

**INDEPENDENT SCHOOL  
DISTRICT #624**



**SCHOOL BOARD  
AGENDA**

August 8, 2016

# MISSION STATEMENT

**The mission of the White Bear Lake Area School District, a leader in innovative education and community partnerships, is to ensure our students:**

- **develop a love for learning,**
- **excel academically,**
- **are inspired to realize their dreams, and**
- **become engaged citizens with a global understanding**

**by challenging each student with a dynamic, respectful and inclusive environment that nurtures the unique talents and abilities of every student.**

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

To: Members of the School Board

From: Dr. Michael J. Lovett  
Superintendent of Schools

Date: August 1, 2016

A meeting of the White Bear Lake Area School Board will be held on **Monday, August 8, 2016** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**AGENDA**

**A. PROCEDURAL ITEMS**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Agenda
5. Consent Agenda
  - a) Approval of Minutes
  - b) Payment of Invoices
  - c) Correspondence
  - d) Acceptance of Gifts
  - e) Approve Field Trips
  - f) Human Resources Items

**B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.

9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

**C. INFORMATION ITEMS**

1. Update on Partnership with Hangzhou Foreign Languages School
2. Superintendent's Report

**D. DISCUSSION ITEMS**

1. Update on Elementary Gifted and Talented Programing
2. Update on Partnership with MacPhail Center for Music
3. Update on Partnership with White Bear Center for the Arts

**E. OPERATIONAL ITEMS**

1. Action on Partnership with MacPhail Center for Music for 2016-17
2. Action on Partnership with White Bear Center for the Arts for 2016-17
3. Action on School Board Liaison Assignments for 2016-17 and 2017-18
4. Action on School Board Committee Assignments for 2016-17 and 2017-18

**F. BOARD FORUM**

**G. ADJOURNMENT**

# **A. PROCEDURAL ITEMS**

AGENDA ITEM: **Consent Agenda**  
MEETING DATE: **August 8, 2016**  
SUGGESTED DISPOSITION: **Action Items**  
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

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The Consent Agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

**Consent Agenda**

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

**RECOMMENDATION:**

BE IT RESOLVED by the School Board of Independent School District No. 624 that Consent Agenda items, A-5a through A-5f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**  
MEETING DATE: **August 8, 2016**  
SUGGESTED DISPOSITION: **Action Item**  
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

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**BACKGROUND:**

The School Board minutes from last month's meeting are being presented for approval by the School Board.

**RECOMMENDATION:** Approve minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110

A board retreat/work study session of the White Bear Lake Area School Board was held on **Monday, July 11, 2016** at 2:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

**PROCEDURAL ITEMS**

Call to order - Newberg called the meeting to order at 2:33 p.m.  
Roll Call - Present : Chapman, Fahey, Kimball (4:37 p.m.), Newberg, Newmaster, Wilson  
Absent: Mullin  
Ex-officio: Lovett  
Cabinet: Daniels, Goers, Kazmierczak, Paul,

**DISCUSSION ITEM**

**A. Strategic Items**

1. Reflections on accomplishments during 2015-16, including:
  - a) School Board Superintendent Goals
  - b) Strategic Planning Mission, Core Values, and Objectives
2. Consideration of Priority School Board/Superintendent Goals for 2016-17 - Board members suggested the following:  
Review of the middle school IB program particularly its impact on academic results and financial cost. Assessment of the Technology reorganization.  
Review of current applications used by staff and students such as Schoology, Skyward, Google classroom and training for parents on these.  
Assessment of the impact of the increase of Digital Learning Specialists.  
Implement a way for community members to participate in dialogue with school board members such as board listening sessions. Taping work study sessions and including the dates for these on the district website with the topics to be discussed.

**B. Review of Operating Protocols and Other Annual Reviews**

1. School Board Working Protocols - Director of Human Resources Linda Goers reviewed Policy 205 Open Meetings and Closed Meetings with board members.
2. Review of Committee Assignments - An additional committee, American Indian Parent Advisory Committee, has been formed.

3. Review of School Board Liaison Assignments
4. School Board Training for 2016-17 - A proposal was presented and accepted to send two board members to the National School Boards Association Conference.
5. Evaluation of School Board and Superintendent - The board members will complete a self-evaluation in December after new members have had a year on the board. The Superintendent will complete a self-evaluation by July 31 and this will be discussed at a closed session of the August work study meeting. Climate survey results will be available to school board members. Results of the evaluation will be communicated to the public at the September regular school board meeting.

**C. Update on Specific Goals**

1. Goal 2 - Ongoing Financial Stewardship and Budget Management
  - a) Update on Long-Range Financial Planning - Greg Crowe and Shelby McQuay of Ehlers (municipal financial advisory company) presented preliminary information on current bond debt, opportunities for refinance, management of tax capacity, and the changes of the alternative facilities law that would enable the district to transition from bonding for ongoing maintenance to a pay as we go basis.
  - b) Update on Annual Operating Plan
2. Goal 1 Strategy III - We will ensure our facilities support our district's mission and objectives.
  - a) Facility Planning Process for 2016-17
  - b) Emerging Issue Related to Facilities and Programming  
Community Services administrator Jon Anderson presented an update on rental of ice arenas for the high school hockey program. Present were Parks and Recreation Director of Ramsey County Jon Oyanagi, City Manager of White Bear Lake Ellen Richter, Mayor of White Bear Lake Jo Emerson, Councilmen Bill Walsh and Kevin Edberg. There will be continuing discussion on a long term arrangement for our hockey program with Ramsey County and the City of White Bear Lake.

Hugo city administrator Bryan Bear presented an overview of projected housing developments in Hugo and possible ramifications for the district.

RECESS - Chair Newberg called the meeting into recess at 5:29 p.m.

- D. Negotiations Study Session - Chair Newberg reconvened the meeting at 5:35 p.m. This portion of the meeting was closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25. Board members present: Chapman, Fahey, Kimball, Newberg, Newmaster, Wilson. Board member absent: Mullin  
Administrators present: Lovett, Kazmierczak, Goers

**ADJOURNMENT** - Newberg adjourned the closed session at 5:45 p.m.

Submitted by: Ellen Fahey, Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 624  
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on Monday, July 11, 2016 at 7:00 p.m. in the Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN 55110.

**A. PROCEDURAL ITEMS**

1. Chair Newberg called the meeting to order at 7:00 p.m.
2. Roll Call – Present: Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey  
Ex-Officio: Michael Lovett, Superintendent of Schools  
Cabinet: Daniels, Garrison, Goers, Kazmierczak, Paul
3. Pledge of Allegiance
4. Wilson moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Mullin moved and Kimball seconded to approve the consent agenda consisting of:
  - Approval of minutes of regular meeting of June 13;
  - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
  - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
  - Passage of resolution to approve personnel issues to include:
    - **Resignations/Termination – Classified Staff**  
John Slone – Pupil Support Assistant, TED  
Employed by District 624 since 10/07/2015  
Effective Date: 06/10/2016
    - **Resignations/Termination – Certified Staff**  
Renee Holt – Special Education Teacher, Central Middle School  
Employed by District 624 since 08/24/2011  
Effective Date: 06/10/2016  
Kelly Kennefick – .08 FTE Social Studies Teacher, Central Middle School  
Employed by District 624 since 08/24/2015  
Effective Date: 06/22/2016
    - **Retirement – Certified Staff**  
Ann Merritt – Grade 6 Teacher, Sunrise Park Middle School  
Employed by District 624 since 01/03/2000  
Effective Date: 06/10/2016  
Diane Uecker-Flink – .8 FTE School Nurse, Oneka & Hugo Elementary  
Employed by District 624 since 09/15/1999  
Effective Date: 06/24/2016
    - **Part – Time Leave Request – Certified Staff**  
Pamela Johnstone – Grade 5 Teacher, Lincoln Elementary  
.5 FTE Leave & .5 FTE Digital Learning Specialist  
Effective Date: 2016/2017 School Year
    - **Full – Time Leave Request – Certified Staff**  
Elly Johnson – Kindergarten Teacher, Otter Lake Elementary  
Employed by District 624 since 08/22/2012  
Effective Date: 2016/2017 School Year
    - **Change In Contract – Classified Staff**  
Cheryl Boncher – Clerical Unit, Willow Elementary  
From Building Support Technician, 5 hours per day, 185 days, \$16,317  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Penny Dally – Clerical Unit, Vadnais Heights Elementary  
From Building Support Technician, 4.25 hours per day, 185 days, \$16,195  
To Field Technician – Level I, 4 hours per day, 185 days, \$17,020  
Effective Date: 2016 - 2017 School Year

Jennifer Durand – Clerical Unit, Oneka Elementary  
From Building Support Technician, 7.5 hours per day, 185 days, \$25,891  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Nicole Kendell – Clerical Unit, Lincoln Elementary  
From Building Support Technician, 5.75 hours per day, 185 days, \$19,850  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Nicole Lavalley – Clerical Unit, Matoska Elementary  
From Building Support Technician, 5.5 hours per day, 185 days, \$18,987  
To Field Technician – Level I, 8 hours per day, 185 days, \$32,249  
Effective Date: 2016 - 2017 School Year

Cheryl Lanigan – Clerical Unit, Sunrise Park Middle School  
From Building Support Technician, 7 hours per day, 185 days, \$25,149  
To Field Technician – Level I, 8 hours per day, 185 days, \$33,448  
Effective Date: 2016 - 2017 School Year

Nicole Schmid – Clerical Unit, Hugo Elementary  
From Building Support Technician, 4.5 hours per day, 185 days, \$14,685  
To Field Technician – Level I, 4 hours per day, 185 days, \$16,125  
Effective Date: 2016 - 2017 School Year

Jacqueline Shelstad – Clerical Unit, High School – North Campus  
From Building Support Technician, 6 hours per day, 185 days, \$21,556  
To Field Technician – Level I, 8 hours per day, 185 days, \$26,122  
Effective Date: 2016 - 2017 School Year

➤ **Change In Contract – Non-Affiliated**

James Marier – From Clerical Unit, Building Support Technician, Central Middle School  
To Non-Affiliated, Level II Field Technician, District Wide \$53,500  
Effective Date: 07/01/2016

➤ **Change In Contract – Classified Staff**

Nicholas Marty – Lincoln Elementary  
From 1.0 FTE Grade 5 Teacher  
To .5 FTE Grade 5 Teacher & .5 FTE Digital Learning Specialist  
Effective Date: 2016 - 2017 School Year

Luanne Oklobzija – Otter Lake Elementary  
From 1.0 FTE Grade 3 Teacher  
To 1.0 FTE Digital Learning Specialist  
Effective Date: 2016 - 2017 School Year

Shannon Treichel – High School – North Campus  
From 1.0 FTE Spanish Teacher  
To .4 FTE Digital Learning Specialist & .6 FTE Spanish Teacher  
Effective Date: 2016 - 2017 School Year

- **Temporary Change In Contract – Certified Staff**  
Vanseea Schulte – School Social Worker, Vadnais Heights Elem. & Sunrise Park Middle School  
 From .6 FTE to 1.0 FTE  
 Effective Date: 2016 - 2017 School Year
- **New Personnel – Classified Staff**  
Charles Archer – Pupil Support Assistant, Sunrise Park Middle School  
 \$18.00 / hr., 6.5 hrs. / 180 days \$21,060  
 Effective Date: 09/06/2016  
Bethany Holmes – Nurse Paraprofessional, Birch Lake Elementary  
 \$18.52 / hr., 8.0 hrs., / 180 days \$26,668  
 Effective Date: 09/06/2016
- **New Personnel – Non Affiliated Staff**  
Juan Pujols – Level II Field Technician, District Wide  
 \$58,000  
 Effective Date: 07/01/2016
- **New Personnel – Professional Staff**  
Kate Andersen – Early Childhood Education Supervisor, Normandy, Hugo and Tamarack  
 \$90,023 (pro-rated on \$94,000)  
 Effective Date: 07/18/2016
- **New Personnel – Certified Staff**  
Allison Berglin – Special Education Teacher, High School – North Campus  
 BA, Step 7 \$48,523  
 Effective Date: 2016 - 2017 School Year  
Angela Batterman – .8 FTE Music Teacher, Birch Lake & Otter Lake Elementary  
 BA, Step 2 \$33,814  
 Effective Date: 2016 - 2017 School Year  
Brooke Brown – .8 FTE Language Arts Teacher, High School – North Campus  
 BA, Step 1 \$33,140  
 Effective Date: 2016 - 2017 School Year  
Sandra Burton – .6 French & .4 Language Arts Teacher, Sunrise Park Middle School  
 BA, Step 5 \$45,960  
 Effective Date: 2016 - 2017 School Year  
Amy Carney – Media Specialist, High School – North Campus  
 MA+15, Step 13 \$74,619  
 Effective Date: 2016 - 2017 School Year  
Ryan Clark – .7 FTE Digital Learning Specialist  
 MA+15, Step 8 \$41,780  
 Effective Date: 2016 - 2017 School Year  
Sally Heinzen – Intervention Teacher, Birch Lake Elementary  
 MA, Step 6 \$53,551  
 Effective Date: 2016 - 2017 School Year  
Ryan Heyer – Kindergarten Teacher, Hugo Elementary  
 BA, Step 5 \$45,960  
 Effective Date: 2016 - 2017 School Year  
Barbara Pletsch – .5 FTE Intervention Teacher, Birch Lake Elementary  
 BA, Step 9 \$25,379  
 Effective Date: 2016 - 2017 School Year

Kassie Shook – Grade 1 Teacher, Birch Lake Elementary  
MA+45, Step 13 \$77,913

Effective Date: 2016 - 2017 School Year

Abby Stensrud – Spanish Teacher, Sunrise Park Middle School  
MA, Step 5 \$51,901

Effective Date: 2016 - 2017 School Year

➤ **New Long Term Substitute – Certified Staff**

Emily Pederson – Kindergarten Teacher, Otter Lake Elementary  
BA, Step 2 \$42,268

Effective Date: 2016 - 2017 School Year

***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey.  
Nays: none. Motion carried.***

**B. PUBLIC FORUM** – no one spoke.

**C. INFORMATION ITEMS**

1. Superintendent's Report - Please visit the White Bear Lake Area Schools booth at Marketfest from 6 - 9 p.m. on Thursdays through July 28 in downtown White Bear Lake. We have pencils, decals, kids' games and information to share. The District received the following awards from the National School Public Relations Association: Award of Honorable Mention for Room at the Table article and the 62.4 second weekly update videos; Award of Merit for Digital Access Initiative video and Personalized Welcome to Kindergarten videos; Award of Excellence for 2013-14 Annual Report and 2014-15 Update and 2015-16 Activities Calendar. Summer school and Extended Day programs are currently taking place. Activities such as sports camps, art lessons, and enrichment classes are also taking place throughout the district. The Building Operations crew is hard at work with landscaping, roofing and special projects. New lockers are being installed at Central Middle School, South Campus gymnasium floor is being replaced, and Sunrise Park Middle School tennis courts are being resurfaced with pickle ball lines added.

