,501.64
65974	KAUFER, LOUELLA	10/29/2015	150.00
65975	KAUR, AMARJIT	10/29/2015	54.30
65976	KELLEY, KEVIN	10/29/2015	270.00
65977	KEYS CAFE & BAKERY	10/29/2015	700.00
65978	KNIGHT, MARTY C	10/29/2015	67.00
65979	KONICA MINOLTA PREMIER FINANCE	10/29/2015	4,629.14
65980	KORNEY BOARD AIDS INC (KBA)	10/29/2015	747.38
65981	Vendor Continued Check	10/29/2015	0.00
65982	Vendor Continued Check	10/29/2015	0.00
65983	KRAFT CONTRACTING & MECHANICAL	10/29/2015	16,868.61
65984	KRIVANEK, RICHARD JAMES	10/29/2015	280.00
65985	LAKE AREA FLOORING	10/29/2015	13,400.00
65986	LAKESHORE LEARNING MATERIALS	10/29/2015	235.03
65987	LAKEVIEW ELECTRICAL SERVICES	10/29/2015	675.00
65988	LEARNING A-Z	10/29/2015	969.50
65989	LEMAY, MARY G	10/29/2015	389.22
65990	LENDTS PUMPKIN PATCH	10/29/2015	1,463.00
65991	LIBRARIANS CHOICE	10/29/2015	349.10

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65992	LIFETIME MEMORY PRODUCTS	10/29/2015	168.50
65993	LORENZ BUS SERVICE INC	10/29/2015	474.00
65994	MAAP STARS	10/29/2015	430.00
65995	MAD SCIENCE OF MINNESOTA	10/29/2015	1,326.00
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65997	Vendor Continued Check	10/29/2015	0.00
65998	Vendor Continued Check	10/29/2015	0.00
65999	MADISON NATIONAL LIFE	10/29/2015	43,982.53
66000	MAGNUSON, MORGAN	10/29/2015	84.00
66001	MALLOY/MONTAGUE/KARNOWSKI & CO	10/29/2015	9,500.00
66002	MARSH, SHARALEE	10/29/2015	264.51
66003	MASA	10/29/2015	319.00
66004	MATHEMATICAL OLYMPIADS	10/29/2015	109.00
66005	MAXI AIDS	10/29/2015	24.95
66006	MBCA CLINIC	10/29/2015	500.00
66007	MCBRIDE, STACIE R	10/29/2015	260.86
66008	MCDONOUGH'S WATERJETTING AND	10/29/2015	1,868.58
66009	MN COMMUNITY EDUC ASSOC (MCEA)	10/29/2015	100.00
66010	MENARDS-MAPLEWOOD	10/29/2015	233.00
66011	METRO ECSU	10/29/2015	40.00
66012	MIDWEST TECHNOLOGY PRODUCTS	10/29/2015	168.03
66013	Vendor Continued Check	10/29/2015	0.00
66014	MINVALCO INC	10/29/2015	3,662.07
66015	MN MIDDLE SCHOOL ASSOC	10/29/2015	295.00
66016	MN ASSOC OF STUDENT COUNCILS	10/29/2015	75.00
66017	MN DEPT OF LABOR & INDUSTRY	10/29/2015	300.00
66018	MN HISTORICAL SOCIETY	10/29/2015	2,116.55
66019	MN PREMIER PUBLICATIONS	10/29/2015	981.00
66020	MOBILE RADIO ENGINEERING INC	10/29/2015	367.55
66021	MOORE, CYNTHIA A	10/29/2015	598.00
66022	MOORHEAD MACHINERY & BOILER CO	10/29/2015	15,580.77
66023	THE MORRIS LEATHERMAN CO	10/29/2015	21,000.00
66024	NAC MECHANICAL & ELECTRICAL SE	10/29/2015	20,855.34
66025	NADEAU, MARGARET M	10/29/2015	707.28
66026	NARDINI FIRE EQUIPMENT CO INC	10/29/2015	1,117.30
66027	NASSEFF MECH CONTRACTORS	10/29/2015	1,633.07
66028	NCPERS MINNESOTA	10/29/2015	240.00
66029	NESS ELECTRONICS INC	10/29/2015	523.72
66030	NEW WAY HYPNOSIS CLINC INC	10/29/2015	440.00
66031	NORTH CAMPUS	10/29/2015	25.00
66032	NORTHEAST METRO INTERMEDIATE D	10/29/2015	1,181.25
66033	NOVAK, JANICE S	10/29/2015	180.00
66034	NYSTROM PUBLISHING CO INC	10/29/2015	21,062.49
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66036	OFFICE DEPOT	10/29/2015	1,406.99
66037	OLSEN FIRE PROTECTION	10/29/2015	4,375.00
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66041	ON SITE SANITATION INC	10/29/2015	1,261.84

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66043	OOKA ISLAND INC	10/29/2015	180.00
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66045	ORLOSKE JULIA	10/29/2015	131.88
66046	PARTS NOW ! LLC	10/29/2015	179.90
66047	P B B S EQUIPMENT CORP	10/29/2015	188.30
66048	PEERPLACE NETWORKS LLC	10/29/2015	1,687.50
66049	PELCO CONSTRUCTION LLC	10/29/2015	18,457.00
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66051	PETERSON BROS ROOFING & CONST	10/29/2015	7,495.59
66052	PFEFFER'S CLEANERS	10/29/2015	159.33
66053	PHOENIX SCHOOL COUNSELING LLC	10/29/2015	5,743.50
66054	PLANET SOCCER	10/29/2015	4,719.00
66055	PODS COMPLETE CAR CARE	10/29/2015	31.67
66056	POLYLINE	10/29/2015	74.24
66057	POWER LIFT INC	10/29/2015	874.00
66058	POWER SYSTEMS	10/29/2015	1,419.44
66059	PRAIRIE RIVER HOME CARE INC	10/29/2015	2,520.00
66060	Vendor Continued Check	10/29/2015	0.00
66061	PRESS PUBLICATIONS	10/29/2015	8,727.26
66062	PRO-ED INC	10/29/2015	198.00
66063	PROMOTIONAL CONCEPTS	10/29/2015	100.00
66064	PROPERTY PROPS	10/29/2015	1,545.00
66065	QUARTEL, SARAH	10/29/2015	21.00
66066	R & R SPECIALTIES INC	10/29/2015	54.00
66067	RADEBAUGH, SHARI	10/29/2015	75.00
66068	RAINBOW RESOURCE CENTER INC	10/29/2015	78.40
66069	RATWIK ROSZAK & MALONEY PA	10/29/2015	1,909.00
66070	READ NATURALLY INC	10/29/2015	1,597.50
66071	RED BALLOON BOOKSHOP	10/29/2015	78.33
66072	REDWOOD TOXICOLOGY LABORATORY	10/29/2015	167.10
66073	REGION 4AA	10/29/2015	100.00
66074	REGION 4AA SOCCER	10/29/2015	974.00
66075	REITELBACH, ADAM	10/29/2015	64.00
66076	THE RETROFIT COMPANIES INC	10/29/2015	1,251.90
66077	RICHARDSON, EUGENE	10/29/2015	88.00
66078	RICHARDS MELISSA	10/29/2015	280.00
66079	RICK, CHRISTOPHER	10/29/2015	64.00
66080	RIDDELL INC	10/29/2015	60.87
66081	ROSE, DIANA	10/29/2015	356.05
66082	ROSEVILLE AREA HIGH SCHOOL	10/29/2015	220.00
66083	RUBBER STAMPS UNLIMITED INC	10/29/2015	14.24
66084	RYDIN DECAL	10/29/2015	71.82
66085	SANTILLANA USA	10/29/2015	900.71
66086	SCHLUENDER, LINDA	10/29/2015	352.68
66087	SCHMITT MUSIC COMPANY	10/29/2015	61.00
66088	SCHOLASTIC INC	10/29/2015	60.00
66089	SCHOLASTIC INC	10/29/2015	2,519.80
66090	SCHOLASTIC CLASSROOM MAGAZINES	10/29/2015	239.70
66091	SCHOOL LIBRARY JOURNAL	10/29/2015	103.99

