

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
AGENDA**

June 9, 2014

MISSION STATEMENT

The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett
Superintendent of Schools

Date: June 3, 2014

A Student Recognition will be held on **Monday, June 9, 2014**, at **6:15 p.m.** in the Community Room at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A meeting of the White Bear Lake Area School Board will be held on **Monday, June 9, 2014** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.

8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Superintendent's Report

D. DISCUSSION ITEMS

1. Report on 2012-13 School Board/Superintendent Goals
2. Discussion of 2014-2015 Budget
3. Discussion of Workers' Compensation Insurance for July 1, 2014 to June 30, 2015
4. School Board Meeting Dates for 2013-14

E. OPERATIONAL ITEMS

1. Action on Workers' Compensation Insurance
2. Action on Community Services Fund Transfer
3. Action on Fiscal Year 2015 Preliminary Budget
4. Action on Renewal Membership with Minnesota State High School League for 2014-15
5. Action on Student Teacher Agreement with University of North Dakota
6. Action on School Board Policies
 - a. Policy 417, Chemical Use and Abuse
 - b. Policy 532, Use of Peace Officers and Crisis Teams to Remove Students From School Grounds

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **June 9, 2014**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

Approve the items listed on the Consent Agenda.

Consent Agenda Item A-5(a)
June 9, 2014
School Board Meeting

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **June 9, 2014**
SUGGESTED DISPOSITION: **Consent Agenda**
CONTACT PERSON(S): **Lori Swanson, School Board Clerk**

Background:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

Recommendation: Approve the minutes.

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, May 12, 2014 at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Kimball, Mullin, Newberg, Storey, Swanson, Chapman, Hiniker
Ex-Officio: Michael J. Lovett, Superintendent of Schools
Cabinet: Law, Picha, Garrison, Wehrkamp, Kazmierczak, Daniels
Student School Board Representative: Kidus Kitema
3. Pledge of Allegiance
4. Swanson moved and Hiniker seconded to approve the agenda. ***Voice vote: all ayes.***
Motion carried.
5. Storey moved and Chapman seconded to approve the consent agenda consisting of:
 - Approval of minutes of regular meeting on April 14, 2014, and work study session on April 28, 2014;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Passage of field trip requests;
 - Passage of resolution to approve personnel issues to include:
 - **Resignations/Termination – Classified Staff**
Jeanette Dalton – Administrative Assistant - Principal, Oneka Elementary, Employed by District 624 since 08/16/2010
Effective Date: 05/16/2014
John Koeger – Pupil Support Assistant, High School-North Campus
Employed by District 624 since 09/03/2013
Effective Date: 06/05/2014
Dennis Madl – Custodian, Vadnais Heights Elementary
Employed by District 624 since 11/16/2009
Effective Date: 06/06/2014
Carolyn Messbarger – Health Assistant, St. Mary of the Lake
Employed by District 624 since 08/27/1997
Effective Date: 06/10/2014
Mary Shroyer – Program Assistant Leader, Otter Lake Elementary
Employed by District 624 since 08/23/1999
Effective Date: 05/06/2014

- **Resignations/Termination – Professional Staff**
Mary Mcgrane – Student/Instructional Assessment, Accountability Coordinator, District Center
 Employed by District 624 since 03/07/2011
 Effective Date: 05/31/2014
- **Resignations/Termination - Certified Staff**
Edward Anderson – German Teacher, Secondary Buildings
 Employed by District 624 since 08/22/2002
 Effective Date: 06/06/2014
Brendon Schwirtz – Elementary Principal, Willow Lane Elementary
 Employed by District since 07/01/2012
 Effective Date: 06/30/2014
Caiyun Zhou – Chinese Teacher, Vadnais Heights Elementary
 Employed by District 624 since 08/21/2013
 Effective Date: 06/06/2014
- **Retirements – Classified Staff**
Gloria Anderson – ELL Assistant, Vadnais Heights Elementary
 Employed by District 624 since 05/22/1997
 Effective Date: 06/04/2014
Todd Osterbauer – District Utility Engineer, District Wide
 Employed by District 624 since 11/05/1979
 Effective Date: 06/30/2014
Bonnie Thomas – Nurse Paraprofessional, Birch Lake Elementary
 Employed by District 624 since 09/03/2001
 Effective Date: 06/05/2014
- **Retirements – Certified Staff**
Joanne Anderson – Learning Skills Teacher, Vadnais Heights Elementary, Employed by District since 08/26/1991
 Effective Date: 11/10/2014
Lou Ferreri – Art Teacher, High School-South Campus
 Employed by District 624 since 08/23/1999
 Effective Date: 06/06/2014
Elizabeth Keefer – Elementary Education Teacher, Willow Lane Elementary, Employed by District 624 since 08/18/1983
 Effective Date: 06/06/2014
- **Retirement Agreement**
Phillip Fisher – Building Operations Manager, District Center
 Employed by District 624 since 03/02/1998
 Effective Date: 06/30/2014

- **Separation Agreement**
Ann Bergman-Ewing – Special Education Teacher, Sunrise Park Middle School, Employed by District 624 since 12/12/2012
 Effective Date: 06/30/2014
- **Change In Probationary Assignment – Certified Staff**
Lubna Abu-Sharkh – ELL Teacher, Hugo Elementary and Matoska International, From .45 f.t.e. to .50 f.t.e.
 Effective Date: 2014–2015 School Year
Katherine Larson – FACS Teacher, Sunrise Park Middle School
 From .50 f.t.e. to .90 f.t.e.
 Effective Date: 2014–2015 School Year
Danielle Parshall – Math Teacher, Golfview ALC and High School-South Campus, From .80 f.t.e. to 1.0 f.t.e.
 Effective Date: 2014–2015 School Year
- **Full - Time Leave Request – Classified Staff**
Patricia Wynn – Administrative Assistant–Building Assistant, Hugo Elementary, Employed by District since 04/13/1992
 Effective Date: 2014-2015 School Year
- **Full - Time Leave Request – Certified Staff**
Joanne Anderson – Learning Skills Teacher, Vadnais Heights Elementary, Employed by District since 08/26/1991
 Effective Date: August 19, 2014 through November 9, 2014
Rachel Clark – Business Education Teacher, High School-South Campus, Employed by District since 08/24/2011
 Effective Date: 2014-2015 School Year
- **Three Year Extended Leave Request – Certified Staff**
Carol Tarsa – Mathematics Teacher and TLES Coordinator, High School-South Campus
 Employed by District since 09/10/1990
 Effective Date: 2014-2015 School Year through 2016-2017 School Year
- **Part - Time Leave Request – Certified Staff**
Nancy Kirsch-Higgs – Special Education Teacher, Birch Lake Elementary, .20 Leave (.80 position)
 Effective Date: 2014-2015 School Year
Stephanie Tollison – Psychologist, Sunrise Park Middle School
 .20 Leave (.80 position)
 Effective Date: 2014-2015 School Year

- **Part - Time Teacher Program – Certified Staff**
Peter Pitman – Science Teacher, High School-South Campus
 Employed by District 624 since 08/24/1998
 Effective Date: 2014-2015 School Year
- **New Personnel – Classified Staff**
Cheryl Boncher – Building Support Technician, Willow Lane
 Elementary, \$16.05 / hr., 5.0 hrs. / 39 days \$3,129.75 (Pro-rated on
 \$14,846.25), Effective Date: 04/16/2014
- Jason Salkowicz – Custodian, Lakeaires Elementary
 \$16.47 / hr. + .25 SD, 8.0 hrs. / 41 days \$5,484.15 (Pro-rated on
 \$34,777.60), Effective Date: 05/05/2014
- **New Personnel – Professional Staff**
Christina Thayer-Marmitt – Comm. Educ. Coordinator–Extended Day,
 District Center
 \$5,783.28 (Pro-rated on \$62,653.00)
 Effective Date: 05/28/2014
- **New Personnel – Certified Staff**
Kristen Barnes – .60 Music Teacher, Central and Sunrise Park
 Middle School, BA, Step 6 \$27,105.00
 Effective Date: 2014 – 2015 School Year
Katherine Bergman – Intervention Teacher, Willow Lane Elementary,
 BA+60, Step 4 \$46,539.00
 Effective Date: 2014 – 2015 School Year
Allison Bries – Language Arts Teacher, High School-North Campus ,
 BA, Step 1 \$39,275.00
 Effective Date: 2014 – 2015 School Year
Jenny Chalifoux – Special Education Teacher, Sunrise Park Middle
 School , MA, Step 1 \$43,783.00
 Effective Date: 2014 – 2015 School Year
Megan Church – TITLE Teacher, Lakeaires Elementary
 BA, Step 3 \$40,876.00
 Effective Date: 2014 – 2015 School Year
Elizabeth Cronk – Social Studies Teacher, Central and Sunrise Park
 Middle School, BA, Step 2 \$40,118.00
 Effective Date: 2014 – 2015 School Year
Shannon Grant – Health Teacher, High School-North Campus
 BA+45, Step 4 \$45,491.00
 Effective Date: 2014 – 2015 School Year
Colleen Kopp – 4th Grade Teacher, Oneka Elementary
 BA, Step 3 \$40,876.00

Effective Date: 2014 – 2015 School Year

Jennifer Lafrinier – Title and Learning Skills Teacher, Lakeaires Elementary, MA, Step 7 \$53,415.00

Effective Date: 2014 – 2015 School Year

Kevin Matuseski – Language Arts Teacher, Central Middle School MA, Step 5 \$49,755.00

Effective Date: 2014 – 2015 School Year

Angela Nelson – Associate Principal, High School-North Campus \$91,816.60

Effective Date: 07/01/2014

Nikole Roberts – Intervention Teacher, Lincoln and Oneka Elementary, BA, Step 2 \$40,118.00

Effective Date: 2014 – 2015 School Year

Timothy Schochenmaier – Elementary Principal, Otter Lake Elementary \$121,643.00, Effective Date: 07/01/2014

Stephanie Solfelt – Special Education Teacher, Otter Lake Elementary , MA, Step 1 \$43,783.00

Effective Date: 2014 – 2015 School Year

Erin Tarnowski – .60 Language Arts Teacher, Central Middle School MA+30, Step 8 \$33,851.00

Effective Date: 2014 – 2015 School Year

Stephanie Van Lannen – Elementary Spanish Teacher, Oneka Elementary BA, Step 1 \$39,275.00

Effective Date: 2014 – 2015 School Year

➤ **NEW LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Christine Carney – Mathematics Teacher, High School-North Campus BA, Step 2 \$4,852.56 (Pro-rated on \$39,225.00)

Effective Date: May 6, 2014 through June 6, 2014

Calli Moreau – .50 School Counselor, Central Middle School MA, Step 2 \$22,609.00

Effective Date: 2014 – 2015 School Year

Sally Peterson – Language Arts Teacher, Sunrise Park Middle School , BA+30, Step 5 \$46,034.00

Effective Date: 2014 – 2015 School Year

B. PUBLIC FORUM – School district employee, Jody Lyons, spoke with regard to contract negotiations with the district's paraprofessionals.

C. INFORMATION ITEMS

1. Recognize Student Liaisons to the School Board – On behalf of the School Board, Chair Newberg thanked the 2013-14 student school board representatives, Kidus Kitema and Ryan Burke, for their year of service to the district and the community, and recognized their tremendous leadership skills.
2. College and Career Readiness: Highlighting the AVID Program – Law and Christina Pierre, WBLAHS administrator presented. AVID creates pathways for students to access rigorous coursework up to and including college credit courses. AVID started at North Campus in 2010 and is currently serving 115 students in grades 8-12. Student speakers highlighted their experiences with AVID, including impact on their high school careers, tutoring, developing higher level thinking skills and building their self-confidence. The student speakers will be graduating from high school in June and attending college in the fall.
3. Superintendent's Report – Lovett reported on the student recognition program that took place immediately prior to the school board meeting. The board recognized students who received state-level honors for Youth Art Month, VFW Patriotic Art Competition, ALC MAAP Stars participants, WBLAHS – South Campus Student Council (named Outstanding Student Council of the Year). Also in May, the district celebrated Teacher Appreciation Week and National School Nurses Day. Sixteen WBLAHS students were among those honored by the White Bear Center for the Arts for their outstanding submissions in the WBCA's *Write Now!* writing contest.

Student school board representative, Kidus Kitema, highlighted spring high school events. WBLAHS – South Campus students raised \$3,000 for H2O for Life and \$1000 for Solid Ground.

D. DISCUSSION ITEMS

1. Overview of Planning for Capital Projects Levy for 2014-15 and Capital Funds Update – Law and Garrison updated the school board on the status of the district's first year plans for the capital projects levy and capital fund. The presentation included detailed information about infrastructure updates, staff technology replacement cycle, student devices and innovation investments related to technology.
2. Strategic Plan for Secondary Programs and Facilities – Presentation by Kazmierczak. The strategic review process will include facilities renovation and improvement, inside and outside athletic and performing arts spaces and student transitions. Further information on project phases, task force details and updated timeline will be provided to the school board at the November work-study session.
3. First Reading of School Board Policies
 - a) Policy 417, Chemical Use and Abuse
 - b) Policy 532, use of Peace Officers and Crisis Teams to Remove Students with IEPs From School Grounds

These policies will be placed on the June 9 school board agenda for action.

E. OPERATIONAL ITEMS

1. Hiniker moved, and Swanson seconded, to approve the school district's partnership with the White Bear Center for the Arts for 2014-15. ***Roll call vote: ayes: Kimball, Mullin, Newberg, Storey, Swanson, Chapman, Hiniker; nays: none. Motion carried.***
2. Mullin moved, and Chapman seconded to approve the 2013-15 contract with School Service Employees SEIU Local 284, Secretarial and Clerical. ***Roll call vote: ayes: Kimball, Mullin, Newberg, Storey, Swanson, Chapman, Hiniker; nays: none. Motion carried.***
3. Swanson moved, and Kimball seconded, to approve the following school board policies as recommended by the Policy Committee and administration:
 - a) Policy 418, Drug-Free Workplace/Drug-Free School
 - b) Policy 503, Student Attendance
 - c) Policy 900, Partnerships***Voice vote: all ayes. Motion carried.***
4. Chapman moved, and Hiniker seconded, to approve the resolution for membership in the Minnesota Insurance Scholastic Trust. ***Roll call vote: ayes: Kimball, Mullin, Newberg, Storey, Swanson, Chapman, Hiniker; nays: none. Motion carried.***

F. BOARD FORUM – Kimball recognized retiring staff and thanked them for their years of service, and also welcomed new staff to the district.

G. ADJOURNMENT – Hiniker moved, and Newberg seconded to adjourn the meeting at 8:10 p.m.

Submitted by: Lori Swanson, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A work-study session of the White Bear Lake Area School Board was held on Monday, May 19, 2014 at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

A. PROCEDURAL ITEMS

1. Call to Order – Vice Chair Kimball called the meeting to order at 5:30 p.m.
2. Roll Call – Present: Kimball, Storey, Swanson, Chapman, Hiniker. Absent: Mullin, Newberg
Ex-Officio: Michael J. Lovett, Superintendent of Schools
Cabinet: Law, Daniels, Kazmierczak, Vette, Wehrkamp
Student School Board Representative – Kidus Kitema
Administrators: John Leininger – Principal, Matoska International IB World School

B. DISCUSSION ITEMS

1. After School Academic Partnership with the YMCA – Law, Leininger and Wehrkamp provided highlights of the pilot sessions of the Y-Zone After School Partnership with the YMCA, which were held at Matoska International IB World School and Willow Lane Elementary School. The Y-Zone provides a partnership for addressing achievement and opportunity gaps for students. The presentation included program history, scope and timeline, program design, program outcomes, testimonials from students and teachers, and options for continuation. Administration expressed the district's gratitude to the YMCA staff and school district educators who are participating in this program. Targeted Services funding covers the cost of the programming. Administration will provide a follow-up to this partnership to the School Board at the August work-study session.
2. School Board/Superintendent and Strategic Plan Goals – Lovett provided a monthly update on status of school board/superintendent goals.
 - a) Goal 5d: Emergency Response Plan – Dan Roeser, School District Building Operations, provided a detailed report on the school district's emergency response plan and procedures, including building security, district and building-specific emergency response teams, communications and 2014-15 action plans.
 - b) Goal 3: Continue Implementation of the Communications and Marketing Plan for the District - Vette provided an update on the school district's plan, including community outreach, website updates, district informational pieces and registration guides, school visit opportunities, and connections with key communicators.
 - c) Goal 5a: Recognition Program – Vette reported on the district's goal of establishing formal recognition programs for staff, students and community members using the district's five core values as a framework. Tonight's report

included an update on the committee's progress toward establishing a district-wide student recognition program that is expected to roll out in the fall 2014.

3. Update on Proposed Teacher Evaluation system for 2014-15 – Law, Lovett and Dr. Michael McKenzie – President of the WBLATA, reported on the district's plan. Each district in the state is required to revise teacher evaluations starting in 2014 to meet new statutory guidelines. Tonight's presentation provided an overview of progress by the district's teacher evaluation work group, including teacher evaluation cycle, evaluation tool, peer review process, professional goal setting, student growth goals and student engagement.
 4. Overview of Student Health Survey Data – Law provided an overview of the State of Minnesota's student health survey data for White Bear Lake Area Schools. The school district continues to take a proactive approach to addressing student needs.
- C. **ADJOURNMENT** – Hiniker moved, and Swanson seconded, to adjourn the work-study session at 8:00 p.m. Voice vote: All ayes. Motion carried.
5. Negotiation Study Session – A closed session of the school board was convened at 8:07 p.m. in Room 201 of District Center to consider strategy for labor negotiations pursuant to Minnesota Statutes 179.A.01 to 179.A.25. Board members Kimball, Storey, Swanson, Chapman and Hiniker were present. Lovett and Kazmierczak represented administration.

ADJOURNMENT – Hiniker moved, and Swanson seconded, to adjourn the negotiations study session at 9:07 p.m. Voice vote: All ayes. Motion carried.

Submitted by: Lori Swanson, Clerk

Consent Agenda Item A-5(b)
June 9, 2014
School Board Meeting

AGENDA ITEM: Monthly Check Registers
MEETING DATE: June 9, 2014
SUGGESTED DISPOSITION: Consent Agenda
CONTACT PERSON(S): Wayne Kazmierczak, Director of Finance and Operations
Mary Vaske, Accountant

Background:

Enclosed in this packet are the monthly check registers for the previous period.

Recommendation:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools Electronic Transfers - May

	5/15/2014	5/30/2014
Direct Deposit384941-386348	1,611,014.22	
U.S. Treasury (FICA, Medicare, withholding)	605,481.59	
MN State Income Tax	95,939.25	
PERA	103,683.58	
TRA	259,470.90	
ING	4,789.44	
American Funds	78,037.50	
White Bear Lake Teacher's Association	35,133.67	
Direct Deposit 386349-387757		1,575,748.15
U.S. Treasury (FICA, Medicare, withholding)		597,729.61
MN State Income Tax		95,137.02
PERA		93,476.74
TRA		262,527.16
ING		4,745.60
American Funds		78,221.95
White Bear Lake Teacher's Association		34,942.30

Check Nbr	Vendor Name	Check Date	Check Amount
52414	1ST LINE/LEEWES VENTURES LLC	05/01/2014	292.25
52415	A-1 HYDRAULIC SALES & SERVICE	05/01/2014	19.20
52416	AARP DRIVER SAFETY PROGRAM	05/01/2014	900.00
52417	ABBOTT PAINT & CARPET INC	05/01/2014	207.83
52418	ACME TOOLS	05/01/2014	2,626.77
52419	AED BRANDS	05/01/2014	144.95
52420	ALL STAR FOOTBALL	05/01/2014	500.00
52421	AMAZON	05/01/2014	109.10
52422	AMAZON	05/01/2014	208.30
52423	AMAZON	05/01/2014	240.03
52424	AMAZON	05/01/2014	36.74
52425	AMAZON	05/01/2014	631.27
52426	AMAZON	05/01/2014	325.03
52427	AMER RED CROSS	05/01/2014	2,478.00
52428	ANDOVER HIGH SCHOOL	05/01/2014	100.00
52429	APPLIED ENVIRONMENTAL SCI INC	05/01/2014	5,966.10
52430	ARCADE ASPHALT CO	05/01/2014	6,250.00
52431	ASPEX SOLUTIONS	05/01/2014	2,996.00
52432	ASTLEFORD INTERNATIONAL TRUCKS	05/01/2014	21.33
52433	AT & T MOBILITY	05/01/2014	840.06
52434	AUTISM SOCIETY OF MINNESOTA	05/01/2014	210.00
52435	BALLARD, MEGAN LEE	05/01/2014	44.00
52436	BARNES & NOBLE	05/01/2014	67.87
52437	BARNETT WB CHRYSLER JEEP DODGE	05/01/2014	83.20
52438	BARNHART PERCUSSION SERVICES	05/01/2014	60.00
52439	BATTERIES PLUS BULBS	05/01/2014	815.61
52440	BUSINESS IMPACT GROUP	05/01/2014	2,358.67
52441	BINSFIELD, JEANNE OR NEAL	05/01/2014	1,505.00
52442	BLICK ART MATERIALS	05/01/2014	162.09
52443	BLUE TARP FINANCIAL INC	05/01/2014	599.95
52444	BUFFALO HIGH SCHOOL	05/01/2014	100.00
52445	THE BUG COMPANY	05/01/2014	32.00
52446	CAMBROOKE FOODS LLC	05/01/2014	82.46
52447	CAPITAL ONE COMMERCIAL	05/01/2014	183.29
52448	CAPOCASA, WILLIAM J	05/01/2014	75.00
52449	CARDWELL, EMILY	05/01/2014	993.39
52450	CARTRIDGE WORLD	05/01/2014	638.95
52451	CDW GOVERNMENT INC	05/01/2014	986.67
52452	CENGAGE LEARNING	05/01/2014	13.00
52453	CENTENNIAL HIGH SCHOOL ISD #12	05/01/2014	71.50
52454	CLARION HOTEL	05/01/2014	4,759.95
52455	CLOSE, DEBI	05/01/2014	30.00
52456	CODE ELECTRICAL CLASS INC	05/01/2014	147.50
52457	COLEMAN, PAUL	05/01/2014	117.00
52458	COMCAST	05/01/2014	74.60
52459	COMO PARK ZOO AND CONSERVATORY	05/01/2014	138.00
52460	CONCORDIA UNIVERSITY	05/01/2014	2,300.00
52461	CONCORDIA LANGUAGE VILLAGE	05/01/2014	250.00
52462	CONNEY SAFETY	05/01/2014	263.63
52463	CONTINENTAL RESEARCH CORP	05/01/2014	373.36

