

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, September 10, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Chapman, Ellison, Fahey (absent), Mullin, Newmaster, Wilson, Beloyed.
Ex-officio: Kazmierczak
Cabinet: Cooper, Garrison, Maurer, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. Chapman moved and Wilson seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Ellison moved and Beloyed seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of August 13 and work-study meeting of August 27;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors; and
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination – Classified Staff**
 - Alexander Bishop – Pupil Support Assistant, WBLAHS – North Campus
Employed by District 624 since 09/05/2017
Effective Date: 08/08/2018
 - Sherry Bogenholm – Regular Part-Time Cook, Sunrise Park Middle School
Employed by District 624 since 09/07/1993
Effective Date: 08/13/2018
 - Lori Felton – Pupil Support Assistant, Central Middle School
Employed by District 624 since 08/21/2017
Effective Date: 08/15/2018
 - Anne Manke – Full-Time Cook, WBLAHS – North Campus
Employed by District 624 since 09/04/2001
Effective Date: 10/01//2018
 - Sara Route – Pupil Support Assistant, Central Middle School
Employed by District 624 since 08/21/2017
Effective Date: 08/27/2018
 - Benjamin Smith – Part-Time Cook, Central Middle School
Employed by District 624 since 03/19/2018
Effective Date: 06/06/2018
 - Ashley Vanderbilt – Program Assistant Leader, Lincoln Elementary
Employed by District 624 since 01/31/2012
Effective Date: 09/05/2018
 - **Resignation/Termination – Non-Affiliated**
 - Luis Alvarado-Valdez – Campus Security, South Campus
Employed by District 624 since 09/16/2016
Effective Date: 06/07/2018
 - Danielle Barkley – ESCE Supervisor, Normandy Park
Employed by District 624 since 08/08/2011
Effective Date: 08/24/2018

Aaron Kangas – Campus Security, Central Middle School
Employed by District 624 since 09/28/2015
Effective Date: 06/07/2018

Jaymi Massa – Activity Leader, Oneka Elementary
Employed by District 624 since 12/15/1997
Effective Date: 08/30/2018

➤ **Retirement – Classified Staff**

Susan Grun – Full-Time Cook, WBLAHS – South Campus
Employed by District 624 since 11/01/1993
Effective Date: 02/01/2019

➤ **Change of Assignment – Classified Staff**

Shaquinta Coleman-Moore – From Pupil Support Assistant, 6.5 hrs. per day, WBLAHS – North Campus to Student Supervisor, 8.0 hrs. per day, Sunrise Middle School
Effective Date: 09/04/2018

Melanie Crawley – Pupil Support Assistant, WBLAHS – North Campus
From 5.25 hrs. per day to 6.5 hrs. per day
Effective Date: 09/04/2018

Nancy Rausch – Pupil Support Assistant, Lincoln Elementary
From 4.0 hrs. per day to 3.25 hrs. per day
Effective Date: 09/04/2018

Elizabeth Roberts – Pupil Support Assistant, Lincoln Elementary
From 6.5 hrs. per day to 3.25 hrs. per day
Effective Date: 09/04/2018

Nicole Schaffer – Pupil Support Assistant, Lakeaires Elementary
From 5.66 hrs. per day to 6.5 hrs. per day
Effective Date: 09/04/2018

➤ **Change of Classification – Classified Staff**

Kelli Orbell – From Pupil Support Assistant, Paraprofessional Unit to Administrative Assistant – Associate Principal-Scheduler, Clerical Unit
\$20.03 per hour, 8 hrs. per day, 215 days
Effective Date: 08/06/2018

➤ **Extra Assignment – Certified Staff**

Ryan Werdon – .1 FTE Choir Teacher, Central Middle School
BA, Step 9, \$5,306.80
Effective Date: 2018-2019 School Year

➤ **New Personnel – Classified Staff**

Ashlie Anzel – Admin. Asst. Community Education and Recreation, District Center
\$19.26/hr., 40 hrs. per week, \$32,973.12
Effective Date: 09/04/2018

Steven Dougherty – Pupil Support Assistant, WBLAHS – North Campus
\$18.77/hr., 32.5 hrs. per week, \$21,960.90
Effective Date: 09/04/2018

