

**INDEPENDENT SCHOOL DISTRICT NO. 624
WHITE BEAR LAKE, MN 55110**

A meeting of the White Bear Lake Area School Board was held on **Monday, December 10, 2018** at 7:00 p.m. in Community Room 112 at District Center, 4855 Bloom Avenue, White Bear Lake, MN.

A. PROCEDURAL ITEMS

1. Chair Mullin called the meeting to order at 7:00 p.m.
2. Roll Call: Present: Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey
Ex-officio: Kazmierczak
Student Liaison: Pratt
Cabinet: Maurer, Ouren, Paul, Vette, Wald
3. Pledge of Allegiance
4. Ellison moved and Newmaster seconded to approve the agenda as presented. ***Voice vote: all ayes. Motion carried.***
5. Beloyed moved and Chapman seconded to approve the Consent Agenda consisting of:
 - Approval of minutes for regular meeting of November 12, and work-study meeting of November 26;
 - Payment of invoices based upon a random sample, all of which met the standards and guidelines as set by the Board;
 - Passage of resolution regarding acceptance of gifts with thank you letters directed to the donors;
 - Approval of field trip; and
 - Passage of resolution to approve Human Resources items to include:
 - **Resignation/Termination – Classified Staff**
 - Barbara Lindemer – Program Assistant Leader, Matoska Elementary
Employed by District 624 since 10/204/2011
Effective Date: 11/30/2018
 - Rachel Sams – Part-Time Cook, Central Middle School
Employed by District 624 since 09/04/2018
Effective Date: 11/30/2018
 - Heidi Schuster – Part-Time Cook, Central Middle School
Employed by District 624 since 03/19/2018
Effective Date: 11/30/2018
 - Katelyn Smith – Pupil Support Assistant, Willow Lane Elementary
Employed by District 624 since 09/04/2018
Effective Date: 12/21/2018
 - **Resignation/Termination – Certified Staff**
 - Jeff Wittrock – Spanish Teacher, Matoska Elementary
Employed by District 624 since 08/20/2018
Effective Date: 12/20/2018
 - **Retirement – Classified Staff**
 - Adrie Lyons – Admin Assistant-Building Assistant, Matoska Elementary
Employed by District 624 since 11/13/2014
Effective Date: 12/21/2018
 - **Change In Assignment – Classified Staff**
 - Alison Boeke – From Media Clerk – Central Middle School
To Admin. Assistant – Manager, Supervisor or Coordinator - TEC
From \$19.26 per hr., 6.0 hrs. per day, To \$20.34 per hr., 7.5 hrs. per day
Effective Date: 11/12/2018

Penny Dally – Certified Tier I Field Technician – District Wide

From 20 hours per week, To 30 hours per week

Effective Date: 11/30/2018

Lisa Tibbitts – Program Assistant Leader

From Matoska, 28.75 hours per week, To Birch, 30.0 hours per week

Effective Date: 11/26/2018

➤ **Leave of Absence – Certified Staff**

Traci Bowermaster – Special Education Teacher, Area Learning Center

Position .7 FTE, Leave .3 FTE

Effective Date: 08/27/2018 through 11/20/2018

➤ **Leave of Absence – Classified Staff**

Joanne Rogney – Part-Time Cook, Oneka Elementary

Employed by District 624 since 03/18/2014

Effective Date: 2018-2019 School Year

➤ **New Personnel – Classified Staff**

Jenell Crist – Pupil Support Assistant, Otter Lake Elementary

\$18.77/hr., 32.5 hrs. per week, \$15,128.62

Effective Date: 11/28/2018

Breanna Frame – Program Assistant, Birch Lake and Matoska Elementary

\$13.98/hr., 22.5 hrs. per week, \$10,317.24

Effective Date: 11/12/2018

Cynthia Kelsey – Part-Time Cook, WBLAHS – South Campus

\$15.09/hr., 15.0 hrs. per week, \$5,839.83

Effective Date: 11/22/2018

Kelly Meyer – Pupil Support Assistant, Normandy Park and Hugo Elementary

\$18.77/hr., 30.0 hrs. per week, \$13,624.02

Effective Date: 11/30/2018

Heidi Newpower – Part-Time Cook, WBLAHS – North Campus

\$16.18/hr., 15.0 hrs. per week, \$7,183.92

Effective Date: 10/22/2018

Xai Thao – Program Aide, Lakeaires and Otter Lake Elementary

\$13.04/hr., 21.25 hrs. per week, \$9,088.88

Effective Date: 11/12/2018

➤ **New Personnel – Certified Staff**

Kristi Gile – .5 FTE Special Education Teacher, Lakeaires Elementary

BA+30, Step 9, \$15,830.36

Effective Date: 01/02/2019

➤ **New Personnel – Non-Affiliated**

Madison Van Ostrand – Bear FUNdamentals Lead Instructor, Birch Lake Elementary

\$17.34 per hr., 40.0 hrs. per week, \$19,836.96

Effective Date: 11/07/2018

➤ **Long Term Substitute – Certified Staff**

Karen Poppa – 1.0 FTE Grade 5 Teacher, Lakeaires Elementary

MA+15, Step 13, \$9,400.00

Effective Date: 11/13/2018 through 12/21/2018

Natalie Sindt – 1.0 FTE Social Studies Teacher, Sunrise Park Middle School

MA, Step 1, \$14,792.69

Effective Date: 11/29/2018 through 01/11/2019

Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.