**D. DISCUSSION ITEMS** - none

**E. OPERATIONAL ITEMS**

1. Fahey moved and Kimball seconded to approve the agreement with First Student, Inc. for student transportation services for two years commencing August 1, 2016 and ending July 31, 2018, with an option to extend for an additional two years, consistent with Minnesota Statutes 2015, Section 123B.52, Subds. 1 and 3. ***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
2. Chapman moved and Wilson seconded to approve the 10-year Long-Term Facility Maintenance Plan as recommended. ***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
3. Wilson moved and Mullin seconded to approve the 2016-17 Resolution for Membership in the Minnesota State High School League. ***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
4. Mullin moved and Newmaster seconded to approve Sara Paul, Assistant Superintendent for Teaching & Learning; Dr. Wayne Kazmierczak, Assistant Superintendent for Finance & Operations, and Dr. Michael Lovett, Superintendent as Identified Officials with Authority

as required by the Minnesota Department of Education. ***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***

5. Chapman moved and Fahey seconded to approve the School Board Meeting Dates for 2017-18. ***Voice vote: all ayes. Motion carried.***
6. Wilson moved and Kimball seconded to approve the proposed 2016-17, 2017-18, and 2018-19 Master Agreement with the School Nutrition Association representing the food and nutrition employees of White Bear Lake Area Schools by passing the following resolution.

RESOLUTION: WHEREAS, the parties have reached a tentative agreement on the 2016-17, 2017-18, and the 2018-19 Contract;

WHEREAS, the group has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2016-2019 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.

***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***

7. Newmaster moved and Chapman seconded to approve the amendment to agreement between Ramsey County and White Bear Lake Area Schools for election services from January 1, 2017 through December 31, 2020. ***Roll call vote: ayes, Kimball, Mullin, Newberg, Newmaster, Wilson, Chapman, Fahey. Nays: none. Motion carried.***
8. Wilson moved and Kimball seconded to accept bid for the South Campus stadium press box replacement project submitted by Seating & Athletic Facility Enterprises in the amount of \$214,574. ***Roll call vote: ayes, Kimball, Newberg, Newmaster, Wilson, Fahey. Nays: Mullin, Chapman. Motion carried.***
9. Kimball moved and Chapman seconded to approve the following school board policies as recommended by the Policy Committee and Cabinet:
  - a. Policy 102, Equal Educational Opportunity
  - b. Policy 413, Harassment and Violence
  - c. Policy 414, Mandated Reporting of Child Neglect or Physical or Sexual Abuse***Voice vote: all ayes. Motion carried.***

**F. BOARD FORUM** - Wilson reported that the White Bear Lake Area Educational Foundation will be holding a fundraiser on Friday, October 14, 2016 from 7 - 10 p.m. at the North Oaks Golf Club. Tickets are \$75 and more information will be available on the foundation website at [www.wblaef.org](http://www.wblaef.org) Kimball welcomed new staff and thanked two recent retirees for their years of service. Marisa Vette and Stephanie Crock were recognized for their work resulting in awards from the National School Public Relations Association. Kimball also requested that not all tennis courts at Sunrise have pickle ball lines because it can be confusing for some tennis players.

**G. ADJOURNMENT** - Wilson moved and Newberg seconded to adjourn the meeting at 7:50 p.m. ***Voice vote: all ayes. Motion carried.***

Submitted by clerk, Ellen Fahey

AGENDA ITEM: **Monthly Check Registers**

MEETING DATE: **August 8, 2016**

SUGGESTED DISPOSITION: **Action Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Assistant Superintendent of**  
**Finance and Operations**  
**Mary Vaske, Controller**

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**BACKGROUND:**

Enclosed in this packet are the monthly check registers for the previous period.

**RECOMMENDATION:**

Administration recommends that the Board approve the payments itemized in the check registers.

## White Bear Lake Area Schools Electronic Transfers - July

	7/15/2016	7/27/2016	7/29/2016
Direct Deposit 447208-448670	507,647.27		
U.S. Treasury (FICA, Medicare, withholding)	184,771.11		
MN State Income Tax	28,587.87		
PERA	51,792.71		
TRA	48,377.50		
Empower	888.37		
American Funds	10,181.63		
AIG	1,215.68		
ESI	3,946.73		
AXA	4,174.66		
State of MN Levies	1,564.50		
Wells Fargo - Bond Payments		1,696,164.38	
Direct Deposit 450062-450555			475,761.20
U.S. Treasury (FICA, Medicare, withholding)			173,570.17
MN State Income Tax			26,694.21
PERA			53,464.24
TRA			44,571.08
Empower			1,290.19
American Funds			10,189.63
AIG			1,382.52
ESI			4,334.07
AXA			4,108.16
State of MN Levies			1,564.50

Check Nbr	Vendor Name	Check Date	Check Amount
71952	1000 PETALS	07/07/2016	395.00
71953	AGROPUR INC	07/07/2016	7,607.59
71954	AMAZON	07/07/2016	123.82
71955	BARNETT WB CHRYSLER JEEP DODGE	07/07/2016	36.73
71956	BLICK ART MATERIALS	07/07/2016	125.11
71957	BLUE TARP FINANCIAL INC	07/07/2016	329.84
71958	CLARITY, KATE	07/07/2016	375.00
71959	D ERVASTI SALES CO LLC	07/07/2016	406.20
71960	DISCOUNT SCHOOL SUPPLY	07/07/2016	372.97
71961	DIVERSIFIED SNACK DISTRIBUTION	07/07/2016	18.00
71962	ELECTRIC MOTOR REPAIR	07/07/2016	200.45
71963	ESCHOOL SOLUTIONS LLC	07/07/2016	2,425.00
71964	FLINN SCIENTIFIC INC	07/07/2016	714.66
71965	FLYNN MIDWEST LP	07/07/2016	180,441.00
71966	GLOBAL EQUIPMENT COMPANY INC	07/07/2016	1,555.95
71967	GOPHER	07/07/2016	134.55
71968	GRAFFIC TRAFFIC LLC	07/07/2016	752.00
71969	HERITAGE FOOD SERVICE GROUP	07/07/2016	178.92
71970	HILDI INC	07/07/2016	6,320.00
71971	HUERTH, MICHAEL	07/07/2016	1,285.20
71972	HUGO EQUIPMENT CO	07/07/2016	105.98
71973	Vendor Continued Check	07/07/2016	0.00
71974	Vendor Continued Check	07/07/2016	0.00
71975	Vendor Continued Check	07/07/2016	0.00
71976	Vendor Continued Check	07/07/2016	0.00
71977	IFD	07/07/2016	34,625.40
71978	KILLMER ELECTRIC CO	07/07/2016	8,940.00
71979	KIMBALL MIDWEST	07/07/2016	168.39
71980	LAKESHORE LEARNING MATERIALS	07/07/2016	49.99
71981	LANGENBACH, DIANE	07/07/2016	122.95
71982	MID CITY SERVICES - INDUSTRIAL	07/07/2016	716.91
71983	MN WANNER COMPANY	07/07/2016	1,980.76
71984	MOBILE RADIO ENGINEERING INC	07/07/2016	1,574.80
71985	MODERN FENCE & CONST INC	07/07/2016	58.38
71986	NORTH CENTRAL TRUCK EQUIPMENT	07/07/2016	1,194.13
71987	O'REILLY AUTOMOTIVE INC	07/07/2016	1,273.19
71988	Vendor Continued Check	07/07/2016	0.00
71989	Vendor Continued Check	07/07/2016	0.00
71990	ON SITE SANITATION INC	07/07/2016	1,196.00
71991	SAM'S CLUB/SYNCHRONY BANK	07/07/2016	29.99
71992	SITEONE LANDSCAPE SUPPLY	07/07/2016	472.48
71993	SPLASHTOP INC	07/07/2016	199.84
71994	STREAMLINE DESIGN INC	07/07/2016	161.50
71995	SYNCHRONY BANK	07/07/2016	98.39
71996	TWIN CITY TRANSPORTATION INC	07/07/2016	154,936.75
71997	U.S. SCHOOL SUPPLY INC	07/07/2016	269.50
71998	THE UPS STORE #3299	07/07/2016	49.88
71999	VENBURG TIRE CO	07/07/2016	143.34
72000	VERIZON WIRELESS	07/07/2016	35.50
72001	WHITE BEAR LAKE EXTENDED DAY	07/07/2016	16.65

Check Nbr	Vendor Name	Check Date	Check Amount
72002	WBL PIZZA MAN	07/07/2016	266.24
72003	WESTVEER, JANELLE	07/07/2016	30.15
52	Computer	Check(s) For a Total of	412,515.08

Check Nbr	Vendor Name	Check Date	Check Amount
70770	JIMMY JOHNS #869	06/30/2016	113.14
71647	TWIN CITIES TRANSPORT & RECOVE	06/30/2016	119,980.10
71866	ROOF SPEC INC	06/30/2016	180,441.00
71897	TWIN CITIES TRANSPORT & RECOVE	06/30/2016	34,956.65
4	Void	Check(s) For a Total of	335,490.89

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	52	Computer	Checks For a Total of	412,515.08
Total For	52	Manual, Wire Tran, ACH &	Computer Checks	412,515.08
Less	4	Voided	Checks For a Total of	335,490.89
			Net Amount	77,024.19

Check Nbr	Vendor Name	Check Date	Check Amount
72004	AMI IMAGING SYSTEMS INC	07/08/2016	4,370.00
72005	ASSOC OF METROPOLITAN SCHOOL D	07/08/2016	10,572.00
72006	ANOKA-HENNEPIN SCHOOL DISTRICT	07/08/2016	800.00
72007	ARROWWOOD RESORT & CONF CTR	07/08/2016	1,227.30
72008	BOND TRUST SERVICES CORP	07/08/2016	1,125.00
72009	BRAINPOP LLC	07/08/2016	1,695.00
72010	COMO POOL	07/08/2016	308.00
72011	DAKOTA TRUCK UNDERWRITERS	07/08/2016	175,698.00
72012	EDUCANON	07/08/2016	2,600.00
72013	FLOCABULARY	07/08/2016	1,600.00
72014	FRONTLINE TECHNOLOGIES GROUP	07/08/2016	17,784.00
72015	INFOBASE LEARNING	07/08/2016	582.78
72016	JOHNSON, JUDITH ANN	07/08/2016	282.50
72017	KIMBALL MIDWEST	07/08/2016	120.67
72018	LAKE AREA FLOORING	07/08/2016	2,900.00
72019	LORENZ BUS SERVICE INC	07/08/2016	1,715.04
72020	LUCID DATA CORPORATION	07/08/2016	3,288.00
72021	MN ASSOC FOR CHILDREN'S MENTAL	07/08/2016	152.15
72022	Vendor Continued Check	07/08/2016	0.00
72023	Vendor Continued Check	07/08/2016	0.00
72024	Vendor Continued Check	07/08/2016	0.00
72025	MADISON NATIONAL LIFE	07/08/2016	42,628.81
72026	MN ASSOC OF SECRETARIES TO THE	07/08/2016	260.00
72027	Vendor Continued Check	07/08/2016	0.00
72028	Vendor Continued Check	07/08/2016	0.00
72029	MN ASSOC OF SECONDARY SCHOOL P	07/08/2016	8,480.00
72030	Vendor Continued Check	07/08/2016	0.00
72031	MN ELEMENTARY SCH PRIN ASSOC	07/08/2016	8,127.00
72032	METRO ECSU	07/08/2016	5,760.00
72033	MINITEX	07/08/2016	801.05
72034	MINVALCO INC	07/08/2016	89.60
72035	MN INSURANCE SCHOLASTIC TRUST	07/08/2016	314,951.20
72036	NAVIANCE	07/08/2016	17,725.20
72037	NCPERS MINNESOTA	07/08/2016	240.00
72038	NORTHEAST METRO INTERMEDIATE D	07/08/2016	100,171.57
72039	ORDWAY CENTER FOR PERFORMING	07/08/2016	504.00
72040	PCS REVENUE CONTROL SYSTEMS IN	07/08/2016	8,147.05
72041	PITNEY BOWES INC	07/08/2016	1,353.00
72042	PROJECT LEAD THE WAY	07/08/2016	5,000.00
72043	SENTRY SYSTEMS INC	07/08/2016	12,562.32
72044	SKYWARD INC	07/08/2016	123,055.35
72045	SUBSCRIPTION SERV OF AMER INC	07/08/2016	1,482.43
72046	TIES	07/08/2016	53,934.00
72047	TURNITIN LLC	07/08/2016	9,385.00
72048	TWINS BALLPARK LLC	07/08/2016	623.00
72049	TYLER TECHNOLOGIES INC	07/08/2016	8,377.50
46	Computer	Check(s) For a Total of	950,478.52

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72051	AMERIPRISE FINANCIAL SERVICES	07/15/2016	1,484.79
72052	GREAT LAKES HIGHER EDUC	07/15/2016	28.27
72053	IUOE LOCAL 70	07/15/2016	1,504.74
72054	METROPOLITAN LIFE	07/15/2016	207.50
72055	RAUSCH, STURM, ISRAEL,	07/15/2016	321.00
72056	SCHOOL SERVICE EMPLOYEES	07/15/2016	643.94
72057	US DEPT OF EDUCATION	07/15/2016	143.28
72058	VANGUARD SMALL BUSINESS SERVIC	07/15/2016	4,794.84
9	Computer	Check(s) For a Total of	24,128.36

