

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

April 11, 2016

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Michael J. Lovett
Superintendent of Schools

Date: April 1, 2016

A Student Recognition will be held on **Monday, April 11, 2016**, at **6:15 p.m.** in the Community Room at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, April 11, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures for Public Forum.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those who wish to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.

6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided a contact from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of school board meetings and the meeting process is available at each school board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board Chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Update on District Recycling Initiatives
2. Update on Water Conversation Initiatives
3. Superintendent's Report

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:
 - a. Policy 522, Student Sex Nondiscrimination
 - b. Policy 523, Policies Incorporated by Reference
 - c. Policy 602, Organization of School Calendar and School Day
 - d. Policy 609, Religion

E. OPERATIONAL ITEMS

1. Action on Bids for Ceiling and Lighting Replacement at North Campus
2. Action on Type III Vehicle Student Transportation Services
3. Action on School Board Policies:
 - a. 101, Legal Status of the School District
 - b. 101.1, Name of School District
 - c. 102, Equal Educational Opportunity
 - d. 103, Complaints - Student, Employees, Parents

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Action Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, March 14, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey
Absent: Kimball
Ex-Officio: Michael Lovett, Superintendent of Schools
Cabinet: Daniels, Garrison, Kazmierczak, Paul, Vette, Wehrkamp,
Student School Board Representative: Renner
3. Pledge of Allegiance
4. Chapman moved and Wilson seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Mullin moved and Newmaster seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting of February 8, 2016 and work-study session of February 23, 2016;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of resolution to approve personnel issues to include:
 - **NON-LICENSED RESIGNATION/TERMINATION**
Samuel Bivens – Paraprofessional, High School – North Campus
Employed by District 624 since 01/08/2014
Effective Date Per Agreement: 01/19/2016
Gary Bocock – Field Technician
Employed by District 624 since 09/30/2002
Effective Date: 02/17/2016
Evelyn Brainard – Transportation Specialist
Employed By District 624 since 09/07/1984
Effective Date: 03/31/2016
Laura Churchill – Nurse Paraprofessional, Central Middle School
Employed By District 624 since 04/26/2013
Effective Date: 02/24/2016
Linda Holmes – Program Assistant Leader – Oneka Elementary
Employed By District 624 since 01/17/2007
Effective Date: 01/26/2016
Bailee Humphrey – Paraprofessional, High School – North Campus
Employed By District 624 since 10/29/2015
Effective Date: 02/12/2016
Hannah Schochet – Cook, High School – North Campus
Employed By District 624 since 09/04/2007
Effective Date: 03/11/2016
Trevor Roth – Paraprofessional, Lakeaires Elementary
Employed By District 624 since 09/03/2013
Effective Date: 06/10/2016
Karen Severson – Transportation Specialist
Employed by District 624 since 08/13/2012
Effective Date: 02/26/2016

➤ **Non-Licensed Retirement**

Karen Larson –Administrative Assistant – Activities, High School – South Campus

Employed By District 624 since 10/22/1990

Effective Date: 06/16/2016

Linda Leick – Cook, High School – South Campus

Employed By District 624 since 09/06/1988

Effective Date: 06/09/2016

Deborah Schoenberger – Cook, Lakeaires Elementary

Employed By District 624 since 02/11/1980

Effective Date: 06/09/2016

➤ **Licensed Resignation/Termination**

Ryan Clark – Phy. Ed./Health/Dape Teacher, Central Middle School

Employed By District 624 since 01/15/2009

Effective Date: 02/24/2016

Josephine Robinson – Guidance Counselor, High School – South Campus

Employed By District 624 since 08/23/1999

Effective Date: 06/10/2016

Traci Rounds –Social Worker, Vadnais Elementary, Sunrise Park Middle School

Employed By District 624 since 08/24/2015

Effective Date: 02/29/2016

Robin Wales – 1.0 Fte Special Education Teacher, Lincoln Elementary School

Employed By District 624 since 08/26/2010

Effective Date: 2016-2017 School Year

➤ **Licensed Retirement**

Karen Benjamin-Beck – Guidance Counselor, Golfview ALC

Employed by District 624 since 09/09/1986

Effective Date: 06/13/2016

Carol Hultman –Science Teacher, Central Middle School

Employed by District 624 since 08/24/1972

Effective Date: 03/31/2016

Margaret Ludke – Language Arts Teacher, High School – North Campus

Employed by District 624 since 08/27/1985

Effective Date: 06/10/2016

Rebecca Peterson – Intervention Teacher, Birch Lake Elementary

Employed by District 624 since 08/27/1990

Effective Date: 06/10/2016

➤ **Non-Licensed Change Of Assignment**

Susanne Reibel – Level III Administrative Assistant Special Services to Level IV Administrative Assistant to Cabinet Member

Employed by District 624 since 08/20/1970

Effective Date: 02/01/2016

Patricia Ridley – Level IV Administrative Assistant to Cabinet Member to Level V Payroll Clerk

Employed by District 624 since 04/07/2014

Effective Date: 01/29/2016

➤ **Licensed Request For Leave Of Absence**

Rachel Clark – 1.0 FTE Business Teacher, High School – South Campus

Employed By District 624 since 08/24/2011

Effective Date: 2016-2017 School Year

Karla Cummins – .2 FTE Social Studies Teacher, High School – South Campus

Employed By District 624 since 09/06/1996

Effective Date: 2016-2017 School Year

Lori Felton – 1.0 FTE Grade 5 Teacher, Matoska International IB Elementary School

Employed By District 624 since 08/26/2010

Effective Date: 2016-2017 School Year

Carla Finke – 1.0 FTE Special Education Teacher, High School – North Campus

Employed By District 624 since 08/24/2000

Effective Date: 2016-2017 School Year

Amanda Jeske – 1.0 FTE Language Arts Teacher, High School – North Campus

Employed By District 624 since 08/26/2009

Effective Date: 2016-2017 School Year

Erin Maas – 1.0 FTE Grade 3 Teacher, Oneka Elementary School

Employed By District 624 since 08/26/2004

Effective Date: 2016-2017 School Year

Katherine Mann – .85 FTE FACS Teacher, Sunrise Park Middle School

Employed By District 624 since 08/21/2013

Effective Date: March 2, 2016 through June 10, 2016

Nicole Mcgarthwaite – .2 FTE Social Studies Teacher, High School – South Campus

Employed By District 624 since 08/21/2008

Effective Date: 2016-2017 School Year

Catherine Olson – .2 FTE Mathematics Teacher, High School – North Campus

Employed By District 624 since 08/24/1998

Effective Date: 2016-2017 School Year

Hannah Paddock – 1.0 FTE Kindergarten Teacher, Hugo Elementary School

Employed By District 624 since 08/27/2009

Effective Date: 2016-2017 School Year

Kelly Picard – 1.0 Fte Spanish Teacher, Sunrise Park Middle School

Employed By District 624 since 08/26/1993

Effective Date: 2016-2017 School Year

Belinda Poon – 1.0 Fte Grade 1 Teacher, Otter Lake Elementary School

Employed By District 624 since 08/26/2004

Effective Date: 2016-2017 School Year

Lacey Schiele – 1.0 Fte Grade Three Teacher, Oneka Elementary School

Employed By District 624 since 08/22/2012

Effective Date: 2016-2017 School Year

Andrea Shoup – 1.0 Fte Guidance Counselor, Central Middle School

Employed By District 624 since 08/23/2007

Effective Date: 2016-2017 School Year

Kari Thalhuber – Health Teacher, High School – North Campus

Employed By District 624 since 08/22/2002

Effective Data: 2016-2017 School Year

Lora Zwonitzer – 1.0 FTE Grade 5 Teacher, Otter Lake Elementary School

Employed by District 624 since 08/21/1986

Effective Date: 2016-2017 School Year

➤ **Non-Licensed Employment**

Amy Heuer – Pupil Support Assistant, High School – North Campus
\$17.30 / hr., 6.5 hrs. / 67 days \$7,534.15

Effective Date: 02/29/2016

Matraca McKay – Program Assistant Leader, Oneka Elementary and Otter Lake Elementary

\$12.92/ hr., 5.5 hrs. / 112 days \$7,958.72

Effective Date: 01/27/2016

Steven Tessier – Pupil Support Assistant, High School – North Campus
\$17.30 / hr., 6.5 hrs. / 70 days \$7,871.50

Effective Date: 02/24/2016

Kelly Zdon – Pupil Support Assistant, High School – North Campus
\$17.30 / hr., 6.5 hrs. / 72 days \$8,096.40

Effective Date: 02/22/2016

➤ **Licensed Employment**

Clare Kazmierczak – .5 FTE EL Teacher, Willow Lane Elementary
MA, Step 10 \$4,852.64 (\$61,732 pro-rated)

Effective Date: February 29, 2016 – April 15, 2016

Vanessa Schulte – .6 FTE School Social Worker, District Wide
MA, Step 4 \$11,004.05 (\$49,077 pro-rated)

Effective Date: February 29, 2016

➤ **Licensed Employment - Long Term Substitute**

Katrina Belzer – 1.0 FTE EL Teacher, Sunrise Park Middle and High School – South Campus

BA, Step 1, \$11,439.35 (\$40,350 pro-rated)

Effective Date: March 28, 2016 – June 10, 2016

Shanna Eberhard – 1.0 FTE Special Education Teacher, Otter Lake Elementary School

MA, Step 12, \$8,444.17 (\$66,865 pro-rated)

Effective Date: March 1, 2016 - April 8, 2016

Rachel Eckert – Science Teacher, Sunrise Park Middle School
BA, Step 1 \$6,551.67 (Pro-rated on \$40,350)

Effective Date: February 8, 2016 – March 18, 2016

Carly Jerry – 1.0 FTE Health/Phy. Ed./DAPE Teacher, Central Middle School
BA, Step 1 \$15,703.25 (\$40,350 pro-rated)

Effective Date: February 22, 2016 – June 10, 2016

KRISTINA SCHERBER – .85 FTE FACS Teacher, Sunrise Park Middle School
MA, Step 1, \$14,983.61 (44,858 pro-rated)

Effective Date: March 1, 2016 – June 10, 2016.

***Roll call vote: ayes: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey.
Nays: none. Motion carried.***

B. PUBLIC FORUM - There was one speaker, Mary Kass, representing the paraprofessional staff regarding contract negotiations with a request that a School Board member attend a scheduled mediation session.

C. INFORMATION ITEMS

1. Nutrition Services Update – Bridget Lehn, Nutrition Services Coordinator provided an update on the Nutrition Services. Nutrislice, a new menu program was launched in September 2015. Families can go online or use a mobile app to view menus, nutrition

facts, food descriptions and photos. Menus are linked to the district's website through Quick Links or on the Nutrition Services page. Families may directly access Fee Pay through the district's website. Students have had the opportunity to provide input on menu items. The complete report may be viewed on the district website.

2. Superintendent's Report - Before the meeting the School Board recognized students who represented the district in state/national level contests including: Scholastic Art Award winners, Middle School All State and MBDA Honor Band, the Prudential Spirit of Community Award finalist, and one Alpine skier, two Nordic skiers, and one swimmer who went to state. The Section Assistant Swim Coach of the Year was also recognized. Notice was just received that one middle school student received a National Gold Key Art Award for sculpture and will be invited to New York to accept the award.

During February's "I Love to Read" month students were involved in read-a-thons, guest readers, and special assemblies.

The National History Day regional competition was held at South on Saturday, March 12. Spring stage productions include Wizard of Oz performed by Lincoln elementary in early April, the Middle School Musical, Shrek, in late April, and White Bear Lake Area High School Spring Play, The Somewhat True Tale of Robin Hood, later this spring. Elementary students from Oneka and one group of Matoska students have finished their performance of We Are Monsters through Ashland productions. This play will also be performed this spring by a second group from Matoska and an Otter Lake group. Enjoy Spring Break!

Student School Board Representative Kyra Renner reported on the Winter SnoDown held last week at South and the collection of used shoes for Shoe Away Hunger. Girls Basketball are in the State tournament with their first game Tuesday March 15. South Campus hosted the band and choir solo and ensemble contest and the large ensemble contests are coming up. Students who organized the Casa de Esperanza event submitted a video to the Making a Difference in the Community contest and received a \$500 award from Lake Area Bank. Willow Lane Elementary also received a grant and plan to use the proceeds for a future service project. The National Honor Society will be having a blood drive on April 1st. Additional information can be found on the District website www.isd624.org

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:
 - a. 101, Legal Status of the School District
 - b. 101.1, Name of School District
 - c. 102, Equal Educational Opportunity
 - d. 103, Complaints - Student, Employees, Parents

The policies listed above were discussed and will be on the April 11, 2016 School Board agenda for action.

E. OPERATIONAL ITEMS

1. Chapman moved and Wilson seconded to approve the calendar for 2016-17 and 2017-18. Voice call vote: all ayes, nays – none. Motion carried.

Marissa Vette responded to questions asked at the Monday February 8, 2016 White Bear Lake Area School Board meeting about the delivery method of the calendar survey sent to parents and staff. She reported that the survey was sent via email on January 15th to parents and staff and there was a link to the survey in the newsletter. Liaisons translated the survey, the parent response was 16%.

2. Wilson moved and Fahey seconded to approve the Agreement – 2015-17 Contract with White Bear Lake Administrators' Association. ***Roll call vote: ayes: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
3. Mullin moved and Newmaster seconded to accept the bid for the Lakeaires Elementary roof project submitted by John A. Dalsin & Son, Inc. in the amount of \$515,911. ***Roll call vote: ayes: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
4. Chapman moved and Mullin seconded to accept the bid for the Birch Lake Elementary roof project submitted by Flynn Midwest LP. in the amount of \$612,761. ***Roll call vote: ayes: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
5. Action on School Board Policies:
 - a) Policy 614, School District Testing Plan and Procedure - eliminate
 - b) Policy 616, School District System Accountability
 - c) Policy 618, Assessment of Student AchievementWilson moved and Mullin seconded to approve the policies as presented. ***Roll call vote: ayes: Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***

F. BOARD FORUM – Mullin thanked retiring staff for their service and the paraprofessionals present at the meeting.

G. ADJOURNMENT – Wilson moved and Newberg second to adjourn the meeting at 7:46 p.m.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work study session of the White Bear Lake Area School Board was held on **Monday, March 28, 2016** at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Call to order - Newberg called the meeting to order at 5:30 p.m.
Roll Call - Present: Fahey, Kimball, Mullin, Newberg, Newmaster, Wilson. Chapman arrived at 5:36 p.m.
Mullin left meeting at 6:52 p.m.
Ex-officio: Lovett
Student Representative: Renner
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul, Vette, Wehrkamp

B. DISCUSSION ITEMS

1. Intermediate School District 916 Presentation
Connie Hayes, Intermediate School District 916 Superintendent, presented information on School District 916 enrollment, services, facilities plan, and the Career and Tech Center. The complete presentation is on the district's website.
2. Update on School Board/Superintendent Goals
 - a. Goal 1: Action Step VI.5: *District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.*
Five students from North Campus presented information on the first Intentional Social Interaction event in suburban Ramsey County held at Willow Lane Elementary on January 28th. The students planned, organized and led the ISI with support from our cultural liaisons, Malia Xiong and Graciela Hammeken. A meal was provided, children participated in games and activities, and the adults at tables engaged in a thematic discussion around reducing the achievement gap by all working together as a community.

- b. Goal 1, Strategy IV: *We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.*
Strategic Applications of Technology - Mark Garrison, Director of Technology and Innovation, presented recommendations for technology support staffing. The goal is to provide a high level of technical support, maximize the learning impact, and prepare for the future. It is proposed that technical support will shift from a model of a centralized help desk and one technician per school to a smaller group of technicians who collaborate to cover 4 geographic areas rather than 17 single buildings. Proposed staffing changes include an increase in teacher coaches from 1.4 FTE to 4 FTE, increase in Tier 2 techs from 1 FTE to 4 FTE, a decrease in Tier 1 techs from 11 FTE to 5 FTE, and shift Help Desk and AV support to Tier 1 and 2 techs. The complete presentation is on the district's website.
- c. Goal 1.1: *All students will achieve grade level in reading, writing, and math by grade 3 and maintain grade level proficiency throughout their tenure in White Bear Lake Public Schools.*
Sara Paul, Assistant Superintendent for Teaching and Learning, Ann Malwitz, and elementary principals Teresa Dahlem, Dan Schmidt, and Tim Schochenmaier provided an update on our elementary literacy instructional program. The complete presentation is on the district's website.
- d. Goal 2: *Ongoing Financial Stewardship and Budget Management* and Goal 1, Strategy III: *We will ensure our facilities support our district's mission and objectives*
Dr. Wayne Kazmierczak, Assistant Superintendent for Finance and Operations, provided an update on Finance, Operating Levy Renewal, Comprehensive Facilities Planning and the proposed White Bear Lake Area Community Achievement Center. The complete presentation is on the district's website.

RECESS - Chair Newberg called the meeting into recess at 7:57 p.m.

