

**INDEPENDENT SCHOOL
DISTRICT #624**



**SCHOOL BOARD
MEETING PACKET**

September 9, 2019

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- Students who design and create their own future**
- Diversity of people and ideas**
- Safe, nurturing and inspiring environments**
- Exceptional staff and families committed to student success**
- Abundant and engaged community partners**

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: September 3, 2019

A meeting of the White Bear Lake Area School Board will be held on **Monday, September 9, 2019** at 7:00 p.m. in Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

AGENDA

A. PROCEDURAL ITEMS

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Induction of Student Representatives
5. Approve Agenda
6. Consent Agenda
 - a) Approval of Minutes
 - b) Payment of Invoices
 - c) Correspondence
 - d) Acceptance of Gifts
 - e) Approve Field Trips
 - f) Human Resources Items

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district official at the meeting
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases, where an answer is not provided a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.

8. Citizens may be asked to address the school board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

1. Opening School Report
2. Update from White Bear Lake Area Educational Foundation
3. Superintendent's Report

D. DISCUSSION ITEMS

1. 2019-20 Strategic Priorities
2. Opening Enrollment Report
3. Discussion on Review and Comment Statement for Building, Expansions, on Remodeling of an Educational Facility
4. Summary of Evaluation of Superintendent
5. First Reading of School Board Policies
 - Policy 205 – Open Meeting and Closed Meeting
 - Policy 402 – Disability Nondiscrimination
 - Policy 419 – Tobacco-Free Environment
 - Policy 423 – Employee – Student Relationships
 - Policy 523 – Policies Incorporated

E. OPERATIONAL ITEMS

1. Action on Tentative Agreement – 2019-2021 Agreement with the White Bear Lake Teacher's Association

F. BOARD FORUM

G. ADJOURNMENT

A. PROCEDURAL ITEMS

AGENDA ITEM: **Induction of Student Representatives**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Procedural Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent of Schools**

BACKGROUND:

We are pleased to welcome our new student representatives for the 2019-20 school year.
They are:

Madison Carroll, 12th grade student at South Campus, will serve as the Student Representative for the 2019-20 school year. She is President of the National Honor Society and participates in Ambassadors and Student Council. She plays varsity soccer and gymnastics and looks forward to being the student representative and the opportunities for growth that it will hold.

Jennifer Adams, 11th grade student at South Campus, will serve as the Alternate Student Representative for the 2019-20 school year. She is involved in Advancement Via Individual Determination (AVID), is the co-chair for MH Youth Council, and recently joined the District's Strategic Planning Team.

AGENDA ITEM: **Consent Agenda**
MEETING DATE: **September 9, 2019**
SUGGESTED DISPOSITION: **Procedural Items**
CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

The Consent agenda is designed to expedite the handling of routine and miscellaneous official business of the School Board. The entire agenda may be adopted by the Board in one motion. The motion for adoption is not debatable and must receive unanimous approval. By request of an individual Board member, an item can be removed from the Consent Agenda and placed upon the regular agenda for consideration and action.

Consent Agenda

- a) Approval of Minutes
- b) Payment of Invoices
- c) Correspondence
- d) Acceptance of Gifts
- e) Field Trip Request(s)
- f) Human Resources Items

RECOMMENDATION:

BE IT RESOLVED by the School Board of Independent School District No. 624 that consent Agenda Items, A-6a through A-6f, be approved as written, and a copy of the agenda items is attached to the minutes.

AGENDA ITEM: **School Board Minutes**
MEETING DATE: **September 9, 2019**
SUGGESTED DISPOSITION: **Action Item**
CONTACT PERSON(S): **Ellen Fahey, School Board Clerk**

BACKGROUND:

The School Board minutes from last month's meeting are being presented for approval by the School Board.

RECOMMENDATION: Approve minutes.

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A meeting of the White Bear Lake Area School Board was held on **Monday, August 12, 2019** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Vice Chair Chapman called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Newmaster, Wilson, Chapman, Ellison, Fahey. Absent: Beloyed and Mullin.
Ex-officio: Kazmierczak
Cabinet: Asper, Maurer, Mons, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. Ellison moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Fahey moved and Ellison seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of July 15;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution for acceptance of gifts with thank you letters directed to the donors – *Resolution*: WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages, and WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the white Bear Lake Area Schools; and THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the gifts;
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination/Non-Renewal– Classified Staff**
Janelle Anderson– Instructional Assistant, Vadnais Heights Elementary
Employed by District 624 since 09/04/2019
Effective Date: 08/01/2019
Catherine Carlson– Pupil Support Assistant, WBLAHS – South Campus
Employed by District 624 since 09/03/2013
Effective Date: 08/01/2019
Tanesha Flipp– Part Time Cook, Sunrise Park Middle School
Employed by District 624 since 12/13/2017
Effective Date: 07/25/2019
Jay Hughes– Custodian, Area Learning Center
Employed by District 624 since 01/12/2016
Effective Date: 07/23/2019
Rebecca Hunt– Regular Part Time Cook, Sunrise Park Middle School
Employed by District 624 since 10/09/2017
Effective Date: 07/25/2019
Cindy Kehoe– Program Assistant Leader, Lakeaires Elementary
Employed by District 624 since 10/24/2016
Effective Date: 08/01/2019
Chabtekk Knauss– Part Time Cook, Sunrise Park Middle School
Employed by District 624 since 10/09/2017
Effective Date: 07/30/2019

Kimberly Miller– Bus Driver, Bus Garage

Employed by District 624 since 10/11/2018

Effective Date: 07/29/2019

Nicholas Sauer– Pupil Support Assistant, WBLAHS – North Campus

Employed by District 624 since 09/03/2018

Effective Date: 07/24/2019

➤ **RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF**

Jiamei Zhang– Chinese Teacher, Sunrise Park Middle School

Employed by District 624 since 08/24/2015

Effective Date: 06/30/2019

➤ **RETIREMENT – CLASSIFIED STAFF**

Donna Rekucki – Student Supervisor, WBLAHS – South Campus

Employed by District 624 since 08/30/1996

Effective Date: 09/01/2019

James Shelhorn – Custodian, Birch Lake Elementary

Employed by District 624 since 08/29/2008

Effective Date: 07/31/2019

➤ **CHANGE IN ASSIGNMENT - CLASSIFIED**

Molly Miller – Production Clerk, From South Campus to North Campus

\$19.26 per hr., 40 hours per week, \$28,504.80

Effective Date: 08/23/2019

Lynn Quarfoth – From PT Cook To HS Asst. Head Cook

\$18.87 per hr. plus Long. 15, \$.75 per hr. & Cert 2, \$.70 per hr., 35.0 hrs. per week

Effective Date: 09/02/2019

Priscila Rockwood – From Building Assistant, Matoska Elementary

To Student Information System Registrar, District Center

\$19.80 per hr., 40 hours per week, 38,332.80

Effective Date: 07/25/2019

Natalie Sagdalen – From Asst. Head Cook To Head Cook Manager

\$20.78 per hr., Long. 20, \$1.10 per hr., Cert 3, \$.95 per hr., Satellite, \$1.00, 40.0 hrs. per week

Effective Date: 09/02/2019

➤ **CHANGE IN ASSIGNMENT - CERTIFIED**

Tracy Presseller – Special Education Teacher, Otter Lake Elementary

From .9 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

Shannon Treichel – Instructional Coach, WBLAHS - North Campus

From .8 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

➤ **TEMPORARY CHANGE IN ASSIGNMENT– CERTIFIED STAFF**

Sara Mcgrath-Daly– Occupational Therapist, Birch Hugo and Normandy Park

From .8 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

➤ **PART TIME TEACHER PROGRAM– CERTIFIED STAFF**

Denise Deen– Early Childhood Special Education Teacher, Normandy Park

Employed by District 624 since 12/03/2001

Effective Date: 2019-2020 School Year

➤ **THREE YEAR EXTENDED LEAVE REQUEST – CERTIFIED STAFF**

Lisa Brichacek – Health Teacher, Sunrise Park Middle School

Employed by District 624 since 08/21/2001

Effective Date: 2019-2020 School Year through 2021-2022 School Year

➤ **NEW PERSONNEL – CLASSIFIED STAFF**

Karla Hernandez – Human Resources Specialist, District Center

\$55,007.30 (Pro-rated on annual salary of \$63,564.00)

Effective Date: 08/19/2019

Lynnae Locke – Early Childhood Assistant, Normandy Park

\$17.63 per hr., 16.5 hrs. per week, \$9,632.00

Effective Date: 09/09/2019

Clifford Lutz – Custodian, Vadnais Heights Elementary & WBLAHS – South Campus

\$18.35 per hr. plus \$.30 shift diff., 40.0 hrs. per week, \$33,030.00

Effective Date: 08/19/2019

Rosa Mohamed – Pupil Support Assistant, Birch Lake Elementary

\$18.77 per hr., 32.5 hrs. per week, \$21,960.90

Effective Date: 09/02/2019

Anthony Reed – Asst. Head Custodial Engineer, Lakeaires and Matoska Elementary

\$22.41 per hr. plus \$.30 shift diff., 40.0 hrs. per week, \$43,058.15

Effective Date: 08/01/2019

Mary Viavattine – Building Assistant, Vadnais Heights Elementary

\$17.63 per hr., 23.75 hrs. per week, \$15,492.36

Effective Date: 08/23/2019

Kiana Williams – Instructional Assistant, Vadnais Heights Elementary

\$18.33 per hr., 27.5 hrs. per week, \$13,610.03

Effective Date: 09/03/2019

➤ **NEW PERSONNEL – NON-AFFILIATED**

Janelle Anderson – Bear FUNdamentals Instructor, Hugo Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Tami Janke – Bear FUNdamentals Instructor, Lakeaires Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Michelle Marcotte – Bear FUNdamentals Instructor, Lakeaires Elementary

\$22.50 per hr., 40 hours per week, \$34,920.00

Effective Date: 2019-2020 School Year

Amber Walsh – Dean of Students, Central Middle School

\$85,680 plus 10 days \$4,416.50

Effective Date: 2019-2020 School Year

Miles Webb Sr – African American Cultural Liaison, District Wide

\$54,430.76 (Pro-rated on an annual salary of \$61,000.00)

Effective Date: 08/08/2019

Chente Xiong – Hmong Cultural Liaison, Normandy Park

\$28.50 per hr., 25 hours per week, \$27,075.00

Effective Date: 2019-2020 School Year

➤ **NEW PERSONNEL – CERTIFIED STAFF**

Maureen Classen – Social Worker, Birch Lake and Otter Lake Elementary

MA, Step 1, \$48,023

Effective Date: 2019-2020 School Year

Caren Leffer Da Silva – Special Education Teacher, Birch Lake Elementary

BA, Step 1, \$43,310

Effective Date: 2019-2020 School Year

Joshua Dery – .8 FTE Industrial Technology Teacher, WBLAHS – South & North Campus

BA+45, Step 5, \$41,231.20

Effective Date: 2019-2020 School Year

Jody Ryan – .4 FTE CNA Course Teacher, WBLAHS – South Campus

MA, Step 7, \$23,237.60

Effective Date: 2019-2020 School Year

➤ **LONG TERM SUBSTITUTE – CERTIFIED STAFF**

Molly Happe – Grade 4 Teacher, Vadnais Heights Elementary

BA, Step 1, \$11,295.48

Effective Date: 08/19/2019 through 11/01/2019

Benjamin Stoddart – Science Teacher, WBLAHS – North Campus

BA, Step 1, \$8,759.76

Effective Date: 08/26/2019 through 10/16/2019

Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.

B. PUBLIC FORUM

C. INFORMATION ITEMS

1. Summer Learning Opportunities for Students - Director of Community Services & Recreation Tim Maurer and staff members Matt Riebow, Christina Anderson, and Kate Andersen reported on summer opportunities for students in early childhood, youth programs, recreation, and summer camp programs.

Assistant Superintendent Sara Paul and Career Navigator Jenny Moore shared information and outcomes from expanded career exploration and internship opportunities in the Manufacturing, Construction, Information Technology, Healthcare, and Automotive career pathways programs. The presentations are available on the district website.

2. Superintendent's Report - Individual school Supply Lists are currently available on the school and District website (www.isd624.org) Find information about the welcome back activities on the individual school websites. We are excited to welcome students back for our staggered first days: Tuesday, Sept. 3 for Grades 6-12+; Wednesday, Sept. 4 for Grades 1-5; Thursday, Sept. 5 for Kindergarten students; Week of Sept. 9 for Early Childhood Programs. District community members age 65 and older are invited to apply for our Senior Activity Pass, which allows free entry into a variety of activities. Call the Superintendent's Office at 651-407-7563 to request a FREE Activity Pass and a 2019-20 District Activities Calendar. WBLAS is currently hiring a variety of positions for the 2019-20 school year. Find employment opportunities on the district's website, and join White Bear Nation! Two district publications will be arriving in mailboxes very soon: The Community Services Fall Catalog contains information about Community Services & Recreation classes and programs. It also includes the "Bear's Bulletin" portion with district updates and information. Information about the upcoming Nov. 5 Bond Referendum is included in this edition of the seasonal publication. The 2019-20 Activities Calendar is in the mailed to families who have students in our schools. Community members who would like a copy can stop by any of our district schools in September or call 651-407-7563 to request one be mailed to their home.

Building Our Future The district has begun its efforts in sharing information with the community about the Bond Referendum, which if approved would accommodate: projected enrollment growth; safe, secure and healthy learning environments for **all** students; increased opportunities for students through a single, unified 9-12 high school experience; and flexibly-designed learning spaces to support student-centered instruction. The district's efforts in sharing the information with the community will continue, with the website www.isd624.org/Bond2019 providing the most current information. Community members will soon be receiving referendum information in Bear's Bulletin (the flip-book to the Community Services Catalog), and we'll continue to share the referendum details out in various ways. One thing I would like to address, and correct, are some erroneous pieces of information that are being shared in the community: HS size - The combined high school size has been talked about as housing 5,000 students, whereas the plan created by the committee and approved by the School Board is a high school building built for up to 3,400 students (common spaces), which is the anticipated enrollment for grades 9-12 in the 2028-29 school year. Eminent domain - I'd like to reiterate that a single unified grade 9-12 high school could be built on the existing property already owned by the district. The district would consider purchasing neighboring homes from interested sellers if expansion made sense. The School Board has stated publicly that it will not use eminent domain. I invite anybody who has questions or concerns to contact me.