Check Nbr	Vendor Name	Check Date	Check Amount
52464	COOPER, MICHAEL	05/01/2014	134.00
52465	COPY IMAGES INC	05/01/2014	437.00
52466	COURTNEY, MARK	05/01/2014	67.00
52467	CUMMINS NPOWER LLC	05/01/2014	2,495.47
52468	CUSTOM DRYWALL	05/01/2014	9,758.70
52469	Vendor Continued Check	05/01/2014	0.00
52470	Vendor Continued Check	05/01/2014	0.00
52471	DALCO CORPORATION	05/01/2014	12,157.09
52472	DARTS VMS INC	05/01/2014	836.38
52473	DEGARDNER, RICK	05/01/2014	67.00
52474	DEHNERT, JAN	05/01/2014	1,303.92
52475	DELL MARKETING LP	05/01/2014	1,668.92
52476	DEMCO INC	05/01/2014	300.55
52477	DETROIT LAKES GOLF	05/01/2014	200.00
52478	DEY DISTRIBUTING	05/01/2014	321.36
52479	DISCOUNT MUGS	05/01/2014	250.00
52480	DONATELLI'S	05/01/2014	386.70
52481	DOOR SERVICE COMPANY	05/01/2014	1,357.50
52482	DREAMBOX	05/01/2014	1,375.00
52483	DUBOIS, RICK	05/01/2014	69.00
52484	DW WRESTLING PRODUCTS	05/01/2014	1,500.00
52485	EAGAN HIGH SCHOOL	05/01/2014	84.00
52486	EAI EDUCATION	05/01/2014	373.48
52487	EAST COAST TRANSISTOR PARTS IN	05/01/2014	42.70
52488	EBSCO	05/01/2014	213.29
52489	EDEN PRAIRIE HIGH SCHOOL	05/01/2014	98.00
52490	EDUCATION WEEK	05/01/2014	84.94
52491	ELECTRIC MOTOR REPAIR	05/01/2014	441.64
52492	ENCHANTED LEARNING LLC	05/01/2014	125.00
52493	FAIRVIEW	05/01/2014	7,233.33
52494	FASTENAL COMPANY	05/01/2014	55.16
52495	FESTIVAL FOODS-KNOWLAN'S	05/01/2014	619.47
52496	FIORAVANTI, MARC	05/01/2014	75.00
52497	FIRST STUDENT INC	05/01/2014	164,175.92
52498	FOLLETT SCHOOL SOLUTIONS INC	05/01/2014	653.16
52499	FORD, ERIC LEWIS	05/01/2014	5.00
52500	FOREST LAKE HIGH SCHOOL	05/01/2014	171.00
52501	FREY	05/01/2014	103.04
52502	GALCO	05/01/2014	50.51
52503	GENERAL PARTS LLC	05/01/2014	195.02
52504	GEPHART TRUCKING	05/01/2014	3,862.00
52505	GILLUND ENTERPRISES	05/01/2014	283.10
52506	GOLD STAR DISTR	05/01/2014	212.30
52507	GOODIN COMPANY	05/01/2014	129.05
52508	GORHAM OIEN MECHANICAL	05/01/2014	1,670.40
52509	Vendor Continued Check	05/01/2014	0.00
52510	GRAINGER	05/01/2014	2,622.75
52511	GRANDMA'S BAKERY INC	05/01/2014	20.37
52512	GREAT AMER OPPORTUNITIES INC	05/01/2014	1,810.00
52513	GREY HOUSE PUBLISHING	05/01/2014	325.00

Check Nbr	Vendor Name	Check Date	Check Amount
52514	GROSS, LARRY E	05/01/2014	67.00
52515	GROTH MUSIC CO	05/01/2014	100.00
52516	GROVER, JAN ZITA	05/01/2014	87.50
52517	HAMLIN UNIVERSITY	05/01/2014	510.00
52518	HANSON, EUGENE	05/01/2014	67.00
52519	HASAPOPOULOS, MARY T	05/01/2014	114.05
52520	HAZELDEN ADDICTION TREATMENT C	05/01/2014	415.50
52521	HELLO DIRECT INC	05/01/2014	114.78
52522	HOBLY	05/01/2014	195.00
52523	HOFFMAN, MARJIL	05/01/2014	14.00
52524	HUGLUND BUS AND TRUCK CO	05/01/2014	103.04
52525	HUDL	05/01/2014	1,599.00
52526	HUGO CITY OF	05/01/2014	1,786.58
52527	HUGO FEED MILL & HARDWARE	05/01/2014	92.65
52528	HUMANEX VENTURES	05/01/2014	19,300.00
52529	THE INSTRUMENTALIST PRODUCTS C	05/01/2014	109.00
52530	INTEGRA TELECOM	05/01/2014	1,704.02
52531	INTERMEDIATE DISTRICT 287	05/01/2014	510.00
52532	IXL LEARNING	05/01/2014	3,730.00
52533	JAYTECH INC	05/01/2014	1,159.20
52534	JENSEN, RACHEL LOU	05/01/2014	18.00
52535	JIMMY JOHNS #869	05/01/2014	241.60
52536	JOHNSON, JUDITH ANN	05/01/2014	265.00
52537	JOHNSON, KEITH	05/01/2014	67.00
52538	JOHNSON, RANDALL	05/01/2014	4.00
52539	JONES SCHOOL SUPPLY CO INC	05/01/2014	194.25
52540	JUNIOR LIBRARY GUILD	05/01/2014	381.00
52541	JW PEPPER & SON INC	05/01/2014	11.95
52542	JWOOD SPORTS FLOORING LLC	05/01/2014	2,498.80
52543	K JOHNSON CONSTRUCTION	05/01/2014	87,619.45
52544	K PEARSON MECHANICAL LLC	05/01/2014	3,515.19
52545	KATH FUEL OIL SERVICE CO	05/01/2014	26,900.55
52546	KELLINGTON CONSTRUCTION INC	05/01/2014	68,852.28
52547	KELVIN LP	05/01/2014	480.43
52548	KRAUS ANDERSON CONSTRUCTION CO	05/01/2014	119,125.70
52549	KROGMAN, WILLIAM	05/01/2014	75.00
52550	KULENKAMP, DAVID	05/01/2014	475.20
52551	KULLY SUPPLY COMPANY	05/01/2014	378.33
52552	LAKE COUNTRY BOOKSELLERS	05/01/2014	143.92
52553	LAKEAIRES PTO	05/01/2014	283.84
52554	LAKESHORE LEARNING MATERIALS	05/01/2014	9,538.76
52555	LANO EQUIPMENT INC	05/01/2014	808.39
52556	LARKIN, PETER J	05/01/2014	57.00
52557	LARSON, BOB	05/01/2014	19.00
52558	LAZER BLAZE	05/01/2014	1,250.00
52559	LEE, CHARLOTTE L	05/01/2014	254.00
52560	LEGIONVILLE	05/01/2014	750.00
52561	LHB INC	05/01/2014	6,640.36
52562	LIBERTY FINANCIAL CONSULTING	05/01/2014	157.50
52563	LIBRARIANS BOOK EXPRESS LLC	05/01/2014	325.54

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52564	LIBRARY STORE INC	05/01/2014	97.92
52565	LIFETIME FITNESS	05/01/2014	286.00
52566	LINFORD, THOMAS	05/01/2014	150.00
52567	LINGUISYSTEMS INC	05/01/2014	43.95
52568	LOFFLER	05/01/2014	27.85
52569	L T G POWER EQUIPMENT	05/01/2014	29.86
52570	M-F ATHLETIC CO INC	05/01/2014	114.35
52571	MAGIC MAN INC	05/01/2014	2,000.00
52572	MCDONOUGH'S WATERJETTING AND	05/01/2014	1,043.00
52573	MERZER MALP, SHEILA	05/01/2014	385.00
52574	METRO BLOOMS	05/01/2014	2,880.36
52575	METRO MEALS ON WHEELS INC	05/01/2014	544.00
52576	MHC CULINARY GROUP	05/01/2014	2,471.29
52577	MHS	05/01/2014	135.00
52578	MIDAMERICA ADMIN & RETIREMENT	05/01/2014	4,288.00
52579	MIDWEST BUS PARTS INC	05/01/2014	124.67
52580	MIDWEST TECHNOLOGY PRODUCTS	05/01/2014	93.30
52581	MIDWEST EDUC CONSULTANTS	05/01/2014	2,100.00
52582	MINDWARE	05/01/2014	84.34
52583	MINITEX	05/01/2014	693.00
52584	Vendor Continued Check	05/01/2014	0.00
52585	MINVALCO INC	05/01/2014	1,322.07
52586	MN CAREERS	05/01/2014	8.00
52587	MN DEPT OF LABOR & INDUSTRY	05/01/2014	100.00
52588	MN HISTORICAL SOCIETY PRESS	05/01/2014	20.00
52589	MN TWINS	05/01/2014	30.00
52590	MN ZOO	05/01/2014	845.00
52591	MOBILE RADIO ENGINEERING INC	05/01/2014	349.33
52592	MOBYMAX	05/01/2014	79.00
52593	MOORE, CYNTHIA A	05/01/2014	572.00
52594	MN SCHOOL FOOD BUYING GROUP	05/01/2014	800.00
52595	MUELLER, PETER	05/01/2014	10.00
52596	MUMBLEAU, RICHARD THOMAS	05/01/2014	220.00
52597	NAC MECHANICAL & ELECTRICAL SE	05/01/2014	692.50
52598	NADEAU, CLIFF	05/01/2014	58.15
52599	NASP INC	05/01/2014	810.00
52600	NATL ASSOC OF SECONDARY SCHOOL	05/01/2014	200.00
52601	NATL PEN COMPANY	05/01/2014	1,067.75
52602	NCPERS MINNESOTA	05/01/2014	234.67
52603	NCS PEARSON INC	05/01/2014	254.40
52604	NDERE DANCE TROUPE	05/01/2014	1,800.00
52605	NELCO LANDSCAPING	05/01/2014	9,869.64
52606	NESS ELECTRONICS INC	05/01/2014	155.12
52607	NICOL, BARBARA	05/01/2014	725.00
52608	NORTH CENTRAL TRUCK EQUIPMENT	05/01/2014	2,520.87
52609	NORTH MEMORIAL URGENT CARE	05/01/2014	138.00
52610	NORTHBOUND CREATIVE	05/01/2014	1,549.21
52611	NORTHWEST GRAPHIC SUPPLY CO	05/01/2014	203.89
52612	NOVAK, JIM	05/01/2014	67.00
52613	NORTHWEST SHEETMETAL CO OF ST	05/01/2014	155.25

Check Nbr	Vendor Name	Check Date	Check Amount
52614	OFFICE DEPOT	05/01/2014	233.33
52615	ON SITE SANITATION INC	05/01/2014	463.16
52616	ORIENTAL TRADING CO INC	05/01/2014	24.99
52617	OVERLIE, RYAN	05/01/2014	75.00
52618	Vendor Continued Check	05/01/2014	0.00
52619	OXYGEN SERVICE CO INC	05/01/2014	794.63
52620	PADELFORD PACKET BOAT CO	05/01/2014	651.89
52621	PAHL, MIKE	05/01/2014	402.50
52622	PAPA MURPHY'S PIZZA	05/01/2014	99.00
52623	PAPA MURPHY'S PIZZA	05/01/2014	30.00
52624	PAR INC	05/01/2014	246.40
52625	PARK HIGH SCHOOL	05/01/2014	105.00
52626	PARKITECTURE	05/01/2014	320.00
52627	PARKOS CONSTRUCTION CO INC	05/01/2014	79,329.75
52628	PARTS NOW ! LLC	05/01/2014	128.00
52629	PEACHTREE BUSINESS PRODUCTS	05/01/2014	59.00
52630	PEARSON EDUCATION INC	05/01/2014	8,024.92
52631	PETERSEN, TIM W	05/01/2014	134.00
52632	PHI DELTA KAPPA INTL	05/01/2014	90.00
52633	PICTURE THAT!	05/01/2014	165.00
52634	PINZ	05/01/2014	1,102.00
52635	PITNEY BOWES PURCHASE POWER	05/01/2014	108.99
52636	PITNEY BOWES INC	05/01/2014	283.88
52637	PLADSON ENVIRONMENTAL INC	05/01/2014	2,550.00
52638	PLANK ROAD PUBLISHING INC	05/01/2014	32.60
52639	POSTMASTER	05/01/2014	147.00
52640	POSTMASTER	05/01/2014	49.00
52641	POSTMASTER	05/01/2014	435.00
52642	PREMIUM WATERS INC	05/01/2014	113.70
52643	PRESS PUBLICATIONS	05/01/2014	1,452.60
52644	PRIOR LAKE HIGH SCHOOL	05/01/2014	112.00
52645	PRO-ED INC	05/01/2014	258.45
52646	RAMADA MALL OF AMERICA	05/01/2014	554.25
52647	RAMSEY COUNTY	05/01/2014	82.00
52648	RAMSEY COUNTY PUBLIC HEALTH	05/01/2014	80.00
52649	RATWIK ROSZAK & MALONEY PA	05/01/2014	4,982.43
52650	RED CEDAR STEEL ERECTORS INC	05/01/2014	11,513.05
52651	REINDERS INC	05/01/2014	803.67
52652	RENTAL REHAB & REPAIR	05/01/2014	442.50
52653	RESERVE ACCOUNT	05/01/2014	5,000.00
52654	THE RETROFIT COMPANIES INC	05/01/2014	222.53
52655	RODRIGUE, ALAIN	05/01/2014	117.00
52656	ROSEVILLE AREA HIGH SCHOOL	05/01/2014	84.00
52657	RUIZ JR, TONY	05/01/2014	67.00
52658	S & T OFFICE PRODUCTS INC	05/01/2014	80.02
52659	SAFETY-KLEEN CORP	05/01/2014	672.61
52660	SAM'S CLUB/GEMB	05/01/2014	1,495.39
52661	SCHMITT MUSIC COMPANY	05/01/2014	867.00
52662	SCHOLASTIC BOOK FAIRS	05/01/2014	1,661.64
52663	SCHOLASTIC INC	05/01/2014	8,924.70

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52664	SCHOLASTIC INC	05/01/2014	41.74
52665	SCHOOL LIBRARY JOURNAL	05/01/2014	103.99
52666	SCHOOL PRIDE	05/01/2014	135.25
52667	SCHOOL SPECIALTY	05/01/2014	400.06
52668	SCHOOLFINANCES.COM	05/01/2014	125.00
52669	SCHOOLIDENTITY.COM	05/01/2014	607.50
52670	SCHUESSLER, EILEEN L	05/01/2014	29.00
52671	SCIENCE NEWS	05/01/2014	28.00
52672	SECURITAS SEC SVCS USA INC	05/01/2014	4,763.36
52673	SENTRY SYSTEMS INC	05/01/2014	710.00
52674	SERENDIPITY ART AND DESIGN SER	05/01/2014	2,086.65
52675	SHAKOPEE HIGH SCHOOL	05/01/2014	96.00
52676	SHELTERLOGIC LLC	05/01/2014	1,105.15
52677	SHIFFLER EQUIPMENT SALES INC	05/01/2014	267.87
52678	SHOPLET	05/01/2014	3,354.45
52679	SINK, ROBERT D	05/01/2014	75.00
52680	SNAP-ON	05/01/2014	113.95
52681	SODEXHO INC & AFFILIATES	05/01/2014	136.35
52682	SOLBERG, BEVERLY JEAN	05/01/2014	390.00
52683	SPRINT	05/01/2014	540.96
52684	ST FRANCIS HIGH SCHOOL	05/01/2014	72.00
52685	STARHA, BRUCE C	05/01/2014	234.00
52686	STATE SUPPLY CO	05/01/2014	430.48
52687	STEINBRECHER PAINTING INC	05/01/2014	7,410.00
52688	STEVE, KYLE	05/01/2014	75.00
52689	STUDENT SUPPLY	05/01/2014	295.33
52690	STUMPS	05/01/2014	588.57
52691	SUNRISE PARK PTO	05/01/2014	924.00
52692	TAMARACK NATURE CENTER	05/01/2014	160.00
52693	TDS METROCOM - MN	05/01/2014	7,331.13
52694	TENNIS WAREHOUSE	05/01/2014	1,323.27
52695	TERSCH PRODUCTS	05/01/2014	177.96
52696	THELEN HEATING & ROOFING INC	05/01/2014	32,300.00
52697	TRADE PRESS INC	05/01/2014	519.00
52698	UHL CO INC	05/01/2014	3,800.50
52699	UNIVERSITY OF MINNESOTA	05/01/2014	1,160.00
52700	UNIVERSAL ATHLETIC	05/01/2014	410.84
52701	URBAN COMPANIES	05/01/2014	51,240.62
52702	US FOODS CULINARY EQUIP & SUPP	05/01/2014	607.40
52703	US GAMES	05/01/2014	223.37
52704	US YELLOW	05/01/2014	458.00
52705	VADNAIS HEIGHTS SPORTS COMPLEX	05/01/2014	2,895.00
52706	VANG, CHA	05/01/2014	18.00
52707	VANG, JEFF	05/01/2014	13.00
52708	VEITH, RACHEL PAIGE	05/01/2014	65.00
52709	VENBURG TIRE CO	05/01/2014	33.00
52710	VINCO INC	05/01/2014	11,248.00
52711	WALTERS JOHN	05/01/2014	67.00
52712	WARD, DARRELL E	05/01/2014	265.00
52713	WATSON, R STEVEN	05/01/2014	75.00

Check Nbr	Vendor Name	Check Date	Check Amount
52714	WHITE BEAR CENTER FOR THE ARTS	05/01/2014	666.00
52715	WHITE BEAR LOCKSMITH INC	05/01/2014	150.00
52716	WHITE BEAR AREA YMCA	05/01/2014	1,478.25
52717	WHITE BEAR LAKE ROTARY CLUB	05/01/2014	231.50
52718	WHEELER HARDWARE COMPANY	05/01/2014	95.00
52719	WILLIAM V MACGILL & CO	05/01/2014	72.65
52720	WINNING EDGE SEMINARS	05/01/2014	1,500.00
52721	WORLD'S FINEST CHOCOLATE INC	05/01/2014	2,125.18
52722	WRIGHT, AMANDA	05/01/2014	5.00
52723	WYZCO GROUP INC	05/01/2014	207.50
52724	XCEL ENERGY CENTER	05/01/2014	67,829.18
52725	XEROX FINANCIAL SERVICES	05/01/2014	309.32
52726	XIONG, XUE	05/01/2014	240.00
52727	YOGA DEVOTION LLC	05/01/2014	680.00
52728	ZAHL PETROLEUM MAINTENANCE CO	05/01/2014	209.24
52729	ZAVORAL, JAMES	05/01/2014	75.00
316	Computer	Check(s) For a Total of	1,019,485.12

Check Nbr	Vendor Name	Check Date	Check Amount
50410	HUDSON HIGH SCHOOL	05/01/2014	130.00
51992	RAMSEY COUNTY PUBLIC HEALTH	05/01/2014	146.00
52371	WHITE BEAR MONTESSORI	05/01/2014	294.00
3	Void	Check(s) For a Total of	570.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	316	Computer	Checks For a Total of	1,019,485.12
Total For	316	Manual, Wire Tran, ACH & Computer	Checks	1,019,485.12
Less	3	Voided	Checks For a Total of	570.00
			Net Amount	1,018,915.12

Check Nbr	Vendor Name	Check Date	Check Amount
52730	AIG	05/08/2014	6,618.92
52731	AMERICAN UNITED LIFE	05/08/2014	57,611.47
52732	AMERICAN UNITED LIFE	05/08/2014	4,250.00
52733	AMERIPRISE FINANCIAL SERVICES	05/08/2014	13,611.66
52734	AMI IMAGING SYSTEMS INC	05/08/2014	2,475.00
52735	APPLE COMPUTER INC	05/08/2014	8,370.00
52736	AXA EQUITABLE	05/08/2014	38,879.09
52737	BACKUPIFY	05/08/2014	5,300.00
52738	CDW GOVERNMENT INC	05/08/2014	1,450.00
52739	Vendor Continued Check	05/08/2014	0.00
52740	COPY IMAGES INC	05/08/2014	10,603.68
52741	DONATELLI'S	05/08/2014	1,076.61
52742	EDUCATION MN ESI BILLING TRUST	05/08/2014	26,671.54
52743	GOOGLE INC	05/08/2014	321.75
52744	GREAT LAKES HIGHER EDUC GUARAN	05/08/2014	279.53
52745	GREATAMERICA FINANCIAL SERVICE	05/08/2014	1,327.32
52746	GURSTEL CHARGO ATTORNEYS AT LA	05/08/2014	13.00
52747	HOME DEPOT CREDIT SERVICES	05/08/2014	168.66
52748	IUOE LOCAL 70	05/08/2014	2,172.06
52749	JANZEN, KARI B	05/08/2014	1,008.35
52750	MESSERLI & KRAMER PA	05/08/2014	440.00
52751	METROPOLITAN LIFE	05/08/2014	2,934.40
52752	MN CHILD SUPPORT	05/08/2014	4,409.67
52753	NOW MICRO INC	05/08/2014	2,644.00
52754	PARTSMASTER	05/08/2014	791.27
52755	RICOH AMERICAS CORP	05/08/2014	450.96
52756	SAM'S CLUB/GEMB	05/08/2014	1,121.31
52757	SAM'S CLUB/GEMB	05/08/2014	374.08
52758	SCHOOL SERVICE EMPLOYEES	05/08/2014	5,741.94
52759	US DEPT OF EDUCATION	05/08/2014	356.51
52760	VANGUARD SMALL BUSINESS SERVIC	05/08/2014	23,545.79
52761	VERIZON WIRELESS	05/08/2014	61.03
52762	VIKER, MARK HARRIS	05/08/2014	908.35
52763	VISI	05/08/2014	525.00
52764	WHITE BEAR RENTAL EQUIPMENT	05/08/2014	235.03
52765	WBLA EDUCATIONAL FOUNDATION	05/08/2014	809.50
52766	WBLAHS SENIOR PARTY	05/08/2014	4,390.00
52767	XEROX CORPORATION	05/08/2014	341.57

38	Computer	Check(s) For a Total of	232,289.05
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Check Nbr	Vendor Name	Check Date	Check Amount
52660	SAM'S CLUB/GEMB	05/08/2014	1,495.39
1	Void	Check(s) For a Total of	1,495.39

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Total For	38	Manual, Wire Tran, ACH & Computer	Checks	232,289.05
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			Net Amount	230,793.66

Check Nbr	Vendor Name	Check Date	Check Amount
52768	AWWAD, WENDY	05/09/2014	100.00
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	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
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Total For	1	Manual, Wire Tran, ACH & Computer Checks		100.00
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		100.00

