WBLAS PROCEDURES FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

Parent talks to faculty.

Resolved

Resolved

Not Resolved

Parent, faculty, and building administrator meet. Policy is shared. Procedure and criteria for selection of instructional materials is discussed. *Policy 606 – Guidelines* (Appendix A). Building Administrator completes *Record of an Objection to an Instructional Material* (Appendix D) and sends a copy to the Assistant Superintendent and District Curriculum Coordinator within three (3) days of this meeting whether or not the issue is resolved.

Resolved Not Resolved

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Building Admnistrator gives parent *Flowchart* (Appendix B) and *Request for Reconsideration of an Instructional Material* (Appendix C). Building Admistrator will send completed *Request for Reconsideration of an instructional Material* to Assistant Superintendent and District Curriculum Coordinator within three (3) days.

Assistant Superintendent assembles the District Reconsideration Committee.

Copies of the complaint and the instructional material in question are distributed to District Reconsideration Members for review.

District Reconsideration Committee meets to discuss, evaluate, and determine value of instructional material.

Committee prepares *Instructional Material Reconsideration Committee Report* (Appendix E), submits to objector, faculty,
Building Administrator, Coordinator, Assistant Superintendent,
Superintendent and School Board within 30 days of receipt of *Request for Reconsideration of an instructional Material.*

Resolved Not Resolved

Appeal to Superintendent and School Board. School Board decision is final.