- 3. Negotiations Study Session - Chair Newberg reconvened the meeting at 8:05 p.m. This portion of the meeting was closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to

Minnesota Statutes 179.A.01 to 179.A.25. Board members present:
Chapman, Fahey, Kimball, Newberg, Newmaster, Wilson
Board member absent: Mullin
Administrators present: Lovett, Goers, Kazmierczak

C. ADJOURNMENT - Newberg adjourned the closed session at 8:10 p.m.

Submitted by: Ellen Fahey, Clerk

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent of**
Finance and Operations
Mary Vaske, Controller

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - March

	3/15/2016	3/31/2016
Direct Deposit 438629-440059	1,744,157.98	
U.S. Treasury (FICA, Medicare, withholding)	669,328.96	
MN State Income Tax	103,058.31	
PERA	110,935.46	
TRA	308,683.90	
White Bear Lake Teacher's Association	37,499.39	
Empower	4,240.67	
American Funds	78,206.34	
AIG	7,055.81	
ESI	24,821.07	
AXA	34,466.72	
State of MN Levies	2,410.53	
Direct Deposit 440060-441494		1,689,826.12
U.S. Treasury (FICA, Medicare, withholding)		650,276.64
MN State Income Tax		99,902.46
PERA		103,947.57
TRA		305,741.88
White Bear Lake Teacher's Association		37,924.70
Empower		4,240.67
American Funds		78,979.75
AIG		7,055.81
ESI		24,935.93
AXA		34,111.56
State of MN Levies		2,145.33

Check Nbr	Vendor Name	Check Date	Check Amount
59	WHITE BEAR LAKE EXTENDED DAY	02/29/2016	148.80
60	WHITE BEAR LAKE TEACHERS ASSOC	02/29/2016	75,746.08
2	Computer	Check(s) For a Total of	75,894.88

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	2	Computer	Checks For a Total of	75,894.88
Total For	2	Manual, Wire Tran, ACH &	Computer Checks	75,894.88
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	75,894.88

Check Nbr	Vendor Name	Check Date	Check Amount
151600749	ANDERSON, JON C	03/01/2016	586.16
151600750	ANDERSON, KATHRYN ANN	03/01/2016	171.99
151600751	ANDERSON, ROBERT J	03/01/2016	138.17
151600752	BREMER, JACLYN ANN	03/01/2016	47.95
151600753	CARLSON, CARRIE E	03/01/2016	28.95
151600754	CHAMBERLIN, JAN M	03/01/2016	60.38
151600755	CHURCH, MEGAN E	03/01/2016	291.09
151600756	COE, MEGAN N	03/01/2016	168.97
151600757	CRAIGAN, JENNIFER M	03/01/2016	30.58
151600758	CROCK, STEPHANIE L	03/01/2016	26.00
151600759	DENUCCI, MARY A	03/01/2016	33.68
151600760	ELLEFSEN, JULEE T	03/01/2016	54.00
151600761	FINK, AVIS A	03/01/2016	317.68
151600762	FOLLMER, MELONY ANNE	03/01/2016	13.00
151600763	FRANTA, MOLLY J	03/01/2016	32.40
151600764	GREEN, ALAN THOMAS	03/01/2016	30.38
151600765	HEALY, JASON CHARLES	03/01/2016	749.99
151600766	HEBAUS, JANIS M	03/01/2016	46.78
151600767	HERMANN, TIMOTHY J	03/01/2016	330.00
151600768	HUMPHREY, KELLY J	03/01/2016	33.79
151600769	JENDERNY, JILL MP	03/01/2016	142.33
151600770	JORGENSEN, AMY L	03/01/2016	151.95
151600771	KEMPENICH, STEVEN M	03/01/2016	56.87
151600772	KNUTSON, CASSANDRA M	03/01/2016	150.75
151600773	LACASSE, KIM S	03/01/2016	180.00
151600774	LAFRINIER, JENNIFER A	03/01/2016	25.96
151600775	LAMWERS, LINDSAY M	03/01/2016	969.69
151600776	LEIBEL, KARI A	03/01/2016	62.64
151600777	LOVETT, MICHAEL J	03/01/2016	930.00
151600778	MANN, KATHERINE L	03/01/2016	45.92
151600779	NASVIK, CRAIG S	03/01/2016	289.24
151600780	PELLEGRIN, FRANCOISE R	03/01/2016	55.89
151600781	PETERSEN, JUDY L	03/01/2016	50.00
151600782	PIERRE, CHRISTINA K	03/01/2016	1,500.00
151600783	QIN, YUEFIN	03/01/2016	659.18
151600784	RIEBOW, MATTHEW R	03/01/2016	314.82
151600785	ROSSBACH, PATRICIA E	03/01/2016	36.06
151600786	RUDDY, JACQUELINE M	03/01/2016	77.00
151600787	RYAN, DENISE M	03/01/2016	281.99
151600788	SCHOCHENMAIER, TIMOTHY R	03/01/2016	446.75
151600789	SKOGEN, MATTHEW K	03/01/2016	23.78
151600790	SMITH, THEODORE A	03/01/2016	32.40
151600791	SUNDER, CARRIE DAMON	03/01/2016	243.72
151600792	VANOVERBEKE, TAMERA S	03/01/2016	529.30
151600793	VAVRICKA, ROCHELLE L	03/01/2016	125.00
151600794	WALKER, DEBRA R	03/01/2016	37.91
151600795	WAZLAWIK, AMI L	03/01/2016	10.00

47	ACH	Check(s) For a Total of	10,621.09
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	47	ACH	Checks For a Total of	10,621.09
	0	Computer	Checks For a Total of	0.00
Total For	47	Manual, Wire Tran, ACH &	Computer Checks	10,621.09
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,621.09

Check Nbr	Vendor Name	Check Date	Check Amount
68748	A-1 HYDRAULIC SALES & SERVICE	03/03/2016	154.01
68749	AARP DRIVER SAFETY PROGRAM	03/03/2016	590.00
68750	AARP DRIVER SAFETY PROGRAM	03/03/2016	550.00
68751	AARP DRIVER SAFETY PROGRAM	03/03/2016	355.00
68752	AMERICAN ASSOC OF SCHOOL	03/03/2016	25.00
68753	AGL CONSULTING	03/03/2016	2,520.00
68754	AIA SERVICES LLC	03/03/2016	149.32
68755	AMAZON	03/03/2016	784.74
68756	AMAZON	03/03/2016	342.76
68757	AMAZON	03/03/2016	216.67
68758	AMAZON	03/03/2016	586.65
68759	AMAZON	03/03/2016	465.81
68760	AMAZON	03/03/2016	195.77
68761	AMERICAN HEART ASSOCIATION	03/03/2016	1,610.41
68762	AMERICAN LIBRARY ASSOC	03/03/2016	98.00
68763	AMERICAN MESSAGING	03/03/2016	90.34
68764	AMER RED CROSS	03/03/2016	247.00
68765	AMERIPRIDE SERVICES	03/03/2016	72.31
68766	ANDOVER HIGH SCHOOL	03/03/2016	100.00
68767	ANLAUF, KELLY	03/03/2016	75.00
68768	ANOKA COUNTY PARKS & RECREATIO	03/03/2016	65.00
68769	APPLE COMPUTER INC	03/03/2016	1,238.00
68770	APPLIED ENVIRONMENTAL SCI INC	03/03/2016	9,213.20
68771	ARCH LANGUAGE NETWORK	03/03/2016	300.00
68772	ASL INTERPRETING SERVICES	03/03/2016	1,200.00
68773	B W T & F ENTERPRISES LLP	03/03/2016	200.00
68774	THE BAKKEN MUSEUM	03/03/2016	1,628.00
68775	BARNES & NOBLE	03/03/2016	19.98
68776	BARTHOLD	03/03/2016	1,400.08
68777	BEAR PATCH QUILTING CO	03/03/2016	1,498.00
68778	BECKER, MICHELLE	03/03/2016	30.60
68779	BERRY BLENDZ - EDEN PRAIRIE	03/03/2016	1,350.00
68780	BEST WESTERN WB COUNTRY INN	03/03/2016	688.00
68781	BUSINESS IMPACT GROUP	03/03/2016	255.81
68782	BILL WEIGEL SIGNS	03/03/2016	25.00
68783	BLICK ART MATERIALS	03/03/2016	293.69
68784	BLUEWATER MANUFACTURING LLC	03/03/2016	12,645.85
68785	BOUNDARY WATERS JOURNAL	03/03/2016	23.00
68786	BOYD, SCOTT LEIGHTON	03/03/2016	10.00
68787	BRAMSCHER, JUDEE	03/03/2016	22.10
68788	BRINSON, STEVEN	03/03/2016	75.00
68789	BROWN, BRUCE	03/03/2016	81.00
68790	BUFORD, TERON	03/03/2016	75.00
68791	BUILD A SIGN.COM	03/03/2016	118.50
68792	CAHILL, MARK	03/03/2016	118.00
68793	CALLANDER, CYNTHIA J	03/03/2016	3.99
68794	CAMBIUM LEARNING INC	03/03/2016	66.00
68795	CARLETON COLLEGE	03/03/2016	1,175.00
68796	CDW GOVERNMENT INC	03/03/2016	451.60
68797	CERTIFIED LABORATORIES	03/03/2016	177.03

Check Nbr	Vendor Name	Check Date	Check Amount
68798	CHAPMAN, DOUGLAS C	03/03/2016	13.00
68799	CHARLES, PARNELL	03/03/2016	81.00
68800	THE CHILDREN'S THEATRE COMPANY	03/03/2016	1,115.00
68801	CHUTE, SHONNA	03/03/2016	13.00
68802	CITI-CARGO & STORAGE CO INC	03/03/2016	100.00
68803	CJ DUFFY PAPER CO	03/03/2016	1,380.00
68804	CLEAN IMAGE	03/03/2016	314.50
68805	CONSTRUCTION MANAGEMENT BUILDI	03/03/2016	8,361.88
68806	COALE, AREANNA	03/03/2016	45.00
68807	COBORNS DELIVERS	03/03/2016	478.46
68808	COLEMAN, ERNEST	03/03/2016	57.00
68809	COMCAST	03/03/2016	280.92
68810	COMPASS MINERALS	03/03/2016	1,701.37
68811	CONNEY SAFETY	03/03/2016	239.90
68812	CONTINENTAL RESEARCH CORP	03/03/2016	921.27
68813	COON RAPIDS HIGH SCHOOL	03/03/2016	200.00
68814	CORCORAN, SUSAN	03/03/2016	12.00
68815	CORFITS, SEAN MICHAEL	03/03/2016	12.00
68816	CRYSTEEL TRUCK EQUIPMENT	03/03/2016	1,169.87
68817	CUB FOODS OF WHITE BEAR TWSHP	03/03/2016	852.81
68818	DALCO CORPORATION	03/03/2016	24,980.85
68819	DECKER INC	03/03/2016	458.23
68820	DEJARLAIS, MARILYN	03/03/2016	22.95
68821	DELTA EDUCATION	03/03/2016	61.65
68822	DEMCO INC	03/03/2016	147.85
68823	DENKER, JILL	03/03/2016	448.80
68824	DESIGNER SIGN SYSTEMS INC	03/03/2016	124.60
68825	DIETITIAN CASSIE LLC	03/03/2016	175.00
68826	DISCOUNT SCHOOL SUPPLY	03/03/2016	1,066.94
68827	DISCRAFT	03/03/2016	110.18
68828	Vendor Continued Check	03/03/2016	0.00
68829	DONATELLI'S	03/03/2016	6,453.90
68830	DOOLEY, JESSICA L	03/03/2016	57.00
68831	DOOR SERVICE COMPANY	03/03/2016	22,495.00
68832	DORNFELD, MARK	03/03/2016	75.00
68833	DOUMBIA, MELISSA KAY	03/03/2016	13.00
68834	DEFINITIVE TECHNOLOGY SOLUTION	03/03/2016	303.00
68835	DEFINITIVE TECHNOLOGY SOLUTION	03/03/2016	1,064.00
68836	EARLY, SHERRY	03/03/2016	15.29
68837	EAST METRO INTEGRATION DIST 60	03/03/2016	3,741.95
68838	EASTERN CARVER COUNTY ARCHERY	03/03/2016	360.00
68839	EBSCO INFORMATION SERV	03/03/2016	417.22
68840	EDEN PRAIRIE HIGH SCHOOL	03/03/2016	162.00
68841	ELECTRIC MOTOR REPAIR	03/03/2016	1,156.00
68842	ESSENTRA SPEC TAPES	03/03/2016	35.82
68843	F&N OPERATIONS LLC	03/03/2016	115.81
68844	FAMILIES FIRST COACHING	03/03/2016	250.00
68845	FASTENAL COMPANY	03/03/2016	46.70
68846	FESTIVAL FOODS-KNOWLAN'S	03/03/2016	372.22
68847	FIRKUS, DAVID	03/03/2016	75.00

Check Nbr	Vendor Name	Check Date	Check Amount
68848	FIRST STUDENT INC	03/03/2016	3,197.76
68849	FIRST-SHRED	03/03/2016	94.80
68850	FISCHER, MICHELE	03/03/2016	18.99
68851	FLEMING, JENNIFER ANN	03/03/2016	8.99
68852	FOSS, ROXANNE	03/03/2016	28.49
68853	GALLAGHERS NORTHWESTERN TIRE C	03/03/2016	1,806.71
68854	GARDEN & ASSOCIATES INC	03/03/2016	70.00
68855	GARTLAND, MERLAJEAN	03/03/2016	320.00
68856	GARVEY, PATRICIA	03/03/2016	19.12
68857	GENERAL PARTS LLC	03/03/2016	304.05
68858	GEPHART TRUCKING	03/03/2016	3,307.50
68859	GILLUND ENTERPRISES	03/03/2016	221.88
68860	GMS INDUSTRIAL SUPPLIES INC	03/03/2016	265.51
68861	GOOGLE INC	03/03/2016	60.79
68862	GOPHER	03/03/2016	1,040.48
68863	GRAFFIC TRAFFIC LLC	03/03/2016	350.00
68864	Vendor Continued Check	03/03/2016	0.00
68865	GRAINGER	03/03/2016	1,727.35
68866	GRANDMA'S BAKERY INC	03/03/2016	55.98
68867	GREAT RIVER OFFICE PRODUCTS	03/03/2016	405.13
68868	GROTH MUSIC CO	03/03/2016	422.02
68869	GRUN, THOMAS P	03/03/2016	21.25
68870	GUNDERSON, RONALD LEE	03/03/2016	13.00
68871	GURSTEL CHARGO ATTORNEYS AT LA	03/03/2016	254.00
68872	HALLBERG ENGINEERING INC	03/03/2016	1,950.00
68873	HEALTHPARTNERS	03/03/2016	200,529.44
68874	HEALTHPARTNERS MEDICAL GROUP	03/03/2016	250.00
68875	HERTZ FURNITURE SYSTEMS CORP	03/03/2016	6,031.00
68876	HISDAHL INC	03/03/2016	42.00
68877	HOME DEPOT CREDIT SERVICES	03/03/2016	189.92
68878	HONG DE LION DANCE ASSOC	03/03/2016	200.00
68879	HONG DE LION DANCE ASSOC	03/03/2016	200.00
68880	HOWARD, DOMINIC	03/03/2016	75.00
68881	HRONSKI, BRIAN	03/03/2016	81.00
68882	HUERTH, MICHAEL	03/03/2016	1,415.06
68883	Vendor Continued Check	03/03/2016	0.00
68884	Vendor Continued Check	03/03/2016	0.00
68885	Vendor Continued Check	03/03/2016	0.00
68886	Vendor Continued Check	03/03/2016	0.00
68887	IFD	03/03/2016	105,423.09
68888	INNOVATIVE OFFICE SOLUTIONS	03/03/2016	295.78
68889	INSIGHT INVESTMENTS LLC	03/03/2016	947.74
68890	INTEGRA TELECOM	03/03/2016	319.02
68891	INTEGRA	03/03/2016	3,164.35
68892	ISD #742 ST CLOUD AREA SCHOOLS	03/03/2016	7,907.74
68893	J & R SCHOOL SUPPLIES	03/03/2016	120.50
68894	JACKI BRICKMAN INC	03/03/2016	3,200.00
68895	JAYTECH INC	03/03/2016	644.81
68896	JF MUSIC LESSONS	03/03/2016	600.00
68897	JL TAITT & ASSOC	03/03/2016	5,520.00

Check Nbr	Vendor Name	Check Date	Check Amount
68898	JOBSINMINNEAPOLIS.COM	03/03/2016	10,200.00
68899	JOHANNING, JAMES ALAN	03/03/2016	12.00
68900	JOHNSON, EMILY ELIZABETH	03/03/2016	12.00
68901	JOHNSON CONTROLS INC	03/03/2016	1,528.00
68902	JUNIOR LIBRARY GUILD	03/03/2016	360.00
68903	JW PEPPER & SON INC	03/03/2016	25.49
68904	KATH FUEL OIL SERVICE CO	03/03/2016	12,750.05
68905	KATZMARK, WILLIAM	03/03/2016	81.00
68906	KBC TOOLS	03/03/2016	732.75
68907	KIMBALL MIDWEST	03/03/2016	467.02
68908	KNOW THEATRE OF CINCINNATI	03/03/2016	1,400.00
68909	KOLLASCH CHARLES	03/03/2016	81.00
68910	KOLTES, GREGORY	03/03/2016	57.00
68911	KOREEN, GLORIA	03/03/2016	13.39
68912	Vendor Continued Check	03/03/2016	0.00
68913	Vendor Continued Check	03/03/2016	0.00
68914	KRAFT CONTRACTING & MECHANICAL	03/03/2016	14,615.48
68915	LABELLE, PAUL H	03/03/2016	62.00
68916	LAKES COUNTRY SERVICE COOP	03/03/2016	274.00
68917	LAKESHORE LEARNING MATERIALS	03/03/2016	100.00
68918	LAKEVILLE SOUTH HIGH SCHOOL	03/03/2016	194.00
68919	LANGUAGE LINE SERVICES	03/03/2016	57.86
68920	LIBERTY CLASSICAL ACADEMY	03/03/2016	512.50
68921	LIMBERG, RYAN	03/03/2016	75.00
68922	LOEGERING, ARNITA	03/03/2016	22.95
68923	LOFFLER	03/03/2016	214.00
68924	Vendor Continued Check	03/03/2016	0.00
68925	LOVE AND LOGIC INSTITUTE	03/03/2016	297.00
68926	LOVEGREEN MACHINE SAFETY	03/03/2016	328.75
68927	L T G POWER EQUIPMENT	03/03/2016	240.22
68928	LUTHERAN SOCIAL SERVICE/FGP	03/03/2016	300.00
68929	MN ASSOC FOR CHILDREN'S MENTAL	03/03/2016	858.00
68930	MADSEN, JOHN	03/03/2016	75.00
68931	MAILFINANCE INC	03/03/2016	431.82
68932	MARCO, INC	03/03/2016	1,629.61
68933	MATBOSS LLC	03/03/2016	569.00
68934	MATH MASTERS OF MINNESOTA	03/03/2016	315.00
68935	MAUER, BRIAN	03/03/2016	75.00
68936	MCWILLIAMS, GREG ALAN	03/03/2016	5.00
68937	METRO ECSU	03/03/2016	1,410.00
68938	MIDAMERICA ADMIN & RETIREMENT	03/03/2016	4,393.00
68939	MIDWEST BUS PARTS INC	03/03/2016	31.85
68940	MILLER JR, AUGIE	03/03/2016	34.00
68941	MILLIGAN, THERESA J	03/03/2016	74.00
68942	MINVALCO INC	03/03/2016	2,149.99
68943	MIXED BLOOD THEATRE	03/03/2016	1,118.00
68944	MN DEPT OF HEALTH	03/03/2016	35.00
68945	MN HISTORICAL SOCIETY	03/03/2016	750.00
68946	MN HISTORICAL SOCIETY	03/03/2016	610.00
68947	MN HISTORICAL SOCIETY PRESS	03/03/2016	20.00