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131401521	ADAMS, LINDA J	05/13/2014	847.82		
131401522	AMUNDSON-MUSICH, HEATHER A	05/13/2014	301.35		
131401523	ANDERSON, LEIGH A	05/13/2014	113.07		
131401524	BATENHORST, LYNSEY K	05/13/2014	675.36		
131401525	BERNSTEIN, NANCY J	05/13/2014	126.06		
131401526	BREDENBECK, KAREN M	05/13/2014	72.43		
131401527	BRODT, STACY ANN	05/13/2014	27.00		
131401528	BROWN, RYAN J	05/13/2014	193.05		
131401529	CARLSON, LINDA R	05/13/2014	120.00		
131401530	CHAKOLIS, RICHARD A	05/13/2014	57.27		
131401531	CLYNE, KRISTINE L	05/13/2014	114.58		
131401532	CULLEN, CRAIG J	05/13/2014	36.58		
131401533	DALTON, JEANETTE M	05/13/2014	19.97		
131401534	DELESHA, LYNN M	05/13/2014	2.24		
131401535	DERBY, SARA A	05/13/2014	156.88		
131401536	DESTACHE, DANIEL JAMES	05/13/2014	146.46		
131401537	DEUEL, LYN M	05/13/2014	83.00		
131401538	DOEBLER, DAYNE WD	05/13/2014	202.44		
131401539	DRIELING, CAROL R	05/13/2014	96.04		
131401540	DURAND, JENNIFER A	05/13/2014	19.99		
131401541	DYMIT, MARIE S	05/13/2014	100.80		
131401542	EDBERG, REBECCA J	05/13/2014	936.11		
131401543	EGEMO, PATRICIA ANN	05/13/2014	37.80		
131401544	EHRlich, JANET M	05/13/2014	47.04		
131401545	ENGSTRAN, PAUL A	05/13/2014	40.00		
131401546	FREBURG, BETH R	05/13/2014	35.28		
131401547	FUHRMAN, SARAH J	05/13/2014	17.66		
131401548	GREENHALGH, MICHELE S	05/13/2014	212.02		
131401549	GRITZMACHER, SHAWN W	05/13/2014	138.00		
131401550	HAMERNICK, MICHAEL D	05/13/2014	143.08		
131401551	HAMILTON, CONSTANCE M	05/13/2014	750.25		
131401552	HANZAL, DAVID C	05/13/2014	213.39		
131401553	HARRIMAN, GRETCHEN E	05/13/2014	1,098.15		
131401554	HOEG, SCOTT A	05/13/2014	65.52		
131401555	HUBBARD, MICHELLE K	05/13/2014	67.50		
131401556	INDLECOFFER, TRACI D	05/13/2014	50.87		
131401557	JOHNSON, SADIE R	05/13/2014	55.18		
131401558	KAZMIERCZAK, WAYNE A	05/13/2014	806.00		
131401559	KEMPENICH, STEVEN M	05/13/2014	183.26		
131401560	KENDALL, NICOLE M	05/13/2014	25.98		
131401561	KNUTSON, CASSANDRA M	05/13/2014	29.21		
131401562	KROCAK, NANCY J	05/13/2014	639.24		
131401563	KRUEGER, LAURA J	05/13/2014	49.99		
131401564	KUEMMEL, JANEEN ELIZABETH	05/13/2014	20.00		
131401565	LAMWERS, LINDSAY M	05/13/2014	243.64		
131401566	LARSON, JOHN FRANCIS	05/13/2014	542.64		
131401567	LARSON, KAREN L	05/13/2014	93.27		
131401568	LARSON, KATHERINE L	05/13/2014	12.81		
131401569	LAW, DAVID W	05/13/2014	149.52		
131401570	LODERMEIER, EILEEN F	05/13/2014	16.03		

Check Nbr	Vendor Name	Check Date	Check Amount
131401571	LORENZ, JODI M	05/13/2014	180.00
131401572	MARTINSON, KARA S	05/13/2014	96.04
131401573	MATTICE, JULIE A	05/13/2014	169.82
131401574	MCGARTHWAITE, NICOLE M	05/13/2014	72.88
131401575	MCGRANE, MARY E	05/13/2014	65.00
131401576	MELQUIST, NANCY J	05/13/2014	365.26
131401577	MEUWISSEN, PAUL WILLIAM	05/13/2014	47.75
131401578	MICHEL, ROCHELLE N	05/13/2014	46.40
131401579	MILLER, KATHERINE ANN	05/13/2014	40.00
131401580	MILLER, MOLLY M	05/13/2014	87.92
131401581	MUNSON, KARI LYNN	05/13/2014	43.98
131401582	MURPHY, MARY W	05/13/2014	38.22
131401583	NADEAU, MARGARET M	05/13/2014	273.00
131401584	NASVIK, CRAIG S	05/13/2014	257.17
131401585	NOHR, KATIE JO	05/13/2014	32.34
131401586	NORTON, EMILY L	05/13/2014	338.62
131401587	OLSON, MARK A	05/13/2014	60.77
131401588	OTTAVIANI, AMY M	05/13/2014	126.71
131401589	PARSHALL, DANIELLE M	05/13/2014	56.00
131401590	PICHA, CHRISTINA K	05/13/2014	283.17
131401591	PITMAN, PETER M	05/13/2014	54.00
131401592	PITTMAN, ANNIKA R	05/13/2014	13.00
131401593	POKORNY, MARY J	05/13/2014	324.42
131401594	PORTER, ELIZABETH W	05/13/2014	527.95
131401595	PUODZIUNAS, DIANE M	05/13/2014	33.54
131401596	RAGAN, CYNTHIA C	05/13/2014	408.74
131401597	RASMUSSEN, JEAN H	05/13/2014	154.28
131401598	RATLIFF, GERALD	05/13/2014	145.04
131401599	REED, TAMMY L	05/13/2014	57.05
131401600	ROCKFORD, JEREMY W	05/13/2014	930.17
131401601	ROESER, DANIEL WILLIAM	05/13/2014	99.40
131401602	ROSSITER, DANIEL J	05/13/2014	353.43
131401603	SAMUELSON, BETH A	05/13/2014	101.36
131401604	SAMUELSON, RICHARD T	05/13/2014	169.95
131401605	SCHAULS-DANGERFIELD, MAURISA M	05/13/2014	30.55
131401606	SCHMIDT, DEBRA SUE	05/13/2014	76.65
131401607	SCHMIDT, NOEL N	05/13/2014	859.97
131401608	SCHNEIDER, APRIL C	05/13/2014	22.47
131401609	SCHOENBERGER, DEBORAH A	05/13/2014	180.00
131401610	Vendor Continued Check	05/13/2014	0.00
131401611	SCHWIRTZ, BRENDON M	05/13/2014	1,971.47
131401612	SIMSHAUSER, KIMBERLY P	05/13/2014	418.80
131401613	SKOGEN, MATTHEW K	05/13/2014	41.33
131401614	STIRLING, CONNIE B	05/13/2014	158.54
131401615	SUOJA, WENDY T	05/13/2014	225.00
131401616	SVIR, SARA A	05/13/2014	128.39
131401617	THEISSEN, ALLISON MARIE	05/13/2014	229.37
131401618	TOUSSAINT, JANEL PHYLLIS	05/13/2014	47.88
131401619	TROSKE, CARRIE L	05/13/2014	43.12
131401620	WEHRKAMP, KRISTINE J	05/13/2014	195.00

Check Nbr	Vendor Name	Check Date	Check Amount
131401621	WHITCOMB-BREMER, JACLYN ANN	05/13/2014	197.72
131401622	WILDMAN HILAL, ANDREA L	05/13/2014	712.30
131401623	WILHELMY, MARIE F	05/13/2014	314.70
131401624	WISE, PATRICIA G	05/13/2014	149.27
104	ACH	Check(s) For a Total of	22,287.74

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	104	ACH	Checks For a Total of	22,287.74
	0	Computer	Checks For a Total of	0.00
Total For	104	Manual, Wire Tran, ACH &	Computer Checks	22,287.74
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	22,287.74

WHITE BEAR LAKE MN ISD #624
CHECK SUMMARY

05/15/14

CHECK #	VENDOR NAME	CHECK DATE	CHECK AMT
52769	AARP DRIVER SAFETY PROGRAM	05/15/2014	\$510.00
52770	ABBOTT PAINT & CARPET INC	05/15/2014	\$125.27
52771	AC SUPPLY CO	05/15/2014	\$2,657.30
52772	ACKERKNECHT, TROY	05/15/2014	\$908.35
52773	ACT INSTITUTIONAL SERVICES	05/15/2014	\$200.00
52774	ADRENALINE FUNDRAISING	05/15/2014	\$3,021.60
52775	ADVANCED DISPOSAL - ST PAUL-G5	05/15/2014	\$81.18
52776	AGC NETWORKS INC	05/15/2014	\$1,900.00
52777	AGROPUR INC	05/15/2014	\$34,302.85
52778	AMERICAN MESSAGING	05/15/2014	\$104.69
52779	AMERIPRIDE SERVICES	05/15/2014	\$742.61
52780	ANDERSON, DOUGLAS F.	05/15/2014	\$114.00
52781	ANDERSON, PATRICIA	05/15/2014	\$78.20
52782	ANIMAL HUMANE SOCIETY	05/15/2014	\$66.12
52783	ANOKA HIGH SCHOOL	05/15/2014	\$125.00
52784	APPLE COMPUTER INC	05/15/2014	\$300.00
52785	APPLIED ENVIRONMENTAL SCI INC	05/15/2014	\$2,757.20
52786	ARTS & CUSTOM PUBLISHING CO INC	05/15/2014	\$450.00
52787	ASSOC OF RECOVERY SCHOOLS (ARS)	05/15/2014	\$250.00
52788	AUDIOQUIP INC	05/15/2014	\$540.00
52789	AUGSBURG COLLEGE	05/15/2014	\$700.00
52790	AWARDSONE.COM	05/15/2014	\$2,440.85
52791	BAIN, GARY	05/15/2014	\$67.00
52792	BARNES & NOBLE	05/15/2014	\$270.91
52793	BARNETT WB CHRYSLER JEEP DODGE	05/15/2014	\$254.40
52794	BARRIER GROUP LLC	05/15/2014	\$6,250.00
52795	BEACON ATHLETICS	05/15/2014	\$310.00
52796	BEAR PATCH QUILTING CO	05/15/2014	\$63.92
52797	BERRY BLENDZ - EDEN PRAIRIE	05/15/2014	\$697.50
52798	BLICK ART MATERIALS	05/15/2014	\$150.11
52799	BLUE BELL ENTERPRISES INC	05/15/2014	\$5,917.40
52800	BLUEBIRD SCREEN PRINT	05/15/2014	\$7,718.60
52801	BOOTH, CHRISTINA M.	05/15/2014	\$14.63
52802	BORDSEN, DON	05/15/2014	\$200.00
52803	BOVA, ED	05/15/2014	\$75.00
52804	BREUER, CATHERINE	05/15/2014	\$908.35
52805	BROWN, ERIK P.	05/15/2014	\$908.35
52806	THE BUG COMPANY	05/15/2014	\$16.00
52807	THE BUREAU	05/15/2014	\$528.58
52808	CALLISTER, CURT	05/15/2014	\$100.00
52809	THE CAMBRIAN GROUP	05/15/2014	\$1,078.40
52810	CAREY, MARK	05/15/2014	\$117.00
52811	CHICAGO DISTRIBUTION CENTER	05/15/2014	\$99.89
52812	CITI-CARGO & STORAGE CO INC	05/15/2014	\$85.00
52813	CLIA LABORATORY PROGRAM	05/15/2014	\$150.00
52814	CLIDINON, KASEY	05/15/2014	\$18.00

52815	COBORN'S DELIVERS	05/15/2014	\$20.55
52816	COCA-COLA BOTTLING MIDWEST CO	05/15/2014	\$1,120.08
52817	COLIBRI SYSTEMS NO AMERICA	05/15/2014	\$785.00
52818	COMCAST	05/15/2014	\$43.90
52819	COMCAST	05/15/2014	\$5.27
52820	COMCAST	05/15/2014	\$74.60
52821	COMCAST	05/15/2014	\$74.60
52822	CONNEY SAFETY	05/15/2014	\$91.97
52823	CONTINENTAL CLAY CO	05/15/2014	\$232.50
52824	COOK, CHARLES	05/15/2014	\$19.94
52825	COOPS SPORTSWEAR	05/15/2014	\$320.00
52826	COPY IMAGES INC	05/15/2014	\$0.00
52827	COPY IMAGES INC	05/15/2014	\$15,920.16
52828	COPY IMAGES INC	05/15/2014	\$2,192.74
52829	CRADDOCK, ANDREW M.	05/15/2014	\$75.00
52830	CUB FOODS OF WHITE BEAR TWSHP	05/15/2014	\$311.30
52831	CUB FOODS OF WOODBURY	05/15/2014	\$253.20
52832	CULLIGAN BOTTLED WATER	05/15/2014	\$117.00
52833	CUP AND CONE	05/15/2014	\$60.00
52834	CUSTOM INK LLC	05/15/2014	\$337.18
52835	CUSTOM IMAGE	05/15/2014	\$1,282.00
52836	CUSTOM WRISTBANDS	05/15/2014	\$179.00
52837	D ERVASTI SALES CO LLC	05/15/2014	\$2,377.32
52838	DALCO CORPORATION	05/15/2014	\$0.00
52839	DALCO CORPORATION	05/15/2014	\$0.00
52840	DALCO CORPORATION	05/15/2014	\$11,767.93
52841	DECKER INC	05/15/2014	\$533.10
52842	DEJARLAIS, MARILYN	05/15/2014	\$66.72
52843	DELTA EDUCATION	05/15/2014	\$204.41
52844	DEMCO INC	05/15/2014	\$1,807.74
52845	DESIGNER SIGN SYSTEMS INC	05/15/2014	\$48.08
52846	DIETZMAN, WILLIAM	05/15/2014	\$76.00
52847	DIVERSIFIED SNACK DISTRIBUTION	05/15/2014	\$5,578.00
52848	DONATELLI'S	05/15/2014	\$138.16
52849	DOOR SERVICE COMPANY	05/15/2014	\$7,134.00
52850	ECKROTH MUSIC	05/15/2014	\$0.00
52851	ECKROTH MUSIC	05/15/2014	\$1,166.25
52852	EDUC ASSOC	05/15/2014	\$10,108.00
52853	ELEVATION INC	05/15/2014	\$8,502.90
52854	ELIASON, THOMAS	05/15/2014	\$124.00
52855	EMERSON, KENT	05/15/2014	\$75.00
52856	EMI AUDIO	05/15/2014	\$49.95
52857	FASTENAL COMPANY	05/15/2014	\$422.43
52858	FASTENATION INC	05/15/2014	\$77.50
52859	FESTIVAL FOODS-KNOWLAN'S	05/15/2014	\$439.38
52860	FIRST STUDENT INC	05/15/2014	\$168,523.01
52861	FOLLETT SCHOOL SOLUTIONS INC	05/15/2014	\$48.43
52862	FOLLMER, MELONY A.	05/15/2014	\$100.00
52863	FOREST LAKE PRINTING	05/15/2014	\$82.00
52864	FRANTZ, WENDY	05/15/2014	\$48.00
52865	FRATTALONES HARDWARE STORES	05/15/2014	\$945.70

52866	FRONTRUNNER EVENTS	05/15/2014	\$3,777.00
52867	G&K SERVICES	05/15/2014	\$839.80
52868	GARDEN & ASSOCIATES INC	05/15/2014	\$668.75
52869	GARVEY, PATRICIA	05/15/2014	\$17.00
52870	GE CAPITAL RETAIL BANK	05/15/2014	\$351.74
52871	GOLD STAR DISTR	05/15/2014	\$304.00
52872	GRAINGER	05/15/2014	\$0.00
52873	GRAINGER	05/15/2014	\$3,563.52
52874	GRAY, EMILY	05/15/2014	\$124.00
52875	GREAT RIVER OFFICE PRODUCTS	05/15/2014	\$55.86
52876	GREY HOUSE PUBLISHING	05/15/2014	\$179.10
52877	GROTH MUSIC CO	05/15/2014	\$150.19
52878	GROVER, JAN Z.	05/15/2014	\$262.50
52879	GUNDERSEN HEALTH SYSTEM	05/15/2014	\$160.00
52880	H2O FOR LIFE	05/15/2014	\$3,000.00
52881	HAAG, LOIS	05/15/2014	\$39.52
52882	HALLBERG ENGINEERING INC	05/15/2014	\$4,692.79
52883	HAMPTON INN & SUITES	05/15/2014	\$1,134.80
52884	HANSON, DONNA	05/15/2014	\$20.40
52885	HARVARD EDUCATION LETTER	05/15/2014	\$51.00
52886	HAUPT, MARY	05/15/2014	\$239.10
52887	HEINEMANN	05/15/2014	\$20,758.00
52888	HENRY, GINA	05/15/2014	\$315.00
52889	HOCHSTEIN, RANDY	05/15/2014	\$124.00
52890	HOGLUND BUS AND TRUCK CO	05/15/2014	\$0.00
52891	HOGLUND BUS AND TRUCK CO	05/15/2014	\$3,120.38
52892	HOUGHTON MIFFLIN HARCOURT	05/15/2014	\$438.65
52893	HOVEY, RACHAEL D.	05/15/2014	\$317.61
52894	HOWARD, JOAN A.	05/15/2014	\$46.75
52895	IFD	05/15/2014	\$0.00
52896	IFD	05/15/2014	\$0.00
52897	IFD	05/15/2014	\$0.00
52898	IFD	05/15/2014	\$0.00
52899	IFD	05/15/2014	\$0.00
52900	IFD	05/15/2014	\$171,534.02
52901	INNOVATIVE OFFICE SOLUTIONS	05/15/2014	\$23,459.94
52902	THE INSTRUMENTALIST PRODUCTS CO	05/15/2014	\$279.00
52903	INTEGRA TELECOM	05/15/2014	\$319.02
52904	J & R SCHOOL SUPPLIES	05/15/2014	\$55.00
52905	JACKI BRICKMAN INC	05/15/2014	\$3,600.00
52906	JIMMY JOHNS	05/15/2014	\$129.00
52907	JIMMY'S CONFERENCE & BANQUET CTR	05/15/2014	\$5,383.86
52908	JOHN DEERE LANDSCAPES	05/15/2014	\$206.27
52909	JOHNSON CONTROLS INC	05/15/2014	\$849.50
52910	JOSTENS INC	05/15/2014	\$4,500.00
52911	JUNIOR ACHIEVEMENT OF THE UPPER MIDWEST	05/15/2014	\$990.00
52912	JW PEPPER & SON INC	05/15/2014	\$65.00
52913	K12 TRANSPORTATION MGMT SERVICES INC	05/15/2014	\$88,919.96
52914	KARLSBURGER FOODS INC	05/15/2014	\$167.76
52915	KATH FUEL OIL SERVICE CO	05/15/2014	\$417.85

52916	KAUFMAN, MICHAEL	05/15/2014	\$37.50
52917	KAUSS, DEL	05/15/2014	\$125.00
52918	KC BEVCO	05/15/2014	\$140.00
52919	KIDS DISCOVER	05/15/2014	\$56.66
52920	KNUTSON, STEVE	05/15/2014	\$130.00
52921	KOREEN, GLORIA	05/15/2014	\$24.22
52922	KRAFT CONTRACTING & MECHANICAL	05/15/2014	\$522.28
52923	LAKE COUNTRY BOOKSELLERS	05/15/2014	\$1,034.37
52924	LAKESHORE LEARNING MATERIALS	05/15/2014	\$196.89
52925	LANDS BEST FOODS	05/15/2014	\$4,722.55
52926	LANDSMAN, JULIE	05/15/2014	\$400.00
52927	LANGUAGE LINE SERVICES	05/15/2014	\$225.24
52928	LARSON, CHRISTOPHER	05/15/2014	\$69.00
52929	LAWROW, MIKE	05/15/2014	\$124.00
52930	LEE, STEPHAN	05/15/2014	\$908.35
52931	LIBRARY STORE INC	05/15/2014	\$54.93
52932	LIFETIME FITNESS	05/15/2014	\$416.00
52933	LIKES, TIM	05/15/2014	\$76.00
52934	LINDER, ROBERT	05/15/2014	\$150.00
52935	LINDQUIST, TAMMY	05/15/2014	\$10.74
52936	LODGE, MARK R.	05/15/2014	\$67.00
52937	LOGAN, JOHN	05/15/2014	\$75.00
52938	LORENZ RECOGNITION CO	05/15/2014	\$254.00
52939	M-F ATHLETIC CO INC	05/15/2014	\$355.00
52940	MACKIN EDUCATIONAL RESOURCES	05/15/2014	\$1,421.20
52941	MAHTOMEDI HIGH SCHOOL ISD #832	05/15/2014	\$125.00
52942	MARTIN-MCALLISTER	05/15/2014	\$6,550.00
52943	MASA	05/15/2014	\$825.00
52944	MASA	05/15/2014	\$1,266.00
52945	MCCORMICK, PATRICK	05/15/2014	\$69.00
52946	MCDONOUGH'S WATERJETTING AND	05/15/2014	\$3,508.56
52947	MCNERTNEY, HOWARD	05/15/2014	\$67.00
52948	MEDICARE PREMIUM COLLECTION CTR	05/15/2014	\$216.40
52949	MEDTOX LABORATORIES	05/15/2014	\$184.00
52950	METRO MEALS ON WHEELS INC	05/15/2014	\$100.00
52951	METRO SOUND AND LIGHTING	05/15/2014	\$144.00
52952	MID CITY SERVICES - INDUSTRIAL LAUNDRY	05/15/2014	\$1,936.86
52953	MID CITY SERVICES - INDUSTRIAL LAUNDRY	05/15/2014	\$88.72
52954	MIDWEST BUS PARTS INC	05/15/2014	\$250.26
52955	MILLER, MICHELE L.	05/15/2014	\$100.00
52956	MINVALCO INC	05/15/2014	\$817.40
52957	MN MUSIC EDUCATORS ASSOC	05/15/2014	\$400.00
52958	MN ASSOC OF CAREER & TECH ED	05/15/2014	\$50.00
52959	MN CENTRAL SCHOOL BUS	05/15/2014	\$700.50
52960	MN CONWAY FIRE & SAFETY	05/15/2014	\$242.50
52961	MN COUNCIL ON ECONOMIC EDUCATION	05/15/2014	\$90.00
52962	MN DEPT OF LABOR & INDUSTRY	05/15/2014	\$100.00
52963	MN ELEVATOR INC	05/15/2014	\$5,129.53
52964	MN HISTORICAL SOCIETY	05/15/2014	\$420.00
52965	MN SCHOOL AGE CARE ALLIANCE	05/15/2014	\$1,505.00
52966	MOATS, KEN	05/15/2014	\$150.00

