

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, April 13, 2020** at 7:00 p.m. via teleconference under Minnesota Statute 13D.021.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:01 p.m.
2. Roll Call – Present: Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison.
Ex-Officio: Dr. Wayne Kazmierczak
School Board Student Representative: Carroll
3. Pledge of Allegiance
4. Amend agenda, moved by Chapman, second by Arcand. Roll call vote: ayes, all
5. Newmaster moved and Beloyed seconded to approve the agenda as presented. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***

Newmaster moved and Beloyed seconded to approve the consent agenda consisting of:

- Approval of minutes for regular Board meeting of February 10;
- Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
- Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
- Approval of field trips; and
- Passage of resolution to approve personnel issues to include:

☐ **RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF**

Rachel Atchison– Nutrition Services Assistant, Sunrise Park Middle School

Employed by District 624 since 12/02/2019

Effective Date: 03/06/2020

Ashley Clark– Program Assistant Leader, Otter Lake Elementary

Employed by District 624 since 12/14/2015

Effective Date: 02/05/2020

Tara Jebens-Singh– Adult Programs Coordinator, Normandy Park Education

Center. Employed by District 624 since 07/06/2015

Effective Date: 04/03/2020

Jane Stonehouse– Pupil Support Assistant, Matoska Elementary

Employed by District 624 since 12/17/2019

Effective Date: 03/06/2020

Jocelyn Sweet– Pupil Support Assistant, Hugo Elementary

Employed by District 624 since 08/26/2019

Effective Date: 02/28/2020

☐ **RESIGNATION/TERMINATION/NON-RENEWAL– CERTIFIED STAFF**

Erika Heltner– School Counselor, Willow Lane Elementary

Employed by District 624 since 08/20/2014

Effective Date: 06/08/2020

Lisa Kehe– Mathematics Teacher, WBLAHS – South Campus

Employed by District 624 since 08/19/2019

Effective Date: 06/08/2020

Brittany Morell– Special Education Teacher, Willow Lane Elementary

Employed by District 624 since 08/19/2019

Effective Date: 03/05/2020

Alyssa Nelson– Special Education Teacher, Lakeaires Elementary

Employed by District 624 since 08/19/2019

Effective Date: 06/08/2020

- **RETIREMENT– CLASSIFIED STAFF**
Cathyann Ackerknecht– Admin. Assist. Principal, WBLAHS – South Campus
 Employed by District 624 since 12/13/1993
 Effective Date: 06/30/2020
William Bucholz– Bus Driver, Bus Garage
 Employed by District 624 since 09/01/1989
 Effective Date: 06/05/2020
John Lohmann– Head Engineer, WBLAHS – South Campus and ALC
 Employed by District 624 since 02/11/2002
 Effective Date: 05/31/2020
Mary Murphy– Head Cook Manager, Sunrise Park Middle School
 Employed by District 624 since 04/24/1992
 Effective Date: 06/05/2020
- **RETIREMENT– CERTIFIED STAFF**
Robert Hannigan– Social Studies Teacher, WBLAHS – South Campus
 Employed by District 624 since 08/27/1992
 Effective Date: 06/07/2020
Marilyn House– Intervention Teacher, Willow Lane Elementary
 Employed by District 624 since 08/24/1998
 Effective Date: 06/07/2020
Amy Opatz– Grade 3 Teacher, Vadnais Heights Elementary
 Employed by District 624 since 08/30/1988
 Effective Date: 06/07/2020
- **CHANGE IN ASSIGNMENT – CLASSIFIED STAFF**
Desmalee Hennagir – Program Assistant Leader, Oneka Elementary
 From 15.0 hrs. per week To 12.25 hrs. per week
 Effective Date: 03/04/2020
- **FULL TIME LEAVE OF ABSENCE – CERTIFIED STAFF**
Grace Brown– Spanish Teacher, Lakeaires Elementary
 Employed by District 624 since 08/20/2018
 Effective Date: 04/06/2020 through 04/29/2020
Jana Buesing– .5 FTE Intervention Teacher, Otter Lake Elementary
 Employed by District 624 since 08/22/2016
 Effective Date: 01/28/2020 through 06/08/2020
Dessaray Sampoang– Special Education Teacher, Normandy Park Education Center. Employed by District 624 since 02/26/2013
 Effective Date: 01/27/2020 through 05/01/2020
Rachel Zitzow– .6 FTE EL Teacher, Lakeaires Elementary
 Employed by District 624 since 08/24/2011
 Effective Date: 2020-2021 School Year
- **NEW PERSONNEL – CLASSIFIED STAFF**
Norris Blackmon– Pupil Support Assistant, WBLAHS – North Campus
 \$19.15 per hr., 32.5 hrs., per week, \$7,966.40
 Effective Date: 03/02/2020
Desiree De La Paz– Program Assistant Leader, Birch Lake and Otter Lake Elementary
 \$13.98 per hr., 28.75 hrs., per week, \$6,189.64
 Effective Date: 03/19/2020
Kayla Troske– Program Assistant Leader, Lakeaires and Matoska Elementary
 \$13.98 per hr., 21.15 hrs., per week, \$5,113.38
 Effective Date: 03/04/2020