D. DISCUSSION ITEMS - None

E. OPERATIONAL ITEMS

1. Action on Approving Superintendent's Contract for 2020-2023 - Ellison moved and Wilson seconded to approve the three-year (July 1, 2020 – June 31, 2023) contract extension with Superintendent Dr. Wayne Kazmierczak as presented. Per Minnesota Statute 123B.143 the superintendent and School Board may enter into negotiations during the last year of the contract. **Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.**

**Closed session pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #17.031.21.24.0002 located in the City of Hugo, County of Washington, State of Minnesota; and PID # 17.031.21.33.0003 located in the City of Hugo, County of Washington, State of Minnesota.*

2. Fahey moved and Wilson seconded to go into closed session at 7:40 p.m. **Voice vote: all ayes. Motion carried.** Vice Chair Chapman reconvened the meeting at 7:43 p.m. Present: Board members Chapman, Ellison, Fahey Newmaster, Wilson. Administrators present: Kazmierczak, Mons, Wald. Closed session adjourned at 8:00 p.m. and Vice Chair Chapman reopened the meeting at 8:04 p.m.
3. Action on Approval of Land Purchase Agreements* - Fahey moved and Wilson seconded to approve the purchase agreements for the properties described as PID #17.031.21.24.0002 located in the City of Hugo, County of Washington, State of Minnesota and PID #17.031.21.33.0003 located in the City of Hugo, County of Washington, State of Minnesota as presented. **Roll call vote: ayes, Newmaster, Wilson, Chapman, Ellison, Fahey. Nays none. Motion carried.**

F. **BOARD FORUM** - - Ellison reported that teachers from Matoska and Willow Elementary Schools participated in a Teaching Tolerance workshop on Social Justice and Facilitating Critical Conversations. Fahey reported that the Strategic Planning Team met for two days and a highlight was the presentation of each site plan developed during the 2018-19 school year.

G. **NEGOTIATION STUDY SESSION** - *This portion of the meeting may be closed to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to Minnesota Statutes 179.A.01 to 179.A.25.*

Wilson moved and Ellison seconded to go into closed session at 8:08 p.m. ***Voice vote: all ayes. Motion carried.*** Vice Chair Chapman reconvened the meeting at 8:15 p.m. Present: Board members Chapman, Ellison, Fahey, Newmaster, Wilson. Administrators present: Kazmierczak, Mons, Wald.

H. **ADJOURNMENT** - The meeting was adjourned at 8:39 p.m.

Submitted by Ellen Fahey, Clerk

INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110

A work study meeting of the White Bear Lake Area School Board was held on **August 26, 2019** at **5:30 p.m.** in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

Call to order - Mullin called the meeting to order at 5:30 p.m.

Roll Call - Present : Beloyed, Chapman, Fahey, Mullin, Newmaster, Wilson

Absent: Ellison

Ex-officio: Kazmierczak

Cabinet: Asper, Maurer, Mons, Ouren, Paul, Wald

B. DISCUSSION ITEMS

1. Strategic Plan Update and Priorities for 2019-2020 - Superintendent Dr.

Kazmierczak and Principal on Special Assignment Dr. Gillespie reported on the progress on the eight strategies made by each site and how they converge with the district strategic plan. The thirty participants of the Strategic Planning Team met on August 12 & 13 and an additional strategy emerged (*Strategy 9 We will imagine new concepts in learning and teaching at White Bear Lake High School*) as a need to create one unified high school.

2. Imagining New Concepts in Learning and Teaching at White Bear Lake Area

High School - Superintendent Dr. Kazmierczak provided an update on this new Strategy

9. A 30 member task force met on August 22nd to begin this work developing draft commitments and parameters to guide the process.

Wilson moved and Mullin seconded to go into closed session at 6:21 p.m.

Voice vote: all ayes. Motion carried.

Chair Mullin reconvened the meeting at 6:28 p.m.

Board members present: Beloyed, Chapman, Fahey, Mullin, Newmaster, Wilson

Administrators present: Kazmierczak

3. Evaluation of Superintendent - This portion of the meeting may be closed to discuss evaluation of superintendent, pursuant to Minnesota Statutes 13D.05, Subd. 3(a).

4. Self-Evaluation of School Board - This portion of the meeting may be closed to discuss self-evaluation of School Board, pursuant to Minnesota Statutes 13D.05.

C. ADJOURNMENT - Chair Mullin adjourned the meeting at 7:34 p.m.

Submitted by: Ellen Fahey, Clerk

AGENDA ITEM: Monthly Check Registers

MEETING DATE: September 9, 2019

SUGGESTED DISPOSITION: Action Item

CONTACT PERSON(S): Tim Wald, Assistant Superintendent for Finance and Operations
Tom Wiczorek, Director of Finance

BACKGROUND:

Enclosed in this packet are the monthly check registers for the previous period.

RECOMMENDATION:

Administration recommends that the Board approve the payments itemized in the check registers.

White Bear Lake Area Schools

Electronic Transfers - August

		<u>8/15/2019</u>	<u>8/30/2019</u>
Direct Deposit	558556-559170	518,655.29	
Direct Deposit	559171-559758		501,926.48

CHECK NUMBER	VENDOR	AMOUNT	CHECK DATE	CHECK TYPE
102700	A+ DRIVING SCHOOL	\$ 20,160.00	8/1/2019	R
102701	AARP DRIVER SAFETY PROGRAM	\$ 300.00	8/1/2019	S
102702	AARP DRIVER SAFETY PROGRAM	\$ 310.00	8/1/2019	S
102703	ACCLAIM SERVICES INC	\$ 566.00	8/1/2019	R
102704	ACOUSTICS ASSOCIATES	\$ 5,000.00	8/1/2019	R
102705	ASCD	\$ 59.00	8/1/2019	R
102706	ASSOC FOR LEARNING ENVIRONMENTS	\$ 795.00	8/1/2019	R
102707	ATC GROUP SERVICES LLC	\$ 1,518.75	8/1/2019	R
102708	BEST BUY BUSINESS ADVANTAGE ACCT	\$ 909.94	8/1/2019	R
102709	BIG THRILL FACTORY	\$ 447.50	8/1/2019	R
102710	BLUE TARP FINANCIAL INC	\$ 14.99	8/1/2019	R
102711	BSN SPORTS	\$ 1,874.55	8/1/2019	R
102712	CENTRAL PARK PLACE	\$ 292.50	8/1/2019	R
102713	CENTRAL ROOFING CO	\$ 175,338.17	8/1/2019	R
102714	CERTIFIED LABORATORIES	\$ 270.28	8/1/2019	R
102715	CINTAS CORP #470	\$ 195.20	8/1/2019	R
102716	COMO PARK ZOO AND CONSERVATORY-EDUCATION	\$ 300.00	8/1/2019	R
102717	CONNEY SAFETY	\$ 53.76	8/1/2019	R
102718	CONQUER ATHLETICS	\$ 734.25	8/1/2019	R
102719	DELEGARD TOOL OF TEXAS INC	\$ 320.63	8/1/2019	R
102720	DELMEDICO, MOLLY	\$ 737.10	8/1/2019	R
102721	DISCOUNT SCHOOL SUPPLY	\$ 979.65	8/1/2019	R
102722	DOOR SERVICE COMPANY	\$ 4,878.00	8/1/2019	R
102723	DEFINITIVE TECHNOLOGY SOLUTIONS	\$ 7,120.83	8/1/2019	R
102724	CITY OF EAGAN PARKS & REC	\$ 234.00	8/1/2019	R
102725	EAGAN COMMUNITY CENTER	\$ 513.00	8/1/2019	R
102726	ENVIROBATE	\$ 1,950.00	8/1/2019	R
102727	EQUITY ALLIANCE MN	\$ 43,080.00	8/1/2019	R
102728	FRANCONIA SCULPTURE PARK	\$ 240.00	8/1/2019	R
102729	GIBBS FARM	\$ 378.00	8/1/2019	R
102730	HEALTHPARTNERS	\$ 3,812.74	8/1/2019	R
102731	HOME DEPOT CREDIT SERVICES	\$ 775.69	8/1/2019	R
102732	CITY OF HUGO	\$ 506,910.00	8/1/2019	R
102733	IDENTITYSTORES	\$ 1,176.00	8/1/2019	R
102735	IFD	\$ 2,756.88	8/1/2019	R
102736	INDIAN HILLS GOLF CLUB	\$ 11,666.25	8/1/2019	R
102737	INNOVATIVE OFFICE SOLUTIONS	\$ 17,729.90	8/1/2019	R
102738	J & J TEMPERATURE CONTROL STORAGE, INC.	\$ 311.90	8/1/2019	R
102739	JIMMY'S FOOD & DRINK	\$ 380.00	8/1/2019	R
102740	KERG, JEREMY	\$ 141.52	8/1/2019	R
102741	KIMBALL MIDWEST	\$ 332.13	8/1/2019	R
102744	KRAFT CONTRACTING & MECHANICAL	\$ 23,621.36	8/1/2019	R
102745	LAKESHORE LEARNING MATERIALS	\$ 4,133.98	8/1/2019	R
102746	LEBENS FLORAL	\$ 27.83	8/1/2019	R
102747	MACKIN EDUCATIONAL RESOURCES	\$ 553.02	8/1/2019	R

102748	MARCUS CINEMAS OF WISCONSIN, LLC	\$	929.50	8/1/2019	R
102749	METRO ECSU	\$	8,674.00	8/1/2019	R
102750	METRO SOUND AND LIGHTING	\$	224.80	8/1/2019	R
102751	MN HISTORICAL SOCIETY	\$	210.00	8/1/2019	R
102752	MNAEYC-MNSACA	\$	200.00	8/1/2019	R
102753	NORTHERN ESCROW	\$	166,916.75	8/1/2019	R
102754	NORTHERN LANDSCAPE & IRRIGATION INC	\$	7,000.00	8/1/2019	R
102755	NORTHERN STAR SCOUTING	\$	850.00	8/1/2019	R
102756	OLSEN FIRE PROTECTION	\$	3,600.00	8/1/2019	R
102757	ONENECK IT SOLUTIONS LLC	\$	1,050.00	8/1/2019	R
102758	PARTSMASTER	\$	139.82	8/1/2019	R
102759	PAUL VADNAIS PLUMBING & WELL	\$	240.00	8/1/2019	R
102760	PELCO CONSTRUCTION LLC	\$	41,440.00	8/1/2019	R
102761	POLAR CHEVROLET MAZDA	\$	2,359.01	8/1/2019	R
102762	RECREATION, SPORTS & PLAY INC	\$	583.00	8/1/2019	R
102763	ROSEVILLE PARKS & REC	\$	651.00	8/1/2019	R
102764	SCHOOL FIX CATALOG	\$	1,239.72	8/1/2019	R
102765	SENTRY SYSTEMS INC	\$	155.00	8/1/2019	R
102766	STATE SUPPLY CO	\$	193.92	8/1/2019	R
102767	SUMMIT COMPANIES	\$	550.00	8/1/2019	R
102768	SUTTON RIDGE FARM TOURS, LLC	\$	1,332.00	8/1/2019	R
102769	TALLY'S DOCKSIDE	\$	1,692.00	8/1/2019	R
102770	TEACHSTONE TRAINING LLC	\$	840.32	8/1/2019	R
102771	T.R.F. SUPPLY CO	\$	359.05	8/1/2019	R
102772	TRI-STATE BOBCAT	\$	84.78	8/1/2019	R
102773	TRUSTED EMPLOYEES	\$	628.70	8/1/2019	R
102774	TWIN CITY HARDWARE	\$	280.00	8/1/2019	R
102775	TWINS BALLPARK LLC	\$	340.00	8/1/2019	R
102776	UHL CO INC	\$	393.00	8/1/2019	R
102777	CITY OF VADNAIS HEIGHTS	\$	2,263.96	8/1/2019	R
102778	VERIZON WIRELESS	\$	1,331.20	8/1/2019	R
102779	VIKING ELECTRIC SUPPLY	\$	4,678.82	8/1/2019	R
102780	WHITE BEAR GLASS INC	\$	226.50	8/1/2019	R
102781	WILDERNESS INQUIRY	\$	1,937.50	8/1/2019	R
102782	XTREME	\$	559.00	8/1/2019	R
102783	ZAHL PETROLEUM MAINTENANCE CO	\$	1,253.72	8/1/2019	R
102784	MESSERLI & KRAMER PA	\$	2.69	8/2/2019	R
102785	IUOE LOCAL 70	\$	1,153.38	8/2/2019	R
102786	RAUSCH, STURM, ISRAEL,	\$	203.21	8/2/2019	R
102787	SCHOOL SERVICE EMPLOYEES	\$	795.75	8/2/2019	R
102788	US DEPT OF EDUCATION	\$	130.53	8/2/2019	R
102791	AMAZON	\$	19,233.70	8/2/2019	R
102792	NORTH HEIGHTS CHRISTIAN ACADEMY	\$	4,125.00	8/2/2019	R
102793	POSTMASTER	\$	235.00	8/6/2019	R
102794	POSTMASTER	\$	3,500.00	8/7/2019	R
102795	SAM'S CLUB/SYNCHRONY BANK	\$	360.94	8/12/2019	S
102796	SAM'S CLUB/SYNCHRONY BANK	\$	372.41	8/12/2019	S