Check Nbr	Vendor Name	Check Date	Check Amount
68948	MN OCCUPATIONAL HEALTH	03/03/2016	79.00
68949	MN PCS USERS' GROUP	03/03/2016	35.00
68950	MN PREMIER PUBLICATIONS	03/03/2016	981.00
68951	MINNESOTA REVENUE	03/03/2016	29.80
68952	MN STATE HIGH SCHOOL MATH LEAG	03/03/2016	42.74
68953	MN STATE UNIV MANKATO	03/03/2016	3,000.00
68954	MN ZOO	03/03/2016	440.00
68955	MOLITOR, JOYCE	03/03/2016	135.57
68956	MONTESSORI OUTLET	03/03/2016	416.57
68957	MOORE, CYNTHIA A	03/03/2016	632.00
68958	MOORHEAD MACHINERY & BOILER CO	03/03/2016	4,914.00
68959	MN OFFICE TECH GROUP	03/03/2016	179.67
68960	MN SCHOOL BOARDS ASSN	03/03/2016	175.00
68961	MSNA	03/03/2016	125.00
68962	MN SUPERINTENDENTS OFC PERSONN	03/03/2016	560.00
68963	MN SCHOOL SOCIAL WORKERS ASSN	03/03/2016	155.00
68964	MUMBLEAU, RICHARD THOMAS	03/03/2016	420.00
68965	NAC MECHANICAL & ELECTRICAL SE	03/03/2016	14,327.24
68966	NASCO	03/03/2016	369.78
68967	NASSEFF MECH CONTRACTORS	03/03/2016	2,114.25
68968	NCPERS MINNESOTA	03/03/2016	240.00
68969	NIENHUIS MONTESSORI USA INC	03/03/2016	166.00
68970	NORTH MEMORIAL OCCUPATIONAL ME	03/03/2016	126.00
68971	NORTHEAST METRO INTERMEDIATE D	03/03/2016	5,491.06
68972	Vendor Continued Check	03/03/2016	0.00
68973	NORTHERN LANDSCAPE & IRRIGATIO	03/03/2016	6,060.30
68974	NORTHFIELD, MARK	03/03/2016	75.00
68975	NUTRITIONAL SERVICE	03/03/2016	135.30
68976	NYBAKKE, KARI D	03/03/2016	13.00
68977	O'BRIEN, HEATHER	03/03/2016	12.00
68978	OFFICE DEPOT	03/03/2016	531.75
68979	OLSON, AMY	03/03/2016	13.00
68980	OLSON, DARRELL	03/03/2016	75.00
68981	OLSON, VICKI S	03/03/2016	329.60
68982	ON SITE SANITATION INC	03/03/2016	216.00
68983	ONENECK IT SOLUTIONS LLC	03/03/2016	525.00
68984	PARTS NOW ! LLC	03/03/2016	151.70
68985	PERFECTION LEARNING CORP	03/03/2016	230.23
68986	PERSONAL CHEF GREGS INHOME	03/03/2016	200.00
68987	PETERSEN, BILL	03/03/2016	62.00
68988	PETRICH, MELISSA	03/03/2016	145.00
68989	PICTURE THAT!	03/03/2016	116.00
68990	POSTMASTER	03/03/2016	225.00
68991	POSTMASTER	03/03/2016	4,200.00
68992	POVOLNY, JOYCE	03/03/2016	17.00
68993	PRESS PUBLICATIONS	03/03/2016	564.48
68994	PRIOR LAKE HIGH SCHOOL	03/03/2016	112.00
68995	PRO-ED INC	03/03/2016	191.35
68996	PRODUCTIVITY INC	03/03/2016	706.88
68997	R & R SPECIALTIES INC	03/03/2016	87.40

Check Nbr	Vendor Name	Check Date	Check Amount
68998	RAMSEY COUNTY LEAGUE OF LOCAL	03/03/2016	250.00
68999	RAMSEY COUNTY PARKS/REC DEPT	03/03/2016	3,050.00
69000	RASMUSSEN, ALLEN D	03/03/2016	6.50
69001	RATWIK ROSZAK & MALONEY PA	03/03/2016	3,343.80
69002	REALITYWORKS INC	03/03/2016	47.00
69003	RED BALLOON BOOKSHOP	03/03/2016	84.74
69004	REDWOOD TOXICOLOGY LABORATORY	03/03/2016	272.39
69005	REGENTS OF THE UNIV OF MN	03/03/2016	400.00
69006	REHBEIN TRANSIT CO INC	03/03/2016	244.80
69007	RICHARDSON, EUGENE	03/03/2016	81.00
69008	RIDDELL INC	03/03/2016	4,318.42
69009	ROBINETTE, VERONICA J	03/03/2016	15.00
69010	ROETTGER, DORIS	03/03/2016	18.00
69011	ROOF SPEC INC	03/03/2016	15,000.00
69012	RR DONNELLEY	03/03/2016	476.00
69013	SAFE AIR SYSTEMS LLC	03/03/2016	636.49
69014	SAFETY-KLEEN CORP	03/03/2016	350.82
69015	SAFEGWAY DRIVING SCHOOL	03/03/2016	6,300.00
69016	SALLIOTTE SEWING CO	03/03/2016	727.57
69017	SAM'S CLUB/SYNCHRONY BANK	03/03/2016	539.96
69018	SAM'S CLUB/SYNCHRONY BANK	03/03/2016	103.06
69019	SAM'S CLUB/SYNCHRONY BANK	03/03/2016	130.38
69020	SANDIFER, BRIAN	03/03/2016	81.00
69021	SARGENT-WELCH	03/03/2016	565.61
69022	SCENARIO LEARNING LLC	03/03/2016	4,975.00
69023	SCHINDLER ELEVATOR CORP	03/03/2016	737.58
69024	SCHOLASTIC BOOK FAIRS	03/03/2016	2,931.17
69025	SCHOOL SPECIALTY	03/03/2016	405.48
69026	SCHULTZ, BRENDA R	03/03/2016	70.00
69027	SCPA NASP ARCHERY TOURNAMENT	03/03/2016	405.00
69028	SEEVER, GRAY	03/03/2016	550.00
69029	SHIE, JEFFREY R	03/03/2016	138.00
69030	SMITH, BARBARA AV	03/03/2016	480.00
69031	SCHOOL NUTRITION ASSOC (SNA)	03/03/2016	47.00
69032	SNAP-ON	03/03/2016	221.55
69033	SNODDY, JASON	03/03/2016	57.00
69034	SPECIALTY PROMOTIONS	03/03/2016	999.75
69035	ST PAUL STAMP WORKS INC	03/03/2016	79.62
69036	STAFSHOLT, ANGELIKAH	03/03/2016	36.55
69037	STANDARD SPRING PARTS	03/03/2016	81.35
69038	STANGL, PAUL	03/03/2016	78.00
69039	STAR TRIBUNE	03/03/2016	111.80
69040	STUDENT SUPPLY	03/03/2016	461.02
69041	SUBWAY	03/03/2016	165.00
69042	SUCCESS BEYOND THE CLASSROOM	03/03/2016	80.00
69043	SUMMIT COMPANIES	03/03/2016	145.00
69044	SUNRISE PARK PTO	03/03/2016	1,500.00
69045	SWEDBACK, JULIE	03/03/2016	13.00
69046	SYNOVIA	03/03/2016	1,417.50
69047	TA SCHIFSKY & SONS INC	03/03/2016	25.06

Check Nbr	Vendor Name	Check Date	Check Amount
69048	TAMARACK NATURE CENTER	03/03/2016	156.00
69049	TEACHERS DISCOVERY	03/03/2016	263.78
69050	TEACHING STRATEGIES INC	03/03/2016	23,424.10
69051	TEAMWORKS INTERNATIONAL INC	03/03/2016	1,562.50
69052	TECH PARTS WAREHOUSE	03/03/2016	35.00
69053	THOMAS, MAC	03/03/2016	81.00
69054	THOMPSON, MARY	03/03/2016	156.00
69055	Vendor Continued Check	03/03/2016	0.00
69056	THYSSENKRUPP ELEVATOR CORP	03/03/2016	5,053.30
69057	TIGER OAK PUBLICATIONS	03/03/2016	675.00
69058	TRADE PRESS INC	03/03/2016	939.00
69059	TRANS-MISSISSIPPI BIO SUPPLY	03/03/2016	130.20
69060	T.R.F. SUPPLY CO	03/03/2016	146.90
69061	TRI-STATE BOBCAT	03/03/2016	871.14
69062	TRUSTED EMPLOYEES	03/03/2016	2,062.00
69063	TWIN CITY HARDWARE	03/03/2016	338.00
69064	TWIN CITY TRANSPORTATION INC	03/03/2016	119,769.10
69065	U.S. ENERGY SERVICES INC	03/03/2016	103,273.23
69066	UHL CO INC	03/03/2016	1,780.28
69067	UNIVERSITY OF MINNESOTA	03/03/2016	673.50
69068	UNIVERSITY OF MINNESOTA	03/03/2016	3,625.00
69069	UNIVERSITY OF MINNESOTA	03/03/2016	11,890.00
69070	THE UPS STORE #3299	03/03/2016	232.00
69071	US FOODS CULINARY EQUIP & SUPP	03/03/2016	90.97
69072	VENBURG TIRE CO	03/03/2016	176.40
69073	VERIZON WIRELESS	03/03/2016	1,499.88
69074	VIKING INDUSTRIAL CENTER	03/03/2016	387.00
69075	WAGNER, PETER J	03/03/2016	13.00
69076	WARD'S SCIENCE	03/03/2016	310.55
69077	WHITE BEAR FLORAL SHOP	03/03/2016	107.82
69078	WHITE BEAR GLASS INC	03/03/2016	450.00
69079	WBL ARCHERY	03/03/2016	656.00
69080	WHITE BEAR LAKE (CITY OF)	03/03/2016	2,510.00
69081	WBL PIZZA MAN	03/03/2016	160.69
69082	WELCOME WAGON	03/03/2016	440.64
69083	WESTERN PSYCHOLOGICAL SERVICES	03/03/2016	58.85
69084	WHITE, LOUIS	03/03/2016	75.00
69085	WILD MOUNTAIN	03/03/2016	2,101.00
69086	WILK, SHELLI	03/03/2016	15.00
69087	WIMER, MARY KATHRYN	03/03/2016	150.00
69088	WUSSLER, ROBERT	03/03/2016	5.99
69089	XCEL ENERGY	03/03/2016	95,073.55

342	Computer	Check(s) For a Total of	1,023,372.15
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Check Nbr	Vendor Name	Check Date	Check Amount
68650	ROOF SPEC INC	03/03/2016	8,400.00
1	Void	Check(s) For a Total of	8,400.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	342	Computer	Checks For a Total of	1,023,372.15
Total For	342	Manual, Wire Tran, ACH & Computer	Checks	1,023,372.15
Less	1	Voided	Checks For a Total of	8,400.00
			Net Amount	

Check Nbr	Vendor Name	Check Date	Check Amount
151600796	ACCIARI, NICOLE E	03/04/2016	120.30
151600797	BARTLETT, RYAN R	03/04/2016	51.30
151600798	BENTLEY, JULIE M	03/04/2016	54.99
151600799	CHAKOLIS, RICHARD A	03/04/2016	199.78
151600800	ELIAS, JENNIFER J	03/04/2016	123.56
151600801	ENGSTRAN, PAUL A	03/04/2016	40.00
151600802	FRAZER, THOMAS C	03/04/2016	48.00
151600803	FULTON, RYAN D	03/04/2016	24.00
151600804	GOERS, LINDA S	03/04/2016	1,215.00
151600805	GRUN, SUSAN L	03/04/2016	98.02
151600806	HIGGINS, SHEILA J	03/04/2016	47.97
151600807	HOEG, SCOTT A	03/04/2016	75.06
151600808	HOERNEMANN, WENDY S	03/04/2016	173.01
151600809	HOLMAN, DUSTIN D	03/04/2016	41.04
151600810	KAZMIERCZAK, WAYNE A	03/04/2016	668.50
151600811	KERBAGE, STEPHANIE A	03/04/2016	28.35
151600812	LAMWERS, LINDSAY M	03/04/2016	297.00
151600813	LARSON, SCOTT A	03/04/2016	94.99
151600814	LINDEMER, AMY JO	03/04/2016	101.28
151600815	LUND, BARBARA A	03/04/2016	41.69
151600816	MANN, KATHERINE L	03/04/2016	8.11
151600817	PASQUALINI, LISA M	03/04/2016	180.00
151600818	SALKOWICZ, JASON J	03/04/2016	35.00
151600819	SVIR, SARA A	03/04/2016	627.84
151600820	TROSKE, CARRIE L	03/04/2016	45.90
151600821	TUTTLE, JANE E P	03/04/2016	36.47
151600822	VANOVERBEKE, TAMERA S	03/04/2016	52.50
27	ACH	Check(s) For a Total of	4,529.66

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	27	ACH	Checks For a Total of	4,529.66
	0	Computer	Checks For a Total of	0.00
Total For	27	Manual, Wire Tran, ACH &	Computer Checks	4,529.66
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,529.66

Check Nbr	Vendor Name	Check Date	Check Amount
69090-	69094		VOID
69095	4 ACE PRODUCTIONS	03/14/2016	395.00
69096	AMERICAN UNITED LIFE	03/14/2016	71,645.53
69097	AMERIPRISE FINANCIAL SERVICES	03/14/2016	12,088.87
69098	GREAT LAKES HIGHER EDUC	03/14/2016	113.00
69099	Vendor Continued Check	03/14/2016	0.00
69100	GREATAMERICA FINANCIAL SERVICE	03/14/2016	1,459.70
69101	GREATER TWIN CITIES UNITED WAY	03/14/2016	202.50
69102	GURSTEL CHARGO ATTORNEYS AT LA	03/14/2016	65.00
69103	IUOE LOCAL 70	03/14/2016	2,331.89
69104	KONICA MINOLTA PREMIER FINANCE	03/14/2016	4,925.94
69105	MESSERLI & KRAMER PA	03/14/2016	389.71
69106	METROPOLITAN LIFE	03/14/2016	2,408.56
69107	SAM'S CLUB/SYNCHRONY BANK	03/14/2016	15.58
69108	SCHOOL SERVICE EMPLOYEES	03/14/2016	5,913.03
69109	STEWART, ZLIMEN & JUNGERS LTD	03/14/2016	212.00
69110	US DEPT OF EDUCATION	03/14/2016	481.80
69111	VANGUARD SMALL BUSINESS SERVIC	03/14/2016	29,206.16
69112	WBLA EDUCATIONAL FOUNDATION	03/14/2016	702.00
18	Computer	Check(s) For a Total of	132,556.27

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	18	Computer	Checks For a Total of	132,556.27
Total For	18	Manual, Wire Tran, ACH &	Computer Checks	132,556.27
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	132,556.27

Check Nbr	Vendor Name	Check Date	Check Amount
151600823	ANDERSON, CHRISTINA T	03/15/2016	611.97
151600824	ANDERSON, MELISSA KAY	03/15/2016	55.89
151600825	BOSCH, DONALD	03/15/2016	1,754.83
151600826	BREWER, ROBERT G	03/15/2016	2,529.05
151600827	CEBULLA, MICHELLE	03/15/2016	579.15
151600828	DERBY, SARA A	03/15/2016	429.27
151600829	DYMIT, MARIE S	03/15/2016	77.76
151600830	EGEMO, PATRICIA ANN	03/15/2016	38.88
151600831	GAMBONI, RICHARD A	03/15/2016	40.00
151600832	GARRISON, MARK S	03/15/2016	646.58
151600833	KASS, DONA MARIE	03/15/2016	77.39
151600834	KUEMMEL, JANEEN ELIZABETH	03/15/2016	369.00
151600835	LOVETT, MICHAEL J	03/15/2016	62.60
151600836	MELQUIST, NANCY J	03/15/2016	136.37
151600837	MENIER, MATTHEW M	03/15/2016	1,180.40
151600838	MURPHY, MOLLY C	03/15/2016	50.91
151600839	NELSON, ANGELA A	03/15/2016	1,582.82
151600840	NOHR, KATIE JO	03/15/2016	30.29
151600841	NORTON, EMILY L	03/15/2016	232.33
151600842	PAUL, SARA T	03/15/2016	376.81
151600843	PIERRE, CHRISTINA K	03/15/2016	688.75
151600844	ROSATI, DOMINIC G	03/15/2016	48.47
151600845	STEIG, HANNAH M	03/15/2016	38.88
151600846	SWANSON, SHANNON M	03/15/2016	87.80
151600847	TOUSSAINT, JANEL PHYLLIS	03/15/2016	61.56
151600848	VANOVERBEKE, TAMERA S	03/15/2016	311.05
151600849	WALD, TIMOTHY A	03/15/2016	1,420.60
151600850	WILLIAMS, LAURA L	03/15/2016	1,023.61
151600851	YOUNKER, KATHRYN R	03/15/2016	23.32
29	ACH	Check(s) For a Total of	14,566.34

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	29	ACH	Checks For a Total of	14,566.34
	0	Computer	Checks For a Total of	0.00
Total For	29	Manual, Wire Tran, ACH &	Computer Checks	14,566.34
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	14,566.34

