



White Bear Lake Area Public Schools

Independent School District 624

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District Facility Planning Committee Charge Statement

Overview:

A District Facility Planning Committee is being formed to study the White Bear Lake Area Schools' facilities and develop a comprehensive, long-range Facilities Master Plan for recommendation to the School Board. The facilities study and resulting recommendation will be based on capacity, current enrollment, projected enrollment, educational needs of the School District, alignment with the District's Strategic Vision, community recreation, special programs, school security, and financial stewardship.

Facility Planning Committee Timeline:

- The District Facility Planning Committee will meet approximately twice per month between October and December 2018 to study the needs of the District's facilities
- The Committee will begin their work together and then divide into three committees that will study several topics related to their larger category to understand the needs of the District:
 - Learning Spaces Committee:
 - Technology & Education
 - Educational Programming Goals
 - Building Equity, Modernization & Branding
 - Grade Configuration
 - Alignment with Strategic Vision
 - Community Spaces Committee:
 - Athletics & Performance Spaces
 - Community Partnerships
 - Activities & Community
 - Physical Conditions Committee:
 - Site Design
 - Building Condition
 - Capacity, Enrollment, & Grade Configuration
 - Efficient Operations
- The District Facility Planning Committee will present their findings to the School Board in January 2019
- Subsequently, the Facility Planning will be asked to reconvene in February-March 2019 to review the outcomes of the needs study and develop a long-range Facilities Master Plan for recommendation to the Board in Spring 2019

District Facility Planning Committee Meeting Dates:

All Meetings will be held at WBLAHS - South Campus except November 8.

Entire Committee Meeting #1: Tuesday, October 9, 2018 from 6:30 p.m. – 9:00 p.m. Theater		
Entire Committee Meeting #2: Tuesday, October 23, 2018 from 6:30 p.m. – 9:00 p.m. Theater		
Learning Spaces Committee Meeting #3: District Center Rm 112 November 8, 2018 from 6:00 p.m. – 8:00 p.m.	Community Spaces Committee Meeting #3: Room 611 November 7, 2018 from 7:30 p.m. – 9:00 p.m.	Physical Conditions Committee Meeting #3: Room 611 November 7, 2018 from 5:45 p.m. – 7:15 p.m.
Learning Spaces Committee Meeting #4: Room 611 November 29, 2018 from 6:00 p.m. – 8:00 p.m.	Community Spaces Committee Meeting #4: Room 611 November 28, 2018 from 5:45 p.m. – 7:15 p.m.	Physical Conditions Committee Meeting #4: Room 611 November 28, 2018 from 7:30 p.m. – 9:00 p.m.
Learning Spaces Committee Meeting #5: Room 611 December 6, 2018 from 6:00 p.m. – 8:00 p.m.	Community Spaces Committee Meeting #5: Room 611 December 5, 2018 from 7:30 p.m. – 9:00 p.m.	Physical Conditions Committee Meeting #5: Room 611 December 5, 2018 from 5:45 p.m. – 7:15 p.m.
Learning Spaces Committee Meeting #6: Room 611 December 20, 2018 from 6:00 p.m. – 8:00 p.m.	Community Spaces Committee Meeting #6: Room 611 December 19, 2018 from 5:45 p.m. – 7:15 p.m.	Physical Conditions Committee Meeting #6: Room 611 December 19, 2018 from 7:30 p.m. – 9:00 p.m.
Entire Committee Meeting #7: January 16, 2019 from 6:30 p.m. – 9:00 p.m.		
Present Needs Findings to School Board: January 28, 2019 (Board Meeting)		
February – March 2019: Facility Planning Committee Master Plan Development		
April – May 2019: Community-Wide Engagement and Feedback		

Background Information:

- As good stewards of the community's resources, the District is committed to periodically analyzing its buildings to assess how well facilities are meeting student, staff and community needs and recommending needed changes.
- The last major investment in facilities in the District:
 - Construction of Oneka Elementary, renovations at Hugo (2003)
 - Title IX improvements at high school sites (2003)
 - Elementary improvements and/or gym additions
 - Lakeaires, Matoska, Willow, Vadnais (2012-2014)
 - Theater Improvements at Dist Center (2003), NC, SC (2012)
 - Synthetic Turf at South Campus (2015)
- Enrollment in the District is projected to continue to grow.
- Significant changes have occurred in the District since the last major facilities improvement, including:
 - Implementation of all-day Kindergarten
 - High School Career Pathways programming
 - Changes in educational practices call for more small group and flexible learning spaces

- Early Childhood programming is widely recognized as a key tool for student achievement and requires learning space appropriate for young learners
 - Population changes within the communities of White Bear Lake Area Schools
- The facilities require continual investment in systems for maintenance that is not adequately funded by the State
- With this information in mind, the School District is asking the Facility Planning Committee to help formulate the most effective and efficient plan to address facilities needs in the District.

District Facility Planning Committee Charge:

- Develop a comprehensive long-range Facilities Master Plan with one or more scenarios for recommendation to the School Board that will:
 - Best serve the School District's educational goals
 - Be financially attainable and sustainable
 - Reflect the values and priorities of the communities of White Bear Lake Area Schools
 - Accommodate the District's PreK-12 enrollment and other programs
 - Cover anticipated needs for the next 10 years, as well as recognize major issues beyond 10 years
 - Be consistent with the School District's Strategic Vision
 - Recommend optimal use of facilities, accommodate projected enrollment and support educational delivery along with the rationale for the recommendations
- To do this, the Committee will analyze data in order to:
 - Understand and quantify building capacity for Early Childhood, K-12, and Community Education programming
 - Understand facility maintenance needs and recommend priorities to the District
 - Address both capital costs and operational costs
- The Committee recommendation should reflect optimal use of the District's facilities and cover anticipated future needs, as well as any topics requiring further study

District Facility Planning Committee Composition and Operation:

- It is the intent of the District to assemble a large Planning Committee to encourage engagement and participation in the District's planning process.
 - All interested participants should submit an application (available at the District Office or online at www.isd624.org) to the District by **September 24, 2018**
- The District Facility Planning Committee will be selected for Members that have wide variety of backgrounds, skills and perspectives, represent a broad cross-section of the community and have an interest in the long-term health of the School District
- All Committee meetings will be open to the public, although only members will be able to participate and vote
- All Committee meeting dates and materials will be published on the School District's website
- All Meetings will be held at WBLAHS - South Campus

District Facility Planning Committee Application and Selection Process:

- The District solicited applications for interested community members until **September 24, 2018**
- The District will review all applications to identify Planning Committee members by **October 1, 2018**

Outcome:

- White Bear Lake Area Schools will have a comprehensive, long-range Facilities Master Plan to accommodate enrollment and programs over the next 10 years that is financially sustainable.