102797 SAM'S CLUB/SYNCHRONY BANK	\$	828.74	8/12/2019 S
102798 BPAM	\$	75.00	8/14/2019 R
102799 CITY OF HUGO	\$	949.29	8/14/2019 S
102800 CITY OF HUGO	\$	1,406.79	8/14/2019 S
102801 SYNCHRONY BANK	\$	33.90	8/14/2019 R
102802 IDEAL PRINTERS	\$	2,275.00	8/14/2019 R
102803 HUDL	\$	20,000.00	8/16/2019 R
102804 OLD DUTCH FOODS INC	\$	139.59	8/20/2019 R
102805 MESSERLI & KRAMER PA	\$	2.69	8/20/2019 R
102806 IUOE LOCAL 70	\$	1,175.76	8/20/2019 R
102807 RAUSCH, STURM, ISRAEL,	\$	206.90	8/20/2019 R
102808 SCHOOL SERVICE EMPLOYEES	\$	758.17	8/20/2019 R
102809 US DEPT OF EDUCATION	\$	101.81	8/20/2019 R
102810 1000 PETALS	\$	250.00	8/22/2019 R
102811 AARP DRIVER SAFETY PROGRAM	\$	175.00	8/22/2019 S
102812 AARP DRIVER SAFETY PROGRAM	\$	380.00	8/22/2019 S
102813 ABBOTT PAINT & CARPET INC	\$	61.66	8/22/2019 R
102814 ACCELERATE LEARNING INC.	\$	136.85	8/22/2019 R
102815 ACCLAIM SERVICES INC	\$	3,372.00	8/22/2019 R
102816 AGROPUR INC	\$	2,237.31	8/22/2019 R
102817 ALBOUM & ASSOC	\$	833.68	8/22/2019 R
102818 AMERICAN LEGION	\$	185.00	8/22/2019 R
102819 AMERICAN MESSAGING	\$	25.22	8/22/2019 R
102820 AMERIPRIDE SERVICES	\$	142.27	8/22/2019 R
102821 ANDOVER HIGH SCHOOL	\$	100.00	8/22/2019 R
102822 APPARENTLY GRAPHIC, LTD.	\$	535.00	8/22/2019 R
102823 ARCH LANGUAGE NETWORK	\$	1,145.00	8/22/2019 R
102824 ARROWWOOD RESORT & CONF CTR	\$	1,503.30	8/22/2019 R
102825 ASL INTERPRETING SERVICES	\$	300.00	8/22/2019 R
102826 ASSOCIATED HEARING OF ST. PAUL	\$	230.00	8/22/2019 R
102827 ASTLEFORD INTERNATIONAL TRUCKS	\$	260.78	8/22/2019 R
102828 AUTISM SOCIETY OF MINNESOTA	\$	650.00	8/22/2019 R
102829 BARNETT WB CHRYSLER JEEP DODGE	\$	848.03	8/22/2019 R
102830 BATTERIES PLUS BULBS	\$	29.95	8/22/2019 R
102831 BEST BUY BUSINESS ADVANTAGE ACCT	\$	44,550.00	8/22/2019 R
102832 BRIGHT IDEAS PRESS	\$	1,724.25	8/22/2019 R
102833 BJORNSON, BART	\$	50.00	8/22/2019 R
102834 BLAINE HIGH SCHOOL	\$	110.00	8/22/2019 R
102835 BLICK ART MATERIALS	\$	1,987.20	8/22/2019 R
102836 BLUE TARP FINANCIAL INC	\$	50.96	8/22/2019 R
102837 BRAINPOP LLC	\$	1,895.00	8/22/2019 R
102838 BSN SPORTS	\$	18,149.87	8/22/2019 R
102839 CAPITAL ONE COMMERCIAL	\$	331.36	8/22/2019 R
102840 CAPTIVATE MEDIA & CONSULTING	\$	7,000.00	8/22/2019 R
102841 CCP INDUSTRIES INC	\$	483.29	8/22/2019 R
102843 CDW GOVERNMENT INC	\$	539,394.56	8/22/2019 R
102844 CENTRAL ROOFING CO	\$	32,042.83	8/22/2019 R

102845 CENTURY COLLEGE - BUSINESS OFFICE	\$	298.00	8/22/2019 R
102846 CERTIFIED LABORATORIES	\$	240.35	8/22/2019 R
102847 CESA 5	\$	2,550.00	8/22/2019 R
102848 CHETS SHOES	\$	386.73	8/22/2019 R
102849 CHILDREN'S THEATER COMPANY	\$	1,125.00	8/22/2019 R
102850 CINTAS CORP #470	\$	203.34	8/22/2019 R
102851 CMRS-FP	\$	6,000.00	8/22/2019 R
102852 COMMITTEE FOR CHILDREN	\$	1,168.00	8/22/2019 R
102853 COMSTOCK & SONS INC	\$	975.00	8/22/2019 R
102854 CONNEY SAFETY	\$	181.60	8/22/2019 R
102856 CONTINENTAL RESEARCH CORP	\$	3,235.42	8/22/2019 R
102857 CORNERSTONE OCCUPATIONAL	\$	160.00	8/22/2019 R
102858 CRISIS PREVENTION INSTITUTE INC	\$	1,870.00	8/22/2019 R
102859 CRESS, ROMAN	\$	1,033.60	8/22/2019 R
102860 CTB INC	\$	3,981.00	8/22/2019 R
102861 CUMMINS NPOWER LLC	\$	2,262.07	8/22/2019 R
102862 DAKOTA TRUCK UNDERWRITERS	\$	49,755.00	8/22/2019 R
102863 DALCO CORPORATION	\$	37,902.81	8/22/2019 R
102864 DELEGARD TOOL OF TEXAS INC	\$	250.56	8/22/2019 R
102865 DELIBERATE REACH MEDIA INC	\$	10,200.00	8/22/2019 R
102866 DEMCO INC	\$	717.19	8/22/2019 R
102867 DOLLARDAYS INTERNATIONAL, INC.	\$	4,283.20	8/22/2019 R
102868 DOOR SERVICE COMPANY	\$	2,376.00	8/22/2019 R
102869 DUDE SOLUTIONS	\$	9,399.93	8/22/2019 R
102870 EASTBURN, JODY	\$	127.97	8/22/2019 R
102871 EBSCO INFORMATION SERV	\$	234.99	8/22/2019 R
102872 ECKROTH MUSIC	\$	1,512.73	8/22/2019 R
102873 EDINA HIGH SCHOOL	\$	100.00	8/22/2019 R
102874 ERIC ARMIN INC	\$	558.79	8/22/2019 R
102875 EVGEN, MARK	\$	74.00	8/22/2019 R
102876 EYE MED	\$	4,088.42	8/22/2019 R
102880 FASTENAL COMPANY	\$	1,126.09	8/22/2019 R
102881 FIREFOLD PROFESSIONAL	\$	512.08	8/22/2019 R
102882 FLAGSHIP RECREATION	\$	990.80	8/22/2019 R
102883 FLOCABULARY	\$	2,000.00	8/22/2019 R
102884 FLUENCY MATTERS	\$	225.00	8/22/2019 R
102885 FRASSATI CATHOLIC ACADEMY	\$	693.00	8/22/2019 R
102886 FRATTALONES HARDWARE STORES	\$	1,262.25	8/22/2019 R
102887 FRONTRUNNER SCREEN PRINTING	\$	761.73	8/22/2019 R
102888 GALLAGHERS NORTHWESTERN TIRE CO INC	\$	5,122.60	8/22/2019 R
102889 GENERAL OFFICE PRODUCTS CO	\$	8,272.17	8/22/2019 R
102890 GILLUND ENTERPRISES	\$	439.24	8/22/2019 R
102891 PEARSON EDUCATION	\$	5,023.97	8/22/2019 R
102892 GOLDCOM INC	\$	648.52	8/22/2019 R
102893 GOLDEN, LEAH	\$	177.00	8/22/2019 R
102894 GOPHER PLUMBING SUPPLY	\$	183.31	8/22/2019 R
102895 GRAINGER	\$	5,121.60	8/22/2019 R

102896 GRANDMA'S BAKERY INC	\$	92.50	8/22/2019 R
102897 GREATAMERICA FINANCIAL SERVICES	\$	334.85	8/22/2019 R
102898 GREEN, DARCI	\$	41.35	8/22/2019 R
102899 GROTH MUSIC CO	\$	191.00	8/22/2019 R
102900 GROUP MEDICAREBLUE RX	\$	26,040.00	8/22/2019 R
102901 HALLBERG ENGINEERING INC	\$	900.00	8/22/2019 R
102902 HAYES SPECIALTIES CORP.	\$	532.10	8/22/2019 R
102903 HEALY AWARDS INC	\$	393.09	8/22/2019 R
102904 HEINEMANN	\$	124,608.50	8/22/2019 R
102905 HERC-U-LIFT	\$	605.54	8/22/2019 R
102906 HIAWATHA HOMECARE	\$	350.00	8/22/2019 R
102907 HILLER COMMERCIAL FLOORS	\$	59,929.00	8/22/2019 R
102908 HISDAHL INC	\$	115.50	8/22/2019 R
102909 HOGLUND BUS AND TRUCK CO	\$	8,652.34	8/22/2019 R
102910 HOUGHTON MIFFLIN HARCOURT	\$	8,163.38	8/22/2019 R
102911 HUGO FEED MILL & HARDWARE	\$	163.59	8/22/2019 R
102912 HUMANEX VENTURES	\$	6,000.00	8/22/2019 R
102913 HUSAK, BRANDON	\$	4,400.00	8/22/2019 R
102914 IFD	\$	8,909.15	8/22/2019 R
102915 INGINA LLC	\$	1,605.00	8/22/2019 R
102918 INNOVATIVE OFFICE SOLUTIONS	\$	49,246.84	8/22/2019 R
102919 INSPEC INC	\$	4,000.00	8/22/2019 R
102920 INSTITUTE FOR MULTI SENSORY EDUCATION	\$	551.54	8/22/2019 R
102921 INTERMEDIATE SCHOOL DIST 917	\$	2,800.41	8/22/2019 R
102922 INTERSTATE POWERSYSTEMS	\$	1,093.10	8/22/2019 R
102923 ISD #281 ROBBINSDALE AREA SCHOOLS	\$	5,984.29	8/22/2019 R
102924 ISD #621 MOUNDS VIEW SCHOOL DISTRICT	\$	26,227.87	8/22/2019 R
102925 ISD #622 COMMUNITY EDUC	\$	26,141.13	8/22/2019 R
102926 IXL LEARNING	\$	11,944.00	8/22/2019 R
102927 J.R.'S ADVANCED RECYCLERS	\$	50.00	8/22/2019 R
102928 JAYTECH INC	\$	510.00	8/22/2019 R
102929 JOHNSON CONTROLS INC	\$	39,949.00	8/22/2019 R
102930 JOHNSON, SHARON	\$	492.60	8/22/2019 R
102931 KATH FUEL OIL SERVICE CO	\$	16,238.90	8/22/2019 R
102932 KIMBALL MIDWEST	\$	770.98	8/22/2019 R
102933 KOWITZ, MARY	\$	217.12	8/22/2019 R
102935 KRAFT CONTRACTING & MECHANICAL	\$	18,914.36	8/22/2019 R
102936 KRANOS CORP., DBA SCHUTT RECONDITIONING	\$	4,125.10	8/22/2019 R
102937 LAKE AREA FLOORING	\$	12,100.00	8/22/2019 R
102938 LANGERS	\$	3,695.77	8/22/2019 R
102939 LANGUAGE LINE SERVICES	\$	86.89	8/22/2019 R
102940 LEARNING A-Z	\$	109.95	8/22/2019 R
102941 LUCID DATA CORPORATION	\$	3,288.00	8/22/2019 R
102942 MACCALLUM ROSS	\$	1,569.50	8/22/2019 R
102943 MACKIN EDUCATIONAL RESOURCES	\$	651.37	8/22/2019 R
102944 MADISON NATIONAL LIFE	\$	36,820.00	8/22/2019 R
102945 MAGNUSON CHRISTIAN SCHOOL	\$	3,585.00	8/22/2019 R

102946 MAHS/MASC	\$	120.00	8/22/2019 R
102947 MARCUS CINEMAS OF WISCONSIN, LLC	\$	324.50	8/22/2019 R
102948 MASE	\$	920.00	8/22/2019 R
102949 MCCRAY EXPRESS SPORTS NETWORK	\$	832.00	8/22/2019 R
102950 MCDONOUGH'S WATERJETTING AND	\$	5,204.05	8/22/2019 R
102951 MCPHILLIPS BROS ROOFING CO	\$	788,291.00	8/22/2019 R
102952 MEDCO SUPPLY CO	\$	4.02	8/22/2019 R
102953 METRO SOUND AND LIGHTING	\$	679.00	8/22/2019 R
102954 MID CITY SERVICES - INDUSTRIAL LAUNDRY	\$	315.45	8/22/2019 R
102955 MIDWEST BUS PARTS INC	\$	196.80	8/22/2019 R
102956 MIDWEST DRY ICE BLASTING	\$	965.00	8/22/2019 R
102957 MILACA HIGH SCHOOL	\$	150.00	8/22/2019 R
102958 MN NURSERY & LANDSCAPE ASSOC	\$	138.00	8/22/2019 R
102959 MN STATE HIGH SCHOOL LEAGUE	\$	3,960.00	8/22/2019 R
102960 MN SWORD PLAY	\$	720.00	8/22/2019 R
102961 MN ULTIMATE	\$	275.00	8/22/2019 R
102962 MOHN, MONICA	\$	66.00	8/22/2019 R
102963 MN SCHOOL BOARDS ASSN	\$	285.00	8/22/2019 R
102964 MINNESOTA SODDING CO. LLC	\$	2,436.97	8/22/2019 R
102965 MUSIC THEATER INTL	\$	6,505.00	8/22/2019 R
102966 MUSIC IN MOTION	\$	1,349.55	8/22/2019 R
102967 MVP & ASSOC	\$	3,400.00	8/22/2019 R
102968 NARDINI FIRE EQUIPMENT CO INC	\$	600.21	8/22/2019 R
102969 NASSEFF MECH CONTRACTORS	\$	2,121.83	8/22/2019 R
102970 NCPERS MINNESOTA	\$	144.00	8/22/2019 R
102971 NCS PEARSON INC	\$	377.84	8/22/2019 R
102972 NEOPOST USA	\$	195.00	8/22/2019 R
102973 NICOL, BARBARA	\$	2,125.00	8/22/2019 R
102974 NOBLE CONSERVATION SOLUTIONS	\$	5,592.96	8/22/2019 R
102975 NORTH CENTRAL BLUE BIRD BUS SALES	\$	4,711.66	8/22/2019 R
102976 NORTH STAR BANK	\$	7,650.00	8/22/2019 R
102977 NORTHBOUND CREATIVE	\$	4,131.70	8/22/2019 R
102978 NORTHEAST METRO INTERMEDIATE DISTRICT 916	\$	21,793.77	8/22/2019 R
102979 NYSTROM PUBLISHING CO INC	\$	5,649.43	8/22/2019 R
102980 O'REILLY AUTOMOTIVE INC	\$	243.24	8/22/2019 R
102981 ON SITE SANITATION INC	\$	1,844.36	8/22/2019 R
102982 ONLY 1 AUTO GLASS	\$	305.00	8/22/2019 R
102983 OXYGEN SERVICE CO INC	\$	12.40	8/22/2019 R
102984 PATIENT TOOLS INC	\$	141.00	8/22/2019 R
102985 PEARSON EDUCATION INC	\$	852.57	8/22/2019 R
102986 PELCO CONSTRUCTION LLC	\$	11,260.00	8/22/2019 R
102987 PERNSTEINER CREATIVE GROUP	\$	700.00	8/22/2019 R
102988 PETERSON BROS ROOFING & CONST	\$	1,290.48	8/22/2019 R
102989 PIONEER PRESS	\$	68.80	8/22/2019 R
102990 PIONEER MANUFACTURING CO	\$	1,512.00	8/22/2019 R
102991 PITNEY BOWES PURCHASE POWER	\$	20.00	8/22/2019 R
102992 PITNEY BOWES INC	\$	76.25	8/22/2019 R