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66092	SCHOOL SPECIALTY	10/29/2015	51.99
66093	SCREENING FOR MENTAL HEALTH IN	10/29/2015	395.00
66094	SEW SAY IT	10/29/2015	525.00
66095	SHAFFER CORN MAZE	10/29/2015	277.00
66096	SHIFFLER EQUIPMENT SALES INC	10/29/2015	541.61
66097	SIGHTLINE DISPLAYS LLC	10/29/2015	1,675.50
66098	SITEONE LANDSCAPE SUPPLY	10/29/2015	550.00
66099	SKYWARD INC	10/29/2015	28,212.00
66100	SCHOOL NUTRITION ASSOC (SNA)	10/29/2015	49.00
66101	SNAP-ON	10/29/2015	39.40
66102	SOCIAL THINKING PUBLISHING	10/29/2015	259.67
66103	SOLBERG, BEVERLY JEAN	10/29/2015	320.00
66104	SOUTHEASTERN PERFORMANCE APPAR	10/29/2015	204.00
66105	SOUTHWEST BINDING & LAMINATING	10/29/2015	454.33
66106	SPIRITLINE	10/29/2015	281.05
66107	ST PAUL PIONEER PRESS	10/29/2015	156.00
66108	Vendor Continued Check	10/29/2015	0.00
66109	STAPLES ADVANTAGE	10/29/2015	10,433.41
66110	STARFALL PUBLICATIONS	10/29/2015	270.00
66111	Vendor Continued Check	10/29/2015	0.00
66112	STATE SUPPLY CO	10/29/2015	4,082.31
66113	STAUFFACHER, RAEANNE	10/29/2015	88.17
66114	STEFFEN NANCY	10/29/2015	50.00
66115	STRATEGIC EQUIPMENT & SUPPLY	10/29/2015	78,940.00
66116	STREAMLINE DESIGN INC	10/29/2015	1,305.00
66117	SUBSCRIPTION SERV OF AMER INC	10/29/2015	19.95
66118	SUMMIT COMPANIES	10/29/2015	227.50
66119	SVL SERVICE CORPORATION	10/29/2015	2,133.00
66120	SWANSON, STEPHEN	10/29/2015	290.00
66121	SWINGS N' THINGS	10/29/2015	279.00
66122	TA SCHIFSKY & SONS INC	10/29/2015	669.69
66123	TWIN CITIES HUMAN RESOURCE ASS	10/29/2015	95.00
66124	TEACHERS RETIREMENT ASSOC	10/29/2015	120.00
66125	TEACHERS SCHOOL SUPPLY	10/29/2015	663.85
66126	THARALDSON, RYAN	10/29/2015	64.00
66127	THE ODYSSEY GROUP	10/29/2015	185.00
66128	TIERNEY BROTHERS INC	10/29/2015	1,566.02
66129	TIGER OAK PUBLICATIONS	10/29/2015	675.00
66130	TIME FOR KIDS	10/29/2015	392.48
66131	TOTAL ENTERTAINMENT PRODUCTION	10/29/2015	350.00
66132	TOWN LIFE	10/29/2015	1,215.00
66133	Vendor Continued Check	10/29/2015	0.00
66134	TRADE PRESS INC	10/29/2015	6,329.11
66135	TRANE US INC	10/29/2015	969.62
66136	TREASURED TRANSPORTATION	10/29/2015	14,029.00
66137	TRI-STATE BOBCAT	10/29/2015	283.82
66138	Vendor Continued Check	10/29/2015	0.00
66139	TWIN CITY HARDWARE	10/29/2015	16,970.40
66140	TWIN PINES IMPRINTING	10/29/2015	256.75
66141	UHL CO INC	10/29/2015	51,394.00

Check Nbr	Vendor Name	Check Date	Check Amount
66142	UNIVERSAL ATHLETIC	10/29/2015	334.01
66143	US FOODS CULINARY EQUIP & SUPP	10/29/2015	589.81
66144	CITY OF VADNAIS HEIGHTS	10/29/2015	3,722.53
66145	VAIL, STEVEN D	10/29/2015	64.00
66146	VENBURG TIRE CO	10/29/2015	822.68
66147	VIRCO INC	10/29/2015	139.58
66148	VISI	10/29/2015	525.00
66149	WATERS, FAITH	10/29/2015	173.15
66150	WHITE BEAR GLASS INC	10/29/2015	980.00
66151	WHITE BEAR RENTAL EQUIPMENT	10/29/2015	85.32
66152	WHITE BEAR TRAVEL	10/29/2015	780.00
66153	WHITE BEAR LAKE (CITY OF)	10/29/2015	1,583.60
66154	WCI	10/29/2015	85.00
66155	WEBER, CRAIG	10/29/2015	125.00
66156	WEINBERGER, MARK	10/29/2015	206.42
66157	WELLNER LAW PLLC	10/29/2015	300.00
66158	WEST MUSIC COMPANY	10/29/2015	609.15
66159	WESTLUND, JILL	10/29/2015	1,914.00
66160	WL HALL COMPANY	10/29/2015	3,382.50
66161	WORLD'S FINEST CHOCOLATE INC	10/29/2015	1,560.00
66162	XCEL ENERGY	10/29/2015	90,496.87
66163	XEROX CORPORATION	10/29/2015	178.00
66164	YOUNG REMBRANDTS	10/29/2015	910.00
66165	ZAHL PETROLEUM MAINTENANCE CO	10/29/2015	1,554.71
66166	ZONEONE LOCATING	10/29/2015	202.50
325 Computer Check(s) For a Total of			1,305,046.85

Check Nbr	Vendor Name	Check Date	Check Amount
151600131	HAMMEKEN, GRACIELA E	10/29/2015	0.00
1	Manual	Check(s) For a Total of	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
62468	WHITE BEAR LAKE CITY	10/29/2015	100.00
65458	AG PARTS LTD	10/29/2015	244.90
65527	DOWN SYNDROME ASSOCIATION OF M	10/29/2015	180.00
65656	MN WANNER COMPANY	10/29/2015	72.66
65691	PAULSON, JULIANNE	10/29/2015	210.00
5	Void	Check(s) For a Total of	807.56

	1	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	325	Computer	Checks For a Total of	1,305,046.85
Total For	326	Manual, Wire Tran, ACH &	Computer Checks	1,305,046.85
Less	5	Voided	Checks For a Total of	807.56
			Net Amount	1,304,239.29

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **November 9, 2015**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
Box of white copy paper (value \$27)	Paul and Karla Keller	Birch Lake Elementary School
\$100	Renee Semonick	Birch Lake Elementary School
\$351.91	Wells Fargo Matching Gifts Program	White Bear Lake Area Schools
\$1,000 for Willow Lane Elementary School 5 th grade environmental camp	The Saint Paul Foundation	Willow Lane Elementary School
\$856.50 for Hugo Elementary bussing cost on 5/28/15 to Ordway	Ordway Music Center	Hugo Elementary School
\$800 for the new teachers luncheon on 8/25/15	White Bear Teachers Association	White Bear Lake Area Schools
\$176.82 for art enrichment	Lincoln School PTA	Lincoln Elementary School
\$1,000 for Week Without Walls	Veterans of Foreign Wars Keep Zimmer Post #1782	White Bear Lake Area Schools
\$100	Deb & John Clarke	White Bear Lake Area High School Fall Musical
\$150	Tim and Janell Westveer	White Bear Lake Area High School Fall Musical
\$100	Barb Krzoska	White Bear Lake Area High School Fall Musical
\$1,000	Kathy and Gavin Burnham	White Bear Lake Area High School Musical
\$50	Toufong Towing and Autobody Inc.	White Bear Lake Area High School Musical
\$300	White Bear Lake Lions Club	White Bear Lake Area High School Musical

\$35	Ronald and Cynthia Anderson	White Bear Lake Area High School Musical
\$35	David and Theresa McGauley	White Bear Lake Area High School Musical
\$30	Jeff and Kari Anderson	White Bear Lake Area High School Musical
\$100	Scott and Margaret Walker	White Bear Lake Area High School Musical
\$100	Kevin and Lori Konold	White Bear Lake Area High School Musical
\$25	Robert and Mary Osterlund	White Bear Lake Area High School Musical
\$100	Natalie Miller and Dave DiSera	White Bear Lake Area High School Musical
\$75	Kelly Arcand Mainstreet Boutique	White Bear Lake Area High School Musical
\$100	Bob and Vivian Timmons	White Bear Lake Area High School Musical
\$25	Kathy Smith	White Bear Lake Area High School Musical
\$100	Wayne and Susan Morton	White Bear Lake Area High School Musical
Soprano Saxophone	Eckroth Music	White Bear Lake Area High School Musical
\$100	Jeanne and Robert Leibel	White Bear Lake Area High School Musical
\$85	White Bear Smiles c/o Kristen Marshall	White Bear Lake Area High School Musical
\$100	Richard and Diana Rose	White Bear Lake Area High School Musical
\$100	Truly c/o Sherrie	White Bear Lake Area High School Musical
\$100	Holly Thompson	White Bear Lake Area High School Musical

\$50	Larry and Tudy Blowers	White Bear Lake Area High School Musical
\$50	Janell and Andrew Hoffman	White Bear Lake Area High School Musical
\$50	Dan and Mary Jane Marier	White Bear Lake Area High School Musical
\$100	Julie and Terry Perreira	White Bear Lake Area High School Musical
\$30	Birch Lake Eye Clinic	White Bear Lake Area High School Musical
\$25	Pine Tree Apple Orchard	White Bear Lake Area High School Musical
\$100	Dan and Pam Saiko	White Bear Lake Area High School Musical
\$75	Patty and Greg Fischer	White Bear Lake Area High School Musical
\$100	Mark and Cheryl Viker	White Bear Lake Area High School Musical
Costumes, fabrics and props (value \$500)	Wendy and Greg Steiner	White Bear Lake Area High School Musical
\$20	Trina and Tim Taylor	White Bear Lake Area High School Musical
Props and fabrics (value \$500)	Laura and Mark Shepler	White Bear Lake Area High School Musical

RECOMMENDATION: Accept donations.