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9	Computer	Checks For a Total of	24,128.36
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66	BMO	07/19/2016	15,505.90
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161700003	ANDERSON, CHRISTINA T	07/19/2016	207.92		
161700004	ANDERSON, JON C	07/19/2016	316.98		
161700005	ANDERSON, MARGARET ANN	07/19/2016	119.61		
161700006	BARKLEY, DANIELLE M	07/19/2016	348.36		
161700007	BREDENBECK, KAREN M	07/19/2016	123.00		
161700008	CHAKOLIS, RICHARD A	07/19/2016	815.00		
161700009	CROCK, STEPHANIE L	07/19/2016	222.70		
161700010	DANIELS, KATHLEEN S	07/19/2016	20.53		
161700011	ENGSTRAN, PAUL A	07/19/2016	370.56		
161700012	FINK, AVIS A	07/19/2016	144.73		
161700013	GARRISON, MARK S	07/19/2016	319.30		
161700014	GRAY, DONALD E	07/19/2016	233.88		
161700015	GRUN, SUSAN L	07/19/2016	14.97		
161700016	HAINES, KATHLEEN M	07/19/2016	270.00		
161700017	HUBBARD, MICHELLE K	07/19/2016	46.12		
161700018	IMMEL, COLLEEN MARIE	07/19/2016	39.15		
161700019	JEBENS-SINGH, TARA L	07/19/2016	769.36		
161700020	KANCANS, ANDREW V	07/19/2016	43.47		
161700021	KAY, CAROLYN MARIE	07/19/2016	563.85		
161700022	KNUTSON, CASSANDRA M	07/19/2016	177.12		
161700023	KONOP, KRISTEN M	07/19/2016	1,738.33		
161700024	LANE, JOSHUA L	07/19/2016	110.02		
161700025	LEININGER, JOHN M	07/19/2016	1,780.00		
161700026	LEONARD, BRIAN J	07/19/2016	677.00		
161700027	LOCKWOOD, ANDREW JAMES	07/19/2016	39.42		
161700028	LOVETT, MICHAEL J	07/19/2016	1,607.55		
161700029	MELQUIST, NANCY J	07/19/2016	88.54		
161700030	MILES, MARY T	07/19/2016	224.02		
161700031	MULLALY, REBECCA L	07/19/2016	915.22		
161700032	MUNDELL, GERALD K	07/19/2016	879.86		
161700033	NADEAU, MARGARET M	07/19/2016	195.00		
161700034	NASVIK, CRAIG S	07/19/2016	1,147.45		
161700035	OKLOBZIJA, LUANNE P	07/19/2016	225.08		
161700036	OTTAVIANI, AMY M	07/19/2016	262.80		
161700037	PAUL, SARA T	07/19/2016	101.41		
161700038	PETERSEN, JILL M	07/19/2016	3.00		
161700039	PLASTER, MARK ANTHONY	07/19/2016	177.66		
161700040	ROESER, DANIEL WILLIAM	07/19/2016	381.10		
161700041	SCHMIDT, NOEL N	07/19/2016	1,297.43		
161700042	SITKA, LEAH M	07/19/2016	65.07		
161700043	TROSKE, CARRIE L	07/19/2016	88.02		
161700044	VANOVERBEKE, TAMERA S	07/19/2016	2,165.47		
161700045	VETTE, MARISA AA	07/19/2016	65.00		
161700046	WATTERS, LAURA J	07/19/2016	96.23		
161700047	WEBER, SUSAN MARIE	07/19/2016	1,647.35		
161700048	YANG-XIONG, MALIA	07/19/2016	715.00		

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48	ACH	Check(s) For a Total of	22,043.27

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72069	AARP DRIVER SAFETY PROGRAM	07/20/2016	365.00
72070	ABBOTT PAINT & CARPET INC	07/20/2016	1,353.25
72071	ADVANCED WIRELESS COMMUNICATIO	07/20/2016	125.58
72072	AMAZON	07/20/2016	6,791.93
72073	AMAZON	07/20/2016	361.22
72074	AMAZON	07/20/2016	339.01
72075	AMAZON	07/20/2016	481.29
72076	AMAZON	07/20/2016	78.50
72077	AMERICAN FLAGPOLE & FLAG CO	07/20/2016	337.44
72078	AMERIPRIDE SERVICES	07/20/2016	530.24
72079	ANGELUS PACIFIC CO INC	07/20/2016	762.10
72080	APPLIED ENVIRONMENTAL SCI INC	07/20/2016	13,667.90
72081	BACKUPIFY	07/20/2016	13,755.00
72082	BARNES & NOBLE	07/20/2016	273.03
72083	BATTERIES PLUS BULBS	07/20/2016	127.75
72084	BEHLOW, DAVID	07/20/2016	467.12
72085	BLICK ART MATERIALS	07/20/2016	1,841.19
72086	BLUE BELL ENTERPRISES INC	07/20/2016	5,933.90
72087	BLUE TARP FINANCIAL INC	07/20/2016	336.31
72088	BSN SPORTS	07/20/2016	1,465.18
72089	CAMBIUM LEARNING INC	07/20/2016	11,469.70
72090	CAPITAL ONE COMMERCIAL	07/20/2016	642.47
72091	CDW GOVERNMENT INC	07/20/2016	4,983.44
72092	CENGAGE LEARNING	07/20/2016	831.60
72093	CG HOOKS EATERY	07/20/2016	2,385.00
72094	CHENG & TSUI CO INC	07/20/2016	1,098.49
72095	CINTAS CORP #470	07/20/2016	321.17
72096	CITI-CARGO & STORAGE CO INC	07/20/2016	85.00
72097	COBORNS DELIVERS	07/20/2016	10.46
72098	COMCAST	07/20/2016	5.29
72099	COMCAST	07/20/2016	280.92
72100	COMMUNITY SERVICES & RECREATIO	07/20/2016	2,152.00
72101	COMPAS INC	07/20/2016	4,365.00
72102	COMSTOCK & SONS INC	07/20/2016	435.00
72103	CONNEY SAFETY	07/20/2016	307.80
72104	Vendor Continued Check	07/20/2016	0.00
72105	CONTINENTAL RESEARCH CORP	07/20/2016	4,879.93
72106	COOPS SPORTSWEAR	07/20/2016	1,226.00
72107	THE COWLES CENTER	07/20/2016	300.00
72108	CUP AND CONE	07/20/2016	147.33
72109	D ERVASTI SALES CO LLC	07/20/2016	406.20
72110	DALCO CORPORATION	07/20/2016	63,093.44
72111	DELTA EDUCATION	07/20/2016	685.25
72112	DISCOUNT SCHOOL SUPPLY	07/20/2016	302.51
72113	DONATELLI'S	07/20/2016	54.97
72114	DREAMBOX LEARNING	07/20/2016	3,925.00
72115	DEFINITIVE TECHNOLOGY SOLUTION	07/20/2016	1,705.00
72116	DW WRESTLING PRODUCTS	07/20/2016	420.00

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72117	CITY OF EAGAN PARKS & REC	07/20/2016	630.00
72118	ED'S TROPHIES INC	07/20/2016	278.80
72119	EPS LITERACY & INTERVENTION	07/20/2016	1,887.93
72120	FASTENAL COMPANY	07/20/2016	761.45
72121	FESTIVAL FOODS-KNOWLAN'S	07/20/2016	171.78
72122	FILTER RECYCLING SERVICES	07/20/2016	100.00
72123	FIRST STUDENT INC	07/20/2016	15,438.40
72124	FLINN SCIENTIFIC INC	07/20/2016	853.03
72125	FOLLETT SCHOOL SOLUTIONS INC	07/20/2016	10,000.00
72126	FRA-DOR INC	07/20/2016	315.00
72127	FRATTALONES HARDWARE STORES	07/20/2016	1,265.26
72128	GALLAGHERS NORTHWESTERN TIRE C	07/20/2016	2,125.43
72129	GEPHART TRUCKING	07/20/2016	5,179.00
72130	GETTY, JOSEPH P	07/20/2016	1,175.00
72131	GMS INDUSTRIAL SUPPLIES INC	07/20/2016	160.60
72132	GOLDCOM INC	07/20/2016	80.02
72133	GOPHER STAGE LIGHTING	07/20/2016	958.55
72134	GRAFFIC TRAFFIC LLC	07/20/2016	150.00
72135	GRAINGER	07/20/2016	658.63
72136	GRAND SLAM	07/20/2016	625.00
72137	Vendor Continued Check	07/20/2016	0.00
72138	GREATAMERICA FINANCIAL SERVICE	07/20/2016	14,076.37
72139	GREEN VALUE NURSERY INC	07/20/2016	219.85
72140	HALLBERG ENGINEERING INC	07/20/2016	2,683.20
72141	HALTLI, TIFFANY	07/20/2016	220.00
72142	HEALTHPARTNERS	07/20/2016	197,406.92
72143	HEALTHPARTNERS MEDICAL GROUP	07/20/2016	1,250.00
72144	HORWITZ	07/20/2016	82,175.00
72145	HUDL	07/20/2016	1,599.00
72146	HUERTH, MICHAEL	07/20/2016	922.80
72147	HUGO FEED MILL & HARDWARE	07/20/2016	4.88
72148	IDEAL SERVICE INC	07/20/2016	175.00
72149	IFD	07/20/2016	216.81
72150	INTEGRA TELECOM	07/20/2016	394.02
72151	INTEGRA	07/20/2016	3,168.11
72152	JIMMY'S CONFERENCE & BANQUET C	07/20/2016	125.00
72153	JL TAITT & ASSOC	07/20/2016	3,960.00
72154	JOHN A DALSIN & SON INC	07/20/2016	106,593.80
72155	JOHNSON CONTROLS INC	07/20/2016	1,166.00
72156	JUNIOR LIBRARY GUILD	07/20/2016	93.00
72157	KARI'S CREATE & PAINT STUDIO	07/20/2016	1,080.00
72158	KELLER GOLF COURSE	07/20/2016	1,365.00
72159	KIMBALL MIDWEST	07/20/2016	32.66
72160	KRAFT CONTRACTING & MECHANICAL	07/20/2016	3,300.00
72161	LANGERS	07/20/2016	3,252.92
72162	LANGUAGE LINE SERVICES	07/20/2016	51.75
72163	LEBENS FLORAL	07/20/2016	712.89
72164	LIBERTY CLASSICAL ACADEMY	07/20/2016	1,390.00
72165	LONGENDYKE, DONALD R	07/20/2016	600.00
72166	L T G POWER EQUIPMENT	07/20/2016	2,898.66

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72169	MAILFINANCE INC	07/20/2016	449.61
72170	MALECEK TEAM WRESTLING CAMP LL	07/20/2016	5,550.00
72171	MARCO, INC	07/20/2016	747.88
72172	MASA	07/20/2016	104.00
72173	MN ASSOC OF SECRETARIES TO THE	07/20/2016	220.00
72174	MCCRAY EXPRESS SPORTS NETWORK	07/20/2016	390.00
72175	MEDTOX LABORATORIES	07/20/2016	56.10
72176	METRO ECSU	07/20/2016	185.00
72177	METRO MEALS ON WHEELS INC	07/20/2016	405.00
72178	METRO SOUND AND LIGHTING	07/20/2016	729.38
72179	MINITEX	07/20/2016	757.00
72180	MMS EDUCATION	07/20/2016	950.00
72181	MN ELEVATOR INC	07/20/2016	307.75
72182	MN MOBILE TELEPHONE CO INC	07/20/2016	99.00
72183	MONTANARI, ROMINA	07/20/2016	70.00
72184	MN SCHOOL BOARDS ASSN	07/20/2016	13,105.00
72185	NAC MECHANICAL & ELECTRICAL SE	07/20/2016	2,341.18
72186	Vendor Continued Check	07/20/2016	0.00
72187	NARDINI FIRE EQUIPMENT CO INC	07/20/2016	2,220.20
72188	NCS PEARSON INC	07/20/2016	4,733.44
72189	NELCO	07/20/2016	2,132.16
72190	NESS ELECTRONICS INC	07/20/2016	126.56
72191	NORTH MEMORIAL OCCUPATIONAL ME	07/20/2016	74.00
72192	NORTH STAR BANK	07/20/2016	7,585.00
72193	NORTH SUBURBAN TOWING	07/20/2016	200.00
72194	NORTHERN FOREST PRODUCTS LLC	07/20/2016	1,435.25
72195	NORTHWEST PASSAGE LTD	07/20/2016	1,105.00
72196	OFFICE DEPOT	07/20/2016	366.62
72197	ON SITE SANITATION INC	07/20/2016	192.00
72198	ONENECK IT SOLUTIONS LLC	07/20/2016	525.00
72199	PENCILS.COM	07/20/2016	307.29
72200	PERFECTION LEARNING CORP	07/20/2016	1,756.00
72201	PIONEER	07/20/2016	1,743.75
72202	PITNEY BOWES INC	07/20/2016	252.00
72203	PODS COMPLETE CAR CARE	07/20/2016	2,641.32
72204	Vendor Continued Check	07/20/2016	0.00
72205	POLAR ELECTRO INC	07/20/2016	3,640.00
72206	PONCE TRAINED WRESTLING	07/20/2016	800.00
72207	PRESS PUBLICATIONS	07/20/2016	1,395.52
72208	PRO TRACK AND TENNIS INC	07/20/2016	75,445.00
72209	PROFESSIONAL TURF & RENOVATION	07/20/2016	8,100.00
72210	RAMSEY COUNTY	07/20/2016	4,350.00
72211	REBYL SPORTS INC	07/20/2016	467.50
72212	REDWOOD TOXICOLOGY LABORATORY	07/20/2016	50.71
72213	REGION 4AA	07/20/2016	1,896.00
72214	REHBEIN TRANSIT CO INC	07/20/2016	35,261.75
72215	REPUBLIC SERVICES #899	07/20/2016	7,066.61
72216	RESEARCH FOR BETTER TEACHING	07/20/2016	6,750.00