□ **LONG TERM SUBSTITUTE – CLASSIFIED STAFF**

Camela Raeburn– Pupil Support Assistant, Matoska Elementary

\$19.15 per hr., 32.5 hrs., per week, \$7,344.02

Effective Date: 03/16/2020 through 06/05/2020

Tasha Schifsky– Behavior Management Assistant, Hugo Elementary

\$19.15 per hr., 32.5 hrs., per week, \$2,489.50

Effective Date: 03/16/2020 through 04/10/2020

□ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Jaysa Dermody – .5 FTE Intervention Teacher, Otter Lake Elementary

MA, Step 1, \$11,676.04

Effective Date: 01/28/2020 through 06/08/2020

Michael Lehenbauer – Grade 5 Teacher, Matoska Elementary

MA, Step 1, \$10,330.62

Effective Date: 03/16/2020 through 05/08/2020

Denise Mortenson – Special Education Teacher, Willow Elementary

MA, Step 1, \$13,232.16

Effective Date: 03/16/2020 through 06/08/2020

Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.

B. PUBLIC FORUM – Comments were received on pass/no pass system from Veronica Hoffman, Kate Hoffman, and a group comment from Natalie Andres, Lauren Eckerle, Maija Gale, Jacob Grann, Tim Hanningan, Michael Hoffman, Adam Beloyed, Victoria Lang, Ernest Mattson, Arthur Perron, Gavin Rogers, Anna Ryan, Ella Sagnes, Claire Schneider, and Aidan Shepler.

C. INFORMATION ITEMS

1. Student Recognition – The names of students who represented the district at a state level in the Scholastic Art Awards and Alpine Ski were read and congratulated. A certificate and pin will be mailed to each student.
2. Superintendent's Report: Coffee with Dr. K on May 5; #BetheLightMN each Monday at 8:20 p.m. to honor the class of 2020; District launched a support hub online to help students with essential services; Community video was a compilation of staff appreciation; White Bear Windows displays across the community; April recognitions.

D. DISCUSSION ITEMS

1. Update on School Closure and Distance Learning Plan Implementation – Dr. Kazmierczak and Cabinet members provided an update on the implementation of our district learning plan and implementation.

E. OPERATIONAL ITEMS

1. Ellison moved and Arcand seconded to accept the bids for the Central Middle School roofing project in the amount of \$626,700 from McPhillips Brothers Roofing and the White Bear Lake Area High School - North Campus roofing project in the amount of \$979,100 from McPhillips Brothers Roofing. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***
2. Newmaster moved and Thompson seconded to approve the two E3 Grants in the amount of \$4,114 from the White Bear Lake Area Educational Foundation. ***Roll call vote: ayes,***

Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.

3. Newmaster moved and Chapman seconded to approve the purchase agreements for the properties described as PID #143022120013, PID #113022430014, and PID #113022430021 located in the City of White Bear Lake, County of Ramsey, State of Minnesota. The Board authorizes the Superintendent and the Assistant Superintendent for Finance and Operations to sign all documents as necessary to acquire said properties. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***
4. Ellison moved and Newmaster seconded to approve the following School Board Policies as recommended by the School Board Policy Committee and Cabinet.
 - a. Policy 101, Legal Status of the School District
 - b. Policy 101.1, Name of the School District
 - c. Policy 102, Equal Educational Opportunity
 - d. Policy 103, Complaints – Students, Employees, Parents, Other Persons
 - e. Policy 524, Electronics Technologies Acceptable Use Policy
 - f. Policy 713, Student Activity Accounting
 - g. Policy 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources
 - h. Policy 802, Disposition of Obsolete Equipment and Material***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***
5. Chapman moved and Arcand seconded to approve the recommendation of all School Board meetings to have a start time of 5:30 p.m. for the duration of online meetings. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***

F. BOARD FORUM - Ellison commended Ms. Carroll for her work and wanted her to know the School Board is thinking about her in her senior year. Newmaster commended the E3 grant recipients for their work and to the WBLAE Foundation for supporting that work. Mullin thanked all colleagues for their work and commitment to the district. Thompson congratulated Sara Paul on her movement to the role as North Branch Superintendent.

G. ADJOURNMENT - Arcand moved and Newmaster seconded to adjourn the meeting at 8:45 p.m. ***Roll call vote: ayes, Mullin, Newmaster, Thompson, Arcand, Beloyed, Chapman, Ellison. Nays, none. Motion carried.***