

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, April 8, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Vice Chair Chapman called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Beloyed, Chapman, Ellison, Fahey, Newmaster, Wilson.
Absent: Mullin
Ex-officio: Kazmierczak
Student liaison: Pratt
Cabinet: Garrison, Maurer, Mons, Ouren, Vette, Wald
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Fahey moved and Beloyed seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of March 11 and work-study of March 25;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution for acceptance of gifts with thank you letters directed to the donors – *Resolution*: WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages, and WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the white Bear Lake Area Schools; and THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the gifts;
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination/Non-Renewal– Classified Staff**
Tre Austin– Pupil Support Assistant, Sunrise Middle School
Employed by District 624 since 09/04/2018
Effective Date: 01/25/2019
Daniela Burshten– Part Time Cook, Oneka Elementary
Employed by District 624 since 09/19/2017
Effective Date: 03/04/2019
Dawn Nelson– Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 09/04/2018
Effective Date: 04/15/2019
Derek Price– Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 01/02/2019
Effective Date: 03/08/2019
Kristi Schmitz– Part Time Cook, Sunrise Park Middle School
Employed by District 624 since 09/07/2017
Effective Date: 06/07/2019
 - **Resignation/Termination/Non-Renewal – Certified Staff**
Hilary Farrington– Kindergarten Teacher, Hugo Elementary
Employed by District 624 since 08/29/2011
Effective Date: 06/10/2019
Anne Kronebusch– Grade 4 Teacher, Oneka Elementary
Employed by District 624 since 08/26/2010
Effective Date: 06/10/2019

Maria Leeson– Mathematics Teacher, WBLAHS – North Campus

Employed by District 624 since 08/20/2018

Effective Date: 06/10/2019

Daniel Lemke– Special Education Teacher, Transition Education Center

Employed by District 624 since 08/20/2018

Effective Date: 06/10/2019

➤ **Resignation/Termination/Non-Renewal – Non-Affiliated**

Christopher Lawler– Campus Security, Central Middle School

Employed by District 624 since 01/25/2019

Effective Date: 03/12/201

Mee Xiong Yang– Cultural Liaison, Normandy Park

Employed by District 624 since 05/02/2013

Effective Date: 04/25/2019

➤ **Resignation/Termination/Non-Renewal – Professional**

Timothy Schochenmaier– Principal, Central Middle School

Employed by District 624 since 07/01/2014

Effective Date: 06/30/2019

➤ **Retirement – Classified Staff**

Jeffrey Ivey – Custodial, Vadnais Heights Elementary

Employed by District 624 since 10/03/2011

Effective Date: 07/31/2019

Claire Moritz – Health Assistant, Vadnais Heights Elementary

Employed by District 624 since 09/17/1996

Effective Date: 06/07/2019

Francoise Pellegrin – Program Assistant Leader, Oneka Elementary

Employed by District 624 since 12/15/2008

Effective Date: 06/01/2019

Patricia Rossini – Production Clerk, WBLAHS – North Campus

Employed by District 624 since 02/11/2004

Effective Date: 07/01/2019

Susan Spangenberg – Pupil Support Assistant, Willow Elementary

Employed by District 624 since 09/05/2017

Effective Date: 06/07/2019

➤ **Retirement – Certified Staff**

Pamela Brown – Language Arts Teacher, Central Middle School

Employed by District 624 since 08/24/2000

Effective Date: 06/10/2019

Lavonne Doran – Grade 1 Teacher, Hugo Elementary

Employed by District 624 since 09/01/1987

Effective Date: 06/10/2019

Jane Edgell – ECSE Teacher, Normandy Park

Employed by District 624 since 08/24/2000

Effective Date: 06/10/2019

Ellen Gevers – Grade 2 Teacher, Lincoln Elementary

Employed by District 624 since 08/24/1998

Effective Date: 06/10/2019

Lori Grady – Special Education Teacher, Normandy Park

Employed by District 624 since 08/27/1987

Effective Date: 06/10/2019

Carol Midthun – Media Specialist, Central Middle School

Employed by District 624 since 08/24/1998

Effective Date: 06/10/2019

Betsey Peterson – Media Specialist, Lakeaires, Matoska & Willow Elementary
Employed by District 624 since 01/25/2002