AGENDA ITEM: **Field Trip Requests**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
March 24-26, 2016 Wisconsin Dells	Tom Paulson	Boys Track	0	40	Total cost per student: \$100 Source of Revenue: Basketball Tournament Fundraiser on March 5-6	Coach Bus	Athletic Training – Team Building
January 22- 23 Hermannstown Grand Rapids, MN	Tim Sager	Boys V and JV Hockey	1	40	Total cost per student: \$187.50 Source of Revenue: Booster Club Fundraiser	Coach Bus	We will play 2 nonconference games. Hermannstown and Grand Rapids – Great team building opportunity
November 27-28, 2015 Grand Rapids, MN	Jerry Kwapick	Girls V and JV Hockey Teams	0	36	Total cost per student: \$167 Source of Revenue: Booster Club Fundraising	Coach Bus	Play two hockey games and team bonding opportunity.

December 4-5, 2015 South St. Paul High School	Paul Seeba	Debate Team	½ day	6-10	Total cost per student: \$30 per student Source of Revenue: debate	Bus	Attend annual state debate tournament held at South St. Paul High School
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Recommendation: The administration recommends the School Board approve these field trips.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATION/TERMINATION – CLASSIFIED STAFF

RAYMOND HAYES – Custodian, Matoska International
Employed by District 624 since 12/16/2013
Effective Date: 10/05/2015

TIMOTHY OCONNOR – Bus Driver, Bus Garage
Employed by District 624 since 09/03/2009
Effective Date: 10/23/2015

JOANNE ROGNEY – Program Assistant Leader, Oneka Elementary
Employed by District 624 since 09/15/2015
Effective Date: 10/23/2015

RESIGNATION/TERMINATION – NON AFFILIATED STAFF

JOAN BRENNAN-JOST – Activity Leader, Oneka Elementary
Employed by District 624 since 10/26/1992
Effective Date: 10/27/2015

RESIGNATION/TERMINATION – CERTIFIED STAFF

RACHEL KOFFSKI – .2 Speech Language Clinician, Otter Lake Elementary
Employed by District 624 since 09/17/2014
Effective Date: 10/23/2015

FULL – TIME LEAVE REQUEST – CERTIFIED STAFF

KATHERINE MANN – .85 FACS Teacher, Sunrise Park Middle School
Employed by District 624 since 08/21/2013
Effective Date: September 2, 2015 through December 4, 2015

JEANNE ANDERSON – 1st Grade Teacher, Lakeaires Elementary
Employed by District 624 since 08/22/1985
Effective Date: September 8, 2015 through January 28, 2016

MICHELE DOMBROVSKI - Special Education Teacher, High School – North Campus
Employed by District 624 since 08/24/2011
Effective Date: January 28, 2016 through June 10, 2016

CHANGE IN PROBATIONARY CONTRACT – CERTIFIED STAFF

FRANCINE FOX – Speech Language Clinician, Normandy Park & Otter Lake Elementary
From .2 f.t.e to .4 f.t.e.
Effective Date: 10/21/2015

NEW PERSONNEL – CLASSIFIED STAFF

SHANNON AICHELE – Bus Aide, Bus Garage
\$16.12 / hr., 5.75 hrs. / 145 days \$13,440.05
Effective Date: 10/19/2015

DIAMOND BARTON – Program Assistant Leader, Vadnais Heights Elementary
\$12.92 / hr., 4.75 hrs. (T-F), 2.5 hrs. (M) / 168 days \$10,318.55
Effective Date: 10/08/2015

PATRICIA FRAZER – Bus Aide, Bus Garage
\$16.12 / hr., 5.666 hrs. / 153 days \$13,976.04
Effective Date: 10/05/2015

COREY GRANGER – Bus Aide, Bus Garage
\$16.12 / hr., 5.9166 hrs. / 145 days \$13,829.61
Effective Date: 10/19/2015

BAILEE HUMPHREY – Pupil Support Assistant, North
\$17.30 / hr., 6.5 hrs. / 144 days \$16,192.80
Effective Date: 10/28/2015

TABBITHA KISSNER – Part Time Cook, Central Middle School
\$13.94 / hr., 3.5 hrs. / 156 days \$7,611.24
Effective Date: 10/12/2015

HEIDI MATT – Pupil Support Assistant, Normandy Park
\$17.30 / hr., 5.0 hrs. (M-TH) / 128 days \$11,037.40
Effective Date: 10/05/2015

NATHANAEL MOORE – Bus Aide, Bus Garage
\$16.12 / hr., 5.9166 hrs. / 145 days \$13,638.86
Effective Date: 10/21/2015

ANNA NELSON – Program Assistant Leader, Oneka & Otter Lake Elementary
\$12.92 / hr., 4.75 hrs. / 178 days \$10,923.86
Effective Date: 10/19/2015

TIMOTHY OCONNOR – Custodian, High School – North Campus
\$16.78 / hr., 8 hrs. / 178 days \$24,250.71
Effective Date: 10/26/2015

JOHN SLOAN – Pupil Support Assistant, Transition Education Center
\$17.30 / hr., 4.75 hrs. / 158 days \$12,983.65
Effective Date: 10/07/2015

KAITLIN WALLIN – Pupil Support Assistant, Birch Lake Elementary
\$17.30 / hr., 6.5 hrs. / 154 days \$17,317.30
Effective Date: 10/13/2015

NEW PERSONNEL – CERTIFIED STAFF
--

KRISTEN KONOP – 1.0 IB Coordinator, Middle School

MA, Step 13 \$54,653.35 (Pro-rated on \$70,685)

Effective Date: November 3, 2015 – June 9, 2016

NEW LONG TERM SUBSTITUTE – CERTIFIED STAFF

REBECCA ANDERSON – .5 FACS Teacher, High School – South Campus

BA, Step 1 \$6,427.73 (Pro-rated on \$39,275.00)

Effective Date: October 19, 2015 – January 21, 2016

DENISE CALLEN – Spanish Teacher, Central Middle School

MA, Step 6 \$11,905.45 (Pro-rated on \$53,713)

Effective Date: November 23, 2015 – January 29, 2016

JUDITH JAWOROWSKI – ELL Teacher, Sunrise Park Middle School

MA, Step 1 \$23,922.67 (Pro-rated on \$43,783.00)

Effective Date: October 19, 2015 – March 18, 2016

SHANE THOMAS – .5 FACS Teacher, High School – South Campus

BA, Step 3 \$6,689.75 (Pro-rated on \$40,876.00)

Effective Date: October 19, 2015 – January 21, 2016

UNPAID ADMINISTRATIVE LEAVE – CLASSIFIED STAFF

DWAYNE NABORS – Student Success Coordinator, District Center

Effective Date: November 9, 2015

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Update on 1:1 Initiative**
MEETING DATE: **November 9, 2015**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Mark Garrison, Director of Technology and Innovation**

BACKGROUND:

White Bear's Chromebook 1:1 has expanded this year to cover grades 7-10. We will hear about the impact of the 1:1 from various District perspectives.

The update will also include the goals of the 1:1, available resources and plans for the future.

Included here is a one-page overview of the 1:1 including a summary of available resources.

White Bear Lake Area Schools 1:1



Goals

Advance District mission by providing tools and training that:

- *strengthen* Communication, Collaboration, Critical Thinking and Creativity.
- *equitably* support teaching and learning best practice for all staff and students.
- *promote* innovation.
- *accelerate* preparation for college and career

Student Resources

[Acceptable Use & Agreement](#)
[Chromebook Expectations](#)
[Chromebook Boot Camp Slides](#)
[Student Resources](#)
[Tech Depot](#)

Staff Resources

[Technology Training Calendar](#)
[Instructional Support](#)
[4C's Resources](#)
[Digital Citizenship](#)
[Tech Tips](#)

Parent Resources

[1:1 FAQ](#)
[Liability & Repair Costs](#)
[Chrome at Home](#)
[Parent HelpDesk](#)
[Schoology Resources](#)
[Skyward Resources](#)

Timeline

2013 - Capital Projects Levy
2014-15 - 8th Grade 1:1
2015-16 - 7th - 10th Grade 1:1
2016-17 - 6th -12th Grade 1:1
2017-18 - 3-5 Classrooms 1:1
 K-2 Classrooms 2:1



Devices & Infrastructure

5,000+ student devices deployed since 2013

Network switches upgraded
Internet bandwidth increased
Wireless access points installed in all learning spaces

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **November 9, 2015**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **Presentation on Fiscal Year 2015 Audit Report**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Mr. Jim Eichten from the District's auditing firm of Malloy, Montague, Karnowski, Radosevich and Co., P.A. (MMKR), will be in attendance at the November 9, 2015 School Board meeting to present the fiscal year 2015 audit report. On October 28, 2015, Mr. Eichten reviewed the audit report with the District's finance department staff.

AGENDA ITEM: **World's Best Workforce Plan**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Sara Paul and members of the Teaching and Learning Team will provide an update on the World's Best Workforce Plan. This will be similar to what was presented at our work-study session last month, and will reflect the modifications made after the discussion with the School Board and World's Best Workforce Advisory Committee.

What is the World's Best Workforce?

The "Striving for the World's Best Workforce" bill was passed in 2013 to ensure every school district in the state is making strides to increase student performance. Each district must develop a plan that addresses the following five goals:

1. All children are ready to start kindergarten.
2. All third-graders can read at grade level.
3. All achievement gaps between students are closed.
4. All students are ready for career and/or postsecondary education.
5. All students graduate from high school.

