

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, May 13, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed.
Absent: Chapman
Ex-officio: Kazmierczak
Student liaison: Pratt
Cabinet: Garrison, Maurer, Mons, Ouren, Vette, Wald
3. Pledge of Allegiance
4. Ellison moved and Wilson seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Fahey moved and Beloyed seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of April 8 and work-study of April 22;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution for acceptance of gifts with thank you letters directed to the donors – *Resolution*: WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages, and WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the white Bear Lake Area Schools; and THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the gifts;
 - Approve field trips;
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination/Non-Renewal– Classified Staff**
Dodi Anderson– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/24/2018
Effective Date: 06/07/2019
Melinda Boe– Instructional Assistant, Lakeaires Elementary
Employed by District 624 since 09/10/2018
Effective Date: 06/07/2019
Olivia Coen– Pupil Support Assistant, Transition Education Center
Employed by District 624 since 09/03/2018
Effective Date: 06/07/2019
Wendy Cole– Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/04/2018
Effective Date: 06/07/2019
Maggie Desmet– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/10/2018
Effective Date: 06/07/2019
Ka Bao Jennrich– Instructional Assistant, Vadnais Heights Elementary
Employed by District 624 since 01/18/2018
Effective Date: 06/07/2019
Angela Johnson– Pupil Support Assistant, Lincoln Elementary
Employed by District 624 since 11/05/2018
Effective Date: 06/07/2019

Michelle Johnson– Instructional Assistant, Lakeaires Elementary
Employed by District 624 since 10/04/2018
Effective Date: 06/07/2019

Matthew Kelly– Instructional Assistant, Otter Lake Elementary
Employed by District 624 since 09/03/2018
Effective Date: 06/07/2019

Adam King– Pupil Support Assistant, WBLAHS – South Campus
Employed by District 624 since 09/04/2018
Effective Date: 06/07/2019

Christine La Pean– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/10/2018
Effective Date: 06/07/2019

Abby Maas– Instructional Assistant, Lincoln Elementary
Employed by District 624 since 09/04/2018
Effective Date: 06/07/2019

Rachel Martin– Instructional Assistant, Birch Lake Elementary
Employed by District 624 since 01/02/2019
Effective Date: 06/07/2019

Lindsey Morehead– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/11/2018
Effective Date: 06/07/2019

Amanda Pagel– Pupil Support Assistant, Normandy and Vadnais Height Elementary
Employed by District 624 since 09/04/2018
Effective Date: 04/05/2019

Emme Perreira– Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/04/2018
Effective Date: 06/07/2019

Freddie Perteet-Becker– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/11/2018
Effective Date: 06/07/2019

Ladrena Rakowski– Program Assistant Leader, Willow Lane Elementary
Employed by District 624 since 01/05/2019
Effective Date: 04/18/2019

Alexander Rick– Pupil Support Assistant, Sunrise Park Middle School
Employed by District 624 since 10/15/2018
Effective Date: 04/26/2019

Samantha Shade– Pupil Support Assistant, WBLAHS – South Campus
Employed by District 624 since 09/05/2017
Effective Date: 06/07/2019

Chris Swenson– Pupil Support Assistant, Central Middle School
Employed by District 624 since 09/04/2018
Effective Date: 06/07/2019

Laura Weaver– Instructional Assistant, Birch Lake Elementary
Employed by District 624 since 11/01/2018
Effective Date: 06/07/2019

Fue Xiong– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/20/2018
Effective Date: 06/07/2019

Anna Zamzow– Instructional Assistant, Willow Lane Elementary
Employed by District 624 since 09/13/2018
Effective Date: 06/07/2019

➤ **Resignation/Termination/Non-Renewal – Certified Staff**

David Cauley– Explorations Teacher, Lincoln Elementary
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Tamara Dobbins– Literacy Coach, District Wide
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Susan Furtney– Industrial and Mathematics Teacher, WBLAHS – North Campus
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Courtney Johnson– Intervention Teacher, Otter Lake Elementary
Employed by District 624 since 08/22/2012
Effective Date: 06/10/2019