52967	MODERN FENCE & CONST INC	05/15/2014	\$389.78
52968	MOEN, LUKE	05/15/2014	\$117.00
52969	MOHN, MONICA	05/15/2014	\$132.00
52970	MONSON, MARK	05/15/2014	\$75.00
52971	MOUNDS VIEW HIGH SCHOOL	05/15/2014	\$125.00
52972	MSPACE	05/15/2014	\$335.00
52973	N2Y	05/15/2014	\$386.00
52974	NATL ASSOC FOR GIFTED CHILDREN	05/15/2014	\$99.00
52975	NATL RECOGNITION PRODUCTS	05/15/2014	\$6,560.65
52976	NATL SOCIAL STUDIES LEAGUE	05/15/2014	\$95.00
52977	NESS ELECTRONICS INC	05/15/2014	\$59.13
52978	NORCENTRONIX DISTRIBUTING	05/15/2014	\$80.00
52979	NORTH CENTRAL TRUCK EQUIPMENT	05/15/2014	\$0.00
52980	NORTH CENTRAL TRUCK EQUIPMENT	05/15/2014	\$1,795.86
52981	NORTH STAR BANK	05/15/2014	\$7,150.00
52982	NORTH SUBURBAN TOWING	05/15/2014	\$250.00
52983	NOVAK, JANICE S.	05/15/2014	\$320.00
52984	NOVINSKA, TOD	05/15/2014	\$285.00
52985	NORTHWEST SHEETMETAL CO OF ST PAUL	05/15/2014	\$0.00
52986	NORTHWEST SHEETMETAL CO OF ST PAUL	05/15/2014	\$13,415.01
52987	O'NEIL, LOIS	05/15/2014	\$20.81
52988	OFFICE DEPOT	05/15/2014	\$83.06
52989	OGIO	05/15/2014	\$2,677.06
52990	ON SITE SANITATION INC	05/15/2014	\$0.00
52991	ON SITE SANITATION INC	05/15/2014	\$374.35
52992	ORMSBY, NOAH C.	05/15/2014	\$125.00
52993	OTTER LAKE PTA	05/15/2014	\$141.30
52994	OVERLIE, RYAN	05/15/2014	\$75.00
52995	OXYGEN SERVICE CO INC	05/15/2014	\$23.40
52996	PALOMO, DANIEL	05/15/2014	\$100.00
52997	PAMS LUNCHROOM LLC	05/15/2014	\$8,080.54
52998	PAPERCUT SOFTWARE INTL	05/15/2014	\$205.00
52999	PARTSMASTER	05/15/2014	\$80.56
53000	P B B S EQUIPMENT CORP	05/15/2014	\$492.08
53001	PCS REVENUE CONTROL SYSTEMS INC	05/15/2014	\$11,653.23
53002	PEARSON EDUCATION INC	05/15/2014	\$388.70
53003	PESI	05/15/2014	\$204.00
53004	PHILIPPI, CHRISTOPHER J.	05/15/2014	\$908.35
53005	PITNEY BOWES PURCHASE POWER	05/15/2014	\$869.94
53006	PIZZA HUT	05/15/2014	\$129.12
53007	POLAR CHEVROLET MAZDA	05/15/2014	\$21.88
53008	POSITIVE COACHING ALLIANCE	05/15/2014	\$1,050.00
53009	POSTMASTER	05/15/2014	\$98.00
53010	POTTS JODY	05/15/2014	\$365.00
53011	PRAXAIR DISTRIBUTION INC	05/15/2014	\$126.42
53012	PRESS PUBLICATIONS	05/15/2014	\$2,136.03
53013	PROFESSIONAL TURF & RENOVATION	05/15/2014	\$6,580.00
53014	PROF SERVICE INDUSTRIES	05/15/2014	\$3,925.00
53015	RED BALLOON BOOKSHOP	05/15/2014	\$292.01
53016	REED, DUANE	05/15/2014	\$75.00
53017	REGENTS OF THE UNIV OF MN	05/15/2014	\$1,884.15

53018	REICH, LINDA	05/15/2014	\$74.80
53019	REITELBACH, ADAM	05/15/2014	\$76.00
53020	ROSETTA STONE	05/15/2014	\$179.00
53021	ROSEVILLE AREA SCHOOLS	05/15/2014	\$919.00
53022	RUDDYS PARTY TOWN INC	05/15/2014	\$129.36
53023	S & T OFFICE PRODUCTS INC	05/15/2014	\$926.12
53024	SAFESCHOOLS	05/15/2014	\$4,975.00
53025	SAM'S CLUB/GEMB	05/15/2014	\$508.00
53026	SAM'S CLUB/GEMB	05/15/2014	\$88.30
53027	SCHARBER & SONS	05/15/2014	\$426.00
53028	SCHOLASTIC BOOK FAIRS	05/15/2014	\$499.62
53029	SCHOLASTIC INC	05/15/2014	\$54.68
53030	SCHOOLDUDE.COM INC	05/15/2014	\$6,693.00
53031	SCHOOLIDENTITY.COM	05/15/2014	\$46.50
53032	SECURITAS SEC SVCS USA INC	05/15/2014	\$1,017.60
53033	SEELING, ROGER W.	05/15/2014	\$546.96
53034	SEEVER, GRAY	05/15/2014	\$165.00
53035	SEVICK, CRAIG	05/15/2014	\$150.00
53036	SIKORSKI, WILLIAM	05/15/2014	\$908.35
53037	SCHOOL NUTRITION ASSOC (SNA)	05/15/2014	\$20.00
53038	SNAP-ON	05/15/2014	\$689.70
53039	SOLID GROUND	05/15/2014	\$1,076.00
53040	SON OF JEN PUPPETS	05/15/2014	\$100.00
53041	SOUTHWESTERN YOUTH SERVICES	05/15/2014	\$487.38
53042	SPENCER, DOROTHY	05/15/2014	\$12.75
53043	STAR TRIBUNE	05/15/2014	\$10.98
53044	STATE SUPPLY CO	05/15/2014	\$711.03
53045	STAY TUNED PIANO SERVICES	05/15/2014	\$95.00
53046	STORYBOARD FILMS	05/15/2014	\$1,130.00
53047	STREAMLINE DESIGN INC	05/15/2014	\$256.00
53048	SUBURBAN/GREEN & WHITE TAXI	05/15/2014	\$34.00
53049	SUNRISE PARK PTO	05/15/2014	\$415.00
53050	TWIN CITIES HUMAN RESOURCE ASSOC	05/15/2014	\$85.00
53051	TEXTBOOK WAREHOUSE INC	05/15/2014	\$3,950.00
53052	THELEN, TODD J.	05/15/2014	\$100.00
53053	THERAPY SHOPPE	05/15/2014	\$242.66
53054	TIERNEY BROTHERS INC	05/15/2014	\$958.44
53055	TIGER OAK PUBLICATIONS	05/15/2014	\$855.00
53056	TOP 20 TRAINING LLC	05/15/2014	\$9,400.00
53057	TOWN LIFE	05/15/2014	\$1,215.00
53058	TRADE PRESS INC	05/15/2014	\$922.00
53059	TRANS-MISSISSIPPI BIO SUPPLY	05/15/2014	\$523.43
53060	TRAVEL LEADERS	05/15/2014	\$1,042.00
53061	TRI FITNESS LLC	05/15/2014	\$120.49
53062	TRIO SUPPLY COMPANY	05/15/2014	\$16,244.48
53063	TROPHY DEPOT INC	05/15/2014	\$965.95
53064	TRUCK UTILITIES MFG CO	05/15/2014	\$3,221.67
53065	TRUSTED EMPLOYEES	05/15/2014	\$1,512.00
53066	TST CREATIVE CATERING	05/15/2014	\$1,036.75
53067	TURFWERKS INC	05/15/2014	\$516.64
53068	U.S. ENERGY SERVICES INC	05/15/2014	\$67,392.94

53069	US FOODS CULINARY EQUIP & SUPPLIES	05/15/2014	\$3,213.00
53070	VADNAIS HEIGHTS SPORTS COMPLEX	05/15/2014	\$370.00
53071	VAIL, GAYLE J.	05/15/2014	\$10.20
53072	VALLEYFAIR GROUP SALES	05/15/2014	\$530.00
53073	VALLEYFAIR GROUP SALES	05/15/2014	\$6,450.00
53074	VAN LUYK, LEONARD	05/15/2014	\$124.00
53075	VANG, JU	05/15/2014	\$14.89
53076	VENBURG TIRE CO	05/15/2014	\$12.24
53077	VERIZON WIRELESS	05/15/2014	\$35.15
53078	VIKING ELECTRIC SUPPLY	05/15/2014	\$5,755.16
53079	VIKING INDUSTRIAL CENTER	05/15/2014	\$465.60
53080	VITKOSKY, WAYNE	05/15/2014	\$48.00
53081	VOYAGEUR	05/15/2014	\$1,335.00
53082	WALSWORTH PUBLISHING CO	05/15/2014	\$1,170.00
53083	WALZ, RICK	05/15/2014	\$48.00
53084	WASTE MANAGEMENT OF WI-MN	05/15/2014	\$15,182.78
53085	WHITE BEAR BOWL	05/15/2014	\$171.00
53086	WHITE BEAR YACHT CLUB	05/15/2014	\$959.95
53087	WHITE BEAR AREA CHAMBER	05/15/2014	\$315.00
53088	WHITE BEAR AREA YMCA	05/15/2014	\$22,564.13
53089	WHITE BEAR LAKE (CITY OF)	05/15/2014	\$0.00
53090	WHITE BEAR LAKE (CITY OF)	05/15/2014	\$5,406.75
53091	WHITE BEAR LAKE CITY	05/15/2014	\$35.00
53092	WHITE BEAR LAKE CITY	05/15/2014	\$100.00
53093	WBLA EDUCATIONAL FOUNDATION	05/15/2014	\$5,725.00
53094	WEBER, JASON	05/15/2014	\$75.00
53095	WELLNER LAW PLLC	05/15/2014	\$300.00
53096	WEST MUSIC COMPANY	05/15/2014	\$4,388.94
53097	WESTERN PSYCHOLOGICAL SERVICES	05/15/2014	\$110.00
53098	WILLIAM MITCHELL COLLEGE OF LAW	05/15/2014	\$150.00
53099	WILLOW LANE ELEM PTO	05/15/2014	\$500.00
53100	WOODBURY HIGH SCHOOL	05/15/2014	\$125.00
53101	WORDY WORM READING	05/15/2014	\$225.95
53102	XEROX FINANCIAL SERVICES	05/15/2014	\$340.25
53103	YANG-XIONG, MALIA	05/15/2014	\$415.00
53104	ZAHL PETROLEUM MAINTENANCE CO	05/15/2014	\$287.54
53105	ZAPPA'S SPORTING GOODS	05/15/2014	\$815.00
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53106	AIG	05/23/2014	6,618.92
53107	AMERICAN UNITED LIFE	05/23/2014	57,557.16
53108	AMERICAN UNITED LIFE	05/23/2014	500.00
53109	AMERIPRISE FINANCIAL SERVICES	05/23/2014	14,861.66
53110	AXA EQUITABLE	05/23/2014	39,091.23
53111	EDUCATION MN ESI BILLING TRUST	05/23/2014	26,671.54
53112	GREAT LAKES HIGHER EDUC GUARAN	05/23/2014	279.53
53113	GURSTEL CHARGO ATTORNEYS AT LA	05/23/2014	22.00
53114	IUOE LOCAL 70	05/23/2014	2,188.42
53115	MESSERLI & KRAMER PA	05/23/2014	440.00
53116	METROPOLITAN LIFE	05/23/2014	2,913.48
53117	MN CHILD SUPPORT	05/23/2014	2,746.80
53118	RAUSCH, STURM, ISRAEL,	05/23/2014	200.00
53119	SCHOOL SERVICE EMPLOYEES	05/23/2014	5,700.40
53120	US DEPT OF EDUCATION	05/23/2014	356.51
53121	VANGUARD SMALL BUSINESS SERVIC	05/23/2014	23,545.79
53122	WBLA EDUCATIONAL FOUNDATION	05/23/2014	809.50
53123	XCEL ENERGY	05/23/2014	71,414.83
18	Computer	Check(s) For a Total of	255,917.77

PAYROLL

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	0	ACH	Checks For a Total of	0.00
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Total For	18	Manual, Wire Tran, ACH & Computer	Checks	255,917.77
Less	0	Voided	Checks For a Total of	0.00
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131401625	ADAMS, LINDA J	05/27/2014	26.00
131401626	ANDERSON, MARGARET ANN	05/27/2014	91.00
131401627	BECK, SUEANN K	05/27/2014	36.84
131401628	BENTLEY, JULIE M	05/27/2014	130.00
131401629	BOWERMASTER, TRACI G	05/27/2014	175.78
131401630	BREWER, ROBERT G	05/27/2014	901.05
131401631	BRICHACEK, LISA K	05/27/2014	821.26
131401632	BURKE, ERIN M	05/27/2014	67.20
131401633	BURMEISTER, JANE M	05/27/2014	46.66
131401634	CARLSON, ALEXANDER P	05/27/2014	59.80
131401635	CHAPLIN, MARILEE A	05/27/2014	40.00
131401636	CONZEMIUS, CHAD M	05/27/2014	103.69
131401637	CRAIGAN, JENNIFER M	05/27/2014	44.14
131401638	CULLEN, CRAIG J	05/27/2014	80.08
131401639	DAHLEM, TERESA	05/27/2014	1,337.69
131401640	DALTON, JEANETTE M	05/27/2014	33.75
131401641	DANIELS, KATHLEEN S	05/27/2014	888.97
131401642	DENUCCI, MARY A	05/27/2014	79.96
131401643	DEUEL, LYN M	05/27/2014	5.80
131401644	DICKINSON, JANET B	05/27/2014	12.64
131401645	EVERS, MINDY M	05/27/2014	29.99
131401646	FAHEY, ELLEN M	05/27/2014	80.60
131401647	FANG, JIN	05/27/2014	800.00
131401648	FINK, AVIS A	05/27/2014	328.18
131401649	FITZSIMMONS, WENDY SUE	05/27/2014	30.00
131401650	FROST, LORI J	05/27/2014	57.75
131401651	FRY, JOHN E	05/27/2014	17.56
131401652	GION, MARTI L	05/27/2014	13.44
131401653	GRATZ, MICHELLE C	05/27/2014	469.17
131401654	GRUN, SUSAN L	05/27/2014	36.34
131401655	HAMILTON, CONSTANCE M	05/27/2014	54.24
131401656	HANSON, MARILYN LOUCKS	05/27/2014	133.12
131401657	HANZAL, DAVID C	05/27/2014	32.40
131401658	HAWKINSON, STEVEN A	05/27/2014	50.00
131401659	HEATON, BRENDA B	05/27/2014	24.00
131401660	HELD, KATELIN E	05/27/2014	223.58
131401661	HOERNEMANN, WENDY S	05/27/2014	60.15
131401662	HOFF, ERIN J	05/27/2014	31.36
131401663	HUMPHREY, KELLY J	05/27/2014	133.78
131401664	INDLECOFFER, TRACI D	05/27/2014	105.00
131401665	JOHNSON, KIRK W	05/27/2014	86.42
131401666	JOHNSON, SADIE R	05/27/2014	90.00
131401667	KELLEY, DEBRA K	05/27/2014	65.00
131401668	KNOPS, ROXANNE	05/27/2014	34.98
131401669	KOVACICH, DANIEL KRAIG	05/27/2014	170.18
131401670	KRAMLINGER, TRACEY A	05/27/2014	108.50
131401671	KROCAK, NANCY J	05/27/2014	928.94
131401672	KRUSEMARK, CARY L	05/27/2014	338.31
131401673	KUEMMEL, JANEEN ELIZABETH	05/27/2014	17.94
131401674	LEININGER, JOHN M	05/27/2014	6.03

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131401675	LIEKIS, KENNETH J	05/27/2014	237.44
131401676	LOVETT, MICHAEL J	05/27/2014	380.52
131401677	LUBRANT, NANCY JEAN	05/27/2014	31.00
131401678	LYONS, CHRISTOPHER A	05/27/2014	100.44
131401679	MACK, JEANNE C	05/27/2014	175.00
131401680	MARSH, KATHERINE M	05/27/2014	27.37
131401681	MARTIN, ANGELA M	05/27/2014	19.08
131401682	MCCORMICK, REBEKKA ANNE	05/27/2014	95.35
131401683	MCCORMICK, TYLER J	05/27/2014	101.77
131401684	MCGLYNN, ANN M	05/27/2014	25.00
131401685	MCGRAW, TIMOTHY P	05/27/2014	139.22
131401686	MORITZ, CLAIRE S	05/27/2014	84.00
131401687	MUELLER, JUDITH K	05/27/2014	166.29
131401688	MUSSER, BEVERLY D	05/27/2014	152.04
131401689	NASVIK, CRAIG S	05/27/2014	1,830.00
131401690	NAVIS, NANCY L	05/27/2014	103.75
131401691	NICHOLAS, SHANNON M	05/27/2014	100.56
131401692	NOHR, KATIE JO	05/27/2014	463.00
131401693	OROURKE, JULIE A	05/27/2014	99.68
131401694	PARSHALL, DANIELLE M	05/27/2014	21.50
131401695	PICHA, CHRISTINA K	05/27/2014	264.80
131401696	PINNOW, PAIGE E	05/27/2014	151.98
131401697	PLANA, CHRISTINE M	05/27/2014	36.21
131401698	POUPORE, JULIANNE	05/27/2014	29.23
131401699	PUODZIUNAS, DIANE M	05/27/2014	307.16
131401700	ROSSITER, DANIEL J	05/27/2014	107.68
131401701	SCHLOSSER, GABRIELLE A	05/27/2014	30.00
131401702	SEHR, DEBRA JEAN	05/27/2014	38.73
131401703	SICARD, HEIDI M	05/27/2014	168.65
131401704	SOMORA, LORI M	05/27/2014	123.16
131401705	STEADLAND, KEITH DAVID	05/27/2014	243.86
131401706	STEFFEN, SHAUN L	05/27/2014	40.00
131401707	STIRLING, CONNIE B	05/27/2014	200.52
131401708	STOTTLEMYER, JEFF	05/27/2014	1,192.95
131401709	SUOJA, WENDY T	05/27/2014	78.40
131401710	VILLAFANIA, DEBRA A	05/27/2014	148.96
131401711	WHITE, THOMAS R	05/27/2014	94.92

87	ACH	Check(s) For a Total of	17,149.49
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ACH

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Total For	87	Manual, Wire Tran, ACH &	Computer Checks	17,149.49
Less	0	Voided	Checks For a Total of	0.00
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WHITE BEAR LAKE MN ISD #624
CHECK SUMMARY

05-28-14

CHECK #	VENDOR	CHECK DATE	CHECK AMT
53124	A M LEONARD INC	05/28/2014	\$327.79
53125	AARP DRIVER SAFETY PROGRAM	05/28/2014	\$700.00
53126	ACTION ATHLETIC EQUIPMENT INC	05/28/2014	\$6,076.00
53127	AMAZON	05/28/2014	\$1,702.28
53128	AMAZON	05/28/2014	\$452.04
53129	AMAZON	05/28/2014	\$294.13
53130	AMAZON	05/28/2014	\$805.67
53131	AMAZON	05/28/2014	\$483.05
53132	AMAZON	05/28/2014	\$120.67
53133	AMAZON	05/28/2014	\$1,678.34
53134	AMAZON	05/28/2014	\$151.47
53135	AMAZON	05/28/2014	\$192.60
53136	AMAZON	05/28/2014	\$444.36
53137	AMER RED CROSS	05/28/2014	\$297.00
53138	ANOKA COUNTY ELECTIONS	05/28/2014	\$134.17
53139	ANOKA-HENNEPIN SCHOOL DISTRICT	05/28/2014	\$800.00
53140	APPLE COMPUTER INC	05/28/2014	\$2,994.00
53141	ARNDT, ERIKA M.	05/28/2014	\$160.00
53142	ARRIOLA, MARK	05/28/2014	\$69.00
53143	ASTLEFORD INTERNATIONAL TRUCKS	05/28/2014	\$305.97
53144	ATCHISON, DENNIS	05/28/2014	\$75.00
53145	AUFDERHAR, JACQUELINE R.	05/28/2014	\$25.00
53146	AUTONATION FORD WBL	05/28/2014	\$4.40
53147	BAERMAN, SCOTT	05/28/2014	\$210.00
53148	BALD EAGLE SPORTSMENS ASSOC	05/28/2014	\$4,000.00
53149	BARNES & NOBLE	05/28/2014	\$526.75
53150	BARNETT WB CHRYSLER JEEP DODGE	05/28/2014	\$79.28
53151	BERGER, BRIAN	05/28/2014	\$117.00
53152	BETTCHER, PAUL	05/28/2014	\$67.00
53153	BUSINESS IMPACT GROUP	05/28/2014	\$2,108.57
53154	BIO CORPORATION	05/28/2014	\$1,031.71
53155	BLOCK, VALERIE	05/28/2014	\$157.21
53156	BUSINESS & LEGAL REPORTS INC	05/28/2014	\$297.00
53157	BLUEBIRD SCREEN PRINT	05/28/2014	\$256.84
53158	BOLDT, JAMES	05/28/2014	\$160.00
53159	BOLDT, MARY	05/28/2014	\$120.00
53160	BONINE, ROBERT	05/28/2014	\$40.00
53161	BOUGIE, JESSICA M.	05/28/2014	\$50.00
53162	BOYER TRUCKS	05/28/2014	\$34.00
53163	BROWN, CARLA	05/28/2014	\$120.00
53164	BROWN, JAMES P.	05/28/2014	\$160.00
53165	BROWN, SANDRA A.	05/28/2014	\$160.00
53166	BURNS, AARON M.	05/28/2014	\$30.00
53167	CAPITAL ONE COMMERCIAL	05/28/2014	\$265.68
53168	CAPOCASA, WILLIAM J.	05/28/2014	\$67.00
53169	CAPSTONE	05/28/2014	\$358.39