1. ALL STUDENTS READY FOR KINDERGARTEN

Our goals were to increase awareness of Pre-K opportunities and to conduct a review of Pre-K programming.

Increasing Access

- Pathway Scholarships
- Title Program at Vadnais
- Outreach to infants and Family Literacy program

Pre-K Program Review

- Facility Review
 - Readiness for School Success
 - Stakeholder meetings
-

2. ALL STUDENTS IN THIRD GRADE ACHIEVING GRADE LEVEL LITERACY

District MCA Grade 3 2015 Proficiency

	Minnesota, 2015	White Bear, 2015
All Students	58.7%	63.5%
Asian/ Pacific Islander	50.4%	40.7%
Hispanic	35.2%	50.0%
Black	33.4%	45.6%
White	68.0%	69.3%
Special Education	31.6%	52.4%
English Language Learner	23.8%	29.3%
Free/Reduced Lunch	40.1%	46.1%

2015-16 Pre-K - 3 Work Plan

- Embracing and learning the P3 learning continuum
- Ensuring high quality learning environments and teaching
- Using multiple measures to guide growth
- Providing personalized, blended learning environments
- Building professional capacity and making each school a hub of P3 learning

All Students Middle School and High School Ready

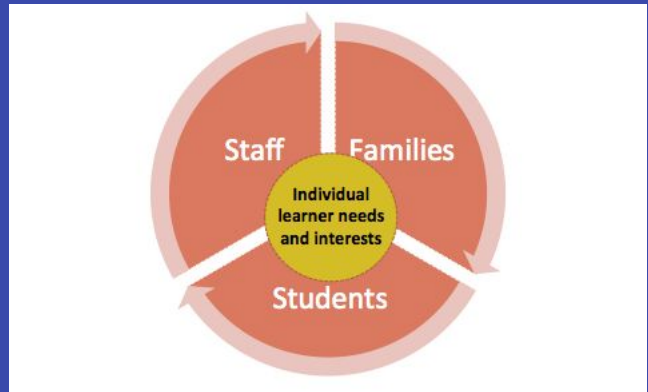
Although the World's Best Workforce does not identify middle school as part of its learning milestones, WBLAS considers the transition from elementary school to middle school pivotal in a student's educational journey.

- The International Baccalaureate (IB) Middle Years Programme (MYP) was researched and chosen as a framework to **ensure challenge and a world class learning experience** for students at the middle schools.
- **Balanced curriculum** in 8 subject areas
- Students are challenged to **see the connections** between different subjects and to see how what they are learning is connected to them, their local community, their country, and other parts of the world.

3. Closing achievement gaps between students.

- **STUDENTS:**

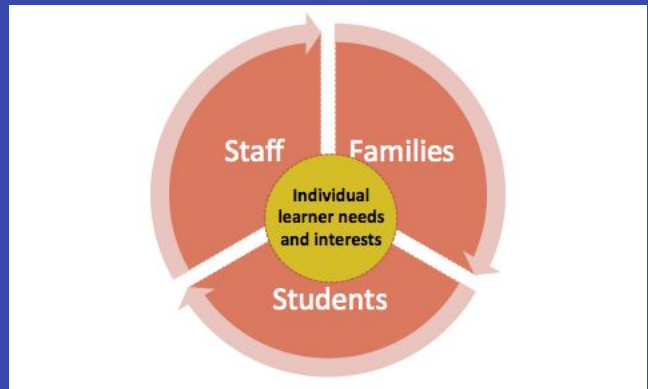
- Screen by 3
- PreK-3 Program Alignment
- K-5 Core Instruction
- Multi-tiered System of Supports
- Increasing access to Concurrent Enrollment Programs
- AVID
- Student Engagement Supports



3. Closing achievement gaps between students.

- **FAMILIES:**

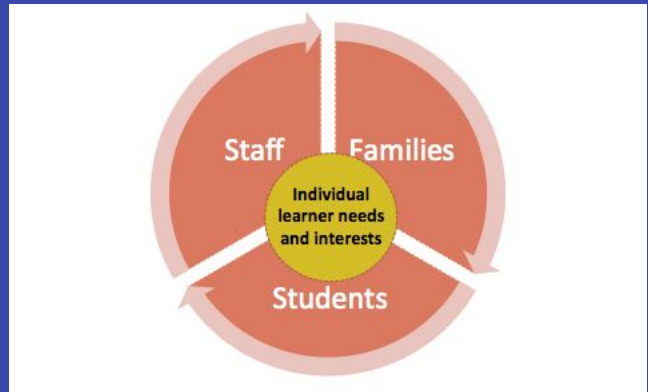
- Parent Institute for Quality Education
- Family Programming through AVID Implementation
- Intentional Social Interactions



3. Closing achievement gaps between students.

- **STAFF:**

- Multi-tiered System of Supports
- Equity Coaching Training
- Professional Development to support English Language Learners



4. All students ready for career and/or post-secondary education.



- **College level courses offered in our schools**
- **New partnership with Century College**
- **Designing Career Pathways**

5. All students graduate from high school (4-year Graduation Rate)



2012: 90%

2013: 91%

2014: 91%

2015: 92%

Reporting to the Minnesota Department of Education

Report

For each school year, the school board must publish a report.



Report posted on the district website.

Reporting to the Minnesota Department of Education

Public Meeting

Annually, the District must provide a public hearing of the District's World's Best Workforce Plan.



Public meeting held on 10/26/15.



School Board presentation on 11/9/15.

Reporting to the Minnesota Department of Education

District Advisory Committee Meeting

The District must establish an Advisory Committee that includes members that reflect the diversity of the district and its schools.



Advisory Committee meetings were held on 10/14/15, and 11/2/15.



Upcoming meetings are scheduled for 2/11/16 and 4/12/16.

E. OPERATIONAL ITEMS

AGENDA ITEM: Resolution to Canvass the November 3, 2015
General Election of School Board Members

MEETING DATE: November 9, 2015

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Kristine Wehrkamp, Director of Community
Services and Recreation

BACKGROUND:

This resolution has been provided by Tom Deans of Knutson, Flynn & Deans, P. A. to canvass the School District General Election.

The election results will be provided by Ramsey County's election official, with final numbers available by Friday, November 6, 2015.

RECOMMENDATION:

The School Board approve the resolution.

EXTRACT OF MINUTES OF MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was duly held in said school district on the 9th day of November 2015, at 7:00 o'clock p.m. for the purpose, in part, of canvassing its general election.

The following members were present:
and the following were absent:

Member _____ moved the adoption of the following resolution:

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. It is hereby found, determined and declared that the general election of the voters of this school district held on November 3, 2015, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 4,660 voters of the district voted at said general election on the election of three (3) school board members for four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the general election as follows:

<u>Ellen Fahey</u>	<u>1511</u>	<u>Bob Shevik</u>	<u>1011</u>
<u>Scott Wilson</u>	<u>1294</u>	<u>Leslie Sieleni</u>	<u>813</u>
<u>Margaret Newmaster</u>	<u>1273</u>	<u>Nathan Nelson</u>	<u>671</u>
		<u>Write In</u>	<u>36</u>

3. Ellen Fahey, Scott Wilson, and Margaret Newmaster , having received the highest number of votes, are elected to four (4) year terms beginning on the first Monday in January, 2016.

4. The clerk is hereby directed to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____ and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to canvassing the results of the general election of said school district, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this _____ day of November 2015.

Clerk

CLERK'S CERTIFICATE AS TO ABSTRACT AND RETURN OF VOTES CAST

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, do hereby certify that I have carefully compared the attached copy of the Abstract and Return of Votes Cast in the general election held on November 3, 2015, with the original thereof on file and of record in my office and the same is a full, true and complete copy thereof.

WITNESS MY HAND officially as Clerk of said School District this ____ day of November, 2015.

School District Clerk

AGENDA ITEM: Resolution Authorizing Issuance of Certificates of Election and Directing the School District Clerk to Perform other Election Related Duties

MEETING DATE: November 9, 2015

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Kristine Wehrkamp, Director of Community Services and Recreation

BACKGROUND:

This resolution has been provided by Tom Deans of Knutson, Flynn & Deans, P. A. authorizing issuance of certificates of election and directing the School District Clerk to perform other election related duties.

RECOMMENDATION:

The School Board approve the resolution.

EXTRACT OF MINUTES OF MEETING
OF SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 624
(WHITE BEAR LAKE AREA SCHOOLS)
STATE OF MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, was held in said school district on the 9th day of November 2015, at 7:00 o'clock p.m.

The following members were present:

and the following were absent:

Member _____ introduced the following resolution
and moved its adoption:

**RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING THE SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES**

WHEREAS, the board has canvassed the general election for school board members held on November 3, 2015.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 624, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 624 to the following candidates:

- a. Ellen Fahey
- b. Scott Wilson
- c. Margaret Newmaster

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver a certificate to each person entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

The motion for the adoption of the foregoing resolution was duly seconded by

_____ and upon vote being taken thereon the following voted in

favor thereof:

and the following voted against the same:

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
)SS
COUNTY OF RAMSEY)

I, the undersigned, being the duly qualified and acting Clerk of Independent School District No. 624 (White Bear Lake Area Schools), State of Minnesota, hereby certify that the attached and foregoing is a full, true and correct transcript of the minutes of a meeting of the school board of said school district duly called and held on the date therein indicated, so far as such minutes relate to authorizing the issuance of certificates of election, and that the resolution included therein is a full, true and correct copy of the original thereof.