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72219	ROOF SPEC INC	07/20/2016	4,000.00
72220	SAM'S CLUB/SYNCHRONY BANK	07/20/2016	324.98
72221	SAM'S CLUB/SYNCHRONY BANK	07/20/2016	1,367.99
72222	SAM'S CLUB/SYNCHRONY BANK	07/20/2016	171.08
72223	SANTILLANA USA	07/20/2016	207.10
72224	SCANTRON CORPORATION	07/20/2016	226.71
72225	SENARIGHI, ADAM	07/20/2016	7,646.00
72226	SITEONE LANDSCAPE SUPPLY	07/20/2016	1,364.46
72227	SOCIAL STUDIES SCHOOL SERVICE	07/20/2016	127.51
72228	SOLID GROUND	07/20/2016	193.00
72229	ST PAUL AQUATICS	07/20/2016	51.50
72230	STAPLES ADVANTAGE	07/20/2016	2,976.65
72231	STARTECHTEL.COM INC	07/20/2016	329.95
72232	STATE SUPPLY CO	07/20/2016	1,782.49
72233	SUMMIT COMPANIES	07/20/2016	1,653.00
72234	SUPREME SCHOOL SUPPLY CO	07/20/2016	250.13
72235	SYNOVIA	07/20/2016	1,417.50
72236	TALLY'S DOCKSIDE	07/20/2016	129.60
72237	TEXAS IB SCHOOLS	07/20/2016	830.00
72238	THOMSON REUTERS	07/20/2016	332.00
72239	THYSSENKRUPP ELEVATOR CORP	07/20/2016	720.04
72240	TIERNEY BROTHERS INC	07/20/2016	934.56
72241	TRADE PRESS INC	07/20/2016	529.00
72242	TRANS-MISSISSIPPI BIO SUPPLY	07/20/2016	39.71
72243	TREASURED TRANSPORTATION	07/20/2016	46,888.00
72244	TRIO SUPPLY COMPANY	07/20/2016	190.54
72245	TRUSTED EMPLOYEES	07/20/2016	872.23
72246	TRUTHOUGHT LLC	07/20/2016	600.85
72247	TSCHETTER, DANA	07/20/2016	355.12
72248	TRANSPORTATION SUPPLIES INC	07/20/2016	184.63
72249	TURFWERKS INC	07/20/2016	16,279.00
72250	TWIN CITY HARDWARE	07/20/2016	624.00
72251	TWIN CITY JANITOR SUPPLY CO	07/20/2016	235.04
72252	U.S. ENERGY SERVICES INC	07/20/2016	703.00
72253	UPS	07/20/2016	12.56
72254	THE UPS STORE #3299	07/20/2016	71.98
72255	WB AREA EMERGENCY FOOD SHELF	07/20/2016	100.00
72256	WHITE BEAR GLASS INC	07/20/2016	250.00
72257	WHITE BEAR RENTAL EQUIPMENT	07/20/2016	63.72
72258	WHITE BEAR LAKE (CITY OF)	07/20/2016	3,745.29
72259	WHITE BEAR LAKE CITY	07/20/2016	4,285.00
72260	WHITE BEAR LAKE HISTORICAL SOC	07/20/2016	220.00
72261	WINDSTREAM	07/20/2016	1.08
72262	WL HALL COMPANY	07/20/2016	5,050.20
72263	XEROX FINANCIAL SERVICES	07/20/2016	352.83
72264	ZONEONE LOCATING	07/20/2016	387.20

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2	Void	Check(s) For a Total of	5,810.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	198	Computer	Checks For a Total of	945,536.83
Total For	198	Manual, Wire Tran, ACH & Computer	Checks	945,536.83
Less	2	Voided	Checks For a Total of	5,810.00
			Net Amount	939,726.83

Check Nbr	Vendor Name	Check Date	Check Amount
72265	AMAZON	07/21/2016	568.76
72266	AMAZON	07/21/2016	108.32
72267	AMAZON	07/21/2016	2,680.58
72268	AMAZON	07/21/2016	747.63
72269	AMAZON	07/21/2016	738.91
72270	CLINICARE CORP	07/21/2016	1,463.04
72271	F&N OPERATIONS LLC	07/21/2016	113.69
72272	FESTIVAL FOODS-KNOWLAN'S	07/21/2016	257.38
72273	GRAINGER	07/21/2016	10.59
72274	GRIZZLY CONCRETE AND MASONRY	07/21/2016	5,244.75
72275	HALLBERG ENGINEERING INC	07/21/2016	1,015.00
72276	INNOVATIVE OFFICE SOLUTIONS	07/21/2016	7,316.29
72277	KOWITZ, MARY J	07/21/2016	150.00
72278	LEHN, BRIDGET N	07/21/2016	505.98
72279	METRO SOUND AND LIGHTING	07/21/2016	265.00
72280	MN DEPT OF HEALTH	07/21/2016	45.00
72281	NORTHEAST METRO INTERMEDIATE D	07/21/2016	95.26
72282	NORTHERN LANDSCAPE & IRRIGATIO	07/21/2016	8,926.00
72283	OXYGEN SERVICE CO INC	07/21/2016	881.46
72284	PAULS GRAB BARS	07/21/2016	340.00
72285	PHOENIX ALTERNATIVES INC	07/21/2016	110.25
72286	PIERRE, CHRISTINA K	07/21/2016	390.00
72287	VIKING ELECTRIC SUPPLY	07/21/2016	2,714.37
72288	WHITE BEAR LAKE CITY	07/21/2016	90.00
24 Computer Check(s) For a Total of			34,778.26

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	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	24	Computer	Checks For a Total of	34,778.26
Total For	24	Manual, Wire Tran, ACH & Computer	Checks	34,778.26
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		34,778.26

Check Nbr	Vendor Name	Check Date	Check Amount
72289	AMAZON	07/25/2016	781.29
72290	BEST BUY BUSINESS ADVANTAGE AC	07/25/2016	75.83
72291	CDW GOVERNMENT INC	07/25/2016	20,560.60
72292	CFK CONSTRUCTION INC	07/25/2016	109,098.00
72293	DANIELS, KATHLEEN S	07/25/2016	780.00
72294	GOOGLE INC	07/25/2016	215.22
72295	GRANDMA'S BAKERY INC	07/25/2016	87.89
72296	INNOVATIVE OFFICE SOLUTIONS	07/25/2016	108.78
72297	LIBERTY CLASSICAL ACADEMY	07/25/2016	950.00
72298	PIERRE, CHRISTINA K	07/25/2016	316.54
10	Computer	Check(s) For a Total of	132,974.15

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	132,974.15
Total For	10	Manual, Wire Tran, ACH &	Computer Checks	132,974.15
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	132,974.15

Check Nbr	Vendor Name	Check Date	Check Amount
72299	AMERICAN UNITED LIFE	07/26/2016	4,500.00
72300	AMERIPRISE FINANCIAL SERVICES	07/26/2016	1,484.79
72301	IUOE LOCAL 70	07/26/2016	1,504.74
72302	MESSERLI & KRAMER PA	07/26/2016	225.00
72303	METROPOLITAN LIFE	07/26/2016	118.75
72304	SCHOOL SERVICE EMPLOYEES	07/26/2016	669.78
72305	U.S. ENERGY SERVICES INC	07/26/2016	2,990.88
72306	US DEPT OF EDUCATION	07/26/2016	147.45
72307	VANGUARD SMALL BUSINESS SERVIC	07/26/2016	4,794.84
72308	WELLS FARGO - COMML OPERATIONS	07/26/2016	535,437.34
10	Computer	Check(s) For a Total of	551,873.57

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	10	Computer	Checks For a Total of	551,873.57
Total For	10	Manual, Wire Tran, ACH &	Computer Checks	551,873.57
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	551,873.57

Check Nbr	Vendor Name	Check Date	Check Amount
72309	NORTHEAST METRO INTERMEDIATE	07/26/2016	46,632.61
72310	RAMSEY COUNTY COMM HUMAN SVCS	07/26/2016	31,084.00
72311	XCEL ENERGY	07/26/2016	92,718.03
3	Computer	Check(s) For a Total of	170,434.64

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0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
3	Computer	Checks For a Total of	170,434.64
Total For 3	Manual, Wire Tran, ACH &	Computer Checks	170,434.64
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	170,434.64

**RESOLUTION FOR ACCEPTANCE OF GIFTS**

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**  
 MEETING DATE: **August 8, 2016**  
 SUGGESTED DISPOSITION: **Operational Item**  
 CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Director of Finance and Operations**

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<b>Donation</b>	<b>Donor</b>	<b>Recipient</b>
\$5,000 for 2016 scholarship for graduate who intend to major in music or music education at an accredited post-secondary institution.	St. Paul Foundation Mr. Robert Bullard	White Bear Lake Area High School South Campus
\$732.33 for 2016 graduate with a financial need.	St. Paul Foundation	White Bear Lake Area High School South Campus
\$1,273.32 for 2016 Community Service Leadership Award Scholarship	St. Paul Foundation	White Bear Lake Area High School South Campus
\$3,000 for 2016 Scholarship	Connexus Energy	White Bear Lake Area High School South Campus
\$3,000 for 2016 Kopp Family Foundation Scholarship	Kopp Family Foundation	White Bear Lake Area High School South Campus
\$5,000 for 2016 Bruggeman Scholarship	Diversified Dynamics Corp.	White Bear Lake Area High School South Campus
\$400 for 2016 Girls Swimming and Diving Scholarship	White Bear Lake Girls Swimming and Diving Booster Club	White Bear Lake Area High School South Campus
\$1,500 for 2016 HEI Scholarship	Hallberg Engineering	White Bear Lake Area High School South Campus
\$500 for 2016 Scholarship	White Bear Lake Women of Today	White Bear Lake Area High School South Campus
\$500 for 2016 Wrestling Scholarship	American Mortgage & Equity Consultants, Inc.	White Bear Lake Area High School South Campus
\$3,000 for 2016 Basketball Scholarships	WBL Basketball Association	White Bear Lake Area High School South Campus

\$1,000 for 2016 Scholarship	White Bear Lake Teachers' Association	White Bear Lake Area High School South Campus
\$3,000 for 2016 Scholarship	Bremer Bank Patrick Marzitelli	White Bear Lake Area High School South Campus
\$1,000 for 2016 Scholarship	City of Gem Lake	White Bear Lake Area High School South Campus
\$21,000 for the following 2016 scholarships: Rossini, Engen, Barta, Foss, Haugh, Campbell, Meyer, Kobilka, Schauer, Meslow, Heurung, and Kephart.	White Bear Lake Area Educational Foundation	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Dawn Hank	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Courtney Barrette	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Julie Kirschling	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Amy and Andrew Keding	White Bear Lake Area High School South Campus
\$100 for 2016 Mary Dahle Scholarship	Kathy Zwonitzer	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Hillary Ethridge	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Angela Larson	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Anonymous	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Janel Toussaint	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Anonymous	White Bear Lake Area High School South Campus
\$250 for 2016 Mary Dahle Scholarship	Peter and Susan Banovetz	White Bear Lake Area High School South Campus

\$150 for 2016 Mary Dahle Scholarship	Paul and Mary Kowitz	White Bear Lake Area High School South Campus
\$40 for 2016 Mary Dahle Scholarship	Anonymous	White Bear Lake Area High School South Campus
\$100 for 2016 Mary Dahle Scholarship	Melanie Sanftner	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Kerry Fiern	White Bear Lake Area High School South Campus
\$200 for 2016 Mary Dahle Scholarship	Analisa Dhale	White Bear Lake Area High School South Campus
\$200 for 2016 Mary Dahle Scholarship	Richard and Kathryn Cochrane	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	G T Lopponow	White Bear Lake Area High School South Campus
\$350 for 2016 Mary Dahle Scholarship	Cathy Storey	White Bear Lake Area High School South Campus
\$25 for 2016 Mary Dahle Scholarship	Jon Keiming	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Connie Dickson	White Bear Lake Area High School South Campus
\$100 for 2016 Mary Dahle Scholarship	Laurie Perez	White Bear Lake Area High School South Campus
\$100 for 2016 Mary Dahle Scholarship	Anne Brown	White Bear Lake Area High School South Campus
\$50 for 2016 Mary Dahle Scholarship	Jenny Nadeau	White Bear Lake Area High School South Campus
\$30 for 2016 Mary Dahle Scholarship	Kristin Novak	White Bear Lake Area High School South Campus
\$15 for 2016 Mary Dahle Scholarship	Benjamin Geisler-Yaw	White Bear Lake Area High School South Campus
\$100 for 2016 Mary Dahle Scholarship	Carol Geisler-Yaw	White Bear Lake Area High School South Campus
\$35 for 2016 Mary Dahle Scholarship	Kelsey Maslowski	White Bear Lake Area High School South Campus

\$9,500 for Technology (hardware and software)	Vadnais Heights Lions Club	Vadnais Heights Elementary School
\$65.38 for building donation	Thomson Reuters	White Bear Lake Area High School – South Campus
\$400 for Boys Soccer	Bob Erickson Trucking, Inc.	White Bear Lake Area High School Boys Soccer Program
2 Power Cords Old Handheld Tape Recorder Glass Cylinder with Rubber Tube Old Video Recorder Old Handheld 8 Track Player Old Keyboard Small Video Camera For Extended Day Play Area Drama Bin	Carol Bergeson	Community Services and Recreation Extended Day
\$150 for Week Without Walls	Garnet Lodge #166	White Bear Lake Area Public Schools
\$150 for Week Without Walls	Minnesota Masonic Charities	White Bear Lake Area Public Schools
\$319.26	United Way from Ms. Francine Ryan Ms. Lisa Roberts Stephen Olson Ms. Julie Score Mr. Wade Tollison Jr. Mr. James Wood Mr. Brian Distad	White Bear Lake Area Public Schools
\$207.70	Darren MacDonald	White Bear Lake Area High School – North Campus
\$5,000	Andrew Rupprecht	White Bear Lake Area High School – North Campus
\$4,750	Anonymous Donor	White Bear Lake Area High School – North Campus
\$126.94	Kurt Henriksen	White Bear Lake Area High School – North Campus
\$362.50	Trust Robert Hirsch	White Bear Lake Area Public Schools
\$200 for Band Program	Total Lighting Designs, Inc.	White Bear Lake Area High School North Campus and South Campus

**RECOMMENDATION:** Accept donations.

AGENDA ITEM: Field Trip Requests

MEETING DATE: August 8, 2016

SUGGESTED DISPOSITION: Consent Agenda

CONTACT PERSON(S): Sara Paul, Assistant Superintendent for Teaching and Learning

**Background:**

School Board Policy #610 – Field Trips requires School Board approval of any overnight field trip. The following field trips are being presented by the administration to the School Board for approval.

Date of Trip and Destination	Requesting Staff Member	Grade/Team	Number of School Days Missed	Number of Students Attending	Total Cost per Student and Source of Revenue	Means of Transportation	Purpose of Field Trip
August 28-29, 2016 Duluth East High School	Jackson Farley	Girls Tennis Varsity/IV	0	14	Total Cost to Student: \$0.00 Source of Revenue: Student Activity Account	Parent Transportation	Tennis tournament in Duluth. Opportunity to compete against top level teams.
September 21-23, 2016 Deep Portage	Tim Schochenmaier	5 <sup>th</sup> grade class	3	97	Total Cost to Student: \$185.00 Source of Revenue: Students had the opportunity to sell candy bars to offset the cost of the trip.	Charter Bus	Environmental studies that ties into the 5 <sup>th</sup> grade science curriculum.
September 9-10, 2016 Wisconsin Dells Tri-State Tournament	Karl Jende	Boys Soccer: White Bear Lake High School – South Campus	1	22	Total Cost to Student: \$120.45 Source of Revenue: Student Activities Funds	Coach Bus	Provide student athletes with the opportunity to compete against high end competition from three states.

November 1-4, 2016 Audubon Center of the Northwoods, Sandstone	Laura Walters	Ecology/ Biology	4	20	Total Cost per Student: \$150.00  Source of Revenue: WBLAEF E3 Grant is covering the trip	Coach Bus	The Audubon Center enhances student learning by allowing students to participants in hands-on activities in the natural world.
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**Recommendation:** The administration recommends the School Board approve these field trips.

**RESOLUTION FOR HUMAN RESOURCES ITEMS**

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-5(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-5(f).