53170	CARLETON COLLEGE	05/28/2014	\$700.00
53171	CDW GOVERNMENT INC	05/28/2014	\$339.70
53172	CENTURYLINK	05/28/2014	\$264.28
53173	CHAMPION YOUTH	05/28/2014	\$886.20
53174	CLOSE, DEBI	05/28/2014	\$30.00
53175	CONSTRUCTION MANAGEMENT BUILDING RESOURCES	05/28/2014	\$116,087.21
53176	THE COLLEGE BOARD	05/28/2014	\$66,130.00
53177	COMCAST	05/28/2014	\$20.88
53178	COMO FRIENDS	05/28/2014	\$500.00
53179	CONNEY SAFETY	05/28/2014	\$529.41
53180	CONSTANTINE DANCE CLASSES	05/28/2014	\$990.00
53181	CONTINENTAL CLAY CO	05/28/2014	\$449.70
53182	CONTINENTAL RESEARCH CORP	05/28/2014	\$911.91
53183	COPY IMAGES INC	05/28/2014	\$62.00
53184	COY, JAKE	05/28/2014	\$140.00
53185	CRAIG, LAKITA	05/28/2014	\$18.00
53186	CUB FOODS OF WHITE BEAR TWSHP	05/28/2014	\$288.06
53187	CUMMINS NPOWER LLC	05/28/2014	\$135.24
53188	CUP AND CONE	05/28/2014	\$70.00
53189	D'ENTREMONT, ELISE	05/28/2014	\$147.00
53190	DALCO CORPORATION	05/28/2014	\$0.00
53191	DALCO CORPORATION	05/28/2014	\$0.00
53192	DALCO CORPORATION	05/28/2014	\$15,518.06
53193	DAYTON, ASHLLIE	05/28/2014	\$40.00
53194	DECHAINED, DONNA	05/28/2014	\$306.00
53195	DELTA EDUCATION	05/28/2014	\$101.20
53196	DELTA DENTAL PLAN OF MN	05/28/2014	\$0.00
53197	DELTA DENTAL PLAN OF MN	05/28/2014	\$62,859.10
53198	DEMCO INC	05/28/2014	\$466.79
53199	DIVERSITY RECRUITMENT PARTNERS LLC	05/28/2014	\$1,450.00
53200	DIVISION V SHEET METAL INC	05/28/2014	\$1,575.10
53201	DOFFING, SHARON	05/28/2014	\$200.00
53202	DOMINOS PIZZA	05/28/2014	\$209.73
53203	DOMINOS PIZZA	05/28/2014	\$49.49
53204	DONATELLI'S	05/28/2014	\$281.72
53205	DOOR SERVICE COMPANY	05/28/2014	\$80.00
53206	DREYLING, KIM	05/28/2014	\$27.55
53207	EAU CLAIRE MEMORIAL	05/28/2014	\$150.00
53208	ECKROTH MUSIC	05/28/2014	\$999.00
53209	ELECTRIC MOTOR REPAIR	05/28/2014	\$42.19
53210	EMI AUDIO	05/28/2014	\$254.27
53211	ENCHANTED LEARNING LLC	05/28/2014	\$125.00
53212	ENGEBRETSON, MICHAEL L.	05/28/2014	\$110.00
53213	EPA AUDIO VISUAL INC	05/28/2014	\$390.00
53214	ETA HAND2MIND	05/28/2014	\$570.04
53215	EVERSON, MARK	05/28/2014	\$975.00
53216	FASTENAL COMPANY	05/28/2014	\$4.90
53217	FISCHER, THOMAS	05/28/2014	\$150.00
53218	FRINK, PAMELA L.	05/28/2014	\$107.00
53219	FRONTRUNNER EVENTS	05/28/2014	\$609.00
53220	FAIRVIEW SPORTS & ORTHOPEDIC CARE	05/28/2014	\$345.00

53221	GALLIVAN, PATRICK	05/28/2014	\$894.00
53222	GENERAL PARTS LLC	05/28/2014	\$5.33
53223	GILLEN, ROBERT	05/28/2014	\$80.00
53224	GILLUND ENTERPRISES	05/28/2014	\$212.48
53225	GLOVER, PHIL	05/28/2014	\$80.00
53226	GOPHER	05/28/2014	\$579.88
53227	GRAFFIC TRAFFIC LLC	05/28/2014	\$1,105.00
53228	GRAINGER	05/28/2014	\$1,949.26
53229	GRANDMA'S BAKERY INC	05/28/2014	\$634.50
53230	H2O FOR LIFE	05/28/2014	\$600.00
53231	H2O FOR LIFE	05/28/2014	\$1,935.00
53232	HAAS MUSICAL INSTRUMENT REPAIR	05/28/2014	\$369.00
53233	HAMILTON, WILLIAM R.	05/28/2014	\$30.00
53234	HAMPEL, BENJAMIN P.	05/28/2014	\$40.00
53235	HEADSETS.COM INC	05/28/2014	\$396.90
53236	HEALTHPARTNERS	05/28/2014	\$0.00
53237	HEALTHPARTNERS	05/28/2014	\$0.00
53238	HEALTHPARTNERS	05/28/2014	\$1,112,476.55
53239	HILDI INC	05/28/2014	\$1,034.40
53240	HINES, PAUL T.	05/28/2014	\$100.00
53241	HISDAHL INC	05/28/2014	\$536.38
53242	HOGLUND BUS AND TRUCK CO	05/28/2014	\$0.00
53243	HOGLUND BUS AND TRUCK CO	05/28/2014	\$1,617.26
53244	HOLEMAN, GREGORY	05/28/2014	\$150.00
53245	HOOD, CYNTHIA	05/28/2014	\$237.21
53246	HORDYK, MATT	05/28/2014	\$75.00
53247	HOSKINS, HEATHER H.	05/28/2014	\$1,074.50
53248	HOULE, EUGENE	05/28/2014	\$160.00
53249	HOYER, MARCUS C.	05/28/2014	\$270.00
53250	HR SPECIALIST: MN EMPLOYMENT LAW	05/28/2014	\$249.00
53251	HUGHES, NICHOLE	05/28/2014	\$7.45
53252	THE IMPROVE GROUP INC	05/28/2014	\$536.25
53253	INDIANA DEV TRAINING CTR OF LAFAYETTE	05/28/2014	\$1,553.90
53254	ISD #8492 NEW DOMINION SCHOOL	05/28/2014	\$1,970.87
53255	J & R SCHOOL SUPPLIES	05/28/2014	\$67.60
53256	JEWELL, ROSALIE S.	05/28/2014	\$30.00
53257	JOHNSON, GERALD	05/28/2014	\$67.00
53258	JOSTENS INC	05/28/2014	\$8,503.87
53259	JUNIOR ACHIEVEMENT OF THE UPPER MIDWEST	05/28/2014	\$900.00
53260	JUST FOR KIX	05/28/2014	\$355.99
53261	K PEARSON MECHANICAL LLC	05/28/2014	\$2,160.00
53262	K12 TRANSPORTATION MGMT SERVICES INC	05/28/2014	\$17,500.00
53263	KARLSBURGER FOODS INC	05/28/2014	\$503.86
53264	KATH FUEL OIL SERVICE CO	05/28/2014	\$26,905.72
53265	KAUFMAN, MICHAEL	05/28/2014	\$75.00
53266	KELLER, DAVID	05/28/2014	\$270.00
53267	KEPHART, MATTHEW	05/28/2014	\$65.00
53268	KIMINSKI, NICHOLAS	05/28/2014	\$67.00
53269	KOEHLER & DRAMM WHOLESALE FLORIST	05/28/2014	\$84.00
53270	KOREAN QUARTERLY	05/28/2014	\$22.00
53271	KOWITZ, MARY J.	05/28/2014	\$356.66

53272	KRISS DESIGN COMPANY LLC	05/28/2014	\$4,240.00
53273	KULLY SUPPLY COMPANY	05/28/2014	\$637.57
53274	LAKESHORE LEARNING MATERIALS	05/28/2014	\$34.99
53275	LAPEL PIN PRODUCTIONS	05/28/2014	\$271.00
53276	LARSON, JEFFREY	05/28/2014	\$75.00
53277	LARSON, KAY	05/28/2014	\$120.00
53278	LEARNING A-Z	05/28/2014	\$99.95
53279	LEARNINGS THINGS.COM	05/28/2014	\$191.82
53280	LECHNER, LAURA	05/28/2014	\$110.00
53281	LERNER PUBLISHING GROUP	05/28/2014	\$234.35
53282	MACKIN EDUCATIONAL RESOURCES	05/28/2014	\$1,750.00
53283	MADISON NATIONAL LIFE	05/28/2014	\$0.00
53284	MADISON NATIONAL LIFE	05/28/2014	\$0.00
53285	MADISON NATIONAL LIFE	05/28/2014	\$0.00
53286	MADISON NATIONAL LIFE	05/28/2014	\$0.00
53287	MADISON NATIONAL LIFE	05/28/2014	\$41,753.29
53288	MALLEY, DAVID	05/28/2014	\$75.00
53289	CITY OF MAPLEWOOD	05/28/2014	\$4,927.00
53290	MN ASSOC OF SCH BUSINESS OFFICIALS	05/28/2014	\$439.00
53291	MASE	05/28/2014	\$1,305.00
53292	MAYERON, JACK	05/28/2014	\$160.00
53293	MCDONOUGH'S WATERJETTING AND	05/28/2014	\$5,458.63
53294	MCGIVERN, FRANK	05/28/2014	\$67.00
53295	MCNERTNEY, HOWARD	05/28/2014	\$257.00
53296	MN DISTANCE RUNNING ASSOC	05/28/2014	\$450.00
53297	METRO ECSU	05/28/2014	\$340.00
53298	MHC CULINARY GROUP	05/28/2014	\$61.99
53299	MIDWEST BUS PARTS INC	05/28/2014	\$254.80
53300	MINVALCO INC	05/28/2014	\$135.74
53301	MN ASSOC OF SECRETARIES TO THE PRINCIPALS	05/28/2014	\$40.00
53302	MN CONWAY FIRE & SAFETY	05/28/2014	\$137.50
53303	MN DEPT OF HEALTH	05/28/2014	\$525.00
53304	MN HISTORICAL SOCIETY	05/28/2014	\$183.00
53305	MONITA, MICHAEL	05/28/2014	\$75.00
53306	MOORE, ANDREW T.	05/28/2014	\$80.00
53307	MOORE, CYNTHIA A.	05/28/2014	\$572.00
53308	MORROW, DONALD	05/28/2014	\$75.00
53309	MOUNDS VIEW HIGH SCHOOL	05/28/2014	\$60.00
53310	MROZ, GORDY	05/28/2014	\$67.00
53311	MN STATE HIGH SCHOOL CLAY TARGET	05/28/2014	\$700.00
53312	MSNA	05/28/2014	\$3,805.00
53313	MUMBLEAU, RICHARD T.	05/28/2014	\$240.00
53314	NORTH AMER ASSOC OF EDUC NEGOTIATORS	05/28/2014	\$125.00
53315	NATL RECOGNITION PRODUCTS	05/28/2014	\$145.00
53316	NCPERS MINNESOTA	05/28/2014	\$272.00
53317	NEUBAUER BRUCE	05/28/2014	\$15.00
53318	NICHOLSON, JOHN	05/28/2014	\$76.00
53319	NORTH CENTRAL TRUCK EQUIPMENT	05/28/2014	\$0.00
53320	NORTH CENTRAL TRUCK EQUIPMENT	05/28/2014	\$1,835.32
53321	NORTH MEMORIAL URGENT CARE	05/28/2014	\$336.00
53322	NORTHERN FOREST PRODUCTS LLC	05/28/2014	\$994.25

53323	NOW MICRO INC	05/28/2014	\$5,470.00
53324	NORTHWEST SHEETMETAL CO OF ST PAUL	05/28/2014	\$146.00
53325	NYSTROM PUBLISHING CO INC	05/28/2014	\$1,854.08
53326	O'REILLY AUTOMOTIVE INC	05/28/2014	\$3,225.84
53327	OCONNOR, JILL	05/28/2014	\$172.39
53328	OFFICE DEPOT	05/28/2014	\$46.10
53329	ON SITE SANITATION INC	05/28/2014	\$0.00
53330	ON SITE SANITATION INC	05/28/2014	\$1,044.23
53331	ORTON-GILLINGHAM OF MINNESOTA	05/28/2014	\$2,200.00
53332	OVERLIE, RYAN	05/28/2014	\$75.00
53333	PATRICK TROPHIES	05/28/2014	\$276.64
53334	PAULSON, MIKE	05/28/2014	\$117.00
53335	PERSOON, JOHN	05/28/2014	\$40.00
53336	PETERSON BROS ROOFING & CONST	05/28/2014	\$1,355.35
53337	PETERSEN, TIM W.	05/28/2014	\$67.00
53338	PICTURE THAT!	05/28/2014	\$165.00
53339	PICTURE PLACE	05/28/2014	\$3,400.00
53340	PODRATZ, DIANE J.	05/28/2014	\$80.00
53341	PODRATZ, JAMES C.	05/28/2014	\$80.00
53342	POSSEHL, KIRK K.	05/28/2014	\$375.00
53343	POSTMASTER	05/28/2014	\$635.00
53344	POSTMASTER	05/28/2014	\$490.00
53345	PRESS PUBLICATIONS	05/28/2014	\$24.00
53346	RAMSEY COUNTY	05/28/2014	\$82.00
53347	RAMSEY COUNTY COMM HUMAN SVCS	05/28/2014	\$30,474.00
53348	RATWIK ROSZAK & MALONEY PA	05/28/2014	\$3,126.50
53349	REDWOOD TOXICOLOGY LABORATORY	05/28/2014	\$386.70
53350	RELIABLE MEDICAL SUPPLY INC	05/28/2014	\$60.00
53351	RENAISSANCE LEARNING INC	05/28/2014	\$2,039.00
53352	RIDGWAY, ATHENA C.	05/28/2014	\$30.00
53353	RIGHTWAY GLASS INC	05/28/2014	\$255.00
53354	ROLLERBLADE SKATE IN SCHOOL	05/28/2014	\$1,235.00
53355	ROSE, DIANA	05/28/2014	\$213.00
53356	ROSEN PUBLISHING GROUP	05/28/2014	\$367.00
53357	ROSENOW, LAURISA	05/28/2014	\$50.00
53358	ROSEVILLE AREA MIDDLE SCHOOL	05/28/2014	\$220.00
53359	ROSEVILLE AREA HIGH SCHOOL	05/28/2014	\$125.00
53360	SAFEWAY DRIVING SCHOOL	05/28/2014	\$17,010.00
53361	SANTILLANA USA	05/28/2014	\$104.00
53362	SARGENT-WELCH	05/28/2014	\$32.50
53363	SCHMEICHEL, RUSS	05/28/2014	\$115.00
53364	SCHOLASTIC BOOK FAIRS	05/28/2014	\$262.46
53365	SCHOLASTIC INC	05/28/2014	\$60.71
53366	SCHOLASTIC BOOK CLUBS INC	05/28/2014	\$100.00
53367	SCHOLASTIC INC	05/28/2014	\$598.00
53368	SCHWAAB INC	05/28/2014	\$64.25
53369	ST CROIX VALLEY ATHLETIC ASSOC	05/28/2014	\$2,970.00
53370	SECURITAS SEC SVCS USA INC	05/28/2014	\$2,544.00
53371	SEELING, ROGER W.	05/28/2014	\$185.94
53372	SEEVER, GRAY	05/28/2014	\$195.00
53373	SENSKE, FOREST	05/28/2014	\$60.00

53374	SETNICKER, NORMAN	05/28/2014	\$67.00
53375	SHARPE, LUCIENNE	05/28/2014	\$220.00
53376	SHERMAN, MARCO A.	05/28/2014	\$50.00
53377	SHERMAN, TANNAKA R.	05/28/2014	\$10.00
53378	SMITH, MICHAEL	05/28/2014	\$75.00
53379	SCHOOL NUTRITION ASSOC (SNA)	05/28/2014	\$97.75
53380	SCHOOL NUTRITION ASSOC (SNA)	05/28/2014	\$14.00
53381	SNAP-ON	05/28/2014	\$35.00
53382	SOLBERG, BEVERLY J.	05/28/2014	\$450.00
53383	SOULE, TODD M.	05/28/2014	\$90.00
53384	SOUTHWEST BINDING & LAMINATING	05/28/2014	\$487.38
53385	SOUTHWESTERN YOUTH SERVICES	05/28/2014	\$1,760.00
53386	SPEARS, SHANE	05/28/2014	\$75.00
53387	SPRINT	05/28/2014	\$479.45
53388	ST PAUL LINOLEUM & CARPET COMPANY	05/28/2014	\$5,740.00
53389	STAPLES ADVANTAGE	05/28/2014	\$0.00
53390	STAPLES ADVANTAGE	05/28/2014	\$5,007.46
53391	STARIHA, BRUCE C.	05/28/2014	\$117.00
53392	STATE SUPPLY CO	05/28/2014	\$385.16
53393	STAY TUNED PIANO SERVICES	05/28/2014	\$190.00
53394	STERLING ATHLETICS	05/28/2014	\$610.00
53395	STEVE, KYLE	05/28/2014	\$75.00
53396	STILLWATER JR HIGH SCHOOL	05/28/2014	\$220.00
53397	STOLTZ, STEVE	05/28/2014	\$120.00
53398	SUNQUIST, JAMES	05/28/2014	\$57.00
53399	SUPERIOR WHITEWATER	05/28/2014	\$957.00
53400	SWANSON, STEPHEN	05/28/2014	\$110.00
53401	THE T-SHIRT PEOPLE	05/28/2014	\$535.50
53402	TDS METROCOM - MN	05/28/2014	\$7,517.03
53403	THRIFTY CAR RENTAL	05/28/2014	\$442.31
53404	TIERNEY BROTHERS INC	05/28/2014	\$2,233.42
53405	TIGER OAK PUBLICATIONS	05/28/2014	\$889.00
53406	TRANS-MISSISSIPPI BIO SUPPLY	05/28/2014	\$565.45
53407	TRUCK UTILITIES MFG CO	05/28/2014	\$114.00
53408	TSCHETTER, DANA	05/28/2014	\$237.21
53409	TWIN CITY HARDWARE	05/28/2014	\$302.32
53410	TYLER TECHNOLOGIES INC	05/28/2014	\$4,704.84
53411	VOYAGEUR	05/28/2014	\$1,260.00
53412	WAHOO! ADVENTURES	05/28/2014	\$487.00
53413	WARGO NATURE CENTER	05/28/2014	\$462.00
53414	WATCH ME DRAW! LLC	05/28/2014	\$2,744.00
53415	WHITE BEAR RENTAL EQUIPMENT	05/28/2014	\$67.30
53416	WHITE BEAR LAKE CITY	05/28/2014	\$135.00
53417	WHITE BEAR LAKE UMPIRES ASSN	05/28/2014	\$2,575.00
53418	WELLS FARGO SECURITIES LLC	05/28/2014	\$47,542.29
53419	WEST MUSIC COMPANY	05/28/2014	\$251.40
53420	WHITE, DOUG	05/28/2014	\$80.00
53421	WHITE, TIM	05/28/2014	\$160.00
53422	WHITSON, CLIFF	05/28/2014	\$67.00
53423	YANG, MAO	05/28/2014	\$40.00
TOTAL			\$1,743,321.08

Check Nbr	Vendor Name	Check Date	Check Amount
53424	ACCURATE LABEL DESIGNS	05/30/2014	78.95
53425	AMER STUDENT TRANS	05/30/2014	225.50
53426	AT & T MOBILITY	05/30/2014	840.06
53427	BARNES & NOBLE	05/30/2014	225.88
53428	BAUDVILLE	05/30/2014	388.13
53429	BEHLOW, DAVID	05/30/2014	381.30
53430	BEST BUY BUSINESS ADVANTAGE AC	05/30/2014	620.79
53431	BEST WESTERN WB COUNTRY INN	05/30/2014	2,383.99
53432	BEYOND PLAY LLC	05/30/2014	48.80
53433	BROWN INDUSTRIES INC	05/30/2014	143.79
53434	THE BUG COMPANY	05/30/2014	16.00
53435	CARTRIDGES DIRECT	05/30/2014	58.99
53436	CENTURY SPORTS	05/30/2014	80.41
53437	COMO PARK ZOO AND CONSERVATORY	05/30/2014	250.00
53438	COOPS SPORTSWEAR	05/30/2014	496.00
53439	CUB FOODS OF WOODBURY	05/30/2014	256.72
53440	DETROIT LAKES HIGH SCHOOL	05/30/2014	200.00
53441	DISCOUNT SCHOOL SUPPLY	05/30/2014	71.96
53442	DONATELLI'S	05/30/2014	453.66
53443	DOWRITE	05/30/2014	170.60
53444	ELLISON EDUC EQUIP INC	05/30/2014	68.50
53445	FIRST STUDENT INC	05/30/2014	5,058.40
53446	GMS INDUSTRIAL SUPPLIES INC	05/30/2014	21.36
53447	GRAINGER	05/30/2014	327.24
53448	HAAS MUSICAL INSTRUMENT REPAIR	05/30/2014	439.28
53449	HAWLEY, ELIZABETH	05/30/2014	60.00
53450	HEANEY, MONROE E	05/30/2014	400.00
53451	HOGLUND BUS AND TRUCK CO	05/30/2014	4,832.12
53452	INTL BOOK IMPORT SERVICE	05/30/2014	41.30
53453	IRONCOMPANY.COM INC	05/30/2014	1,495.00
53454	K12 TRANSPORTATION MGMT SERVIC	05/30/2014	116,321.05
53455	KIMBALL MIDWEST	05/30/2014	82.13
53456	LAKE SHORE LEARNING MATERIALS	05/30/2014	189.91
53457	LEE, CHARLOTTE L	05/30/2014	254.00
53458	LOFFLER	05/30/2014	89.00
53459	MACKIN EDUCATIONAL RESOURCES	05/30/2014	169.73
53460	MAD SCIENCE OF MINNESOTA	05/30/2014	3,382.00
53461	MATHNASIUM OF WBL	05/30/2014	180.00
53462	MN ASSOC FOR PUPIL TRANSPORT	05/30/2014	83.00
53463	MN CENTRAL SCHOOL BUS	05/30/2014	162.50
53464	MN SWORD PLAY	05/30/2014	480.00
53465	MOATS, KEN	05/30/2014	75.00
53466	NATL RECOGNITION PRODUCTS	05/30/2014	870.00
53467	NORTHERN DOOR COMPANY	05/30/2014	59.95
53468	OFFICE DEPOT	05/30/2014	175.26
53469	OFFICEMAX INCORPORATED	05/30/2014	84.59
53470	POLAR CHEVROLET MAZDA	05/30/2014	330.12
53471	REALLY GOOD STUFF INC	05/30/2014	365.64
53472	REHBEIN TRANSIT INC	05/30/2014	1,499.93
53473	RIGHTWAY GLASS INC	05/30/2014	240.00

Check Nbr	Vendor Name	Check Date	Check Amount
53474	ROSE, MELISSA	05/30/2014	8.00
53475	RUDDYS PARTY TOWN INC	05/30/2014	58.38
53476	SCHOOL OUTFITTERS	05/30/2014	339.99
53477	SCHULER, PAUL	05/30/2014	17.00
53478	SECURITAS SEC SVCS USA INC	05/30/2014	1,272.00
53479	SMITH, JESSICA S	05/30/2014	65.00
53480	SCHOOL NUTRITION ASSOC (SNA)	05/30/2014	95.50
53481	SOLID GROUND	05/30/2014	400.00
53482	TEACHING STRATEGIES INC	05/30/2014	2,342.41
53483	TRANS-MISSISSIPPI BIO SUPPLY	05/30/2014	37.19
53484	VALLEYFAIR GROUP SALES	05/30/2014	1,951.64
53485	VALLEYFAIR GROUP SALES	05/30/2014	838.50
53486	WHITE BEAR CENTER FOR THE ARTS	05/30/2014	7,800.00
53487	WELLNER LAW PLLC	05/30/2014	300.00
53488	WRS GROUP LTD	05/30/2014	87.75
53489	YOGA DEVOTION LLC	05/30/2014	660.00
53490	YOKAN, CATIE	05/30/2014	40.00
53491	YOUTH ENRICHMENT LEAGUE	05/30/2014	3,953.00
68	Computer	Check(s) For a Total of	165,494.90

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	68	Computer	Checks For a Total of	165,494.90
Total For	68	Manual, Wire Tran, ACH & Computer	Checks	165,494.90
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	165,494.90

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**
 MEETING DATE: **June 9, 2014**
 SUGGESTED DISPOSITION: **Operational Item**
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

Donation	Donor	Recipient
\$250	Allen Company	White Bear Lake Area Schools Transition Plus Program
\$8,000 for Hugo Technology	Oneka Elementary PTA	Hugo Elementary School
\$1,725	Lincoln School PTA	Lincoln Elementary School
\$6	Christina Rudrud	Sunrise Park Middle School
\$74.05	Sudkanueng Dobier	Sunrise Park Middle School
\$1,500	Peter Siddons	Sunrise Park Middle School
\$2,500 support for Screen Wizards	Andrew Rupprecht	Sunrise Park Middle School
\$500 for Ambassadors	Rotary EClub One	White Bear Lake Area High School
\$500 for Ambassadors	White Bear Lake Rotary Foundation	White Bear Lake Area High School
2 bags of Chicken Noodle Soup for the Bear Cafe	Perkins Restaurant	White Bear Lake Area High School
\$500	Centennial Youth Hockey	Oneka Elementary School
\$7,000	Eagle Brook Church	Willow Lane Elementary School
\$391.05	Wells Fargo Community Support Campaign	Willow Lane Elementary School
\$391.05	Wells Fargo Foundation Educational Matching Gift Program	Willow Lane Elementary School
\$2,000 for environmental field trip	White Bear Lake Educational Foundation	Willow Lane Elementary School
\$250 for camp scholarships	Rotary Club of Vadnais Heights	Willow Lane Elementary School

RECOMMENDATION: Accept donations.