Effective Date: 06/10/2019

Deanna Peterson – Mathematics Teacher, WBLAHS – South Campus

Employed by District 624 since 08/25/2005

Effective Date: 06/10/2019

Paula Rittenhouse – FACS Teacher, Central Middle School

Employed by District 624 since 08/27/1992

Effective Date: 06/10/2019

Lori Schouvieller – Literacy Coach, Vadnais Heights Elementary

Employed by District 624 since 08/22/2016

Effective Date: 06/10/2019

Keif Svendsen – Social Studies Teacher, WBLAHS – South Campus

Employed by District 624 since 08/24/1989

Effective Date: 06/10/2019

Robin Villwock – School Psychologist, Oneka, Otter & ALC

Employed by District 624 since 04/05/1999

Effective Date: 06/10/2019

Kathryn Whelan – Reach Teacher, Lakeaires, Lincoln & Willow Elementary

Employed by District 624 since 08/23/1999

Effective Date: 06/10/2019

➤ **Retirement – Non-Affiliated**

Scott Larson – Maintenance Manager, District Center

Employed by District 624 since 09/06/1985

Effective Date: 04/30/2019

➤ **Change In Assignment - Classified**

Shannon Aichele – Bus Aide, Bus Garage

From 29.0 hrs. per week to 33.0 hrs. per week

Effective Date: 01/02/2019

Donald Longendyke – Program Assistant Leader, Many Schools

From 12.5 hrs. per week to 25.75 hrs. per week

Effective Date: 03/05/2019

Nicole Schimd – Tier I Field Technician, Otter, Vadnais & District Center

From 20.0 hrs. per week to 40.0 hrs. per week

Effective Date: 03/21/2019

Kevin Siebenaler – From Asst. Head Engineer Bldg. B, Vadnais Heights

Elementary to Head Engineer Bldg. B, Willow Elementary

From \$22.20 + Shift \$.30 per hr. to \$23.36 per hr.

Effective Date: 03/18/2019

Richard Wilcox – From Head Engineer, Several Buildings

To Facility and Equipment Repair Technician, District Wide

From \$24.87 + Long. 20, \$.85 per hr. To \$24.59 + Long. 20 \$.85, & \$1.00 Add-on. Effective Date: 04/01/2019