WITNESS MY HAND officially as such clerk this ____ day of _____ 2015.

Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.

2. Ellen Fahey received the largest number of votes cast for the office of school board member of Independent School District No. 624 for a full four (4) year term.

3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.

4. Therefore Ellen Fahey is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January, 2016 and expiring on the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated _____, 2015.

Dated: _____

Chair

Dated: _____

Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.
2. Scott Wilson received the second largest number of votes cast for the office of school board member of Independent School District No. 624 for a full four (4) year term.
3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Scott Wilson is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January, 2016 and expiring on the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated _____, 2015.

Dated: _____
Chair

Dated: _____
Clerk

CERTIFICATE OF ELECTION
(Full 4 Year Term)

This is to certify as follows:

1. The School Board of Independent School District No. 624 on November 9, 2015, canvassed the general election of school board members held on November 3, 2015.
2. Margaret Newmaster received the third largest number of votes cast for the office of school board member of Independent School District No. 624 for a full four (4) year term.
3. There are three (3) full four (4) year term vacancies on the board caused by expiration of term on the first Monday in January next following the election.
4. Therefore Margaret Newmaster is elected to the office of school board member of Independent School District No. 624 for a full four (4) year term beginning on the first Monday in January, 2016 and expiring on the first Monday in January, 2020.

By authority of the School Board of Independent School District No. 624, pursuant to resolution dated _____, 2015.

Dated: _____

Chair

Dated: _____

Clerk

**ACCEPTANCE OF OFFICE
AND OATH OF OFFICE**

To: [-The recipient of the Certificate of Election-]

The following acceptance and oath of office must be filed with the school district clerk within thirty (30) days of the date of mailing or personal service of the certificate of election.

ACCEPTANCE OF OFFICE

I hereby accept the office of school board member of Independent School District No. 624 for a term beginning on the first Monday in January 2016 and expiring on the first Monday in January 2020.

Date:

Signature

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this _____ day of _____, 2015 by _____.
Name of Candidate

Notary Public

OATH OF OFFICE

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 624 to the best of my judgment and ability.

Date:

Signature

STATE OF MINNESOTA)
)
COUNTY OF RAMSEY)

The foregoing instrument was acknowledged before me this ____ day of _____, 2015 by _____.
Name of Candidate

Notary Public

AGENDA ITEM: **Action on Secondary Course Program Proposals
For 2016-17**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching
and Learning**
Jill Pearson, Teaching and Learning Coordinator

BACKGROUND:

Background:

Annually the Teaching and Learning Department works closely with our secondary principals regarding proposed changes and programming for the following year. This process includes careful evaluation of programs that should be phased out or eliminated; programs or classes proposed for revision; and programs or classes proposed as additions.

This evening's new course proposals were reviewed and recommended by secondary principals, World's Best Workforce Advisory Committee and district administration. They were discussed during the October 26, 2015 School Board Work Study session.

Recommendation:

Administration recommends that the School Board approve the course proposals, modifications and deletions.

Secondary Course Proposals for 2016 - 2017

BACKGROUND:

The following are the new course proposals and proposed course changes for the 2016-2017 school year.

New Courses			
Preliminary groundwork has been laid for consideration of the following course proposals. Action at the November School Board meeting is recommended in order to allow the changes to be reflected in the 2016-17 registration guide.			
Dept.	Course Title	Rationale	Course description
Technology Education	Precision Machining 1 (Semester, grades 11-12)	This course will be the third course in the manufacturing pathway. Students interested in entering the work force and/or post secondary degree programs in the high demand areas of engineering, technical, manufacturing and applied engineering will further develop knowledge and skills learned during Manufacturing and Applied Engineering 1 & 2.	Precision Machining 1 is a semester course that provides an introduction to Computer Numerical Control (CNC) machining, machining software and related parametric modeling applications. This automation of machine control is an essential element to the success of modern day manufacturing practices. Students will learn CNC applications on industry standard software and machines from manufactures such as HAAS, Tormach, Solidworks, Autodesk and Mastercam. Combine this course with Precision Machining 2 in order to gain the skills required for a National Institute for Metalworking Skills (NIMS) Level 1 credential.
Technology Education	Precision Machining 2 (Semester, grades 11-12)	This course will be the fourth course in the manufacturing pathway. Students interested in entering the work force and/or post secondary degree programs in the high demand areas of engineering, technical, manufacturing and applied engineering will further develop knowledge and skills learned during Manufacturing and Applied Engineering 1 & 2 and Precision Machining 1. After successful completion of this course and the three preceding courses in the pathway, students will be able to earn the NIMS Level 1 credential -Measurement, Materials & Safety, Job Planning, Benchwork & Layout.	Precision Machining 2 is the capstone course in the Manufacturing Pathway sequence. This is an advanced level course that continues your experience with Computer Numerical Control (CNC) machining, machining software and related parametric modeling applications. Experiences in this course will provide students with a competitive edge when entering post secondary opportunities. Students will develop a performance portfolio and complete their work with a career navigator for post-secondary placement opportunities and complete the testing process for the NIMS credential.
Math	Multivariable Calculus and AP Statistics (Year, grades 11-12)	There are 31 students who are taking AP Calculus BC as juniors, and that is the highest level math class we currently offer at WBLAHS. This course would offer an option for the most advanced students to continue math at our school. In addition, this course would allow students to earn college credit for a statistics course while exposing them to the next college calculus course.	A portion of this course will follow the Advanced Placement syllabus in preparation for the AP statistics test. Topics will include graphical displays, regression, probability models, and inference. Students will be prepared to take the Advanced Placement exam in May. The rest of the course will serve as an introduction to Multivariable Calculus. Topics will include vectors, partial derivatives, multiple integrals, and first order and second order differential equations.

Grade Changes						
Preliminary groundwork has been laid for consideration of the following grade changes. Action at the November School Board meeting is requested in order to allow the changes to be reflected in the 2016-17 registration guide.						
Department	Course Title	Current grades	Requested grades	Term	Rationale	Course Description
Family & Consumer Sciences	Housing & Interior Design	9-10	9-12	Semester	This course provides the foundation for further study and careers in the architecture, construction, housing, interior design, and furnishings industries. This elective course provides a clear career focus and would serve as a foundational course for many students interested in design related careers. While students have flexibility to access elective opportunities at South Campus there are currently no interior design related courses.	This course is an excellent choice for students wishing to explore design and decorating through an assortment of projects and activities. The course prepares students for occupations and higher education programs of study related to the spectrum of careers involving design, housing and interiors. topics include the cultural, social, and psychological aspects of housing, housing styles, applications of the elements and principles of design, floor planning and client-centered portfolio designing.
Technology Education	Manufacturing & Applied Engineering 1	11-12	9-12	Semester	The intention of the manufacturing pathway has been to include both campus in order to offer students ample opportunity to complete up to four of the pathway courses that, after successful completion of the entire sequence, would lead to NIMS certification.	This course will build a foundation for additional training opportunities in machining, manufacturing and engineering career disciplines. Instructional areas will include accuracy of print reading, use of precision measuring instruments, use of Computer Aided Design and Modeling, and benchwork applications and operations. These technical skills are a necessity for any study who has a desire to enter any engineering or manufacturing career.

Name Changes					
Preliminary groundwork has been laid for consideration of the following name changes. Action at the November School Board meeting is requested in order to allow the changes to be reflected in the 2016-17 registration guide.					
Department	Current Course Title	Requested Course Title	Term	Grade	Rationale
Social Studies	Global Contemporary Issues	Modern World Events	Semester	11-12	The current course name (Global Contemporary Issues) appears to have fostered some confusion among students. Several students have reported that the name is similar to that of a Health Department course (another course about "contemporary issues"). After learning about this confusion, social studies staff had students take a poll in multiple honors-level and general-level World History courses. A majority of students in each class chose "Modern World Events" as the name that best fit or best explained the course content.

Deletions				
Enrollment data support the following course deletion and preliminary groundwork has been laid. Action at the November School Board meeting is requested in order to allow the changes to be reflected in the 2016-17 registration guide.				
Department	Course Title	Term	Grade(s)	Rationale
Family & Consumer Sciences	Exploring Relationships: Marriage and Family	Semester	11-12	This course has not had sufficient enrollment to run in two of the last three years. When it did run in 2014-15, only 11 students requested the course. The FACS department is requesting the deletion of this course while expanding the Housing and Interior Design course as an offering at South Campus (see grade change request, above).

AGENDA ITEM: **Action on Audit Report for 2014-15**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Background:

Mr. Jim Eichten from the District's auditing firm of Malloy, Montague, Karnowski, Radosevich and Co., P.A. (MMKR), presented the results of the fiscal year 2014-2015 audit report earlier this evening.

Recommendation: Move to accept the audit report for fiscal year 2014-2015 as presented by Mr. Jim Eichten from MMKR, the District's independent auditor.