Jeremy Kerg– Guidance Counselor, WBLAHS – South Campus
Employed by District 624 since 08/22/2017
Effective Date: 06/10/2019

Hannah Lindemer– Grade 5 Teacher, Willow Lane Elementary
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Guillermo Maldonado Perez– Peer Reviewer, District Wide
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Frank Malone– Industrial Technology, WBLAHS – South Campus
Employed by District 624 since 08/24/2017
Effective Date: 06/10/2019

Lisa McBride– Special Education Teacher, Central Middle School
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Amanda Meyer– Spanish Teacher, Central and Sunrise Park Middle School
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Megan Rengo– Language Arts Teacher, WBLAHS – North Campus
Employed by District 624 since 08/22/2017
Effective Date: 06/10/2019

Lacey Schiele– Grade 3 Teacher, Oneka Elementary
Employed by District 624 since 08/22/2012
Effective Date: 06/10/2019

Suzanne Shearon– Speech Language Pathologist, Willow Lane Elementary,
Employed by District 624 since 12/08/2014
Effective Date: 06/10/2019

Erin Stumo– Language Arts Teacher, WBLAHS – North Campus
Employed by District 624 since 08/20/2014
Effective Date: 06/10/2019

Caroline Waskow– German Teacher, Central and Sunrise Middle School
Employed by District 624 since 08/22/2016
Effective Date: 06/10/2019

Ryan Werdon– Music Teacher, Central Middle School
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

Mark Zangara– American Sign Language Teacher, WBLAHS – North Campus,
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

- **Resignation/Termination/Non-Renewal – Professional**
Mark Garrison– Director of Technology, District Center
 Employed by District 624 since 10/18/2010
 Effective Date: 06/19/2019
- **Retirement – Classified Staff**
Marcia Landgraff – Pupil Support Assistant, Sunrise Park Middle School
 Employed by District 624 since 03/05/1999
 Effective Date: 06/07/2019
- **Retirement – Certified Staff**
Mary Pokorny – Media Specialist, Birch, Lincoln and Otter Lake Elementary
 Employed by District 624 since 04/16/2010
 Effective Date: 06/10/2019
- **Change In Assignment - Classified**
Samantha Osberg – Program Assistant Leader, Lincoln Elementary
 Added BEAR fundamentals Assist Leader, Birch Lake Elementary
 \$13.98per hr., 26.5 hrs. per week, \$6,662.86
 Effective Date: 03/20/2019
Penny Walker – PT ECSE Pupil Support Assistant, Birch Lake Elementary
 Added School Readiness Plus Instr. Asst., Vadnais Heights Elementary
 \$18.33per hr., 9.75 hrs. per week, \$1,072.30
 Effective Date: 04/12/2019
- **Change In Assignment – Certified**
Taylor Ogne – From Preschool Teacher, Birch Lake Elementary
 To Birth – 3 Early Childhood Special Education Teacher, Normandy Park
 BA, Step 2, \$44,190.00
 Effective Date: 2019-2020 School Year
- **Part Time Leave Request – Certified Staff**
Dag Riseng– Special Education Teacher, District Wide
 Position .6 FTE (Leave .4 FTE)
 Effective Date: 2019-2020 School Year
Stephanie Tollison– School Psychologist, Sunrise Park Middle School
 Position .8 FTE (Leave .2 FTE)
 Effective Date: 2019-2020 School Year
- **New Personnel – Classified Staff**
David Olson – Head Custodial Engineer Multiple Buildings, Bellaire, Lakeaires
 & Otter Lake, \$24.07per hr., 40.0 hrs. per week, \$8,665.20
 Effective Date: 04/29/2019
Gary Schmaltz – Assistant Head Custodial Engineer “B” Building, Vadnais
 Heights Elementary
 \$21.40hr. + \$.30 Shift Diff., 40.0 hrs. per week, \$9,547.99
 Effective Date: 04/15/2019
- **New Personnel – Certified Staff**
Arthur Crutch – Language Arts Teacher, WBLAHS – North Campus
 BA, Step 5, \$48,051.00
 Effective Date: 2019-2020 School Year
Madalyn Fauth – Language Arts Teacher, Central Middle School
 BA, Step 1, \$43,310.00
 Effective Date: 2019-2020 School Year
Lisa Kehe – Mathematics Teacher, WBLAHS – South Campus
 BA, Step 1, \$43,310.00
 Effective Date: 2019-2020 School Year