➤ **Temporary Change In Assignment - Classified**

Janelle Anderson – Instructional Assistant, Vadnais Heights Preschool

From 18.75 hrs. per week to 25.25 hrs. per week

Effective Date: 04/09/2019 Through 05/24/2019

Rachel Leafblad – Pupil Support Assistant, Normandy Park

From 12.0 hrs. per week to 22.0 hrs. per week

Effective Date: 04/09/2019 Through 06/07/2019

- **Change In Assignment – Certified**
Amy Oian – From .8 FTE Social Worker, Transition Education Center to .8 FTE Social Worker and .2 FTE School Psychologist
 Effective Date: 2019-2020 School Year
- **Return From Leave Of Absence – Certified**
Lori Felton – Intervention Teacher, Matoska Elementary
 From .5 FTE Position/.5 FTE Leave to 1.0 FTE Position
 Effective Date: 2019-2020 School Year
- **Part Time Leave Request – Certified Staff**
Denise Deen – Birth to 2 Teacher, Normandy Park
 Position .8 FTE (Leave .2 FTE)
 Effective Date: 2019-2020 School Year
Catherine Olson – Mathematics Teacher, ALC
 Position .8 FTE (Leave .2 FTE)
 Effective Date: 2019-2020 School Year
- **Full Time Leave Request – Certified Staff**
Kari Baillet – Grade 2 Teacher, Matoska Elementary
 Employed by District since 08/26/2004
 Effective Date: 2019-2020 School Year
Cara Cardoso – Psychologist, Hugo Elementary
 Employed by District since 08/22/2012
 Effective Date: 2019-2020 School Year
Joseph Christensen – Social Studies Teacher, WBLAHS – North Campus
 Employed by District since 08/22/2012
 Effective Date: 2019-2020 School Year
Christine Moren – Grade 5 Teacher, Oneka Elementary
 Employed by District since 08/22/2016
 Effective Date: 11/07/2018 Through 03/07/2019
Benjamin Nakagaki – AVID/RTI, WBLAHS – North Campus
 Employed by District since 08/25/2005
 Effective Date: 2019-2020 School Year
Paul Seeba – Social Studies Teacher, WBLAHS – North Campus
 Employed by District since 08/30/1999
 Effective Date: 11/12/2018 – 01/27/2019 and 03/04/2019 – 06/10/2019
- **Three Year Extended Leave Request – Certified Staff**
Dona Kass – Speech Pathologist, Hugo Elementary
 Employed by District since 09/24/2019
 Effective Date: 2019-2020 School Year through 2021-2022 School Year
- **Part-Time Teacher Program – Certified Staff**
Denise Deen – Birth to 2 Teacher, Normandy Park
 Employed by District since 12/03/2001
 Effective Date: 2019-2020 School Year
- **New Personnel – Classified Staff**
Rosemarie Rossbach – Part-Time Cook, Lincoln Elementary
 \$15.09/hr., 22.5 hrs. per week, \$2,919.91
 Effective Date: 04/09/2019
Karin Stevens – Program Assistant Leader, Hugo Elementary & Sunrise Park Middle School
 \$13.98/hr., 19.0 hrs. per week, \$3,984.30
 Effective Date: 03/18/2019
Mary Towner – Part-Time Cook, Central Middle School
 \$15.09/hr., 18.75 hrs. per week, \$3,451.83
 Effective Date: 03/06/2019

- **New Personnel – Non-Affiliated**
C J Harris – Campus Security, Central Middle School
\$15.56/hr., 27.25 hrs. per week, \$4,738.02
Effective Date: 03/18/2019
- **New Personnel – Professional**
Lori Mosser – Elementary Principal, Oneka Elementary
\$125,412
Effective Date: 07/01/2019
- **Long TERM SUBSTITUTE – CERTIFIED STAFF**
Jennifer Hansel – Art Teacher, Sunrise Park Middle School
MA, Step 1, \$14,109.85
Effective Date: 03/22/2019 through 06/10/2019
Rachael Harrington – Physical Education Teacher, Oneka Elementary
BA, Step 1, \$11,608.86
Effective Date: 03/29/2019 through 06/10/2019
Katerine Lunde – Grade 5 Teacher, Vadnais Heights Elementary
MA, Step 2, \$7,658.35
Effective Date: 03/18/2019 through 04/26/2019
Leigh Mills – Kindergarten Teacher, Hugo Elementary
BA, Step 13, \$15,381.20
Effective Date: 04/03/2019 through 06/10/19
Alexander Westad – Social Studies Teacher, WBLAHS – North Campus
MA, Step 1, \$16,337.72
Effective Date: 03/04/2019 through 06/10/2019

Roll call vote: ayes: Beloyed, Chapman, Ellison, Fahey, Newmaster, Wilson. Naves: none. Motion carried.