102994 POLAR CHEVROLET MAZDA	\$	2,858.32	8/22/2019 R
102995 POSITIVE COACHING ALLIANCE	\$	2,250.00	8/22/2019 R
102996 PRAIRIE RESTORATIONS	\$	150.00	8/22/2019 R
102997 PRAXAIR DISTRIBUTION INC	\$	31.67	8/22/2019 R
102998 PREISLER-SMITH, JAIME	\$	111.05	8/22/2019 R
102999 PROMO LACROSSE	\$	2,165.00	8/22/2019 R
103000 RAMSEY COUNTY	\$	4,424.00	8/22/2019 R
103001 RATWIK ROSZAK & MALONEY PA	\$	2,816.54	8/22/2019 R
103002 REPUBLIC SERVICES #899	\$	2,313.03	8/22/2019 R
103003 ROOF SPEC INC	\$	10,145.00	8/22/2019 R
103004 ROSEMOUNT HIGH SCHOOL	\$	125.00	8/22/2019 R
103005 SCHINDLER ELEVATOR CORP	\$	2,477.70	8/22/2019 R
103006 SCHMIT TOWING	\$	739.23	8/22/2019 R
103007 SCHMITT MUSIC COMPANY	\$	1,176.80	8/22/2019 R
103008 SCHOLASTIC INC	\$	3,851.55	8/22/2019 R
103009 SCHOLASTIC LIBRARY PUBLISHING	\$	677.00	8/22/2019 R
103012 SCHOOL HEALTH CORPORATION	\$	5,138.76	8/22/2019 R
103013 SCHOOL SPECIALTY	\$	836.64	8/22/2019 R
103014 SEEVER, GRAY	\$	160.00	8/22/2019 R
103015 SHRED-IT USA - MINNEAPOLIS	\$	567.46	8/22/2019 R
103017 SITEONE LANDSCAPE SUPPLY	\$	350.88	8/22/2019 R
103018 SMITLEY, SHARON	\$	125.00	8/22/2019 R
103019 SOUTHWEST METRO EDUC COOP	\$	361.10	8/22/2019 R
103020 SPECIALTY PROMOTIONS	\$	1,180.35	8/22/2019 R
103021 SPED FORMS INC.	\$	20,632.45	8/22/2019 R
103022 ST CROIX RECREATION FUND PLAYGROUNDS INC	\$	1,150.00	8/22/2019 R
103024 STAPLES ADVANTAGE	\$	3,322.25	8/22/2019 R
103025 STATE SUPPLY CO	\$	1,236.92	8/22/2019 R
103026 STEVE WEISS MUSIC	\$	1,185.95	8/22/2019 R
103027 SUBSCRIPTION SERV OF AMER INC	\$	812.61	8/22/2019 R
103028 SUBURBAN EAST CONFERENCE	\$	6,000.00	8/22/2019 R
103029 SUMMIT COMPANIES	\$	1,473.28	8/22/2019 R
103030 SUPERIOR STRIPING INC	\$	10,950.00	8/22/2019 R
103031 SURPLUS SERVICES	\$	93.50	8/22/2019 R
103032 SVL SERVICE CORPORATION	\$	133.95	8/22/2019 R
103033 SYNOVIA SOLUTIONS	\$	1,551.40	8/22/2019 R
103034 TALLY'S DOCKSIDE	\$	889.00	8/22/2019 R
103035 TAYLOR PUBLISHING CO	\$	579.01	8/22/2019 R
103036 TEACHER INNOVATIONS INC	\$	216.00	8/22/2019 R
103037 TEACHERS DISCOVERY	\$	367.36	8/22/2019 R
103038 THILMANY, JENNIFER	\$	457.44	8/22/2019 R
103039 TORIS PRECIOUS PETS	\$	225.00	8/22/2019 R
103040 TOWN LIFE	\$	1,215.00	8/22/2019 R
103041 TOYOTA-LIFT OF MINNESOTA	\$	1,117.24	8/22/2019 R
103042 TR ENVIRONMENTAL CONSULTING, LLC	\$	2,268.00	8/22/2019 R
103044 TRADE PRESS INC	\$	2,878.00	8/22/2019 R
103045 TRAVEL LEADERS	\$	1,760.00	8/22/2019 R

103046 TRI-STATE BOBCAT	\$	1,550.30	8/22/2019 R
103047 TRIMARK	\$	41,658.57	8/22/2019 R
103048 TRUCK UTILITIES MFG CO	\$	2,266.14	8/22/2019 R
103049 TURFWERKS INC	\$	791.40	8/22/2019 R
103050 TWIN CITIES TRANSPORT & RECOVERY INC	\$	275.00	8/22/2019 R
103051 UNIV OF MN WOMEN'S CROSS COUNTRY	\$	300.00	8/22/2019 R
103052 UNIVERSAL ATHLETIC	\$	980.00	8/22/2019 R
103053 UNIVERSAL CHEERLEADERS ASSOC	\$	772.00	8/22/2019 R
103054 VAIL RESORTS MANAGEMENT CO., INC.	\$	1,538.26	8/22/2019 R
103055 VAN DUUREN, MARIAH	\$	234.00	8/22/2019 R
103056 VANDERBILT UNIVERSITY	\$	124.00	8/22/2019 R
103057 VOYAGEUR OUTWARD BOUND SCHOOL	\$	984.00	8/22/2019 R
103058 WARGO NATURE CENTER	\$	400.00	8/22/2019 R
103059 WARNERS' STELLIAN	\$	2,016.94	8/22/2019 R
103060 WHITE BEAR DANCE CENTER	\$	3,005.00	8/22/2019 R
103061 WHITE BEAR LAKE (CITY OF)	\$	883.34	8/22/2019 S
103062 WHITE BEAR LAKE (CITY OF)	\$	127.39	8/22/2019 S
103063 WHITE BEAR LAKE (CITY OF)	\$	1,829.39	8/22/2019 S
103064 WHITE BEAR LAKE (CITY OF)	\$	65.94	8/22/2019 S
103065 WHITE BEAR LAKE (CITY OF)	\$	1,841.29	8/22/2019 S
103066 WHITE BEAR LAKE (CITY OF)	\$	65.94	8/22/2019 S
103067 WHITE BEAR LAKE (CITY OF)	\$	3,334.89	8/22/2019 S
103068 WHITE BEAR LAKE (CITY OF)	\$	4,250.00	8/22/2019 R
103069 WHITE BEAR LAKE ROTARY CLUB	\$	463.00	8/22/2019 R
103070 WHITE BEAR LAKE UMPIRES ASSN	\$	2,475.00	8/22/2019 R
103071 WILLCOXON, PETER SR	\$	1,084.00	8/22/2019 R
103072 WINNICK SUPPLY	\$	155.61	8/22/2019 R
103075 WL HALL COMPANY	\$	15,575.00	8/22/2019 R
103076 WOLD ARCHITECTS AND ENGINEERS	\$	2,995.80	8/22/2019 R
103077 WORTHINGTON DIRECT INC	\$	3,180.65	8/22/2019 R
103078 WYBERG, TERRANCE DR	\$	3,600.00	8/22/2019 R
103079 XCEL ENERGY	\$	981.11	8/22/2019 S
103080 XCEL ENERGY	\$	92,542.12	8/22/2019 S
103081 YOUTH ENRICHMENT LEAGUE	\$	5,363.00	8/22/2019 R
103082 ZANER-BLOSER	\$	1,239.99	8/22/2019 R
103083 LAND TITLE CORP	\$	10,000.00	8/27/2019 R
103084 KIPPER, STANLEY	\$	2,500.00	8/27/2019 R
103085 UNIVERSITY OF MN TWIN CITIES	\$	500.00	8/28/2019 R
103086 CITY OF VADNAIS HEIGHTS	\$	1,940.00	8/29/2019 R
103087 GRANITE CITY ENVIRONMENTAL	\$	904.91	8/29/2019 R
9991404 BMO	\$	22,964.76	8/6/2019 R
1.92E+08 ANDERSON, MARGARET	\$	865.00	8/1/2019 A
1.92E+08 ENGSTRAN, PAUL	\$	65.00	8/1/2019 A
1.92E+08 FRAME, BREANNA	\$	195.00	8/1/2019 A
1.92E+08 HUBBARD, MICHELLE	\$	396.68	8/1/2019 A
1.92E+08 KLECKER, KEVIN	\$	76.85	8/1/2019 A
1.92E+08 STOFFEL, JAMES	\$	26.37	8/1/2019 A

1.92E+08 CASE, ABIGAIL	\$	31.99	8/1/2019 A
1.92E+08 GREENE, VICTORIA	\$	42.63	8/1/2019 A
1.92E+08 HENRY, STEVEN	\$	19.99	8/1/2019 A
1.92E+08 TROSKE, CARRIE	\$	138.76	8/1/2019 A
1.92E+08 ACKERKNECHT, CATHYANN	\$	108.12	8/22/2019 A
1.92E+08 ANDERSON, JON	\$	200.14	8/22/2019 A
1.92E+08 CANNIFF, AMY	\$	28.42	8/22/2019 A
1.92E+08 CARLSON, CATHERINE	\$	148.61	8/22/2019 A
1.92E+08 CHARBONNEAU, JANET	\$	25.09	8/22/2019 A
1.92E+08 COOROUGH, KELLY	\$	521.91	8/22/2019 A
1.92E+08 CUNNINGHAM, ANGELA	\$	108.12	8/22/2019 A
1.92E+08 DEEN, DENISE	\$	103.24	8/22/2019 A
1.92E+08 DERBY, SARA	\$	108.60	8/22/2019 A
1.92E+08 DIMEGLIO, JOSEPH	\$	71.95	8/22/2019 A
1.92E+08 EDBERG, REBECCA	\$	189.62	8/22/2019 A
1.92E+08 FERNANDEZ, KEVIN	\$	52.80	8/22/2019 A
1.92E+08 FULTON, SHANNON	\$	76.41	8/22/2019 A
1.92E+08 GREEN, ALAN	\$	30.38	8/22/2019 A
1.92E+08 GUTHRIE, ASHLEY	\$	260.00	8/22/2019 A
1.92E+08 HAHN, LAURIE	\$	1,219.51	8/22/2019 A
1.92E+08 HATCH, KATHLEEN	\$	31.92	8/22/2019 A
1.92E+08 HENRY, STEVEN	\$	129.62	8/22/2019 A
1.92E+08 HYLEN, JENNIFER	\$	35.00	8/22/2019 A
1.92E+08 KELLEY, DEBRA	\$	156.00	8/22/2019 A
1.92E+08 KLECKER, KEVIN	\$	130.00	8/22/2019 A
1.92E+08 KNUTSON, CASSANDRA	\$	125.00	8/22/2019 A
1.92E+08 LACASSE, KIM	\$	35.00	8/22/2019 A
1.92E+08 LEISTICO, VICTORIA	\$	32.35	8/22/2019 A
1.92E+08 MENIER, MATTHEW	\$	2,021.19	8/22/2019 A
1.92E+08 MOORE, JENNIFER	\$	146.74	8/22/2019 A
1.92E+08 MYERS, ANN	\$	111.39	8/22/2019 A
1.92E+08 NASVIK, CRAIG	\$	198.37	8/22/2019 A
1.92E+08 OLSON, DAVID	\$	176.32	8/22/2019 A
1.92E+08 PERCIVAL, PATRICIA	\$	223.45	8/22/2019 A
1.92E+08 PRESCOTT-HARMON, GINA	\$	73.68	8/22/2019 A
1.92E+08 PUTNAM, TREVOR	\$	29.50	8/22/2019 A
1.92E+08 PYLKAS-BOCK, KELLY	\$	561.04	8/22/2019 A
1.92E+08 RECKINGER, JENNIFER	\$	76.52	8/22/2019 A
1.92E+08 RIEBE, BRIAN	\$	111.25	8/22/2019 A
1.92E+08 SAMPOANG, DESSERAY	\$	97.96	8/22/2019 A
1.92E+08 SCHUMAN, ANNA	\$	9.86	8/22/2019 A
1.92E+08 SIEBENALER, KEVIN	\$	154.11	8/22/2019 A
1.92E+08 SMITH, JAMES	\$	26.00	8/22/2019 A
1.92E+08 THIBAUT, DEBRA	\$	2,078.16	8/22/2019 A
1.92E+08 THOMAS, DAVID	\$	39.85	8/22/2019 A
1.92E+08 ULFIG, COLLEEN	\$	9.00	8/22/2019 A
	\$	3,767,338.15	

RESOLUTION FOR ACCEPTANCE OF GIFTS

WHEREAS, the School Board believes it necessary and appropriate to accept the gifts that are reflected upon the following pages; and

WHEREAS, these gifts are consistent with State laws, School Board policy, and administrative practices; and

WHEREAS, acceptance of these gifts are consistent with the mission and educational programs of the White Bear Lake Area Schools; and

THEREFORE BE IT RESOLVED, that the School Board authorizes the acceptance and use of the following gifts:

AGENDA ITEM: **Acceptance of Gifts**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Operational Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations and Tom Wiczorek, Director of Finance**

Donation	Donor	Recipient
\$20 for Carol Glover Memorial	Patricia Nosan	Lincoln Elementary School
\$250 for 2019 All Staff Picnic	White Bear Lake Lions Club	White Bear Lake Area Schools
\$25 Gift Card for All Staff Picnic	Cub Foods Meadowland Drive	White Bear Lake Area Schools
\$60 and School Supplies	Orchard Dental Group, LLC	White Bear Lake Area Schools
\$20 for School Supplies	Brent and Laurie Bystrom	White Bear Lake Area Schools
280 backpacks with school supplies and miscellaneous school supplies	Community of Grace Lutheran Church	White Bear Lake Area Schools
Backpacks and school supplies Crayons, markers, color pencils, pens, pencils, loose leaf paper, scissors, rulers, binders, binder pouches, folders, erasers, highlighters, pencil sharpeners, sharpies, and expo markers	White Bear Heights Kari Antonen	White Bear Lake Area Schools
Three cases of Backpacks	St. John in the Wilderness	Vadnais Heights Elementary School
Backpacks and school supplies	Ramsey County Sheriff	Vadnais Heights Elementary School
Three boxes of Backpacks and school supplies	Solid Ground	White Bear Lake Area Schools

RECOMMENDED ACTION: Accept donations.