**INDEPENDENT SCHOOL DISTRICT NO.624**  
**Department of Human Resources**

**RESIGNATIONS/TERMINATION – CLASSIFIED STAFF**

**CARRIE KASHANI** – Pupil Support Assistant, Lakeaires Elementary

Employed by District 624 since 09/07/2015

Effective Date: 06/09/2016

**KA BAO JENNRICH** – Administrative Assistant, Oneka Elementary

Employed by District 624 since 09/01/2015

Effective Date: 07/06/2016

**RENEE MUSSETTER** – Secondary Bookkeeper, White Bear Lake High School – South Campus

Employed by District 624 since 08/04/2008

Effective Date: 08/12/2016

**ROSALIA PREMENTINE** – EL Assistant, Sunrise Park Middle School

Employed by District 624 since 09/07/2015

Effective Date: 06/09/2016

**RESIGNATIONS/TERMINATION – NON - AFFILIATED**

**SARAH JAMIESON** – Site Lead, Lakeaires and Matoska Elementary

Employed by District 624 since 04/08/2015

Effective Date: 08/17/2016

**RESIGNATIONS/TERMINATION – PROFESSIONAL STAFF**

**NOEL SCHMIDT** – Principal, Central Middle School

Employed by District 624 since 08/04/1997

Effective Date: 07/31/2016

**RESIGNATIONS/TERMINATION – CERTIFIED STAFF**

**CHARLIE ALVAREZ** – Spanish Teacher, Lakeaires and Oneka Elementary

Employed by District 624 since 08/21/2013

Effective Date: 08/15/2016

**RYAN HEYER** – Kindergarten Teacher, Hugo Elementary

Employed by District 624 since 07/12/2016

Effective Date: 07/29/2016

**KAYTE KOEHLER** – .9 FACS Teacher, White Bear Lake High School – North Campus

Employed by District 624 since 08/24/2015

Effective Date: 08/03/2016

<b>RETIREMENT – CLASSIFIED STAFF</b>
--------------------------------------

**DENISE HURRY** – Pupil Support Assistant, Transition Education Center  
Employed by District 624 since 10/12/2000  
Effective Date: 06/09/2016

**ANN RICHTER** – Pupil Support Assistant, Otter Lake Elementary  
Employed by District 624 since 02/06/1995  
Effective Date: 08/19/2016

**MARGARET SANDBERG** – Building Support Technician, Birch Lake Elementary  
Employed by District 624 since 09/06/2016  
Effective Date: 06/10/201

**CAROLE TSCHIDA** – Building Assistant, Matoska International  
Employed by District 624 since 12/03/1985  
Effective Date: 07/01/2016

<b>RETIREMENT – CERTIFIED STAFF</b>
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**SUSAN MAHONEY** – Grade 1 Teacher, Matoska Elementary  
Employed by District 624 since 08/23/1999  
Effective Date: 08/10/2016

<b>PART – TIME LEAVE REQUEST – NON-AFFILIATED STAFF</b>
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**JILL JENDERNY** – Teaching and Learning Coordinator, District Center  
.2 FTE Leave (.80 Position)  
Effective Date: 2016-2017 School Year

<b>FULL – TIME LEAVE REQUEST – CERTIFIED STAFF</b>
--

**JEANNE ANDERSON** – Grade 1 Teacher, Lakeaires Elementary  
Employed by District 624 since 08/22/1985  
Effective Date: 2016/2017 School Year

<b>PART – TIME TEACHER PROGRAM – CERTIFIED STAFF</b>
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**LESA BRANDT** – Speech & Language Clinician, Normandy Park  
Employed by District since 08/25/1988  
Effective: 2016-2017 School Year

**MARY COLEMAN** – Occupational Therapist, Normandy Park  
Employed by District since 08/25/1985  
Effective: 2016-2017 School Year

**JANIS MCDANIELS** – Speech & Language Clinician, Normandy Park  
Employed by District since 02/24/1986  
Effective: 2016-2017 School Year

**WENDY FITZSIMMONS** – ECFE, Normandy Park  
Employed by District since 08/22/1985  
Effective: 2016-2017 School Year

**CHANGE IN CONTINUING CONTRACT – CLASSIFIED STAFF**

**RACHEL ZITZOW** – EL Teacher, Lakeaires  
From 1.0 FTE to .6 FTE  
Effective: 2016-2017 School Year

**CHANGE IN CONTRACT – CLASSIFIED STAFF**

**ANGELA CUNNINGHAM** – Clerical Unit  
From Assoc. Principal/Scheduler, 8 hours per day, 215 days, \$32,972, South Campus  
To AA-Principal, 8 hours per day, 249 days, \$39,979, North Campus  
Effective Date: 07/18/2016

**RACHAEL MARKUSON** – Clerical Unit  
From Media Clerk, 6 hours per day, 185 days, \$20,146, Otter Lake  
To AA-Principal, 8 hours per day, 254 days, \$40,782, Sunrise Park  
Effective Date: 07/11/2016

**CHANGE IN CONTRACT – PROFESSIONAL STAFF**

**SCHOCHENMAIER, TIMOTHY** – From Elementary Principal at Otter Lake Elementary  
To Secondary Principal at Central Middle School  
Effective Date: 08/09/2016

**NEW PERSONNEL – CLASSIFIED STAFF**

**SHAQUINTA COLEMAN-MOORE** – Pupil Support Assistant, Transition Education Center  
\$18.00 / hr., 6 hrs. / 180 days \$19,440.00  
Effective Date: 09/06/2016

**JACOB HUNT** – Health Assistant, Birch Lake Elementary  
\$17.99 / hr., 6 hrs. / 185 days \$19,969.00  
Effective Date: 08/30/2016

**SUSAN KRUEGER** – Pupil Support Assistant, Otter Lake Elementary  
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00  
Effective Date: 09/06/2016

**OUMY FALL** – Admin. Assist. – Building Assistant, Oneka Elementary  
\$16.95 / hr., 4.5 hrs. / 185 days \$14,110.88  
Effective Date: 08/30/2016

**EMILEE PAULSON** – Behavior Management Assistant, Matoska Elementary  
\$18.00 / hr., 6.5 hrs. / 180 days \$21,060.00  
Effective Date: 09/06/2016

**REBECCA SCHUSTER** – Custodian, White Bear Lake High School - North Campus  
\$17.46 /hr. + \$.25 SD, 8.0 hrs. / 243 days \$34,428.23  
Effective Date: 07/26/2016

**LISA SETTERLUND** – Admin. Assist. – Associate Principal/Scheduler, Sunrise Park Middle School  
\$17.99 / hr., 8 hrs. / 215 days \$30,942.80  
Effective Date: 08/15/2016

<b>NEW PERSONNEL – NON AFFILIATED STAFF</b>
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**JAMES BARNETT** – Achievement and Integration Coordinator, District Wide  
\$86,000, 10 month  
Effective Date: 08/15/2016

**DARRELL SCHULTE** – Level II Field Technician, District Wide  
\$52,200 (Pro-Rated on \$58,000)  
Effective Date: 08/08/2016

**JILL WESTLUND** – Nutrition Services Menu Specialist, District Center  
\$23.00/hr., 4 hrs. / 182 days \$16,744  
Effective Date: 07/01/2016

<b>NEW PERSONNEL – CERTIFIED STAFF</b>
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**BRETT ALBIN** – .4 FTE Art Teacher, Central and Sunrise Middle School  
BA, Step 2, \$16,907.20  
Effective Date: 2016 - 2017 School Year

**KATHLEEN HANSON** – .8 FTE Social Studies Teacher, Central Middle School  
MA +30, Step 11, \$55,333.60  
Effective Date: 2016 - 2017 School Year

**LINDSAY JURAN** – .7 FTE Intervention Teacher, Oneka Elementary  
BA +45, Step 6, \$35,590.80  
Effective Date: 2016 - 2017 School Year

**ANGELA LUNDBLAD** – Preschool Teacher, Normandy Park and Otter Lake Elementary  
\$30.00 / hr., 7 hrs. / 95 days \$19,950.00  
Effective Date: 2016 - 2017 School Year

**LINDSAY MURRAY** – 1.0 FTE Social Studies Teacher, Sunrise Middle School  
BA, Step 1, \$41,452.00  
Effective Date: 2016 - 2017 School Year

**MICHAEL MCGARTWAITE** – 1.0 FTE SE Work Coordinator/SE Teacher, South Campus  
BA +60, Step 10, \$57,797.00  
Effective Date: 2016 - 2017 School Year

**ANNA OLSON** – .9 FTE FACS Teacher, Sunrise Park Middle School

BA, Step 6, \$42,592.00

Effective Date: 2016 - 2017 School Year

**GILLIAN SAWTELL** – 1.0 FTE Intervention Teacher, Vadnais Heights Elementary

MA, Step 9, \$60,134.00

Effective Date: 2016 - 2017 School Year

**DIANE SLEEMAN** – 1.0 FTE Special Education Teacher, Vadnais Heights Elementary

MA +60, Step 13, \$82,240.00

Effective Date: 2016 - 2017 School Year

**CAROLINE WASKOW** – .7 FTE German Teacher, Central & Sunrise Park Middle School

MA +60, Step 13, \$57,568.00

Effective Date: 2016 - 2017 School Year

<b>NEW PERSONNEL – CABINET</b>
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**TIMOTHY MAURER** – Director of Community Education and Recreation, District Center.

Timothy is the Superintendent's recommended choice for the position of Director of Community Education and Recreation. The contract is for and effective date of August 22, 2016, with a salary of \$94,769 (Prorated on \$110,000).

# **B. PUBLIC FORUM**

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

# **C. INFORMATION ITEMS**

**AGENDA ITEM:** **Update on Partnership with Hangzhou Foreign Languages School**

**DATE:** **August 8, 2016**

**SUGGESTED DISPOSITION:** **Discussion Item**

**CONTACT PERSON(S):** **Dr. Michael Lovett, Superintendent**

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**BACKGROUND:**

In 2010, the White Bear Lake Area Schools formally joined a partnership sponsored by the Minnesota Department of Education in conjunction with Zhejiang Education Ministry in China. The partnership began with a formal signing of the partnership documents in 1987, and beginning in the 1988-89 school year Minnesota school districts began actively participating in the exchange.

The White Bear Lake Area Schools joined the partnership in 2010, following a request by the Hangzhou Foreign Languages School to work with the school district, made to the Superintendent when he visited Hangzhou Foreign Languages School in June of 2008.

The exchange is primarily a teacher exchange, with teachers from Hangzhou Foreign Languages School, a grade seven through twelve secondary program with a strong English teaching component. While in the White Bear Lake Area Schools the teachers provide support to our Chinese language program, and provide culture and language classes for student in K-12. Teachers stay with host families in accord with the guidelines provided by the Minnesota Department of Education.

The benefit for our student is significant, having opportunities to meet and learn from an outstanding representative of one of the key schools in China.

In turn, teachers from White Bear Lake Area Schools have the opportunity to travel to China for a semester or year-long opportunity to teach in the Hangzhou Foreign Languages School.

Since 2010, the following teachers from China have been part of our White Bear Lake Area Schools community living with host families and teaching side-by-side with our teachers:

- Spring 2010 - Cao Li
- Spring 2011 - Cunfu Lin (Luke)
- September 2011 – January 2012 - Sun Anjing (Anna)
- February - July 2012 – Yu Xia
- February - July 2013 Zhang Lei (Susan)

- September - June 2014 - Jing Fang (Jane)
- January - June 2015 Wang Zhenzhen (Hazel)
- September - June 2016 - Qin Yefen (Joyce)

In addition, the following teachers have taught in Hangzhou Foreign Languages School for a full semester:

- High School Social Studies Teacher Jessica Buchta;
- Middle School Health Teacher Lisa Brichacek; and
- High School Science Teacher David Cava

In addition, other teachers from White Bear Lake Area Schools have taught in the summer English Academy Program, a three week program at the Hangzhou Foreign Languages School for Chinese students.

In June of 2012, High School Principal Tim Wald and I traveled to Hangzhou Foreign Languages School as part of our partnership. After this visit, we initiated class to class connections, and some of our high school students visited the Hangzhou Foreign Languages School. This June, I spent five days in Hangzhou meeting with the administration and staff who have been to Minnesota as part of the partnership.

At the School Board meeting we will briefly present the status of the partnership, and potential next steps in this important partnership for the White Bear Lake Area Schools.

AGENDA ITEM: **Superintendent's Report**  
MEETING DATE: **August 8, 2016**  
SUGGESTED DISPOSITION: **Information Item**  
CONTACT PERSON(S): **Dr. Michael J. Lovett, Superintendent**

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BACKGROUND:

Dr. Lovett will provide information on current issues and events pertaining to the White Bear Lake Area Public School District.

# **D. DISCUSSION ITEMS**

**AGENDA ITEM:** Update on Elementary Gifted Programming

**MEETING DATE:** August 8, 2016

**SUGGESTED DISPOSITION:** Discussion Item

**CONTACT PERSON(S):** Sara Paul, Assistant Superintendent for Teaching and Learning  
Jo Tate, Gifted Coordinator

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**Background:**

The purpose of this review is to update you on progress regarding the Elementary Gifted and Talented Program Recommendations approved by the School Board on January 2013. The main areas of that report are summarized below.

- ***Programming Structure and Development:*** The cluster grouping model will be implemented and a self-contained classroom-based model will be designed to meet the needs of students with exceptional academic abilities.
- ***Identification and Assessment of Student Learning:*** The identification process will be adjusted to reflect the programming structure. It will reflect greater cultural sensitivity and include a parent assessment component.
- ***Professional Development and Leadership:*** All staff will receive training on the essential components of instructional practices that support gifted learners. Gifted cluster teachers will receive more intensive and ongoing professional development. A 1.0 FTE will be allotted to provide ongoing program support.
- ***Parent Involvement, Communication and Marketing:*** Communication and marketing materials will be updated to reflect program improvements. Additional opportunities to engage parents, families and community members will be provided.

Please find the following attachments:

- **Elementary Gifted Programming Pyramid** – A graphic that explains the Elementary Gifted and Talented Programming Levels of Services that are now offered in White Bear Lake Area Schools.
- **Gifted Programming Implementation** – A chart that summarizes the activity that has taken place in the last three school years, the time period following the Gifted and Talented Task Force recommendations approved in January 2012.

- **Percent of Students Who Met Yearly MAP Growth Goals** – A chart showing the percentage of gifted students who met their growth goals as established by NWEA MAP during the 2014-15 school year. MAP Testing provides students with a growth target to achieve between fall and spring testing. This growth target is calculated so that nationally, 50% of students meet their fall to spring growth targets.