Check Nbr	Vendor Name	Check Date	Check Amount
69113	4 ACE PRODUCTIONS	03/17/2016	345.00
69114	AARP DRIVER SAFETY PROGRAM	03/17/2016	580.00
69115	AARP DRIVER SAFETY PROGRAM	03/17/2016	485.00
69116	AARP DRIVER SAFETY PROGRAM	03/17/2016	500.00
69117	ABEE INC	03/17/2016	3,996.00
69118	ACCURATE LEARNING SYSTEMS CORP	03/17/2016	300.00
69119	ACDA OF MN	03/17/2016	120.00
69120	ACER SERVICE CORP	03/17/2016	119.99
69121	AED SUPERSTORE ALLIED 100 LCC	03/17/2016	103.95
69122	AEG MANAGEMENT TWN LLC	03/17/2016	552.00
69123	AFTON ALPS SKI AREA	03/17/2016	252.00
69124	AGROPUR INC	03/17/2016	19,645.20
69125	AMAZON	03/17/2016	178.65
69126	AMAZON	03/17/2016	174.60
69127	AMAZON	03/17/2016	834.10
69128	AMERICAN HEART ASSOCIATION	03/17/2016	571.00
69129	AMERICAN HEART ASSOCIATION	03/17/2016	50.00
69130	AMER RED CROSS	03/17/2016	1,846.00
69131	AMERIPRIDE SERVICES	03/17/2016	668.73
69132	ANDERSON'S	03/17/2016	67.37
69133	ARCH LANGUAGE NETWORK	03/17/2016	100.00
69134	ASL INTERPRETING SERVICES	03/17/2016	1,320.00
69135	ASTLEFORD EQUIPMENT CO	03/17/2016	23.89
69136	ASTLEFORD INTERNATIONAL TRUCKS	03/17/2016	953.50
69137	AUTISM PRODUCTS	03/17/2016	97.90
69138	BARNETT WB CHRYSLER JEEP DODGE	03/17/2016	1,927.91
69139	BARTHOLD	03/17/2016	1,537.25
69140	BATTERIES PLUS BULBS	03/17/2016	140.72
69141	BEST WESTERN WB COUNTRY INN	03/17/2016	928.00
69142	BUSINESS IMPACT GROUP	03/17/2016	308.75
69143	BIG RIVER GROUP LLC	03/17/2016	850.00
69144	BIG THRILL FACTORY	03/17/2016	100.00
69145	BILL WEIGEL SIGNS	03/17/2016	85.00
69146	BLICK ART MATERIALS	03/17/2016	215.19
69147	BLUE BELL ENTERPRISES INC	03/17/2016	6,584.10
69148	BLUE TARP FINANCIAL INC	03/17/2016	739.82
69149	BSN SPORTS	03/17/2016	90.98
69150	BUILDING RESTORATION CORPORATI	03/17/2016	1,840.00
69151	CARDWELL, EMILY	03/17/2016	724.50
69152	CATALYST SOURCING SOLUTIONS	03/17/2016	358.00
69153	CDW GOVERNMENT INC	03/17/2016	305.66
69154	CENTENNIAL HIGH SCHOOL ISD #12	03/17/2016	126.00
69155	CERTIFIED LABORATORIES	03/17/2016	740.86
69156	CHAMPION YOUTH	03/17/2016	976.50
69157	CINTAS CORP #470	03/17/2016	350.72
69158	CITI-CARGO & STORAGE CO INC	03/17/2016	85.00
69159	CJ DUFFY PAPER CO	03/17/2016	3,220.00
69160	COMCAST	03/17/2016	10.43
69161	COMCAST	03/17/2016	280.92
69162	COMMERICAL KITCHEN SERVICES	03/17/2016	256.18

Check Nbr	Vendor Name	Check Date	Check Amount
69163	CONNEY SAFETY	03/17/2016	310.94
69164	CONTINENTAL RESEARCH CORP	03/17/2016	2,712.17
69165	CUB FOODS OF WHITE BEAR TWSHP	03/17/2016	398.49
69166	CULLIGAN BOTTLED WATER	03/17/2016	26.00
69167	DECKER INC	03/17/2016	168.94
69168	DEGARDNER, RICK	03/17/2016	65.00
69169	DELL MARKETING LP	03/17/2016	460.00
69170	DELTA EDUCATION	03/17/2016	156.52
69171	DESIGNER SIGN SYSTEMS INC	03/17/2016	235.29
69172	DIVERSIFIED SNACK DISTRIBUTION	03/17/2016	1,973.00
69173	DONATELLI'S	03/17/2016	316.88
69174	DOOLEY, JESSICA L	03/17/2016	57.00
69175	DOOR SERVICE COMPANY	03/17/2016	1,128.00
69176	DORNFELD, MATT	03/17/2016	75.00
69177	DEFINITIVE TECHNOLOGY SOLUTION	03/17/2016	2,719.08
69178	DVS RENEWAL	03/17/2016	38.00
69179	EAST METRO INTEGRATION DIST 60	03/17/2016	20.00
69180	ECKROTH MUSIC	03/17/2016	190.63
69181	ECM PUBLISHERS INC	03/17/2016	1,036.00
69182	ECO-CARTRIDGE SOLUTIONS	03/17/2016	80.33
69183	EJAZZLINES.COM	03/17/2016	81.20
69184	ELMORE, MIRALTA ANJI	03/17/2016	4.99
69185	ENGSTRAN, STEVE	03/17/2016	1,110.00
69186	F&N OPERATIONS LLC	03/17/2016	1,251.95
69187	FASTENAL COMPANY	03/17/2016	173.11
69188	FEDEX	03/17/2016	57.33
69189	FESTIVAL FOODS-KNOWLAN'S	03/17/2016	688.22
69190	FINN SISU	03/17/2016	383.60
69191	FIRST STUDENT INC	03/17/2016	155,091.04
69192	FLINN SCIENTIFIC INC	03/17/2016	172.71
69193	FOREST LAKE HIGH SCHOOL	03/17/2016	102.00
69194	FRATTALONES HARDWARE STORES	03/17/2016	791.69
69195	GALLUP INC	03/17/2016	1,050.99
69196	GARDEN & ASSOCIATES INC	03/17/2016	625.00
69197	GEAR WEST SKI & RUN	03/17/2016	895.58
69198	GENE'S SERVICE	03/17/2016	544.16
69199	GENERAL PARTS LLC	03/17/2016	710.75
69200	GILLUND ENTERPRISES	03/17/2016	105.48
69201	GOLDCOM INC	03/17/2016	235.12
69202	GOPHER	03/17/2016	30.30
69203	Vendor Continued Check	03/17/2016	0.00
69204	Vendor Continued Check	03/17/2016	0.00
69205	GRAINGER	03/17/2016	3,635.49
69206	GRANDMA'S BAKERY INC	03/17/2016	81.87
69207	Vendor Continued Check	03/17/2016	0.00
69208	GREATAMERICA FINANCIAL SERVICE	03/17/2016	14,049.67
69209	GROTH MUSIC CO	03/17/2016	56.84
69210	GROUP TRAVEL PLANNERS	03/17/2016	25,067.00
69211	HALLBERG ENGINEERING INC	03/17/2016	23,215.00
69212	HALO TRANSPORTATION	03/17/2016	16,680.00

Check Nbr	Vendor Name	Check Date	Check Amount
69213	HEALTHPARTNERS MEDICAL GROUP	03/17/2016	1,250.00
69214	HERITAGE FOOD SERVICE GROUP	03/17/2016	190.17
69215	HOANG, CONG	03/17/2016	480.00
69216	HOGLUND BUS AND TRUCK CO	03/17/2016	14,786.80
69217	HOGLUND BUS & TRUCK CO	03/17/2016	4,537.54
69218	HOLMES, JEFF	03/17/2016	357.00
69219	HR SPECIALIST: MN EMPLOYMENT	03/17/2016	281.00
69220	HUERTH, MICHAEL	03/17/2016	1,285.20
69221	HUNNER, MARION	03/17/2016	200.00
69222	Vendor Continued Check	03/17/2016	0.00
69223	Vendor Continued Check	03/17/2016	0.00
69224	IFD	03/17/2016	46,447.87
69225	INNOVATIVE OFFICE SOLUTIONS	03/17/2016	4,591.06
69226	ION INC	03/17/2016	336.95
69227	ISD #622 COMMUNITY EDUC	03/17/2016	150.70
69228	ISD #742 ST CLOUD AREA SCHOOLS	03/17/2016	3,556.00
69229	J & R SCHOOL SUPPLIES	03/17/2016	289.50
69230	JIMMY'S CONFERENCE & BANQUET C	03/17/2016	1,089.26
69231	JOHN HENRY FOSTER MINNESOTA	03/17/2016	861.39
69232	JOHN PERRY STUDIO	03/17/2016	3,108.40
69233	JOHNSON, JUDITH ANN	03/17/2016	282.50
69234	JONELL, DAVID MATTHEW	03/17/2016	12.99
69235	JONES SCHOOL SUPPLY CO INC	03/17/2016	189.00
69236	JT ARCHITECTURAL SALES LLC	03/17/2016	890.00
69237	JUNIOR LIBRARY GUILD	03/17/2016	360.00
69238	JUVENILE DIABETES RESEARCH FOU	03/17/2016	50.00
69239	JW PEPPER & SON INC	03/17/2016	103.75
69240	KANCANS, KRISTINE LAURA	03/17/2016	75.00
69241	KARLSBURGER FOODS INC	03/17/2016	248.76
69242	KEYSTONE INTERPRETING SOLUTION	03/17/2016	16,609.30
69243	KIDCREATE STUDIO	03/17/2016	552.00
69244	KOFFLER SALES CO	03/17/2016	79.60
69245	KREKELBERG, KELLY	03/17/2016	312.54
69246	LAKELAND DOOR AND CONTRACTING	03/17/2016	454.45
69247	LANDS BEST FOODS	03/17/2016	2,991.65
69248	LANGUAGE LINE SERVICES	03/17/2016	57.89
69249	LENT, DARBY	03/17/2016	275.00
69250	LINDSAY, ANDIE M	03/17/2016	65.00
69251	LISA'S PHOTOGRAPHY	03/17/2016	57.00
69252	LOFFLER	03/17/2016	142.00
69253	MACKIN EDUCATIONAL RESOURCES	03/17/2016	665.84
69254	MADDENS ON GULL LAKE	03/17/2016	377.87
69255	MCDONOUGH'S WATERJETTING AND	03/17/2016	943.50
69256	MN COMMUNITY EDUC ASSOC (MCEA)	03/17/2016	199.00
69257	MCKNIGHT, ERIC	03/17/2016	57.00
69258	MEDICARE PREMIUM COLLECTION CT	03/17/2016	183.20
69259	MEDTOX LABORATORIES	03/17/2016	18.70
69260	METRO ECSU	03/17/2016	135.00
69261	MN FOOTBALL COACHES CLINIC	03/17/2016	500.00
69262	MID CITY SERVICES - INDUSTRIAL	03/17/2016	2,040.04

Check Nbr	Vendor Name	Check Date	Check Amount
69263	MIDWEST BUS PARTS INC	03/17/2016	264.26
69264	MIDWEST TECHNOLOGY PRODUCTS	03/17/2016	58.35
69265	MINVALCO INC	03/17/2016	558.10
69266	MN MUSIC EDUCATORS ASSOC	03/17/2016	165.00
69267	MN BRAIN INJURY ALLIANCE	03/17/2016	250.00
69268	MN DEPT OF LABOR & INDUSTRY	03/17/2016	100.00
69269	MN ELEVATOR INC	03/17/2016	307.75
69270	MN SCHOOL COUNSELORS ASSOC	03/17/2016	80.00
69271	MN STATE INDUSTRIES	03/17/2016	122.95
69272	MN WHITEWATER LLC	03/17/2016	627.00
69273	Vendor Continued Check	03/17/2016	0.00
69274	Vendor Continued Check	03/17/2016	0.00
69275	MNAEYC	03/17/2016	1,439.00
69276	MOORHEAD MACHINERY & BOILER CO	03/17/2016	574.25
69277	MURPHY CONSTRUCTION SERVICES	03/17/2016	35,980.00
69278	NAC MECHANICAL & ELECTRICAL SE	03/17/2016	325.70
69279	NAPA AUTO PARTS	03/17/2016	38.67
69280	NASCO	03/17/2016	31.38
69281	NASSEFF MECH CONTRACTORS	03/17/2016	6,565.27
69282	NESS ELECTRONICS INC	03/17/2016	993.32
69283	NORTH CENTRAL TRUCK EQUIPMENT	03/17/2016	3,617.57
69284	NORTH STAR BANK	03/17/2016	7,585.00
69285	NORTH SUBURBAN TOWING	03/17/2016	500.00
69286	NORTHEAST METRO INTERMEDIATE D	03/17/2016	71,751.98
69287	OFFICE DEPOT	03/17/2016	264.78
69288	ORDWAY CENTER FOR PERFORMING	03/17/2016	539.00
69289	OXYGEN SERVICE CO INC	03/17/2016	8.41
69290	PETERSON BROS ROOFING & CONST	03/17/2016	2,524.28
69291	PLAYBILL INC	03/17/2016	1,070.00
69292	PRAXAIR DISTRIBUTION INC	03/17/2016	142.30
69293	PREMIUM WATERS INC	03/17/2016	113.70
69294	PUGLEASA	03/17/2016	327.95
69295	R & R SPECIALTIES INC	03/17/2016	138.00
69296	RAMSEY COUNTY	03/17/2016	7,570.00
69297	RAMSEY COUNTY PARKS/REC DEPT	03/17/2016	420.00
69298	REBYL SPORTS INC	03/17/2016	1,032.00
69299	REDWOOD TOXICOLOGY LABORATORY	03/17/2016	336.40
69300	REGENTS OF THE UNIV OF MN	03/17/2016	150.00
69301	REGION 4AA	03/17/2016	5,836.00
69302	REHBEIN TRANSIT CO INC	03/17/2016	35,500.00
69303	REPUBLIC SERVICES #899	03/17/2016	10,577.74
69304	RICOH AMERICAS CORP	03/17/2016	450.96
69305	RM COTTON COMPANY	03/17/2016	453.50
69306	ROGER VADNAIS PLUMBING	03/17/2016	301.00
69307	ROOF SPEC INC	03/17/2016	7,000.00
69308	ROSE CITY SIGN	03/17/2016	165.56
69309	RUDE, LISA M	03/17/2016	375.00
69310	SAFEGWAY DRIVING SCHOOL	03/17/2016	9,450.00
69311	SAM'S CLUB/SYNCHRONY BANK	03/17/2016	325.55
69312	SAM'S CLUB/SYNCHRONY BANK	03/17/2016	78.42

Check Nbr	Vendor Name	Check Date	Check Amount
69313	SCHMITT MUSIC COMPANY	03/17/2016	67.00
69314	SCHOLASTIC INC	03/17/2016	67.55
69315	SCHOOL SPECIALTY	03/17/2016	310.24
69316	SEBASTIANO FIONNA	03/17/2016	41.30
69317	SEBCO BOOKS	03/17/2016	2,217.90
69318	SEEVER, GRAY	03/17/2016	165.00
69319	SHOREVIEW COMMUNITY CENTER	03/17/2016	347.30
69320	Vendor Continued Check	03/17/2016	0.00
69321	Vendor Continued Check	03/17/2016	0.00
69322	SCHOOL NUTRITION ASSOC (SNA)	03/17/2016	402.00
69323	SOLBERG, BEVERLY JEAN	03/17/2016	660.00
69324	SPANISH SPECIALISTS AND CONSUL	03/17/2016	95.00
69325	ST PAUL CITY OF	03/17/2016	330.00
69326	STAPLES ADVANTAGE	03/17/2016	2,573.78
69327	STAR TRIBUNE	03/17/2016	39.00
69328	STARFALL PUBLICATIONS	03/17/2016	270.00
69329	STATE SUPPLY CO	03/17/2016	496.06
69330	STB	03/17/2016	400.00
69331	STENDLUND, TERRI	03/17/2016	161.88
69332	SUBWAY	03/17/2016	91.00
69333	SVL SERVICE CORPORATION	03/17/2016	1,002.09
69334	TAMARACK NATURE CENTER	03/17/2016	330.00
69335	THINK THROUGH LEARNING INC	03/17/2016	400.00
69336	THOMSON REUTERS	03/17/2016	396.00
69337	TIERNEY BROTHERS INC	03/17/2016	1,625.00
69338	TIES	03/17/2016	450.00
69339	TIGER OAK PUBLICATIONS	03/17/2016	675.00
69340	TRADE PRESS INC	03/17/2016	2,835.90
69341	TREASURED TRANSPORTATION	03/17/2016	16,546.00
69342	TRIO SUPPLY COMPANY	03/17/2016	9,232.85
69343	TROJES	03/17/2016	102.12
69344	TRUCK UTILITIES MFG CO	03/17/2016	250.50
69345	TSBL DISTRIBUTING	03/17/2016	27.00
69346	TWIN CITY HARDWARE	03/17/2016	253.50
69347	TWIN CITY TEES	03/17/2016	141.96
69348	TWIN PINES IMPRINTING	03/17/2016	113.00
69349	UKPOKOLO, ANITA IVY	03/17/2016	75.00
69350	US FOODS CULINARY EQUIP & SUPP	03/17/2016	146.64
69351	VERIZON WIRELESS	03/17/2016	61.03
69352	VIKING ELECTRIC SUPPLY	03/17/2016	2,691.12
69353	WHITE BEAR CENTER FOR THE ARTS	03/17/2016	10,776.00
69354	WHITE BEAR TOWNSHIP	03/17/2016	1,460.56
69355	WHITE BEAR AREA CHAMBER	03/17/2016	60.00
69356	WHITE BEAR LAKE CITY	03/17/2016	48.00
69357	WHITE BEAR LAKE (CITY OF)	03/17/2016	3,662.95
69358	WHITE BEAR LAKE ROTARY CLUB	03/17/2016	231.50
69359	WELLNER LAW PLLC	03/17/2016	500.00
69360	WESTLUND, JILL	03/17/2016	2,629.00
69361	WHITCOMBS ARCHERY	03/17/2016	276.00
69362	WL HALL COMPANY	03/17/2016	8,614.65

Check Nbr	Vendor Name	Check Date	Check Amount
69363	THE WORKS	03/17/2016	1,120.00
69364	WORLD'S FINEST CHOCOLATE INC	03/17/2016	1,650.00
69365	XEROX FINANCIAL SERVICES	03/17/2016	330.34
69366	YMCA OF THE GREATER TWIN CITIE	03/17/2016	90,406.04
254	Computer	Check(s) For a Total of	813,394.01