RESOLUTION FOR HUMAN RESOURCES ITEMS

WHEREAS, the School Board believes it necessary and appropriate to approve the human resources items that are reflected upon the following pages; and

WHEREAS, that human resources items, A-6(f), as revised be approved on the premise that they conform to previously Board approved actions or contractual agreements.

THEREFORE BE IT RESOLVED, that the School Board authorizes the approval of the human resources items listed in Consent Agenda Items A-6(f).

INDEPENDENT SCHOOL DISTRICT NO.624
Department of Human Resources

RESIGNATION/TERMINATION/NON-RENEWAL– CLASSIFIED STAFF
--

DEREK AMBROSON– Pupil Support Assistant, Otter Lake Elementary
Employed by District 624 since 09/03/2018
Effective Date: 08/20/2019

NICHOLAS CHRISTOPHERSON– Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 01/14/2019
Effective Date: 08/09/2019

BRIDGET DAS– Lunchroom Aide, Matoska Elementary
Employed by District 624 since 09/06/2017
Effective Date: 08/26/2019

CAITLIN KEESE– Program Assistant Leader, Hugo Elementary
Employed by District 624 since 09/10/2018
Effective Date: 06/26/2019

RORY KEHOE– Part Time Cook, WBLAHS – North Campus
Employed by District 624 since 12/12/2018
Effective Date: 08/14/2019

JOLEEN GEORGE– Admin. Assistant to Cabinet Member, District Office
Employed by District 624 since 08/25/2016
Effective Date: 09/13/2019

ABIGAYIL OLSON– Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 04/01/2006
Effective Date: 08/22/2019

JASON SALKOWICZ– Assistant Head Engineer, Central Middle School
Employed by District 624 since 05/05/2014
Effective Date: 09/13/2019

BREANNA ZEEB– Program Aide, Lakeaires Elementary
Employed by District 624 since 02/01/2018
Effective Date: 08/16/2019

RESIGNATION/TERMINATION/NON-RENEWAL– NON-AFFILIATED STAFF
--

JULIE DREWS– Special Education Transportation Router, Bus Garage
Employed by District 624 since 07/27/2015
Effective Date: 08/23/2019

JOHN THOMAS– Campus Security, ALC
Employed by District 624 since 09/05/2012
Effective Date: 08/12/2019

RESIGNATION/TERMINATION/NON-RENEWAL – CERTIFIED STAFF
--

ANGELA LUNDBLAD– .6 FTE ECFE Teacher, Normandy Park
Employed by District 624 since 08/28/2017
Effective Date: 08/14/2019

ALYSSA MALMER– PE/Health/DAPE Teacher, Sunrise Park & WBLAHS – North Campus
Employed by District 624 since 08/20/2018
Effective Date: 08/12/2019

ELIZABETH SCHREIER– .8 FTE FACS Teacher, Sunrise Park Middle School
Employed by District 624 since 08/20/2018
Effective Date: 06/10/2019

CHANGE IN ASSIGNMENT - CLASSIFIED
--

SUZANNE BAKER – Satellite Manager, Birch Lake Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

JANINE FROGNER – Satellite Manager, Lincoln Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

DEBRA GEFRE – Satellite Manager, Otter Lake Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

ANNETTE HAUGEN – Satellite Manager, Hugo Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

DEBORAH JOYCE – Satellite Manager, Vadnais Heights Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

TRACY KRAMLINGER – Satellite Manager, Oneka Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

JULIE MATTICE – Satellite Manager, Lakeaires Elementary
From 5.75 hrs. per day To 6.25 hrs. per day
Effective Date: 09/02/2019

RACHEL RANCOUR – Satellite Manager, Matoska Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

ROSE ROBERTS – From PT Cook To Regular PT Cook, Central Middle School

\$15.09 per hr., 22.5 hours per week, \$12,222.90

Effective Date: 09/02/2019

HEIDI SICARD – Satellite Manager, Willow Elementary

From 5.75 hrs. per day To 6.25 hrs. per day

Effective Date: 09/02/2019

CHANGE IN ASSIGNMENT - CERTIFIED

BARBARA HUNT – Mathematics Teacher, Central and Sunrise Park Middle School

From .85 FTE to 1.0 FTE

Effective Date: 2019-2020 School Year

EXTRA ASSIGNMENT – CERTIFIED STAFF

LA'SONYA TAYLOR – .1 FTE FACS Teacher, Central Middle School

MA+60, Step 9, \$6,863.90

Effective Date: 2019-2020 School Year

FULL TIME LEAVE REQUEST – CERTIFIED STAFF
--

RACHEL ZITZOW– .6 FTE EL Teacher, Lakeaires Elementary

Employed by District 624 since 08/24/2011

Effective Date: 2019-2020 School Year

NEW PERSONNEL – CLASSIFIED STAFF

ALISSA ACKER– Custodian, Normandy Park and Sunrise Park Middle School

\$18.35 per hr. plus \$.30 per hr. shift diff., 40 hours per week, \$31,928.78

Effective Date: 09/03/2019

BRIDGET AJAYO– Program Assistant Leader, Lakeaires Elementary

\$13.98 per hr., 28.75 hours per week, \$17,684.70

Effective Date: 08/26/2019

DODI ANDERSON – Pupil Support Assistant, Otter Lake Elementary

\$19.59 per hr., 32.5 hours per week, \$22,792.96

Effective Date: 09/02/2019

TONYA BOYD – Part-Time Cook, Sunrise Park Middle School

\$15.09 per hr., 17.5 hours per week, \$9,506.70

Effective Date: 09/02/2019

KARA CARDENAS – Pupil Support Assistant, Vadnais Heights Elementary
\$18.77 per hr., 31.25 hours per week, \$20,998.93
Effective Date: 09/02/2019

LINDSAY COLLINS – Pupil Support Assistant, Central Middle School
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

DALTON BERNIER– Custodian, Lakeaires Elementary
\$18.35 per hr. plus \$.30 per hr. shift diff., 40 hours per week, \$31,928.78
Effective Date: 09/03/2019

PATRICIA FERRELL – Pupil Support Assistant, WBLAHS – South Campus
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

LAKEEA JOHNSON – Building Assistant, Matoska Elementary
\$17.63 per hr., 20 hours per week, \$12,482.04
Effective Date: 09/04/2019

MEGAN JOHNSON – Pupil Support Assistant, WBLAHS – South Campus
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

JESSICA LILLIE – Pupil Support Assistant, Sunrise Park Middle School
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

KRISTEN MIDLETON – Part-Time Cook, Sunrise Park Middle School
\$15.09 per hr., 17.5 hours per week, \$9,506.70
Effective Date: 09/02/2019

MACK PHILLIPS – Student Supervisor, WBLAHS – South Campus
\$18.77 per hr., 30.0 hours per week, \$20,271.60
Effective Date: 09/02/2019

SANDRA RODRIGUEZ – Part-Time Cook, Central Middle School
\$15.09 per hr., 18.75 hours per week, \$10,185.75dobbi
Effective Date: 09/02/2019

MELISSA STEUSSY – Pupil Support Assistant, WBLAHS – South Campus
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

PANG VANG – Part-Time Cook, Sunrise Park Middle School
\$15.09 per hr., 17.5 hours per week, \$9,506.70
Effective Date: 09/02/2019

SENG VANG – Pupil Support Assistant, WBLAHS – South Campus
\$18.77 per hr., 32.5 hours per week, \$21,838.89
Effective Date: 09/02/2019

DION WILSON – Student Supervisor, Area Learning Center
\$18.77 per hr., 37.5 hours per week, \$25,198.72
Effective Date: 09/02/2019

FUE XIONG – Student Supervisor, Area Learning Center
\$19.59 per hr., 30 hours per week, \$21,149.64
Effective Date: 09/02/2019

NEW PERSONNEL – NON-AFFILIATED

ANGELA COSGROVE – Naturalist, Tamarack Nature Center
\$9,048.00
Effective Date: 2019-2020 School Year (1 Year Assignment)

SARA FLORIN – Assistant Director of Technology and Innovation, District Center
\$77,201.92 (Pro-rated on annual salary of \$92,500.00)
Effective Date: 08/29/2019

ANGELA LUNDBLAD – .75 FTE Early Childhood Specialist, Normandy Park
\$40,334.18 (Pro-rated on annual salary of \$61,597.00)
Effective Date: 08/15/2019

KATHARINE TALEEN – Preschool Teacher, Normandy Park
\$23,319.00
Effective Date: 2019-2020 School Year

NEW PERSONNEL – CERTIFIED STAFF
--

ALEXANDRA HARDING – Kindergarten Teacher, Lakeaires Elementary
MA, Step 1, \$48,023.00
Effective Date: 2019-2020 School Year

MARISSA LANE – Kindergarten Teacher, Vadnais Heights Elementary
BA, Step 2, \$44,191.00
Effective Date: 2019-2020 School Year

DAVID MELVIN – Special Education Teacher, WBLAHS – North Campus
MA+45, Step 13, \$81,459.00
Effective Date: 2019-2020 School Year

SEAN MURPHY – Social Studies and AVID Teacher, Central and Sunrise Park Middle School
MA, Step 1, \$48,023.00
Effective Date: 2019-2020 School Year

ABIGAYIL OLSON – Health, Phy Edu & DAPE Teacher, WBLAHS – North Campus & Central Middle School
BA, Step 1, \$43,310.00
Effective Date: 2019-2020 School Year

JESSICA REHFELD – .7 FTE Early Childhood Family Education Teacher, Normandy Park
MA, Step 2, \$34,666.80
Effective Date: 2019-2020 School Year

LONG TERM SUBSTITUTE – CERTIFIED STAFF

JOHN BUCK – Mathematics Teacher, WBLAHS – North Campus
MA, Step 4, \$6,486.68
Effective Date: 08/26/2019 through 09/26/2019

KAILEY COLVARD – Special Education Teacher, WBLAHS – North Campus
BA, Step 1, \$5,804.43
Effective Date: 08/26/2019 through 09/30/2019

MICHAEL LEHENBAUER – Grade 3 Teacher, Oneka Elementary
MA, Step 1, \$15,027.34
Effective Date: 08/26/2019 through 11/26/2019

ADAM LUDWID – Social Studies Teacher, WBLAHS – North Campus
BA+60, Step 4, \$50,905
Effective Date: 2019-2020 School Year

SHANA MORRISETTE – .3 FTE Spanish Teacher, Oneka Elementary
MA, Step 12, \$14,857.20
Effective Date: 2019-2020 School Year

JOSHUA STEIGAUF – Social Studies Teacher, WBLAHS – North Campus
MA, Step 4, \$48,023
Effective Date: 2019-2020 School Year

B. PUBLIC FORUM

During the Public Forum any person may address the School Board on a topic of interest or concern. Listed below are the procedures.

1. Public Forum will follow the Procedural Items on the agenda.
2. Public Forum will be open up to 30 minutes (3 minutes per speaker, 10 minutes per topic, no more than 3 speakers per topic as a general rule). Comments should be brief, and repetition of public comments already expressed at the same meeting should be avoided.
3. Those wishing to address the Board should fill out the Public Forum Speaker Card and submit the card to the School Board clerk or other district officials at the meeting.
4. Questions may be asked on any topic, including those on the agenda.
5. School District policy and data privacy laws preclude the Board from publicly discussing personnel matters or data, including information, which, if discussed in a public meeting could violate law or policy. Under School Board Policy 206, complaints or concerns regarding individual school district employees should be presented in writing to school administration and signed by the person submitting the complaint or concern.
6. An attempt will be made to answer questions addressed to the Board. In those cases where an answer is not provided, a phone call from an appropriate school district official will be made as a follow-up.
7. A handout on the purpose of School Board meetings and the meeting process is available at each School Board meeting.
8. Citizens may be asked to address the School Board on a particular subject during the discussion of that item.
9. The School Board chairperson will attempt to reasonably honor requests to speak, but shall also exercise discretion with regard to time constraints and therefore may limit the number of requests to speak accordingly.

C. INFORMATION ITEMS

AGENDA ITEM: **Opening School Report**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

At Monday evening's School Board meeting, members of the Leadership Team will highlight work done this summer and through the final days before school began to help students, staff, and families get off to a good start. District programs and services will be highlighted at the meeting.