In District 624, 75% of grade 4 gifted cluster students met their fall to spring growth targets in reading; 87% in math. In grade 5, 77% of gifted cluster students met their fall to spring growth targets in reading; 83% in math.

- **Results of Surveys** – Each year surveys are given to elementary principals, gifted cluster teachers, and parents of students in the gifted clusters. Data received focuses mainly in the areas of knowledge of giftedness, program support, and academic rigor.

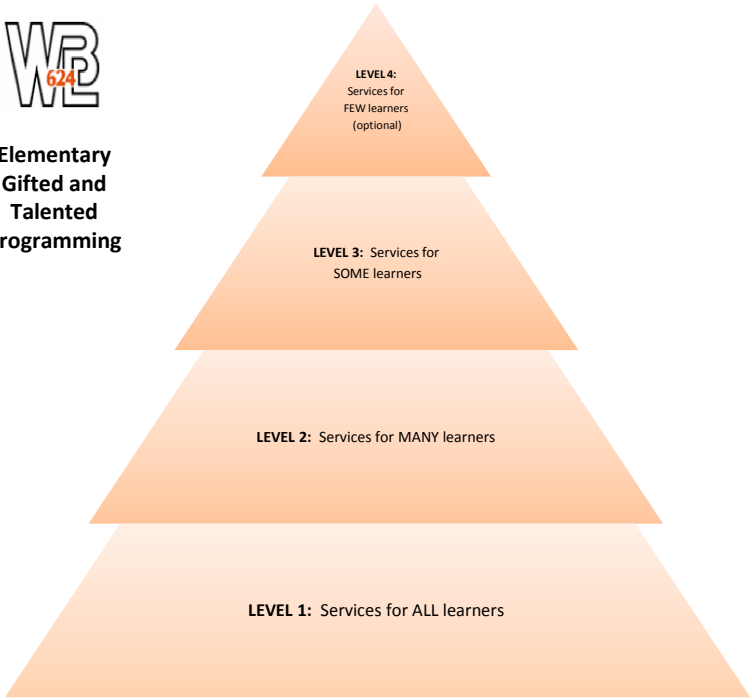
The results of the 2014-15 school year surveys are attached. In all areas, the results from principals, teachers, and parents show overwhelming support for the gifted cluster program. The 2015-16 results are still being tabulated for both the gifted cluster program and the Explorations Program.

# Program Update: Comprehensive Gifted and Talented Programming



White Bear Lake Area Schools  
School Board Meeting  
August 8, 2016

**WB  
624  
LE**  
**Elementary  
Gifted and  
Talented  
Programming**



## Level 1 Services

### *Services for ALL Learners*



## Level 2 Services

### *Primary Challenge REACH*



## Level 3 Services

### Cluster Grouping



"Being in the cluster helps her every day." (parent comment)

"I like that he is being placed with other students that excel at math like he does. Helps push him to increase his level of learning." (parent comment)

## Level 4 Services

### Explorations

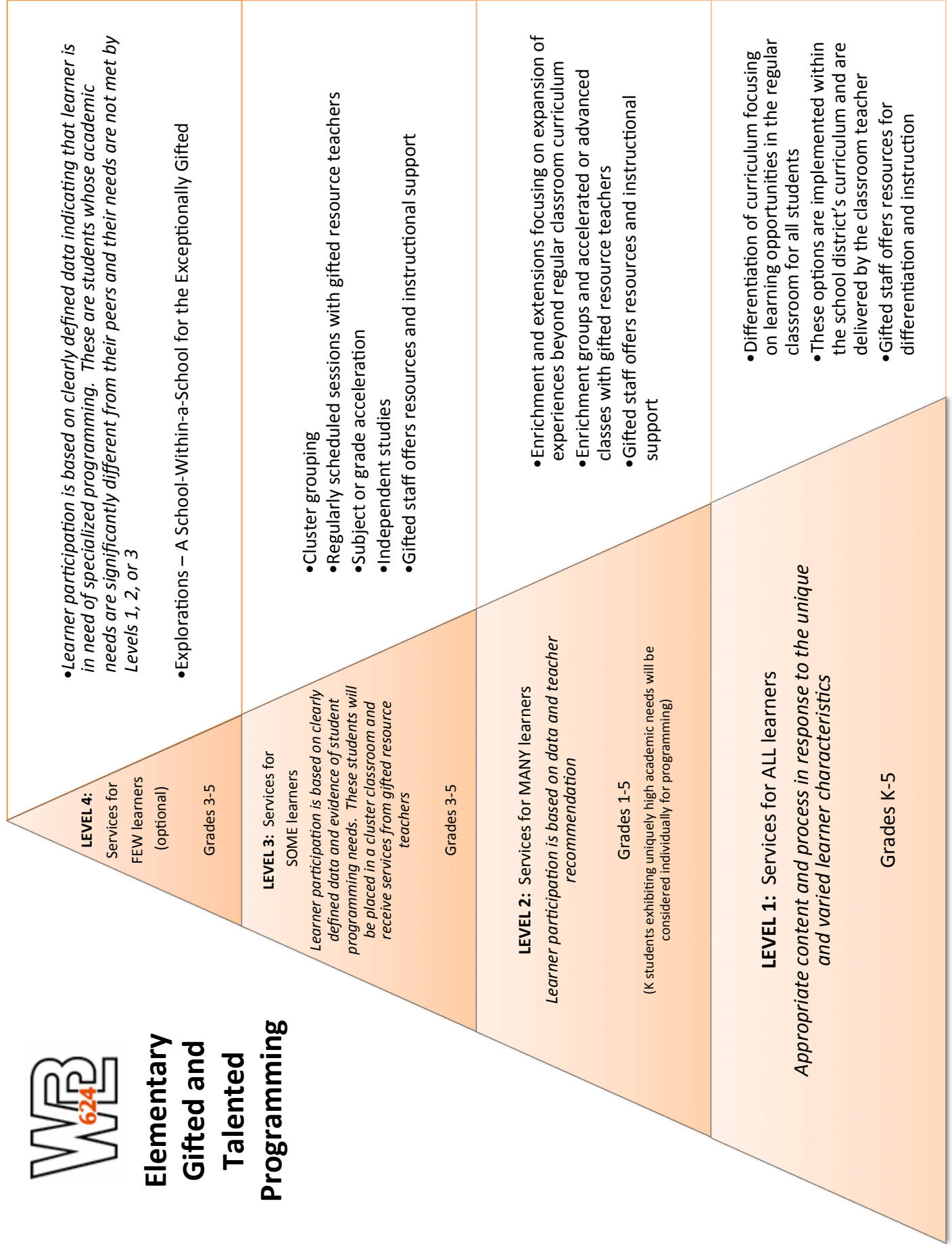


"He has had a great year. He has shown more interest in the academic aspects of school since he joined Explorations." (parent comment)

"Explorations is truly meeting her at her level." (parent comment)



## Elementary Gifted and Talented Programming



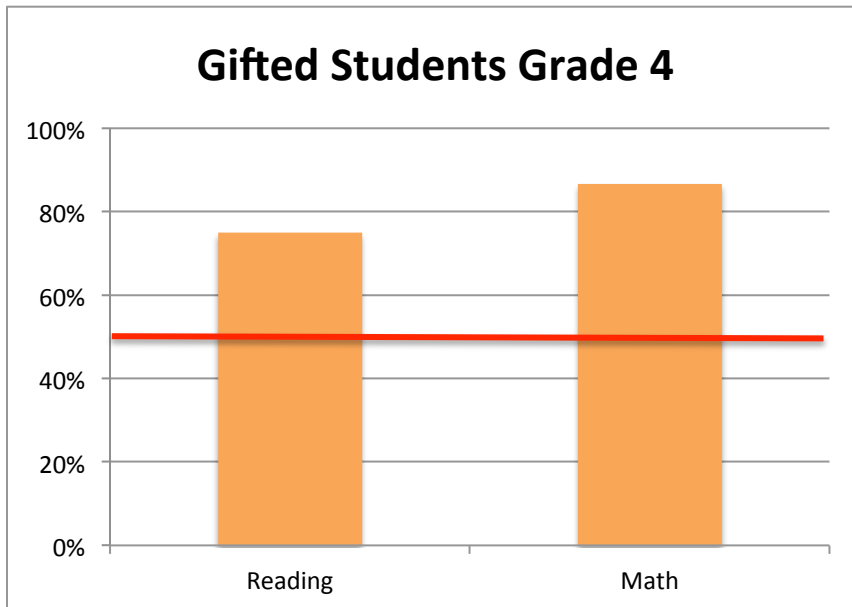
# Gifted Programming Implementation

	2012-13	2013-14	2014-15	2015-16
<b>SERVICES</b>	<ul style="list-style-type: none"> <li>Primary Challenge - grades K-2</li> <li>REACH - grades 3-5</li> </ul>	<ul style="list-style-type: none"> <li>Primary Challenge - gr. K-2</li> <li>REACH - grades 3-5</li> <li>Gifted Clusters - grades 3-5</li> <li>Gifted Clusters - grade 3</li> </ul>	<ul style="list-style-type: none"> <li>Primary Challenge - gr. K-2</li> <li>REACH - grades 3-5</li> <li>Gifted Clusters - grades 3 &amp; 4</li> </ul>	<ul style="list-style-type: none"> <li>Primary Challenge - grades K-2</li> <li>REACH - grades 3-5</li> <li>Gifted Clusters - grade 3, 4, &amp; 5</li> <li>Explorations School-Within-a-School for the Exceptionally Gifted</li> </ul>
<b>IDENTIFICATION</b>		<ul style="list-style-type: none"> <li>2<sup>nd</sup> grade for 3<sup>rd</sup> grade gifted clusters</li> </ul>	<ul style="list-style-type: none"> <li>2<sup>nd</sup> grade</li> <li>4<sup>th</sup> grade (those recommended by teacher or parent)</li> </ul>	<ul style="list-style-type: none"> <li>2<sup>nd</sup> grade</li> <li>4<sup>th</sup> grade (those recommended by teacher or parent)</li> </ul>
<b>GIFTED CLUSTER CLASSROOMS</b>		<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade</li> <li>4<sup>th</sup> grade</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade</li> <li>4<sup>th</sup> grade</li> <li>5<sup>th</sup> grade</li> </ul>
<b>STUDENTS SERVED IN GIFTED CLUSTERS</b>		<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade - 68</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade - 65</li> <li>4<sup>th</sup> grade - 67</li> </ul>	<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade - 44</li> <li>4<sup>th</sup> grade - 55</li> <li>5<sup>th</sup> grade - 76</li> </ul>
<b>PROFESSIONAL DEVELOPMENT:</b>		<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade gifted cluster teachers</li> <li>16 teachers participated</li> </ul>	<ul style="list-style-type: none"> <li>4<sup>th</sup> grade gifted cluster teachers</li> <li>17 teachers participated</li> <li>Ongoing training for 3<sup>rd</sup> grade gifted cluster teachers</li> </ul>	<ul style="list-style-type: none"> <li>5<sup>th</sup> grade gifted cluster teachers</li> <li>Explorations teachers</li> <li>16 teachers are participating</li> <li>Ongoing training for 3<sup>rd</sup> &amp; 4<sup>th</sup> grade gifted cluster teachers</li> </ul>
<b>PROFESSIONAL DEVELOPMENT:</b>				<ul style="list-style-type: none"> <li>3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> grade gifted cluster teachers</li> <li>31 teachers trained</li> </ul>
<b>THINKING MAPS</b>				
<b>EXPLORATIONS</b>			<ul style="list-style-type: none"> <li>Planning Year</li> </ul>	<ul style="list-style-type: none"> <li>Grades 3, 4, 5</li> <li>Choice for those who meet criteria</li> </ul>
<b>STUDENTS SERVED IN EXPLORATIONS</b>				<ul style="list-style-type: none"> <li>3<sup>rd</sup> grade - 12</li> <li>4<sup>th</sup> grade - 8</li> <li>5<sup>th</sup> grade - 21</li> </ul>
<b>MIDDLE SCHOOL</b>			<ul style="list-style-type: none"> <li>Worked on alignment of math curriculum - elementary to middle school</li> </ul>	<ul style="list-style-type: none"> <li>Professional Development for Enriched Language Arts, Math, Science, Counselors</li> </ul>
<b>PARENTS</b>		<ul style="list-style-type: none"> <li>Gifted Cluster Parent Meeting</li> <li>3 Gifted Parent Education Evenings</li> </ul>	<ul style="list-style-type: none"> <li>Gifted Cluster Parent Meeting</li> <li>3 Gifted Parent Education Evenings</li> </ul>	<ul style="list-style-type: none"> <li>2 Gifted Cluster Parent Meetings</li> <li>5<sup>th</sup> Grade Gifted Parent Meeting (transition to middle school)</li> </ul>

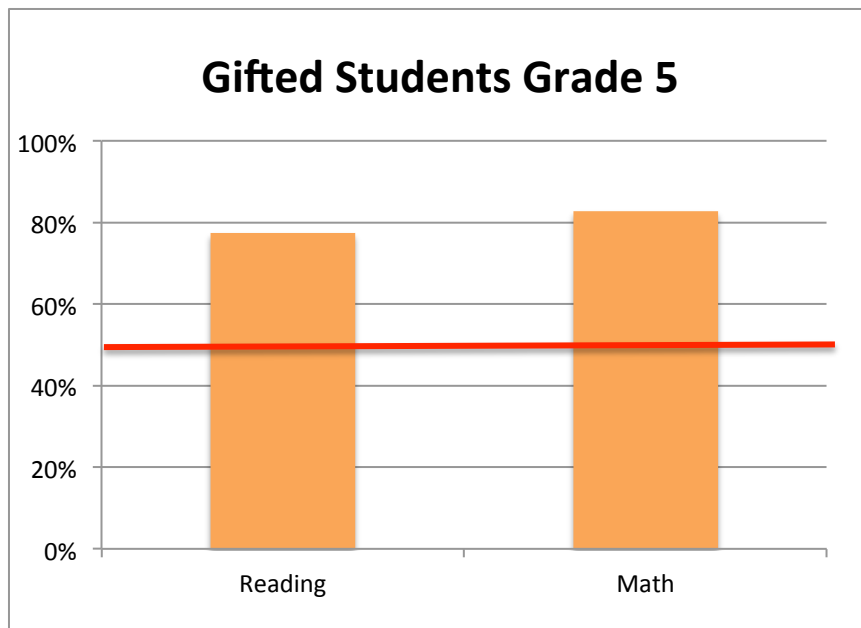
## PERCENT OF STUDENTS WHO MET YEARLY MAP GROWTH GOALS

MAP Testing provides students with a growth target to achieve between fall and spring testing.  
Nationally, 50% of students meet their fall to spring growth targets.