Check Nbr	Vendor Name	Check Date	Check Amount
64247	EARTH NETWORKS	03/17/2016	0.00
67069	FIRST STUDENT INC	03/17/2016	0.00
68183	FIRST STUDENT INC	03/17/2016	0.00
68498	FIRST STUDENT INC	03/17/2016	0.00
68616	O'REILLY AUTOMOTIVE INC	03/17/2016	0.00
151600036	DESMET, KELLY R	03/17/2016	0.00
151600052	PODGORSKI, CARRIE J	03/17/2016	0.00
151600061	SOKOLOWSKI, KELLY S	03/17/2016	0.00
151600081	GRIPENTROG, TRACY A	03/17/2016	0.00
151600106	REED, TAMMY L	03/17/2016	0.00
151600112	STREIFF, CHRISTINA D	03/17/2016	0.00
151600121	YANG, CHA T	03/17/2016	0.00
151600736	REED, TAMMY L	03/17/2016	0.00
13	Manual	Check(s) For a Total of	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
67793	DVS RENEWAL	03/17/2016	38.00
68313	RAMSEY COUNTY PARKS/REC DEPT	03/17/2016	626.66
68832	DORNFELD, MARK	03/17/2016	75.00
3	Void	Check(s) For a Total of	739.66

	13	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	254	Computer	Checks For a Total of	813,394.01
Total For	267	Manual, Wire Tran, ACH &	Computer Checks	813,394.01
Less	3	Voided	Checks For a Total of	739.66
			Net Amount	812,654.35

Check Nbr	Vendor Name	Check Date	Check Amount
69367	BENCHMARK EDUCATION COMPANY	03/18/2016	2,475.00
69368	CAPITAL ONE COMMERCIAL	03/18/2016	77.03
69369	POSTMASTER	03/18/2016	1,000.00
3	Computer	Check(s) For a Total of	3,552.03

Check Nbr	Vendor Name	Check Date	Check Amount
69225	INNOVATIVE OFFICE SOLUTIONS	03/18/2016	0.00
1	Manual	Check(s) For a Total of	0.00

	1	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	3,552.03
Total For	4	Manual, Wire Tran, ACH &	Computer Checks	3,552.03
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	3,552.03

Check Nbr	Vendor Name	Check Date	Check Amount
69370-69371		03/24/2016	VOID
69372	INTERNAL REVENUE SERVICE	03/24/2016	545.38
69373	NORTHFIELD LINES	03/24/2016	2,235.10
2	Computer	Check(s) For a Total of	2,780.48

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
2	Computer	Checks For a Total of	2,780.48
Total For	2	Manual, Wire Tran, ACH & Computer Checks	2,780.48
Less	0	Voided	0.00
		Net Amount	2,780.48

Check Nbr	Vendor Name	Check Date	Check Amount
151600852	ANDERSON, CHRISTINA T	03/29/2016	281.41
151600853	ANDERSON, MARGARET ANN	03/29/2016	560.32
151600854	ATKINS, SARAH A	03/29/2016	85.78
151600855	BERNIER, CARYN S	03/29/2016	156.33
151600856	BISKE, EMILY R	03/29/2016	37.99
151600857	BOWERMASTER, TRACI G	03/29/2016	96.12
151600858	CHRISTENSEN, JOSEPH C	03/29/2016	67.14
151600859	CROCK, STEPHANIE L	03/29/2016	215.99
151600860	DOUGHTY, BRYAN P	03/29/2016	132.10
151600861	DUSTIN, JOSEPH J	03/29/2016	133.32
151600862	EDBERG, REBECCA J	03/29/2016	360.50
151600863	FROILAND, JANE C	03/29/2016	127.79
151600864	GAMBONI, RICHARD A	03/29/2016	19.99
151600865	GIESE, RACHEL M	03/29/2016	107.73
151600866	GRATZ, MICHELLE C	03/29/2016	38.18
151600867	GROPPOLI, KADI L	03/29/2016	264.21
151600868	GRUN, SUSAN L	03/29/2016	63.89
151600869	JAMIESON, SARAH A	03/29/2016	585.00
151600870	KEESE, JENNIFER R	03/29/2016	175.23
151600871	KEMPENICH, STEVEN M	03/29/2016	29.97
151600872	KNUTSON, CASSANDRA M	03/29/2016	60.69
151600873	KONOP, KRISTEN M	03/29/2016	755.24
151600874	KUEMMEL, JANEEN ELIZABETH	03/29/2016	27.05
151600875	LAMWERS, LINDSAY M	03/29/2016	43.01
151600876	LEHN, BRIDGET N	03/29/2016	346.14
151600877	LEIBEL, KARI A	03/29/2016	117.80
151600878	LEMIEUX, TAMARA M	03/29/2016	108.81
151600879	LOCKWOOD, KEITH H	03/29/2016	158.00
151600880	MEUWISSEN, PAUL WILLIAM	03/29/2016	96.39
151600881	MILES, MARY T	03/29/2016	965.30
151600882	NASVIK, CRAIG S	03/29/2016	100.00
151600883	NORDWALL, ERIK T	03/29/2016	22.13
151600884	PAULSON, THOMAS M	03/29/2016	94.98
151600885	PERRON, PAULA H	03/29/2016	150.00
151600886	PLASTER, MARK ANTHONY	03/29/2016	83.70
151600887	PRATT, JONATHAN W	03/29/2016	300.00
151600888	PRISSEL, JESSIE L	03/29/2016	82.68
151600889	PUODZIUNAS, DIANE M	03/29/2016	26.75
151600890	QIN, YUEFIN	03/29/2016	659.18
151600891	SCHERBER, KRISTINA L	03/29/2016	99.44
151600892	SCHMIDT, HEATHER RAE	03/29/2016	107.04
151600893	SKOGEN, MATTHEW K	03/29/2016	120.00
151600894	STEADLAND, KEITH DAVID	03/29/2016	60.00
151600895	STUMO, ERIN R	03/29/2016	136.29
151600896	SWENSON, CYNTHIA L	03/29/2016	72.90
151600897	VASKE, MARY M	03/29/2016	644.98
151600898	WEISSMAN, EVAN J	03/29/2016	975.00
151600899	YOUNKER, KATHRYN R	03/29/2016	131.50

48	ACH	Check(s) For a Total of	10,083.99
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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	48	ACH	Checks For a Total of	10,083.99
	0	Computer	Checks For a Total of	0.00
Total For	48	Manual, Wire Tran, ACH &	Computer Checks	10,083.99
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	10,083.99

Check Nbr	Vendor Name	Check Date	Check Amount
69374	AMERICAN UNITED LIFE	03/29/2016	71,849.39
69375	AMERICAN UNITED LIFE	03/29/2016	10,500.00
69376	AMERIPRISE FINANCIAL SERVICES	03/29/2016	12,088.87
69377	GREAT LAKES HIGHER EDUC	03/29/2016	129.66
69378	GREATER TWIN CITIES UNITED WAY	03/29/2016	202.50
69379	GURSTEL CHARGO ATTORNEYS AT LA	03/29/2016	254.00
69380	IUOE LOCAL 70	03/29/2016	2,301.48
69381	MESSERLI & KRAMER PA	03/29/2016	357.29
69382	METROPOLITAN LIFE	03/29/2016	2,408.56
69383	RAUSCH, STURM, ISRAEL,	03/29/2016	37.00
69384	SCHOOL SERVICE EMPLOYEES	03/29/2016	5,867.68
69385	STEWART, ZLIMEN & JUNGERS LTD	03/29/2016	212.00
69386	US DEPT OF EDUCATION	03/29/2016	501.25
69387	VANGUARD SMALL BUSINESS SERVIC	03/29/2016	29,206.16
69388	WBLA EDUCATIONAL FOUNDATION	03/29/2016	702.00
15 Computer Check(s) For a Total of			136,617.84

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	15	Computer	Checks For a Total of	136,617.84
Total For	15	Manual, Wire Tran, ACH &	Computer Checks	136,617.84
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	136,617.84

Check Nbr	Vendor Name	Check Date	Check Amount
69389	1ST AYD CORP	03/31/2016	179.21
69390	AARP DRIVER SAFETY PROGRAM	03/31/2016	165.00
69391	ABSOLUTE INK	03/31/2016	2,646.00
69392	ADVANCED WIRELESS COMMUNICATIO	03/31/2016	94.45
69393	AMAZON	03/31/2016	115.96
69394	AMAZON	03/31/2016	254.13
69395	AMAZON	03/31/2016	217.64
69396	AMAZON	03/31/2016	1,069.16
69397	AMAZON	03/31/2016	147.21
69398	AMAZON	03/31/2016	310.86
69399	AMAZON	03/31/2016	432.83
69400	AMAZON	03/31/2016	225.87
69401	AMAZON	03/31/2016	192.74
69402	AMAZON	03/31/2016	236.25
69403	AMAZON	03/31/2016	117.60
69404	AMAZON	03/31/2016	241.81
69405	AMAZON	03/31/2016	3,684.64
69406	AMER CANCER SOCIETY-HOPE LODGE	03/31/2016	850.00
69407	ANDERSON, NANCY	03/31/2016	32.00
69408	APPLE COMPUTER INC	03/31/2016	7,664.00
69409	ARCADE ASPHALT CO	03/31/2016	12,250.00
69410	ARCH LANGUAGE NETWORK	03/31/2016	1,675.00
69411	ASL INTERPRETING SERVICES	03/31/2016	480.00
69412	ASSETGENIE INC	03/31/2016	352.00
69413	ASTLEFORD INTERNATIONAL TRUCKS	03/31/2016	1,078.49
69414	AUGSBURG COLLEGE	03/31/2016	25.00
69415	AUTONATION FORD WBL	03/31/2016	471.76
69416	BARNETT WB CHRYSLER JEEP DODGE	03/31/2016	44.80
69417	BATTERIES PLUS BULBS	03/31/2016	155.40
69418	BAUDVILLE	03/31/2016	175.93
69419	BEHLOW, DAVID	03/31/2016	215.12
69420	BEKI COOKS CAKES	03/31/2016	120.00
69421	BENDER, CARMEN	03/31/2016	280.00
69422	BEST BUY BUSINESS ADVANTAGE AC	03/31/2016	359.97
69423	BEST WESTERN KELLY INN	03/31/2016	211.26
69424	BLICK ART MATERIALS	03/31/2016	185.60
69425	BUSINESS & LEGAL REPORTS INC	03/31/2016	479.00
69426	BLUEBIRD SCREEN PRINT	03/31/2016	874.19
69427	BOSCH, NICHOLAS SAMUEL	03/31/2016	10.00
69428	BOYER TRUCKS	03/31/2016	624.66
69429	BRAINPOP LLC	03/31/2016	1,695.00
69430	THE BUG COMPANY	03/31/2016	65.00
69431	CDW GOVERNMENT INC	03/31/2016	1,750.59
69432	CENTURY COLLEGE	03/31/2016	5,500.00
69433	CHAPLIN, JOHN	03/31/2016	41.00
69434	THE CHILDREN'S THEATRE COMPANY	03/31/2016	680.00
69435	CINIS, TERESA ANN	03/31/2016	508.42
69436	CJ DUFFY PAPER CO	03/31/2016	3,519.00
69437	CLIA LABORATORY PROGRAM	03/31/2016	150.00
69438	COBORNS DELIVERS	03/31/2016	113.56

Check Nbr	Vendor Name	Check Date	Check Amount
69439	COMCAST	03/31/2016	5.26
69440	COMMERICAL KITCHEN SERVICES	03/31/2016	766.00
69441	COMPASS MINERALS	03/31/2016	1,677.62
69442	Vendor Continued Check	03/31/2016	0.00
69443	CONNEY SAFETY	03/31/2016	525.04
69444	CONTINENTAL CLAY CO	03/31/2016	1,193.69
69445	CUB FOODS OF WHITE BEAR TWSHP	03/31/2016	322.88
69446	CUMMINS NPOWER LLC	03/31/2016	1,519.25
69447	DAKOTA TRUCK UNDERWRITERS	03/31/2016	57,671.00
69448	DELTA EDUCATION	03/31/2016	152.09
69449	DIAMOND VOGEL PAINT CENTER	03/31/2016	336.52
69450	DICK POND ATHLETICS	03/31/2016	347.25
69451	DOMINOS PIZZA	03/31/2016	93.45
69452	DOOR SERVICE COMPANY	03/31/2016	442.00
69453	DOUGS POWER EQUIPMENT	03/31/2016	57.23
69454	DEFINITIVE TECHNOLOGY SOLUTION	03/31/2016	1,071.82
69455	DEFINITIVE TECHNOLOGY SOLUTION	03/31/2016	1,064.00
69456	EAST METRO INTEGRATION DIST 60	03/31/2016	39,837.50
69457	EAST RIDGE HIGH SCHOOL	03/31/2016	200.00
69458	ECKROTH MUSIC	03/31/2016	189.48
69459	EDMENTUM	03/31/2016	898.00
69460	EXTENDED DAY	03/31/2016	620.00
69461	FAIRVIEW	03/31/2016	660.00
69462	FASTENAL COMPANY	03/31/2016	234.08
69463	FEDEX	03/31/2016	51.90
69464	FESTIVAL FOODS-KNOWLAN'S	03/31/2016	317.16
69465	FIRST STUDENT INC	03/31/2016	217.09
69466	THE FITNESS SHOPPE	03/31/2016	4,650.00
69467	FLINN SCIENTIFIC INC	03/31/2016	592.34
69468	FOLLETT SCHOOL SOLUTIONS INC	03/31/2016	369.85
69469	FRONTLINE TECHNOLOGIES GROUP	03/31/2016	3,145.00
69470	FRONTRUNNER EVENTS	03/31/2016	660.00
69471	GALLAGHERS NORTHWESTERN TIRE C	03/31/2016	3,480.78
69472	GARDEN & ASSOCIATES INC	03/31/2016	70.00
69473	GENERAL PARTS LLC	03/31/2016	185.00
69474	GILL, PATRICIA C	03/31/2016	180.00
69475	GOLDCOM INC	03/31/2016	934.15
69476	GOODSOURCE SOLUTIONS	03/31/2016	4,156.92
69477	GOPHER	03/31/2016	1,017.55
69478	GRAFFIC TRAFFIC LLC	03/31/2016	1,837.00
69479	GRAINGER	03/31/2016	988.09
69480	GREAT GARAGE DOOR CO	03/31/2016	281.53
69481	GREAT LAKES SPORTS	03/31/2016	191.33
69482	GREATAMERICA FINANCIAL SERVICE	03/31/2016	1,267.78
69483	GREEN CONSTRUCTION SERVICES	03/31/2016	28,501.81
69484	GROTH MUSIC CO	03/31/2016	126.00
69485	GUTIERREZ, CECILIA	03/31/2016	3.99
69486	HEALTHPARTNERS	03/31/2016	199,827.31
69487	HEINEMANN	03/31/2016	38.00
69488	HENRY, GINA	03/31/2016	105.00

Check Nbr	Vendor Name	Check Date	Check Amount
69489	HERITAGE FOOD SERVICE GROUP	03/31/2016	46.52
69490	HUERTH, MICHAEL	03/31/2016	1,285.20
69491	IDC AUTOMATIC	03/31/2016	142.63
69492	INNOVATIVE OFFICE SOLUTIONS	03/31/2016	84.46
69493	ISD #712	03/31/2016	7,975.20
69494	J & R SCHOOL SUPPLIES	03/31/2016	129.00
69495	JAYTECH INC	03/31/2016	1,324.80
69496	JONES SCHOOL SUPPLY CO INC	03/31/2016	306.05
69497	JUNIOR LIBRARY GUILD	03/31/2016	476.52
69498	JW PEPPER & SON INC	03/31/2016	44.85
69499	KATH FUEL OIL SERVICE CO	03/31/2016	13,057.00
69500	KEYSTONE INTERPRETING SOLUTION	03/31/2016	114.00
69501	KIMBALL MIDWEST	03/31/2016	139.92
69502	KONICA MINOLTA PREMIER FINANCE	03/31/2016	4,925.94
69503	KOWALSKIS MARKET	03/31/2016	21.40
69504	Vendor Continued Check	03/31/2016	0.00
69505	KRAFT CONTRACTING & MECHANICAL	03/31/2016	4,107.45
69506	KULLY SUPPLY COMPANY	03/31/2016	1,427.60
69507	LAKE SHORE LEARNING MATERIALS	03/31/2016	79.98
69508	LANSIQUOT, BERNARD	03/31/2016	6.50
69509	LEARNING OPPORTUNITIES INC	03/31/2016	154.01
69510	LOFFLER	03/31/2016	139.00
69511	MAAP STARS	03/31/2016	715.00
69512	MN ASSOC FOR CHILDREN'S MENTAL	03/31/2016	379.00
69513	MAD SCIENCE OF MINNESOTA	03/31/2016	672.00
69514	Vendor Continued Check	03/31/2016	0.00
69515	Vendor Continued Check	03/31/2016	0.00
69516	MADISON NATIONAL LIFE	03/31/2016	44,137.95
69517	MAHS/MASC	03/31/2016	545.00
69518	MARCUS OAKDALE CINEMAS	03/31/2016	593.09
69519	MCDONOUGH'S WATERJETTING AND	03/31/2016	7,691.58
69520	MEDICARE PREMIUM COLLECTION CT	03/31/2016	365.40
69521	METRO ECSU	03/31/2016	310.00
69522	MHC CULINARY GROUP	03/31/2016	3,785.12
69523	MIDWEST SPEC INSTRUMENTS	03/31/2016	4,431.39
69524	MINVALCO INC	03/31/2016	425.92
69525	MN DNR OMB	03/31/2016	387.08
69526	MN HISTORICAL SOCIETY	03/31/2016	1,756.00
69527	MN POLLUTION CONTROL AGENCY	03/31/2016	108.45
69528	MN SECRETARY OF STATE - NOTARY	03/31/2016	120.00
69529	MN STATE COLLEGES & UNIV	03/31/2016	50.00
69530	MN ASSOC FOR FAMILY & EARLY ED	03/31/2016	235.00
69531	MOORE, CYNTHIA A	03/31/2016	632.00
69532	MN SCHOOL COUNSELORS ASSOC	03/31/2016	200.00
69533	NAC MECHANICAL & ELECTRICAL SE	03/31/2016	902.15
69534	NASSEFF MECH CONTRACTORS	03/31/2016	1,347.71
69535	NATL RECOGNITION PRODUCTS	03/31/2016	737.46
69536	NCB-SCI NASP	03/31/2016	760.00
69537	NCPERS MINNESOTA	03/31/2016	240.00
69538	NORCENTRONIX DISTRIBUTING	03/31/2016	232.00