Matt Kelly – Instructional Assistant, Otter Lake Elementary
\$18.33/hr., 32.5 hrs. per week, \$21,446.10
Effective Date: 09/07/2018

Carly Libby – Pupil Support Assistant, Transition Education Center
\$18.77/hr., 30 hrs. per week, \$20,271.60
Effective Date: 09/04/2018

Dawn Nelson – Part-Time Cook, WBLAHS – North Campus
\$15.09/hr., 18.75 hrs. per week, \$10,185.75
Effective Date: 09/04/2018

Abby Maas – Instructional Assistant, Lincoln Elementary
\$18.33/hr., 32.5 hrs. per week, \$21,326.95
Effective Date: 09/04/2018

Sarah Newkirk – Pupil Support Assistant, Central Middle School
\$18.77/hr., 32.5 hrs. per week, \$21,960.90
Effective Date: 09/04/2018

Emma Perreira – Pupil Support Assistant, Central Middle School
\$18.77/hr., 32.5 hrs. per week, \$21,960.90
Effective Date: 09/04/2018

Rachel Sams – Part-Time Cook, Central Middle School
\$15.09/hr., 18.75 hrs. per week, \$10,185.75
Effective Date: 09/04/2018

Nicholas Sauer – Pupil Support Assistant, WBLAHS – North Campus
\$18.77/hr., 32.5 hrs. per week, \$21,960.90
Effective Date: 09/04/2018

Katelyn Smith – Pupil Support Assistant, Willow Lane Elementary
\$18.77/hr., 32.5 hrs. per week, \$21,960.90
Effective Date: 09/04/2018

Breanna Zeeb – Pupil Support Assistant, Otter Lake Elementary
\$18.77/hr., 20.0 hrs. per week, \$13,439.32
Effective Date: 09/04/2018

➤ **New Personnel – Non-Affiliated**

Hala Asamarai – Dean of Students, Sunrise Park Middle School
\$85,680.10
Effective Date: August 27, 2018

Jennifer Babiash – Secondary Teaching and Learning Coordinator,
District Center
\$78,750.00(Pro-Rated on \$97,500.00)
Effective Date: September 10, 2018

Chelsea Halseth – Bear Fundamentals Lead Instructor, Lakeaires
\$17.34 per hr., 8 hrs. per day, 194 days
Effective Date: August 27, 2018

➤ **New Personnel – Certified Staff**

Heather Berry – Intervention Teacher, Lakeaires Elementary
BA, Step 6, \$49,479.00
Effective Date: 2018-2019 School Year

Julie Fulton – Special Education Teacher, WBLAHS – North Campus
MA+60, Step 5, \$58,839.00
Effective Date: 2018-2019 School Year

Lindsey Holz – 1.0 FTE Grade 3 Teacher, Oneka Elementary
BA, Step 5, \$48,051.00
Effective Date: 2018-2019 School Year

Daniel Lemke – Special Education Teacher, Transition Education Center
MA, Step 8, \$61,025.00
Effective Date: 2018-2019 School Year

Guillermo Maldonado Perez – Peer Reviewer, District Wide
MA+60, Step 11, \$75,453.00
Effective Date: 2018-2019 School Year

Matthew Meuwissen – .9 FTE Physical Ed./DAPE Teacher, Several Elementary Schools

BA, Step 1, \$38,979.00

Effective Date: 2018-2019 School Year

Elizabeth Schreier – .8 FTE FACS Teacher, Sunrise Park Middle School

MA+15, Step 5, \$44,329.60

Effective Date: 2018-2019 School Year

Jennifer Tantt – .6 FTE Licensed School Nurse, WBLAHS – South Campus

BA, Step 4, \$27,912.00

Effective Date: 2018-2019 School Year

Ryan Werdon – 1.0 FTE Choir Teacher, Central Middle School

BA, Step 9, \$53,068.00

Effective Date: 2018-2019 School Year

Mark Zangara – .6 FTE American Sign Language Teacher, WBLAHS – North Campus

MA, Step 13, \$45,783.60

Effective Date: 2018-2019 School Year

➤ **Long Term Substitute – Certified Staff**

Jaclyn Zakrzewski – 1.0 FTE Intervention Teacher, Oneka Elementary

BA, Step 3, \$44,984.00

Effective Date: 2018-2019 School Year

Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Wilson, Beloyed. Nays none. Motion carried.

