

ACCOUNTS PAYABLE

Listed below are the dates that vendor checks will be printed for the 2018-19 school year. To ensure your checks are processed, please have all invoices and reimbursements to me by the end of the day Tuesday before checks are to be processed.

July 12, 2018	January 3, 2019
July 27, 2018	January 17, 2019
August 9, 2018	January 31, 2019
August 23, 2018	February 14, 2019
September 6, 2018	February 28, 2019
September 20, 2018	March 14, 2019
September 27, 2018	March 28, 2019
October 11, 2018	April 11, 2019
October 25, 2018	April 25, 2019
November 1, 2018	May 09, 2019
November 15, 2018	May 30, 2019
November 29, 2018	June 6, 2019
December 13, 2018	June 20, 2019
December 27, 2018	June 27, 2019

Employees are reimbursed via direct deposit.

Melony – 407-7519