Wallace Pope – Social Studies Teacher, WBLAHS – South Campus
BA, Step 1, \$43,310.00

Effective Date: 2019-2020 School Year

Samantha Swanson – Physics Teacher, Sunrise Park Middle School and ALC,
BA, Step 1, \$43,310.00

Effective Date: 2019-2020 School Year

La'sonya Taylor – FACS Teacher, Central Middle School
MA+60, Step 9, \$68,639.00

Effective Date: 2019-2020 School Year

Jenna Vollmer – Early Childhood Special Education Teacher, Normandy Park,
MA, Step 1, \$48,023.00

Effective Date: 2019-2020 School Year

Amanda Zais – .8 FTE Mathematics Teacher, WBLAHS – South Campus
BA, Step 1, \$34,648.00

Effective Date: 2019-2020 School Year

➤ **New Personnel – Non-Affiliated**

Paul Engstran – Maintenance Supervisor, District Wide
40 Hours per week, \$13,961.53 (Pro-Rated on \$66,000.00)

Effective Date: 04/15/2019

Stephanie Vang – Marketing Specialist, Community Services
20 Hours per week, \$3,368.00 (Pro-Rated on \$25,000.00)

Effective Date: 05/13/2019

➤ **New Personnel – Professional**

Cathryn Peterson – Secondary Principal, Central Middle School
\$132,845.00

Effective Date: 07/01/2019

➤ **Long Term Substitute – Certified Staff**

Katherine Lunde – Grade 4 Teacher, Oneka Elementary
MA, Step 2, \$7,913.62

Effective Date: 04/29/2019 through 06/10/2019

Shana Morrisette – Spanish Teacher, Otter Lake Elementary
MA, Step 12, \$11,716.61

Effective Date: 04/26/2019 through 06/10/2019

Taylor Nelson – Grade 3 Teacher, Birch Lake Elementary
BA, Step 1, \$6,920.67

Effective Date: 04/29/2019 through 06/10/2019

Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed. Nays: none. Motion carried.

B. PUBLIC FORUM - Matthew Fish spoke about the facilities plan asking what will happen with the furniture that is replaced, if building materials will be low VOC, and will the contractors will be Lead Certified.

C. INFORMATION ITEMS

1. Recognize Student Liaisons to the School Board - Makena Pratt was commended and recognized for her outstanding role as the 2018-2019 student liaison.
2. Superintendent's Report - Before the meeting students who represented the district in National History Day, Middle School band and choir state-level contests were recognized. The spring play

will be performed at 7 p.m. May 17 & 18 and at 2 p.m. on May 19 at the WBLAHS North Campus Theater. Tickets are \$7 for students and \$10 for adults. Tickets available for purchase in the auditorium lobby one hour before each performance. Congratulations to Lincoln Elementary kindergarten teacher Abby Kath for being honored as this year's White Bear Lake Teachers' Association Teacher of the Year. Along with the graduations taking place for our 4-year-old programs, kindergartners, and 5th grade students throughout the district, we will be celebrating 2019 graduates very soon. The redesign of the district and school websites will be launched on Wednesday. A few of the new features are: calendars that offer a subscribe feature, website content that fits the screen of the device you're using, robust search functionality, and student/family/staff landing pages. The Facility Plan recently presented to the School Board on behalf of the 90-member committee has generated a lot of conversation. We continue to seek community input as we build a recommendation to bring the School Board this summer. One question that has come up in multiple conversations, which deserves to be addressed, has been the committee's discussion of Central Middle School (including the current District Center) being replaced at some point in the future, potentially 10-20 years out. While we certainly honor the work that was done, we are confident that committee members will understand the current board and district administration has not accepted that portion of the plan, due to the cost and the historical significance of the building.