AGENDA ITEM: **Action on Health Insurance Rates Effective January 1, 2016**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance and Operations**

BACKGROUND:

The District converted from a fully insured health benefit plan to a self-insured health benefit plan as of January 1, 2015. Prior to this date, District administration and its insurance agent (National Insurance Services) would negotiate with the District's insurance provider to establish renewal rates. Now, as a self-insured group, the School Board considers and ultimately takes action on a recommendation that is made by District administration in consultation with the District's insurance agent to establish renewal rates.

The District's Insurance Advisory Committee (IAC), which includes representatives from each employee bargaining unit and serves in an advisory capacity to the administration and School Board, regularly reviews the District's aggregate claims data. After considerable discussion, the IAC fully supported a recommendation to increase insurance rates by 5% effective January 1, 2016. Additionally, at its work-study session on October 26, 2015, the School Board reviewed data that support the recommendation and had the opportunity to discuss this topic in depth with the District's insurance representative.

The recommended monthly premium structure effective January 1, 2016 is as follows:

Plan	Single	Family
\$25 Copay	\$681.68	\$1,773.22
\$2000/\$4000 HRA	\$584.68	\$1,518.08
\$500 Deductible	\$610.82	\$1,586.84

Recommendation: Move to approve the District's health insurance premium rates effective January 1, 2016 as presented.

AGENDA ITEM: **School District Population Adjustment**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance and Operations**

BACKGROUND:

Funding for Community Education in Minnesota is calculated on total school district population determined by the U.S. census taken every ten years. This same figure is used until the information is updated either by data from the next full census or by board resolution establishing a new district population based on data provided by the Minnesota State Demographer. Based on the 2010 census, White Bear Lake Area Schools' population was 61,199. According to Dr. Susan Brower, Minnesota State Demographer, the 2016 district population estimate is 63,672.

Recommendation: Move to approve the change of White Bear Lake Area Schools' total population from 61,199 to 63,672 as indicated by the Minnesota State Demographer.

AGENDA ITEM: **Policy 406, Public and Private Personnel Data**
MEETING DATE: **November 9, 2015**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Linda Goers, Director of Human Resources**

BACKGROUND:

School Board Policy 406, Public and Private Personnel Data, is up for an annual review. The Policy Committee and Cabinet reviewed this policy and have made some minor changes per recommendations from Minnesota School Boards Association (MSBA), it had a first reading in October and is being presented in the same format.

The purpose of this policy is to provide guidance to school district employees as to the data the school district collects and maintains regarding its personnel.

RECOMMENDATION:

The School Board approve Policy 406, Public and Private Personnel Data, as recommended by the Policy Committee and administration.

Adopted: April 29, 1996
Revised: January 10, 2005
Revised: October 11, 2010
Revised: December 12, 2011
Revised: April 9, 2012
Annual Review: March 3, 2014
Annual Review: October 13, 2014

*White Bear Lake Area
School District #624 Policy 406*

406 PUBLIC AND PRIVATE PERSONNEL DATA

I. PURPOSE

The purpose of this policy is to provide guidance to school district employees as to the data the school district collects and maintains regarding its personnel.

II. GENERAL STATEMENT OF POLICY

- A. All data on individuals collected, created, received, maintained or disseminated by the school district, which is classified by statute or federal law as public, shall be accessible to the public pursuant to the procedures established by the school district.
- B. All other data on individuals is private or confidential.

III. DEFINITIONS

- A. "Confidential" means the data is not available to the subject.
- B. "Finalist" means an individual who is selected to be interviewed by the school board for a position.
- C. "Parking space leasing data" means the following government data on an application for, or lease of, a parking space: residence address, home telephone number, beginning and ending work hours, place of employment, location of parking space and work telephone number.
- D. "Personnel data" means government data on individuals maintained because they are or were employees of the school district, applicants for employment, volunteers for the school district, or members of or applicants for an advisory board or commission. Personnel data include data submitted to the school district

by an employee as part of an organized self-evaluation effort by the school district to request suggestions from all employees on ways to cut costs, make the school district more efficient, or to improve school district operations. An employee who is identified in a suggestion shall have access to all data in the suggestion except the identity of the employee making the suggestion.

- E. "Private" means the data is available to the subject of the data and to school district staff who need it to conduct the business of the school district.
- F. "Protected health information" means individually identifiable health information transmitted in electronic form by a school district acting as a health care provider. "Protected health information" excludes health information in education records covered by ~~FERPA~~ the Federal Family Educational Rights and Privacy Act and employment records held by a school district in its role as employer.
- G. "Public" means that the data is available to anyone who requests it.
- H. "Public officials" means business managers; human resource directors; athletic directors whose duties include at least 50 percent of their time spent in administration, personnel, supervision, and evaluation; chief financial officers; directors; individuals defined as superintendents and principals.

IV. PUBLIC PERSONNEL DATA

- A. The following information on employees, including volunteers and independent contractors, is public:
 - 1. name;
 - 2. employee identification number, which may not be the employee's social security number;
 - 3. actual gross salary;
 - 4. salary range;
 - 5. terms and conditions of employment relationship;
 - 6. contract fees;

7. actual gross pension;
8. the value and nature of employer-paid fringe benefits;
9. the basis for and the amount of any added remuneration, including expense reimbursement, in addition to salary;
10. job title;
11. bargaining unit
12. job description;
13. education and training background;
14. previous work experience;
15. dates of first and last employment;
16. the existence and status of any complaints or charges against the employee, regardless of whether the complaint or charge resulted in a disciplinary action;
17. the final disposition of any disciplinary action, as defined in Minn. Stat. § 13.43, Subd. 2(b), together with the specific reasons for the action and data documenting the basis of the action, excluding data that would identify confidential sources who are employees of the school district;
18. the complete terms of any agreement settling any dispute arising out of the employment relationship, including superintendent buyout agreements, except that the agreement must include specific reasons for the agreement if it involves the payment of more than \$10,000 of public money, and such agreement may not have the purpose or effect of limiting access to or disclosure of personnel data or limiting the discussion of information or opinions related to personnel data;
19. work location;
20. work telephone number;

21. work email address;
22. badge number;
23. work-related continuing education;
24. honors and awards received; and
25. payroll time sheets or other comparable data that is used only to account for employee's work time for payroll purposes, except to the extent that release of time sheet data would reveal the employee's reasons for the use of sick or other medical leave or other not public data; and

B. The following information on applicants for employment is public:

1. veteran status;
2. relevant test scores;
3. rank on eligible list;
4. job history;
5. education and training; and
6. work availability.

C. Names of applicants are private data except when certified as eligible for appointment to a vacancy or when they become finalists for an employment position.

D. Applicants for appointment to a public body.

1. Data about applicants for appointment to a public body are private data on individuals except that the following are public:
 - a. name;
 - b. city of residence, except when the appointment has a residency requirement that requires the entire address to be public;

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- c. education and training;
 - d. employment history;
 - e. volunteer work;
 - f. awards and honors;
 - g. prior government service;
 - h. any data required to be provided or that are voluntarily provided in an application for appointment to a multi-member agency pursuant to Minn. Stat. § 15.0597; and
 - i. veteran status.
2. Once an individual is appointed to a public body, the following additional items of data are public:
- a. residential address;
 - b. either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee;
 - c. first and last dates of service on the public body;
 - d. the existence and status of any complaints or charges against an appointee; and
 - e. upon completion of an investigation of a complaint or charge against an appointee, the final investigative report is public, unless access to the data would jeopardize an active investigation.
3. Notwithstanding paragraph 2, any electronic mail address or telephone number provided by a public body for use by an appointee shall be public. An appointee may use an electronic mail address or telephone number provided by the public body as designated electronic mail address or telephone number at which the appointee can be reached.

- E. Regardless of whether there has been a final disposition as defined in Minn. Stat. §13.43, Subd. 2(b), upon completion of an investigation of a complaint or charge against a public official, as defined in Minn. Stat. § 13.43, Subd. 2(e), or if a public official resigns or is terminated from employment while the complaint or charge is pending, all data relating to the complaint or charge is public, unless access to the data would jeopardize an active investigation or reveal confidential sources.
- F. Data relating to a complaint or charge against a public official is public only if: (1) the complaint or charge results in disciplinary action or the employee resigns or is terminated from employment while the complaint or charge is pending; or (2) potential legal claims arising out of the conduct that is the subject of the complaint or charge are released as part of a settlement agreement. Data that is classified as private under another law is not made public by this provision.

V. PRIVATE PERSONNEL DATA

- A. All other personnel data is private and will only be shared with school district staff whose work requires such access. Private data will not be otherwise released unless authorized by law or by the employee's informed written consent.
- B. An individual's checking account number is private when submitted to a government entity.
- ~~B.C.~~ Data pertaining to an employee's dependents is private data on individuals.
- ~~C.~~D Data created, collected or maintained by the school district to administer employee assistance programs is private.
- ~~D.~~E Parking space leasing data is private.
- ~~E.~~ F. Personnel data may be disseminated to labor organizations to the extent the school district determines it is necessary for the labor organization to conduct its business or when ordered or authorized by the Commissioner of the Bureau of Mediation Services.
- ~~F.~~ G The school district may display a photograph of a current or former employee to prospective witnesses as part of the school district's investigation of any complaint or charge against the employee.