AGENDA ITEM: **Update from the Educational Foundation**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Information Item**

CONTACT PERSON(S): **Dr. Wayne A. Kazmierczak, Superintendent**

BACKGROUND:

Andrea Loppnow, President of the White Bear Lake Area Educational Foundation, and Dawn Hank, Executive Director, will provide an update on the work of the Educational Foundation.

AGENDA ITEM: **Superintendent's Report**
MEETING DATE: **September 9, 2019**
SUGGESTED DISPOSITION: **Information Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

Dr. Kazmierczak will provide information on current issues and events pertaining to the White Bear Lake Area Schools.

D. DISCUSSION ITEMS

AGENDA ITEM: **2019-20 Strategic Priorities**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

At the August 26 work-study meeting, the School Board and District Administration discussed the District's priorities for the 2019-2020 school year. An overview of the priorities will be provided at the September 9 regular meeting. The priorities for the 2019-2020 school year are as follows:

- Convergence of Building Site Plans and District Plan
 - Student-centered instruction
 - Social and emotional learning
 - Equity
- New Strategy #9 - We will imagine new concepts in learning and teaching at White Bear Lake Area High School
- Bond 2019 Referendum

AGENDA ITEM: **Opening Enrollment Report**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for**
Finance and Operations

BACKGROUND:

Tim Wald, Assistant Superintendent for Finance and Operations, will present opening school enrollment as of the end of the first week of school at the School Board meeting on Monday, September 9, 2019.

AGENDA ITEM: **Discussion on Review and Comment Statement**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Tim Wald, Assistant Superintendent for Finance and Operations**
Dr. Wayne Kazmierczak, Superintendent

BACKGROUND:

Minnesota Statutes, Section 123B.71, requires a review and comment statement from the Commissioner of the Minnesota Department of Education on the educational and economic advisability of school district proposed school construction projects. On July 15, 2019, the White Bear Lake Area School Board decided to move forward with a school facilities referendum to be voted upon November 5, 2019. With the assistance of Wold Architects and Engineers, the District submitted the required review and comment documentation to the Commissioner immediately following that meeting. As required, the review and comment document addresses the following topics:

- Geographic area and population served
- A list of existing school facilities
- A list of specific deficiencies of the facility
- A description of the project
- A specification of the source of project financing
- Documentation obligating the school district and contractors to comply with applicable codes and MDE requirements

Attached please find a letter dated September 3, 2019, from Commissioner Mary Cathryn Rickert to Superintendent Kazmierczak. In this letter, the Commissioner issued the following review and comment statement: *Based on the department's analysis of the school districts required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.*

Minnesota Statutes, Section 123B.71, requires that the School Board hold a public meeting to discuss the review and comment prior to the date of the bond referendum election. This requirement will be satisfied at the September 9, 2019 School Board meeting. Finally, the requirement to publish a summary of the Commissioner's response is scheduled to appear in the September 18, 2019 edition of Press Publications newspapers serving district residents.



September 3, 2019

Dr. Wayne A. Kazmierczak, Superintendent
White Bear Lake School District, ISD #0624-01
4855 Bloom Avenue
White Bear Lake, MN 55110-2731

Dear Dr. Kazmierczak:

Minnesota Statutes, section 123B.71, requires a review and comment statement on the educational and economic advisability of your proposed school construction project. Information supplied by your school district and from Minnesota Department of Education sources is the basis of this review and comment. With this positive review and comment, voter and school board approval is required for White Bear Lake School District, Independent School District #0624-01, to proceed with the proposed projects.

The district shall publish a summary of the review and comment statement (the final two pages of this letter) in the legal newspaper of the district at least 20 days, but not more than 60 days, prior to holding a referendum for bonds or soliciting any bids for the construction, expansion, or remodeling of an educational facility. The department may request a statement certifying the publication, and require the submission, review, and approval of preliminary and final construction plans.

Minnesota Statutes, section 123B.71, requires the commissioner to include comments from residents of the school district in the review and comment. As of the date of this letter, no public comments have been received. In addition, Minnesota Statutes, section 123B.71, ***requires the school board hold a public meeting to discuss the review and comment prior to the date of the bond referendum election.***

Minnesota Statutes, section 123B.72, ***requires that a school district, prior to occupying a new or renovated facility after July 1, 2002, must submit a certification prepared by a system inspector to the commissioner and the building code official that will provide an occupancy permit.*** The certification must verify that the facility's installed or modified heating, ventilation, and air conditioning system operates according to design specifications and code, a system for monitoring outdoor airflow and total airflow of ventilation systems has been installed, and any installed or modified heating, ventilation, or air conditioning system provides an indoor air quality filtration system that meets ASHRAE (American Society of Heating, Refrigerating and Air-Conditioning Engineers) Standard 52.1.

If you have any questions, please contact Chris Kubesh, Education Finance specialist, at 651-582-8319 or chris.kubesh@state.mn.us. Thank you for working with us to improve school facilities for Minnesota students.

Sincerely,

A handwritten signature in black ink, appearing to read 'McRicker'.

Mary Cathryn Ricker, NBCT
Commissioner

cc: Don Mullin, School Board Chair

Enclosure

**The Commissioner of the Department of Education
Review and Comment on the School Construction
Proposal of White Bear Lake School District, ISD #0624-01**

A review and comment must be provided on a school district construction project proposal before the district conducts a referendum, solicits bids, or issues bonds for the project. A project proposal has been submitted for review and comment, according to requirements set forth in Minnesota Statutes, section 123B.71, subdivisions 9 and 10, and Minnesota Statutes, section 123B.72. The district provides the following information:

1. The geographic area and population to be served
 - a. preschool through grade 12 student enrollment for the past five years, and
 - b. student enrollment projections for the next five years.
2. A list of existing school facilities
 - a. by year constructed,
 - b. their uses, and
 - c. an assessment of the extent to which alternate facilities are available within school district boundaries and in adjacent school districts.
3. A list of specific deficiencies of the facility
 - a. demonstrating the need for a new or renovated facility to be provided,
 - b. the process used to determine the deficiencies,
 - c. a list of those deficiencies that will and will not be addressed by the proposed projects, and
 - d. a list of specific benefits that the new or renovated facility will provide to students, teachers, and community users served by the facility.
4. A description of the project, including:
 - a. specifications of site and outdoor space acreage,
 - b. square footage allocations for classrooms, laboratories and support spaces,
 - c. estimated expenditures for major portions of the project,
 - d. estimated changes in facility operating costs, and
 - e. dates the project will begin and be completed.
5. A specification of the source of project financing, including:
 - a. applicable statutory citations,
 - b. the scheduled date for a bond issue or school board action,
 - c. a schedule of payments, including debt service equalization aid, and
 - d. the effect of a bond issue on local property taxes by property class and valuation.
6. Documentation obligating the school district and contractors to comply with the following items:
 - a. Minnesota Statutes, section 471.345, governing municipal contracts,
 - b. sustainable design,
 - c. school facility commissioning under Minnesota Statutes, section 123B.72, certifying the plans and designs for heating, ventilating, air conditioning and air filtration for an extensively renovated or new facility meet or exceed current code standards, including ASHRAE air filtration Standard 52.1,
 - d. American National Standards Institute (ANSI) acoustical performance criteria, design requirements and guidelines for schools on maximum background noise levels and reverberation times,
 - e. state fire code,
 - f. chapter 326B governing building codes, and
 - g. consultation with affected government units about the impact of the project on utilities, roads, sewers, sidewalks, retention ponds, school bus and automobile traffic, access to mass transit and safe access for pedestrians and cyclists.

Description of Proposed School Construction Project

White Bear Lake School District, ISD #0624-01, is proposing a single-question referendum on November 5, 2019, that would authorize \$326 million in bonding authority to finance districtwide facility upgrades. The largest project components are the creation of a single-site, 9-12th grade high school at the north high school site and a new elementary school. Other proposed projects include districtwide classroom addition, renovations and site improvements.

The projects proposed would be scheduled for completion in the 2020–25 calendar years. Cost estimates by location/project type are as follows:

Birch Lake Elementary		Hugo Elementary		Lakesaires Elementary	
Classroom Addition	\$1,200,000	Renovations	\$53,500	Classroom Addition	\$1,200,000
Renovations	\$721,253	Contingencies	\$9,642	Renovations	\$631,240
Site Improvements	\$150,000	Fees, Permits & Testing	\$11,797	Site Improvements	\$140,000
Contingencies	\$237,139		\$74,939	Contingencies	\$364,037
Fees, Permits & Testing	\$454,711	Matoska Elementary		Fees, Permits & Testing	\$465,085
	\$2,763,103	Classroom Addition	\$1,635,000		\$2,800,362
Lincoln Elementary		Renovations	\$672,552	Oneka Elementary	
Classroom Addition	\$3,744,000	Site Improvements	\$125,000	Classroom Addition	\$3,022,500
Renovations	\$1,516,242	Contingencies	\$438,646	Renovations	\$897,207
Site Improvements	\$700,000	Fees, Permits & Testing	\$536,422	Site Improvements	\$125,000
Contingencies	\$676,636		\$3,407,620	Contingencies	\$728,962
Fees, Permits & Testing	\$1,314,234	Vadnais Heights Elementary		Fees, Permits & Testing	\$891,858
	\$7,951,112	Classroom Addition	\$540,000		\$5,665,527
Otter Lake Elementary		Renovations	\$810,325	Willow Lane Elementary	
Classroom Addition	\$4,231,500	Site Improvements	\$125,000	Classroom Addition	\$720,000
Renovations	\$1,735,213	Contingencies	\$180,257	Renovations	\$671,003
Site Improvements	\$125,000	Fees, Permits & Testing	\$329,720	Site Improvements	\$125,000
Contingencies	\$1,097,887		\$1,985,302	Contingencies	\$162,473
Fees, Permits & Testing	\$1,343,223	Middle School - South HS Campus		Fees, Permits & Testing	\$334,279
	\$8,532,823	Building Additions	\$6,750,000		\$2,012,755
New Elementary School		Renovations	\$2,880,915	Central Middle School	
Construction	\$28,308,200	Site Improvements	\$250,000	Renovations	\$2,653,600
Site Improvements	\$3,000,000	Contingencies	\$1,121,732	Contingencies	\$478,248
Contingencies	\$3,620,011	Fees, Permits & Testing	\$2,178,741	Fees, Permits & Testing	\$585,119
Fees, Permits & Testing	\$8,218,402		\$13,181,388		\$3,716,967
	\$43,146,613	New High School		White Bear Lake ALC	
Sunrise Park		New Construction	\$93,750,000	Renovations	\$683,757
Renovations	\$11,484,310	Land Purchase	\$6,000,000	Contingencies	\$69,989
Contingencies	\$3,054,655	Renovations	\$17,821,441	Fees, Permits & Testing	\$150,769
Fees, Permits & Testing	\$2,532,290	Site Improvements	\$19,200,000		\$904,515
	\$17,071,255	Contingencies	\$19,850,181		
Bus Facility		Fees, Permits & Testing	\$28,815,103		
New Construction	\$3,980,455		\$185,436,725	Total Project Costs	
Site Improvements	\$2,500,000	Districtwide			
Contingencies	\$735,694	Furniture	\$13,625,825		
Fees, Permits & Testing	\$1,428,940	Security	\$5,071,500		
	\$8,645,089		\$18,697,325		

Additional building space is needed to accommodate projected enrollment growth of an estimated 2,000 students over the next 10 years. The district has supplied cost estimates to operate and staff the additional building space and believes existing revenue along with the additional revenue from enrollment growth will be sufficient to fund any operational cost increases associated with the proposed facility improvements. In addition, the school board believes the proposed projects are in the best long-term interest of the district.

If the bond referendum is successful and bonds are sold, the debt service on the bonds will be eligible for debt service equalization under Minnesota Statutes, section 123B.53, subdivision 3, if the bond schedule is approved. The amount of debt service equalization aid, if any, the district receives is determined annually and is dependent upon property wealth, student population, and other statutory requirements.

Review and Comment Statement

Based on the department's analysis of the school district's required documentation and other pertinent information from sources of the Minnesota Department of Education, the Commissioner of Education provides a positive review and comment.

Additional Information is Available

Persons desiring additional information regarding this proposal should contact the school district superintendent's office.



Mary Cathryn Ricker, NBCT
Commissioner

September 3, 2019

AGENDA ITEM: **Summary of Evaluation of Superintendent**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Don Mullin, School Board Chair**

BACKGROUND:

At the work-study session on August 26 we had a closed meeting to evaluate the performance of Superintendent Wayne Kazmierczak per Minnesota Statute section 13D.05, subdivision 3(a). Tonight the School Board will summarize its conclusions regarding the evaluation of the Superintendent, as required by law.

AGENDA ITEM: **Policy 205, Open Meeting and Closed Meetings**
MEETING DATE: **September 9, 2019**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 205, Open Meeting and Closed Meetings, has been reviewed by the School Board Policy Committee and Cabinet and is recommended for a first reading. The changes reflect updates to the legal section.

The purpose of this policy is to provide guidelines to assure the rights of the public to be present at School Board meetings, while also protecting the individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

RECOMMENDED ACTION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the October 14 School Board meeting agenda or a subsequent meeting for action.

White Bear Lake Area School Board Policy 205

Adopted: November 13, 1995

Revised: August 25, 2003

Revised: May 9, 2005

Revised: December 14, 2009

Revised: November 8, 2010

Revised: December 10, 2012

Revised: November 11, 2013

Revised: October 8, 2018

205 OPEN MEETINGS AND CLOSED MEETINGS

I. PURPOSE

- A. The School Board embraces the philosophy of openness in the conduct of its business, in the belief that openness produces better programs, more efficiency in administration of programs, and an organization more responsive to public interest and less susceptible to private interest. The School Board shall conduct its business under a presumption of openness. At the same time, the School Board recognizes and respects the privacy rights of individuals as provided by law. The School Board also recognizes that there are certain exceptions to the Minnesota Open Meeting Law as recognized in statute where it has been determined that, in limited circumstances, the public interest is best served by closing a meeting of the School Board.
- B. The purpose of this policy is to provide guidelines to assure the rights of the public to be present at School Board meetings, while also protecting the individual's rights to privacy under law, and to close meetings when the public interest so requires as recognized by law.