Check Nbr	Vendor Name	Check Date	Check Amount
69539	NORTHEAST METRO INTERMEDIATE D	03/31/2016	119,042.51
69540	NORTHLAND APPLIANCE SERVICE	03/31/2016	656.36
69541	O'REILLY AUTOMOTIVE INC	03/31/2016	792.58
69542	OFFICE DEPOT	03/31/2016	315.58
69543	ON SITE SANITATION INC	03/31/2016	306.31
69544	ONENECK IT SOLUTIONS LLC	03/31/2016	525.00
69545	ORIENTAL TRADING CO INC	03/31/2016	184.96
69546	OXYGEN SERVICE CO INC	03/31/2016	795.72
69547	PADELFOORD PACKET BOAT CO	03/31/2016	669.75
69548	PANDYA, BRIJESH NUTAN	03/31/2016	71.35
69549	PAR INC	03/31/2016	318.60
69550	PETERSON BROS ROOFING & CONST	03/31/2016	577.97
69551	PETTY CINDY	03/31/2016	20.95
69552	PEZZO PIZZERIA	03/31/2016	2,102.26
69553	PHOENIX ALTERNATIVES INC	03/31/2016	94.50
69554	PICKETT, BRANDON LEE	03/31/2016	11.00
69555	PITNEY BOWES PURCHASE POWER	03/31/2016	108.99
69556	PITNEY BOWES INC	03/31/2016	271.00
69557	PLADSON ENVIRONMENTAL INC	03/31/2016	760.00
69558	POLAR CHEVROLET MAZDA	03/31/2016	57.54
69559	POST, JODY	03/31/2016	95.80
69560	POVOLNY, KATHLEEN	03/31/2016	60.00
69561	POWER LIFT INC	03/31/2016	420.00
69562	PRESS PUBLICATIONS	03/31/2016	94.08
69563	PRESTIGE PROD/WB DANCE CENTER	03/31/2016	760.00
69564	PUBLIC EMP RETIREMENT ASSOC	03/31/2016	421.93
69565	QUAST, DAKOTA MELVIN	03/31/2016	7.00
69566	RADEBAUGH, SEAN CHRISTOPHER	03/31/2016	14.75
69567	Vendor Continued Check	03/31/2016	0.00
69568	Vendor Continued Check	03/31/2016	0.00
69569	RAMSEY COUNTY	03/31/2016	9,303.46
69570	READ NATURALLY INC	03/31/2016	199.00
69571	RICOH AMERICAS CORP	03/31/2016	473.51
69572	RIDDELL INC	03/31/2016	2,450.48
69573	RIGHT-WAY CAULKING INC	03/31/2016	1,429.30
69574	RUOHOMAKI, TERESA M	03/31/2016	36.27
69575	RUPP ANDERSON SQUIRES & WALDSP	03/31/2016	11,166.28
69576	SAM'S CLUB/SYNCHRONY BANK	03/31/2016	41.52
69577	SCHMITT MUSIC COMPANY	03/31/2016	228.00
69578	SCHOLASTIC BOOK FAIRS	03/31/2016	3,542.78
69579	SCHOLASTIC BOOK CLUBS INC	03/31/2016	100.00
69580	SCHOLASTIC READING CLUB	03/31/2016	27.50
69581	SCHOOL CHECK IN	03/31/2016	275.00
69582	SCHOOL SERVICE INC	03/31/2016	174.72
69583	SCIENCE NEWS	03/31/2016	39.95
69584	SEBCO BOOKS	03/31/2016	134.85
69585	SENART, ADAM T	03/31/2016	65.00
69586	SENTRY SYSTEMS INC	03/31/2016	135.00
69587	SKY ZONE INDOOR TRAMPOLINE PAR	03/31/2016	100.00
69588	SCHOOL NUTRITION ASSOC (SNA)	03/31/2016	60.00

Check Nbr	Vendor Name	Check Date	Check Amount
69589	SNAP-ON	03/31/2016	468.70
69590	SOUTHWEST BINDING & LAMINATING	03/31/2016	353.04
69591	ST PAUL PIONEER PRESS	03/31/2016	171.60
69592	STEINBRECHER PAINTING INC	03/31/2016	4,414.45
69593	SUMMIT COMPANIES	03/31/2016	354.10
69594	SUPREME SCHOOL SUPPLY CO	03/31/2016	47.12
69595	SURPLUS SERVICES	03/31/2016	77.50
69596	SWANSON, STEPHEN	03/31/2016	390.00
69597	TAWNEY, NATALIE CAROL	03/31/2016	15.95
69598	TELIN TRANSPORTATION GROUP LLC	03/31/2016	390.00
69599	THREE RIVERS PARK DISTRICT	03/31/2016	100.00
69600	TRADE PRESS INC	03/31/2016	778.00
69601	TREASURED TRANSPORTATION	03/31/2016	18,708.00
69602	TRIARCO	03/31/2016	93.13
69603	U.S. ENERGY SERVICES INC	03/31/2016	83,137.66
69604	UHL CO INC	03/31/2016	582.30
69605	UNIVERSITY OF MINNESOTA	03/31/2016	1,305.00
69606	UNIVERSITY OF MN	03/31/2016	311.94
69607	THE UPS STORE #3299	03/31/2016	219.00
69608	US FOODS CULINARY EQUIP & SUPP	03/31/2016	9.89
69609	VERIZON WIRELESS	03/31/2016	96.84
69610	VITAL AGING NETWORK	03/31/2016	100.00
69611	WALLRICH, DEREK PHILIP	03/31/2016	8.00
69612	WALTERS REBUILDERS	03/31/2016	479.90
69613	WARGO NATURE CENTER	03/31/2016	285.00
69614	WHITE BEAR CENTER FOR THE ARTS	03/31/2016	9,450.00
69615	WHITE BEAR LOCKSMITH INC	03/31/2016	60.90
69616	WELLNER LAW PLLC	03/31/2016	100.00
69617	WEMPLE, JAKE	03/31/2016	75.00
69618	WESTLUND, JILL	03/31/2016	1,144.00
69619	WINDSHIFT LLC	03/31/2016	406.00
69620	WINNING EDGE SEMINARS	03/31/2016	1,500.00
69621	WL HALL COMPANY	03/31/2016	3,203.47
69622	WORLD'S FINEST CHOCOLATE INC	03/31/2016	1,560.00
69623	WTG TERRAZZO & TILE INC	03/31/2016	6,750.00
69624	X-GRAIN SPORTSWEAR	03/31/2016	490.00
69625	XCEL ENERGY	03/31/2016	92,200.68
69626	YOGA DEVOTION LLC	03/31/2016	900.00
69627	YOUTH ENRICHMENT LEAGUE	03/31/2016	2,990.00
239	Computer	Check(s) For a Total of	917,061.46

Check Nbr	Vendor Name	Check Date	Check Amount
67603	NCPERS MINNESOTA	03/31/2016	0.00
67957	O'REILLY AUTOMOTIVE INC	03/31/2016	0.00
68616	O'REILLY AUTOMOTIVE INC	03/31/2016	0.00
68968	NCPERS MINNESOTA	03/31/2016	0.00
4	Manual	Check(s) For a Total of	0.00

Check Nbr	Vendor Name	Check Date	Check Amount
62337	MARCUS OAKDALE CINEMAS	03/31/2016	593.09
1	Void	Check(s) For a Total of	593.09

	4	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	239	Computer	Checks For a Total of	917,061.46
Total For	243	Manual, Wire Tran, ACH & Computer	Checks	917,061.46
Less	1	Voided	Checks For a Total of	593.09
			Net Amount	916,468.37

Check Nbr	Vendor Name	Check Date	Check Amount
61	AMERICAN UNITED LIFE	03/31/2016	23,250.00
62	WHITE BEAR LAKE EXTENDED DAY	03/31/2016	158.70
63	WHITE BEAR LAKE TEACHERS ASSOC	03/31/2016	75,424.09
3	Computer	Check(s) For a Total of	98,832.79

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
3	Computer	Checks For a Total of	98,832.79
Total For 3	Manual, Wire Tran, ACH &	Computer Checks	98,832.79
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	98,832.79

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **April 11, 2016**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
\$35	Donna and Donald Landsverk	Community Services and Recreation Senior Program
\$100	Robert and Diane Coderre	Community Services and Recreation Senior Program
\$25	James and Kristine Craft	Community Services and Recreation Senior Program
\$400	White Bear Lake Lions Club	Community Services and Recreation Senior Program
\$30	Sharon Roslin	Community Services and Recreation Senior Program
\$500	Howard Vansteenbure	Community Services and Recreation Senior Program
\$20	David and Susan Hunt	Community Services and Recreation Senior Program
\$25	Anonymous	Community Services and Recreation Senior Program
\$1,000	White Bear Lions Club	Community Services and Recreation Senior Program
\$60	Shirley Lockbeam	Community Services and Recreation Senior Program
\$20	Joan Janecek	Community Services and Recreation Senior Program
\$747	Culvers	Community Services and Recreation Senior Program

\$200	Michael Voss	Community Services and Recreation Senior Program
\$2,000	White Bear Lake Lions Club	Community Services and Recreation Senior Program
\$600	Medtronic	White Bear Lake Area Public Schools
\$100	Wells Fargo Community Support Campaign	White Bear Lake Area Public Schools
\$100	Alycia Trossen	White Bear Lake Area High School – South Campus Mary Dahle Leadership Scholarship
\$100	Rick and Cathy Storey	White Bear Lake Area High School South Campus Excellence Event
\$250	Allen Company	Transition Education Center
\$7,500	Stacy and Kevin Janicki	Oneka Elementary School
\$2,000	Marcus McCoy Foundation	Community Services and Recreation American Indian Youth
\$4,000	White Bear Lake Basketball Association	White Bear Lake Area High School Girls' Varsity Basketball
\$4,000	White Bear Lake Basketball Association	White Bear Lake Area High School Boys' Varsity Basketball
\$4,500	White Bear Lake Basketball Association	White Bear Lake Area High School Boys' Basketball Program
\$81.73	Becky Heitkamp	White Bear Lake Area High School South Campus
\$500	White Bear Lake Lions Club	White Bear Lake Area High School South Campus National Honor Society
Girls' Small Letter Jacket	Holly Watson	White Bear Lake Area High School

RECOMMENDATION: Accept donations.

AGENDA ITEM: **Field Trip Requests**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Consent Agenda**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
May 13-14 Moose Lake State Park and Superior Whitewater	Ben Nakagaki	White Bear Lake North Campus Ambassadors	0	30	Total cost per student: \$90.00 Source of Revenue: Ambassador Funds	School bus	Celebrate two years of outstanding work in our schools and community.
April 9-10 Mankato State University	Tom Paulson	Boys Track	0	30	Total cost per student: \$84.00 Source of Revenue: BB Tourney Fundraiser	Coach Bus	Indoor track meet on Saturday, April 9

April 14-15, 2016 Ramada – Mall of America	Mike Hamernick, Amanda Koehler	MAAP Stars	2	10	Total cost per student: \$40 Source of Revenue: Staff expenses covered through Perkins Fund	School Van	Students will engage/compete in career, leadership, and life skills events. This event is the culmination of a Quarter 3 class taught at the ALC.
June 27-30, 2016 Audubon Camp – Sandstone, MN	Laura Walters, Mike Hamernick	Biology, Language Arts	0	20	Total cost per student: \$40 Source of revenue: WBLTA E3 Grant	District Bus	Students will learn about the natural world to form a connection and commitment to the environment through experiential learning. The program also promotes team building and leadership development.

Recommendation: The administration recommends the School Board approve these field trips.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

NON-LICENSED RESIGNATION/TERMINATION

KARA HAYNE – Cook, Central Middle School
Employed by District 624 since 01/04/2016
Effective Date: 04/07/2016

STACY HUNT – Cook, Birch Lake Elementary
Employed by District 624 since 09/23/2013
Effective Date: 03/18/2016

JUANITA MCCORMICK – Tier 1 Support Technician
Employed by District 624 since 12/18/2000
Effective Date: 06/01/2016

RENEE SEMONICK – Paraprofessional, Birch Lake Elementary
Employed by District 624 since 09/19/2014
Effective Date: 03/11/2016

PETER WILLCOXON JR. – Technology Support
Employed by District 624 since 05/03/1999
Effective Date: 06/01/2016

NON-LICENSED RETIREMENT

SANDRA GESE –Administrative Assistant – Building Operations
Employed by District 624 since 08/31/1987
Effective Date: 05/31/2016

LICENSED RESIGNATION/TERMINATION

JANICE DARLING – School Nurse, T.E.C. & Central Middle School
Employed by District 624 since 09/22/2008
Effective Date: 03/30/2016

KIMBERLY SIMSHAUSER – Special Services Teacher, Vadnais Heights Elementary
Employed by District 624 since 08/23/2007
Effective Date: 06/10/2016

THOMAS WHITE – Social Worker, North/South Campus – High School
Employed by District 624 since 09/02/2010
Effective Date: 06/10/2016

LICENSED REQUEST FOR LEAVE OF ABSENCE

MELANIE MCPHERSON – 1.0 FTE Special Education Teacher, Otter Lake Elementary
Employed by District 624 since 08/24/2015
Effective Date: March 1, 2016 through April 12, 2016

CHANGE IN LICENSED EMPLOYMENT - LONG TERM SUBSTITUTE

AMY GOERTZEN – Grade 1 Teacher, Lakeaires Elementary
BA, Step 2 \$41,193.00
Effective Date: August 31, 2015 – June 10, 2016

CLARE KAZMIERCZAK – .5 FTE EL Teacher, Willow Lane Elementary
MA, Step 10 \$11,216.76 (\$61,732 pro-rated)
Effective Date: February 29, 2016 – June 10, 2016

KIM NGUYEN – .7 Math Teacher, High School – South Campus
MA, Step 5 \$9,262.06 (\$50,830.00 pro-rated)
Effective Date: January 25, 2016 – April 7, 2016

NEW PERSONNEL - NON-LICENSED EMPLOYMENT

STACY HUNT - Paraprofessional – Central Middle School
\$17.30 / hr., 6.5 hrs. / 52 days \$5,847.40
Effective Date: 03/28/2016

DAVID NELSON – Paraprofessional – Birch Lake Elementary
\$17.30 / hr., 6.5 hrs. / 52 days \$5,847.40
Effective Date: 03/28/2016

MAXINE REYNERTSON – Program Assistant Leader, Lakeaires & Matoska Elementary
\$13.44 / hr., 5.75 hrs., / 65 days \$3,756.48
Effective Date: 04/01/2016

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Update on District Recycling Initiative**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent
for Finance & Operations**
**Dan Roeser, Building Operations, Health & Safety Risk
Management**

BACKGROUND:

As Earth Day approaches (April 22), it provides us with an opportunity to highlight some of the exciting recycling initiatives happening in our buildings. Dan Roeser and WBLAHS Student Allyson Disera will showcase some of the changes and tell us how they are being implemented in our District.

Update on District Recycling Initiatives

April 11, 2016
White Bear Lake Area Schools
Regular School Board Meeting

Recycling Goals for 2015-16

- **Switch to reusable lunch trays in cafeterias**
- Improve and expand the food to hogs program and begin milk carton recycling in all schools
- Improve containerization in all buildings following best practices
- Plan for seasonal school cleanouts

Recycling Goals for 2015-16

- Switch to reusable lunch trays in cafeterias
- **Improve and expand the food to hogs program and begin milk carton recycling in all schools**
- Improve containerization in all buildings following best practices
- Plan for seasonal school cleanouts

Cafeteria Recycling



[Cafeteria Recycling Video](#)

WBLAHS Student Efforts



Recycling Goals for 2015-16

- Switch to reusable lunch trays in cafeterias
- Improve and expand the food to hogs program and begin milk carton recycling in all schools
- **Improve containerization in all buildings following best practices**
- Plan for seasonal school cleanouts

Recycling Goals for 2015-16

- Switch to reusable lunch trays in cafeterias
- Improve and expand the food to hogs program and begin milk carton recycling in all schools
- Improve containerization in all buildings following best practices
- **Plan for seasonal school cleanouts**

Otter Lake- End of Year Desk Cleanout

1400 pounds of reusable and recyclables collected- 6 days



Sunrise- 8th Grade Locker Cleanout

245 pounds recycled- 1 day



Questions?

AGENDA ITEM: **Update regarding Water Conservation Initiatives**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

Background:

Tonight Sara Paul will be joined by Principals Tim Schochenmaier, Chris Strieff, and Tim Wald, as well as students and teachers from across the district to share updates regarding our water conservation education efforts that have been taking place across the district.

Elementary Water Conservation Initiative:

Last year, a team from White Bear Lake Area Schools worked with H2O for Life in the extensive process of moving a bill sponsored by Representative Fisher and Senator Wiger into law. The new law included an allocation to WBLAS for teachers to develop curriculum aligned to the Minnesota Standards that engages students in building community awareness and action regarding water conservation. Some of the work of the our teachers, who have been working so hard on this curriculum, will be used STATEWIDE and promoted by Governor Dayton during the week of April 18-22.

Secondary Water Conservation Initiative:

Environmental Science students in Jake Montgomery's class at South Campus are conducting a project as part of the Race 2 Reduce initiative with H2O for Life. The project is researching indoor water use in White Bear Lake proper, including the potential for saving water and money by updating technologies in homes. The class has organized a community-wide survey. They will be collecting data from as many homes in White Bear Lake as possible. The survey is available on the Race 2 Reduce website.