The charts below show the percent of gifted students who met their growth target last school year.  
Gifted students in grades 4 and 5 have had the opportunity to be in a gifted cluster classroom.

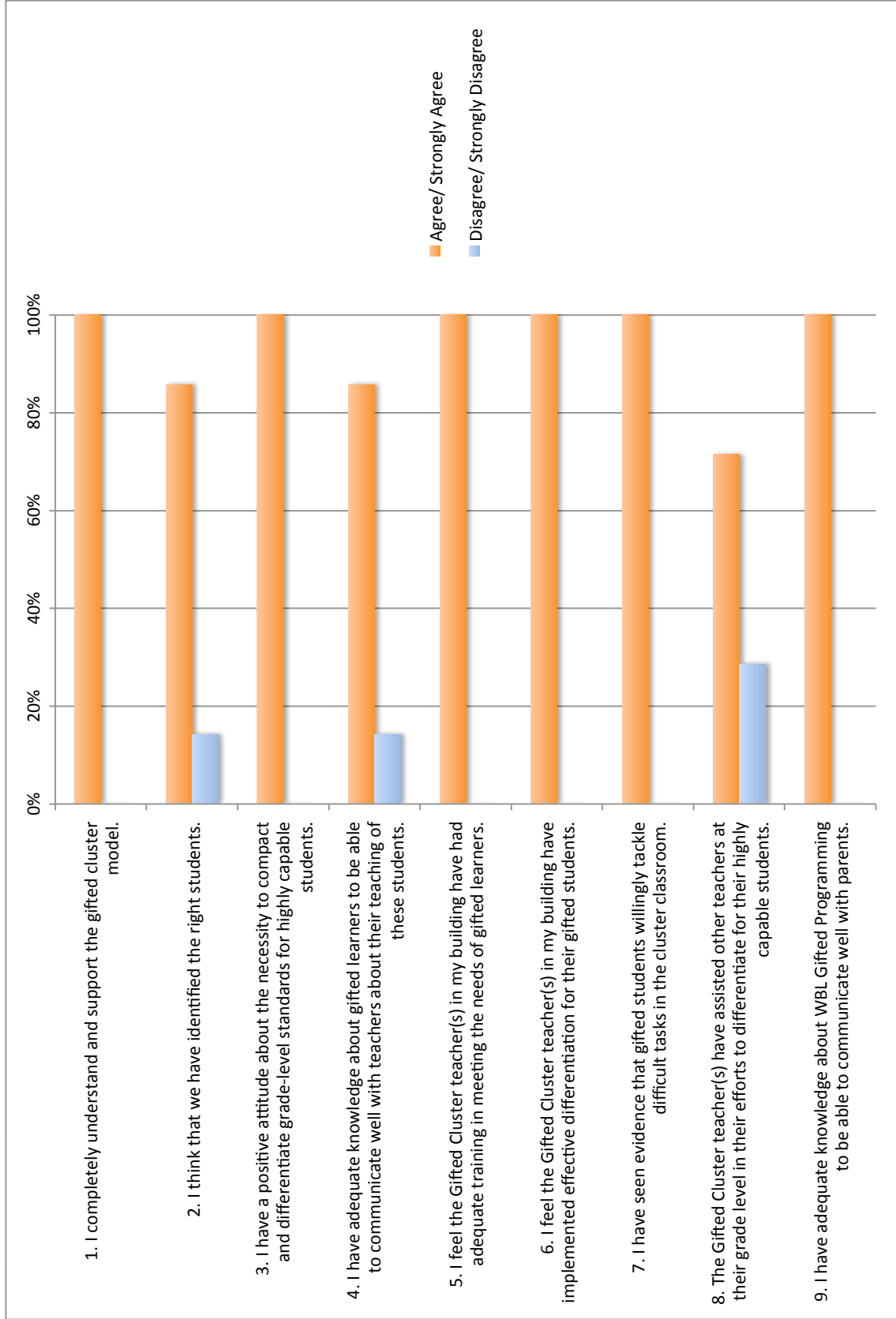


Grade 4 (2014-15 Growth Data - 3rd grade data)

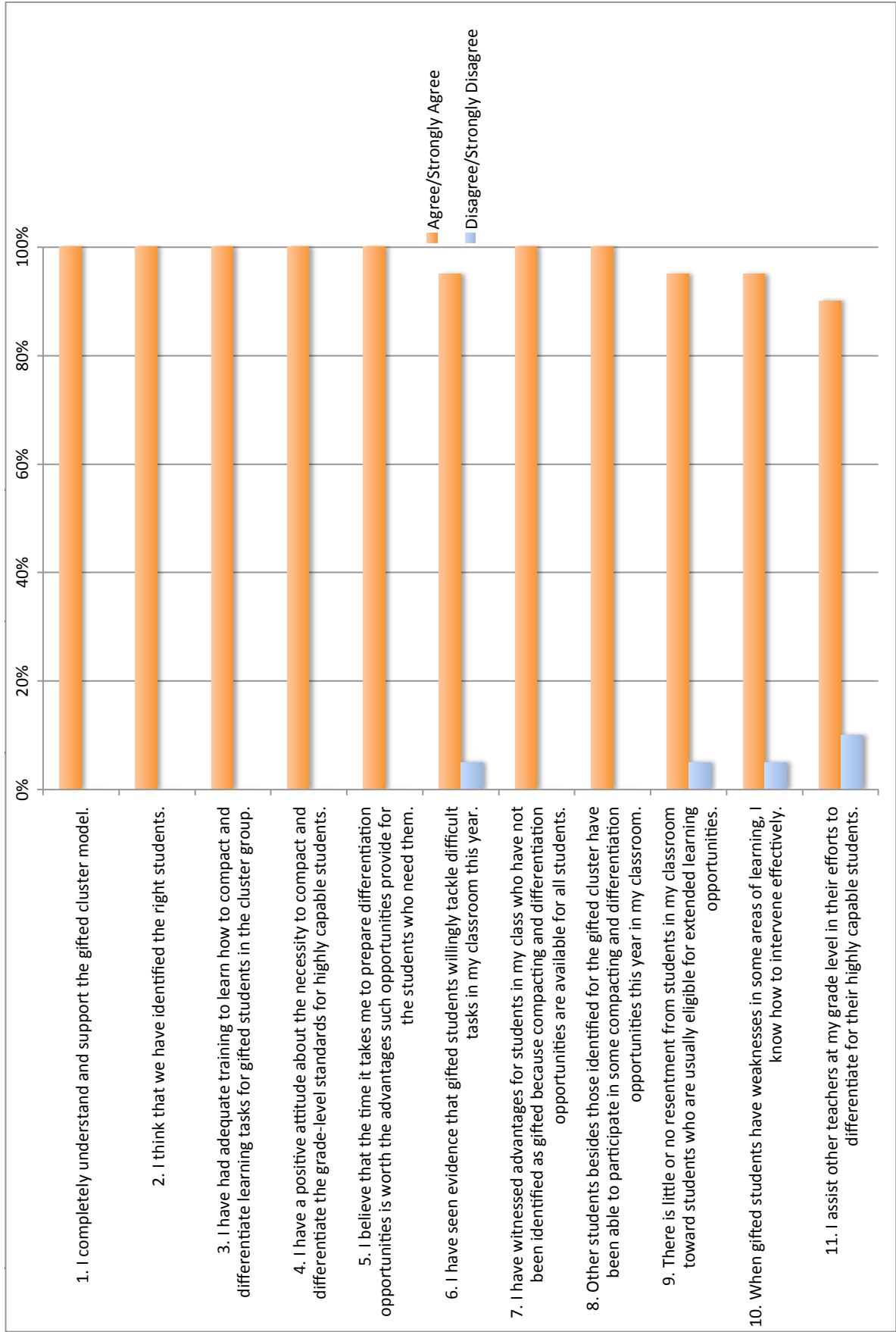


Grade 5 (2014-15 Growth Data - 4th grade data)

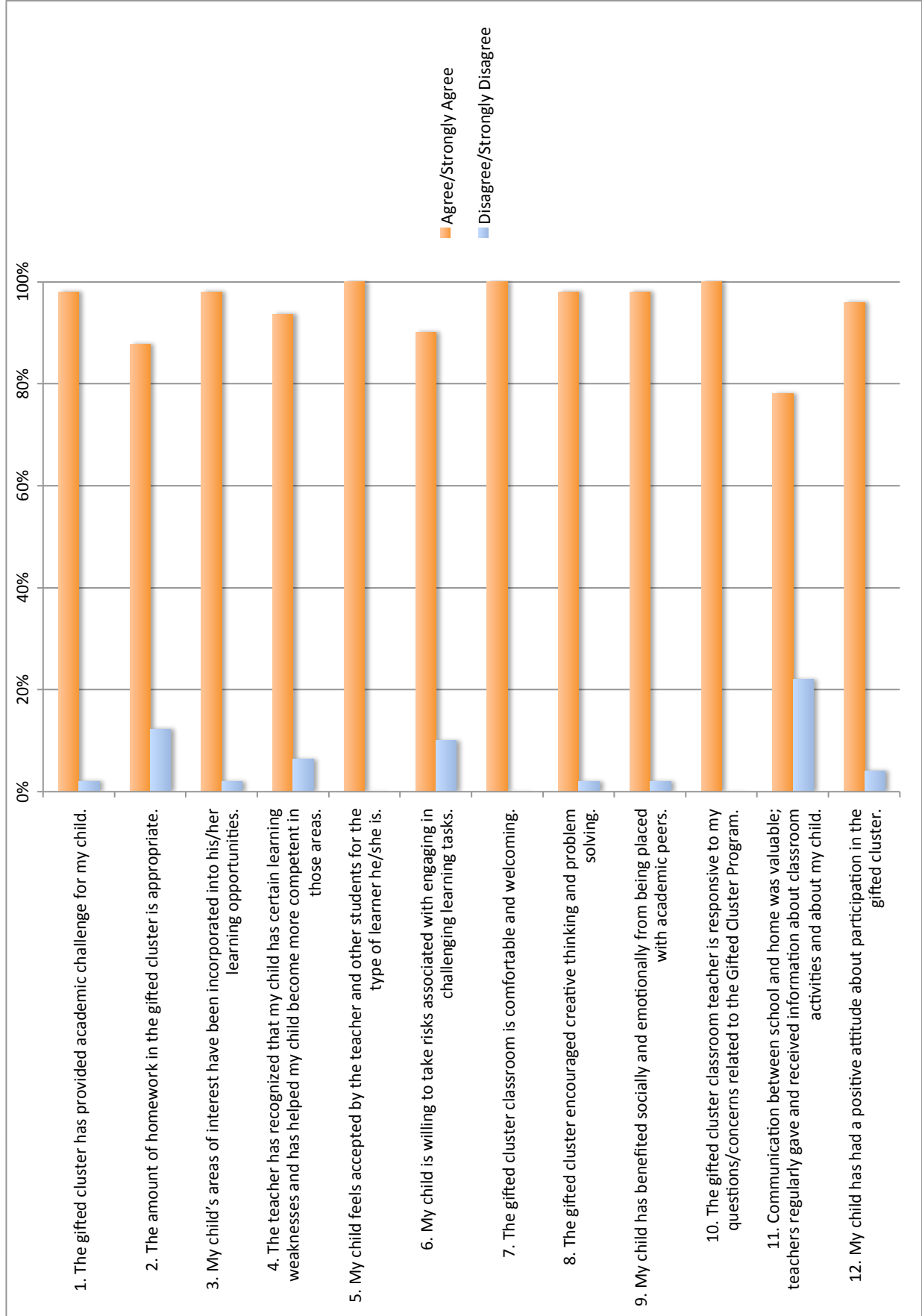
# **SURVEY OF ELEMENTARY PRINCIPALS** Survey Conducted in May 2015



# **SURVEY OF GIFTED CLUSTER TEACHERS** Survey Conducted in May 2015



# **SURVEY OF PARENTS OF STUDENTS IN GIFTED CLUSTERS** Survey Conducted in May 2015



**AGENDA ITEM:** **MacPhail Center for Music Partnership**

**DATE:** **August 8, 2016**

**SUGGESTED DISPOSITION:** **Discussion Item**

**CONTACT PERSON(S):** **Dr. Wayne Kazmierczak, Director of Finance and Operations**  
**Dr. Michael Lovett, Superintendent**

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**BACKGROUND:**

In 2006 the School Board first approved a contract which began the partnership between the MacPhail Center for Music and the District. The program is located at Birch Lake Elementary School.

This partnership provides students of Birch Lake with a significant music experience during their years of attendance at the school. It also provides the opportunity for students and families of our District, as well as surrounding districts, to take lessons and participate in other programs that are offered by MacPhail.

Beginning with the 2008-09 school year, the partnership expanded to provide group piano lessons during the school day to students in grades 2-5. By 2009-10 nearly 40% of Birch Lake Elementary students participated in the piano lessons. A specialized music program is also provided weekly to students in grades K and 1.

In 2010-11 we added violin lessons as an option for students in grades 3; in 2011-12 we added grade 4; and in 2012-13 we added grade 5. In 2015-16 when we added a strings program at grade 5, for 2015-16 Birch students had an opportunity to choose piano (grades 2-5) or violin (grades 2-4).

We also want to acknowledge the other benefits that come to our community and students as a result of this partnership. MacPhail has been generous in providing resources and expertise to our secondary music program at no cost, as well as offering student lesson scholarships.

We will take action on the contract in agenda Item E-1.

AGENDA ITEM: **Partnership with White Bear Center for the Arts**

MEETING DATE: **August 8, 2016**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**  
**Sara Paul, Assistant Superintendent**  
**Ann Malwitz, Professional Learning & Development**  
**Coordinator**

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**BACKGROUND:**

For the past eight years, the White Bear Lake Area Schools and the White Bear Center for the Arts have engaged in an innovative partnership which provides professionally taught art lessons to all elementary students K-12.

For the first three years, all students received three water color lessons through this partnership. Beginning in 2011-12 we added two drawing lessons. In 2013-14 we added one professionally taught lesson which would draw from the traditions of fabric-based art. These draw on rich cultural traditions within our community, including Hmong culture. We embed this additional professionally taught art class into each grade K-5 to meet either a social studies or language arts state curriculum standard.

In addition to this successful elementary program which has been honored with the University of Minnesota Humphrey Institute Innovation Award, the Center for the Arts has increased our partnership with middle and high school art teachers.

This evening we will provide an overview of this program, with action on this year's contract in Agenda Item E-2.