Student Liaison Report - The National Honor Society held their Spring blood drive collecting 115 units of blood. Student Council elected their executive board for next year, so congratulations to Liv Horvath, Izzi Perron, Anna Perron, and Abby Zavadil. Before the Prom grand march, students were given the opportunity to walk through local care centers. Jessie Dougherty and Maddie Lamwers made and sold around 75 corsages and boutonnieres to students raising over \$800 for Solid Ground. Congratulations to Charlotte Hetzer who placed first and Genna Thomazin who placed third at the Dental Terminology state event. They are now eligible to represent both 916 and White Bear High School at the international competition in June. Lastly, I would like to thank the board, Dr. Kazmierczak, and everyone else who has supported me the past two years as the student liaison. This has been an incredible experience that I will never forget. Some of my favorite moments include polling students about the flex learning day, attending the work study meetings about curriculum, and talking on a student panel at the MSBA conference. I would like to say good luck to Maddie. I know you will do a great job up here next year and will continue to represent the students with the passion you already showed this year. Unlike many schools I truly feel that White Bear Lake puts student voice at the top of their priorities and I just wanted to thank you for that. I wish everyone a great rest of the school year. Go bears!

D. DISCUSSION ITEMS

1. Snow Days for January, 2019 - Assistant Superintendent for Finance and Operations Tim Wald presented information on the Snow Day Relief Bill (Laws of Minnesota 2019, Chapter 5 - SF 1743) regarding days canceled during the 2018-19 school year due to health and safety concerns.
2. First Reading of School Board Policies:
 - a. Policy 212, School Board Member Development
 - b. Policy 701.1, Modification of School District Budget
 - c. Policy 709, Student Transportation Safety Policy
 - d. Policy 713, Student Activity AccountingThe policies will be on the June 10 Board agenda for action.

E. OPERATIONAL ITEMS

1. Newmaster moved and Ellison seconded to approve the Snow Day Relief Bill resolution as follows:

RESOLUTION FOR SCHOOL CALENDAR ADJUSTMENT FOR THE

2018-2019 SCHOOL YEAR

WHEREAS, the Independent School District No. 624 (School District) canceled instructional days on January 22, 23 and 24 during the 2018-2019 school year due to health and safety concerns; and

WHEREAS, the Minnesota Legislature enacted Laws of Minnesota 2019, Chapter 5—Senate File 1743, which permits Minnesota school districts and charter schools to count these dates as instructional days for purposes of calculating the number of hours and days in the school year pursuant to Minnesota law and the calculation of average daily membership pursuant to Minnesota law for students enrolled both before and after those school closure dates; and

WHEREAS, the School District wishes to count the dates identified above for the purposes set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743;

NOW THEREFORE BE IT RESOLVED by the School Board of Independent School District No. 624 State of Minnesota, as follows:

Pursuant to Laws of Minnesota 2019, Chapter 5—Senate File 1743, the canceled instructional days of January 22, 23, and 24 will be counted in the calculation of the number of hours and days in the school year and the calculation of the average daily membership for the 2018-2019 school year; and

The School District will comply with all other requirements set forth in Laws of Minnesota 2019, Chapter 5—Senate File 1743.

Roll call vote: ayes: Ellison, Fahey, Mullin, Newmaster, Wilson, Beloyed. Nays: none. Absent: Chapman. Motion carried.

2. Action on School Board Policies:
- a. Policy 403, Discipline, Suspension and Dismissal of School District Employees
 - b. Policy 404, Employment Background Checks
 - c. Policy 405, Veteran's Preference
 - d. Policy 520, Student Surveys
 - e. Policy 602, Organization of School Calendar and School Day
- Voice vote: all ayes. Motion carried.

F. BOARD FORUM - Mullin wished everyone a good summer. Newmaster invited all to attend the 35th Annual Korean Concert at North Campus on Saturday, June 8.

G. ADJOURNMENT - Wilson moved and Mullin seconded to adjourn at 7:22 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by Ellen Fahey, clerk