AGENDA ITEM: Field Trip Request

MEETING DATE: June 9, 2014

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): David Law, Assistant Superintendent

Background:

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/ Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
Monday, June 30, 2014 – Thursday, July 3, 2014 Audobon Center of the North Woods Sandstone, MN	Laura Watters & Mike Hamernick	ALC Science Language Arts	0	25	Total cost per student: \$40 Student Portion: \$40 Other Source(s): Summer Extended Day / Youth Development	District Transportation	To give students an opportunity to learn about the natural environment and develop leadership skills through experiential learning activities.
Monday, July 14, 2014 – Thursday, July 17, 2014 National Cheerleaders Association Cheerleading Camp Iowa	Heather Wahlstrand	South Campus Varsity Cheerleading	0	25	Total cost per student: \$350 Student Portion: \$350 Other Source(s): Fundraising, Parents	District Transportation	This experience will provide the athletes with exceptional safety training and techniques provided by the exceptional NCA staff. They will also provide useful material as well as an opportunity to bond as a team through a “team” curriculum to promote trust, confidence, and support of all team members which is essential to cheerleading.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATIONS/TERMINATION – CLASSIFIED STAFF

PAULA LARSON – Pupil Support Assistant, Matoska International
Employed by District 624 since 09/06/2011
Effective Date: 06/05/2014

KATIE MASLOWSKI – Program Assistant Leader, Matoska International
Employed by District 624 since 09/05/2013
Effective Date: 06/05/2014

RESIGNATIONS/TERMINATION - CERTIFIED STAFF

RACHEL GILBERT – .5 Physical Education Teacher, Central Middle & High School–South Campus
Employed by District 624 since 08/21/2013
Effective Date: 06/06/2014

JACQUELINE JONES – Industrial Technology Teacher, Sunrise Park Middle School
Employed by District 624 since 08/21/2013
Effective Date: 06/06/2014

KELLY PETRASEK – Special Education Teacher, Lakeaires Elementary
Employed by District 624 since 01/21/2013
Effective Date: 06/06/2014

LAUREN RHEAULT – .5 French Teacher, Central Middle & High School–North Campus
Employed by District 624 since 08/22/2012
Effective Date: 06/06/2014

TANNER STEVENS – Science Teacher, High School–North Campus
Employed by District 624 since 08/21/2013
Effective Date: 06/06/2014

RETIREMENTS – CLASSIFIED STAFF

LYNN DORNFELD – Pupil Support Assistant, High School–South Campus
Employed by District 624 since 09/03/2001
Effective Date: 05/19/2014

MARY LINN – Media Clerk, Central Middle School
Employed by District 624 since 09/02/1986
Effective Date: 06/30/2014

RETIREMENTS – PROFESSIONAL STAFF

JEFF STOTTLEMYER – Community Ed. & Rec. Coordinator-Youth Sports, District Center
Employed by District 624 since 05/17/1999
Effective Date: 09/30/2014

CHANGE IN CONTINUING CONTRACT – CERTIFIED STAFF

DEBRA THIBAUT – Learning Skills Teacher, Lincoln Elementary
From 1.0 f.t.e. to .80 f.t.e.
Effective Date: 2014–2015 School Year

FULL - TIME LEAVE REQUEST – CLASSIFIED STAFF

MARK QUATMANN – Head Custodian Engineer, Willow Lane Elementary
Employed by District since 10/10/1994
Effective Date: May 1, 2014 through August 28, 2014

FULL - TIME LEAVE REQUEST – CERTIFIED STAFF

MELISA DAHL – Language Arts Teacher, Sunrise Park Middle School
Employed by District since 08/22/2002
Effective Date: March 27, 2014 through May 27, 2014

NICOLE MCGARTHWAITE – Social Studies Teacher, High School-South Campus
Employed by District since 08/21/2008
Effective Date: May 31, 2014 through October 31, 2014

KELLY PICARD – Spanish Teacher, Sunrise Park Middle School
Employed by District since 08/26/1993
Effective Date: Only Upon Finding a Suitable Replacement

PART - TIME LEAVE REQUEST – CERTIFIED STAFF

EMILY GALLATIN – TITLE and Intervention Teacher, Vadnais Heights Elementary
.10 Leave (.90 position)
Effective Date: 2014-2015 School Year

JOSEPHINE ROBINSON – Guidance Counselor, High School-South Campus
.60 Leave (.40 position)
Effective Date: 2014-2015 School Year

NEW PERSONNEL – CLASSIFIED STAFF

TONY COUCH – Student Supervisor, High School-North Campus
\$16.65 / hr., 8.0 hrs. / 181 days \$24,109.20
Effective Date: 09/01/2014

ERIN DAY – Pupil Support Assistant, High School-North Campus
\$16.65 / hr., 6.5 hrs. / 180 days \$19,480.50
Effective Date: 09/01/2014

SUSAN OLSEN – Building Assistant/Media Clerk, Hugo Elementary
\$16.29 / hr., 5.5 hrs. / 185 days \$16,575.08
Effective Date: 08/25/2014

LEE PETERSON – Part Time Cook, High School-North Campus
\$13.67 / hr., 3.75 hrs. / 14 days \$717.68 (Pro-rated on \$9,278.51)
Effective Date: 05/19/2014

NICOLE SCHMID – Building Support Technician, Hugo Elementary
\$16.79 / hr., 4.5 hrs. / 185 days \$13,977.68
Effective Date: 08/25/2014

CODY WEBSTER – Pupil Support Assistant, High School-South Campus
\$16.65 / hr., 6.5 hrs. / 180 days \$19,480.50
Effective Date: 09/01/2014

NEW PERSONNEL – PROFESSIONAL STAFF

LISA OUREN – Special Services Supervisor, District Center
\$2,192.30 (Pro-rated on \$95,000.00)
Effective Date: 06/23/2014

NEW PERSONNEL – CERTIFIED STAFF
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KATHERINE BENSEN – .70 Band Teacher, Central Middle School
BA+45, Step 1 \$29,313.20
Effective Date: 2014 – 2015 School Year

LESLEY CHRISTIANSON – 3rd Grade Teacher, Otter Lake Elementary
MA, Step 1 \$43,783.00
Effective Date: 2014 – 2015 School Year

DANIELLE FRISSORA – 3rd Grade Teacher, Vadnais Heights Elementary
BA, Step 2 \$40,118.00
Effective Date: 2014 – 2015 School Year

KIRK GEDNALSKE – .80 Science Teacher, Central and Sunrise Park Middle School
BA, Step 4 \$33,876.00
Effective Date: 2014 – 2015 School Year

SARA GRAMER – 3rd Grade Teacher, Birch Lake Elementary
MA, Step 13 \$70,685.00
Effective Date: 2014 – 2015 School Year

NORMALYN HALEY – Intervention Teacher, Vadnais Heights Elementary
BA, Step 2 \$40,118.00
Effective Date: 2014 – 2015 School Year

SAMANTHA HENDICKSON – Special Education Teacher, Lakeaires Elementary
BA, Step 2 \$40,118.00
Effective Date: 2014 – 2015 School Year

SEAN JOHNSON – Kindergarten Teacher, Hugo Elementary
MA+45, Step 4 \$51,102.00
Effective Date: 2014 – 2015 School Year

KELLY KENTFIELD – ELL Teacher, Willow Lane Elementary
MA, Step 13 \$70,685.00
Effective Date: 2014 – 2015 School Year

BRITA LARSON – .60 Spanish Teacher, Hugo and Oneka Elementary
MA, Step 6 \$30,840.60
Effective Date: 2014 – 2015 School Year

JOSH MALOY – 5th Grade Teacher, Willow Lane Elementary
MA, Step 13 \$70,685.00
Effective Date: 2014 – 2015 School Year

CALLI MOREAU – .50 School Counselor, Central Middle School
MA, Step 2 \$22,609.00
Effective Date: 2014 – 2015 School Year

KATHERINE NOVOTNY – Kindergarten Teacher, Matoska International
BA+15, Step 6 \$46,347.00
Effective Date: 2014 – 2015 School Year

SARAH SCHOELLER – .80 Science Teacher, High School-South Campus
BA, Step 1 \$31,420.00
Effective Date: 2014 – 2015 School Year

JENNIFER SCHWEIZER – Special Education Teacher, Sunrise Park Middle School
BA+45, Step 7 \$50,026.00
Effective Date: 2014 – 2015 School Year

ALLISON SMITH – .50 Physical Therapist, District Wide
MA+60, Step 1 \$23,599.00
Effective Date: 2014 – 2015 School Year

JENNIFER STENNER – .60 ESL Teacher, High School-North Campus
BA+45, Step 6 \$29,216.40
Effective Date: 2014 – 2015 School Year

ANN ZETTEL – .70 ECFE Teacher, Normandy Park
MA, Step 13 \$49,479.50
Effective Date: 2014 – 2015 School Year

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

Agenda Item C-1
June 9, 2014
School Board Meeting

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **June 9, 2014**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

D. DISCUSSION ITEMS

AGENDA ITEM: School Board/Superintendent Goals and Strategic Plan Priorities for 2013-14

MEETING DATE: June 9, 2014

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON: Dr. Michael Lovett, Superintendent

Background:

At Monday evening's meeting, the superintendent and members of Cabinet will highlight accomplishments established as priorities through this year's School Board/Superintendent Goals and Strategic Plan Priorities.

A copy of a written summary from our May 19, 2014 work-study session is attached.

Red – Not begun
Yellow – In progress
Light Green – Partially operational
Green – Fully operational

School Board/Superintendent Goals for 2013-14

Progress updated for work-study session
of May 19, 2014

Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
Strategy I: We will develop a comprehensive understanding of our students' needs and interests to ensure students are challenged and excelling academically.				
Strategy I.1: All students will achieve grade level in reading, writing and math by grade 4 and maintain grade level proficiency throughout their tenure in White Bear Lake Area Public Schools.	I.1 Student Proficiency	Monitor progress based on a dashboard of metrics.	9/9/13 9/23/13 10/14/13 2/24/14 5/19/14	Metrics dashboard.
Strategy I. 2: All students will have an ongoing plan for post-secondary readiness that will be monitored from grades 6 through 12 and all students will have the academic skills to be successful in a post-secondary institution.	I.2 Post-secondary Plan	Year 2 of implementation; counselors move with their students from North to South Campus.	2/24/14	Survey data from students and parents that reflects fluency in Naviance and confidence in post- secondary success. Usage data by students in Naviance
Strategy I.4: The District will build upon the International Baccalaureate (IB) offering already in place at Matoska by implementing the IB Middle Years Program.	I.4 Middle School IB	2013-14 is the second year of IB candidacy.	10/13/13 On-site accreditation visit scheduled for fall of 2014.	IB Certification in the fall of 2014.
Strategy II: We will create and implement a plan for global experiences and relationships to further understand world connections.				
Strategy II. 1: All students will expand their global perspective through the study of world language and	II.1 World Language K-5	For 2013-14, Chinese offered K-5 in two elementary schools and Spanish in six elementary sites.	2011-12 school year March 24, 2014 presentation on Immersion. Presentation to School Board on	Summary information measuring student participation and success in world language.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
culture at the elementary schools.			April 14, 2014.	Assessment data measuring student global understanding.
Strategy II. 2: Secondary students will develop global understanding and competitiveness through expanded world language opportunities at the secondary level.	II.2 World Language 6-12	Chinese offered 6-12 beginning in 2012-13; Chinese and ASL applying for College credit (CIS) status.	2011-12 school year	Participation trends in secondary world language coursework.
Strategy II. 4: All students will expand their global perspective by participating in annual service learning opportunities at the classroom or building level.	II.4 Service Learning	Operational beginning in 2012-13.	2012-13 school year	Participation trends in global service learning projects. Survey data on student understanding of global issues related to the service learning opportunity.
Strategy III: We will ensure our facilities support our district's mission and objectives.				
Strategy III. 1: The District will ensure that inside and outside large group spaces are comparable to conference schools.	III.1 Facility – Large Group Spaces	The District, in partnership with its municipalities and various athletics associations has completed an analysis of space issues across the District. The results of this study were presented to the committee on April 24, 2013 and were presented to the school board on May 20, 2013. Outside space, and more specifically, artificial turf at the Stadium on South Campus needs to be addressed. WBL is one of the few members of our conference to still play on grass. Both the quality of the field and the opportunity for a	Facilities report presented in May of 2013. At School Board meeting of April 28, will be incorporated into presentation on Strategy III.11.	Included in the strategic review of secondary sites and facilities.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
		significant increase in usability would result from this upgrade.		
Strategy III. 2: At an additional three elementary schools, the District will provide a gym with a performing arts area separate from the cafeteria.	III.2 Facility – Elementary	<p>The completion of construction at Matoska IB Elementary School creates a separate nutrition services area and a new gymnasium area.</p> <p>Construction bids were awarded for Lakeaires and Willow Lane elementary schools that include the addition of a gymnasium which creates separate spaces for the nutrition services program and the physical education/performing arts programs.</p> <p>With the completion of the construction programs at these two schools in early 2015, all elementary schools will have the identified separate spaces.</p>	<p>Community open house held on 1/28/14.</p> <p>9/23/13 – work-study session 11/11/13 – Board meeting</p>	<p>Lakeaires and Willow Lane additions will be completed in the fall of 2014. Matoska addition was completed in the fall of 2013.</p>
Strategy III. 3: The District will ensure that storage spaces are equitable for all district facilities.	III.3 Facility – Storage		9/23/13 – work-study session 11/11/13 – Board meeting	Included in the strategic review of secondary sites and facilities.
Strategy III. 4: The District will ensure that square footage to accommodate student population and	III.4 Facility – Student Population Distribution	As part of a leadership team project during the 2012-2013 school year, an analysis was undertaken to determine if	At School Board meeting of April 28, will be incorporated into presentation on Strategy III.11.	Included in the strategic review of secondary sites and facilities.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
program activities are equitable for all buildings.		<p>adjustments to elementary attendance boundaries would allow for the student populations at Central and Sunrise Park Middle Schools to become better balanced.</p> <p>The conclusions of this study determined that adjusting elementary attendance boundaries could help to balance the middle school populations in the short run.</p>			
Strategy III. 5: Each district facility will have a standardized operations and maintenance procedures manual consistent with best practices.	III.5 Facility – Standardized Procedures	<p>The district is working on the development of district manuals.</p> <p>It is anticipated that each district facility will have this information available in the summer of 2014.</p>	Update -Tentatively scheduled for May, 2014.	Evidence that manuals are in place and that employees have been trained appropriately.	
Strategy III. 6: Each district facility will have an HVAC system that provides optimum air quality throughout the district.	III.6 Facility – Air Quality	<p>Currently all elementary buildings with the exception of Otter Lake have HVAC system upgrades that include air conditioning.</p> <p>Otter Lake Elementary has an estimated cost of \$1.3 million to upgrade to air conditioning; this cost is not currently budgeted.</p> <p>Secondary buildings have certain areas that are air conditioned; however, the cost associated with having</p>	2012-13 school year	Successful completion of HVAC projects scheduled for fiscal years 2015-2017.	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
		the remaining parts of the buildings air conditioned will require major funding; this is not part of our current budget.			
Strategy III. 8: The District will ensure that all schools provide secure entrances.	III.8 Facility – Secure Entrances	<p>All secondary schools have either a secure entrance design or have attendants who monitor the main door throughout the student day.</p> <p>With the awarding of bids for the construction additions at both Lakeaires and Willow Lane elementary schools, all elementary schools will have facilities secured by entrances designed to lead all visitors into the office prior to entering the rest of the building.</p> <p>Construction is anticipated to be completed at both Lakeaires and Willow Lane by early 2015.</p>	November 11, 2013	Secure entrances at each site and appropriate protocols in place.	
Strategy III. 9: District facilities will be designed to allow for informational technology to be accessible by all ISD 624 employees, learners and families.	III.9 Facility – Technology Access	See Strategy IV.11		Included in the strategic review of secondary sites and facilities.	
Strategy III.10: The District	III.10 Facility – Balanced	This issue needs to be		Data on class size averages and	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
will ensure that elementary class sizes are balanced across the district.	Elementary Class Sizes	carefully watched over the next few years. Our southern elementary populations are beginning to show better growth, but our northern elementary populations also continue to grow. The additional space the District will be getting at Otter Lake Elementary School may temporarily help with this issue but, ultimately, if the patterns of growth continue, there will be a need to look at the elementary school boundaries in the north and determine if shifts are necessary.	At School Board meeting of April 28, will be incorporated into presentation on Strategy III.11.	
Strategy III.11: Secondary facilities will be evaluated and recommendations will be made that improve programs and reduce transitions, including a cost benefit analysis of a single campus high school.	III.11 Facility – Secondary	Consider a working group to begin this process; some background work has been done.	March 24, 2014 Presentation to School Board on April 28, 2014.	Included in the strategic review of secondary sites and facilities.
Strategy IV: We will create a district-wide culture that inspires innovation, a passion for learning, and confidence to pursue dreams.				
Strategy IV.11: Every classroom will have equitable access to a core set of effective, innovative, and well supported technology.	IV.11 Classroom Technology	2014 - 2015 Capital Projects levy priorities will include network infrastructure and wifi improvements as well as classroom technology upgrades. Replacement cycles will take into account student, program and	1/27/14	Building technology plans.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
		<p>classroom needs as well as teaching style and preference.</p> <p>Moreover, the 5-year technology plan presented at the February 2014 School Board meeting includes a proposal that will move away from the current computer lab model and provide classroom access to technology at the elementary level while providing 24/7 access to technology for secondary students.</p>		
Strategy IV.12: The District will enhance communication, interaction, and collaboration through the use of a web site.	IV.12 District Website	<p>New website launched in June of 2012; enhanced and expand in 2012-13 and 2013-14.</p>	2011-12 school year	Operational; trends measured by system analytics.
Strategy IV.13: The District will establish a learning management system to support the development and management of online coursework to allow web-based learning for staff and students.	IV.13 Schoology	<p>All teachers expected to meet requirements of Schoology Learning Management System.</p> <p>Schoology is used as the LMS for by all White Bear classroom teachers this school year. Base-line digital presence expectations were set for the first semester of the 2014-2015 school year and expanded in the second semester. Professional development in the form of 1:1 trainings, summer technology sessions,</p>	2011-12 school year	Schoology use analytics and BrightBytes survey data.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
Strategy IV.14: A policy will be developed and presented for board approval that leverages students' access to mobile technology and use of that technology in the classroom.	IV.14 Technology Policy	embedded staff development, building and District sessions and bi-weekly technology tips Students and staff provided feedback on mobile technologies classroom goals, current practice and model policies. We will address mobile technologies within the Electronic Technologies Acceptable use and the Social Media policies.		Board adoption of policy.	
Strategy IV.15: Instructional technology will be available for use by students beyond the traditional school day/year.	IV.15 Access to Instructional Technology	See Strategy IV.11		BrightBytes survey data.	
Strategy V: We will build a network of partnerships to provide personal and educational growth and service opportunities for students.					
Strategy V.1: The District will implement a process that will provide a consistent method to initiate and maintain community partnerships.	V.1 Partnership – Process	School Board Policy 900 is scheduled for approval by the School Board at the May 12, 2014 School Board meeting. It includes a vetting process of partnerships with the office of Superintendency having final approval.	First reading at April 14 meeting. Second reading scheduled for May 12 meeting.	Results of surveying building and district leaders for feedback on outcomes of current partnerships.	
Strategy V.2: A comprehensive needs assessment will be developed and administered at every WBLA school in order to provide direction to future partnerships.	V.2 Partnership – Needs Assessment	A comprehensive needs assessment has not been developed to provide direction for future partnerships.		Results of needs assessment to determine if a new partnership is necessary.	
Strategy V.3: The District	V.3 Partnership – Vision	Partners at the building level		Implementation of vetting form that is	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
will create a process which aligns a partner with a compelling need or promising vision.		go through a vetting process by the principal and the team he or she puts together to determine if it will prove valuable to learners in his or her building		completed by an outside organization to ensure alignment to district vision.
Strategy V.5: The District will communicate information related to partnerships using a variety of resources.	V.5 Partnership – Communication	Communication regarding current partnerships is done via school board meetings, and through the communications office. In addition to the website, social media such as Facebook may also alert the community to partnerships. For example, swim competitions held at the YMCA, hockey games held at Vadnais Sports Center will be noted through different media outlets.		Communications plan implemented.
Strategy VI: We will foster connections with and among students and staff members to ensure all feel valued, supported and understood; and we will establish an environment that cultivates understanding and respect for differences among people.				
Strategy VI. 1: The District will adopt a comprehensive bullying prevention, intervention, and support program for students and staff that promotes a safe, civil, and inclusive climate and is implemented in each building, program, and service.	VI.1 Bullying Policy and Program	Implemented during 2012-13.	2011-12 school year. Report at the School Board meeting of May 19, 2014.	Minnesota Student Survey data regarding bullying. Implementation data that demonstrates how consistently we are using the bullying prevention curriculum.
Strategy VI. 2: The District will increase the number of faculty and staff from culturally diverse	VI.2 Faculty	New recruitment and selection protocols implemented in 2012-13; Annual Report to the School	Annually since 2011-12	Annual employment metrics.