B. PUBLIC FORUM - No speakers

C. INFORMATION ITEMS

1. Legislative Priorities - Superintendent Kazmierczak presented the AMSD 2019 Legislative Platform, Ensuring an Equitable and Excellent Education for All, along with the District's priorities. The main categories for our priorities are: Stabilize Funding; Support Strategies to help Close Opportunity and Achievement Gaps; Ensure Safe Schools; Increase Taxpayer Equity; and Enhance Local Control. The presentation is available on the district website.
2. Superintendent's Report - Prior to the meeting students represented the district in Adapted Soccer, Unified Bowling, Bowling, and a diver who broke a 21-year old district record were recognized. The 2018 Annual Update has been mailed to all district households. The third session of the Well Being Series, Make it OK, will be at 7 pm on Dec 13 in the district auditorium. Teacher of the Year nomination forms are available on www.isd624.org Winter break will be from Dec 22 - Jan 1. School resumes on Jan 2. Welcome to White Bear activities will be hosted at Early Childhood, Elementary, Middle and High school levels in January. Student Report - Winter sports are well underway with the boys' hockey team 5 - 1 putting them in first place in the conference. South Campus is hosting the blood drive on Dec 20 and each first hour is adopting a family from Casa de Esperanza and providing holiday gifts.

D. DISCUSSION ITEMS

1. 2017-18 Combined World's Best Workforce and Achievement and Integration Summary Report - Assessment Coordinator Brian Morris shared 2017-18 data related to our Achievement and Integration (AI) goals. Cultural Liaisons provided insights regarding progress towards AI goals. Jordan Zickermann presented on bridging communication between families, students, and staff through the use of Intentional Social Interactions. Michael Jett presented on family and student engagement with the creation of an African American Parent Advisory group and a student field trip to a HBCU college fair. Nirvana Yang presented on Hmong New Year presentations. Briana Santoscoy created a learning opportunity for students and staff, U.S. History Through a Latino/Chicano Lens, taking place at South Campus on Dec 20. The presentation is available on the district website.
2. Presentation and Public Hearing Related to the Proposed 2018 Payable 2019 Property Tax Levy - Assistant Superintendent for Finance and Operations Tim Wald conducted a public hearing on the proposed 2018 payable 2019 property tax levy. Public Comment Session: There were six speakers Mark Stang, Beverly Farraher, Matt Trimert, Jennifer Kostroski, Amanda Rosso, and Rick Bienjor.
3. Presentation of Audit Report - Mr. Jim Eichten from the district's auditing firm of Malloy, Montague, Karnowski, Radosevich, and Co, P.A (MMKR) presented the fiscal year 2017-2018 audit report. The presentation is available on the district website.
4. First Reading of School Board Policies:
 - Policy 419, Tobacco-Free Environment
 - Policy 421, Gifts to Employees and School Board Members
 - Policy 511, Student Fundraising
 - Policy 530, Immunization Requirements
 - Policy 707, Transportation of Public School Students
 - Policy 708, Transportation of Nonpublic School Students

Policy 721, Uniform Grant Guidance Policy Regarding Federal Revenue Sources
These policies will be placed on the January 14 agenda for approval.

E. OPERATIONAL ITEMS

1. Chapman motioned and Wilson seconded to accept the audit report for fiscal year 2018 as presented by Mr. Jim Eichten from Malloy, Montague, Karnowski, Radosevich and Co., P.A., the District's independent auditor. **Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.**
2. Ellison motioned and Wilson seconded to approve the certification of the final 2018 payable 2019 property tax levy in the amount of \$43,905,116.27. **Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.**
3. Wilson motioned and Fahey seconded to accept the eleven Brosious Teaching Grants from the White Bear Lake Area Educational Foundation in the total amount of \$23,855.28. **Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.**
4. Chapman motioned and Newmaster seconded to accept the Greater White Bear Lake Community Foundation Grant in the amount of \$1,600 for the White Bear Lake Area Schools Career Pathways. **Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.**
5. Ellison motioned and Fahey seconded to approve the 2019-20 Calendar as recommended by the administration. **Voice vote: all ayes, nays none. Motion carried.**
6. Fahey motioned and Ellison seconded to approved the following policies as recommended by the School Board Policy Committee and Cabinet.
 - a. Policy 418, Drug-Free and Alcohol-Free Workplace/Drug-Free and Alcohol-Free School
 - b. Policy 427, Workload Limits for Certain Special Education Teachers
 - c. Policy 510, School Activities
 - d. Policy 712, Video Surveillance Other Than On Buses
 - e. Policy 720, Vending Machines
 - f. Policy 903, Visitors to School District Property and Facilities**Voice vote: All ayes, nays none. Motion carried.**

Beloyed motioned and Wilson seconded to go into closed session at 9:08 p.m. pursuant to Minn. Stat. 13D.05, subd. 3(c) to consider an offer to purchase property identified as PID #18.031.21.43.0002 located in the City of Hugo, County of Washington, State of Minnesota; and PID # 18.031.21.43.0001 and 19.031.21.12.0001 located in the City of Hugo, County of Washington, State of Minnesota. **Voice vote: All ayes, nays none. Motion carried.**

Chair Mullin reconvened the meeting at 9:13 p.m. Board members present: Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Administrators present: Superintendent Kazmierczak, Wald

Closed session adjourned at 9:24 p.m. and Chair Mullin reopened the meeting at 9:26 p.m.

7. Chapman motioned and Wilson seconded to approve land purchase agreements identified as PID #18.031.21.43.0002 located in the City of Hugo, County of Washington, State of Minnesota; and PID # 18.031.21.43.0001 and 19.031.21.12.0001 located in the City of Hugo, County of Washington, State of Minnesota. ***Roll call vote: Ayes, Mullin, Newmaster, Wilson, Beloyed, Chapman, Ellison, Fahey. Nays, none. Motion carried.***

F. BOARD FORUM - No reports.

G. ADJOURNMENT - Wilson moved and Mullin seconded to adjourn the meeting at 9:28 p.m.

Submitted by: Ellen Fahey, clerk