B. PUBLIC FORUM – no one spoke.

C. INFORMATION ITEMS

1. Superintendent Kazmierczak introduced the opening of school report. Members of the Leadership Team and Cabinet highlighted work done this summer and through the final days before school began to help students, staff, and families get off to a great start. A PowerPoint with details and photos is included in the board packet.
2. Update from White Bear Lake Area Educational Foundation – Connie Mennie, president of the White Bear Lake Area Educational Foundation, and Dawn Hank, executive director, provided an update on the work of the Educational Foundation including a variety of grants and special fund projects which benefit our students, classrooms and families.
3. Superintendent's Report on the first week of the school year highlighted welcoming activities for our students in Early Childhood programs, Elementary and Secondary schools and encouraged participation in 624 e-newsletters, Facebook and Twitter pages and Homecoming 2018 events. Strategic Planning and Facilities Planning updates were also introduced.

D. DISCUSSION ITEMS

1. 2018-19 School Board/Administration Priorities – Dr. Kazmierczak discussed with the School Board the 2018-19 School Board/Administrative priorities, which will include Phase I strategic plan priorities.

Additionally, it should be noted that priority will be given to the following:

- 1) Comprehensive facilities planning process; 2) Elementary specialist program review; 3) Middle school program review; and 4) Completion of site level plans that align with the District's Strategic Plan.
2. Opening Enrollment Report – Assistant Superintendent for Finance and Operations, Tim Wald presented opening school enrollment as of the end of the first week of school at tonight's meeting. Enrollment details for each school, grade level and trends were presented. Enrollment data will be analyzed when locked in October first.
3. Summary of Evaluation of Superintendent – School Board Vice Chair Kim Chapman summarized the School Board conclusions regarding the yearly evaluation of the Superintendent Dr. Wayne Kazmierczak.
4. First Reading of School Board Policies
 - a. Policy 102, Equal Educational Opportunity
 - b. Policy 205, Open Meetings and Closed Meetings
 - c. Policy 506, White Bear Lake Area School District Student Discipline Policy
 - d. Policy 612.3, Development of Parent and Family Engagement Policies for Title I Programs
 - e. Policy 615, Testing Accommodations, Modifications and Exemption of IEP's, Section 504 Plans and LEP Students - recommended for deletion
 - f. Policy 616, School District System Accountability
 - g. Policy 618, Assessment of Student Achievement

These policies will be on the October 8th School Board meeting as operational items.

E. OPERATIONAL ITEMS

1. Chapman moved and Wilson seconded to accept administration's recommendation to commission three community and staff committees to identify facility needs and make recommendations to the School Board for a comprehensive facilities master plan. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Wilson, Beloyed. Nays none. Motion carried.***
2. Wilson moved and Chapman seconded to Approve the pre referendum contract with Construction Manager Kraus-Anderson Construction as recommended by the administration. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Wilson, Beloyed. Nays none. Motion carried.***
3. Ellison moved and Beloyed seconded to approve the resolution authorizing issuance of individual procurement cards as attached. ***Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Wilson, Beloyed. Nays none. Motion carried.***
4. Wilson moved and Ellison seconded to approve the Tentative Agreement - 2018-19 Contract with Administrators' Association by passing the following resolution: ***WHEREAS, the parties have reached a tentative agreement on the 2018-19 Contract; WHEREAS, the Administrators' Association has ratified the Contract; THEN BE IT HEREBY RESOLVED that the School Board of Independent School District 624 approves the 2018-2019 Agreement and authorizes the Chair and Clerk to execute the***

Agreement on behalf of the School Board. Roll call vote: ayes, Chapman, Ellison, Mullin, Newmaster, Wilson, Beloyed. Nays none. Motion carried.

- F. **BOARD FORUM** - Chapman extended an invitation to the Willow Lane School Community Conversation and Feast on September 27th. Ellison promoted the BearPower Harvest Party September 23rd at the White Bear Area Community Garden. Mullin congratulated District 624 athletes as the fall sport season begins.
- G. **ADJOURNMENT** – Mullin motioned and Wilson seconded to adjourn the meeting at 8:45 p.m.

Submitted by Marge Newmaster, Acting Clerk