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: **Policy 522, Student Sex Nondiscrimination**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Overview of the Policy Review Process

Policies are regularly reviewed by administration and recommendations are brought to the school board for approval. The first step in the process is to review model policies accessed through the Minnesota School Board Association (MSBA). MSBA regularly makes changes to the model policies based on changes in MN Statutes and federal guidelines. Next, district administrators review policies from other districts, then draft a revised policy for thorough review at the WBLAS policy committee meeting. The policy with proposed recommendations is then sent to each member of the school board. The public hears the recommended policy revisions in the first reading at a school board meeting, followed by second reading at which the board votes on accepting the revised policy.

522: Student Sex Nondiscrimination

- Last Updated January 13, 2014.
- Updated to reflect a report or grievance can be made to any “responsible person” other than a principal within any district building.
- This policy is made available publicly on the district website.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 9, 2016 School Board meeting agenda or a subsequent meeting for action.

Adopted: September 8, 1997
Area Revised: June 11, 2001
Revised: January 13, 2014

White Bear Lake
School Board Policy 522

522 STUDENT SEX NONDISCRIMINATION

I. PURPOSE

Students are protected from discrimination on the basis of sex pursuant to Title IX of the Education Amendments of 1972 and the Minnesota Human Rights Act. The purpose of this policy is to provide equal educational opportunity for all students and to prohibit discrimination on the basis of sex.

II. GENERAL STATEMENT OF POLICY

- A. The school district provides equal educational opportunity for all students, and does not unlawfully discriminate on the basis of sex. No student will be excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any educational program or activity operated by the school district on the basis of sex.
- B. It is the responsibility of every school district employee to comply with this policy.
- C. The school board hereby designates the Director of Human Resources, 4855 Bloom Avenue, White Bear Lake, 651-407-7550, as its Title IX coordinator. This employee coordinates the school district's efforts to comply with and carry out its responsibilities under Title IX.
- D. Any student, parent, guardian or community member having questions regarding the application of Title IX and its regulations and/or this policy should discuss them with the Title IX coordinator. Questions relating solely to Title IX and its regulations may be referred to the Assistant Secretary for Civil Rights of the United States Department of Education. In the absence of a specific designee, an inquiry or complaint should be referred to the superintendent or the school district human rights officer.

III. GRIEVANCE REPORTING PROCEDURES

- A. Any student who believes he or she has been the victim of unlawful sex discrimination by a teacher, administrator or other school district personnel, or any person with knowledge or belief of conduct which may constitute unlawful sex discrimination toward a student should report the alleged acts immediately to an appropriate school district official designated by this policy or may file a grievance. The school district encourages the reporting party or complainant to use the report form available from the principal/supervisor of each building or available from the school district office, but oral reports shall be considered complaints as well. Nothing in this policy shall prevent any person from reporting unlawful sex discrimination toward a student directly to a school district human rights officer or to the superintendent.
- B. ~~Building Level Reporting In Each School Building~~—The building principal/supervisor is the person responsible for receiving oral or written reports or grievances of unlawful sex discrimination toward a student at the building level. Any adult school district personnel who receives a report of unlawful sex discrimination toward a student shall inform the building principal immediately.
- C. Upon receipt of a report or grievance, the principal/supervisor must immediately notify the school district human rights officer ~~immediately~~, without screening or investigating the report. The ~~principal~~ responsible person may request, but may not insist upon, a written complaint. A written statement of the facts alleged will be forwarded as soon as practicable by the ~~principal~~ responsible person to the human rights officer. If the report was given verbally, the ~~principal~~ responsible person shall personally reduce it to written form within 24 hours and forward it to the human rights officer. Failure to forward any report or complaint of unlawful sex discrimination toward a student as provided herein may result in disciplinary action against the ~~principal~~ responsible person. If the complaint involves the building principal, the complaint shall be made or filed directly with the superintendent or the school district human rights officer by the reporting party or complainant.
- D. The school board hereby designates the Director of Human Resources as the school district human rights officer to receive reports, complaints or grievances of unlawful sex

discrimination toward a student. If the complaint involves the human rights officer, the complaint shall be filed directly with the superintendent.

- E. The school district shall conspicuously post the name of the Title IX coordinator and human rights officer, including office mailing address and telephone number.
- F. Submission of a good faith complaint, grievance or report of unlawful sex discrimination toward a student will not affect the complainant or reporter's future employment, grades or work assignments.
- G. Use of formal reporting forms is not mandatory.
- H. The school district will respect the privacy of the complainant, the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the school district's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligations.

IV. INVESTIGATION

- A. By authority of the school district, the human rights officer, upon receipt of a report, complaint or grievance alleging unlawful sex discrimination toward a student shall promptly undertake or authorize an investigation. The investigation may be conducted by school district officials or by a third party designated by the school district.
- B. The investigation may consist of personal interviews with the complainant, the individual(s) against whom the complaint is filed, and others who may have knowledge of the alleged incident(s) or circumstances giving rise to the complaint. The investigation may also consist of any other methods and review of documents deemed pertinent by the investigator.
- C. In determining whether alleged conduct constitutes a violation of this policy, the school district should consider the surrounding circumstances, the nature of the behavior, past incidents or past or continuing patterns of behavior, the relationships between the parties involved and the context in which the alleged incidents occurred. Whether a particular

action or incident constitutes a violation of this policy requires a determination based on all the facts and surrounding circumstances.

- D. In addition, the school district may take immediate steps, at its discretion, to protect the complainant, pupils, teachers, administrators or other school personnel pending completion of an investigation of alleged unlawful sex discrimination toward a student.
- E. The investigation will be completed as soon as practicable. The school district human rights officer shall make a written report to the superintendent upon completion of the investigation. If the complaint involves the superintendent, the report may be filed directly with the school board. The report shall include a determination of whether the allegations have been substantiated as factual and whether they appear to be violations of this policy.

V. SCHOOL DISTRICT ACTION

- A. Upon conclusion of the investigation and receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.
- B. The result of the school district's investigation of each complaint filed under these procedures will be reported to the complainant by the school district in accordance with state and federal law regarding data or records privacy.

VI. REPRISAL

The school district will discipline or take appropriate action against any pupil, teacher, administrator or other school personnel who retaliates against any person who reports alleged unlawful sex discrimination toward a student or any person who testifies, assists or participates in an investigation, or who testifies, assists or participates in a proceeding or hearing relating to such unlawful sex discrimination. Retaliation includes, but is not limited to, any form of intimidation, reprisal or harassment.

VII. RIGHT TO ALTERNATIVE COMPLAINT PROCEDURES.

These procedures do not deny the right of any individual to pursue other avenues of recourse which may include filing charges with the Minnesota Department of Human Rights, initiating civil action or seeking redress under state criminal statutes and/or federal law, or contacting the Office of Civil Rights for the United States Department of Education.

VIII. DISSEMINATION OF POLICY AND EVALUATION

- A. ~~This policy is made available publicly on the district website. shall be made available to all students, parents/guardians of students, staff members, employee unions and organizations.~~
- B. The school district shall review this policy and the school district's operation for compliance with state and federal laws prohibiting discrimination on a continuous basis.

Legal References: Minn. Stat. § 121A.04 (Athletic Programs; sex discrimination)
Minn. Stat. Ch. 363 (Minnesota Human Rights Act)
20 U.S.C. §§ 1681-1688 (Title IX of the Education Amendments of 1972) 34 C.F.R. Part 106 (Implementing regulations of Title IX)

Cross Reference: WBLASB Policy 102 (Equal Educational Opportunity)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 528 (Student Parental, Family, and marital Status Nondiscrimination)

AGENDA ITEM: **Policy 523, Policies Incorporated by Reference**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Overview of the Policy Review Process

Policies are regularly reviewed by administration and recommendations are brought to the school board for approval. The first step in the process is to review model policies accessed through the Minnesota School Board Association (MSBA). MSBA regularly makes changes to the model policies based on changes in MN Statutes and federal guidelines. Next, district administrators review policies from other districts, and then draft a revised policy for thorough review at the WBLAS policy committee meeting. The policy with proposed recommendations is then sent to each member of the school board. The public hears the recommended policy revisions in the first reading at a school board meeting, followed by second reading at which the board votes on accepting the revised policy.

523: Policies Incorporated By Reference

- Last Updated December 10, 2001.
- Updated to include reference to Partnership Policy.
- Updated to include three policies in line with the MSBA model policy:
 - Policy 511
 - Policy 610
 - Policy 712
- Minor wording changes; no substantive changes.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 9, 2016 School Board meeting agenda or a subsequent meeting for action.

Adopted: December 10, 2001

Revised:

White Bear Lake Area

School District #624 Policy 523

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice that the following policies apply to district employees as well as district students and school partners (as defined in Policy 900). ~~by this section of the application and incorporation by reference of the following policies which also apply to students:~~

WBLASB Policy 102	Equal Educational Opportunity
WBLASB Policy 103	Complaints-Students, Employees, Parents, Other Persons
WBLASB Policy 206	Public Participation in School Board Meetings; complaints About Persons at School Board Meetings and Data Privacy Considerations
WBLASB Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
WBLASB Policy 305	Policy Implementation
WBLASB Policy 413	Harassment and Violence
WBLASB Policy 417	Chemical Use/Abuse
WBLASB Policy 418	Drug-Free Workplace/Drug-Free School
WBLASB Policy 419	Tobacco-Free Environment
WBLASB Policy 420	Students and Employees with Aids and Certain Other Communicable Diseases and Infectious Conditions
<u>WBLASB Policy 511</u>	<u>Student Fundraising</u>
WBLASB Policy 524	Internet Use Policy Development
WBLASB Policy 525	Violence Prevention
<u>WBLASB Policy 610</u>	<u>Field Trips</u>
WBLASB Policy 613	Graduation Requirements
WBLASB Policy 614	School District Testing Plan and Procedure
WBLASB Policy 615	Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students
WBLASB Policy 616	School District System Accountability
WBLASB Policy 707	Transportation of Public School Students
WBLASB Policy 708	Transportation of Nonpublic School Students

WBLASB Policy 709	Student Transportation Safety Policy WBLASB
Policy 710	Extracurricular Transportation
WBLASB Policy 711	Videotaping on School Buses
<u>WBLASB Policy 712</u>	<u>Video Surveillance Other than on Buses</u>
WBLASB Policy 801	Equal Access to Facilities of Secondary Schools

Please note that other district policies have specific provisions applicable to students. Students are charged with notice that the above cited policies are also applicable to students; in addition ~~however~~, students are also on notice that the provisions of ~~the various~~ other policies speak for themselves and may be applicable although not specifically listed above.

Legal References:

None

Cross Reference:

None

AGENDA ITEM: **Policy 602, Organization of School Calendar and School Day**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Overview of the Policy Review Process

Policies are regularly reviewed by administration and recommendations are brought to the school board for approval. The first step in the process is to review model policies accessed through the Minnesota School Board Association (MSBA). MSBA regularly makes changes to the model policies based on changes in MN Statutes and federal guidelines. Next, district administrators review policies from other districts, then draft a revised policy for thorough review at the WBLAS policy committee meeting. The policy with proposed recommendations is then sent to each member of the school board. The public hears the recommended policy revisions in the first reading at a school board meeting, followed by second reading at which the board votes on accepting the revised policy.

602: Organization of School Calendar and School Day

- Last Updated December 12, 2012.
- Updated to:
 - Revised the general statement of policy.
 - Reflect statute, meeting all provisions of Minnesota statutes pertaining to minimum number of school days, hours and other provisions of law.
- Minor wording changes, not substantive changes.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 9, 2016 School Board meeting agenda or a subsequent meeting for action.

Adopted: September 8, 1997

Area Revised: June 11, 2001

Revised: May 9, 2005

Revised: December 10, 2012

*White Bear Lake
School Board Policy 602*

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

~~The school calendar and schedule are important to parents/guardians, students, employees, and the general public as a means to allow advance, and effective planning of the school year.~~

It is important to parents/guardians, students, employees, and the general public to have advance knowledge of the school calendar and school day to effectively plan for the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board in accordance with Minnesota statute. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days, hours, and other provisions of law. The school calendar shall establish student days, workshop days for staff, allow for ~~provide for~~ emergency closings and provide other information related to students, staff and parents/guardians.
- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Teacher workshop days may be held before Labor Day.

1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer or other process.

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider the successful implementation of the current calendar and such factors as cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, school bus schedules, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment, Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class, Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)

Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)

Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)

Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: WBLASB Policy 425 (Staff Development)

AGENDA ITEM: **Policy 609, Religion**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**

BACKGROUND:

Overview of the Policy Review Process

Policies are regularly reviewed by administration and recommendations are brought to the school board for approval. The first step in the process is to review model policies accessed through the Minnesota School Board Association (MSBA). MSBA regularly makes changes to the model policies based on changes in MN Statutes and federal guidelines. Next, district administrators review policies from other districts, then draft a revised policy for thorough review at the WBLAS policy committee meeting. The policy with proposed recommendations is then sent to each member of the school board. The public hears the recommended policy revisions in the first reading at a school board meeting, followed by second reading at which the board votes on accepting the revised policy.

609: Religion

- Last Updated November 8, 2010.
- Updated to reflect requirement to attach addendum; addendum is attached.
- Minor wording changes, no substantive changes.

RECOMMENDATION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the May 9, 2016 School Board meeting agenda or a subsequent meeting for action.

Adopted: September 8, 1997

Revised: June 11, 2001

Revised: December 14, 2009

Revised: November 8, 2010

*White Bear Lake Area
School District #624 Policy 609*

609 RELIGION

I. PURPOSE

The purpose of this policy is to identify the status of religion as it pertains to the programs of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall neither promote nor disparage any ~~religious belief or non-belief~~ belief pertaining to religion. Instead, the school district encourages all students and employees to have respect for each other's views.
- B. The school district also recognizes that religion has ~~had and is having~~ a significant role in the social, cultural, political, and historical development of civilization.
- C. The school district recognizes that one of its educational objectives is to increase its students' knowledge and appreciation of music, art, drama, and literature, each of which may have religious and secular components/aspects. ~~religious basis or origin as well as a secular importance.~~
- D. The school district supports the inclusion of religious music, art, drama, and literature in the curriculum and in school activities provided it is intrinsic to the learning experience and is presented in an objective manner without sectarian indoctrination.
- E. The historical and contemporary values and the origin of various religions, holidays, customs and beliefs may be explained in an unbiased and nonsectarian manner.

III. RESPONSIBILITY

- A. It shall be the responsibility of the superintendent to ensure that the study of religious materials, customs, beliefs and holidays in the school district is in keeping with the following guidelines:

1. The proposed activity must have a secular purpose.
 2. The primary objective of the activity must be one that neither advances nor inhibits religion.
 3. The activity must not foster excessive governmental relationships with religion.
 4. Notwithstanding the foregoing guidelines, reasonable efforts will be made to accommodate any student who wishes to be excused from attendance at school for the purpose of religious instruction or observance of religious holidays.
- B. The superintendent is granted authority to develop and present for school board review and approval directives and guidelines for the purpose of providing further guidance relative to the teaching of materials related to religion. Approved directives and guidelines shall be attached as an addendum to this policy.

Legal References: U. S. Const., Amend. I
Minn. Stat. § 120A.22, Subd. 12(3) (Compulsory Instruction)
Minn. Stat. § 120A.35 (Absence From School for Religious Observance)
Minn. Stat. § 121A. 10 (Moment of Silence)
Good News Club v. Milford Central School, 533 U.S. 98, 121 S.Ct. 2093, 150 L.Ed.2d 151 (2001)
Santa Fe Indep. Sch. Dist. v. Doe, 530 U.S. 290, 120 S.Ct. 2266 (2000)
Tangipahoa Parish Bd. of Educ. v. Freiler, 530 U.S. 1251, 120 S.Ct. 2706 (2000)
Lemon v. Kurtzman, 403 U.S.602, 91 S.Ct. 2105, 29 L.Ed.2d 745 (1971)
Child Evangelism Fellowship v. Minneapolis Special Sch. Dist. No. 1, 690F.3d 996 (8th Cir. 2012)
Wigg v. Sioux Falls Sch. Dist., 382 F.3d 807 (8th Cir. 2004)
Doe v. School Dist. of City of Norfolk, 340 F.3d 605 (8th Cir. 2003)
Stark v. Independent Sch. Dist. No. 640, 123 F.3d 1068 (8th Cir. 1997)
Florey v. Sioux Falls Sch. Dist. 49-5, 619 F.2d 1311 (8th Cir. 1980)
Roark v. South Iron R-1 Sch. Dist., 573 F.3d 556 (8th Cir. 2009)
~~*Child Evangelism Fellowship v. Elk River Area Sch. Dist. No. 728*, 599 F. Supp. 2d 1136 (D. Minn. 2009)~~

LeVake v. Independent Sch. Dist. No. 656, 625 N.W.2d 502 (Minn. App. 2001)

Minn. Op. Atty. Gen. 169-J (Feb. 14, 1968)

Minn. Op. Atty. Gen. 169-K (Oct. 21, 1949)

Minn. Op. Atty. Gen. 63 (1940)

Minn. Op. Atty. Gen. 120 (1924)

Minn. Op. Atty. Gen. 121 (1924)

Cross References: WBLASB Policy 801 (Equal Access to Facilities of Secondary Schools)

Addendum: Policy 609- Religion in Schools

Annually, Principals conduct a walk through and review materials for the process of ensuring relevance between a course and the teaching materials related to religion.

Forms are submitted to the Assistant Superintendent of Teaching Learning.

Annual Review

- Have all activities had a secular purpose?

☐ Yes

☐ No

➤ If no, please explain:

- Have the primary objectives of the activities either advanced or encouraged religion?

☐ No

☐ Yes

➤ If yes, please explain:

- Have activities foster excessive governmental relationships with religion?

☐ No

☐ Yes

➤ If yes, please explain:

- Have reasonable efforts been made to accommodate any student who wishes to be excused from attendance at school for the purpose of religious instruction or observance of religious holidays?

☐ Yes

☐ No

➤ If no, please explain:

E. OPERATIONAL ITEMS

AGENDA ITEM: **Action on Bids for Ceiling and Lighting Replacement at North Campus**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance & Operations**

BACKGROUND:

Attached please find a tabulation of the bids received for work related to the North Campus ceiling and lighting replacement project. The project is included in the District's 10-year long-term facilities maintenance plan and will be funded using proceeds from the issuance of long-term facilities maintenance bonds. After reviewing the information with the district's engineer for the project, LHB Architects, it is recommended that the project be awarded to CFK Construction as follows:

North Campus Ceiling and Lighting Replacement Project	Amount
Base Bid	377,000
Base Bid LED Lighting	25,000
Total	\$402,000

Recommendation: Move to accept the bid for the North Campus ceiling and lighting replacement project submitted by CFK Construction in the amount of \$402,000.