~~G~~.H. The school district may, if the responsible authority or designee reasonably determines that the release of personnel data is necessary to protect an employee from harm to self or to protect another person who may be harmed by the employee, release data that is relevant to the concerns for safety to:

1. The person who may be harmed and to the attorney representing the person when the data is relevant to obtaining a restraining order;
2. A pre-petition screening team conducting an investigation of the employee under Minn. Stat. § 253B.07, Subd. 1; or
3. A court, law enforcement agency or prosecuting authority.

~~H~~.I Private personnel data or confidential investigative data on employees may be disseminated to a law enforcement agency for the purposes of reporting a crime or alleged crime committed by an employee, or for the purpose of assisting law enforcement in the investigation of such a crime or alleged crime.

~~I~~.J A complainant has access to a statement provided by the complainant to the school district in connection with a complaint or charge against an employee.

~~J~~.K When allegations of sexual or other types of harassment are made against an employee, the employee shall not have access to data that would identify the complainant or other witnesses if the school district determines that the employee's access to that data would:

1. threaten the personal safety of the complainant or a witness; or
2. subject the complainant or witness to harassment.

If a disciplinary proceeding is initiated against the employee, data on the complainant or witness shall be available to the employee as may be necessary for the employee to prepare for the proceeding.

~~K~~.L The school district shall make any report to the Board of Teaching or the Board of School Administrators as required by Minn. Stat. § 122A.20, Subd. 2, and shall, upon written request from the licensing board having jurisdiction over a teacher's license, provide the licensing board with information about the teacher from the school district's files, any termination or disciplinary proceeding, any settlement

or compromise, or any investigative file.

- L.M Private personnel data shall be disclosed to the Department of Employment and Economic Development for the purpose of administration of the unemployment insurance program under Minn. Stat. Ch. 268.
- M.N When a report of alleged maltreatment of a student in a school is made to the Commissioner of Education, data that is relevant and collected by the school about the person alleged to have committed maltreatment must be provided to the Commissioner on request for purposes of an assessment or investigation of the maltreatment report. Additionally, personnel data may be released for purposes of informing a parent, legal guardian, or custodian of a child that an incident has occurred that may constitute maltreatment of the child, when the incident occurred, and the nature of the conduct that may constitute maltreatment.
- N.O The school district shall release to a requesting school district or charter school private personnel data on a current or former employee related to acts of violence toward or sexual contact with a student, if an investigation conducted by or on behalf of the school district or law enforcement affirmed the allegations in writing prior to release and the investigation resulted in the resignation or termination of the subject of the data, or the employee resigned while a complaint or charge involving the allegations was pending, the allegations involved acts of sexual contact with a student, and the employer informed the employee in writing, before the employee resigned, that if the employee resigns while the complaint or charge is still pending, the employer must release private personnel data about the employee's alleged sexual contact with a student to a school district or charter school requesting the data after the employee applies for employment with that school district or charter school and the data remain classified as provided in Minn. Stat. Ch. 13. Data released under this paragraph must not include data on the student.
- O.P The identity of an employee making a suggestion as part of an organized self-evaluation effort by the school district to cut costs, to make the school district more efficient, or to improve school district operations is private.
- P.Q Health information on employees is private unless otherwise provided by law. To the extent that the school district transmits protected health information, the school district will comply with all privacy requirements.
- Q.R Personal home contact information for employees may be used by the school

district and shared with another government entity in the event of an emergency or other disruption to ensure continuity of operation for the school district or government entity.

R.S. The personal telephone number, home address, and electronic mail address of a current or former employee of a contractor or subcontractor maintained as a result of a contractual relationship between the school district and a contractor or subcontractor entered on or after August 1, 2012, are private data. These data must be shared with another government entity to perform a function authorized by law. The data also must be disclosed to a government entity or any person for prevailing wage purposes.

T. When a teacher is discharged immediately because the teacher's license has been revoked due to a conviction for child abuse or sexual abuse or when the Commissioner of the Minnesota Department of Education (MDE) makes a final determination of child maltreatment involving a teacher, the school principal or other person having administrative control of the school must include in the teacher's employment record the information contained in the record of the disciplinary action or the final maltreatment determination, consistent with the definition of public data under Minn. Stat. § 13.41, Subd. 5, and must provide the Board of Teaching and the licensing division at MDE with the necessary and relevant information to enable the Board of Teaching and MDE's licensing division to fulfill their statutory and administrative duties related to issuing, renewing, suspending, or revoking a teacher's license. In addition to the background check required under Minn. Stat. §123B.03, a school board or other school hiring authority must contact the Board of Teaching and MDE to determine whether the teacher's license has been suspended or revoked, consistent with the discharge and final maltreatment determinations. Unless restricted by federal or state data practices law or by the terms of a collective bargaining agreement, the responsible authority for a school district must disseminate to another school district private personnel data on a current or former teacher (employee or contractor) of the district, including the results of background investigations, if the requesting school district seeks the information because the subject of the data has applied for employment with the requesting school district.

VI. MULTIPLE CLASSIFICATIONS

If data on individuals is classified as both private and confidential by Minn. Stat. Ch. 13, or any other state or federal law, the data is private.

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VII. CHANGE IN CLASSIFICATIONS

The school district shall change the classification of data in its possession if it is required to do so to comply with other judicial or administrative rules pertaining to the conduct of legal actions or with a specific statute applicable to the data in the possession of the disseminating or receiving agency.

VIII. RESPONSIBLE AUTHORITY

The school district has designated the Director of Human Resources as the authority responsible for personnel data. If you have any questions, contact the Director of Human Resources.

IX. RELEASE FORM

Employee authorization for release form will appear as “Attachment A” to this policy.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
Minn. Stat. § 13.02 (Definitions)
Minn. Stat. § 13.37 (General Nonpublic Data)
Minn. Stat. § 13.39 (Civil Investigation Data)
Minn. Stat. § 13.43 (Personnel Data)
Minn. Stat. § 122A.20, Subd. 2 (Mandatory Reporting)
Minn. Stat. § 122A.40, Subds. 13 and 16 (Employment; Contracts, Termination)
Minn. Stat. § 626.556, Subd. 7 (Reporting of Maltreatment of Minors)
P.L. 104-191 (HIPAA)
45 C.F.R. Parts 160 and 164 (HIPAA Regulations)

Cross References: WBLASB Policy 206 (Public Participation in School Board Meetings/ Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
MSBA Service Manual, Chapter 13, School Law Bulletin “I” (School Records-Privacy-Access to Data)

AGENDA ITEM: **Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Kathleen Daniels, Director of Student Support Services**

BACKGROUND:

School Board Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults, is up for an annual review. The Policy Committee and Cabinet reviewed this policy and made very minor changes. This policy had a first reading in October and is presented for action.

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

RECOMMENDATION:

The School Board approve Policy 415, Mandated Reporting of Maltreatment of Vulnerable Adults, as recommended by the Policy Committee and administration.

Adopted: April 29, 1996

White Bear Lake Area School District #624 Policy 415

Revised: August 25, 2003

Revised: January 11, 2010

Annual Review: August 8, 2011

Annual Review: September 10, 2012

Annual Review: December 9, 2013

Annual Review: October 13, 2014

415 MANDATED REPORTING OF MALTREATMENT OF VULNERABLE ADULTS

I. PURPOSE

The purpose of this policy is to make clear the statutory requirements of school personnel to report suspected maltreatment of vulnerable adults.

II. GENERAL STATEMENT OF POLICY

- A. It is the **The** policy of the school district **is** to fully comply with Minn. Stat. § 626.557 requiring school personnel to report suspected maltreatment of vulnerable adults.
- B. It shall be a violation of this policy for any school personnel to fail to report suspected maltreatment of vulnerable adults when the school personnel has reason to believe that a vulnerable adult is being or has been maltreated, or who has knowledge that a vulnerable adult has sustained a physical injury which is not reasonably explained.

III. DEFINITIONS

- A. "Abuse" means: (a) An act against a vulnerable adult that constitutes a violation of, an attempt to violate, or aiding and abetting a violation of: (1) assault in the first through fifth degrees as defined in sections 609.221 to 609.224; (2) the use of drugs to injure or facilitate crime as defined in section 609.235; (3) the solicitation, inducement, and promotion of prostitution as defined in section 609.322; and (4) criminal sexual conduct in the first through fifth degrees as defined in sections 609.342 to 609.3451. A violation includes any action that meets the elements of the crime, regardless of whether there is a criminal proceeding or conviction. (b) Conduct which is not an accident or therapeutic conduct as defined in this section, which produces or could reasonably be expected to produce physical pain or injury or emotional distress including, but not limited to, the following: (1) hitting, slapping, kicking, pinching, biting, or corporal punishment of a vulnerable adult; (2) use of repeated or malicious oral, written, or gestured language toward a vulnerable adult or the treatment of a vulnerable adult which would be considered by a reasonable person to be disparaging, derogatory, humiliating, harassing, or threatening; (3) use of any

aversive or deprivation procedure, unreasonable confinement, or involuntary seclusion, including the forced separation of the vulnerable adult from other persons against the will of the vulnerable adult or the legal representative of the vulnerable adult; and (4) use of any aversive or deprivation procedures for persons with developmental disabilities or related conditions not authorized under section 245.825. (c) Any sexual contact or penetration as defined in section 609.341, between a facility staff person or a person providing services in the facility and a resident, patient, or client of that facility. (d) The act of forcing, compelling, coercing, or enticing a vulnerable adult against the vulnerable adult's will to perform services for the advantage of another. Abuse does not include actions specifically excluded by Minn. Stat § 626.5572, Subd. 2.