# **E. OPERATIONAL ITEMS**

**AGENDA ITEM:** **Action on MacPhail Center for Music Partnership**

**DATE:** **August 8, 2016**

**SUGGESTED DISPOSITION:** **Operational Item**

**CONTACT PERSON(S):** **Dr. Wayne Kazmierczak, Director of Finance and Operations**  
**Dr. Michael Lovett, Superintendent**

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**BACKGROUND:**

The MacPhail Center for Music partnership was discussed earlier as agenda item D-2.

The administration is recommending action on the partnership with MacPhail Center for Music for 2016-17 school year; the net cost to the district is \$23,793, and is already included in the 2016-17 budget approved by the School Board in June.

**RECOMMENDATION:**

Administration recommends approval of the partnership with MacPhail Center for Music for 2016-17 consistent with the attached contract.

**MACPHAIL CENTER FOR MUSIC- INDEPENDENT SCHOOL DISTRICT #624**  
**LETTER OF AGREEMENT**

**1. Parties.**

This agreement, entered into this 28 July 2016, is between MACPHAIL CENTER FOR MUSIC (hereinafter MACPHAIL) and INDEPENDENT SCHOOL DISTRICT #624 (hereinafter WBL SCHOOLS).

**2. Term.**

The term of this agreement begins September 1, 2016 and runs through August 31, 2017, unless extended by mutual agreement of the parties or terminated pursuant to paragraph 8.

**3. Program Elements.** There are two essential programming elements to this agreement:

- a. MACPHAIL music program (hereinafter SCHOOL PROGRAM) for the WBL Schools school curriculum.
- b. Utilization of Birch Lake Elementary School facilities by MACPHAIL for the delivery of MACPHAIL registration-based offerings (hereinafter REGISTRATION-BASED PROGRAM)

**4. SCHOOL PROGRAM**

MACPHAIL will provide the following music program components for the students at Birch Lake Elementary School, to take place at Birch Lake Elementary School, unless otherwise specified:

**a. DCD Music Program**

Sessions will take place on Thursdays; a total of .5 hours per week for 34 weeks (17 hours); Note a second session may be added with the additional cost of \$1,886.00.

- i. DCD Group. Thursdays, 1- 30 minute sessions, to meet at Birch Lake, *time TBD* (17 hours)

**b. Early Childhood Music**

Instruction for two sections of Kindergarten & three sections of First Grade. Classes will meet on Fridays; a total of 3.25 hours per week for 27 weeks (87.75 hours).

- i. Kindergarten. Two - 30 minute classes, 27 weeks (27 hours)
- ii. First Grade. Three - 45 minute classes, 27 weeks (60.75 hours)

**c. Group Piano or Violin**

Optional instrumental group instruction for grades 2 – 5. Classes will meet Tuesday-Thursday between 1:00 – 3:15 pm; a total of approx. 10 hours per week for 28 weeks (280 hours).

- i. Group Piano, Grades 2-5. Three - 40 minute classes per day, 3 days a week, 28 weeks (168 hours)
- ii. Group Violin, Grades 2-4. Three - 40 minute classes per day, 2 days a week, 28 weeks (112 hours)

The following provisions are in consideration of the SCHOOL PROGRAM for the 2016-2017 academic year. Programming elements will be planned and determined in spring 2017 for the 2017-2018 academic year.

(1) **SCHEDULE** – The SCHOOL PROGRAM will be delivered by MACPHAIL during operating hours of Birch Lake Elementary school day and will be scheduled in cooperation with Birch Lake Elementary staff and MACPHAIL staff.

(2) **CURRICULUM** - The curriculum for this program will be designed by MACPHAIL teaching artists to be integrated with the curriculum of WBL SCHOOLS.

(3) **SUPPLIES AND MATERIALS** – MACPHAIL will purchase and retain as property curriculum materials in the nature of planning textbooks, CDs and related items used in developing and delivery the SCHOOL PROGRAM curriculum. WBL SCHOOLS will supply day-to-day staples such as paper, makers, staplers and similar office supplies.

(4) **INSTRUMENTS** – WBL SCHOOLS will provide limited access to musical instruments already on site. Such instruments include pianos, violins and classroom music instruments stored in the Birch Lake Elementary music room.

(5) **SPACE** – WBL SCHOOLS will provide appropriate space for the delivery of the SCHOOL PROGRAM.

(6) **MUSICIAN-ARTIST FACULTY** – MACPHAIL will provide all supervision and oversight of the musician-artist faculty assigned to deliver the SCHOOL PROGRAM. MACPHAIL will retain musician-artist faculty as employees of MACPHAIL complete with all associated benefits.

(7) **ABSENCES** – MACPHAIL will provide substitute teaching in the case of absence on the part of the assigned faculty member. If no MACPHAIL substitute is available, WBL SCHOOLS will find substitute for the given day. In such instance, MACPHAIL will reimburse WBL SCHOOLS for the cost of the substitute.

(8) **FEE** – The fee for the SCHOOL PROGRAM is **\$42,293.00 (DCD Music Program: \$1,886.00; Early Childhood Music: \$10,492.00; Piano and Violin: \$29,915.00)**. See section 7 for payment calculation and schedule.

## **5. REGISTRATION-BASED PROGRAM.**

WBL SCHOOLS will provide MACPHAIL with space in Birch Lake Elementary School to offer MACPHAIL program offerings for which the general public may enroll.

The following provisions are in consideration of the REGISTRATION-BASED PROGRAM:

- (1) **SPACE** – WBL SCHOOLS will allow MACPHAIL access to appropriate classroom space for the delivery MACPHAIL's REGISTRATION-BASED PROGRAM. The quantity and type of spaces mutually agreed upon between WBL SCHOOLS' administration and MACPHAIL administration. Space in common area will be provided to accommodate MACPHAIL registration activities and student waiting.
- (2) **SCHEDULE** – REGISTRATION-BASED PROGRAM programs will be scheduled only during times when WBL SCHOOLS is not using those spaces for school purposes. A mutually agreed upon schedule will be drawn up and approved by both parties. MACPHAIL will have access to rooms 128 and 130 in Birch Lake Elementary School at all times.
- (3) **EQUIPMENT** – WBL SCHOOLS will provide access to MACPHAIL for use of the pianos on-site at Birch Lake Elementary School. MACPHAIL will provide all other musical equipment and related furniture required for delivering REGISTRATION-BASED PROGRAM. Damage related to abuse of these instruments will be the responsibility of MACPHAIL if damage occurs when instruments are being used in the REGISTRATION-BASED PROGRAM programming. MACPHAIL will provide computer and office equipment for MACPHAIL staff person at WBL SCHOOLS.
- (4) **SIGNAGE** – WBL SCHOOLS will allow MACPHAIL to post MACPHAIL signage on the exterior of the building. This will be done so at MACPHAIL's expense. All signage must meet all code restrictions and be approved by WBL SCHOOLS.
- (5) **PROMOTIONAL MATERIALS** – Both parties agree to permit the other in promotional materials including use of logos, links to web-sites and contact information. Both parties have the right to approve all promotional materials prior to the printing.
- (6) **BUILDING ACCESS** – MACPHAIL is a tenant under this agreement and will not have independent access to the WBL SCHOOLS building. WBL SCHOOLS will provide services to open and close the facilities as needed according to the approved schedule. The main entrance to Birch Lake Elementary will be open for MACPHAIL faculty and student access to the building during MACPHAIL's hours of operation.
- (7) **MACPHAIL STAFF** – MACPHAIL will provide the teaching artists to deliver the registration-based program. In addition, MacPhail will provide administrative staff during after school and weekend hours. The responsibilities of this staff person will be to handle student registration, monitor all activities of the REGISTRATION-BASED PROGRAM and help move equipment as needed.
- (8) **STORAGE** – WBL SCHOOLS will work with MACPHAIL to determine appropriate and secure areas for storage of musical instruments and office equipment during hours when REGISTRATION-BASED PROGRAM are not in operation.
- (9) **FEE** – MACPHAIL will pay an annual building **usage fee (including pro-rated facility improvements)** for utilization of WBL SCHOOL facilities of \$18,500.

**6. General Provisions.**

This agreement is entered into with the intent to be mutually beneficial to both parties. The agreement will be revisited and modified as necessary to ensure the partnership is operating to meet both parties' needs.

**7. Payment.**

Based on the fee sections listed above in Section 5.I. and 4.H. WBL SCHOOLS will pay MACPHAIL **\$23,793.00** (SCHOOL PROGRAM - \$42,293.00 less building usage fee for REGISTRATION-BASED PROGRAM - \$18,500). Payments will be made to MACPHAIL in 2 equal installments of **\$11,896.50** on December 1, 2016 and March 1, 2017.

**8. Impossibility of Performance.**

Both the WBL SCHOOLS and MACPHAIL shall use its best efforts to perform all of the requirements of this contract. MACPHAIL will have no liability for failure to appear or perform in the event that such failure is caused by acts or regulations of public authorities, strike, epidemic or any other cause beyond MACPHAIL's control.

**9. Termination.**

This Agreement may be terminated prior to the end of the Term by the written mutual consent of the Parties; or, in the event of a breach of this agreement, upon ten days' written notice by the non-breaching party to the breaching party, if the breach is not cured within ten days after such notice. In the event MACPHAIL is unable to perform, or this Agreement is terminated prior to the end of any course, MACPHAIL will refund to the WBL SCHOOLS all unearned amounts, if any, previously paid to MACPHAIL as set forth in Paragraph 5 herein.

**10. Insurance.**

WBL SCHOOLS shall provide MACPHAIL with certificate of general liability and property damage insurance naming MACPHAIL as an additional insured and reflecting coverage to \$1,000,000 per occurrence for any claim arising out of or relating to the activities described in this letter of agreement, and a minimum of \$2,000,000 in the aggregate for multiple claims arising out of a single occurrence. WBL SCHOOLS shall maintain this coverage at its sole expense during the extent of this program. This coverage shall be primary over any other insurance maintained by MACPHAIL. MACPHAIL agrees to include WBL SCHOOLS as an additional insured under MacPhail's commercial general liability insurance.

By signing this agreement, the parties agree to the terms herein.

MACPHAIL CENTER FOR MUSIC

INDEPENDENT SCHOOL DISTRICT #624

By: \_\_\_\_\_

By: \_\_\_\_\_

Paul Babcock  
*President and Chief Operating Officer*  
**MacPhail Center for Music**  
501 South Second Street  
Minneapolis, MN 55401  
612.767.5314

Dr. Michael Lovett  
*Superintendent*  
**White Bear Lake Area Schools**  
4855 Bloom Avenue  
White Bear Lake, MN 55110  
651.407.7562

p.c. Kath Sharp, Sarah Krefting

AGENDA ITEM: **Partnership with White Bear Center for the Arts  
for 2016-17**

MEETING DATE: **August 8, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Dr. Michael Lovett, Superintendent**  
**Sara Paul, Assistant Superintendent**  
**Ann Malwitz, Professional Learning & Development**  
**Coordinator**

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**BACKGROUND:**

As discussed earlier under Agenda Item D-3, the administration is recommending continuing the partnership with the White Bear Center for the Arts for the 2016-17 school year. The total cost of providing the six professionally taught art lessons to our 4,000 students in grades K-5 is \$75,000, and is already included in the 2016-17 budget approved by the School Board in June.

**RECOMMENDATION:**

The administration recommends the School Board continue to authorize the partnership with the White Bear Center for the Arts for the 2016-17 school year, providing six professionally taught art lessons to each student in grades K-5 for a cost of \$75,000.

AGENDA ITEM: **Action on School Board Liaison Assignments  
for 2016-17 and 2017-18**

MEETING DATE: **August 8, 2016**

SUGGESTED DISPOSITION: **Operation Item**

CONTACT PERSON(S): **Janet Newberg, School Board Chair**

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**BACKGROUND:**

The White Bear Lake Area School Board determines their liaison assignments in July with approval at the August meeting. Every two years the School Board members rotate their liaison assignments.

With the retirement of three School Board members and the election of three new Board members in November of 2015, it was necessary to take action in January of 2016 on the new liaison assignments for the remainder of the 2015-16 school year.

At tonight's meeting the School Board will approve liaison assignments for 2016-17 and 2017-18 school years.

**RECOMMENDATION:** Approve the liaison assignments for 2016-17 and 2017-18 school years as recommended by the School Board chair.

**INDEPENDENT SCHOOL DISTRICT #624  
SCHOOL BOARD LIAISON ASSIGNMENTS  
2016-2018**

<b>School</b>	<b>Chapman</b>	<b>Fahey</b>	<b>Kimball</b>	<b>Mullin</b>	<b>Newberg</b>	<b>Newmaster</b>	<b>Wilson</b>
<b>Birch Lake</b>	<b>X</b>						
<b>Hugo/Oneka</b>							<b>X</b>
<b>Lakeaires</b>	<b>X</b>						
<b>Lincoln</b>					<b>X</b>		
<b>Matoska International</b>				<b>X</b>			
<b>Otter Lake</b>						<b>X</b>	
<b>Vadnais Heights</b>					<b>X</b>		
<b>Willow Lane</b>		<b>X</b>					
<b>Central</b>			<b>X</b>				
<b>Sunrise</b>						<b>X</b>	
<b>North Campus</b>		<b>X</b>					
<b>South Campus</b>				<b>X</b>			
<b>ECFE</b>						<b>X</b>	
<b>ALC &amp; Transition Education Center</b>				<b>X</b>			<b>X</b>

AGENDA ITEM: **School Board Committees for 2016-17 and 2017-18**

MEETING DATE: **August 8, 2016**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Janet Newberg, School Board Chair**

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**BACKGROUND:**

The White Bear Lake Area School Board determines their committee assignments for a two year period at the July meeting.

With the retirement of three School Board members and the election of three new Board members in November of 2015, it was necessary to take action in January of 2016 on the committee assignments for the remainder of the 2015-16 school year.

At this meeting the School Board will approve the committee assignments for 2016-17 and 2017-18 school years.

**RECOMMENDATION:**

Approve the School Board committee assignments for 2016-17 and 2017-18.

Independent School District #624  
White Bear Lake Area Schools

2016-2018  
SCHOOL BOARD COMMITTEE ASSIGNMENTS

Committees	Chapman	Fahey	Kimball	Mullin	Newberg	Newmaster	Wilson
Association of Metropolitan School Districts (AMSD)			X				
World's Best Workforce Committee						X	
Community Services Advisory Liaison						X	
Finance Advisory Committee				X			X
Metro ECSU	X						
Policy Committee			X		X		
Special Education Parent Advisory Liaison	X			X			
White Bear Educational Foundation			X				X
American Indian Parent Committee		X					
Other District Boards							
East Metro Integration District #6067 Board		X					
N.E. Metro District 916 Board					X		
Minnesota State High School League							X