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
communities to more closely reflect the diversity of the student population.		Board.			
Strategy VI. 3: During curriculum review cycles in all areas, the District will identify best practices that promote and enhance multi-cultural understanding.	VI.3 Multi-cultural Curriculum	A cultural liaison has participated in the Teaching & Learning Projects, including curriculum. More work can be done training our T&L team to review curriculum with our equity lens.		Annual reporting on curriculum adoptions and the process used to ensure cultural proficiency.	
Strategy VI. 4: Programs will be adopted and implemented and resources allocated for students and families to promote a positive transition between buildings and programs.	VI.4 School Transitions	Transition plans are in place at each level, including WEB for the middle school and LINK Crew for the high school.	9/9/13	Annual Board updates on transition programming. Attendance data reflecting student participation in transition programming. Student survey data on the effectiveness of transition programming.	
Strategy VI. 5: The District will provide programming that will continue to create an environment of understanding similarities and differences among students, staff, administration, community members, and parents.	VI.5 Programming	Advisory curriculum has been implemented in 12-13 and is in its 2nd year. While this addresses some student perspective, we have just started understanding similarities and differences among students, staff, administration, community members and parents.		Minnesota Student survey data regarding students feeling connected and welcome at school. Staff survey data regarding school climate. Parent feedback on school climate.	
Strategy VI. 6: The District will review and assess the current plan related to cultural competency.	VI.6 Cultural Competency	A team of 17 district staff (including 2 cabinet members) participated in the Equity Plan workshop in January 2013. This group of 17, along with other district	2/24/14 3/4/14	Annual review of the Achievement and Integration plan by a committee and the School Board.	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation
		stakeholders, updated the 3-year WBL Equity Plan. The updated equity plan was presented to the board for approval on March 3, 2014.		
Goal 2 - Ongoing Financial Stewardship and Budget Management	Details	Status	Report to the School Board	Evaluation
Considering the budgetary challenges resulting from recent legislative sessions, and a long period of little increase in state funding, continue to identify greater efficiencies in operations that will help maintain financial stability and continue improvements in program quality and student success.	Over the past decade, the District has established an excellent record of financial management, as evidenced by thirteen consecutive years of recognition for excellence in financial reporting by both ASBO and GFOA, and also achieving an AA Bond Rating initially in 2008, and then confirmed in 2011 and 2012. Further, in December 2011 through April 2012 the District has restructured debt to allow for more level tax levies over the next several years. The passage of the November 2011 renewal levy by a margin of 73% to 27% and the successful capital projects levy passed in 2013 gives the School District a measure of	The School Board certified the 2013 Payable 2014 property tax levy at its December 9, 2013 meeting. The School Board will begin discussion on the 2014-2015 budget at its work-study session on January 27, 2014. By law, the School Board must adopt a budget for 2014-2015 by June 30, 2015.	12/9/13 1/27/14 3/24/14 4/14/14 4/28/14	<u>Ongoing financial stewardship on investments and budget management reviewed annually as part of the financial audit. The audit report is presented to the Finance Committee in the fall and to the School Board and public at the regular School Board meeting prior to year end.</u>

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation	
	financial stability.				
Goal 3: Continue Implementation of the Communications and Marketing Plan for the District.	Communication and Marketing Plan.	Status The district continues to implement the communications and marketing Plan originally accepted by the School Board in 2010.	Report to the School Board 5/19/14 work-study session.	Evaluation <u>Enrollment data</u> <u>Surveys</u>	
Goal 4: Development of a School District Vision	Details	Status	Report to the School Board	Evaluation	
Goal 5: Operational Improvements	Details	Status	Report to the School Board	Evaluation	
a. Recognition Program, Phase II	Goal 5a Recognition Program	The committee continues to establish a recognition program and plan pertaining to students, staff and community.	Report to the School Board 5/19/14 work-study session.	<u>Annual Satisfaction Survey.</u>	
b. Implement the recommendation of the Gifted and Talented program review, with staged implementation beginning for the 2013-14 school year.	Goal 5b Gifted and Talented Program	Based on the program revision presented to the Board in 2012-13, new programming implemented in 2013-14.	2/24/14	<u>Implementation of Program.</u> <u>Metrics on student annual growth.</u> <u>Survey data from parents, staff, and students.</u>	
c. Develop plans for a String Orchestra program with the first phase programming beginning in the 2014-15 school year.	Goal 5c String Orchestra	The School Board reviewed options on 11/25/13 and carried over to November, 2014.	11/25/13	<u>School Board approval.</u> <u>Implementation of program.</u>	
d. Update Emergency Response Plan	Goal 5d Emergency Response Plan	In development.	<u>Report to the School Board</u> <u>5/19/14 work-study session.</u>	<u>Implementation of new Plan.</u>	

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Strategic Plan / Goals	Details	Status	Report to the School Board	Evaluation

AGENDA ITEM: **Discussion of 2014-15 Budget**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON: **Dr. Wayne Kazmierczak, Director of Finance
and Operations**

Background:

Dr. Wayne Kazmierczak will provide background information on the 2014 – 15 budget.

AGENDA ITEM: **Discussion of Workers' Compensation Insurance for
July 1, 2014 to June 30, 2015**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON: **Dr. Wayne Kazmierczak, Director of Finance
and Operations**

Background:

Dr. Wayne Kazmierczak will provided background information on the workers' compensation insurance providers the District is researching.

AGENDA ITEM: School Board Meeting Dates for 2014-15

MEETING DATE: June 9, 2014

SUGGESTED DISPOSITION: Discussion Item

CONTACT PERSON: Janet Newberg, School Board Chair
Dr. Michael Lovett, Superintendent

Background:

The White Bear Lake Area School Board holds their regular School Board meeting on the second Monday of the month, and work-study sessions on the fourth Monday of the month except during the months of December, June, and July when there is no work-study session scheduled.

In 2015 we have two dates where meetings dates need to be adjusted. Those dates are:

- Monday, March 9, will be moved to Monday, March 2 because Spring Break is the week of March 9; and
- Monday, May 25, will be moved to May 18 because Memorial Day is Monday, May 25, which is the fourth Monday.

The District includes the Board meeting dates in the School Year Activities Calendar, which is mailed to parents/guardians during the first week of September.

The administration is recommending the School Board review the official School Board meeting dates for 2014-15, and take action at the July meeting.

2014 - 2015
WHITE BEAR LAKE AREA SCHOOLS
SCHOOL BOARD
MEETING SCHEDULE
District Center – Community Room 112

Date	Meeting Type	Time	Location
Monday, July 14, 2014	Board Retreat	2:00 p.m.	District Center – Room 201
Monday, July 14, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, August 11, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, August 25, 2014	Work-Study	5:30 p.m.	District Center – Room 112
Monday, September 8, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, September 22, 2014	Work-Study	5:30 p.m.	District Center – Room 112
Monday, October 13, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, October 27, 2014	Work-Study	5:30 p.m.	District Center – Room 112
Monday, November 10, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, November 24, 2014	Work-Study	5:30 p.m.	District Center – Room 112
Monday, December 8, 2014	Regular	7:00 p.m.	District Center – Room 112
Monday, January 12, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, January 26, 2015	Work-Study	5:30 p.m.	District Center – Room 112
Monday, February 9, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, February 23, 2015	Work-Study	5:30 p.m.	District Center – Room 112
Monday, March 2, 2015**	Regular	7:00 p.m.	District Center – Room 112
Monday, March 23, 2015	Work-Study	5:30 p.m.	District Center – Room 112
Monday, April 13, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, April 27, 2015	Work-Study	5:30 p.m.	District Center – Room 112
Monday, May 11, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, May 18, 2015 **	Work-study	5:30 p.m.	District Center – Room 112
Monday, June 8, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, July 13, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, August 10, 2015	Regular	7:00 p.m.	District Center – Room 112
Monday, August 24, 2015	Work-study	5:30 p.m.	District Center – Room 112

** The regular meeting in March will be held on the first Monday, March 2, because Spring Break is the week of March 9.

** In May the work-study session will be held on the third Monday, May 18, because Memorial Day is May 25 (fourth Monday).

E. OPERATIONAL ITEMS

AGENDA ITEM: **Workers' Compensation Insurance**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

At the time of the June 9, 2014 School Board meeting, quotes are still being received for the District's workers compensation insurance coverage. The Minnesota Insurance Scholastic Trust (MIST) is one option that is being considered; however, the MIST board has neither finalized its rate structure, nor has it given final approval for the inclusion of workers compensation coverage for its members. These two issues will be resolved by mid June. Additionally, the District is receiving quotes from other providers so that a decision can be made by July 1, 2014.

The key factor for determining premium costs for workers compensation coverage is the experience modification rate, more commonly referred to as the *mod*. A school district's mod is calculated by comparing its actual losses to its expected losses and is then compared with all Minnesota public, private, and charter schools. A mod of 1.0 would indicate that actual losses equal expected losses and that claims are in line with the district's peers. A mod more than 1.0 would indicate that actual losses exceeded expected losses and that the district paid more claims than its peers. A mod less than 1.0 would indicate that actual losses were less than expected losses and that the district paid less in claims than its peers. White Bear Lake's mod for the most recent rating period (2010, 2011 and 2012 data) was 1.26, an increase of 8% from the previous mod of 1.16 (2009, 2010 and 2011 data). This mod increase will likely result in an increase to the District's premium, which for fiscal year 2014 was \$598,165.

Approval of this agenda item will grant District administration the authority to bind coverage for workers compensation insurance effective July 1, 2014. A follow-up item will be included on the July 14, 2014 School Board meeting agenda.

RECOMMENDATION:

Suggested Resolution: Move to authorize District administration to bind coverage for workers compensation insurance effective July 1, 2014 through June 30, 2015.

AGENDA ITEM: **Community Services Fund Transfer**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Historically, for decades the District's General Fund has supplemented the Community Services Fund in the amount of \$388,000. The following language was used in previous School Board correspondence (*Source: March 11, 2013 School Board meeting memo*):

Because of legislative action several years ago and the related impact on "old referenda", it is necessary each year to provide a transfer of funds from our General Fund to the Community Service Fund. For 2012-2013 that transfer should be \$388,000.

In 1984 voters of the School District passed a referendum that allowed the School District to levy up to one mill for the Community Services and Recreation Department. However, when the results were sent to the State to be certified the State said that the funds could not go directly to the Community Services Department. The wording on the ballot was changed to have the levy go into the General Fund. The vote was taken and the community again passed the referendum.

This levy is what we have come to call the "Rec." or "Community Services" levy. It is similar to our current operating levies. In order for the Community Services Department to access these funds, each year the School Board must vote to transfer the funds to the Community Services Department. This levy was passed as an "ongoing" levy, however, legislation was created since that time required this levy along with all others to sunset and be periodically renewed by the community.

This transfer is required to be approved on an annual basis.

The continued feasibility of this transfer will be reviewed in the coming months with consideration given to current law and financial standards as well as the District's continued effort to contain costs.

RECOMMENDATION:

Suggested Resolution: Move to approve the transfer of \$388,000 from the District's General Fund to the Community Services Fund for fiscal years 2014 and 2015.

AGENDA ITEM: **Action on Fiscal Year 2015 Preliminary Budget**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Director of Finance and Operations**

BACKGROUND:

Attached please find the District's Fiscal Year 2015 Preliminary Budget that will be presented for approval at the June 9, 2014 School Board meeting. The following is a summary of the preliminary budget:

	Beginning Fund Balance	Revenues and Other Sources	Expenditures	Ending Fund Balance
General Fund (01, 03, 05)	13,258,448	99,712,219	99,332,860	13,637,807
Food Service Fund (02)	271,267	4,275,452	4,223,572	323,147
Community Service Fund (04)	345,939	4,455,226	4,476,829	324,336
Debt Service (07)	1,501,225	4,946,000	5,266,838	1,180,387
Other Post Employment Benefits Debt Service (47)	152,183	5,631,754	5,363,575	420,362

RECOMMENDATION:

Suggested Resolution: Move to approve the fiscal year 2015 budget as presented.

White Bear Lake Area Schools
Fiscal Year 2015 Preliminary Budget

	Actual 2012	Actual 2013	Adopted 2014 Budget	Preliminary 2015 Budget
Revenue				
Local sources				
Property taxes	\$ 20,720,513	\$ 21,280,073	\$ 21,000,101	\$ 23,545,473
Investment earnings	14,507	21,332	15,150	15,000
Other	1,022,281	1,198,099	820,071	896,700
State sources	51,136,014	52,560,756	53,279,155	57,951,083
Special Education	7,398,312	8,585,319	7,931,776	7,770,901
Federal sources	3,624,916	2,798,778	2,902,747	2,650,000
Total revenue	83,916,543	86,444,357	85,949,000	92,829,157
Expenditures				
Current				
Administration	3,958,852	4,015,982	4,216,451	4,427,675
District support services	2,078,268	2,193,489	1,742,832	1,756,309
Elementary and secondary regular instruction	38,650,289	39,629,298	41,654,220	41,819,713
Vocational education instruction	923,529	816,566	893,693	891,116
Special education instruction	17,125,287	18,408,949	18,065,128	18,866,441
Instructional support services	4,913,086	4,478,937	6,095,831	6,927,382
Pupil support services	2,542,709	2,743,672	2,994,979	3,115,739
Transportation	4,996,090	5,231,629	5,134,300	5,244,214
Sites and buildings	9,049,142	13,539,510	10,569,566	14,922,952
Fiscal and other fixed cost programs	336,468	366,519	480,000	278,000
Debt service				
Principal	181,237	134,839	280,000	608,562
Interest and fiscal charges	25,511	16,077	105,000	474,757
Total expenditures	84,780,468	91,575,467	92,232,000	99,332,860
Excess (deficiency) of revenue over expenditures	(863,925)	(5,131,110)	(6,283,000)	(6,503,703)
Other financing sources (uses)				
Capital lease issued	—	3,900,000		
Lease Levy Reimbursements			1,400,000	6,600,000
Alternative Facilities Contribution				671,062
Proceeds from sale of assets	4,095	9,850		
Prior Period Adjustment	950,000	—		
Transfer to Community Service Fund	(388,000)	(388,000)	(388,000)	(388,000)
Total other financing sources (uses)	566,095	3,521,850	1,012,000	6,883,062
Net change in fund balances	(297,830)	(1,609,260)	(5,271,000)	379,359
Fund balances				
Beginning of year	20,436,538	20,138,708	18,529,448	13,258,448
End of year	\$ 20,138,708	\$ 18,529,448	\$ 13,258,448	\$ 13,637,807
Food Service				
Revenues	3,995,104	4,060,843	4,204,000	4,275,452
Expenditures	4,008,114	4,098,121	4,204,000	4,223,572
Excess (deficiency) of revenue over expenditures	(13,010)	(37,278)	—	51,880
Ending Fund Balance	308,545	271,267	271,267	323,147
Community Services				
Revenues	4,702,090	5,097,513	4,041,000	4,067,226
General Fund Transfer	388,000	388,000	388,000	388,000
Expenditures	5,293,731	5,443,742	4,390,000	4,476,829
Excess (deficiency) of revenue over expenditures	(203,641)	41,771	39,000	(21,603)
Ending Fund Balance	265,168	306,939	345,939	324,336

AGENDA ITEM: **Action on Renewal Membership in the Minnesota State High School League for 2014-2015**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Hermann, Activities Director**
Tim Wald, Principal WBHS-South Campus
Don Bosch, Principal WBHS-North Campus
David Law, Assistant Superintendent
Michael Lovett, Superintendent

Background:

Each year the White Bear Lake Area School Board is required to approve the resolution to renew the White Bear Lake Area High School's membership in the Minnesota State High School League.

Recommendation: Approve membership in the Minnesota State High School League for 2014-15.

MINNESOTA STATE HIGH SCHOOL LEAGUE
2100 Freeway Boulevard
Brooklyn Center, MN 55430-1735
Telephone: (763) 560-2262 Fax (763) 569-0499 www.mshsl.org

2014-2015 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE

RESOLVED, that the Governing Board of School District Number **624, White Bear Lake Area High School**, County of **Ramsey**, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the high school(s) listed below (name all high schools in the district):

White Bear Lake Area High School _____

is/are authorized by this, the Governing Board of said school district or school to:

1. ☐ Make new application for membership in the Minnesota State High School League; School Enrollment (9-12): _____
OR;
☒ Renew its membership in the Minnesota State High School League; and,
2. Participate in the approved interschool activities sponsored by said League and its various subdivisions.
3. ☐ Our school WILL NOT be renewing its membership in the Minnesota State High School League.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or as appears on the league's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Code of Student Conduct violations for students participating in activity programs by member schools.

The above Resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided by law.

Clerk/Secretary – Local Governing Board

Superintendent or Head of School

Date: June 9, 2014

Date: June 9, 2014

District Office Address, City, Zip: 4855 Bloom Avenue, White Bear Lake, Minnesota 55110

Superintendent's Phone Number: (651) 407-7563 Superintendent's email: Michael.Lovett@isd624.org

RETURN ONE COPY TO THE MSHSL NO LATER THAN SEPTEMBER 1, 2014.
Retain one copy for the school files.

AGENDA ITEM: **Action on Student Teacher Agreement with
University of North Dakota**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Chris Picha, Director of Human Resources**

BACKGROUND:

The attached contract allows White Bear Lake Area School District to enter into an agreement with the University of North Dakota for the placement of PreK-12 student teachers, which is consistent with School Board Policy 499.

RECOMMENDATION:

The administration recommends the School Board to accept the student teacher agreement with the University of North Dakota.

AFFILIATION AGREEMENT

This Agreement is made by and between the College of Education and Human Development of the **University of North Dakota**, Grand Forks, North Dakota, hereinafter referred to as the "University," and **White Bear Lake Area Schools, ISD 624, White Bear Lake, MN** hereinafter referred to as the "School".

WHEREAS, the State of North Dakota, doing business as the University of North Dakota, is currently conducting Teacher Education Curriculum within the University and desires to obtain field experience for students enrolled in the curriculum; and

WHEREAS, the School is committed to the professional education and training of education students and is willing to assist in their education by providing opportunities to complete a field experience.

NOW THEREFORE, the University and School agree as follows:

I. THE UNIVERSITY AGREES:

- 1.1 To be responsible for meeting program accreditation requirements.
- 1.2 To provide a field-based instruction manual to the School and students that outlines standards of performance and guidelines for the teaching experience.
- 1.3 To inform students of the confidential nature of all School records.
- 1.4 To assign a contact person who will serve as a liaison between the School and the University.
- 1.5 To inform the students that they must adhere to the administrative policies and procedures of the School.
- 1.6 In the case of student teaching, to pay a stipend to the teacher in an amount agreed upon by both parties. No extra amounts will be paid for conferences or other activities that demand the time of cooperating teacher in carrying out his or her obligation as a cooperating teacher. No stipends are paid for field experiences.

II. THE SCHOOL AGREES:

- 2.1 To provide students of the University an opportunity to work cooperatively in a teacher-learning situation with a teacher certified by the state in which the School is located.
- 2.2 To supervise and instruct the students during the experience.
- 2.3 To conduct student performance evaluations as directed by the University.
- 2.4 To notify the University immediately if a student is not performing satisfactorily. The School will follow any oral notice made under this paragraph with a written memorandum.
- 2.5 To orient students to the School and its policies, procedures, rules, and regulations applicable to their conduct while in the School.
- 2.6 To supply the University with copies of any policies or procedures with which the students will be expected to comply.

III. THE UNIVERSITY AND THE SCHOOL AGREE:

- 3.1 That the number of University student teachers placed in the School, the duration, and the timing of the experience shall be mutually agreed upon.
- 3.2 To collaborate in identifying specific experience objectives, the student assignments, and learning activities for each student placed in the School.
- 3.3 That the School may exclude from participation any student: whose performance or behavior is determined to be detrimental to the School's students; who fails to comply with proper channels of communications and/or with established School policies and procedures; or whose performance or behavior is otherwise unsatisfactory, including but not limited to any student who is unable to maintain compatible working relationships with the School's employees, or whose health status may prevent required attendance and student's successful completion of the field experience.

IV. LIABILITY

- 4.1 Each party shall be responsible for claims, losses, damages, and expenses which may arise out of negligent or wrongful acts or omissions of that party or its agents or employees, acting within the scope of their duties in the performance of this Agreement.
- 4.2 As a public entity in the State of North Dakota, the liability of the University is as provided in chapter 32-12.2 of the North Dakota Century Code and subject to the limitations contained therein. The liability of the School is as provided under the laws of the state in which the School is located.
- 4.3 Nothing herein shall preclude with party from asserting against third parties any defenses to liability it may have under applicable law or be construed to create a basis for a claim or suit when none would otherwise exist.

V. TERM AND TERMINATION OF AGREEMENT

- 5.1 This Agreement shall be effective beginning 07/01/2014 and shall continue through 06/30/2016.
- 5.2 Either party may terminate this Agreement on thirty (30) days' notice. In the event of termination under this section, any student currently placed at the School for a field experience will be allowed to finish that field experience unless 3.3 applies.

VI. NONDISCRIMINATION

The University and the School agree to comply with all applicable laws, rules, regulations, and policies, including, but not limited to, those relating to nondiscrimination, accessibility, and civil rights.

VII. NOTICES

All notices or other communications purporting to exercise or otherwise affect rights and duties under this Agreement shall be given by registered or certified mail, addressed to the parties as indicated below, and are complete on the date mailed.