II. GENERAL STATEMENT OF POLICY

- A. Except as otherwise expressly provided by statute, all meetings of the School Board, including executive sessions, shall be open to the public.
- B. Meetings shall be closed only when expressly authorized by law.

III. DEFINITION

“Meeting” means a gathering of at least a quorum or more members of the School Board, or quorum of a committee or subcommittee of School Board members, at which members discuss, decide, or receive information as a group on issues relating to the official business of the School Board. The term does not include a chance or social gathering.

IV. PROCEDURES

- A. Meetings

1. Regular Meetings

A schedule of the regular meetings of the School Board shall be kept on file at its primary offices. If the School Board decides to hold a regular meeting at a time or place different from the time or place stated in its schedule, it shall give the same notice of the meeting as for a special meeting.

2. Special Meetings

- a. For a special meeting, the School Board shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the school district or on the door of the School Board's usual meeting room if there is no principal bulletin board, and on the school district website. The School Board's actions at the special meeting are limited to those topics included in the notice.
- b. The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings.
- c. This notice shall be physically posted, and posted on the school district website, and mailed or delivered at least three days before the date of the meeting. As an alternative to mailing or otherwise delivering notice to persons who have filed a written request, the School Board may publish the notice once, at least three days before the meeting, in the official newspaper of the school district or, if none, in a qualified newspaper of general circulation within the area of the school district.
- d. A person filing a request for notice of special meetings may limit the request to particular subjects, in which case the School Board is required to send notice to that person only concerning those particular subjects.
- e. The School Board will establish an expiration date on requests for notice of special meetings and require refiling once each year. Not more than 60 days before the expiration date of request for notice, the School Board shall send notice of the refiling requirement to each person who filed during the preceding year.

3. Emergency Meetings

- a. An emergency meeting is a special meeting called because of circumstances that, in the judgment of the School Board, require immediate consideration.
- b. If matters not directly related to the emergency are discussed or acted upon, the minutes of the meeting shall include a specific description of those matters.
- c. The School Board shall make good faith efforts to provide notice of the emergency meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number.
- d. Notice of the emergency meeting shall be given by electronic means or any other method used to notify the members of the School Board.
- e. Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the School Board members.
- f. Notice shall include the subject of the meeting.
- g. Posted or published notice of an emergency meeting shall not be required.
- h. The notice requirements for an emergency meeting as set forth in this policy shall supersede any other statutory notice requirement for a special meeting that is an emergency meeting.

4. Recessed or Continued Meetings

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

5. Closed Meetings

The notice requirements of the Minnesota Open Meeting Law apply to closed meetings.

6. Actual Notice

If a person receives actual notice of a meeting of the School Board at least 24 hours before the meeting, all notice requirements are satisfied with respect to that person, regardless of the method of receipt of notice.

7. Health Pandemic or Declared Emergency

In the event of a health pandemic or an emergency declared under Minn. State. Ch. 12, a meeting may be conducted by telephone or other electronic means in compliance with Minn. Stat. § 13D.021.

B. Votes

The votes of School Board members shall be recorded in a journal kept for that purpose, and the journal shall be available to the public during all normal business hours at the administrative offices of the school district.

C. Written Materials

1. In any open meeting, a copy of any printed materials, including electronic communications, relating to the agenda items prepared or distributed by the School Board or its employees and distributed to or available to all School Board members shall be available in the meeting room for inspection by the public while the School Board considers their subject matter.
2. This provision does not apply to materials not classified by law as public, or to materials relating to the agenda items of a closed meeting.

D. Data

1. Meetings may not be closed merely because the data to be discussed are not public data.
2. Data that are not public data may be discussed at an open meeting if the disclosure relates to a matter within the scope of the School Board's authority and is reasonably necessary to conduct the business or agenda item before the School Board.
3. Data discussed at an open meeting retain the data's original classification; however, a record of the meeting, regardless of form, shall be public.

E. Closed Meetings

1. Labor Negotiations Strategy

- a. The School Board may, by a majority vote in a public meeting, decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies or developments or discussion and review of labor negotiation proposals.
- b. The time and place of the closed meeting shall be announced at the public meeting. A written roll of School Board members and all other persons present at the closed meeting shall be made available to the public after the closed meeting. The proceedings shall be tape recorded, and the tape recording shall be preserved for two years after the contract discussed at the meeting is signed. The recording shall be made available to the public in accord with state law.

2. Sessions Closed by Bureau of Mediation Services

All negotiations, mediation sessions, and hearings between the School Board and its employees or their respective representatives are public meetings except when closed by the Commissioner of the Bureau of Mediation Services (BMS). The use of recording devices, stenographic records, or other recording methods are prohibited in mediation meetings closed by the BMS.

3. Preliminary Consideration of Charges

The School Board shall close one or more meetings for preliminary consideration of allegations or charges against an individual subject to its authority. If the School Board members conclude that discipline of any nature may be warranted as a result of those specific charges or allegations, further meetings or hearings relating to those specific charges or allegations held after that conclusion is reached must be open. A meeting must also be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

4. Performance Evaluations

The School Board may close a meeting to evaluate the performance of an individual who is subject to its authority. The School Board shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the School Board shall summarize its conclusions regarding the

evaluation. A meeting must be open at the request of the individual who is the subject of the meeting. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

5. Attorney-Client Meeting

A meeting may be closed if permitted by the attorney-client privilege. Attorney-client privilege applies when litigation is imminent or threatened, or when the School Board needs advice above the level of general legal advice, i.e., regarding specific acts and their legal consequences. A meeting may be closed to seek legal advice concerning litigation strategy, but the mere threat that litigation might be a consequence of deciding a matter one way or another does not, by itself, justify closing the meeting. The motion to close the meeting must specifically describe the matter to be discussed at the closed meeting, subject to relevant privacy and confidentiality considerations under state and federal law. The law does not require that such a meeting be recorded.

6. Dismissal Hearing

- a. A hearing on the dismissal of a licensed teacher shall be public or private at the teacher's discretion. A hearing regarding placement of teachers on unrequested leave of absence shall be public.
- b. A hearing on dismissal of a student pursuant to the Pupil Fair Dismissal Act shall be closed unless the pupil, parent or guardian requests an open hearing.
- c. To the extent a teacher or student dismissal hearing is held before the School Board and is closed, the closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

7. Coaches; Opportunity to Respond

- a. If the School Board has declined to renew the coaching contract of a licensed or nonlicensed head varsity coach, it must notify the coach within 14 days of that decision.
- b. If the coach requests the reasons for the nonrenewal, the School Board must give the coach the reasons in writing within 10 days of receiving the request.

- c. On the request of the coach, the School Board must provide the coach with a reasonable opportunity to respond to the reasons at a School Board meeting.
- d. The meeting may be open or closed at the election of the coach unless the meeting is closed as required by Minn. Stat. § 13D.05, Subd. 2, to discuss educational or certain other nonpublic data.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

8. Meetings to Discuss Certain Not Public Data

Any portion of a meeting must be closed if the following types of data are discussed:

- a. data that would identify alleged victims or reporters of criminal sexual conduct, domestic abuse, or maltreatment of minors or vulnerable adults;
- b. active investigative data collected or created by a law enforcement agency;
- c. educational data, health data, medical data, welfare data, or mental health data that are not public data, or
- d. an individual's personal medical records.
- e. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

9. Purchase and Sale of Property

- a. The School Board may close a meeting:
 - (1) to determine the asking price of real or personal property to be sold by the school district;
 - (2) to review confidential or nonpublic appraisal data; and

- (3) to develop or consider offers or counteroffers for the purchase or sale of real or personal property.
- b. Before closing the meeting, the School Board must identify on the record the particular real or personal property that is the subject of the closed meeting.
- c. The closed meeting must be tape recorded at the expense of the school district. The tape must be preserved for eight (8) years after the date of the meeting and be made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the School Board has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of School Board members and all other persons present at the closed meeting must be made available to the public after the closed meeting.
- d. An agreement reached that is based on an offer considered at a closed meeting is contingent on its approval by the School Board at an open meeting. The actual purchase or sale must be approved at an open meeting and the purchase price or sale price is public data

10. Security Matters

- a. The School Board may close a meeting to receive security briefings and reports, to discuss issues related to security systems, to discuss emergency response procedures, and to discuss security deficiencies in or recommendations regarding public services, infrastructure, and facilities, if disclosure of the information discussed would pose a danger to public safety or compromise security procedures or responses.
- b. Financial issues related to security matters must be discussed and all related financial decisions must be made at an open meeting.
- c. Before closing a meeting, the School Board must refer to the facilities, systems, procedures, services, or infrastructures to be considered during the closed meeting.
- d. The closed meeting must be tape recorded at the expense of the school district and the recording must be preserved for at least four (4) years.

11. Other Meetings

Other meetings shall be closed as provided by law, except as provided above. A closed meeting must be electronically recorded at the expense of the school district, and the recording must be preserved for at least three years after the date of the meeting. The recording is not available to the public.

F. Procedures for Closing a Meeting

The School Board shall provide notice of a closed meeting just as for an open meeting. A School Board meeting may be closed only after a majority vote at a public meeting. Before closing a meeting, the School Board shall state on the record the specific authority permitting the meeting to be closed and shall describe the subject to be discussed.

Legal References: Minn. Stat. Ch. 13 (Minnesota Government Data Practices Act)

Minn. Stat. Ch. 13D (Open Meeting Law)

Minn. Stat. § 121A.47, Subd. 5 (Student Dismissal Hearing)

Minn. Stat. § 122A.33, Subd. 3 (Coaches; Opportunity to Respond)

Minn. Stat. § 122A.40, Subd. 14 (Teacher Discharge Hearing)

Minn. Stat. § 179A.14, Subd. 3 (Labor Negotiations)

Minn. Rules CH.5510 (Bureau of Mediation Services)

Brown v. Cannon Falls Township, 723 N.W.2d 31 (Minn. App. 2006)

Brainerd Daily Dispatch v. Dehen, 693 N.W.2d 435 (Minn. App. 2005)

The Free Press v. County of Blue Earth, 677 N.W. 2d 471 (Minn. App. 2004)

Prior Lake American v. Mader, 642 N.W.2d 729 (Minn. 2002)

Star Tribune v. Board of Education, Special School District No. 1, 507 N.W.2d 869 (Minn. App. 1993).

Minnesota Daily v. University of Minnesota, 432 N.W.2d 189 (Minn. App. 1988).

Moberg v. Independent School District No. 281, 336 N.W.2d 510 (Minn. 1983).

Sovereign v. Dunn, 498 N.W.2d 62 (Minn. App. 1993), *rev. denied.* (Minn. 1993)

Dept. of Admin. Advisory Op. No. 18-019 (December 28, 2018)

Dept. of Admin. Advisory Op. No. 17-005 (June 22, 2017)

Dept. of Admin. Advisory Op. No. 13-009 (March 19, 2013)

Dept. of Admin. Advisory Op. No. 12-004 (March 8, 2012)

Dept. of Admin. Advisory Op. No. 11-004 (April 18, 2011)

Dept. of Admin. Advisory Op. No. 10-020 (September 23, 2010)

Dept. of Admin. Advisory Op. No. 09-00 (September 8, 2009)

Dept. of Admin. Advisory Op. No.08-015 (July 9, 2008)

Dept. of Admin. Advisory Op. No. 06-027 (September 28, 2006)

Dept. of Admin. Advisory Op. No. 04-004 (February 3, 2004)

Cross References:

WBLASB Policy 204 (School Board Meeting Minutes)

WBLASB Policy 206 (Public Participation in School Board Meetings/ Complaints about Persons at School Board Meetings and Data Privacy Considerations)

WBLASB Policy 207 (Public Hearings)

WBLASB Policy 406 (Public and Private Personnel Data)

WBLASB Policy 515 (Protection and Privacy of Pupil Records)

MSBA Service Manual, Chapter 13, School Law Bulletin “C” (Minnesota's Open Meeting Law)

AGENDA ITEM: **Policy 402, Disability Nondiscrimination Policy**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 402, Disability Nondiscrimination Policy, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes are: 1) II.D – add a “s” to coordinator; and 2) addition to the legal references.

The purpose of this policy is to ensure disability nondiscrimination in employment as provided in state and federal law.

RECOMMENDED ACTION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the October 14 School Board meeting agenda or a subsequent meeting for action.

Adopted: April 29, 1996
Revised: May 9, 2005
Revised: July 10, 2017

*White Bear Lake Area
School District #624*

402 DISABILITY NONDISCRIMINATION POLICY

I. PURPOSE

The purpose of this policy is to ensure disability nondiscrimination in employment as provided in state and federal law.

II. GENERAL STATEMENT OF POLICY

- A. The school district shall not discriminate against qualified individuals with disabilities, because of the disabilities, with regard to job application procedures, hiring, advancement, discharge, compensation, job training, and other terms, conditions or privileges of employment.
- B. The school district shall not engage in contractual or other arrangements that have the effect of subjecting its qualified applicants or employees with disabilities to discrimination on the basis of disability. The school district shall not exclude or otherwise deny equal jobs or job benefits to a qualified individual because of the known disability of an individual with whom the qualified individual is known to have a relationship or association.
- C. The school district shall make reasonable accommodations for the known disability of an otherwise qualified individual who is an applicant or employee, unless the accommodation would impose undue hardship on the operation of the business of the school district.
- D. Any job applicant or employee wishing to discuss the need for a reasonable accommodation, or other matters related to a disability or the enforcement and application of this policy, should contact the Director of Human Resources, 4855 Bloom Avenue, White Bear Lake, MN 55110, 651-407-7550. This individual serves as one of the school district's appointed ADA/Section 504 coordinators.

Legal References: Minn. Stat. Ch. 363A (Minnesota Human Rights Act)
29 U.S.C. 794 *et seq.* Rehabilitation Act of 1973, §504)
42 U.S.C., Ch. 126 § 12112 (Americans with Disabilities Act)
29 C.F.R. Part 32
34 C.F.R. Part 35
34 C.F.R. Part 104

Cross References: WBLASB Policy 521 (Student Disability Nondiscrimination)

AGENDA ITEM: **Policy 419, Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Sara Paul, Assistant Superintendent for Teaching and Learning**
Tim Wald, Assistant Superintendent for Finance and Operations

BACKGROUND:

School Board Policy 419, Tobacco-Free Environment, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The changes are in the title, section II A, B, C, D; section III A, B, D; Section IV A and B; and Legal References.