**WHITE BEAR LAKE AREA SCHOOLS
BID TABULATION**

Building/Site: North Campus

Project Description: Ceiling and Lighting Replacement Project

Bid Opening: April 5, 2016 at 11:00 a.m.

Company	Base Bid	Base Bid LED Lighting	Total	Bid Bond	Responsible Contractor Certificate (MN Statute 16C.285)	Addendum Received
CFK Construction	377,000	25,000	\$402,000	Yes	Yes	Yes
Ebert Construction	383,800	25,000	\$408,800	Yes	Yes	Yes
Jemi Construction Corp.	405,000	23,500	\$428,500	Yes	Yes	Yes
GM Construction Company	453,000	22,400	\$475,400	Yes	Yes	Yes
Iyawe & Associates Corp.	520,000	35,000	\$555,000	Yes	Yes	Yes

AGENDA ITEM: **Action on Type III Vehicle Student Transportation Services**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Assistant Superintendent for Finance & Operations**

BACKGROUND:

Student transportation services can be categorized in two primary ways: 1) Regular to and from school student transportation (regular school buses), and 2) Type III vehicle student transportation (typically vans). The process for securing services for regular school bus transportation is progressing and will be presented for approval at the May 9, 2016 School Board meeting. At the time of the April 11, 2016 School Board meeting, two firms, Twin City Transportation and Treasured Transportation, have been identified as the successful Type III vehicle student transportation providers. Final contracts will be developed in the coming weeks and will be presented to the School Board for approval at the May 9, 2016 School Board meeting. Formally naming the successful firms now allows the District to timely commit to two reputable providers during a time when several area school districts are in the market for Type III vehicle student transportation services for next year.

Attached please find a memo from Mr. Tom Watson from Watson Consulting. This memo provides a progress report and a rationale for the recommendation before the School Board. Mr. Mike Turrito, the District's Transportation Coordinator, and Mr. Watson will be in attendance at the April 11, 2016 School Board meeting to address questions that may arise.

SUGGESTED RESOLUTION:

Move to award contracts to Twin City Transportation and Treasured Transportation for student transportation services in Type III vehicles for two years commencing August 1, 2016 and ending July 31, 2018, with an option to extend for an additional two one-year contracts, consistent with Minnesota Statutes 2015, Section 123B.52, Subds. 1 and 3, and direct the District Administration to complete the formal contracts and present them for approval at the May 9, 2016 School Board meeting.

MEMORANDUM

TO: Wayne Kazmierczak, Ph.D.
Assistant Superintendent for Finance and Operations
White Bear Lake Area Schools

FROM: Tom Watson, CMC
Principal, The Watson Consulting Group

DATE: April 4, 2016

RE: **Award of Student Transportation Services Contracts; Progress Report**

I prepared this memorandum to provide a progress report and support for the recommendation to award the student transportation services contracts for school years commencing with 2016-17.

We initiated the procurement after securing the School Board's authorization January 11, 2016 and completing a two week legal notice on January 27 and February 3. We provided the legal notice and the Specification for Student Transportation Services to fifteen (15) firms. The District received written quotations/proposals from eleven (11) firms on March 8th, including:

First Student, a present service provider
Metropolitan Transportation Network (MTN)
Monarch Bus/MN Coaches/Monarch Bus Services/Rehbein Transit, a present contractor
Centerline Charter
Treasured Transportation, a present contractor
Safe Tree Transportation
United Transportation
KualityTransportation
Rift Valley Transportation
Twin City Transportation, a present contractor
Wide-Area Transportation Services Int., LLC (WATSI)

Summary of Quotations Received and Analysis

The written quotations/proposals were provided in two categories of student transportation services: (1) full service with interest in providing the full scope of services, and (2) limited services using Type III vehicles (vans) for certain services to students with special needs or experiencing homelessness or displaced from their principal residence.

The requirements for every contractor providing student transportation services in Minnesota is identical, regardless of whether using buses or Type III vans. Buses and vans must be inspected annually by the MN State Patrol and pass inspection before services can be provided, buses drivers must possess a valid commercial driver license with a school bus endorsement, and drivers and bus aides must have background checks and are subject to blood and alcohol testing.

Because of the increased demand for transportation services to students with special needs and experiencing being displaced from their principal residence, the District invited a number of service providers who specialize in this service using Type III vans. We are recommending that each service provider, after a comprehensive review and vetting, have a contract with the District prior to any services rendered. That will be the situation going forward.

We are completing the final contract negotiations with each recommended service provider, along with the service contract for the "yellow bus" service provider. We are planning to have contracts completed for School Board consideration and approval at the May 9, 2016 meeting.

District Proposal; Findings and Conclusions; Recommendation

During our work sessions among the District Administration (Mike Turitto and you) and several of the interested service providers, we came to the following conclusions and findings:

1. Retain the services of a responsible, experienced contract service provider.
 - a. The two recommended (2) firms (Twin City Transportation and Treasured Transportation) and providing Type III van services are companies with recent experience in the northeast metro area and with the District;
 - b. The “yellow bus” contract is not ready for Board action at this time, as the rates and terms presented were deemed by us to be unacceptable as presented;
 - i. Each of two (2) finalists (First Student and Minnesota Coaches) are present contract service providers for the District this school year,
 - ii. These two (2) firms are very experienced in this market, and
2. Determine the market rate for student transportation services for the area.
 - a. This procurement has enabled the District to ascertain the market for student transportation services; and
3. Complete State reporting for student transportation services that will permit the District to maximize the state aids associated with these transportation services.

Recommended Motion and Findings for the Motion to Award the Contract

Based on the District’s Specification for Student Transportation Services and the review of the quotations received, the School Board should consider the following motion and findings in its decision to award student transportation contract(s) for Type III van services:

Make a motion to (1) award the student transportation contracts to Twin City Transportation and Treasured Transportation for two contract years commencing with August 1, 2016 and ending July 31, 2018, with an option to extend for an additional two one-year contract years, consistent with Minnesota Statutes 2015, Section 123B.52, Subds. 1 and 3, and (2) direct the District Administration to complete the formal contract(s) and present for approval at the May 9 School Board meeting, along with the following findings:

- 1. Twin City Transportation and Treasured Transportation are responsible service providers, consistent with the applicable state law;*
- 2. Twin City Transportation and Treasured Transportation provided the District with the lowest cost quotation(s) in response to the District’s Specification; and*
- 3. All bus services will continue to be provided consistent with District policies and past practices for distances for student eligibility, distance to bus stops, and bus ride length.*

We appreciate the opportunity to assist the District to achieve your goal of securing a student transportation services agreement(s), sustaining quality services, and containing annual expenditures for student transportation during a time of tight operating budgets. I am planning to attend the School Board meeting next Monday evening to assist with presenting this recommendation and addressing questions in obtaining Board decision to award the contract(s).

In the meantime, I am available to address any questions or issues that should arise.

AGENDA ITEM: **School Board Policy 101, Legal Status of the School District**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 101, Legal Status of the School District, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in March, and is being presented for action in the same format.

Purpose of this policy: A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

There were no changes to this policy.

RECOMMENDATION:

Approve School Board Policy 101, Legal Status of the School District as recommended by the School Board Policy Committee and Cabinet.

Adopted: November 13, 1995

White Bear Lake Area School Board Policy #101

Revised: January 10, 2005

Revised: October 8, 2012

101 LEGAL STATUS OF THE SCHOOL DISTRICT

I. PURPOSE

A primary principle of this nation is that the public welfare demands an educated and informed citizenry. The power to provide for public education is a state function vested in the state legislature and delegated to local school districts. The purpose of this policy is to clarify the legal status of the school district.

II. GENERAL STATEMENT OF POLICY

- A. The school district is a public corporation subject to the control of the legislature, limited only by constitutional restrictions. The school district has been created for educational purposes.
- B. The legislature has authority to prescribe the school district's powers and privileges, its boundaries and territorial jurisdictions.
- C. The school district has only the powers conferred on it by the legislature; however, the school district's authority to govern, manage, and control the school district, to carry out its duties and responsibilities, and to conduct the business of the school district includes implied powers in addition to any specific powers granted by the legislature.

III. RELATIONSHIP TO OTHER ENTITIES

- A. The school district is a separate legal entity.
- B. The school district is coordinate with and not subordinate to the counties in which it is situated.
- C. The school district is not subservient to municipalities within its territory.

IV. POWERS AND AUTHORITY OF THE SCHOOL DISTRICT

- A. Funds
 - 1. The school district, through its school board, has authority to raise funds for the operation and maintenance of its schools, and authority to manage and expend such funds, subject to applicable law.
 - 2. The school district has wide discretion over the expenditure of funds under its control for public purposes, subject to the limitations provided by law.

3. School district officials occupy a fiduciary position in the management and expenditure of funds entrusted to them.

B. Raising Funds

1. The school district shall, within the limitations specified by law, provide by levy of tax necessary funds for the conduct of schools, payment of indebtedness, and all proper expenses.
2. The school district may issue bonds in accordance with the provisions of Minn. Stat. Ch. 475, or other applicable law.
3. The school district has authority to accept gifts and donations for school purposes, subject to applicable law.

C. Property

1. The school district may acquire property for school purposes. It may sell, exchange, or otherwise dispose of property which is no longer needed for school purposes, subject to applicable law.
2. The school district shall manage its property in a manner consistent with the educational functions of the district.
3. The school district may permit the use of its facilities for community purposes which are not inconsistent with, nor disruptive of, its educational mission.
4. School district officials hold school property as trustees for the use and benefit of students, taxpayers and the community.

D. Contracts

1. The school district is empowered to enter into contracts in the manner provided by law.
2. The school district has authority to enter into installment purchases and leases with an option to purchase, pursuant to Minn. Stat. § 465.71 or other applicable law.
3. The school district has authority to make contracts with other governmental agencies and units for the purchase, lease or other acquisition of equipment, supplies, materials, or other property, including real property.
4. The school district has authority to enter into employment contracts. As a public employer, the school district, through its designated representatives, shall meet and negotiate with public employees in an appropriate bargaining unit and enter into written collective bargaining agreements with such employees, subject to applicable law.

E. Textbooks, Educational Materials, and Studies

1. The school district, through its school board and administrators, has the authority to determine what textbooks, educational materials, and studies should be pursued.
2. The school district shall establish and apply the school curriculum.

F. Actions and Suits

The school district has authority to sue and to be sued.

Legal References: Minn. Const. art. 13, § 1
Minn. Stat. Ch. 123B (School Districts, Powers and Duties)
Minn. Stat. Ch. 179A (Public Employment Labor Relations)
Minn. Stat. § 465.035 (Conveyance or Lease of Land)
Minn. Stat. §§ 465.71; 471.345; 471.6161; 471.6175; 471.64 (Rights, Powers, Duties of Political Subdivisions)
Minnesota Association of Public Schools v. Hanson, 287 Minn. 415, 178 N.W.2d 846 (1970)
Independent School District No. 581 v. Mattheis, 275 Minn. 383, 147 N.W.2d 374 (1966)
Village of Blaine v. Independent School District No. 12, 272 Minn. 343, 138 N.W.2d 32 (1965)
Huffman v. School Board, 230 Minn. 289, 41 N.W.2d 455 (1950)
State v. Lakeside Land Co., 71 Minn. 283, 73 N.W.970 (1898)

Cross References: WBLASB Policy 201 (Legal Status of School Board)
WBLASB Policy 603 (Curriculum Development)
WBLASB Policy 604 (Instructional Curriculum)
WBLASB Policy 606 (Textbooks and Instructional Materials)
WBLASB Policy 705 (Investments)
WBLASB Policy 706 (Acceptance of Gifts)
WBLASB Policy 801 (Equal Access to Facilities of Secondary Schools)
MSBA Service Manual, Chapter 3, Employee Negotiations
MSBA Service Manual, Chapter 13, School Law Bulletin "F" (Contract and Bidding Procedures)

AGENDA ITEM: **School Board Policy 101.1, Name of School District**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 101.1, Name of School District, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in March with no changes made to this policy, and is recommended for action in the same format.

The purpose of this policy is to clarify the name of the school district.

RECOMMENDATION:

Approve School Board Policy 101.1, Name of School District, as recommended by the Board Policy Committee and Cabinet.

Adopted: December 10, 2001
Revised: _____

White Bear Lake Area School Board Policy #101.1

101.1 NAME OF THE SCHOOL DISTRICT

I. PURPOSE

The purpose of this policy is to clarify the name of the school district.

II. GENERAL STATEMENT OF POLICY

Pursuant to statute, the official name of the school district is ***Independent School District No. 624***. However, the school district is often referred to by other informal names. In order to avoid confusion and to encourage consistency in school district letterheads, signage, publications and other materials, the school board intends to establish a uniform name for the school district.

III. UNIFORM NAME

- A. The name of the school district shall be **White Bear Lake Area Public Schools**.
- B. The name specified above may be used to refer to the school district and may be shown on school district letterheads, signage, publications and other materials.
- C. In official communications and on school district ballots, the school district shall be referred to as Independent School District No. 624 White Bear Lake Area Public Schools, but inadvertent failure to use the correct name shall not invalidate any legal proceeding or matter or affect the validity of any document.

Legal References: Minn. Stat. §122.02 (Classes, Number)

Cross References:

AGENDA ITEM: **School Board Policy 102, Equal Educational Opportunity**
MEETING DATE: **April 11, 2016**
SUGGESTED DISPOSITION: **Operational Item**
CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 102, Equal Educational Opportunity, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in March with minor changes made to this policy, and is recommended for action in the same format.

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

RECOMMENDATION:

Approve School Board Policy 102, Equal Educational Opportunity, as recommended by the Policy Committee and Cabinet.

Adopted: November 13, 1995
Revised: December 10, 2001

White Bear Lake Area School Board Policy #102

102 EQUAL EDUCATIONAL OPPORTUNITY

I. PURPOSE

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

II. GENERAL STATEMENT OF POLICY

- A. It is the school district's policy to provide equal educational opportunity for all students. The school district does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age. The school district also makes reasonable accommodations for disabled students.
- B. The school district prohibits the harassment of any individual based on any of the categories listed above. For information about the types of conduct that constitute violation of the school district's policy on harassment and violence and the school district's procedures for addressing such complaints, refer to the school district's policy on harassment and violence.
- C. This policy applies to all areas of education including academics, coursework, co-curricular and extracurricular activities, and other rights or privileges of enrollment.
- D. It is the responsibility of every school district employee to comply with this policy.
- E. Any student, parent or guardian having any questions regarding this policy should discuss it with the appropriate school district official as provided by policy. In the absence of a specific designee, an inquiry or a complaint should be referred to the superintendent.

Legal References: Minn. Stat. Ch. 363 (Minnesota Human Rights Act)
Minn. Stat. § 127.46 (Sexual, Religious, and Racial Harassment and Violence Policy)
42 U.S.C. § 12101 et seq. (Americans with Disabilities Act)
20 U.S.C. § 1681 et seq. (Title IX of the Education Amendments of 1972)

Cross References: WBLASB Policy 402 (Disability Nondiscrimination)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 521 (Student Disability Nondiscrimination)
WBLASB Policy 522 (Student Sex Nondiscrimination)

AGENDA ITEM: **School Board Policy 103, Complaints – Student, Employees, and Parents**

MEETING DATE: **April 11, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**

BACKGROUND:

School Board Policy 103, Complaints – Students, Employees, and Parents, was reviewed by the School Board Policy Committee and Cabinet, had a first reading in March with minor changes made to the policy, and is recommended for action in the same format.

The purpose of this policy is to ensure that equal educational opportunity is provided for all students of the school district.

RECOMMENDATION:

Approve School Board Policy 103, Complaints – Students, Employees, and Parents, as recommended by the Policy Committee and Cabinet.

103 COMPLAINTS - STUDENTS, EMPLOYEES, PARENTS, OTHER PERSONS

I. PURPOSE

The school district takes seriously all concerns or complaints by students, employees, parents or other persons. If a specific complaint procedure is provided within any other policy of the school district, the specific procedure shall be followed in reference to such a complaint. If a specific complaint procedure is not provided, the purpose of this policy is to provide a procedure that ~~may~~ must be used.

II. GENERAL STATEMENT OF POLICY

- A. Students, parents, employees or other persons may report concerns or complaints to the school district. While written reports are encouraged, a complaint may be made orally. Any employee receiving a complaint shall advise the principal or immediate supervisor of the receipt of the complaint. The supervisor shall make an initial determination as to the seriousness of the complaint and whether the matter should be referred to the superintendent. A person may file a complaint at any level of the school district; i.e., principal, superintendent or school board. However, persons are encouraged to file a complaint at the building level when appropriate.
- B. Depending upon the nature and seriousness of the complaint, the supervisor or other administrator receiving the complaint shall determine the nature and scope of the investigation or follow-up procedures. If the complaint involves serious allegations, the matter shall promptly be referred to the superintendent who shall determine whether an internal or external investigation should be ~~provided~~ conducted. In either case, the superintendent shall determine the nature and scope of the investigation and designate the person responsible for the investigation or follow-up relating to the complaint. The designated investigator shall ascertain details concerning the complaint and respond promptly to the appropriate administrator concerning the status or outcome of the matter.
- C. The appropriate administrator shall respond in writing to the complaining party concerning the outcome of the investigation or follow-up, including any appropriate action or corrective measure that was taken. The superintendent shall be copied on the correspondence and consulted in advance of the written response when appropriate. The response to the complaining party shall be consistent with the rights of others pursuant to the applicable provisions of Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act) and ~~or~~ other law.

- Legal References:*** Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)
- Cross References:*** WBLASB Policy 206 (Public Participation in School Board Meetings/
Complaints about Persons at School Board Meetings and Privacy
Considerations
WBLASB Policy 403 (Discipline, Suspension and Dismissal of School
District Employees)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 514 (Bullying Prohibition)
MSBA Service Manual, Chapter 13, School Law Bulletin "I" (School
Records-Privacy-Access to Data)