- B. "Caregiver" means an individual or facility who has responsibility for the care of a vulnerable adult as a result of a family relationship, or who has assumed responsibility for all or a portion of the care of a vulnerable adult voluntarily, by contract, or by agreement.
- C. "Financial Exploitation" means a breach of a fiduciary duty by an actor's unauthorized expenditure of funds entrusted to the actor for the benefit of the vulnerable adult or by an actor's failure to provide food, clothing, shelter, health care, therapeutic conduct or supervision, the failure of which results or is likely to result in detriment to the vulnerable adult. Financial exploitation also includes: the willful use, withholding or disposal of funds or property of a vulnerable adult; the obtaining of services for wrongful profit or advantage which results in detriment to the vulnerable adult; the acquisition of a vulnerable adult's funds or property through undue influence, harassment, duress, deception or fraud; and the use of force, coercion or enticement to cause a vulnerable adult to perform services against the vulnerable adult's will for the profit or advantage of another.
- D. "Immediately" means as soon as possible, but no longer than 24 hours from the time initial knowledge that the incident occurred has been received.
- E. "Mandated Reporters" means any school personnel who has reason to believe that a vulnerable adult is being or has been maltreated.
- F. "Maltreatment" means the neglect, abuse, or financial exploitation of a vulnerable adult.
- G. "Neglect" means failure or omission by a caregiver to supply a vulnerable adult with care or services, including but not limited to, food, clothing, shelter, health care or supervision which is: (1) reasonable and necessary to obtain or maintain the vulnerable adult's physical or mental health or safety, considering the physical and mental capacity or dysfunction of the vulnerable adult; and (2) which is not the result of an accident or therapeutic conduct. Neglect also includes the absence or likelihood of absence of care or services, including but not limited to, food,

clothing, shelter, health care, or supervision necessary to maintain the physical and mental health of the vulnerable adult which a reasonable person would deem essential to obtain or maintain the vulnerable adult's health, safety, or comfort considering the physical or mental capacity or dysfunction of the vulnerable adult. Neglect does not include actions specifically excluded by Minn. Stat. § 626.5572, Subd. 17.

- H. "School Personnel" means professional employees or their delegates engaged in providing health, educational, social, psychological, law enforcement or other caretaking services of vulnerable adults.
- I. "Vulnerable Adult" means any person 18 years of age or older who: (1) is a resident or inpatient of a facility; (2) receives services at or from a licensed facility which serves adults as set for in Minn.Stat. § 626.5572, Subd. 21(a)(2); (3) receives services from a licensed home care provider or home care provider service; or (4) regardless of residence or type of service received, possesses a physical or mental infirmity or other physical, mental or emotional dysfunction that impairs the individuals ability to adequately provide the person's own care without assistance or supervision and because of the dysfunction or infirmity and need for care or services, has an impaired ability to protect the individuals self from maltreatment.

IV. REPORTING PROCEDURES

- A. A mandated reporter as defined herein shall immediately report the suspected maltreatment to the designated county entity.
- B. Whenever a mandated reporter, as defined herein, knows or has reason to believe that an individual made an error in the provision of therapeutic conduct to a vulnerable adult which results in injury or harm, which reasonably requires the care of a physician, such information shall be reported immediately to the designated county agency. The mandated reporter also may report a belief that the error did not constitute neglect and why the error does not constitute neglect.
- C. The reporter shall to the extent possible identify the vulnerable adult, the caretaker, the nature and extent of the suspected maltreatment, any evidence of previous maltreatment, the name and address of the reporter, the time, date, and location of the incident and any other information that the reporter believes might be helpful in investigating the suspected abuse or neglect. A mandated reporter may disclose no public data as defined under Minn. Stat. § 13.02 to the extent necessary to comply with the above reporting requirements.
- D. A person mandated to report suspected neglect or abuse of a vulnerable adult who negligently or intentionally fails to report is liable for damages caused by the failure. A negligent or intentional failure to report may result in discipline. A

mandatory reporter who intentionally fails to make a report, who knowingly provides false or misleading information in reporting or who intentionally fails to provide all the material circumstances surrounding the reported incident is guilty of a misdemeanor.

- E. Retaliation against a person who makes a good faith report under Minnesota law and this policy, or against a vulnerable adult who is named in a report, is prohibited.
- F. Any person who intentionally makes a false report under the provisions of applicable Minnesota law or this policy shall be liable in a civil suit for any actual damages suffered by the person or persons so reported and for any punitive damages set by the court or jury. The intentional making of a false report may result in discipline.

V. INVESTIGATION

The responsibility for investigating reports of suspected maltreatment of a vulnerable adult rests with the entity designated by the county for receiving reports.

VI. DISSEMINATION OF POLICY AND TRAINING

- A. This policy shall appear in school personnel handbooks where appropriate.
- B. The school district will develop a method of discussing this policy with employees where appropriate.
- C. This policy shall be reviewed at least annually for compliance with state law.

Legal References: Minn. Stat. § 13.02 (Collection, Security, and Dissemination of Records; Definitions)
Minn. Stat. § 245.825 (Aversive and Deprivation procedures; Licensed Facilities and Services)
Minn. Stat. § 609.221-609.224 (Assault)
Minn. Stat. § 609.234 (Crimes Against the Person)
Minn. Stat. § 609.235 (Use of Drugs to Injure or Facilitate Crime)
Minn. Stat. § 609.322 (Solicitation, Inducement, and Promotion of Prostitution; Sex Trafficking)
Minn. Stat. § 609.341 (Definitions)
Minn. Stat. § 609.342-609.3451 (Criminal Sexual Conduct)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Stat. § 626.5572 (Definitions)
In re Kleven, 736 N.W.2d 707 (Minn. App. 2007)

Cross References: WBLASB Policy 103 (Complaints-Students, Employees, Parents, Other Persons)
WBLASB Policy 211 (Criminal or Civil Action Against School District, School Board Member, Employee or Student)
WBLASB Policy 403 (Discipline Suspension and Dismissal of School District Employees)
WBLASB Policy 406 (Public and Private Personnel Data)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)

AGENDA ITEM: **Policy 649, Early Admission into Kindergarten**

MEETING DATE: **November 9, 2015**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Kathleen Daniels, Director of Student Services**
Dr. Wayne Kazmierczak, Assistant Superintendent for
Finance and Operations

BACKGROUND:

School Board Policy 649, Early Admission into Kindergarten, is a new policy. The Policy Committee reviewed this policy, had a first reading in October, and is presented for action.

The purpose of this policy is to provide guidance for early admission to White Bear Lake Area Schools for a student who has not met the kindergarten age requirements established in statute.

RECOMMENDATION:

The School Board approve Policy 649, Early Admission into Kindergarten, as recommended by the Policy Committee and administration.

Adopted:

*White Bear Lake Area
School Board Policy 649*

649 EARLY ADMISSION INTO KINDERGARTEN

I. PURPOSE

The purpose of this policy is to provide guidance for early admission to White Bear Lake Area Schools for a student who has not met the kindergarten age requirements established in statute.

II. GENERAL STATEMENT OF POLICY

Pursuant to Minnesota Statutes 2012, Section 124D.02, subdivision 1, the White Bear Lake Area School Board chooses to provide opportunities for children who have not reached the age of five (5) years by September 1 in any year to be considered for early admission into kindergarten for that year upon application by the parent/guardian and successfully meeting the District's requirements.

- A. Kindergarten enrollment. Entrants, in general, must be five (5) years of age by September 1 of the current school year.
 1. Children born between September 2 through October 31 who, after a comprehensive evaluation in cognitive, social, and emotional development domains, have been determined by District staff to have demonstrated superior cognitive ability, above average social and emotional maturity, and have led District staff to determine that the child has the ability to satisfactorily meet kindergarten expectations and the ability to progress to first grade in the subsequent year may be admitted if qualified under provisions specified below.
 - a. Testing, information obtained from a parent/guardian, and teacher observations of the child's knowledge, skills, and abilities will be used to determine placement. The comprehensive evaluation will use valid and reliable instruments and be aligned with Minnesota's kindergarten expectations in addition to the expectations noted above.
 - b. Students are required to undergo an evaluation administered by a School District school psychologist.
 - c. Students are required to be current on immunizations and, for students seeking admission into kindergarten, must undergo early childhood health and developmental screening.
 - d. Parent(s)/guardian(s) are required to complete a child development inventory as selected by District personnel.

- e. Costs associated with individual student testing will be borne by the student's parent(s)/guardian(s).
- f. The final decision for determining early entrance will be made by District personnel after the evaluation is concluded.
- g. The Superintendent (or designee) will establish a timeline and procedures to administer this policy.

Legal Reference: Minn. Stat. § 120A.20 (Admission to Public School)
Minn. Stat. § 124D.02 (School Board Powers; Enrollment)