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

RECOMMENDED ACTION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the October 14 School Board meeting agenda or a subsequent meeting for action.

Adopted: April 29, 1996
Revised: August 27, 2001
Revised: December 14, 2009
Revised: November 14, 2011

*White Bear Lake Area
School District #624 Policy 419*

419 TOBACCO-FREE ENVIRONMENT; POSSESSION AND USE OF TOBACCO, TOBACCO-RELATED DEVICES, AND ELECTRONIC DELIVERY DEVICES

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco-free.

II. GENERAL STATEMENT OF POLICY

- A. ~~It shall be~~ **A** violation of this policy **occurs when** ~~for~~ any student, teacher, administrator, other school personnel, or visitor to the school district ~~or person to~~ smokes **s** or uses tobacco, tobacco-related devices, **or carries or uses an activated electronic cigarette delivery device** in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that **the** a school district owns, leases, rents, contracts for, or controls. In addition, this prohibition includes vehicles used, in whole or in part, for ~~work~~ **school** purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.
- B. ~~It shall be a violation of this policy for any enrolled student to possess any type of tobacco, tobacco-related device, or electronic cigarettes in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for work purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district.~~ **A violation of this policy occurs when any elementary school, middle school, or secondary school student possesses any type of tobacco, tobacco-related devices, or electronic cigarette delivery devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls and includes vehicles used, in whole or in part, for school purposes, during hours of school operation, if more than one person is present. This prohibition includes all school district property and all off-campus events sponsored by the school district**
- C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or **visitor** ~~person~~ who is found to have violated this policy.

- D. The school district will not solicit or accept any contributions or gifts of money, curricula, materials, or equipment from companies that directly manufacture and are identified with tobacco products, tobacco-related devices, or electronic cigarettes delivery devices. The school district will not promote or allow promotion of tobacco products or e-cigarettes electronic delivery devices on school property or at school-sponsored events.
- E. ~~Instruction to discourage the use of tobacco shall be included in the education provided for all students. Staff responsible for teaching tobacco-use prevention shall have adequate training and participate in ongoing professional development activities to effectively deliver the education program as planned.~~

III. DEFINITIONS TOBACCO AND TOBACCO-RELATED DEVICES DEFEND

- A. “Electronic delivery device” ~~Cigarette~~ means any oral device that provides a vapor of liquid nicotine, lobelia, and/or other similar substance, and the use of inhalation of which simulates smoking. The term shall include any such devices, whether they are manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pipes, or under another product name or descriptor. means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.
- B. “Smoking” means inhaling, ~~or exhaling, smoke from~~ burning, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted ~~or heated tobacco or plant product~~ containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking also includes carrying or using an activated electronic delivery device. ~~a lighted cigar, cigarette, pipe, or any other lighted tobacco or plant product intended for inhalation and the use of electronic cigarettes, including the inhaling and exhaling of vapor from any electronic delivery device~~
- C. “Tobacco” means cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part or accessory of a tobacco product; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other

chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco.

- D. “Tobacco-related devices” means cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, smoking, or inhalation of vapors of tobacco or tobacco products. Tobacco-related devices include components to tobacco-related devices which may be marketed or sold separately.

IV. EXCEPTION

- A. ~~It shall not be~~ A violation of this policy does not occur when for an Indian adult to ~~lights~~ tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.
- B. A violation of this policy does not occur when an adult nonstudent possesses a tobacco or nicotine product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product, as a tobacco dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose. Nothing in this exception authorizes smoking or use of tobacco, tobacco-related devices, or electronic delivery devices on school property or at off-campus events sponsored by the school district.

V. ENFORCEMENT

- A. All individuals including visitors on school premises shall adhere to this policy.
- B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.
- C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.
- D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.
- E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.
- F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and/or the Freedom to Breathe Act of 2007 and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.

- G. No persons shall be discharged, refused to be hired, penalized, discriminated against, or in any manner retaliated against for exercising any right to a smoke-free environment provided by the Freedom to Breathe Act of 2007 or other law.

VI. DISSEMINATION OF POLICY

- A. The school district will develop a method of discussing this policy with students and employees.
- B. This policy shall appear in the student and staff handbook.
- C. Appropriate signage shall be posted throughout the district and building entrances and other highly visible locations.
- D. The school or district shall make tobacco-free reminder announcements at school events at appropriate intervals throughout the events, when possible.

Legal References: ~~Minn. Stat. § 144.413, Subd. 1b and 4 (Definitions)~~
~~Minn. Stat. § 144.416 (Responsibilities of Proprietors)~~
~~Minn. Stat. § 144.4165 (Tobacco Products Prohibited in Public Schools)~~
~~Minn. Stat. § 144.417 (Commissioner of Health, Enforcement, Penalties)~~
Minn. Stat. § 144.411-144.417 (Minnesota Clean Indoor Air Act)
Minn. Stat. § 609.685 (Sale of Tobacco to Children)
2007 Minn. Laws Ch. 82 (Freedom to Breathe Act of 2007)

Cross References: WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
WBLASB Policy 506 (Student Discipline)
MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

AGENDA ITEM: **Policy 423, Employee – Student Relationships**

MEETING DATE: **September 9, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Matthew Mons, Director of Human Resources**

BACKGROUND:

School Board Policy 423, Employee – Student Relationships, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The recommended change is in the legal references.

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding and direction, while maintaining a standard of professionalism, and acting within accepted standards of conduct.

RECOMMENDED ACTION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the October 14 School Board meeting agenda or a subsequent meeting for action.

423 EMPLOYEE-STUDENT RELATIONSHIPS

I. PURPOSE

The school district is committed to an educational environment in which all students are treated with respect and dignity. Every school district employee is to provide students with appropriate guidance, understanding and direction, while maintaining a standard of professionalism, and acting within accepted standards of conduct.

II. GENERAL STATEMENT OF POLICY

- A. This policy applies to all school district employees at all times, whether on or off duty and on or off of school district locations.
- B. At all times, students will be treated by teachers and other school district employees with respect, courtesy and consideration and in a professional manner. Each school district employee is expected to exercise good judgment and professionalism in all interpersonal relationships with students. Such relationships must be and remain on a teacher-student basis or an employee-student basis.
- C. Teachers must be mindful of their inherent positions of authority and influence over students. Similarly, other school district employees also may hold positions of authority over students of the school district and must be mindful of their authority and influence over students.
- D. Sexual relationships between school district employees and students, without regard to the age of the student, are strictly forbidden and may subject the employee to disciplinary action and criminal and/or civil liability.
- E. Other actions that violate this policy include, but are not limited to, the following:
 - 1. Dating students.
 - 2. Having an interaction/activity of a sexual nature with a student.

3. Committing or attempting to induce students or others to commit an illegal act or act of immoral conduct which may be harmful to others or bring discredit to the school district.
 4. Supplying alcohol or any illegal substance to a student, allowing a student access to such substances, or failing to take reasonable steps to prevent such access from occurring.
- F. School district employees shall, whenever possible, employ safeguards against improper relationships with students and/or claims of such improper relationships.
- G. Excessive informal and social involvement with individual students is unprofessional, is not compatible with employee-student relationships, and is inappropriate.
- H. School district employees will adhere to applicable standards of ethics and professional conduct in Minnesota law.

III. REPORTING AND INVESTIGATION

- A. Complaints and/or concerns regarding alleged violations of this policy shall be handled in accordance with WBLASB Policy 103 (Complaints-Students, Employees, Parents, and Other Persons) unless other specific complaint procedures are provided within any other policy of the school district.
- B. All employees shall cooperate with any investigation of alleged acts, conduct or communications in violation of this policy.

IV. SCHOOL DISTRICT ACTION

Upon receipt of a report, the school district will take appropriate action. Such action may include, but is not limited to, warning, suspension, exclusion, expulsion, transfer, remediation, termination or discharge. It also may include reporting to appropriate state or federal authorities, including the Minnesota Professional Educator Licensing and Standards Board or the appropriate licensing authority and appropriate agencies responsible for investigating reports of maltreatment of minors and/or vulnerable adults. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota and federal law and school district policies.

V. SCOPE OF LIABILITY

Employees are placed on notice that if an employee acts outside the performance of the duties of the position for which the employee is employed, or is guilty of malfeasance, willful neglect of duty, or bad faith, the school district is not required to defend and indemnify the employee for damages in school-related litigation.

Legal References: Minn. Stat. § 13.43, Subd. 16 (School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. § 122A.20, Subd. 2 (Mandatory Reporting to Professional Educator Licensing and Standards Board or Board of School Administrators)
Minn. Stat. § 122A.40, Subds. 5(b) and 13(b) (Mandatory immediate discharge of teachers with license revocations due to child or sex abuse convictions)
Minn. Stat. §§ 609.341-609.352 (Defining “intimate parts” and “position of authority” as well as detailing various sex offenses)
Minn. Stat. § 626.556 (Reporting of Maltreatment of Minors)
Minn. Stat. § 626.557 (Reporting of Maltreatment of Vulnerable Adults)
Minn. Rules Part 3512.5200 (Code of Ethics for School Administrators)
Minn. Rules Part ~~8700.7500~~ **8710-2100** (Code of Ethics for Minnesota Teachers)

Cross Reference: WBLASB Policy 103 (Complaints – Students, Employees, Parents, Other Persons)
WBLASB Policy 211 (Criminal or Civil Action Against School District, School Board Members, Employee or Student)
WBLASB Policy 306 (Administrator Code of Ethics)
WBLASB Policy 403 (Discipline, Suspension and Dismissal of School District Employees)
WBLASB Policy 413 (Harassment and Violence)
WBLASB Policy 414 (Mandated Reporting of Child Neglect or Physical or Sexual Abuse)
WBLASB Policy 415 (Mandated Report of Maltreatment of Vulnerable Adults)
WBLASB Policy 421 (Gifts to Employees)
WBLASB Policy 507 (Corporal Punishment)

AGENDA ITEM: **Policy 523, Policies Incorporated**
MEETING DATE: **September 9, 2019**
SUGGESTED DISPOSITION: **Discussion Item**
CONTACT PERSON(S): **Dr. Wayne Kazmierczak, Superintendent**

BACKGROUND:

School Board Policy 523, Policies Incorporated, was reviewed by the School Board Policy Committee and Cabinet, and is being recommended for a first reading. The change is in WBLASB Policy 419.

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice that the following policies apply to district employees as well as district students and school partners.

RECOMMENDED ACTION:

To review the policy and provide suggestions or feedback to the administration, with the policy placed on the October 14 School Board meeting agenda or a subsequent meeting for action.

523 POLICIES INCORPORATED BY REFERENCE

PURPOSE

Certain policies as contained in this policy reference manual are applicable to students as well as to employees. In order to avoid undue duplication, the school district provides notice that the following policies apply to district employees as well as district students and school partners (as defined in Policy 900):

WBLASB Policy 102	Equal Educational Opportunity
WBLASB Policy 103	Complaints-Students, Employees, Parents, Other Persons
WBLASB Policy 206	Public Participation in School Board Meetings; complaints About Persons at School Board Meetings and Data Privacy Considerations
WBLASB Policy 211	Criminal or Civil Action Against School District, School Board Member, Employee, or Student
WBLASB Policy 305	Policy Implementation
WBLASB Policy 413	Harassment and Violence
WBLASB Policy 417	Chemical Use/Abuse
WBLASB Policy 418	Drug-Free Workplace/Drug-Free School
WBLASB Policy 419	Tobacco-Free Environment; Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices
WBLASB Policy 420	Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
WBLASB Policy 511	Student Fundraising
WBLASB Policy 524	Internet Acceptable Use and Safety Policy
WBLASB Policy 525	Violence Prevention
WBLASB Policy 610	Field Trips
WBLASB Policy 613	Graduation Requirements
WBLASB Policy 614	School District Testing Plan and Procedure
WBLASB Policy 615	Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodation and LEP Students
WBLASB Policy 616	School District System Accountability
WBLASB Policy 707	Transportation of Public School Students
WBLASB Policy 708	Transportation of Nonpublic School Students
WBLASB Policy 709	Student Transportation Safety Policy
WBLASB Policy 710	Extracurricular Transportation
WBLASB Policy 711	Videotaping on School Buses
WBLASB Policy 712	Video Surveillance Other than on Buses
WBLASB Policy 801	Equal Access to Facilities of Secondary Schools

Please note that other district policies have specific provisions applicable to students. Students are charged with notice that the above cited policies are also applicable to students; in addition students are also on notice that the provisions of other policies speak for themselves and may be applicable although not specifically listed above.

Legal References: None

Cross Reference: None

E. OPERATIONAL ITEMS

AGENDA ITEM: Tentative Agreement – 2019-21 Contract
White Bear Lake Teachers’ Association

MEETING DATE: September 10, 2019

SUGGESTED DISPOSITION: Operational Item

CONTACT PERSON(S): Matthew Mons, Director of Human Resources
Tim Wald, Assistant Superintendent for Finance and Operations
Tom Wieczorek, Director of Finance

BACKGROUND:

The District has reached a tentative agreement with the White Bear Lake Teachers’ Association. The unit ratified the tentative agreement on August 30 for 2019-20 and 2020-21.

The Board has received in its previous correspondence a summary sheet of the proposed salary/benefits and language changes.

Matthew Mons and Tim Wald will be available to answer questions.

RECOMMENDATION:

Approve the proposed 2019-2021 Master Agreement with the White Bear Lake Teachers’ Association by passing the following resolution.

RESOLUTION:

WHEREAS, the parties have reached a tentative agreement on the July 1, 2019 - June 30, 2021 Contract;

WHEREAS, the Association has ratified the Contract;

THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2019 – 2021 Agreement and authorizes the Chair and Clerk to execute the Agreement on behalf of the School Board.