UNIVERSITY:

**Barbara Combs, Ph.D., Associate Dean
University of North Dakota
College of Education & Human Development
231 Centennial Drive, Stop 7189
Grand Forks, ND 58202-7189**

SCHOOL:

**White Bear Lake Area Schools
4855 Bloom Ave.
White Bear Lake, MN 55110**

VIII. MODIFICATION

This Agreement may not be waived, altered, modified, supplemented, or amended in any manner except by written agreement signed by both parties.

IX. SEVERABILITY

If any term or provision of this Agreement is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties are to be construed and enforced as if the contract did not contain that term or provision.

X. MERGER

This Agreement constitutes the entire agreement between the parties. There are no understanding, agreements, or representations, oral or written, not specified within this Agreement.

XI. WAIVER

The failure of either party to exercise any of its rights under this Agreement for a breach thereof shall not be deemed to be a waiver of such rights, and no waiver by either party, whether written or oral, expressed or implied, of any rights under, or arising from, the Agreement shall be binding on any subsequent occasion; and no concession by either party shall be treated as an implied modification of the Agreement unless specifically agreed in writing.

XII. INDEPENDENT CONTRACTORS

The parties are independent contractors and neither shall act as an agent for the other party, nor shall either party be deemed to be an employee of the other party for any purpose whatsoever. Neither of the parties shall have any obligations on the other party's behalf, nor commit the other party in any manner whatsoever

without the other party's expressed prior written consent. Any promotional business representation by either party of the other shall be approved in advance.

XIII. HEADINGS

Paragraph headings are for quick reference and convenience only and do not alter, amend, or otherwise affect the terms and conditions set out herein.

APPROVED FOR:

By: _____
(Authorized Signature)

Title: _____

Date: _____

APPROVED FOR:

UNIVERSITY OF NORTH DAKOTA

By: Barbara Combs
(Authorized Signature)

Title: Associate Dean

Date: 5-1-2014

AGENDA ITEM: **School Board Policy 417, Chemical Use and Abuse**

MEETING DATE: **June 8, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Chris Picha, Director of Human Resources**

BACKGROUND:

School Board Policy 417, Chemical Use and Abuse, was reviewed by the School Board Policy Committee, had a first reading in May, and is recommended for action. The changes recommended are consistent with Minnesota Statute.

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students and employees and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing procedures for education and intervention.

RECOMMENDATION:

Approve School Board Policy 417, Chemical Use and Abuse, as recommended by the Policy Committee and administration.

Adopted August 18, 1997
Revised: September 9, 2002
Revised: January 10, 2005
Revised: February 9, 2009

White Bear Lake Area
School District #624 Policy 417

417 CHEMICAL USE AND ABUSE

I. PURPOSE

The school board recognizes that chemical use and abuse constitutes a grave threat to the physical and mental well-being of students and employees and significantly impedes the learning process. Chemical use and abuse also creates significant problems for society in general. ~~The school board believes that the public school has a role in education, intervention, and prevention of chemical use and abuse.~~ The purpose of this policy is to assist the school district in its goal to prevent chemical use and abuse by providing procedures for education and intervention.

II. GENERAL STATEMENT OF POLICY

Use of controlled substances, toxic substances, and alcohol is prohibited in the school setting in accordance with school district policies with respect to a ~~Drug~~ **chemical**-free workplace/~~drug~~ **chemical**-free school.

- A. It is the policy of this school district to provide an instructional program in every elementary and secondary school in chemical abuse and the prevention of chemical dependency.
- B. The school district shall establish and maintain in every school a chemical abuse pre-assessment team. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses ~~to~~ **in** the ~~individual~~ reported cases.
- C. It will be the responsibility of the superintendent, with the advice of the school board, to establish a school and community advisory team to address chemical abuse problems in the district.
- D. The school district shall establish and maintain a program to educate and assist employees, students and others in understanding this policy and the goals of achieving **chemical** ~~drug~~-free schools and workplaces.

III. DEFINITIONS

- A. "Chemical abuse" means use of any psychoactive or mood-altering chemical substance, without compelling medical reason, in a manner that induces mental, emotional, or physical impairment and causes socially dysfunctional or socially disordering behavior, to the extent that the student's normal function in academic, school, or social activities is chronically impaired.

- B. "Chemicals" includes but is not limited to alcohol, toxic substances, and controlled substances as defined in the school district's ~~Drug~~-Chemical-Free Workplace/~~Drug~~Chemical-Free School policy.
- C. "Use" includes to sell, buy, manufacture, distribute, dispense, use, or be under the influence of alcohol and/or controlled substances, whether or not for the purpose of receiving remuneration.
- D. "School location" includes any school building or on any school premises; ~~on~~ in any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off-school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school district; or during any period of time ~~such~~ when an employee is supervising students on behalf of the school district; or when an employee is otherwise engaged in school district business.

IV. STUDENTS

- A. Instruction at Elementary and Secondary Schools
 - 1. ~~Every school~~ The District shall provide an instructional program in chemical abuse and the prevention of chemical dependency. The school district may involve parents/guardians, students, health care professionals, state department of education, staff, and members of the community in developing the curriculum.
 - 2. ~~Each school~~ The District may will implement age-appropriate, and developmentally based activities that include, but are not limited to, those that:
 - a. address the consequences of violence and the illegal use of drugs;
 - b. promote a sense of individual responsibility;
 - c. teach students that most people do not use drugs illegally;
 - d. teach students to recognize social and peer pressure to use drugs illegally and the skills for resisting illegal drug use;
 - e. teach students about the dangers of newly emerging drugs;
 - f. engage students in the learning process; and
 - g. incorporate activities in secondary schools that reinforce prevention activities implemented in elementary schools.
 - 3. Each school ~~shall~~ may involve families, community sectors (which may include appropriately trained senior citizens), and a variety of drug and

violence prevention providers in establishment of clear expectations against violence and illegal use of drugs and appropriate consequences for ~~such negative behavior~~ such acts.

4. Each school ~~shall~~ may disseminate chemical ~~drug~~ and violence prevention information within the school and to the community.
5. Each school ~~shall~~ may have professional development and training for, and involvement of, school personnel, student services personnel, parents/guardian, and interested community members in prevention, education, early identification and intervention, mentoring, ~~or~~ and rehabilitation referral to professional resources as related to ~~drug~~ chemical and violence prevention.
6. Each school may ~~shall~~ have ~~drug~~ chemical and violence prevention activities that may include the following:
 - a. Community-wide planning and organizing activities to reduce violence and illegal ~~drug~~ chemical use, which may include gang activity prevention.
 - b. The hiring and mandatory research-based training of school security personnel who interact with students in support of the school-based and youth-focused ~~drug~~ chemical and violence prevention activities included in this policy.
 - c. Conflict resolution programs, including peer mediation programs that educate and train peer mediators and provide a designated faculty supervisor.
 - d. Youth anti-crime and anti-drug councils and activities. ~~Staff-guided conflict resolution and peer mediation training and implementation programs that provide opportunities for youth involvements in health promotion and violence prevention activities.~~
 - e. Counseling, mentoring, referral services, and other student assistance practices and programs, including assistance provided by qualified school-based mental health services providers.
 - f. Training of teachers by school-based mental health service providers in appropriate identification and intervention techniques for students at risk of violent behavior and illegal use of ~~drugs~~ chemicals.
 - g. Programs that encourage students to seek advice from, and to confide in, a trusted adult regarding concerns about violence and illegal ~~drug~~ chemical use.

B. Reports of Chemical Use and Abuse

1. In the event that a school district employee knows that a student is abusing, possessing, transferring, distributing, or selling chemicals in a school location:
 - a. The employee shall immediately either take the student to an administrator or notify an appropriate administrator of the observation and continue to observe the student until the administrator arrives.
 - b. The administrator will notify the student's parents. If there is a medical emergency, the administrator will notify the school nurse and/or outside medical personnel as appropriate.
 - c. The administrator will notify law enforcement officials, the student's counselor, and the chemical pre-assessment team.
 - d. The administrator and/or law enforcement officials will confiscate the chemicals and/or conduct a search of the student's person, effects, locker, vehicle, or areas within the student's control. Searches by school district officials shall be in accordance with school board policies regarding search and seizure.
 - e. The school district will take appropriate disciplinary action in compliance with the student discipline code. Such discipline may include immediate suspension, and if warranted, initiation of expulsion proceedings.
Students may also be referred to a detoxification center or medical center.
2. If a school district employee has reason to believe that a student is abusing, possessing, transferring distributing or selling chemicals:
 - a. The employee shall notify the building administrator or a member of the pre-assessment team and shall describe the basis for the suspicion. The building administrator and/or team will determine what action should be taken. Action may include conducting an investigation, gathering data, scheduling a conference with the student or parents, or providing a meeting between ~~a single~~ members of the team and the student to discuss the behaviors that have been reported and attempting to ascertain facts regarding chemical abuse.
 - b. The team may determine there is no chemical abuse. If the team determines there is chemical abuse, the team will select an appropriate course of action, which may include referral to a school counselor; sharing of resources for screening, assessment, and treatment planning; participation in support groups; or other appropriate measures.
3. Students involved in the abuse, possession, transfer, distribution or sale of chemicals shall be suspended in compliance with the student discipline policy and

the Pupil Fair Dismissal Act, Minn. Stat. § 121A.40-121A.56, and proposed for expulsion.

4. ~~Searches by school district officials in connection with the abuse, possession, transfer, distribution or sale of chemicals will be conducted in accordance with school board policies related to search and seizure.~~

C. Pre-assessment Team

1. Every school ~~shall~~ **may** have a chemical abuse pre-assessment team designated by the superintendent or designee. The team will be composed of classroom teachers, administrators, and other appropriate professional staff to the extent they exist in each school, such as the school nurse, school counselor or psychologist, social worker, chemical abuse specialist, or others.
2. The team is responsible for addressing reports of chemical abuse problems and making recommendations for appropriate responses ~~to~~ **in** the individual reported cases.
3. Within forty-five (45) days after receiving an individual reported case, the team shall make a determination whether to provide the student and, in the case of a minor, the student's parents with information about school and community services in connection with chemical abuse.

D. Data Practices

1. Student data may be disclosed without consent in health and safety emergencies pursuant to Minn. Stat. § 13.32 and applicable federal law and regulations.
2. Destruction of Records
 - a. If the pre-assessment team decides not to provide a student and, in the case of a minor, the student's parents with information about school or community services in connection with chemical abuse, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the determination is made.
 - b. If the team decides to provide the student and, in the case of a minor or a dependent student, the student's parents with such information, records created or maintained by the team about the student shall be destroyed not later than six (6) months after the student is no longer enrolled in the district.
 - c. This section shall govern destruction of records notwithstanding provisions of the Records Management Act, Minn. Stat. § 138.163.

E. Consent

Any minor may give effective consent for medical, mental and other health services to determine the presence of or to treat conditions associated with ~~alcohol and other drug~~ chemical abuse, and the consent of no other person is required.

F. School and Community Advisory Team

1. The superintendent, with the advice of the school board, shall establish a school and community advisory team to address chemical abuse problems. The advisory team ~~will~~ may be composed of representatives from the school pre-assessment teams to the extent possible, law enforcement agencies, county attorney's office, social service agencies, chemical abuse treatment programs, parents/guardians, and the business community.
2. The advisory team shall:
 - a. build awareness of the problem within the community, identify available treatment and counseling programs for students and develop good working relationships and enhance communication between the schools and other community agencies; and
 - b. develop a written procedure clarifying the notification process to be used by the chemical abuse pre-assessment team when a student is believed to be in possession of or under the influence of alcohol or a controlled substance. The procedure must include contact with the student and the student's parents or guardian in the case of a minor student.

V. **EMPLOYEES**

- A. The superintendent or designee ~~shall~~ may undertake and maintain a ~~drug~~ chemical -free awareness and prevention program to inform employees, ~~students~~, and others about:
1. The dangers and health risks of chemical abuse in the workplace/school.
 2. The school district's ~~drug~~ chemical -free workplace/~~drug~~ chemical -free school policy.
 3. Any available ~~drug~~ chemical or alcohol counseling, treatment, rehabilitation, re-entry, and/or assistance programs available to employees and/or students.
 4. The penalties that may be imposed on employees for chemical abuse violations.
- B. The superintendent or designee shall notify any federal granting agency required to be notified under the Drug-Free Workplace Act within ten (10) days after receiving notice of a conviction of an employee for a criminal ~~drug~~ chemical statute violation occurring in the workplace. To facilitate the giving of such

notice, any employee aware of such a conviction shall report the same to the superintendent.

~~[Note: Notification to the federal granting agency within ten (10) days is required by the Drug Free Workplace Act 41 U.S.C. § 8103]~~

Legal References: Minn. Stat. § 13.32 (Education)
Minn. Stat. § 121A.25 – 121A.29 (Chemical Abuse)
Minn. Stat. § 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 138.163 (Records Management Act)
Minn. Stat. § 144.343 (Pregnancy, Venereal Disease, Alcohol or Drug Abuse, Abortion)
20 U.S.C. § 1232g (Family Educational Rights and Privacy Act)
20 U.S.C. §§ 7101-7165 (Safe and Drug-Free Schools and Communities Act)
41 U.S.C. §§ 8101-8106 (Drug-Free Workplace Act)
34 C.F.R. Part 84 (Government-wide Requirements for Drug-Free Workplace)

Cross Reference: WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
WBLASB Policy 416 (Drug and Alcohol Testing)
WBLASB Policy 418 (Drug-Free and Alcohol-Free Workplace)
WBLASB Policy 506 (Student Discipline)
WBLASB Policy 502 (Search of Student Lockers, Desks, Personal Possessions, and Student's Person)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 527 (Student Motor Vehicles; Use; Parking; Search)

AGENDA ITEM: **School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds**

MEETING DATE: **June 9, 2014**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Kathleen Daniels, Director of Special Services**

BACKGROUND:

School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, was reviewed by the School Board Policy Committee, had a first reading in May, and is recommended for action. The changes recommended are consistent with MSBA.

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

RECOMMENDATION:

Approve School Board Policy 532, Use of Peace Officers and Crisis Teams to Remove Students from School Grounds, as recommended by the Policy Committee and administration.

Adopted: May 9, 2005
Revised: November 8, 2007
Revised: June 13, 2011
Revised: April 9, 2012

White Bear Lake Area School
District Policy 532

532 USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS FROM SCHOOL GROUNDS

I. PURPOSE

The purpose of this policy is to describe the appropriate use of peace officers and crisis teams to remove, if necessary, a student, including a student with an Individualized Education Plan (IEP), from school grounds.

II. GENERAL STATEMENT OF POLICY

The school district is committed to promoting learning environments that are safe for all members of the school community. Reasonable precautions should be taken to protect students from physical or emotional harm at school and school sponsored events and activities.

All students, including those with IEPs, are subject to the terms of the school district's discipline policy, unless the IEP team determines that the discipline policy should not apply. Building level administrators have the leadership responsibility to maintain a safe, secure, and orderly educational environment that is conducive to learning within which learning can occur. Corrective action to discipline a student and/or modify a student's behavior will be taken by staff when a student's behavior violates the school district's discipline policy.

If any student, including a student with an IEP, engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, ~~another student~~, staff members, or school property, ~~the~~ that student may be removed from school grounds in accordance with this policy.

III. DEFINITIONS

For purposes of this policy, the following terms have the meaning given them in this section:

- A. "Crisis team" means a group of persons, which may include teachers and non-teaching school personnel, selected by the building administrator in each school building who have received crisis intervention training and are responsible for becoming actively involved ~~in~~ with resolving crises. The building administrator or designee shall serve as the leader of the crisis team.
- B. "Emergency" means a situation ~~in which~~ where immediate intervention is

Necessary **needed** to protect a student or other individual from physical injury, emotional abuse due to verbal and nonverbal gestures, or to prevent serious property damage.

- C. “Peace officer” means an employee or an elected or appointed official of a political subdivision or law enforcement agency who is licensed by the Board of Peace Officer Standards and Training, charged with the prevention and detection of crime and the enforcement of general criminal laws of the state and who has the full power of arrest. The term “peace officer” includes a person who serves as a sheriff, a deputy sheriff, a police officer, or a state patrol trooper. A “peace officer” is not an agent or an employee of the District.
- D. “School Resource Officer” is a peace officer who, pursuant to an agreement between the school district and a political subdivision or law enforcement agency, is assigned to a school building for all or a portion of the school day to provide law enforcement assistance and support to the building administration and to promote school safety, security, and positive relationships with students. A “police liaison officer” is not an agent or employee of the District.
- E. “Remove the student from school grounds” is the act of securing the person of a student, which may include a student with an IEP, and escorting that student from the school building or school sponsored event or activity.
- F. “Student with an IEP” **or “the student”** means a student who is eligible to receive special education and related services pursuant to the terms of an IEP or an individual interagency intervention plan (IIIP).

All other terms and phrases used in this policy shall be defined in accordance with applicable state and federal law or ordinary and customary usage.

IV. REMOVAL OF STUDENTS FROM SCHOOL GROUNDS

A. Removal By Crisis Team

A staff member may summon the building’s crisis team whenever the staff member believes the team’s intervention is necessary or reasonably appropriate to address student behavior that significantly disrupts the rights of others to an education, or the ability of school personnel to perform their duties; or to address student behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property. The crisis team may attempt to address the student’s behavior. If the student has an IEP, the crisis team may attempt to address the student’s behavior by means including, but not limited to, those described in the student’s IEP and/or behavior intervention plan. If the crisis team or the building principal or associate principal determines that the student’s behavior continues to significantly disrupt the rights of others to an education, or the ability of school personnel to perform their duties, or continues to endanger or threatens to endanger the student, other students,

surrounding persons, personal property, or district property, the crisis team or the building principal, associate principal, or administrative designee may remove the student from school grounds, and may request assistance from any district employee.

If the student's behavior cannot be safely managed, school personnel may immediately request assistance from the [school resource officer](#) or a peace officer.

B. Removal By ~~Police Liaison Officer~~ [School Resource Officer](#) or Peace Officer

The school building's crisis team, building principal, associate principal, or designee may request that a school resource officer or a peace officer remove a student, including a student with an IEP, from school grounds if the student engages in criminal activity or any behavior that endangers or threatens to endanger the student, other students, surrounding persons, personal property, or district property.

If a student with an IEP is restrained or removed from a classroom, school building, or school grounds by a peace officer at the request of a school administrator or school staff person during the school day twice in a 30-day period, the student's IEP team must meet to determine if the student's IEP is adequate or if additional evaluation is needed.

The fact that a student has an IEP and is covered by special education law does not prevent a peace officer or school resource officer from exercising their responsibilities with regard to the application of federal and state law to crimes committed by a student with an IEP.

School district personnel may report a crime committed by any student, including a student with an IEP, to appropriate authorities. The district must provide a copy of a special education student's special education and disciplinary records to law enforcement if the school district reports a crime committed by a student with an IEP and (1) the parent has provided written consent for such records to be disclosed to law enforcement or (2) the disclosure is explicitly authorized under the Family Education Rights and Privacy Act (FERPA) and the Minnesota Government Data Practices Act.

C. Reasonable Force Permitted

In removing a student from school grounds, including a student with an IEP, a school administrator, crisis team member, teacher, other member of the instructional, support, supervisory staff, or other agents of the school district may use reasonable force upon the student or toward the student when it is necessary under the circumstances to restrain the student from self-injury or to prevent injury to another person.

In removing a student from school grounds, school district personnel may not:

1. Use corporal punishment prohibited by Minn. Stat. § 121A.58 e.g. hit or spank the student with or without an object; Use unreasonable force that causes bodily harm or substantial emotional harm;
2. Require the student to assume and maintain a specified physical position, activity, or posture that induces physical pain;
3. Restrict, totally or partially, the student's senses as punishment;
4. Present an intense sound, light, or other sensory stimuli using smell, taste, substance, or spray as punishment;
5. Deny or restrict the student's access to equipment and devices such as walkers, wheelchairs, hearing aids and communication boards that facilitate the student's functioning, except temporarily when necessary to prevent injury to the student or others or serious damage to the equipment or device, in which case the equipment or device must be returned to the student as soon as possible;
6. Interact with the student in a manner that constitutes sexual abuse, neglect, or physical abuse under Minnesota Statutes section 626.556;
7. Withhold regularly scheduled meals or water;
8. Deny the student access to bathroom facilities; or
9. Physical holding (as defined in Minn. Stat. § 125A.0941) that restricts or impairs a child's ability to breathe, restricts or impairs a child's ability to communicate distress, places pressure or weight on a child's head, throat, neck, chest, lungs, sternum, diaphragm, back, or abdomen, or results in straddling a child's torso. White Bear Lake does not use prone restraints.

D. Parental Notification

The building administrator or designee shall make a reasonable effort to notify the student's parent or guardian of the student's removal from school grounds as soon as possible following the removal.

E. Continued Removals; Review of IEP

If a student with an IEP is repeatedly removed from school, the IEP team must meet to review and determine the appropriateness of the IEP in light of the removals.

F. Effect of Policy in an Emergency; Use of Restrictive Procedures

A student with an IEP may be removed in accordance with this policy regardless of whether the student's conduct would create an emergency.

If, during the course of removing a student with an IEP, immediate intervention is needed to protect the student or another individual from physical injury, a licensed special education teacher, school social worker, school psychologist, properly certified behavior analyst, person with a master's degree in behavior analysis, other licensed education professional, paraprofessional, or mental health professional may use restrictive procedures (such as physical holding) provided that the person using the restrictive procedure has completed the training required by law and provided that the restrictive procedures are used, recorded, and reviewed in compliance with the district's restrictive procedures plan and the requirements of federal and state law. The law governing restrictive procedures does not apply to actions taken by a peace officer or a [school resource officer](#).

Legal References: Minn. Stat. § 13.01, *et seq.* (Minnesota Government Data Practices Act)
Minn. Stat. §§ 121A.40-121A.56 (Minnesota Pupil Fair Dismissal Act)
Minn. Stat. § 121A.582 (Student Discipline; Reasonable Force)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. §§ 125A.094, 125A.0941 & 125A.0942 (restrictive procedures)
Minn. Stat. § 609.06 (Authorized Use of Force)
Minn. Stat. § 609.379 (Permitted Actions)
20 U.S.C. § 1232g *et seq.* (Family Educational Rights and Privacy (FERPA))
20 U.S.C. § 1415(k)(6) (Individuals with Disabilities Education Improvement Act of 2004 (IDEA))
34 C.F.R. § 300.535 (IDEA Regulation Regarding Involvement of Law Enforcement)

Cross References: WBLASB Policy 506 (Student Discipline)
WBLASB Policy 507 (Corporal Punishment)
WBLASB Policy 515 (Protection and Privacy of Pupil Records)
WBLASB Policy 525 (Violence Prevention)
WBLASB Policy 806 (Crisis Management Policy)