B. PUBLIC FORUM - No speakers

C. INFORMATION ITEMS

1. Northeast Youth & Family Services (NYFS) Presentation – Jerry Hromatka from NYFS provided information on this nonprofit organization, which provides a continuum of services in mental health and community service in partnership with 15 municipalities and 4 school districts. The presentation is available in the board packet.
2. Superintendent’s Report - Before the meeting students who represented the district in state-level Alpine Ski, Wrestling, Boys’ Hockey and recipients of Scholastic Art awards were recognized. The Middle School Musical production of “Willy Wonka, Jr.” will take place April 25, 26 and 27. Tickets are available on the district website. A limited number of free tickets are available at our Senior Program as well. A complete listing of this spring’s district productions may be found on the district website. The district's 2019 Teacher of the Year will be named at the Extravaganza event on April 25 at 4:30 p.m., WBLAHS - South Campus Theater. April recognitions are Poetry Month, Math and Statistics Awareness Month, Paraprofessional Appreciation Day, National Library Week, Assistant Principals Week, National Library Workers’ Day, Public School Volunteer Week, Administrative Professionals Week, and Administrative Professionals Day.
Student Liaison Report - Student Council held their annual spring showdown where 10 teams participated in activities from slushie chug to hungry, hungry humans. They also

held a shoe drive. National Honors Society members helped with the kid pack event put on by the White Bear Food Shelf. NHS also elected their new executive board for next year so congratulations to Madison, Noelle, Julia, and Matthew. The Juniors were finally able to take the ACT provided by the school as their original date got snowed out. The middle schoolers have been working on their musical Willy Wonka, which will be performed April 25th-27th so make sure to buy a ticket before they sell out.

D. DISCUSSION ITEMS

1. First Reading of School Board Policies:

- a. Policy 403 Discipline, Suspension and Dismissal of School District Employees
 - b. Policy 404 Employment Background Checks
 - c. Policy 405 Veteran's Preference
 - d. Policy 520, Student Surveys
 - e. Policy 602 Organization of School Calendar and School Day
- These policies will be on the May 13, 2019 School Board meeting agenda for action.

E. OPERATIONAL ITEMS

1. Wilson moved and Newmaster seconded to approve the E3 Grant from the White Bear Lake Area Educational Foundation in the amount of \$4,000. **Roll call vote: ayes: Beloyed, Chapman, Ellison, Fahey, Newmaster, Wilson. Nays: none. Motion carried.**
2. Wilson moved and Beloyed seconded to approve the bids as shown for the 2019 Roof Replacement Projects for the total amount of \$3,242, 810.00.
Area Learning Center, McPhillips Bros. Roofing, \$579,370.00.
Hippodrome Ice Arena, Central Roofing Company, \$416,240.00.
Normandy Park, McPhillips Bros. Roofing, \$685,600.00.
Sunrise Park Middle School, McPhillips Bros. Roofing, \$720,150.00.
(Note: Central Roofing Company the original lowest bid of \$525,870.00 withdrew from the bid due to errors in their proposal. Therefore, making McPhillips Bros. Roofing the next lowest bid.)
Vadnais Heights Elementary School, Central Roofing Company, \$202,700.00.
Willow Lane Elementary School, McPhillips Bros. Roofing, \$638,750.00. Roll call vote: ayes: Beloyed, Chapman, Ellison, Fahey, Newmaster, Wilson. Nays: none. Motion carried.
3. Ellison moved and Newmaster seconded to approve the change of White Bear Lake Area Schools' total district population from 63,672 to 66,647 as indicated by Minnesota State Demographer, Dr. Susan Brower. **Voice vote: all ayes. Motion carried.**
4. Ellison moved and Beloyed seconded to approve Policy 514 Bullying Prevention, Policy 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students, Policy 618 Assessment of Student Achievement, Policy 713 Student Activity Accounting, and Policy 806 Crisis Management as recommended by the Policy Committee and Cabinet. **Voice vote: all ayes. Motion carried.**

F. BOARD FORUM - Wilson reported that the WBLAEF Golf Tournament will be held June 24 at Indian Hills Golf Club. Information is available at www.wblaef.org Fahey reported that the final Equity Alliance MN board leadership training will be April 16. Ellison reported that after judging at the History Day regional competition held at South Campus 28 projects from WBLAS

students will be going to the State competition. Chapman thanked the donors listed in the consent agenda.

- G. ADJOURNMENT** - Wilson moved and Chapman seconded to adjourn at 8:11 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by Ellen Fahey, clerk